



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**

Date/Time: Monday, March 25, 2024 at 5:00 p.m.

Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Optional Virtual Participation: [GoToMeeting ID 571-300-325](#)

Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

## **MEETING AGENDA:**

### CALL TO ORDER

### ROLL CALL AND VERIFICATION OF QUORUM

### CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

### PUBLIC COMMENTS

### CONSENT AGENDA

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Draft Minutes of the February 19, 2024 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Statistical Report
- d. Stoughton Utilities Activities Report
- e. Communications

### OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)

### NEW BUSINESS

2. Bid Award for Project No. S11-23F: Multiple-Year Underground Electric Facility Installation Unit Price Contract (**Action**)
3. Bid Award for Contract No. 1-2024: 2024 Street and Utility Construction (**Action**)
4. Wisconsin Department of Transportation State/Municipal Financial Agreement (**Action**)
5. 2024 Operating Budget: Market Based Compensation (**Discussion**)
6. Invitation to Attend a WPPI Energy Regional Power Dinner (**Discussion**)
7. Utilities Committee Future Agenda Item(s) (**Discussion**)

### ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Jill M. Weiss, P.E.  
Stoughton Utilities Assistant Director Brian Hoops  
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne  
Stoughton Common Council Members  
Stoughton City Clerk Candee Christen  
Stoughton Leadership Team  
Stoughton Library Administrative Assistant Sarah Monette  
Stoughton Utilities Billing & Metering Supervisor Erin Goldade  
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen  
Stoughton Utilities Electric System Supervisor Ryan Jefferson  
Stoughton Utilities Water System Supervisor Kent Thompson  
Stoughton Utilities Wastewater System Supervisor Kevin Hudson  
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson  
O'Rourke Media Publications – Stoughton Courier Hub

**REMOTE CONNECTION INSTRUCTIONS:** Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/571300325>

You can also dial in using your phone at (224) 501-3412 using access code: 571-300-325.

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at [JWeiss@stoughtonutilities.com](mailto:JWeiss@stoughtonutilities.com), or Brian Hoops at (608) 877-7412, or via email at [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at [stoughtonutilities.com/uc](http://stoughtonutilities.com/uc).

# DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 19, 2023 – 5:30 p.m.

Stoughton, WI

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**Location:** Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Optional Virtual Participation: GoToMeeting ID 373-035-757

**Members Present:** Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Greg Jensen, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

**Excused:** Alderperson Regina Hirsch

**Absent:** None

**Others Present:** Stoughton Utilities Assistant Director Brian Hoops, WPPI Energy Services Manager Darren Jacobson (Virtual), Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Director Jill Weiss

**Call to Order:** Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m. Chenoweth, Erdman, Jensen, Payton, Swadley, and Thoren were present in person. No members attended virtually.

**Verification of Quorum:** The chair verified that a quorum of the committee membership was present.

**Certification of Compliance with Open Meetings Law:** Hoops certified that the meeting had been properly noticed in compliance with open meetings law.

**Public Comments:** There were no public comments.

**Utilities Committee Consent Agenda:** Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items. Weiss highlighted recent emailed newsletters sent to member of the Utilities Committee and Common Council and discussed emergency assistance provided to Evansville Water & Light following a recent tornado in their community. Discussion followed.

Motion by Chenoweth, the motion seconded by Jensen, to approve the following consent agenda items as presented:

- a. Draft Minutes of the December 18, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

The motion carried unanimously 6 to 0.

**Status of the Utilities Committee recommendation(s) to the Stoughton Common Council:** Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were recently approved and/or placed on file by the Stoughton Common Council:

# DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 19, 2023 – 5:30 p.m.

Stoughton, WI

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## Consent Agenda:

1. Minutes of the October 16, 2023 Regular Utilities Committee Meeting
2. Minutes of the November 20, 2023 Regular Utilities Committee Meeting
3. Stoughton Utilities Payments Due List Report
4. Stoughton Utilities Financial Summary
5. Stoughton Utilities Statistical Report

## Business:

1. Stoughton Wastewater Utility 2024 Rate Adjustment (First Reading)
2. Stoughton Wastewater Utility 2024 Rate Adjustment (Second Reading)

Discussion followed.

**Stoughton Utilities Round-Up Program:** Stoughton Utilities staff presented and discussed the Stoughton Utilities Round-Up Program. A brief description and history of staff's efforts to recruit new organizations to apply for funding was provided to the committee. This is the second of two donations to be made using 2023 program funding, with an applicant pool of 21 local non-profit organizations. Discussion followed.

Motion by Thoren, the motion seconded by Erdman, to donate \$500 from the Stoughton Utilities Round-Up Program fund to the Neighborhood Free Health Clinic and \$500 to the Stoughton Area Resource Team (START). The motion carried unanimously 6 to 0.

**Bad Debt Account Write-Offs through December 31, 2023:** Stoughton Utilities staff presented and discussed the Bad Debt Account Write-Offs through December 31, 2023. Customer account balances totaling \$28,224.31 were proposed to be written off as uncollectible and recorded as a 2023 operating expense. Discussion followed.

Motion by Chenoweth, the motion seconded by Jenson, to approve the Bad Debt Account Write-offs through December 31, 2023 and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council. The motion carried unanimously 6 to 0.

**Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200:** Stoughton Utilities staff provided background information regarding a request by the property owner of 900 Ridge Street to release our rights to a platted easement on their property to facilitate construction of an expansion to their current facility. This is one of two easements to be released, with action being taken separately on each release. Staff indicated they have no concerns since the existing infrastructure is being abandoned and rebuilt by the property owner in a new location. Discussion followed.

Motion by Chenoweth, the motion seconded by Payton, to approve the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200, and recommend approval of the release of easement rights to the Stoughton Common Council. The motion carried 6 to 0.

**Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529:** Stoughton Utilities staff provided background information regarding a request by the property owner of 900 Ridge Street to release our rights to a platted easement on their property to facilitate construction of an expansion to their current facility. This is the second of two easements to be released, with action being taken separately on each release. Staff indicated they have no concerns since the



# DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 19, 2023 – 5:30 p.m.

Stoughton, WI

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existing infrastructure is being abandoned and rebuilt by the property owner in a new location. Discussion followed.

Motion by Chenoweth, the motion seconded by Payton, to approve the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529, and recommend approval of the release of easement rights to the Stoughton Common Council. The motion carried 6 to 0.

**Renewal of the Stoughton Utilities Administration Building Rental Lease Agreement Between Stoughton Utilities and the City of Stoughton:** Staff recommended that this item be postponed to a future meeting due to the fact that the draft documents are still undergoing legal review and final versions have not yet been received by staff for presentation to the committee. Discussion followed.

Motion by Chenoweth, the motion seconded by Jenson, to postpone this item until a future meeting when the final draft documents are ready for presentation and action. The motion carried 6 to 0.

**2024-2028 Utility Rate Projections Communication Plan:** Stoughton Utilities staff presented a rate transparency report and communications plan, as was requested by the committee at its September 2023 meeting. This outreach will be an ongoing effort, with periodic distribution and educational efforts being made to provide customers with information about current and forecasted rates, and the causes for planned increases. Discussion followed.

**2023 – Year in Review:** Stoughton Utilities staff presented and discussed the Stoughton Utilities 2023 Year In Review publication, which discussed the utility's efforts and activities in the community, including energy efficiency, renewable energy, system reliability, economic development, community outreach, and more. Discussion followed.

**Scheduling of the Utilities Committee Regular Meeting in March:** Stoughton Utilities staff informed the committee that due to the bid opening schedule in March for an upcoming utility reconstruction project, contract approval could be expedited if the regular meeting was postponed a week to Monday, March 25. Discussion followed. Chenoweth and Thoren indicated they would be unable to attend a meeting on March 25. Staff informed the committee that they will follow up with Hirsch to determine her availability and may propose an alternate date if it appears a third member will be absent. Additional communications from staff will follow.

**Utilities Committee Future Agenda Items:** Stoughton Utilities staff informed the committee that future agenda items include the administration building lease renewal and bid awards for upcoming reconstruction projects. Discussion followed.

**Adjournment:** Being no further business before the committee, motion by Thoren, seconded by Jenson, to adjourn the meeting at 6:21 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted,

Brian R. Hoops

Stoughton Utilities Assistant Director

## Report Criteria:

Report type: Summary

Check.Type = {&lt;-&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/05/2024	2759	952	AT&T	7460-232-00-0000	135.70
01/24	01/05/2024	2760	25	PAYROLL FEDERAL TAXES - EFT	7460-232-00-0000	45,171.84
01/24	01/05/2024	2761	889	PITNEY BOWES INC	7430-232-00-0000	135.75
01/24	01/05/2024	2762	7	TDS METROCOM - ACH	7430-232-00-0000	887.16
01/24	01/05/2024	2763	4	US CELLULAR - ACH	7460-232-00-0000	1,136.61
01/24	01/05/2024	2764	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	7,568.77
01/24	01/31/2024	2778	15	ASSOCIATED BANK-ACH	7460-232-00-0000	14,784.05
01/24	01/31/2024	2779	952	AT&T	7460-232-00-0000	142.93
01/24	01/31/2024	2780	421	FIRST DATA CHARGES	7460-232-00-0000	30.52
01/24	01/31/2024	2781	856	GORDON FLESCH COMPANY, INC.	7430-232-00-0000	115.92
01/24	01/31/2024	2782	25	PAYROLL FEDERAL TAXES - EFT	7460-232-00-0000	41,439.74
01/24	01/31/2024	2783	20	WELLS FARGO BANK - ACH	7460-232-00-0000	94.85
01/24	01/31/2024	2784	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	25,279.87
01/24	01/30/2024	2795	516	WELLS FARGO BANK	7460-232-00-0000	11,982.81
01/24	01/04/2024	29315	967	HYDRO CORP	7450-232-00-0000	855.00- V
01/24	01/04/2024	29317	1139	J HARLEN CO., INC	7430-232-00-0000	3,114.83- V
01/24	01/04/2024	29319	487	MARTELLE WATER TREATMENT	7450-232-00-0000	775.20- V
01/24	01/04/2024	29364	108	ASLESON'S TRUE VALUE	7460-232-00-0000	38.81
01/24	01/04/2024	29365	131	CITY OF STOUGHTON	7430-232-00-0000	1,177.34
01/24	01/04/2024	29366	746	ELSTER SOLUTIONS, LLC	7430-232-00-0000	13,600.00
01/24	01/04/2024	29367	377	GENERAL COMMUNICATIONS, INC	7460-232-00-0000	660.00
01/24	01/04/2024	29368	967	HYDRO CORP	7450-232-00-0000	855.00
01/24	01/04/2024	29369	122	LOCKS AND UNLOCKS	7460-232-00-0000	133.75
01/24	01/04/2024	29370	253	MARSHALL-BOND PUMPS, INC	7460-232-00-0000	1,992.60
01/24	01/04/2024	29371	487	MARTELLE WATER TREATMENT	7450-232-00-0000	775.20
01/24	01/04/2024	29372	1137	REVERE ELECTRIC SUPPLY CO.	7460-232-00-0000	422.34
01/24	01/04/2024	29373	37	UNITED SYSTEMS & SOFTWARE, INC.	7450-232-00-0000	11,262.72
01/24	01/04/2024	29374	133	WISCONSIN SCTF	7430-232-00-0000	596.20
01/24	01/05/2024	29375	1139	J HARLEN CO., INC	7430-232-00-0000	3,114.83
01/24	01/11/2024	29397	108	ASLESON'S TRUE VALUE	7450-232-00-0000	12.39
01/24	01/11/2024	29398	250	CIVIC SYSTEMS, LLC	7460-232-00-0000	6,554.00
01/24	01/11/2024	29399	1152	GREAT LAKES ROOFING	7460-232-00-0000	5,500.00
01/24	01/11/2024	29400	1114	ONTECH SYSTEMS, INC	7460-232-00-0000	4,050.00
01/24	01/11/2024	29401	400	RESCO	7430-232-00-0000	460.19
01/24	01/11/2024	29402	675	WI STATE LAB OF HYGIENE	7450-232-00-0000	28.00
01/24	01/11/2024	29403	548	WISCONSIN RURAL WATER ASSOC.	7450-232-00-0000	55.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/16/2024	29404	915	COVERALL NORTH AMERICA, INC.	7430-232-00-0000	580.00
01/24	01/16/2024	29405	1163	DANIEL ECCLES	7430-232-00-0000	6.76
01/24	01/16/2024	29406	1117	DEPARTMENT OF WORKFORCE DEVELOPMENT	7430-232-00-0000	9.72
01/24	01/16/2024	29407	851	DIVISION OF ENERGY HOUSING AND COMM. RES	7430-232-00-0000	1,143.89
01/24	01/16/2024	29408	746	ELSTER SOLUTIONS, LLC	7430-232-00-0000	10,418.88
01/24	01/16/2024	29409	1168	JR's Sales and Installation, LLC	7430-232-00-0000	9,019.00
01/24	01/16/2024	29410	1137	REVERE ELECTRIC SUPPLY CO.	7430-232-00-0000	182.53
01/24	01/16/2024	29411	1166	ROSEWOOD APARTMENTS	7430-232-00-0000	157.85
01/24	01/16/2024	29412	37	UNITED SYSTEMS & SOFTWARE, INC.	7450-232-00-0000	11,262.40
01/24	01/17/2024	29413	108	ASLESON'S TRUE VALUE	7460-232-00-0000	342.72
01/24	01/17/2024	29414	1164	BOB GRADY	7430-232-00-0000	16.28
01/24	01/17/2024	29415	131	CITY OF STOUGHTON	7430-232-00-0000	22,070.02
01/24	01/17/2024	29416	550	FIRST SUPPLY LLC MADISON	7450-232-00-0000	189.72
01/24	01/17/2024	29417	451	INSIGHT FS	7460-232-00-0000	1,226.36
01/24	01/17/2024	29418	1165	JIM YOST	7430-232-00-0000	78.28
01/24	01/17/2024	29419	1162	JUSTYN BRODSKY	7430-232-00-0000	146.69
01/24	01/17/2024	29420	1167	SUN & LACE, LLC	7430-232-00-0000	285.71
01/24	01/17/2024	29421	1078	URBAN TRIAGE INC - A/R	7430-232-00-0000	748.45
01/24	01/17/2024	29422	362	UTILITY SERVICE CO., INC	7450-232-00-0000	8,104.85
01/24	01/17/2024	29423	133	WISCONSIN SCTF	7430-232-00-0000	596.20
01/24	01/17/2024	29424	131	CITY OF STOUGHTON	7460-232-00-0000	4,078.81
01/24	01/18/2024	29425	967	HYDRO CORP	7450-232-00-0000	855.00
01/24	01/18/2024	29426	146	STOUGHTON ELECTRIC UTIL.	7460-232-00-0000	101.53
01/24	01/18/2024	29427	172	TEREX GLOBAL BUS. SERVICE	7430-232-00-0000	1,847.42
01/24	01/18/2024	29428	798	1901 INC.	7460-232-00-0000	4,750.31
01/24	01/23/2024	29429	816	CORE & MAIN LP	7450-232-00-0000	1,388.00
01/24	01/23/2024	29430	846	CUMMINS SALES AND SERVICE	7460-232-00-0000	2,450.64
01/24	01/23/2024	29431	539	DEPT OF ADMIN	7430-232-00-0000	17,094.13
01/24	01/23/2024	29432	331	MONONA PLUMB. & FIRE PROT. INC	7430-232-00-0000	730.00
01/24	01/23/2024	29433	1095	OLSEN SAFETY EQUIPMENT CORP	7460-232-00-0000	214.28
01/24	01/23/2024	29434	1156	TEREX USA, LLC	7430-232-00-0000	4,476.14
01/24	01/23/2024	29435	648	BAKER TILLY VIRCHOW KRAUSE, LLP	7460-232-00-0000	4,500.00
01/24	01/23/2024	29436	491	PUBLIC SVC. COMM. OF WI.	7430-232-00-0000	735.71
01/24	01/31/2024	29437	108	ASLESON'S TRUE VALUE	7460-232-00-0000	64.98
01/24	01/31/2024	29438	131	CITY OF STOUGHTON	7450-232-00-0000	745,028.00
01/24	01/31/2024	29439	253	MARSHALL-BOND PUMPS, INC	7460-232-00-0000	415.69
01/24	01/31/2024	29440	1095	OLSEN SAFETY EQUIPMENT CORP	7460-232-00-0000	429.99
01/24	01/31/2024	29441	436	STOUGHTON LUMBER CO., INC.	7460-232-00-0000	46.97
01/24	01/31/2024	29442	1156	TEREX USA, LLC	7430-232-00-0000	1,345.00
01/24	01/31/2024	29443	131	CITY OF STOUGHTON	7430-232-00-0000	192,331.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
01/24	01/05/2024	102490	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	1,901.97
01/24	01/05/2024	102491	290	MID-WEST TREE & EXCAVATION, INC	7430-232-00-0000	1,058.56
01/24	01/05/2024	102492	355	STUART C IRBY CO.	7430-232-00-0000	406.83
01/24	01/10/2024	102495	496	A.C. ENGINEERING COMPANY	7430-232-00-0000	10,482.50
01/24	01/10/2024	102496	157	FORSTER ELEC. ENG.,INC.	7430-232-00-0000	5,428.17
01/24	01/10/2024	102497	727	GLS UTILITY LLC	7460-232-00-0000	5,474.35
01/24	01/10/2024	102498	830	NCL OF WISCONSIN, INC.	7460-232-00-0000	65.94
01/24	01/10/2024	102499	448	STRAND ASSOCIATES INC.	7450-232-00-0000	9,199.19
01/24	01/11/2024	102500	802	JOHNSON CONTROLS SECURITY SOLUTIONS	7460-232-00-0000	2,640.24
01/24	01/11/2024	102501	995	MEUW	7430-232-00-0000	15,072.00
01/24	01/11/2024	102502	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
01/24	01/18/2024	102503	852	INFOSEND, INC	7430-232-00-0000	3,648.29
01/24	01/18/2024	102504	448	STRAND ASSOCIATES INC.	7460-232-00-0000	425.00
01/24	01/18/2024	102505	143	DIGGERS HOTLINE, INC.	7460-232-00-0000	478.75
01/24	01/18/2024	102506	995	MEUW	7430-232-00-0000	885.00
01/24	01/18/2024	102507	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
01/24	01/18/2024	102508	603	SEERA-WIPFLI LLP	7430-232-00-0000	5,736.32
01/24	01/18/2024	102509	355	STUART C IRBY CO.	7430-232-00-0000	20.85
01/24	01/25/2024	102510	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	878.04
01/24	01/25/2024	102511	181	BRIAN HOOPS	7430-232-00-0000	81.07
01/24	01/25/2024	102512	355	STUART C IRBY CO.	7430-232-00-0000	405.00
01/24	01/31/2024	102513	165	MIDWEST METER INC	7450-232-00-0000	17,520.00
01/24	01/31/2024	102514	787	MILLENNIUM	7430-232-00-0000	338.26
01/24	01/31/2024	102515	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
Grand Totals:						<u>1,328,416.67</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
7430-107-00-0000	16,969.23	.00	16,969.23
7430-143-00-0001	1,374.20	.00	1,374.20
7430-154-40-0000	2,683.87	.00	2,683.87
7430-232-00-0000	6,444.00	818,321.08-	811,877.08-
7430-233-00-1099	128,567.66	.00	128,567.66
7430-236-00-0000	376,498.00	.00	376,498.00
7430-241-00-2400	36,892.20	.00	36,892.20

GL Account	Debit	Credit	Proof
7430-241-00-2401	14,684.41	.00	14,684.41
7430-241-00-2402	39,250.50	.00	39,250.50
7430-241-00-2403	18,301.49	.00	18,301.49
7430-241-00-2404	17,256.09	.00	17,256.09
7430-242-00-2410	6,413.66	.00	6,413.66
7430-242-00-2413	203.20	.00	203.20
7430-242-00-2416	1,192.40	.00	1,192.40
7430-242-00-2419	165.19	.00	165.19
7430-253-00-1120	22,830.45	.00	22,830.45
7430-370-00-3300	24,479.07	.00	24,479.07
7430-394-00-0000	9,019.00	.00	9,019.00
7430-426-00-0000	3,754.25	.00	3,754.25
7430-456-00-3300	.00	137.26-	137.26-
7430-584-00-0000	3,113.49	.00	3,113.49
7430-593-00-0000	4,932.64	3,722.83-	1,209.81
7430-594-00-0000	935.82	.00	935.82
7430-903-00-0000	12,540.41	.00	12,540.41
7430-920-00-0000	18,027.25	.00	18,027.25
7430-921-00-0000	11,394.47	.00	11,394.47
7430-923-00-0000	2,900.00	.00	2,900.00
7430-926-00-0000	357.45	.00	357.45
7430-926-00-9261	152.85	.00	152.85
7430-926-00-9262	14,550.82	.00	14,550.82
7430-928-00-0000	735.71	.00	735.71
7430-930-00-0000	12,592.74	.00	12,592.74
7430-932-00-0000	4,598.95	.00	4,598.95
7430-933-00-0000	8,369.70	.00	8,369.70
7450-107-00-0000	4,599.59	.00	4,599.59
7450-154-40-0000	1,577.72	.00	1,577.72
7450-232-00-0000	1,630.20	454,219.89-	452,589.69-
7450-233-00-0000	456.04	.00	456.04
7450-236-00-0000	368,530.00	.00	368,530.00
7450-241-00-2402	4,602.46	.00	4,602.46
7450-241-00-2404	2,156.92	.00	2,156.92
7450-346-00-0000	40,045.12	.00	40,045.12
7450-641-00-0000	775.20	775.20-	.00
7450-642-00-0000	40.39	.00	40.39
7450-652-00-0000	62.82	.00	62.82
7450-664-00-0000	1,710.00	855.00-	855.00
7450-672-15-3511	8,104.85	.00	8,104.85

GL Account	Debit	Credit	Proof
7450-903-00-0000	2,202.35	.00	2,202.35
7450-920-00-0000	3,509.00	.00	3,509.00
7450-921-00-0000	4,466.88	.00	4,466.88
7450-923-00-0000	4,075.63	.00	4,075.63
7450-925-00-0000	72.86	.00	72.86
7450-926-00-0000	76.00	.00	76.00
7450-926-00-9261	46.15	.00	46.15
7450-926-00-9262	5,151.47	.00	5,151.47
7450-932-00-0000	1,703.48	.00	1,703.48
7450-933-00-0000	254.96	.00	254.96
7460-107-00-0000	4,599.60	.00	4,599.60
7460-143-00-0000	425.00	.00	425.00
7460-232-00-0000	.00	61,365.99-	61,365.99-
7460-241-00-2402	5,866.42	.00	5,866.42
7460-241-00-2404	2,657.01	.00	2,657.01
7460-827-00-0000	25.00	.00	25.00
7460-828-00-0000	318.70	.00	318.70
7460-831-00-0000	787.48	.00	787.48
7460-833-00-0000	1,675.68	.00	1,675.68
7460-833-10-3604	1,992.60	.00	1,992.60
7460-833-10-3608	29.65	.00	29.65
7460-834-00-0000	9,996.05	.00	9,996.05
7460-834-24-0000	9.16	.00	9.16
7460-840-00-0000	3,189.98	.00	3,189.98
7460-850-00-0000	11,148.75	.00	11,148.75
7460-851-00-0000	5,839.69	.00	5,839.69
7460-854-00-0000	10,316.24	.00	10,316.24
7460-923-00-0000	2,488.98	.00	2,488.98
Grand Totals:	<u>1,339,397.25</u>	<u>1,339,397.25-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:  
Report type: Summary  
Check.Type = {<>} "Adjustment"

## Report Criteria:

Report type: Summary

Check.Type = {&lt;-&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/05/2024	2785	856	GORDON FLESCH COMPANY, INC.	7430-232-00-0000	162.80
02/24	02/05/2024	2786	7	TDS METROCOM - ACH	7430-232-00-0000	887.17
02/24	02/05/2024	2787	4	US CELLULAR - ACH	7460-232-00-0000	1,168.27
02/24	02/05/2024	2788	809	CINTAS CORPORATION #446	7450-232-00-0000	313.92
02/24	02/08/2024	2789	906	ALLIANT ENERGY	7450-232-00-0000	1,822.18
02/24	02/08/2024	2790	3	ALLIANT ENERGY - ACH	7450-232-00-0000	1,214.11
02/24	02/08/2024	2791	1	DELTA DENTAL	7460-232-00-0000	2,110.81
02/24	02/08/2024	2792	547	SPECTRUM - ACH	7460-232-00-0000	434.06
02/24	02/08/2024	2793	952	AT&T	7460-232-00-0000	142.93
02/24	02/08/2024	2794	2	EMPLOYEE BENEFITS CORP - ACH	7430-232-00-0000	601.26
02/24	02/28/2024	2803	906	ALLIANT ENERGY	7460-232-00-0000	2,282.38
02/24	02/28/2024	2804	3	ALLIANT ENERGY - ACH	7430-232-00-0000	1,857.67
02/24	02/28/2024	2805	15	ASSOCIATED BANK-ACH	7460-232-00-0000	12,354.30
02/24	02/28/2024	2806	1	DELTA DENTAL	7460-232-00-0000	1,218.29
02/24	02/28/2024	2807	2	EMPLOYEE BENEFITS CORP - ACH	7460-232-00-0000	601.26
02/24	02/28/2024	2808	421	FIRST DATA CHARGES	7460-232-00-0000	30.52
02/24	02/28/2024	2809	499	LV LABS WW, LLC	7460-232-00-0000	2,388.00
02/24	02/28/2024	2810	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	18,167.82
02/24	02/29/2024	2813	516	WELLS FARGO BANK	7430-232-00-0000	10,047.51
02/24	02/21/2024	21935	131	CITY OF STOUGHTON	7430-232-00-0000	1,310.15- V
02/24	02/08/2024	29404	915	COVERALL NORTH AMERICA, INC.	7430-232-00-0000	580.00- V
02/24	02/08/2024	29412	37	UNITED SYSTEMS & SOFTWARE, INC.	7450-232-00-0000	11,262.40- V
02/24	02/01/2024	29444	1171	COYOTE UNGERGROUND LLC	7430-232-00-0000	7,105.00
02/24	02/01/2024	29445	133	WISCONSIN SCTF	7430-232-00-0000	596.20
02/24	02/01/2024	29446	131	CITY OF STOUGHTON	7460-232-00-0000	58,389.40
02/24	02/01/2024	29447	108	ASLESON'S TRUE VALUE	7450-232-00-0000	24.42
02/24	02/01/2024	29448	131	CITY OF STOUGHTON	7460-232-00-0000	13,510.55
02/24	02/01/2024	29449	148	FASTENAL COMPANY	7450-232-00-0000	38.34
02/24	02/01/2024	29450	959	G. FOX & SON, INC.	7450-232-00-0000	8,430.00
02/24	02/01/2024	29451	451	INSIGHT FS	7460-232-00-0000	1,791.15
02/24	02/01/2024	29452	990	M.J. ELECTRIC, LLC	7430-232-00-0000	76,218.88
02/24	02/19/2024	29453	729	SHC SUGAR HILL CONSULTING, LLC	7430-232-00-0000	.00 V
02/24	02/01/2024	29454	131	CITY OF STOUGHTON	7460-232-00-0000	96,392.41
02/24	02/07/2024	29455	131	CITY OF STOUGHTON	7450-232-00-0000	885.52
02/24	02/07/2024	29456	1171	COYOTE UNGERGROUND LLC	7430-232-00-0000	10,854.04
02/24	02/07/2024	29457	851	DIVISION OF ENERGY HOUSING AND COMM. RES	7430-232-00-0000	451.25



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/07/2024	29458	1172	ERIK BRADLEY	7430-232-00-0000	560.67
02/24	02/07/2024	29459	487	MARTELLE WATER TREATMENT	7450-232-00-0000	1,542.00
02/24	02/07/2024	29460	1095	OLSEN SAFETY EQUIPMENT CORP	7460-232-00-0000	194.30
02/24	02/07/2024	29461	997	PETERSON PEST MANAGEMENT	7460-232-00-0000	90.00
02/24	02/07/2024	29462	400	RESCO	7430-232-00-0000	1,342.78
02/24	02/07/2024	29463	164	THE UPS STORE-CENTER #3617	7430-232-00-0000	591.92
02/24	02/07/2024	29464	1174	ULINE	7460-232-00-0000	180.36
02/24	02/07/2024	29465	1078	URBAN TRIAGE INC	7430-232-00-0000	294.69
02/24	02/07/2024	29466	1173	VIKING NUTRITION	7430-232-00-0000	313.70
02/24	02/07/2024	29467	1098	ZORO TOOLS, INC.	7430-232-00-0000	594.99
02/24	02/15/2024	29468	1002	ALL AMERICAN GASKET	7450-232-00-0000	393.60
02/24	02/15/2024	29469	648	BAKER TILLY VIRCHOW KRAUSE, LLP	7460-232-00-0000	3,000.00
02/24	02/15/2024	29470	131	CITY OF STOUGHTON	7430-232-00-0000	1,932.51
02/24	02/15/2024	29471	915	COVERALL NORTH AMERICA, INC.	7460-232-00-0000	580.00
02/24	02/15/2024	29472	1016	DAWN STRONACH	7430-232-00-0000	85.90
02/24	02/15/2024	29473	1179	ELLIOTT RAZO	7430-232-00-0000	95.12
02/24	02/15/2024	29474	967	HYDRO CORP	7450-232-00-0000	855.00
02/24	02/15/2024	29475	166	INKWORKS, INC.	7430-232-00-0000	2,771.35
02/24	02/15/2024	29476	1178	KATHRYN GOUR	7430-232-00-0000	176.90
02/24	02/15/2024	29477	1095	OLSEN SAFETY EQUIPMENT CORP	7460-232-00-0000	35.12
02/24	02/15/2024	29478	400	RESCO	7430-232-00-0000	93.57
02/24	02/15/2024	29479	436	STOUGHTON LUMBER CO., INC.	7460-232-00-0000	94.97
02/24	02/15/2024	29480	1177	TRACEY JOHNSON	7430-232-00-0000	1,718.91
02/24	02/15/2024	29481	1174	ULINE	7460-232-00-0000	529.85
02/24	02/15/2024	29482	675	WI STATE LAB OF HYGIENE	7450-232-00-0000	29.00
02/24	02/15/2024	29483	548	WISCONSIN RURAL WATER ASSOC.	7450-232-00-0000	615.00
02/24	02/15/2024	29484	133	WISCONSIN SCTF	7430-232-00-0000	596.20
02/24	02/19/2024	29485	1187	ANDY GAASTRA	7430-232-00-0000	771.83
02/24	02/19/2024	29486	1175	BRICK WORKS MASONRY, LLC	7450-232-00-0000	2,600.00
02/24	02/19/2024	29487	915	COVERALL NORTH AMERICA, INC.	7430-232-00-0000	580.00
02/24	02/19/2024	29488	1176	EMERALD TRANSFORMER	7430-232-00-0000	1,130.22
02/24	02/19/2024	29489	1189	EVELYN ONOFRE	7430-232-00-0000	500.00
02/24	02/19/2024	29490	1181	HAPPY PLACE TO BE LLC	7430-232-00-0000	14,361.74
02/24	02/19/2024	29491	451	INSIGHT FS	7450-232-00-0000	2,318.17
02/24	02/19/2024	29492	331	MONONA PLUMB. & FIRE PROT. INC	7460-232-00-0000	2,575.82
02/24	02/19/2024	29493	1180	NICKOLAS KLINEFELTER	7430-232-00-0000	184.77
02/24	02/19/2024	29494	729	SHC SUGAR HILL CONSULTING, LLC	7430-232-00-0000	1,996.00
02/24	02/19/2024	29495	1186	WALLY MASON	7430-232-00-0000	617.67
02/24	02/28/2024	29496	1182	CHRIS OR DEBRA WEIS	7430-232-00-0000	667.99
02/24	02/28/2024	29497	768	DAN OAKLAND	7430-232-00-0000	535.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/28/2024	29498	148	FASTENAL COMPANY	7460-232-00-0000	43.23
02/24	02/28/2024	29499	741	FEARING'S AUDIO-VIDEO SECURITY	7460-232-00-0000	8,962.16
02/24	02/28/2024	29500	550	FIRST SUPPLY LLC MADISON	7460-232-00-0000	246.62
02/24	02/28/2024	29501	1183	GARY TARPINIAN	7430-232-00-0000	470.95
02/24	02/28/2024	29502	1185	IDEAL BUILDERS, INC.	7430-232-00-0000	4,552.92
02/24	02/28/2024	29503	1197	JAY BRYHAN	7430-232-00-0000	34.53
02/24	02/28/2024	29504	1195	JOHN PAULSON	7430-232-00-0000	144.00
02/24	02/28/2024	29505	1188	KENNETH CHRITTON	7430-232-00-0000	1,096.35
02/24	02/28/2024	29506	1196	LARRY SPRINGER	7430-232-00-0000	81.03
02/24	02/28/2024	29507	1194	LORIEN CARTER	7430-232-00-0000	274.75
02/24	02/28/2024	29508	990	M.J. ELECTRIC, LLC	7430-232-00-0000	8,061.52
02/24	02/28/2024	29509	487	MARTELLE WATER TREATMENT	7450-232-00-0000	651.00
02/24	02/28/2024	29510	179	NEIGHBORHOOD FREE HEALTH CLINIC	7430-232-00-0000	500.00
02/24	02/28/2024	29511	1184	PI TOWER DEVELOPMENT LLC	7430-232-00-0000	6,989.41
02/24	02/28/2024	29512	491	PUBLIC SVC. COMM. OF WI.	7430-232-00-0000	90.95
02/24	02/28/2024	29513	67	SCHAEFFER MANUFACTURING	7450-232-00-0000	534.80
02/24	02/28/2024	29514	186	STAFFORD ROSENBAUM LLP	7460-232-00-0000	67.50
02/24	02/28/2024	29515	368	STOUGHTON AREA RESOURCE TEAM	7430-232-00-0000	500.00
02/24	02/28/2024	29516	548	WISCONSIN RURAL WATER ASSOC.	7450-232-00-0000	440.00
02/24	02/28/2024	29517	133	WISCONSIN SCTF	7430-232-00-0000	596.20
02/24	02/07/2024	102516	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	86.68
02/24	02/07/2024	102517	1139	J HARLEN CO., INC	7430-232-00-0000	25.00
02/24	02/07/2024	102518	995	MEUW	7430-232-00-0000	295.00
02/24	02/07/2024	102519	355	STUART C IRBY CO.	7430-232-00-0000	5,272.50
02/24	02/19/2024	102520	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	806.83
02/24	02/19/2024	102521	373	E S R I INC.	7460-232-00-0000	135.60
02/24	02/19/2024	102522	157	FORSTER ELEC. ENG.,INC.	7430-232-00-0000	11,734.79
02/24	02/19/2024	102523	727	GLS UTILITY LLC	7460-232-00-0000	2,956.10
02/24	02/19/2024	102524	995	MEUW	7430-232-00-0000	14,700.00
02/24	02/19/2024	102525	787	MILLENNIUM	7430-232-00-0000	137.16
02/24	02/19/2024	102526	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
02/24	02/19/2024	102527	603	SEERA-WIPFLI LLP	7430-232-00-0000	5,833.07
02/24	02/19/2024	102528	355	STUART C IRBY CO.	7430-232-00-0000	7.19
02/24	02/29/2024	102529	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	1,290.45
02/24	02/29/2024	102530	852	INFOSEND, INC	7430-232-00-0000	3,762.54
02/24	02/29/2024	102531	829	SHANNON STATZ	7460-232-00-0000	114.17
Grand Totals:						<u>449,432.49</u>

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
7430-107-00-0000	110,547.20	2,092.80-	108,454.40
7430-143-00-0000	1,002.50	.00	1,002.50
7430-154-40-0000	7,992.41	.00	7,992.41
7430-232-00-0000	11,494.76	289,605.36-	278,110.60-
7430-233-00-0000	617.72	.00	617.72
7430-233-00-1099	545.30	.00	545.30
7430-241-00-2403	18,305.11	.00	18,305.11
7430-242-00-2410	5,100.83	3,788.10-	1,312.73
7430-242-00-2413	609.60	.00	609.60
7430-242-00-2416	1,788.60	.00	1,788.60
7430-242-00-2417	1,118.42	240.37-	878.05
7430-242-00-2419	336.92	.00	336.92
7430-252-00-0000	29,713.63	.00	29,713.63
7430-253-00-1120	5,833.07	.00	5,833.07
7430-253-00-1122	1,000.00	.00	1,000.00
7430-456-00-3300	.00	137.29-	137.29-
7430-584-00-0000	1,900.85	.00	1,900.85
7430-593-00-0000	901.73	150.75-	750.98
7430-594-00-0000	7.19	.00	7.19
7430-903-00-0000	11,667.00	.00	11,667.00
7430-920-00-0000	350.00	.00	350.00
7430-921-00-0000	9,001.88	.00	9,001.88
7430-923-00-0000	11,166.25	.00	11,166.25
7430-925-00-0000	16,062.41	.00	16,062.41
7430-926-00-0000	1,087.67	.00	1,087.67
7430-926-00-9261	465.30	.00	465.30
7430-926-00-9262	31,341.05	.00	31,341.05
7430-928-00-0000	90.95	.00	90.95
7430-930-00-0000	2,261.59	.00	2,261.59
7430-932-00-0000	2,682.02	319.00-	2,363.02
7430-933-00-0000	11,349.41	.00	11,349.41
7450-107-00-0000	4,450.00	.00	4,450.00
7450-232-00-0000	11,378.40	64,468.83-	53,090.43-
7450-233-00-0000	885.52	.00	885.52
7450-343-00-0000	14,182.33	.00	14,182.33
7450-346-00-0000	.00	11,262.40-	11,262.40-
7450-624-00-0000	234.21	.00	234.21
7450-624-00-3504	77.43	.00	77.43
7450-624-00-3505	18.70	.00	18.70

GL Account	Debit	Credit	Proof
7450-624-00-3512	16.90	.00	16.90
7450-624-40-0000	534.80	.00	534.80
7450-631-00-0000	3,240.14	.00	3,240.14
7450-641-00-0000	2,193.00	.00	2,193.00
7450-642-00-0000	93.99	.00	93.99
7450-663-00-0000	6.72	.00	6.72
7450-664-00-0000	855.00	.00	855.00
7450-673-00-0000	13,534.50	.00	13,534.50
7450-675-00-0000	38.34	.00	38.34
7450-676-00-0000	393.60	.00	393.60
7450-903-00-0000	2,268.99	.00	2,268.99
7450-913-00-0000	294.71	.00	294.71
7450-920-00-0000	520.38	.00	520.38
7450-921-00-0000	2,722.05	.00	2,722.05
7450-923-00-0000	1,491.10	.00	1,491.10
7450-925-00-0000	225.88	.00	225.88
7450-926-00-0000	62.90	.00	62.90
7450-926-00-9261	138.45	.00	138.45
7450-926-00-9262	12,062.64	.00	12,062.64
7450-930-00-0000	672.97	.00	672.97
7450-932-00-0000	312.49	116.00-	196.49
7450-933-00-0000	2,951.08	.00	2,951.08
7460-107-00-0000	26,916.62	.00	26,916.62
7460-232-00-0000	145.00	113,610.01-	113,465.01-
7460-313-00-0000	25,530.05	.00	25,530.05
7460-827-00-0000	184.75	.00	184.75
7460-828-00-0000	3,360.87	.00	3,360.87
7460-831-00-0000	19,462.69	.00	19,462.69
7460-832-00-0000	48.57	.00	48.57
7460-832-00-3603	15.01	.00	15.01
7460-832-10-3605	16.01	.00	16.01
7460-833-00-0000	3,195.35	.00	3,195.35
7460-834-00-0000	3,467.39	145.00-	3,322.39
7460-834-10-0000	1,731.09	.00	1,731.09
7460-840-00-0000	3,237.08	.00	3,237.08
7460-850-00-0000	225.00	.00	225.00
7460-851-00-0000	3,640.17	.00	3,640.17
7460-852-00-0000	2,388.00	.00	2,388.00
7460-854-00-0000	19,214.10	.00	19,214.10
7460-923-00-0000	981.65	.00	981.65

GL Account	Debit	Credit	Proof
Grand Totals:	485,957.99	485,935.91-	22.08

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:  
Report type: Summary  
Check.Type = {<->} "Adjustment"

# STOUGHTON UTILITIES

## 2024 Statistical Worksheet

Electric	Total Sales 2023 kWh	Total Purchased 2023 kWh	Peak Demand 2023 KW	Total Sales 2024 kWh	Total Purchased 2024 kWh	Peak Demand 2024 KW
January	11,238,094	12,022,050	21,321	12,408,775	13,261,769	24,125
February	10,247,629	10,704,714	21,105	10,855,576	11,258,813	19,944
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
<b>TOTAL</b>	<b>21,485,723</b>	<b>22,726,764</b>	<b>21,321</b>	<b>23,264,351</b>	<b>24,520,582</b>	<b>24,125</b>

Water	Total Sales 2023 Gallons	Total Pumped 2023 Gallons	Max Daily High 2023	Total Sales 2024 Gallons	Total Pumped 2024 Gallons	Max Daily Highs 2024
January	29,263,000	31,785,000	1,406,000	30,973,000	34,874,000	1,243,000
February	27,056,000	29,287,000	1,398,000	30,511,000	33,106,000	1,236,000
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
<b>TOTAL</b>	<b>56,319,000</b>	<b>61,072,000</b>	<b>1,406,000</b>	<b>61,484,000</b>	<b>67,980,000</b>	<b>1,243,000</b>

Wastewater	Total Sales 2023 Gallons	Total Treated 2023 Gallons	Precipitation 2023	Total Sales 2024 Gallons	Total Treated 2024 Gallons	Precipitation 2024
January	23,144,000	33,444,000	2.09"	23,667,000	32,743,000	2.17"
February	22,238,000	30,340,000	3.63"	23,334,000	31,698,000	0.95"
March				-	-	-
April				-	-	-
May				-	-	-
June				-	-	-
July				-	-	-
August				-	-	-
September				-	-	-
October				-	-	-
November				-	-	-
December				-	-	-
<b>TOTAL</b>	<b>45,382,000</b>	<b>63,784,000</b>	<b>-</b>	<b>47,001,000</b>	<b>64,441,000</b>	<b>-</b>



# Stoughton Utilities Activities Report

## February 2024

### Electric System Division

Brian R. Hoops  
Assistant Utilities Director

Ryan A. Jefferson  
Electric System Supervisor

**Electric System Trouble Calls:** During the month of February, staff responded to a total of three trouble calls, resulting in two outages affecting 13 customers. One trouble call was the result of a barn fire, one was caused by a squirrel, and one was an unknown cause. Both outages were minor, with one affecting nine customers for 60 minutes, and the other affecting four customers for 70 minutes.

Our calculated electric service availability for the month was 99.9997%. This compares to 99.9901% in February 2023 when we also experienced two outages, but with more customers affected for longer durations.

**Grocery Store Fire:** At the end of January, a large grocery store experienced a major electrical fault on their private equipment, resulting in a fire and significant damage to SU's metering equipment. Power was disconnected, and the store brought in a large generator while internal repairs were completed. SU took advantage of the customer outage to remove the existing overhead transformer structure and replace it with a new padmount transformer. Metering was also rerouted to be located on the building exterior, and new service cables were installed.

Once all private repairs were complete and inspected, SU returned to reenergize the new equipment. All work was completed within two weeks, which was a significant undertaking, both on SU's part as well as the customer's private electrician that completed all the interior repairs.

**New Home Construction:** Home builders in Stoughton and the surrounding rural areas remained busy with numerous construction projects nearing completion and becoming ready for permanent underground electric service. Our underground trenching contractor has continued installing new underground services in residential developments as new homes are constructed. Seven new homes were energized during the month of February.

While construction is underway, SU provides the customer with a temporary construction service, typically located on a post in the back yard. Due to the amount of ongoing construction, we have several temporary construction services that are providing power for contractors working at numerous sites in the same neighborhood.

**Planned Service Disconnections:** Lineworkers worked with electricians to complete planned service disconnections to allow safe completion of service upgrades, overhead service relocations, generator installations, and rooftop solar interconnections. Overhead lines were dropped or covered at several addresses to allow tree removal contractors to complete their work safely around power lines.

**Rural Barn Fire:** Lineworkers responded after hours to a rural barn fire. Power was disconnected to the barn at the pole, which also caused the customer's home to lose power. SU worked quickly so the homeowner would have power rerouted directly from the pole to the home, digging a trench and splicing in a longer cable. Once private electrical work was complete and inspected, SU crews energized the new line and restored power to the home.

**Tornado Mutual Aid Response:** Evansville was hit by a tornado in early February – the earliest recorded tornado in Wisconsin's history, and the first ever February tornado. Evansville's electric distribution system suffered severe damage, with their full system losing power, affecting all customers. Stoughton was called to assist in restoration efforts and sent four lineworkers, joining forces with crews from Evansville, Lodi, New Glaurus, Richland Center, Sun Prairie, Waunakee, Mazomanie, and Black Earth to get power restored to customers before the night was over.

**West Circuit Tie Project:** Staff continues to complete preliminary planning work for the start of our west tie project which will provide additional redundancy for our SN5 and SW6 circuits. This project consists of numerous individual project segments, with some segments consisting of just the replacement of aged poles and undersized cable, and other segments consisting of upgrading to 3-phase lines from single or two-phase, and one segment where we will be adding lines where none currently exist.

Staff has been providing information to our engineering consultant for inclusion in the Certificate of Authority (CA) application that will be submitted to the Public Service Commission of Wisconsin. Information included historical outage and reliability statistics, as well as monthly demand and consumption history per circuit for the past ten years. We are also continuing environmental assessments, material quoting and orders, and preliminary staking.

Construction work will begin in March along Halverson Road where CA approval is not required. Upon completion, crews will move to reconstruction efforts on US Hwy 51 and WI Hwy 138 West. Work on this project will extend through 2024 and into 2025.

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## **Finance Division**

Shannon M. Statz  
Finance Manager

**Financial Audit Preparation:** February brought continued efforts to prepare for the financial audit for fiscal year 2023. This year our audit has been scheduled for the first week in March. This date is later than usual, per SU request, because with the transition to our new software we wanted more time to be able to prepare. Preparation efforts in February focused on year-end journal entries, including plant retirements and depreciation.

**Employee Continuing Education:** Finance Manager Shannon Statz completed the final course required as part of the Municipal Electric Utilities of Wisconsin (MEUW) Management Training Program. This program included a series of six classes designed to make managers and utility leaders more well-rounded and efficient in their roles. It was a great series with valuable information! Shannon joins Erin Goldade and Brian Hoops as SU graduates of MEUW's program.

**Typical Monthly Duties:** Finance Division staff completed all typical monthly financial and accounting duties including review and preparation of the monthly financial reports, coding review and reconciliation of the employee purchase cards program, daily and monthly cash balancing, funds transfers, consumption reports, work order closing, updating inventory unit costs, and balancing of accounts payable and receivable, construction work in progress, inventory and project controller, and customer advances.

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## **Technical Operations Division**

Brian R. Hoops  
Assistant Utilities Director

**Customer Billings:** Erin Goldade, billing and metering specialist, processed 9,941 customer billing statements totaling \$1.71M during the month of February, including the primary monthly billing and supplemental daily billings following customer moves throughout each month.

Electric utility billings during the month totaled \$1.26M, water utility billings totaled \$0.206M, wastewater utility billings totaled \$0.178M, and stormwater utility billings totaled \$0.07M.

Total utility billings for the month decreased by 5.9% over the same period in 2023. This decrease is due to the warmer than usual winter temperatures that reduced electrical heating load.

Our wholesale purchased power during February was 11.589 MWh with a peak demand of 19.94 MW occurring on February 13 at 11:00 a.m.



**Customer Payments:** During the month of February, staff processed 9,164 customer payments totaling 1.68M, including 1,088 checks, 1,155 lockbox payments, 334 credit cards by phone and in person, 1,706 My Account online payments, 4,205 AutoPay payments by credit card and bank withdrawal, 620 direct bank payments, and \$6,400 in cash.

**Delinquent Collections:** As of February 1, there were 1,462 active accounts carrying delinquent balances totaling \$332,900, and 50 closed accounts carrying delinquent balances totaling \$11,200. Of the total amount delinquent, \$94,400 was 30 or more days past due.

During the month of February, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 120 delinquent accounts with past-due balances totaling \$96,675, averaging \$806 per customer. These customers all had delinquent balances that were 30 or more days past due.
  - Additional past-due notices were mailed to 480 delinquent accounts with past-due balances totaling \$89,800, averaging \$187 per customer. Accounts receiving a past-due notice do not have a utility service that can be disconnected over the winter months.
- One day prior to scheduled disconnection, automated phone calls were made to 50 customers providing a final warning of pending service disconnection.
- Six water service disconnections were completed for balances totaling \$2,583, averaging \$430 per disconnected customer.
  - All services were reconnected within the same business day.
- One non-residential electric service disconnection was completed.
  - This service was reconnected within the same business day.

We ended the month of February with \$127,200 remaining 30 or more days past due. For comparison, 30+ day delinquencies are 2.4% higher than this time last year (\$124,200).

All severely delinquent accounts are reviewed for additional collections opportunities, including placement with the Wisconsin Department of Revenue's (DOR) State Debt Collection (SDC) program and the DOR Tax Refund Intercept Program (TRIP). Notices of potential SDC and TRIP filings are mailed to currently delinquent customers, with periodic reviews and new notifications continuing throughout the year.

**Education & Customer Outreach:** Brandi Yungen, education & outreach coordinator, continued to utilize our social media presence to provide important and timely information to our customers, as well as to maintain regulatory compliance through required customer education and outreach.

Our social media posts in February reached 2,434 viewers. Topics included:

- Budget Billing
- Mutual Aid to Evansville, WI following the February tornado
- Energy Star Appliance Incentives
- Fire Safety
- Energy Assistance Availability
- 2023 Year in Review
- Choose Renewable Program Enrollment
- Wastewater Treatment Plant - Aeration

In addition to social media, customer outreach materials were created to continue our public education programs. Bill inserts were created regarding available incentives for Energy Star appliances and a customer satisfaction survey that will be sent to customers with their March utility bills.

With the end of the winter moratorium on residential electric service disconnections coming up in April, educational flyers were updated with current information regarding deferred payment agreements, energy assistance and budget billing. These flyers will be available in our office and will be included with the past due notices that will be mailed out to residential customers in March. We hope to encourage past due customers to apply for energy assistance and get caught up on their utility bills now before the winter moratorium ends and they are at risk of being disconnected.

Work has continued on efforts to update our Emergency Operations Plan for the utility as a whole, and we will be planning tabletop exercises for Emergency Operations in the coming months.

**Employee Continuing Education:** Training events were attended by numerous Technical Operations employees during the month of February. Two-day annual required safety training was held for all employees. Brian, Scott and Tim attended a Line Design and Code Compliance seminar provided by MEUW. Ari attended an Everything Solar Seminar in Madison provided by MEUW, along with Andy and Mike from the electric line division. And lastly, Scott Adler participated in a WPPI Energy Distributed Services Advisory Group meeting.

**Energy Assistance:** During the month of February, energy assistance (EA) payments totaling \$12,400 were received from the State of Wisconsin Public Benefits Program and applied to 165 customer accounts to assist with seasonal home heating expenses.

The 2023-24 winter heating season continues through May 1, 2024. Customer applications for seasonal energy assistance benefits continue to be accepted. Emergency crisis funding, as well as additional funding through the programs mentioned above, will continue to be available throughout the remainder of the summer and autumn months.

Throughout the year, funding from the Wisconsin Emergency Crisis Fund remains available to customers facing utility emergencies, with additional funding provided through the Wisconsin Emergency Rental Assistance and Help for Homeowners programs available to assist with customers' utility bills.

We continued our Energy Assistance education efforts with social media posts and are preparing information materials that will go out in past due notices as we approach the end of the cold weather disconnection moratorium.

**Geographic Information Systems (GIS) Projects:** Staff updated the SU GIS with as-built information for all 2023 projects, including new subdivisions, utility reconstruction, and customer-driven projects. GIS records are updated using a combination of developer engineer submittals, GPS coordinates collected by utility field staff, field observations, and project material sheets. GIS updates included the visual mapping changes as well as the financial information associated with the projects for future asset reporting to our financial auditors and the Wisconsin Public Service Commission.

In preparation for the annual financial audit, Technical Operations Division staff provided numerous reports to the Finance Division on infrastructure assets in stock, purchased, installed, and retired in 2023. Asset reporting was also completed in advance of the creation of the electric and water Public Service Commission Annual Reports.

**Lineman Appreciation Day Coloring Contest:** To celebrate National Lineworker Appreciation Day on April 18, Stoughton Utilities will be offering a coloring contest for children that live within SU's service territory.

The coloring contest runs now through May 1 to raise awareness of Stoughton Utilities and the Electric Lineworker profession. SU will continue to promote the contest through March and early April using our social media, the Tower Times, an advertisement in the Hub, and a billing statement insert.

Children and adults of all ages are eligible, with judging occurring using four age groups. A first-place winner will be selected from each age group and a grand prize winner chosen at random. Submissions will be displayed in the utility lobby when received.

**National Legislative Rally:** Utilities Director Jill Weiss attended the 2024 American Public Power Association (APPA) Legislative Rally held in Washington D.C., including meetings with Congressman Pocan's staff, and Senators Baldwin and Johnson. Numerous legislative topics that have a direct impact on Stoughton Utilities and other public power communities were discussed with our elected officials and their staff, including critical infrastructure and supply chain constraints, grid and cyber security legislation and ongoing industry concerns, electric vehicles, sequestration of bond and tax credit payments, and more.

**Outage Management System:** System implementation began in February, with SU engaging a professional service consultant, and a kick-off meeting being held with the system software provider. We anticipate system deployment in late 2024 or early 2025.

**Residential Customer Incentive Programs:** We continue to market our primary residential customer incentive programs for 2024.

- ENERGY STAR® appliance incentives are being offered to customers who purchase new efficient appliances, up to two \$25 incentives per account.
- Customers who complete a Home Energy Assessment using a Focus on Energy Trade Ally are eligible for a \$25 bill credit incentive. This incentive program was new in 2023, and has continued for a second year.
- EV charger incentives are available to residential and commercial customers who install a Level 2 or larger charger at their home or business.

**Solar Interconnection Installations:** We experienced a surge in solar interconnection applications in late December and early January due to a marketing push by a large regional solar installer. Installers completed and energized 10 new rooftop solar systems in February. An additional five installations are pending.

**Winter Cold Weather Disconnection Moratorium:** The annual cold weather moratorium on electric disconnections ends on April 15, at which time Stoughton Utilities will resume residential electric service disconnections. As we approach the end of the disconnection moratorium, SU has increased our outreach to delinquent customers, providing information on energy assistance funding, budget billing programs, and deferred payment agreements.

Non-residential customers remain subject to electric service disconnection throughout the winter regardless of their heat source. Residential customers remain subject to water service disconnection after January 1.

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## **Wastewater Division**

Kevin S. Hudson  
Wastewater System Supervisor

Our wastewater team of Mark Bakken, Justin DeVoe, Phil Zweep, and I had an unusual February due to mild weather. We were able to address many problems in our collection system that typically would not have been possible until spring. Hopefully, this will allow us to get ahead of the coming busy construction season. We continue to focus our efforts on many projects coming up in 2024. These projects include televising, mapping, dyeing sewers, and Hydro Excavating utilities to provide valuable information to our engineers to ensure all projects run as smoothly as possible.

### **Facility Numbers:**

- Average daily flow of **1.061 million gallons**
- Monthly total of **30.755 million gallons**
- Total precipitation of **0.95 inches**.

**City Construction Projects:** Wastewater operators assisted with several projects throughout the city due to new construction. We responded to several questions, performed televised inspections, and were available to ensure all projects can move forward without delay. Projects for February included:

- Televising and dye-testing sanitary sewer at multiple addresses to identify lateral discharge locations. This data was compiled and provided to our consulting engineers.

**Collection System Maintenance:** Stoughton Utilities follows a capacity, management, operation, and maintenance plan (CMOM), a program that is reviewed and updated by SU staff, and submitted to the Wisconsin Department of Natural Resources for their review annually, that shows all work and improvement efforts put into our collection system. Operators aim to reach our 2024 goals when workload and priorities allow.

- Our current annual goals:

- Clean 99,000 feet of sewers
- Televis 30,000 feet of sewers
- Inspect 380 manholes
- Our current progress towards meeting those goals:
  - Cleaned 8,068 feet of sewers (8% of goal)
  - Televised 2,509 feet of sewers (8% of goal)
  - Inspected 29 manholes (8% of goal)

While completing this routine maintenance, operators encountered several problems. Some were addressed immediately while others will continue to be monitored and addressed following additional planning and budgeting. Significant problems that were repaired this month included spot sanitary sewer main repairs in the northwest historic district, and manhole flow line repairs in Business Park North.

**Department of Natural Resources (WDNR) Reporting:** The WDRN both monthly and annual reports to maintain our wastewater permit. February reports included:

- Monthly Discharge Monitoring Report (DMR)  
This report shows monthly monitoring of wastewater discharge data and lab results.
- Sludge Management Plan  
This is a comprehensive plan that is developed and submitted to the WDNR for review and approval. This plan ensures adherence to DNR regulations and provides consistent practices for future sludge management projects.

**Department of Public Works Assistance:** Wastewater operators assisted the street and parks divisions of the DPW by televising storm sewers on Jefferson and Forrest Streets.

**Laboratory Work:** Operators collect several samples at the plant each workday at locations throughout the treatment process. Some of these samples are sent out to an external laboratory for various tests and analysis. We also perform tests at the laboratory inside the Stoughton wastewater treatment plant. The data collected by these tests are recorded and used to adjust plant treatment and entered and submitted to the DNR in a monthly report. Operators monitor these numbers closely to comply with WDNR regulations and Stoughton's wastewater discharge permit.

**Lift Stations:** Our operators service six lift stations. Stations are monitored daily to address any problems that arise. We use several different tools to monitor these stations and prioritize solving any issues as soon as possible to limit pump damage and lower overall cost of repairs. In general, lift stations require constant maintenance and are prone to the following issues:

- Pump failures:
  - Storms/electrical outages
  - Clogging caused by rags and foreign objects
- Float and transducer cleaning/failures:
  - Grease build-up
  - Electrical shorts
- Generator maintenance:
  - Failure to start
  - Failure to transfer power
  - Engine malfunction
- Force mains:
  - Broken force main
  - Plugged force main
  - Malfunctioning check valve
- Electrical malfunctions:
  - Pump alternation

- Run times
- Communications

Lift station maintenance required this month included daily monitoring, recording of run times and hours, and routine preventative maintenance at all lift stations. The Eighth Street lift station was found to be clogged, and operators removed and unclogged the pump, then cleaned out the wet well.

**Manhole Repair:** Manholes are subject to repairs as needed throughout the year. All repairs are made using industry standards that eliminate infiltration of clear water to our sewer system. We consistently work to reduce inflow and infiltration (I&I) in our collection system. Benefits of reducing I&I include but are not limited to:

- Minimizing pipe damage
- Maintaining pipe capacity
- Reduction of cost to treat clean water

This month, two deteriorating manholes were replaced, both on the east side of town. Additional sewer main issues were found during replacement and were replaced while we had the street open.

**Plant Maintenance:** Operators monitor our Supervisory Control and Data Acquisition (SCADA) system daily to evaluate process control. We also perform physical inspection of plant equipment to monitor treatment. We address any problems in real time as required. We experienced the following equipment issues in February:

- General Equipment Preventive maintenance:  
Stoughton utilizes maintenance management software to track all repairs and preventive maintenance for hundreds of pieces of equipment. This allows us to track costs and extends the life of the equipment. This month operators completed 7 maintenance work orders on several different pieces of equipment.
- Scum Pit Pumping and Cleaning:  
Part of the primary treatment process involves skimming the primary clarifiers. Everyday operators perform this task to remove grease and floating solids. This material goes to a holding tank which is later pumped and sent to the digesters for treatment. During the month of February, all three scum pits were pumped and cleaned by operators.
- Annual Reduced Pressure Zone Assemblies (RPZs) Testing:  
The treatment plant has six RPZs throughout the plant. These are visually inspected by operators daily and are required to be tested and certified by a certified plumber annually. During our testing we found four that required repairs and further testing.

**Treatment Quality:** The plant has been experiencing a few challenges in treatment. We have been working with a large industry to ensure they are following Stoughton's sampling requirements as outlined in our ordinance and industrial treatment agreements.

**Utility Department Assistance:** Wastewater operators support on-call responsibilities for both the water department and wastewater departments. The on-call schedule is a five-week rotation and allows continuous service as needs arise. In general, all operators provide support across both departments when required.

Operators were called out for the following issues in February:

- High wet well alarm at Eighth Street lift station. Operators responded after-hours to make immediate pump sequence modifications, then cleaned the station the following day.
- High water level alarm on influent step screens. Operators responded after-hours and cleaned the screens, which were found to be plugged due to a large amount of produce. We will continue to monitor restaurants and further educate our customers.
- Customer complaint about a basement drain plugged and draining slowly. Operators responded after-hours, inspected the main sewer line, and informed the customer that the issue was within their lateral (privately owned and maintained).

Operators offered the following assistance to the Water System Division:

- Responded to an emergency water shut off and curb stop repair
- Daily water sampling and testing during weekend on-call service.

Operators offered the following assistance to the Electric System Division:

- Hydro excavation to locate and repair an underground fault affecting a streetlight and park lighting.
- Assisted on a transformer replacement project at a retail store, including saw-cutting asphalt to facilitate a new underground trench.

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## **Water Division**

Kent F. Thompson  
Water System Supervisor

**Billing & Metering Division Assistance:** Water operators assisted the metering department by disassembling, rebuilding, and installing water meters. Operators also reached out to customers to schedule meter changeout and cross connection appointments, and performed some of these in-home jobs.

**Cross Connection Inspections:** Water operators completed numerous cross connection inspections. Cross connection inspections are completed to ensure that household water is not able to back siphon into the distribution system. These inspections and preventative measures ensure all customers are safe from potential contamination sources.

**Hydrant Flushing:** Dead end water mains were flushed to remove any sediment and turn the water over with fresh drinking water.

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## **WPPI Energy Services**

Darren R. Jacobson  
Stoughton Utilities and WPPI Energy Services Manager (ESM)

**Customer Distributed Generation:** Ten new rooftop solar distributed generation projects were completed during the month of February, and three applications for new DG projects were received and approved by SU. Several notable projects are working their way through the approval process, including large rooftop arrays at institutional, industrial, and multifamily facilities, and several battery storage projects currently in design stages.

Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

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Please visit our website at [www.stoughtonutilities.com](http://www.stoughtonutilities.com) to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 20, 2024  
**To:** Stoughton Utilities Committee  
**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Communications

March 1, 2024 Stoughton Utilities news release encouraging customers who are behind on their utility bills to get caught up before the winter moratorium ends on April 15.

March 1, 2024 Stoughton Utilities news release announcing a recent donation of \$500 to the Stoughton Area Resource Team (START) as part of our RoundUP program.

March 1, 2024 Stoughton Utilities news release announcing a recent donation of \$500 to Neighborhood Free Health Clinic as part of our RoundUP program.

March 4, 2024 Stoughton Utilities news release regarding local leaders' recent trip to Washington D.C. for the American Public Power Association's Legislative Rally.

March 6, 2024 Letter thanking local attendees of the APPA Legislative Rally for attending the event from WPPI Energy.

March 8, 2024 Utility bill insert regarding available ENERGY STAR Appliance Incentives. These were included in the March utility bills.

March 8, 2024 Utility bill insert regarding our customer satisfaction survey. These were included with the March utility bills.

March 11, 2024 Flyer created detailing payment assistance programs and payment arrangements for customers who are behind on their utility bills. These are being mailed out with all past due notices in March, prior to the end of the winter moratorium ending on April 15.

March 15, 2024 WPPI Energy 2023 Annual Report: People of Public Power. Stoughton Utilities Director Jill Weiss is highlighted on pages 36-37.



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# News Release

## Stoughton Utilities

FOR IMMEDIATE RELEASE

March 1, 2024

Contact: Brian Hoops, Assistant Utilities Director

### **Stoughton Utilities Cautions Against Electric Service Disconnections as Moratorium Ends**

*Wisconsin's moratorium expires April 15, 2024, but help is available to avoid disconnection.*

Stoughton Utilities is encouraging electric and water customers who are behind on their bills to immediately pay any delinquent balances, or make payment arrangements with the utility to avoid service disconnection.

Wisconsin's moratorium on residential service disconnection ends April 15, 2024. After that date, utilities statewide may begin to disconnect service to customers who are past due on payment of their electric bills. Stoughton Utilities plans to disconnect service to all severely delinquent accounts on April 24.

“The end of the winter moratorium on disconnections is fast approaching, and we have a responsibility to do what we can to collect unpaid bills in order to keep rates low for all of our customers,” said Brian Hoops, Assistant Utilities Director. “We encourage customers struggling with their electric bills to reach out to us here at the utility and to contact assistance programs like the Wisconsin Home Energy Assistance Program.”



Customers can contact Stoughton Utilities to see if they are eligible to establish a deferred payment arrangement, which can spread payment of delinquent balances out over a period of time. The utility will negotiate payment options with each eligible customer based upon their unique financial situation, however will require a down-payment of at least one-third the past-due balance.

Deferred payment agreements cannot be offered to any tenant customer who has defaulted on a deferred payment agreement in the past 12 months, or is responsible for any account arrearages that were placed on any property owner's tax bill in the City of Stoughton in the past 24 months. Customers with greater than \$100 of account arrearages that are more than 90 days past due or any balance that accrued during the winter moratorium that is more than 80 days past due are also ineligible for a deferred payment agreement.

The Wisconsin Home Energy Assistance Program (WHEAP) provides bill pay assistance to help income-eligible residents with heating costs, electric costs, and energy crises. Residents at risk of disconnection may be eligible for crisis assistance even if they have already received a benefit from WHEAP. For more information, including eligibility criteria, customers can call 1-866-432-8947 or visit [homeenergyplus.wi.gov](http://homeenergyplus.wi.gov) to connect with their local energy assistance agency.

Customers can review their account balances and make payments online at [stoughtonutilities.com](http://stoughtonutilities.com). To make payment arrangements or to explore payment options with the utility, customers can contact Stoughton Utilities at (608) 873-3379 during normal business hours of 8:00 a.m. to 4:00 p.m., Monday through Thursday, and 8:00 a.m. to 12:00 p.m. on Friday.



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*Serving Electric, Water & Wastewater Since 1886*

# News Release

## Stoughton Utilities

FOR IMMEDIATE RELEASE

March 1, 2024

Contact: Jill Weiss, Stoughton Utilities Director

### **Stoughton Utilities RoundUP Program Donates \$500 to Stoughton Area Resource Team (START)**

Stoughton Utilities recently donated \$500 to Stoughton Area Resource Team (START). This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations.

START helps families in our community who are having trouble meeting their basic needs. The program provides case management services and financial assistance for housing, utilities, health, employment, and more. Their primary goal is to prevent homelessness in our community and help those in need gain independence and self-sufficiency.

Stoughton Utilities began its RoundUP program in 2006 as a way to further assist local non-profit organizations in our community. Over five percent of Stoughton Utilities customers have voluntarily chosen to participate in the program and are continuing the "neighbor helping neighbor" concept that founded Stoughton Utilities over a century ago.

Customers wishing to participate in the RoundUP program, or non-profit organizations requesting to be considered for future donations, may sign up online at [stoughtonutilities.com/roundup](https://stoughtonutilities.com/roundup), or by calling Stoughton Utilities customer service at (608) 873-3379.

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

# News Release

## Stoughton Utilities

FOR IMMEDIATE RELEASE

March 1, 2024

Contact: Jill Weiss, Utilities Director

### **Stoughton Utilities RoundUP Program Donates \$500 to Neighborhood Free Health Clinic**

Stoughton Utilities recently donated \$500 to Neighborhood Free Health Clinic. This donation is part of Stoughton Utilities' RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations.

The mission of Neighborhood Free Health Clinic is to make healthcare services accessible and available to low income residents who have no or inadequate health insurance. The Neighborhood Free Health Clinic will use the RoundUP funds for supplies and expenses related to outreach materials.

Stoughton Utilities began its RoundUP program in 2006 as a way to further assist local non-profit organizations in our community. Over five percent of Stoughton Utilities customers have voluntarily chosen to participate in the program and are continuing the "neighbor helping neighbor" concept that founded Stoughton Utilities over a century ago.

Customers wishing to participate in the RoundUP program, or non-profit organizations requesting to be considered for future donations, may sign up online at [stoughtonutilities.com/roundup](https://stoughtonutilities.com/roundup), or by calling Stoughton Utilities customer service at (608) 873-3379.

###

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

# News Release

## Stoughton Utilities

FOR IMMEDIATE RELEASE

March 4, 2024

Contact: Jill Weiss, Utilities Director

### **Local Leaders go to Washington D.C. to Talk Public Power**

*Swadley and Weiss advocated on behalf of Stoughton residents on supply chain issues, permitting reforms and energy infrastructure.*

Mayor Tim Swadley and Utilities Director Jill Weiss advocated on behalf of Stoughton, Stoughton Utilities, and its customers at the American Public Power Association's 2024 Legislative Rally Feb. 26 – 28. The annual event was held in Washington D.C. Swadley and Weiss met personally with Wisconsin Senators Tammy Baldwin (D), and Ron Johnson (R). They also met with Rep. Mark Pocan.

“Spending time talking with lawmakers provides a great opportunity to discuss the policies that impact our community,” said Weiss. “Sitting down to discuss the topics that matter, like maintaining a safe, reliable and affordable power supply, was beneficial for both us and our legislators.”

Swadley and Weiss spoke during the meetings about the importance of ensuring utilities receive the help they need during a supply chain crisis and that more onerous policies are not passed to worsen the problem. They also discussed the need for streamlined federal permitting and siting rules to bolster infrastructure and maintain electric reliability, reducing the cost of investments in that infrastructure, a more secure energy grid, and providing responsible and reliable energy through a mix of sources — including natural gas.

“By meeting with our legislators, we can help ensure national policymakers keep public power customers in mind when they’re making proposals,” said Joseph Owen, director of government affairs for WPPI Energy. “Their choices have consequences in our local communities, so it is important to present our view. We are fortunate to have a congressional delegation that hears the issues from communities with locally owned, not-for-profit utilities and works to help however they can.”

###

*Member-owned, not-for-profit WPPI Energy serves Stoughton Utilities and 50 other locally owned electric utilities. Together, WPPI members have built a diverse, competitive, and responsible power supply. They share modern technologies and forward-thinking services, and they speak with a unified voice for effective energy policy advocacy.*



*PHOTO: Local officials gathered to meet with legislators on the community's behalf during the American Public Power Association's 2024 Legislative Rally from Feb. 26-28 in Washington, D.C.*



1425 Corporate Center Drive Sun Prairie, WI 53590-9109 608.834.4500 [wppienergy.org](http://wppienergy.org)

March 6, 2024

Dear 2024 APPA Legislative Rally Attendees,

Thank you for making the trip to Washington, DC for the 2024 APPA Legislative Rally. We know your time is valuable. Please know that your choice to make the trip to DC to advocate for public power will have an enduring impact on what the WPPI and APPA government affairs team is able to accomplish with federal policymakers throughout 2024.

We were pleased to have attendees from all three of our member states this year. In fact, the 15 meetings (six Senate, nine House) scheduled this year are the most we've ever held during the Legislative Rally. Overall, it seemed legislators and staff were receptive to our issues and we will use that knowledge to ensure more of our delegation signs on to the specific pieces of legislation we discussed during our visits.

As always, thank you for all you do and please don't hesitate to contact us with any questions, concerns or feedback regarding public power advocacy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Peters".

Mike Peters  
President & CEO

A handwritten signature in blue ink, appearing to read "Tom Hanrahan".

Tom Hanrahan  
General Counsel

A handwritten signature in blue ink, appearing to read "Lauri Isaacson".

Lauri Isaacson  
VP, Member Relations

A handwritten signature in blue ink, appearing to read "Joseph Owen".

Joseph Owen  
Director of Govt. Affairs





# START SAVING TODAY

Saving energy isn't just important to you, it's important to us as well. That's why we're again offering \$25 bill credit incentives to customers when purchasing a qualifying ENERGY STAR appliance! Just fill out the form on the back and return it to our office with a copy of your receipt.



[stoughtonutilities.com](http://stoughtonutilities.com)  
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy

**To qualify, purchases must be listed as an ENERGY STAR product. Completed form and receipt must be received prior to December 1, 2024. Visit our website for full details, limits and exclusions.**

Customer Name

Utility Account #

Customer Street Address

City, State, Zip

Phone #

E-mail

Energy Star Product, Brand, Model #

*Visit [stoughtonutilities.com/incentives](https://stoughtonutilities.com/incentives) for information on additional incentive programs.*

# WE WANT TO HEAR FROM YOU!

As part of our ongoing commitment to the customers we serve, we invite you to participate in our residential electric customer satisfaction survey.

Please take a few minutes to complete this survey. Your responses will play an important role in helping us identify areas where we can make improvements to better serve you and provide programs and services that best meet the needs of our customers.

The survey is being conducted in partnership with GreatBlue Research, of Glastonbury, CT. Your feedback will be kept strictly confidential.

Find the survey here or scan the QR code with your smartphone camera:

**<https://stoughtonutilities.com/survey>**



(608) 873-3379  
[stoughtonutilities.com](https://stoughtonutilities.com)

# Manage Your Utility Bill.

## We're Here to Help.

Unpaid utility bills drive up costs for the whole community due to the fact that any balance that is uncollectable is essentially recovered from the entire customer base through future rates. The winter moratorium on electric service disconnections ends on **April 15**.

**Stoughton Utilities will begin disconnecting electric service on severely delinquent accounts as of April 24, 2024.**

If you're having trouble paying your utility bill, please review the below options to get your account caught up and avoid a potential interruption in service. We are here to help find a payment option that works for you.

### DEFERRED PAYMENT ARRANGEMENTS

If you're having trouble paying your bill in full, you can request a deferred payment arrangement. We will review your account to determine if you are eligible and work with you to determine an acceptable payment schedule. A down payment will be required in order to set up a deferred payment arrangement.

Once there is a deferred payment arrangement in place for your account, you can enroll in our optional Budget Billing Plan to help you manage your monthly expenses moving forward. Eligibility may vary depending on account history.

### ADDITIONAL SUPPORT

Many programs are available through local supportive organizations. Visit our website at [stoughtonutilities.com/assistance](http://stoughtonutilities.com/assistance) for a list of additional programs.

- Joining Forces for Families – (608) 873-2180
  - St. Vincent DePaul – (608) 873-3655
  - Stoughton Area Resource Team (START)\* – (608) 577-5650
- \* *Stoughton residents under the age of 55*

**Contact us or visit our website  
for more information**

stoughtonutilities.com  
(608) 873-3379 • 600 S. Fourth St. Stoughton, WI

### HOME ENERGY ASSISTANCE PROGRAM

The Wisconsin Home Energy Assistance Program (WHEAP) provides assistance for heating costs, electric costs, and energy crisis situations. Through Stoughton Utilities' participation in this program, you may be eligible for bill pay assistance.

Eligibility for WHEAP benefits is based on a number of factors including income. If the gross income for your household is less than the amount shown here, you may be eligible to receive assistance.

**The average recipient receives  
\$666\* per year!**

Don't wait until the last minute to submit your application. It typically takes 2-3 weeks after your application is approved for us to receive funds, and simply having approval from energy assistance will not stop a scheduled disconnection. The application is quick and easy, and can even be done online!

Visit [energybenefit.wi.gov](http://energybenefit.wi.gov) to apply online, or call (866) 432-8947

Family Size	Gross Income (one month)
1	\$2,820.67
2	\$3,688.58
3	\$4,556.50
4	\$5,424.50
5	\$6,292.42
6	\$7,160.33
7	\$7,323.00
8	\$7,485.75



\*Average benefit for qualifying residents during 2022-2023 heating season.



# PEOPLE OF PUBLIC POWER

A group of diverse people is walking across the large white letters of the title "PEOPLE OF PUBLIC POWER" on a blue background. Their shadows are cast on the letters, suggesting they are walking on top of them.

ANNUAL REPORT | **2023**

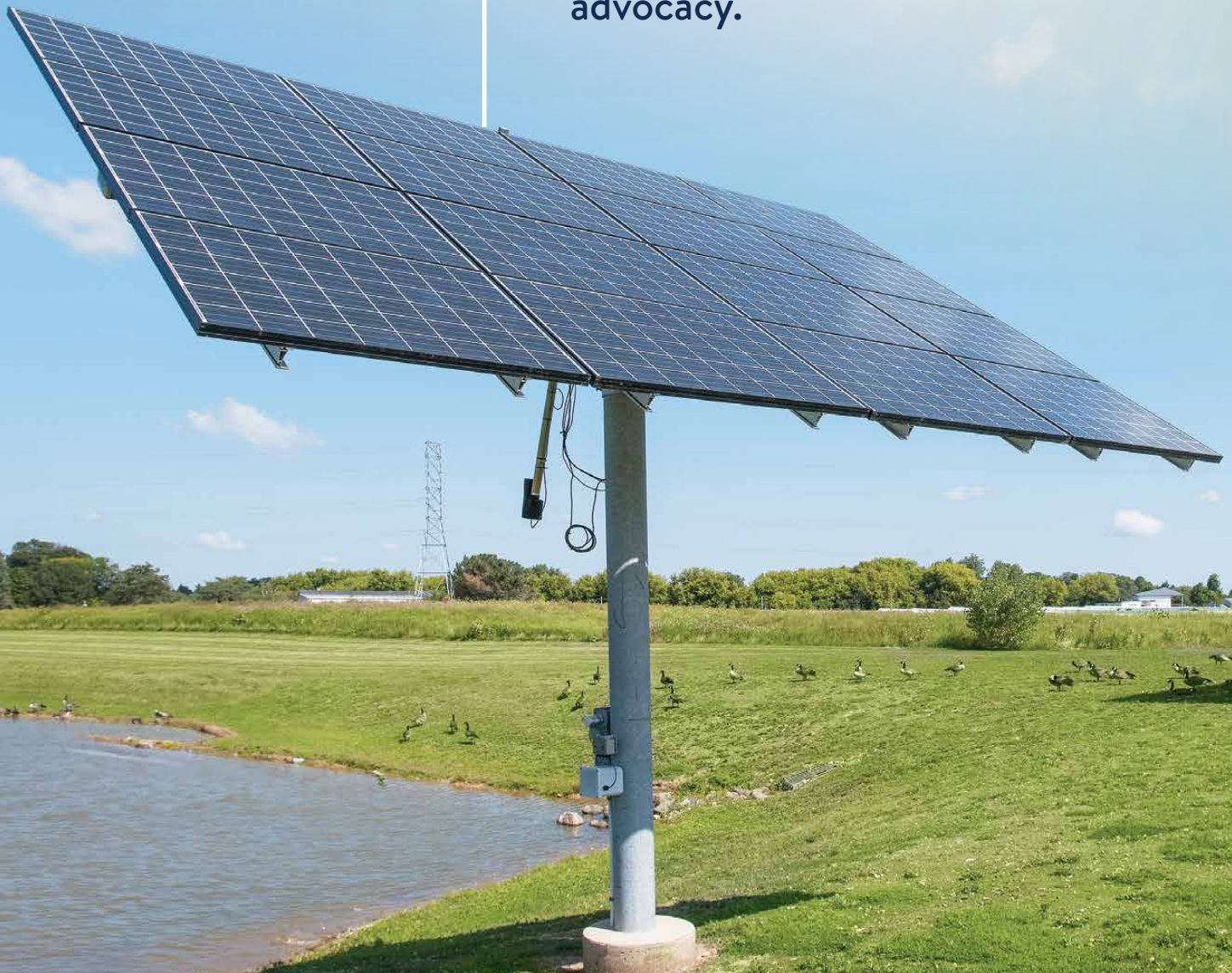


## VISION

WPPI Energy members will set the standard for locally owned utilities working together to help their communities thrive.

## MISSION

To help member utilities accomplish more by working together for reliable, affordable, responsible electricity, forward-thinking services, and effective advocacy.



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The WPPI membership includes 51 remarkable communities all driven by the people of public power. It is our privilege to feature in this report some of them, including:

<b>Mike &amp; Cole Sanborn</b>   Eagle River	18
<b>WPPI's Power Supply Staff</b>	28
<b>Jill Weiss</b>   Stoughton	36
<b>Cinda Johnson</b>   Muscoda	42
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# FROM THE CHAIR AND THE PRESIDENT & CEO

Public Power employees are dedicated to the success of not only their local utility, but, at a higher level, the communities they serve. When it comes to fostering strong economies, advancing important local causes and implementing the kinds of forward-looking initiatives that make their communities great places, it is the people behind these public power utilities who help make it all happen.

It is these same public power leaders who have built WPPI into the organization it is today. This is why we chose to highlight the “people of public power” this year.



Dale Lythjohan (center) stands with WPPI President & CEO Mike Peters (left) and WPPI Board Chair Jim Stawicki (right)



## Our members

As a member-owned and member-governed joint action agency, WPPI measures itself on the satisfaction of its members. To ensure we remain aligned with the goals and objectives of our members, we launched a Support Services Survey this year. The main finding of the report was overall ratings for support services are strong, and they continue to improve.

The survey also revealed 95% of our members are satisfied with the work performed by the employees of WPPI.

Another takeaway from the survey was that members want additional services, including a Geographical Information System (GIS) support service, which we are launching in 2024, and a request for help with outage management, which is also underway.



## Our employees

And while the satisfaction of our members is our topmost concern, we are also invested in how our employees feel about the work they do. To measure this, we use a third party to survey our employees each year.

For the third year in a row, WPPI Energy earned Top Workplace designation by the Wisconsin State Journal, along with special recognition for having management that cares.

The honor was based solely on feedback from our employees, collected through a third-party research firm and benchmarked against peers in the same sector across the nation. The anonymous survey measures 15 culture drivers that are critical to the success of any organization, such as alignment, execution and connection.

The three words staff used most often to describe WPPI’s culture were flexible, friendly and collaborative.





## Customer satisfaction

While the purpose of WPPI's staff team is to serve the membership, our member utilities exist for the benefit of their customers. Feedback from the people living and working in the 215,000 homes and businesses served by members of WPPI helps drive our joint action efforts. To stay on top of their communities' ever-changing needs, WPPI members work together to survey residential customers, small and mid-sized businesses, and large businesses across our system. We conduct this research on a three-year rotating schedule, and in 2023 we again reached out to large businesses.

Results were very positive, and the WPPI membership received the highest rankings for providing reliable energy, trustworthiness and being easy to do business with.

Helping increase customer satisfaction is our members' dedication to communicating effectively. In the summer of 2023, WPPI launched a program to alert customers when warmer temperatures could lead to increased energy usage and higher bills. The program won an Award of Excellence from the American Public Power Association in November.



## Joint Action Hall of Fame

Throughout this report you will see highlighted the everyday commitment of WPPI's members and employees to deliver the value of public power for our communities. Sometimes, the culmination of their contributions is such that we induct them into the Joint Action Hall of Fame, our membership's highest honor recognizing these extraordinary individuals.

This year, Dale Lythjohan became the 35th recipient of our Hall of Fame award.

During his time with WPPI, Dale served as board chair from 2007-2011, and he was active on the board of directors for nearly 30 years. He always led by example and his leadership had a resounding impact within his community of Cedarburg, WPPI, and the utility industry in general. Dale was a true leader and teacher to the people with whom he worked, and we thank him for his contributions to public power.

**We look forward to highlighting many more individuals throughout this annual report.**

### Jim Stawicki

WPPI Energy Chair  
Sturgeon Bay Utilities General Manager

### Mike Peters

WPPI Energy President & CEO



# JOINT ACTION:

## PEOPLE WORKING TOGETHER

By working together, the people who make up the WPPI membership achieve more. They partner as likeminded, locally owned utilities, and share the resources, technology, and expertise required to help their communities thrive.

**THIS HAS BEEN THE  
CASE AMONG THE WPPI  
MEMBERSHIP FOR WELL  
OVER 40 YEARS,**

and today this unity of purpose remains as strong as ever.

# PEOPLE LEADING PEOPLE

## Executive Committee

The board elects an executive committee to oversee WPPI's business affairs and to make recommendations for action by the board on major decisions.



Top (L-R): Michael Avanzi, George Morrissey, Melanie Krause, Jim Stawicki, chair, Jill Weiss, Casey Engebretson, secretary, Brian Rhodes.

Front (L-R): Kevin Westhuis, Steve Brooks, Tim Herlitzka, treasurer, Mike Reynolds, vice chair.

## Senior Management

Led by President & CEO Mike Peters, WPPI's executive staff implements the membership's board-approved WPPI business strategy and directs the company's operations.

Top (L-R): Tom Paque, senior vice president of services & business strategy, Tim Noeldner, senior vice president of power supply, Mike Peters, president and chief executive officer.

Front (L-R): Marty Dreischmeier, chief financial officer, Phil Hansen, chief information officer, Tom Hanrahan, general counsel.



# BOARD OF DIRECTORS

**A Alger Delta Cooperative Electric Association** | Mike Furmanski

**Algoma Utilities** | Pete Haack

**B Baraga Electric Utility** | LeAnn M. LeClaire

**Black River Falls Municipal Utilities** | Casey E Engebretson<sup>1,2</sup>

**Boscobel Utilities** | Mike Reynolds<sup>1,2</sup>

**Brodhead Water & Light** | Ed Hoff

**C Cedarburg Light & Water Utility** | Ben Collins

**Columbus Utilities** | Michelle Kaltenberg

**Crystal Falls Electric Department** | Dave Graff

**Cuba City Light & Water** | George A Morrissey<sup>1</sup>

**E Eagle River Light & Water Utility** | Mike Sanborn

**Evansville Water & Light** | Jim Brooks

**F Florence Utilities** | Roger Secrist

**G Gladstone Power & Light** | James Olson

**H Hartford Utilities** | Brian C Rhodes<sup>1</sup>

**Hustisford Utilities** | Todd M Tessmann

**I Independence Light & Power, Telecommunications** | Kevin M Sidles

**J Jefferson Utilities** | Sarah Hinze

**Juneau Utilities** | Mac Affeld

**K Kaukauna Utilities** | Michael Avanzi<sup>1</sup>

**L L'Anse Electric Utility** | Bob LaFave

**Lake Mills Light & Water** | Randy Myrum

**Lodi Utilities** | Ann Groves-Lloyd

**M Maquoketa Municipal Electric Utility** | Chris Krogman

**Menasha Utilities** | Melanie S Krause<sup>1</sup>

**Mount Horeb Utilities** | Jordy Schmitz

**Muscoda Utilities** | Dorothy Hackl

**N Negaunee Electric Department** | Nate Heffron

**New Glarus Utilities** | Kevin Funseth

**New Holstein Utilities** | Marc Stephanie

**New London Utilities** | Jason Bessette

**New Richmond Utilities** | Weston Arndt

**Norway Department of Power & Light** | Dan Stoltman

**O Oconomowoc Utilities** | Mark Frye

**Oconto Falls Municipal Utilities** | Greg Kuhn

**P Plymouth Utilities** | Tim Blakeslee

**Prairie du Sac Utilities** | Troy T Murphy

**Preston Municipal Electric Utility** | Sheryl Ganzer

**R Reedsburg Utility Commission** | Brett H Schuppner

**City Utilities of Richland Center** | Scott Gald

**River Falls Municipal Utilities** | Kevin L Westhuis<sup>1</sup>

**S Slinger Utilities** | Margaret Wilber

**Stoughton Utilities** | Jill M Weiss<sup>1</sup>

**Sturgeon Bay Utilities** | Jim Stawicki<sup>1,2</sup>

**Sun Prairie Utilities** | Rick Wicklund

**T Two Rivers Utilities** | Brian Dellemann

**W Waterloo Utilities** | Barry L Sorenson

**Waunakee Utilities** | Tim Herlitzka<sup>1,2</sup>

**Waupun Utilities** | Steve Brooks<sup>1</sup>

**Westby Utilities** | Ron Janzen

**Whitehall Electric Utility** | Neal J Wozney

---

1 — Executive Committee

2 — Officer



# CHOOSE RENEWABLE

Revenues from Choose Renewable are used to raise awareness and increase the use of resources such as solar, wind, hydro, and biogas.



## 43

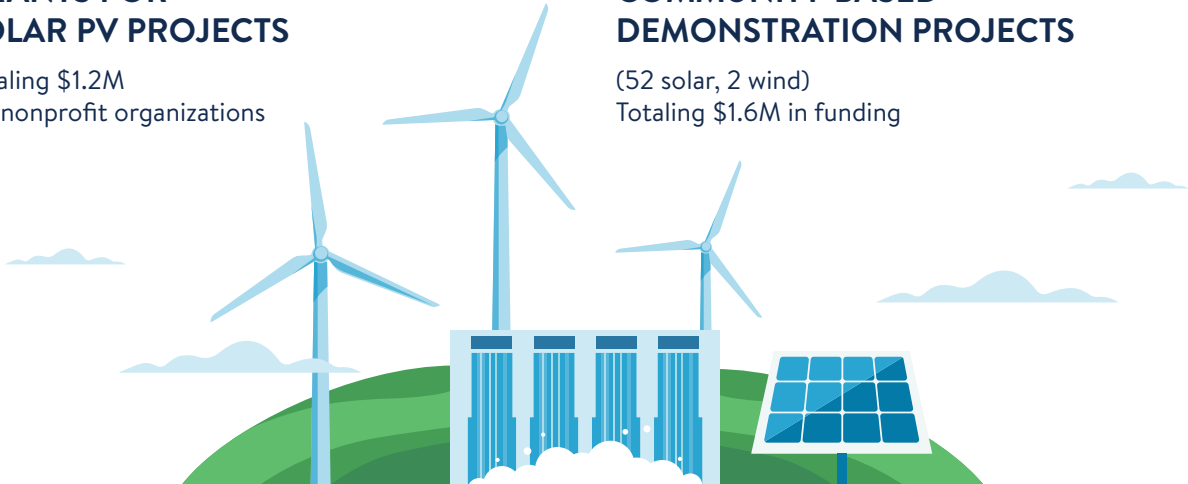
### GRANTS FOR SOLAR PV PROJECTS

Totaling \$1.2M for nonprofit organizations

## 54

### COMMUNITY-BASED DEMONSTRATION PROJECTS

(52 solar, 2 wind)  
Totaling \$1.6M in funding



Through Choose Renewable, customers of WPPI member utilities voluntarily purchase enough carbon-free energy to power approximately

**6,000 HOMES**

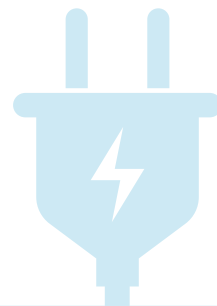
## Trusted advisors

While Choose Renewable offers the most cost effective, equitable, and accessible renewable energy option, our membership is also there to help empower well-informed decision-making for customers who want their own renewable energy installations. WPPI members provide accurate rate projections and other evaluation tools to help educate and protect their customers' interests.

## ENERGY SAVINGS

In 2023, members helped customers reduce energy waste by 53,000 megawatt hours through energy efficiency measures.

This reduced electric bills by approximately \$6 million per year and represents 88% of our 2023 goal metric.



**\$6M**  
PER YEAR

**IN SAVINGS  
FOR CUSTOMERS**

# CELEBRATING PUBLIC POWER

Public power has been the backbone of many communities for well over a century. The advantages delivered by locally owned public power utilities are well established and strongly valued by their communities. Congratulations to the following WPPI Energy members for their milestone public power anniversaries in 2023.







## THE IMPORTANCE OF GIVING BACK

Member utilities distributed approximately \$940,000 in 2023.

As locally owned, not-for-profit utilities, members value the opportunity to help the businesses and residents they serve. One of the ways they do this is through funding that supports nonprofit organizations, educational programs, customer service initiatives, local economic development, area sponsorships and special events.

Giving back is just one of the ways that public power utilities continue to make a difference in their communities.

# HELPING COMMUNITIES THROUGH MEANINGFUL PROJECTS

Participating households with electric heat are now saving an average of \$70 per year with help from their local utilities.

Member utilities of WPPI Energy joined together to tackle an issue hurting many income-qualified households in Wisconsin: the high cost of heating their homes with electric resistance heat.

Electric resistance heat, while inexpensive to install, results in higher energy bills compared to natural gas furnaces or heat pumps. According to the 2015 Energy Information Association Residential Energy Consumption Survey, about 12% of households with income below \$20,000 per year are primarily heated using built-in electric resistance heaters. Meanwhile, only 2% of households with income above \$100,000 per year use electric heaters.

The American Public Power Association provided a grant to research the issue.

The WPPI membership discovered that locally owned municipal utilities are well positioned to assist lower income households in pursuing energy efficiency through the implementation of line voltage smart thermostats (LVSTs). These thermostats allow customers to manage their electric resistance heat via a smart phone or tablet.

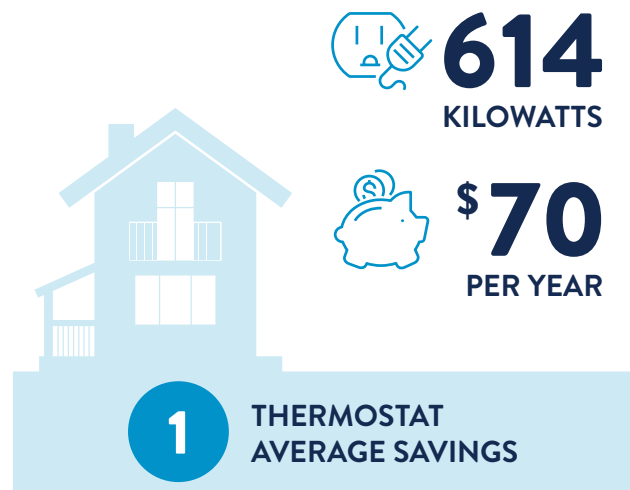
Some LVSTs also have learning capabilities and geolocation functionality – geolocation monitors the proximity of a user’s phone to determine whether the user is at home. If the user is not home, the LVST will automatically begin setting the temperature back. For a customer to utilize all the functionality of an LVST, the customer must have both Wi-Fi and a smart device.

To identify customers who use electric heat, an in-house software tool was created. Through WPPI, 17 utilities used the tool alongside additional marketing efforts to find customers interested in installing LVSTs to control their electric heat usage.

After funding made available from APPA, member utilities and WPPI, customers paid \$25 per smart thermostat. This included thermostat installation and recycling the old thermostats (a free recycler was identified for this project).

Over the course of the project, 883 thermostats were installed with an average savings of 614 kilowatts per thermostat or around \$70 per year per thermostat.

“The local utilities that helped with this program were really involved,” shared research author Anna Stieve, senior energy services manager with WPPI Energy. “The utilities were excited to see customers save money, and now when future customers call in with concerns about the high cost of electric heat, the utilities can recommend using a smart thermostat.”



More customers are set to benefit from the research results in the future, regardless of whether their utility participated in the initial research. Focus on Energy, Wisconsin’s statewide energy efficiency and renewable energy program, continues to investigate offering incentives for LVSTs across all participants in the state.

According to Stieve, “These are the fun projects, when we can identify a need and help the communities we serve.”



# NEW PROGRAM BRINGS ENERGY SAVINGS TO AFFORDABLE HOUSING

WPPI members are helping to install solar panels on newly constructed affordable housing, producing significant energy savings for homeowners.

Juneau Utilities worked with Habitat for Humanity to construct two homes, strategically placing solar panels to maximize sun exposure. The projects supply nearly all the electricity consumption for each of the homes during an average year and both projects are expected to exceed savings of 200,000 kilowatt-hours over their expected 25-year life cycles.

“We are happy to work with Focus on Energy and Habitat for Humanity on these projects,” shared Nick Gahlman, electric superintendent at Juneau Utilities. “Helping our customers to save energy and lower their energy costs is always rewarding, and these projects are examples of what can be accomplished.”

Similar projects were also completed in the WPPI-member communities of New Richmond, Reedsburg, River Falls and Sturgeon Bay. Future solar panel installations are scheduled for new affordable housing projects in Menasha, Stoughton and Sun Prairie.

**HELPING OUR CUSTOMERS TO SAVE ENERGY AND LOWER THEIR ENERGY COSTS IS ALWAYS REWARDING, AND THESE PROJECTS ARE EXAMPLES OF WHAT CAN BE ACCOMPLISHED.**





An aerial photograph of a large brick building with a flat roof covered in solar panels. The building has several windows and a balcony with a red metal structure. In the background, there are other buildings and trees under a clear blue sky.

**2,000**

**PUBLIC POWER  
UTILITIES**

**97**

**SMART ENERGY  
PROVIDERS**



**SMART  
ENERGY  
PROVIDER**

American Public Power Association

## **MEMBERS OF WPPI ENERGY LEAD THE NATION AS SMART ENERGY PROVIDERS**

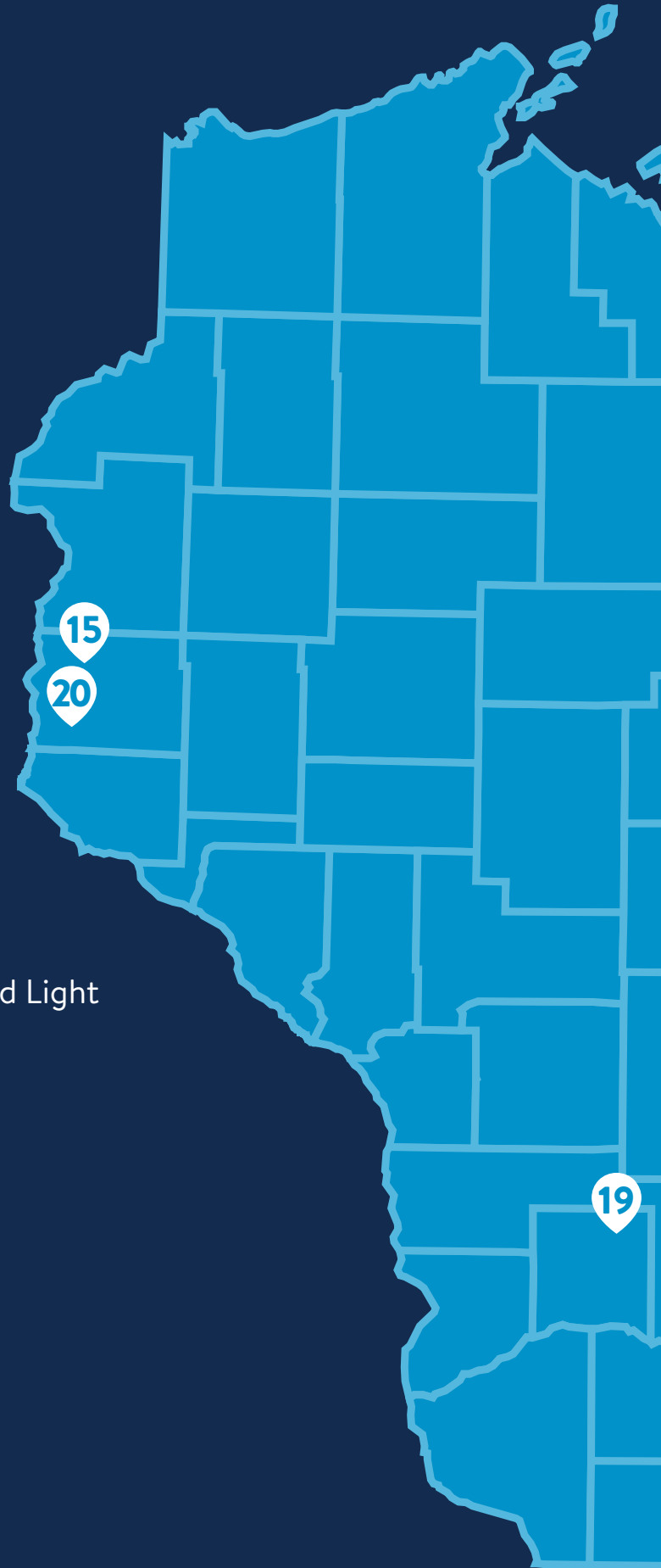
The American Public Power Association recognizes locally owned utilities as Smart Energy Providers. To earn the designation, utilities must demonstrate a proficiency in energy efficiency, distributed generation, and environmental initiatives.

There are 2,000 public power utilities across the nation, and 97 of them have earned status as Smart Energy Providers. **And member utilities of WPPI Energy make up nearly one third of this prestigious group, with 27 utilities owning the coveted title.**

By partnering together with like-minded utilities, members of WPPI have built a cost-effective array of the kinds of forward-thinking programs, shared expertise, and modern technologies that align well with the Smart Energy Provider criteria.

# SMART ENERGY PROVIDERS

- 1 Algoma Utilities
- 2 Cedarburg Light & Water Utility
- 3 Columbus Utilities
- 4 Crystal Falls Electric Department
- 5 Eagle River Light & Water Utility
- 6 Florence Utilities
- 7 Hartford Utilities
- 8 Jefferson Utilities
- 9 Juneau Utilities
- 10 Kaukauna Utilities
- 11 Lake Mills Light & Water
- 12 Lodi Utilities
- 13 Menasha Utilities
- 14 New London Utilities
- 15 New Richmond Utilities
- 16 Norway Department of Power and Light
- 17 Oconomowoc Utilities
- 18 Oconto Falls Municipal Utilities
- 19 City Utilities of Richland Center
- 20 River Falls Municipal Utilities
- 21 Slinger Utilities
- 22 Stoughton Utilities
- 23 Sturgeon Bay Utilities
- 24 Sun Prairie Utilities
- 25 Two Rivers Utilities
- 26 Waunakee Utilities
- 27 Waupun Utilities







# 27

UTILITIES

# MEMBERS OF WPPI EARN NATIONAL RECOGNITION FOR SAFETY AND RELIABILITY

Ten members of WPPI hold the Reliable Public Power Provider (RP3) designation from the American Public Power Association for providing safe and reliable electric service.

“These locally owned utilities work hard to provide a high level of service to their communities,” said Chris Chartier, director of distribution services for WPPI Energy. “Getting their lineworkers home safely and providing reliable power to the residents and businesses they serve are their top priorities, and it’s great to see them recognized for this by the American Public Power Association.”

The RP3 designation, which lasts for three years, recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, workforce development, and system improvement. Criteria include sound business practices and a utility-wide commitment to safe and reliable delivery of electricity. The utilities join 271 public power utilities nationwide that hold the RP3 designation.

## Members with RP3 status:

**Evansville Water and Light** | 2021

**Kaukauna Utilities** | 2023

**Menasha Utilities** | 2023

**Plymouth Utilities** | 2022

**City Utilities of Richland Center** | 2021

**River Falls Municipal Utilities** | 2021

**Sun Prairie Utilities** | 2021

**Two Rivers Water & Light** | 2021

**Waupun Utilities** | 2022

**Waunakee Utilities** | 2023



# SUPPORTING SCHOOLS THROUGH SCHOLARSHIPS AND LIVE THEATRE

Members of WPPI educate and inspire students and school staff in their communities by collaborating with the National Theatre for Children (NTC). The program is performed by professional actors who lead the students through an action-packed, hi-tech adventure, all while teaching about energy efficiency, resources, and conservation.

“Our member utilities look forward to partnering with NTC to provide this opportunity for students in their communities,” said Kelly Davis, senior marketing manager with WPPI Energy. “It’s a great way to encourage kids to get interested in the energy field and to learn more about how communities are powered.”

In addition to the live theatre, members of WPPI also support local students through scholarship programs for high school seniors. This is just one more way that the people of public power give back to the communities they serve.

**IT’S A GREAT WAY TO ENCOURAGE KIDS TO GET INTERESTED IN THE ENERGY FIELD AND TO LEARN MORE ABOUT HOW COMMUNITIES ARE POWERED.**



# MIKE & COLE SANBORN

📍 EAGLE RIVER





Mike and Cole Sanborn, a father and son duo working at Eagle River Light & Water Utility, never intended to make linework a family tradition.


More than 30 years ago, Mike set out to find a career that would center around his love of the outdoors; anything that allowed him to be outside while making a living was fine with him. He was planning to attend training when a position opened at the utility in Eagle River. Mike has been there ever since, becoming a foreman in 2009 and taking on the manager position in 2018.

That was around the time his son, Cole, started as a lineworker. For Cole, the role was always an option. He spent time at the municipal utility in his youth and as he entered high school, Cole was encouraged to consider what type of career he wanted. That prompted him to learn more about utilities. When Cole entered his senior year of high school, he began working half-days at Eagle River Light & Water. After a training program in Green Bay, he became an apprentice in his hometown.


Mike and Cole both said they take pride in working for the municipal utility that serves their fellow community members.

“The best feeling is being the one who turns the lights back on, who helps people,” Cole said. “You’re not just a faceless number or a guy in a truck. You’re part of the community.”


Mike said the people — from the workers who make it “easy to be a manager” to the city officials who understand the importance of having a reliable municipal utility to the customers who call his personal cell on the infrequent occasion an outage occurs — are why he loves his job.



**IT’S AWESOME, THE APPRECIATION FROM FELLOW COMMUNITY MEMBERS,” MIKE SAID. “WE PRIDE OURSELVES ON SAFETY WITH SPEED AND WE CARE ABOUT WHAT WE DO.**




# POWER SUPPLY:



## PEOPLE ENERGIZING COMMUNITIES

**WPPI IS ON TRACK FOR A 45% REDUCTION IN CO<sub>2</sub> EMISSIONS BY 2025 WHEN COMPARED TO 2005, AND IT IS THE JOINT ACTION AGENCY'S TARGET TO BECOME CARBON NEUTRAL BY 2050.**

The people of public power take seriously their role in energizing their communities with reliable, affordable, responsible electricity. As 51 like-minded utilities working together, our membership achieves greater economies of scale and a diverse, cost-competitive power supply portfolio that helps local communities thrive.



**1,061**  
MEGAWATTS

Aug 23  
2023

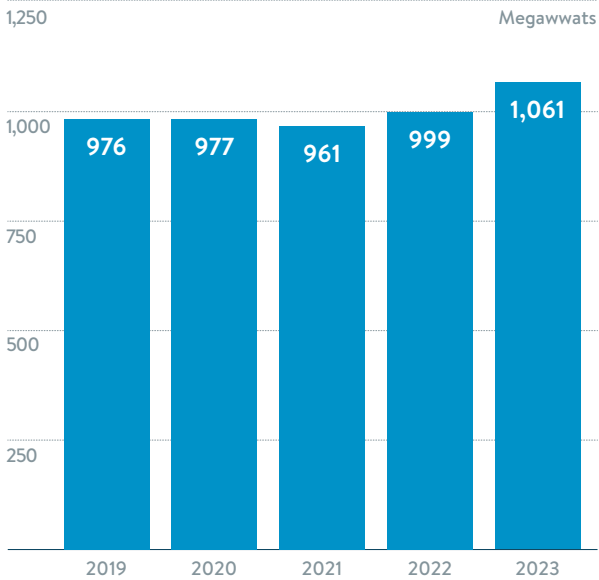
## ALL-TIME HIGH PEAK DEMAND

WPPI broke its previous record and reached its highest peak demand for electricity on August 23, 2023.

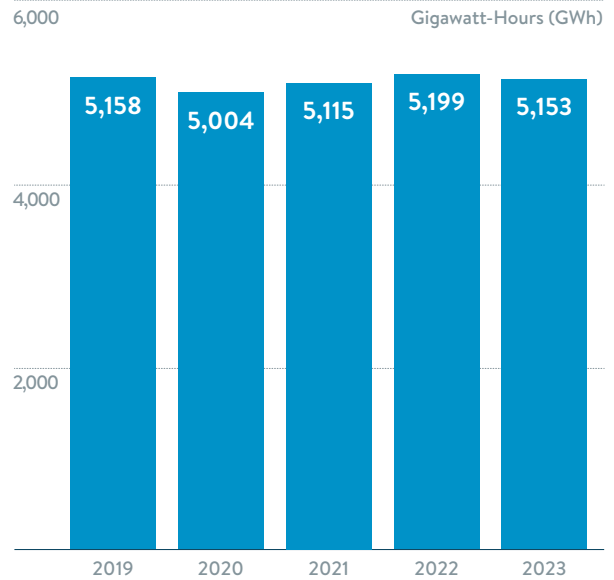
It was a very hot day throughout the area served by members of WPPI. As a result, the joint action agency reached its highest ever peak demand for electricity – 1,061 megawatts (MW). This broke the old record of 1,048 MW set in July 2012.

The peak event, however, ended up being fairly uneventful. WPPI and its members were well prepared for such an occasion. Electricity was plentiful and wholesale energy prices remained reasonable throughout the heat wave.

## Peak Demand



## Energy Requirements



### 2023 Fuel Mix\*

- **33.5%** Coal
- **22.2%** Natural Gas
- **20.0%** Nuclear
- **10.3%** Renewables
- **14.0%** Renewables: No RECs\*\*

\* Preliminary

\*\* For every megawatt hour of electricity produced by renewable sources, a renewable energy certificate or credit (REC) is created. The person or entity holding that REC is entitled to claim all of the environmental benefits of the associated renewable electricity generation. WPPI holds some, but not all, of the RECs associated with the electricity it receives from renewable sources. WPPI uses RECs (by retiring them within a REC tracking system) in connection with certain WPPI and member programs and to comply with state renewable energy standards. WPPI also sells some RECs, the revenues from which help lower the wholesale costs for WPPI members. The area of the chart labeled “Renewables” represents the portion of electricity received from renewable sources for which WPPI received and has not sold the associated RECs. These RECs may in the future be used by WPPI to comply with regulatory requirements, retired for other purposes or sold to third parties as described above. The portion of the chart labeled “Renewables, No RECs” represents the portion of electricity received from renewable sources for which WPPI did not purchase the associated RECs in the first instance, or for which the associated RECs have been sold.



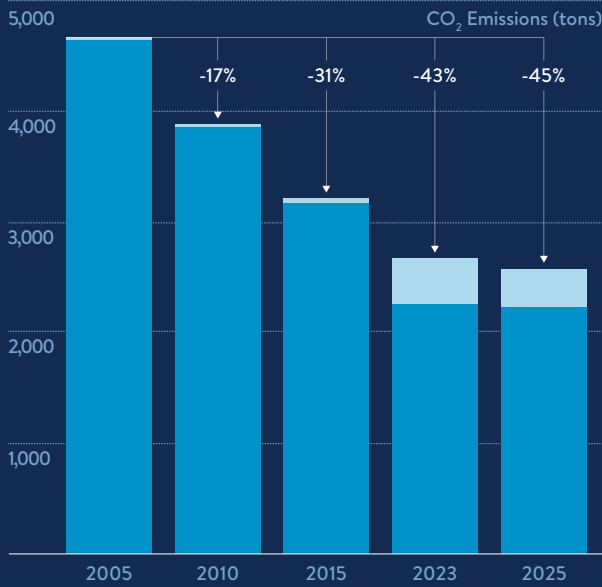


# 2023 POWER SUPPLY RESOURCES

Owned Generation	Fuel	Capacity (MW)
South Fond du Lac Units 1 & 4	Gas	154
Boswell Unit 4	Coal	117
Elm Road Generating Station	Coal	106
Island Street Peaking Plant	Gas	52
Worthington Wind Turbines	Wind	2

Power Purchase Agreements	Fuel	Capacity (MW)
Bishop Hill III Wind Energy Center	Wind	132
WPS	System Energy	75
Point Beach Nuclear	Nuclear	117
Point Beach Solar	Solar	100
Nelson Energy Center	Gas	90
Butler Ridge	Wind	54
Top of Iowa II	Wind	50
Member-Owned Generation	Gas, Oil	40
Barton I	Wind	30
Forward Wind Energy Center	Wind	27.5
Kimberly Hydro	Hydroelectric	2.1
Richland Center Renewable Energy	Biogas	1.8
Jefferson Solar	Solar	1
Community Solar Gardens	Solar	0.6
John Street Hydro	Hydroelectric	0.5

## Power Supply CO<sub>2</sub> Emissions



- WPPI’s actual emissions from WPPI-owned generating units and purchased power from specific generating units, utility systems and the MISO market.
- Imputed emissions for renewable resources for which WPPI did not purchase the associated renewable energy certificates or credits (RECs) in the first instance, or for which the associated RECs have been sold.

It is possible that RECs currently held by WPPI may be sold to third parties in the future, which would result in an increase in imputed emissions. Actual emissions from MISO market purchases and imputed emissions were determined using a calculated residual emission rate factor equal to the average emission rate of non-renewable resources in the MISO market.

## Average Power Cost to Members



## WPPI’s primary power supply resources





# BEING FLEXIBLE AND ACTING QUICKLY

Power supply often plays the long game and planning is regularly done years in advance. That doesn't mean, however, that WPPI can't act quickly when it benefits the membership.

In early 2023, the Federal Energy Regulatory Commission approved the Midcontinent Independent System Operator's new seasonal resource adequacy construct, providing WPPI with new products and creative ways to manage the cost of generation capacity.

In one example, WPPI traded some of the joint action agency's winter surplus generating capacity for Manitoba Hydro's surplus summer capacity. The exchange delivers value because Manitoba's peak electric demand occurs during the coldest winter months, whereas WPPI members are located further south, resulting in peak demands during the hot summer months.

"Collaborating with our Canadian friends in Manitoba really allows us to squeeze more value out of both power systems without incurring additional costs," explained Senior Vice President of Power Supply Tim Noeldner. "The seasonal capacity exchange was a win for both organizations."

IT REALLY  
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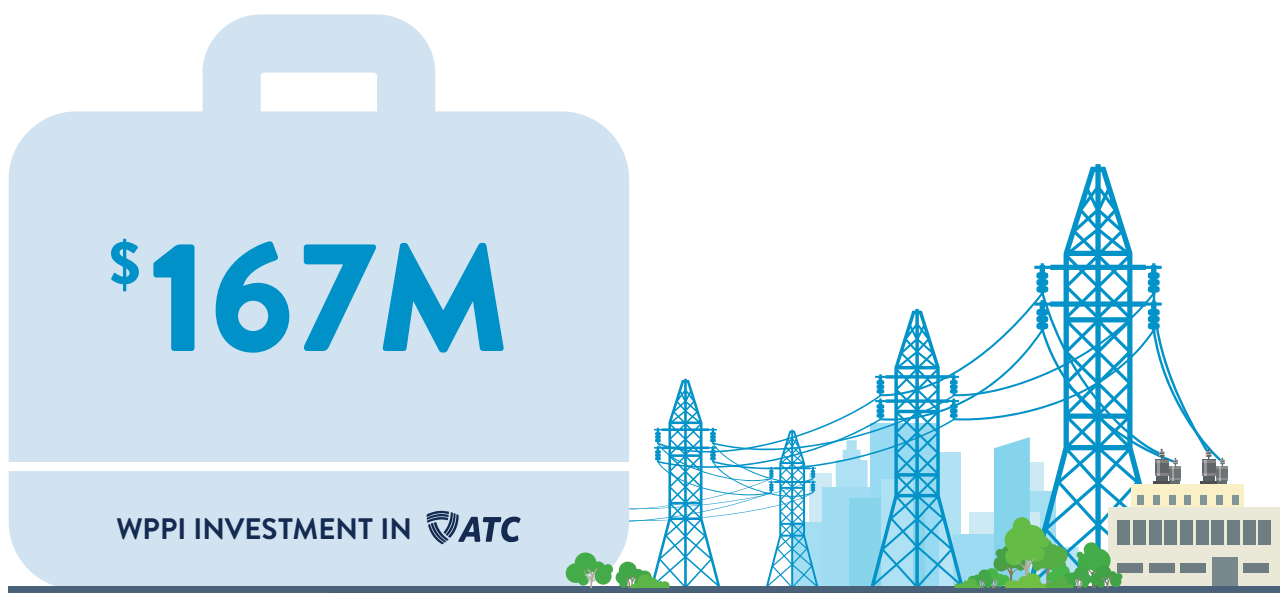
# STEPPING UP FOR RELIABLE TRANSMISSION

WPPI has a \$167-million equity ownership in the American Transmission Co. (ATC) and considers the organization a vital partner in serving the WPPI membership and ensuring electricity keeps flowing. WPPI uses distributions from ATC to help offset rates for the entire WPPI membership. Mike Peters, who serves on the ATC Board of Directors, states, “I consider it my duty to make decisions that are in the best interests of ATC, the utility systems, and the customers it serves – including the WPPI membership.”

As a member of the search committee for ATC’s next president and CEO, Peters participated in the selection of Teresa Mogensen for the position. Mogensen assumed the role in August 2023.

In addition to investing in ATC, which provides transmission delivery service in eastern Wisconsin and Upper Michigan, WPPI invests directly in certain transmission facilities located in western Wisconsin through our participation in Grid North Partners (formerly known as CapX2020). WPPI has invested approximately \$22 million thus far in western Wisconsin, and anticipates also investing in the next wave of major transmission projects.

WPPI participates with MISO, ATC, and Grid North Partners in trying to make sure the right amount of transmission gets built – not too much, not too little. The joint action agency invests in a “load-ratio share” of transmission to better manage costs, and the gains on transmission investment are returned to members and the customers they serve in the form of lower rates.



# WPPI'S POWER SUPPLY STAFF

DEDICATED TO KEEPING POWER RELIABLE,  
ELECTRICITY COSTS AFFORDABLE, AND THE  
SUPPLY RESPONSIBLE  
(SAFE AND ENVIRONMENTALLY BENIGN)



# PLANNING FOR THE FUTURE

Power supply resources often come with a long lead time of five to 10 years. Beginning in the 2030's, WPPI will have room to add more capacity. Due to some expiring wind and nuclear contracts, WPPI has room for approximately 400 MW of new resources by 2033. The lengthy lead times make today a great time to begin planning for the upcoming decade.

## HELPING LEAD THE WAY IS WPPI'S DEDICATED POWER SUPPLY STAFF

To aid their efforts, the power supply staff is using a resource planning model called Encompass to develop plans that would address a wide range of potential market futures. Using this tool, staff can see which resources are likely to result in the lowest costs for each of nine market future cases.

At this point, a combination of renewable energy resources (especially wind) and gas-fired dispatchable combustion turbines appears to be the best choice.

Power Supply Analyst Shelby Riese offered her insight, "Gas-fired turbines are easy to start, and they protect the power portfolio from volatility as the world continues to rely more heavily on weather dependent wind and solar resources. Battery storage also appears to have a future role but will need to come down in price to be a cost-effective option."

**DUE TO SOME EXPIRING WIND AND NUCLEAR CONTRACTS, WPPI HAS ROOM FOR APPROXIMATELY 400 MW OF NEW RESOURCES BY 2033. THE LENGTHY LEAD TIMES MAKE TODAY A GREAT TIME TO BEGIN PLANNING FOR THE UPCOMING DECADE.**



# SERVICES & TECHNOLOGY:

PEOPLE SERVING PEOPLE



# MEMBERS CONTINUE TO OPTIMIZE SERVICES BASED ON THEIR COMMUNITIES' NEEDS – THE GEOGRAPHICAL INFORMATION SYSTEM SUPPORT SERVICE

GIS is a powerful tool that will help member utilities analyze usage patterns, recognize problems and risks that could lead to power outages, track customers' energy consumption, and identify potential threats.

Highlighting the importance of serving their communities, members of WPPI are building on their track record of success in sharing staff expertise by expanding the existing GIS Support Service. The service expansion will provide members with access to a GIS specialist without having to hiring a full-time employee of their own. The specialist will be hired through the joint action agency, and participants will sign up for a percentage of the specialist's time.

The offering is another testament to the power of joint action. Members were able to identify a need and fill it together at a reduced cost in a way that best fits the demands of their unique utilities. And WPPI staff were there to help.



# HELPING CUSTOMERS INSTALL SOLAR WITH CONFIDENCE

A new Distributed Energy Resources interconnection guidebook.

“Local utilities working together to meet common needs” has always been the hallmark of the WPPI membership’s shared success. Not surprisingly, when WPPI members are asked what they value most about interacting with their joint action peers, the ability to share expertise and insights with one another always appears among the top responses.

With this collaborative strength in mind, and as decreasing costs and more active sales tactics for solar photovoltaic systems have driven a significant increase in customer installations of these distributed energy resources (DER), the membership convened a team to explore ways that utilities can prepare for the expected continued increase

in requests from customers who want to interconnect these DERs to the utility system. This group worked together to review and develop a set of recommended best practices for managing the customer interconnection process.

The most recent result of their efforts is our newest joint action resource: WPPI’s “Distributed Energy Resources Interconnection Guidebook” for member utilities. The book lays out a review process to ensure that all appropriate departments within the utility are informed about customer DER projects, and that, whether a utility receives requests frequently or infrequently, staff will be prepared to respond efficiently and consistently.





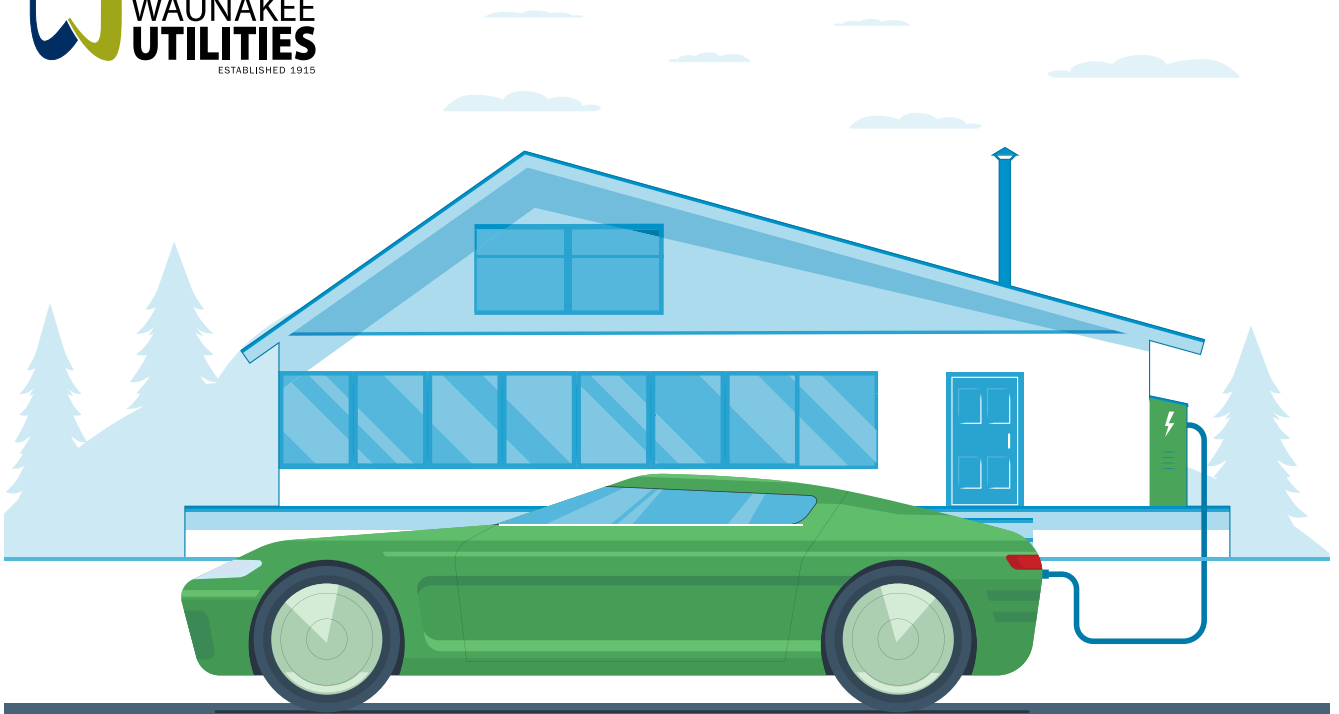
# EV-FRIENDLY TIME-OF-USE RATE HELPS EV OWNERS SAVE MONEY

This year, the Public Service Commission of Wisconsin unanimously voted to approve Waunakee Utilities' proposed optional, residential, three-tier time-of-use rate.

While the new rate will be available for all Waunakee residential customers, the offering should hold particular appeal for electric vehicle users. The rate was designed with an on-peak window of just four hours – much shorter than the 12-hour period typical in two-tier TOU rates. In addition, the off-peak period is more deeply discounted. These elements make the rate more EV-friendly for many who use level-two home chargers.

While Waunakee led the way as the first WPPI member to offer the three-tier residential TOU rate, the approval contributes to the membership's overall business objective of supporting beneficial transportation electrification for the purpose of encouraging load growth throughout member communities.

With approval for Waunakee's proposal now secure, the WPPI rates team is supporting additional member utilities interested in implementing the EV-friendly offering.



# FORWARD-THINKING TECHNOLOGY SERVICES

Our membership's shared suite of utility business technologies helps utilities provide proactive service and meet customers' growing expectations. From the NorthStar customer information and billing system to advanced meter data management, WPPI members set the standard with unparalleled joint action technology resources.



## Advanced Metering

- Records data for billing, customer service, and power quality purposes
- Allows remote disconnects and reconnects
- **43 members** use the shared meter tech service



## GIS Mapping

- Ties advanced meter alerts together with locations for visualization
- Defines device relationships, allowing advanced analytics such as identifying overloaded transformers
- See p. 31 to learn more



## Meter Data Management

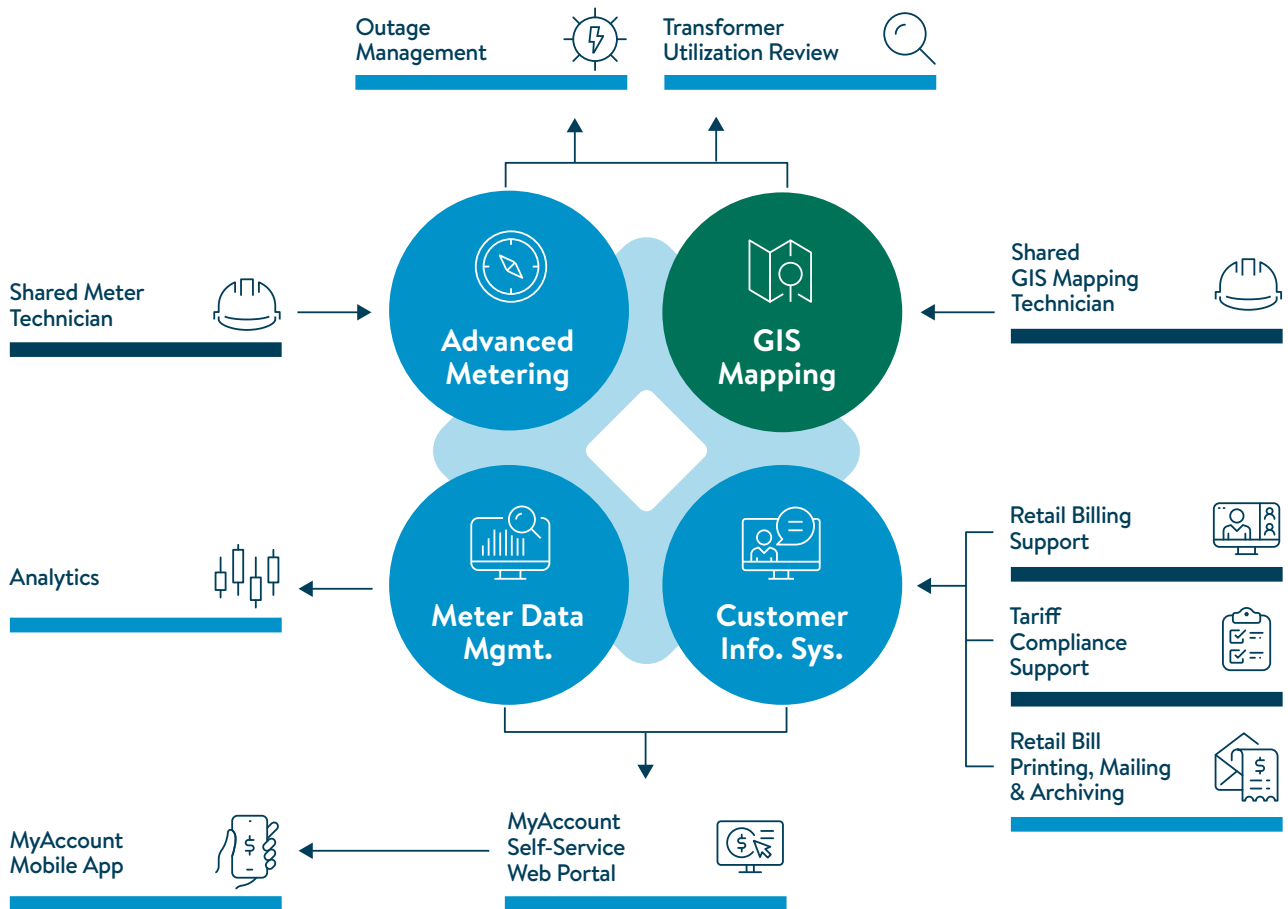
- Collects and validates meter data
- Provides long-term storage of meter data
- Facilitates billing complex rates



## Customer Information System

- **46 members** use NorthStar to bill customers and manage customer interactions
- **39 members** use the MyAccount customer portal and mobile app
  - Customers gain energy usage insight and additional bill pay convenience
  - Customers can receive notifications on power outages or water leaks

# Forward-Thinking Services



- Tech Suite Software
- WPPI Support Services
- Member Software (Third-Party)

## TRAINING EXPERT USERS

As utility business needs and systems evolve, so must the skills of those who use them. This year, we expanded opportunities for member utility employees to grow their expertise.

**379 participants**

Across 34 different training events



**45 utilities**

Participated



# JILL WEISS

📍 **STOUGHTON**



Stoughton Utilities Director Jill Weiss has practically seen it all.

“I’ve gotten to see all the sides of the world we live in,” said Weiss, who has worked throughout Wisconsin for municipalities and private companies.

Growing up in Fort Atkinson, Wis., Weiss always enjoyed math and science. Then in high school, a friend pointed to engineering as an option, and it felt like a perfect fit. After graduating from the University of Wisconsin-Madison, Weiss worked in northern Wisconsin before returning closer to home as director of public works in Jefferson. She was later drawn to a position at a private utility but returned to municipal work in 2019.

“I’m always impressed by a municipal utility,” Weiss said. “A community took the initiative and embraced oversight of its own electric utility, making it a nonprofit focused solely on meeting the needs of customers.”

With more than 25 years in the industry, Weiss said success is hard to quantify. An aim when she started out was to have diverse opportunities in her career. In every new position, she had to learn quickly. In Jefferson, her tenure began with the first ever citywide outage. Another new job brought the worst storms experienced in 15 years. Those events caused her to “step up,” she said.

Even when unpredictable events happen, like a global pandemic, Weiss stresses the importance of a supportive team. The negative effects of a single team member becoming ill can be felt, Weiss said, but the magnitude of an outbreak that could cause public safety issues was an even larger concern. Another challenge Weiss faces each day is one several managers have dealt with in the last year: how to maintain a good work environment to retain quality staff.

That is part of Weiss’s consideration of the future of public power as well. Knowing exactly what will come next is unlikely, but it’s important to understand that change is constant.

“What’s unique about our industry is that it’s always and forever changing,” Weiss said. “The future is very bright, and I think we’re able to be smarter together.”



**WHAT’S UNIQUE ABOUT OUR INDUSTRY IS THAT IT’S ALWAYS AND FOREVER CHANGING. THE FUTURE IS VERY BRIGHT, AND I THINK WE’RE ABLE TO BE SMARTER TOGETHER.**

# EFFECTIVE ADVOCACY:

The title 'EFFECTIVE ADVOCACY:' is written in large, white, sans-serif capital letters against a solid blue background. Small, dark silhouettes of people are walking on top of the letters. One person is on the 'E' of 'EFFECTIVE'. Three people are on the 'O' of 'ADVOCACY'. The silhouettes cast long, dark shadows to the right, suggesting a light source from the left.

PEOPLE WHO CARE



# MEMBERS OF WPPI LEAD ADVOCACY EFFORTS ON A NATIONAL LEVEL

In July 2023, Jim Brooks concluded his term as chair of the American Public Power Association’s Policy Makers Council. Brooks serves as Evansville City Council president and chair of the Municipal Services Committee in Evansville, Wis.

APPA is the voice of 2,000 locally owned, not-for-profit electric utilities acting together.

“I’m proud to have represented public power communities in a unified voice to elected officials throughout the country,” Brooks said. “Lawmakers hear a lot of noise from every angle, but they know that when members of the APPA Policy Makers Council show up, we are bringing the thoughts and needs of thousands of voters in their district. They know the concerns are directly from local government officials dialed into their communities.”

Another leader for public power, Kaukauna Utilities Commission President Lee Meyerhofer, began serving as vice chair of the APPA’s Policy Makers Council in the summer of 2023. Meyerhofer previously served as the first vice chair after being elected in 2022 and is expected to become chair of the council in the summer of 2024.

“I have said it before, having a partnership with other public power communities gives our municipal utility a voice at the highest level of decision making that we just would not otherwise have,” said Meyerhofer. “I am proud to advocate in support of locally owned utilities, both for the residents of Kaukauna and for all communities served by public power across our nation.”

The Policy Makers Council advocates on federal legislative and regulatory issues that impact customers in communities like Kaukauna, Evansville and the other 2,000 public power communities across the United States. Members of the PMC meet twice a year in Washington, D.C., and at least once a month by telephone. The group advocates on issues such as climate policy, a reliable and affordable power supply, preserving local control for public power communities and energy infrastructure investments.

The WPPI membership is honored to have two of our own serving in leadership consecutively on this important council.



Jim Brooks



Lee Meyerhofer

# PUBLIC POWER ADVOCATES

Advocacy is a core component of WPPI’s mission, and a group of Public Power Advocates keeps the membership informed and engaged in energy policy issues that could significantly impact member communities.

Director of Government Affairs Joseph Owen leads the effort to regularly brief members’ local elected and appointed officials and managers on state and federal energy policy issues and strategy. They can be counted on to carry the public power message to state and federal legislators.



## WPPI MEMBERS ADVOCATE FOR THEIR CUSTOMERS AND COMMUNITIES IN WASHINGTON, D.C.

The American Public Power Association’s annual Legislative Rally in Washington, D.C. provides WPPI member community elected officials, commissioners, and utility managers the opportunity to meet face-to-face with Congressional delegates and their staff on Capitol Hill. In February 2023, over 30 local leaders from 17 WPPI member communities came together to advocate on behalf of their customers.

Attendees met personally with U.S. Senators Tammy Baldwin and Ron Johnson, and with U.S. Reps. Jack Bergman, Scott Fitzgerald, Mike Gallagher, Glenn Grothman, Mark Pocan, Tom Tiffany, and Derrick Van Orden. They also sat down with staffers for U.S. Sens. Gary Peters and Debbie Stabenow.

Among the issues discussed was the importance of considering energy affordability, reliability and sustainability while debating any change to U.S. energy policy. The group also advocated for energy permitting reform to provide timely approval and buildout of needed utility infrastructure, while ensuring reasonable costs are allocated fairly to those who benefit. They also reiterated the importance of strong industry-government partnerships for keeping the grid safe from cyberattacks and alleviating the supply chain crisis affecting utilities across the nation as lead times for purchasing utility equipment have more than tripled over the past 24 months.

WPPI members are invested in advocating for policies that help keep their communities strong.



Image (L-R): Casey  
Engebretson, Nels  
Rude and George  
Morrissey meet with  
Representative Derrick  
Van Orden





# CINDA JOHNSON

 **MUSCODA**



People who work in public power help their communities thrive while overseeing the everyday responsibilities of a locally owned utility. One of those workers is Muscoda Village Administrator Clerk Cinda Johnson.

A long title for a woman who does it all when it comes to municipal operations. Johnson began her time with the village as a junior in high school, filing documents and performing office work for school credits. She was deputized in 1985, became clerk and treasurer in 1994 and took on even more responsibility in 2006 as village administrator.


“When you’re a small utility, everybody is involved,” Johnson said. “It’s a necessity.”

She has been working for decades as a dedicated employee focusing on the utility and its goal of providing reliable, affordable and responsible power to customers within the village and surrounding areas. In December, Johnson marked her 40th year as a full-time village employee.

Longevity is a staple of Muscoda Utilities, which has been around since 1907. Johnson has upheld the tradition — she is just one of three Muscoda village clerks in the last century.

Johnson champions the expanding industrial park and improvements to recreational space in recent years.

“From Meister Cheese to Scot Industries, we have a large customer base in our industrial park, especially for a village our size,” Johnson said. “Our significant industrial load and our updated outdoor spaces along the Wisconsin River show that our utility workers excel at ensuring everyone we serve can continue to operate their business or their home seamlessly.”



**OUR SIGNIFICANT  
INDUSTRIAL  
LOAD AND  
OUR UPDATED  
OUTDOOR  
SPACES ALONG  
THE WISCONSIN  
RIVER SHOW  
THAT OUR UTILITY  
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# FINANCIAL SPOTLIGHT

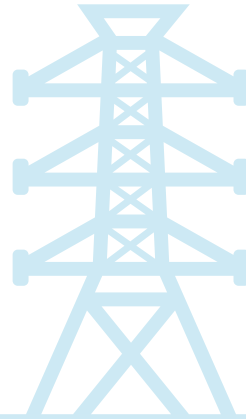
A group of approximately ten people are standing on the letter 'O' in the word 'SPOTLIGHT'. They are arranged in a line, with some standing on the top curve and others on the bottom curve of the letter. The background is a solid blue color.

Our excellent financial health keeps the WPPI membership well positioned for continued long-term success. WPPI's financial strength is built on the solid foundation of the membership's long-term wholesale power supply agreements. These all-requirement contracts and WPPI's wholesale rate design, which includes monthly cost adjustments, ensure comprehensive and timely recovery of wholesale costs.



# MARKET ENERGY PRICES LOWER THAN 2022

In 2023, market energy prices and natural gas prices were significantly lower than experienced in 2022 and budgeted for in 2023. WPPI's 2023 actual average power costs were \$76.11 per megawatt hour or 10.2% below budget and 7.7% below 2022 average power costs. This resulted in significant savings for the membership and their customers.



**\$76.11**  
MWH

**▼ 7.7 %**  
LESS THAN 2022

**2023**

**ACTUAL AV. POWER COSTS**

# WPPI CLOSES ON 2023A BONDS

WPPI closed on the \$107.5 million par value 2023A bonds on April 6, 2023. The bond proceeds, along with other funds, defeased all of WPPI's remaining outstanding 2013A bonds, which either matured or were called on July 1, 2023.

The 2023A bonds were issued under WPPI's existing Bond Resolution (as supplemented via action taken by the WPPI Board of Directors on May 19, 2022) and were completed under a direct placement agreement with a subsidiary of JP Morgan Chase Bank. The bonds have an interest rate of 2.97% and final maturity of July 1, 2037. WPPI locked in the interest rate with JP Morgan on May 5, 2022, after conducting an RFP. WPPI is realizing significant savings under the transaction through 2037.

**April 6, 2023**

Bond Issuance Date



**\$107.5 million**

Par Value of 2023A Bonds



**July 1, 2037**

Final Maturity Date



**2.97%**

Interest Rate



# BOARD OF DIRECTORS STRATEGICALLY TAKES ACTION

With the lower-than-budgeted average power costs in 2023, the WPPI Board of Directors, working through its elected Executive Committee, made strategic decisions to replenish an additional \$3.3 million to the self-insurance fund and defer an additional \$1.6 million to the rate stabilization fund, which otherwise would have been collected through rates in 2024 and 2025.

**\$3.3 million**

Replenished to the Self-insurance Fund



**\$1.6 million**

Deferred to the Rate Stabilization Fund



## REDUCED DEBT, STRONG EQUITY

WPPI maintains targeted liquidity and debt service levels appropriate for our risk profile. We have accomplished significant deleveraging between 2014 and 2023, reducing our debt by \$202.6 million or 44.5%.

Our debt extends to 2037, while WPPI member power supply contracts extend to 2055.

As WPPI plans for additional long-term resources by the end of the decade, we have the capacity to take on additional debt if owning generation is determined to be the optimal addition to WPPI's power supply portfolio.

Our declining debt service over the past ten years has helped keep wholesale power costs down for WPPI's 51 member utilities and the customers and communities they serve.

WPPI and its members continue to place the financial health of the joint action agency as a top priority, acting together in the best interest of the organization.

**OUR DECLINING DEBT SERVICE OVER THE PAST TEN YEARS HAS HELPED KEEP WHOLESALE POWER COSTS DOWN FOR WPPI'S 51 MEMBER UTILITIES AND THE CUSTOMERS AND COMMUNITIES THEY SERVE.**





# FINANCE & AUDIT COMMITTEE



Tim Herlitzka, general manager of Waunakee Utilities

“WPPI is a member-driven organization, and the finance and audit committee is a great example of how our joint action agency benefits from member expertise,” shared Tim Herlitzka, general manager of Waunakee Utilities.


Herlitzka is chair of the committee and has served on it since 2007. He is also a member of the WPPI Board of Directors’ 11-member Executive Committee, holding the role of board treasurer since 2013.

In addition to Herlitzka, also serving on the committee are Casey Engebretson of Black River Falls, Melanie Krause of Menasha, Robert LaFave of L’Anse, and Clara Pickett of Kaukauna.

Marty Dreischmeier, chief financial officer at WPPI Energy, added, “Together, we have a well-rounded finance and audit committee. Melanie, Clara and Tim all come from strong accounting backgrounds. Bob and Casey are a village manager and general manager, respectively, with extensive industry experience. We’re fortunate to have these dedicated individuals monitoring WPPI’s financial health and acting in the best interest of our membership.”

Under the guidance of Herlitzka and the rest of the committee, the group meets monthly with WPPI staff to review WPPI’s financial statements and provide advice and guidance. Also normally in attendance are several additional utility members who participate on a regular basis to share their expertise and add value while also gaining a better understanding of WPPI’s financial inner workings.

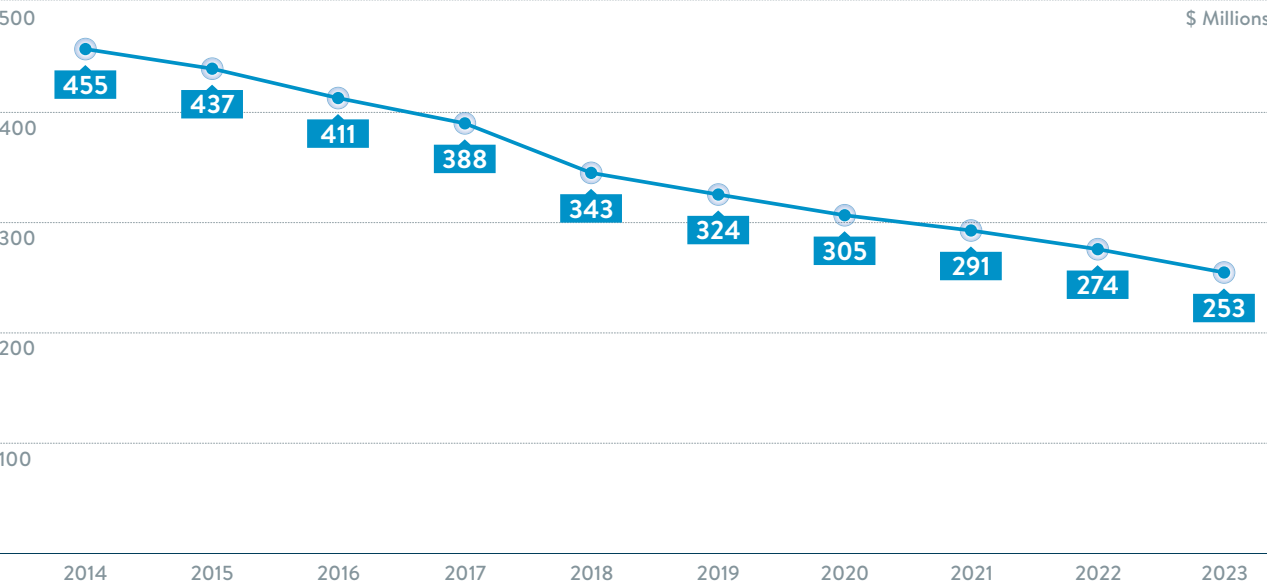
“Our duty as a committee is to carefully monitor WPPI’s financial condition on behalf of the Executive Committee, make reports and recommendations to the Executive Committee concerning financial, accounting and investment matters and to provide financial, accounting and investment advice to the CEO and CFO at WPPI,” said Herlitzka. “We take our work seriously and are proud to be part of the joint action model.”



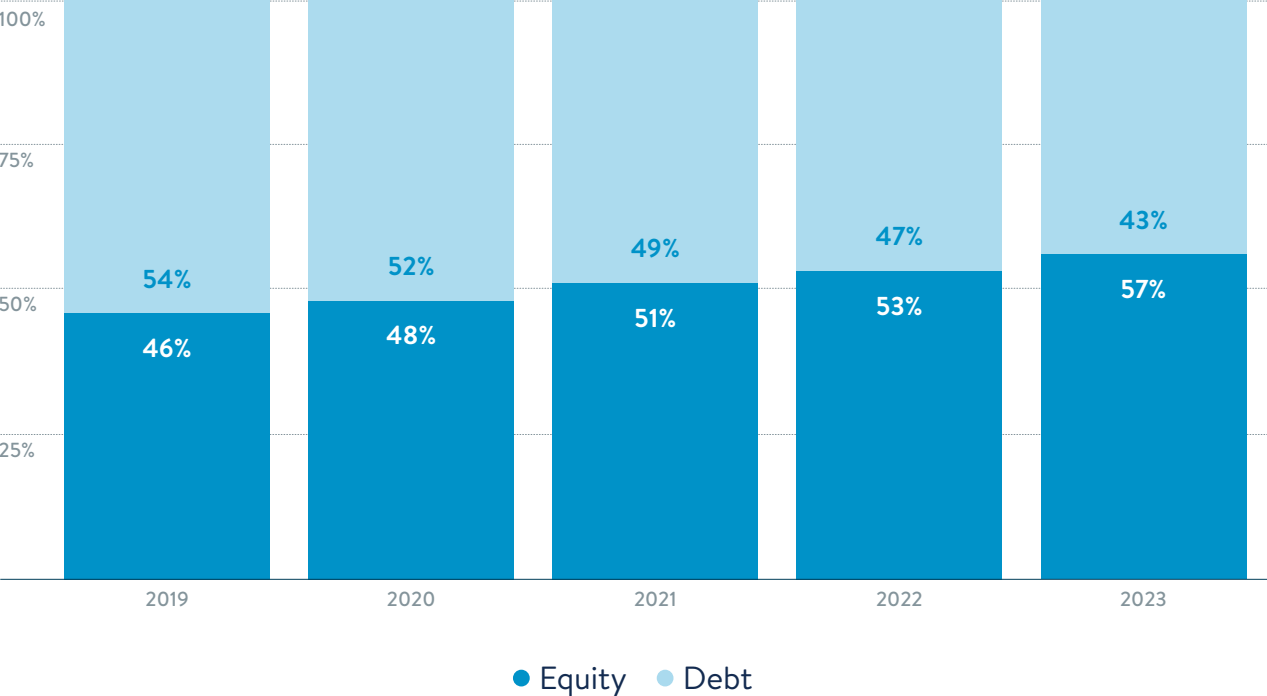
**WPPI IS A  
MEMBER-DRIVEN  
ORGANIZATION,  
AND THE FINANCE  
AND AUDIT  
COMMITTEE IS A  
GREAT EXAMPLE  
OF HOW OUR  
JOINT ACTION  
AGENCY BENEFITS  
FROM MEMBER  
EXPERTISE.**

# FINANCIAL STRENGTH

## Outstanding Principal



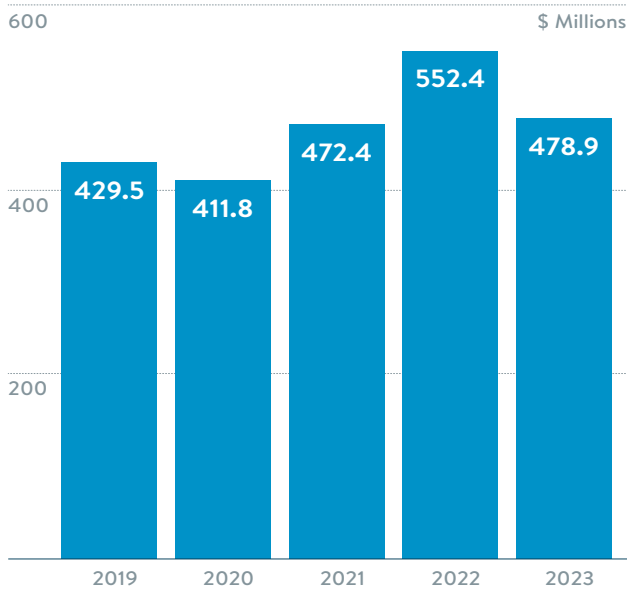
## Debt to Equity Ratio



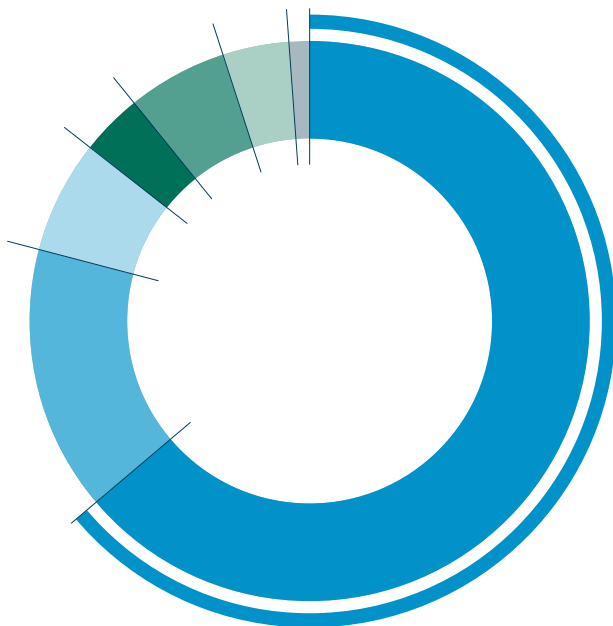
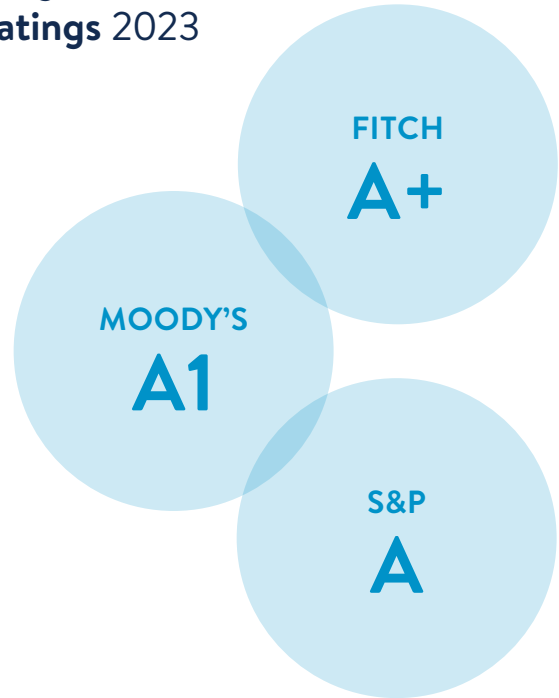


# FINANCIAL HIGHLIGHTS

## Operating Revenues



## Long Term Bond Ratings 2023



## Operating Expenses

- **63.7%** Purchased Power
- **15.3%** Transmission
- **6.5%** Fuel Expense
- **3.6%** Operation & Maintenance
- **5.8%** Customer Service and Administrative and General
- **3.8%** Depreciation & Amortization
- **1.2%** Taxes

## SUMMARY STATEMENTS OF NET POSITION

December 31,	2023	2022
<b>ASSETS</b>		
Current assets	\$ 142,980,262	\$ 147,021,312
Non-current assets	263,554,787	257,724,439
Capital assets	337,478,870	346,554,704
Total assets	744,013,919	751,300,455
<b>Deferred Outflows of Resources</b>	16,279,582	23,121,232
<b>LIABILITIES</b>		
Current assets	49,942,027	56,918,394
Non-current liabilities	13,253,846	9,846,219
Long-term debt	249,869,568	284,030,264
Total liabilities	313,065,441	350,794,877
<b>Deferred Inflows of Resources</b>	91,729,582	86,531,388
<b>NET POSITION</b>	<b>\$ 355,498,478</b>	<b>\$ 337,095,422</b>

## SUMMARY STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

Years ended December 31,	2023	2022
Operating revenues	\$ 478,891,558	\$ 552,376,438
Operating expenses	472,041,010	541,327,459
Operating income	6,850,548	11,048,979
Non-operating revenues (expenses), net	13,497,775	(675,605)
Future recoverable costs	(1,945,267)	(1,813,478)
Change in net position	18,403,056	8,559,896
Net position, beginning of year	337,095,422	328,535,526
<b>NET POSITION, END OF YEAR</b>	<b>\$ 355,498,478</b>	<b>\$ 337,095,422</b>

See our complete financial statements online at [wppienergy.org](http://wppienergy.org)









1425 Corporate Center Drive  
Sun Prairie, WI 53590-9109  
Ph: (608) 834-4500

**[wppienergy.org](http://wppienergy.org)**

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**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024

**To:** Stoughton Utilities Committee

**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director

**Subject:** Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their February 27, 2024 meeting:

Consent Agenda:

1. Minutes of the December 18, 2023 Regular Utilities Committee Meeting
2. Stoughton Utilities Payments Due List Report
3. Stoughton Utilities Financial Summary
4. Stoughton Utilities Statistical Report

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their March 12, 2024 meeting:

Business:

1. Bad Debt Account Write-Offs through December 31, 2023
2. Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200
3. Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 20, 2024

**To:** Stoughton Utilities Committee

**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director

**Subject:** Bid Award for Project No. S11-23F: Multiple-Year Underground Electric Facility Installation Unit Price Contract

Bids for a multiple-year underground electric facility installation unit price contract will be opened at 1:00 p.m. on March 25, 2024. The purpose of this bid is to contract with a boring and trenching contractor to complete the underground electric facility installation within new subdivision developments in 2024 and years thereafter. The quantities in the bid were for example reference only, and the bid award will be based on unit pricing associated with common facilities, vs. simply looking at the total base bid.

It is anticipated at this time that all costs associated with work done under this contract will be contributed aid in construction (CIAC) and billed to the developer for reimbursement, with no fiscal impact to Stoughton Utilities.

The first project that we are planning to utilize the contractor that is awarded this contract is the Magnolia Springs Phase I development in early April 2024. This developer's accelerated construction schedule has required that we expedite the bid award so we can start work in early April to meet the developer's schedule.

Following the bid opening, a recommendation memo and draft resolution will be provided to the Committee on March 25, 2024 for review and approval, and a recommendation of award to the Stoughton Common Council at their March 26, 2024 meeting.

Additional handouts will be provided at the March 25, 2024 meeting of the Stoughton Utilities Committee.



**STOUGHTON UTILITIES  
STOUGHTON, WI  
INSTALLATION UNIT PRICE CONTRACT**

ADVERTISEMENT FOR BIDS

Sealed Bids for the Stoughton Utilities Multiple-Year Underground Electric Facility Installation Unit Price Contract will be received by Stoughton Utilities, at Forster Electrical Engineering Office, 550 North Burr Oak Avenue, Oregon, WI. until 1:00 PM local time on Monday March 25<sup>th</sup>, 2024, at which time the Bids received will be publicly opened and read. The Project consists of a multi-year, underground electric facility installation unit price contract.

Bids will be received for a single Contract. Bids shall be evaluated based on unit pricing, as indicated in the Bid Form.

The Issuing Office for the Bidding Documents is: Forster Electrical Engineering, Inc. at 550 N Burr Oak Avenue Oregon, WI 53575. Prospective Bidders may obtain copies of the Bidding Documents from the Issuing Office as described below.

Printed copies of the Bidding Documents may be obtained from the Issuing Office upon payment of a deposit of \$50 for each set or \$20 for an electronic version. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Stoughton Utilities reserves the right to reject any and all bids, to waive any informalities in the bids received, and to accept any bid it deems most favorable.

Owner: **Stoughton Utilities**

By: **Jill Weiss**

Title: **Utilities Director**

Date: **February 26, 2024**

+ + END OF ADVERTISEMENT FOR BIDS + +

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE  
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to enter into an agreement with [REDACTED] [REDACTED] for Stoughton Utilities Project No. S11-23F: Multiple-Year Underground Electric Facility Installation Unit Price Contract

Committee Action: Utilities Committee recommended Common Council approval [REDACTED] - [REDACTED]

Fiscal Impact: \$0.00 (CIAC)

**File Number:** R-XXX-2024

**Date Introduced:** March 26, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

**WHEREAS**, as part of any new property development where subdivided parcels will be sold for construction, developers must extend electric service to the parcel, and

**WHEREAS**, as a State of Wisconsin regulated electric utility, Stoughton Utilities constructs all electrical facilities necessary to provide applicants with an extension of new service within its established service territory, and

**WHEREAS**, pursuant to Stoughton Utilities service rules, all extensions of new service are funded by the developer by providing a contribution in aid of construction (CIAC), and

**WHEREAS**, the majority of extensions of new service consist of underground electric facilities, and

**WHEREAS**, Stoughton Utilities has determined that extensions of new service with significant quantities of new underground electric facilities, such as are found in residential subdivided developments, require a dedicated contractor to complete in a timely manner that meets developers' schedules, and

**WHEREAS**, to accommodate this construction work, Stoughton Utilities staff solicited bids for a multiple-year underground electric facility installation unit price contract, and

**WHEREAS**, all costs associated with construction efforts completed under this contract are anticipated at this time to be contributed aid in construction (CIAC) and billed to the individual developers for reimbursement, with no fiscal impact to Stoughton Utilities, and

**WHEREAS**, bids were tabulated and evaluated based on individual unit prices submitted, and our electrical engineering consultant that facilitated the bidding process has recommended that the contract be awarded to [REDACTED] of [REDACTED], and

**WHEREAS**, Stoughton Utilities staff has reviewed the provided qualifications and has determined that [REDACTED] is a responsible bidder, and recommends proceeding with award of the Contract in accordance with Article 19 of the Instructions to Bidders, and

**WHEREAS**, your Stoughton Utilities Committee met on March 25, 2024 to consider this request, approved the request, and recommends approval and the adoption of this corresponding resolution, now therefore

**BE IT RESOLVED** by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed and authorized to enter into an agreement with [REDACTED] for Stoughton Utilities Project No. S11-23F: Multiple-Year Underground Electric Facility Installation Unit Price Contract, conditioned upon approval as to form following City Attorney review.

**Council Action:**  **Adopted**  **Failed** **Vote:** \_\_\_\_\_

**Mayoral Action:**  **Accept**  **Veto**

\_\_\_\_\_  
Mayor Timothy Swadley

\_\_\_\_\_  
Date

**Council Action:** \_\_\_\_\_  **Override** **Vote:** \_\_\_\_\_



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024  
**To:** Stoughton Utilities Committee  
**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director  
**Subject:** Bid Award for Contract No. 1-2024: 2024 Street and Utility Construction

Bids for the 2024 street and utility construction on S. Fourth St, E. South St, and S. Fifth St were opened on March 6, 2024. Five bids were received with the resulting bid tabulation attached.

Contract 1-2024 includes the following approximate quantities of work: 1,700 linear feet (LF) of sanitary sewer; 2,200 LF of water main; 2,200 LF of storm sewer; 5,000 LF of curb and gutter; 30,000 square feet of sidewalk and driveway apron; 9,000 tons (T) of base course; 2,800 T of asphalt pavement; street lighting; restoration; and related miscellaneous work.

Bids received for Contract 1-2024 ranged from \$3,126,724.01 to \$3,659,901.81.

Fischer Excavating, Inc. of Freeport, Illinois, was the apparent low bidder with a bid of \$3,126,724.01. The bid was deemed to be responsive.

When broken out, the low bid results in \$479,190.01 for sanitary sewer reconstruction, \$627,625.00 for water system reconstruction, and \$77,595 for repaving the Stoughton Utilities Administration Building municipal parking lot, for a total of \$1,184,410.01. These amounts are within the amounts budgeted in the approved Stoughton Utilities 2024 Capital Improvement Plan, which combined totaled \$1,367,000.00 for this project.

Stoughton Utilities staff has reviewed the provided qualifications and has determined that Fischer Excavating, Inc. is a responsible bidder, and recommends proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

We are requesting that the Stoughton Utilities Committee approve the bid award for Contract 1-2024: 2024 Street and Utility Construction to Fischer Excavating, Inc. of Freeport, Illinois, and recommend approval of the bid award to the Stoughton Common Council at their March 26, 2024 meeting.



March 6, 2024

Mr. Brett Hebert, Director of Public Works  
City of Stoughton  
2439 County Road A  
Stoughton, WI 53589

Re: 2024 Street and Utility Construction  
Contract 1-2024  
City of Stoughton, Wisconsin

Dear Brett,

Bids for the above-referenced Project were opened on March 6, 2024. Five Bids were received with the resulting Bid tabulation enclosed.

Fischer Excavating, Inc. of Freeport, Illinois, was the apparent low Bidder at \$3,126,724.01. The Bid included a Bid Bond for 10 percent, and Addendum No. 1 was acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Fischer Excavating, Inc. on projects for the City of Whitewater, Wisconsin, and the City of Sterling, Illinois. For those projects, the owners determined Fischer Excavating, Inc. to be responsible.

If you determine that Fischer Excavating, Inc. is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Please contact me with any questions regarding this project.

Sincerely,

STRAND ASSOCIATES, INC.®

Mark A. Fisher, P.E.

Enclosure

c: Ms. Jill Weiss, P.E., Utilities Director, City of Stoughton, Wisconsin





67	Concrete Sidewalk and Driveway Apron Removal	SY	3200	\$7.00	\$22,400.00	\$10.09	\$32,288.00	\$21.00	\$67,200.00	\$6.00	\$19,200.00	\$24.00	\$76,800.00
68	Remove Concrete Wall, Foundation, Footings, and Floor Slab (INCL Granular Backfill) (South Street)	LS	1	\$6,000.00	\$6,000.00	\$10,500.00	\$10,500.00	\$5,000.00	\$5,000.00	\$18,500.00	\$18,500.00	\$7,850.00	\$7,850.00
69	Excavation Below Subgrade (EBS)	CY	1500	\$26.00	\$39,000.00	\$22.00	\$33,000.00	\$22.25	\$33,375.00	\$22.50	\$33,750.00	\$32.00	\$48,000.00
70	EBS Backfill	T	3000	\$24.00	\$72,000.00	\$16.10	\$48,300.00	\$14.76	\$44,280.00	\$15.00	\$45,000.00	\$12.50	\$37,500.00
71	Geotextile Roadway Subgrade Stabilization	SY	5000	\$1.75	\$8,750.00	\$1.50	\$7,500.00	\$1.15	\$5,750.00	\$2.25	\$11,250.00	\$2.35	\$11,750.00
72	Crushed Aggregate Base Course	T	8800	\$25.00	\$220,000.00	\$15.80	\$139,040.00	\$16.75	\$147,400.00	\$15.00	\$132,000.00	\$21.15	\$186,120.00
73	30-IN Concrete Curb and Gutter	LF	4800	\$20.50	\$98,400.00	\$20.50	\$98,400.00	\$26.50	\$127,200.00	\$20.50	\$98,400.00	\$27.80	\$133,440.00
74	Concrete Barrier Curb	LF	60	\$40.00	\$2,400.00	\$40.00	\$2,400.00	\$50.00	\$3,000.00	\$40.00	\$2,400.00	\$56.50	\$3,390.00
75	5-IN Concrete Sidewalk	SF	20500	\$11.00	\$225,500.00	\$7.61	\$156,005.00	\$7.50	\$153,750.00	\$6.90	\$141,450.00	\$7.65	\$156,825.00
76	6-IN Concrete Sidewalk	SF	3700	\$11.50	\$42,550.00	\$8.16	\$30,192.00	\$8.50	\$31,450.00	\$7.45	\$27,565.00	\$8.30	\$30,710.00
77	7-IN Concrete Sidewalk	SF	800	\$12.00	\$9,600.00	\$8.71	\$6,968.00	\$10.25	\$8,200.00	\$8.00	\$6,400.00	\$8.90	\$7,120.00
78	7-IN Concrete Sidewalk - High Early Strength Concrete	SF	800	\$13.00	\$10,400.00	\$9.61	\$7,688.00	\$12.25	\$9,800.00	\$8.90	\$7,120.00	\$10.05	\$8,040.00
79	5-IN Colored Concrete Terraces	SF	1900	\$14.00	\$26,600.00	\$12.06	\$22,914.00	\$15.25	\$28,975.00	\$11.35	\$21,565.00	\$10.70	\$20,330.00
80	6-IN Concrete Driveway Apron	SF	3600	\$11.00	\$39,600.00	\$8.11	\$29,196.00	\$8.50	\$30,600.00	\$7.40	\$26,640.00	\$8.30	\$29,880.00
81	7-IN Concrete Driveway Apron	SF	800	\$11.50	\$9,200.00	\$8.66	\$6,928.00	\$10.25	\$8,200.00	\$7.95	\$6,360.00	\$8.90	\$7,120.00
82	7-IN Concrete Driveway Apron - High Early Strength Concrete	SF	800	\$12.00	\$9,600.00	\$9.61	\$7,688.00	\$12.25	\$9,800.00	\$8.90	\$7,120.00	\$9.95	\$7,960.00
83	9-IN Concrete Pavement	SF	420	\$15.00	\$6,300.00	\$11.75	\$4,935.00	\$14.00	\$5,880.00	\$11.75	\$4,935.00	\$12.05	\$5,061.00
84	Cast Iron Truncated Dome Detectable Warning	SF	370	\$40.00	\$14,800.00	\$40.00	\$14,800.00	\$56.00	\$20,720.00	\$40.00	\$14,800.00	\$51.00	\$18,870.00
85	PVC Sleeve for Sign Post in Concrete	EA	10	\$250.00	\$2,500.00	\$30.00	\$300.00	\$210.00	\$2,100.00	\$30.00	\$300.00	\$130.00	\$1,300.00
86	Asphaltic Concrete Driveway Apron	SF	2700	\$2.80	\$7,560.00	\$3.53	\$9,531.00	\$2.90	\$7,830.00	\$2.80	\$7,560.00	\$2.80	\$7,560.00
87	Asphaltic Concrete Pavement - Lower Course (Type 3 MT 58-28 S)	T	1700	\$66.00	\$112,200.00	\$67.67	\$115,039.00	\$68.00	\$115,600.00	\$66.00	\$112,200.00	\$66.00	\$112,200.00
88	Asphaltic Concrete Pavement - Upper Course (Type 4 MT 58-28 S)	T	1550	\$69.00	\$106,950.00	\$71.71	\$111,150.50	\$71.00	\$110,050.00	\$69.00	\$106,950.00	\$69.00	\$106,950.00
89	Asphaltic Concrete Pavement - Lower Course (Type 4 LT 58-28 S)	T	200	\$69.00	\$13,800.00	\$72.72	\$14,544.00	\$71.00	\$14,200.00	\$69.00	\$13,800.00	\$69.00	\$13,800.00
90	Asphaltic Concrete Pavement - Upper Course (Type 4 LT 59-28 S)	T	150	\$72.00	\$10,800.00	\$78.78	\$11,817.00	\$74.00	\$11,100.00	\$72.00	\$10,800.00	\$72.00	\$10,800.00
91	Concrete Base for Street Light	EA	7	\$1,600.00	\$11,200.00	\$1,600.00	\$11,200.00	\$9,500.00	\$66,500.00	\$1,600.00	\$11,200.00	\$1,600.00	\$11,200.00
92	Street Light Assembly	EA	7	\$8,178.00	\$57,246.00	\$8,178.00	\$57,246.00	\$1,150.00	\$8,050.00	\$8,178.00	\$57,246.00	\$8,178.00	\$57,246.00
93	Street Light and Receptacle Conduit, Handholes, and Wiring	LS	1	\$17,053.00	\$17,053.00	\$17,053.00	\$17,053.00	\$16,200.00	\$16,200.00	\$17,053.00	\$17,053.00	\$17,053.00	\$17,053.00
94	Street Lighting Control Panel Modifications	LS	1	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$2,200.00	\$2,200.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
95	Conduit Loop Detector, 1-IN	LF	70	\$8.00	\$560.00	\$8.00	\$560.00	\$11.00	\$770.00	\$8.00	\$560.00	\$8.00	\$560.00
96	Conduit Rigid Non-Metallic Schedule - 80, 2-IN	LF	180	\$12.00	\$2,160.00	\$12.00	\$2,160.00	\$6.75	\$1,215.00	\$12.00	\$2,160.00	\$12.00	\$2,160.00
97	Pull Box (Non-Conductive), 24-IN-DIA	EA	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,650.00	\$2,650.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
98	Wire and Connect New Loop Detector to Existing Traffic Signal Control Panel	LS	1	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00	\$850.00	\$850.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
99	18-IN White Epoxy Stop Bar Line	LF	170	\$12.00	\$2,040.00	\$12.00	\$2,040.00	\$12.50	\$2,125.00	\$12.00	\$2,040.00	\$12.00	\$2,040.00
100	24-IN White Epoxy Stop Bar Line (Railroad)	LF	30	\$13.00	\$390.00	\$13.00	\$390.00	\$13.50	\$405.00	\$13.00	\$390.00	\$13.00	\$390.00
101	24-IN White Epoxy Continental Style Crosswalk Marking	LF	320	\$13.00	\$4,160.00	\$13.00	\$4,160.00	\$13.50	\$4,320.00	\$13.00	\$4,160.00	\$13.00	\$4,160.00
102	6-IN White Epoxy Crosswalk Line	LF	70	\$10.00	\$700.00	\$10.00	\$700.00	\$10.50	\$735.00	\$10.00	\$700.00	\$10.00	\$700.00
103	Yellow Epoxy Curb Head Marking	LF	250	\$7.00	\$1,750.00	\$7.00	\$1,750.00	\$7.50	\$1,875.00	\$7.00	\$1,750.00	\$7.00	\$1,750.00
104	White Epoxy Parking Stall Markings	LS	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,550.00	\$1,550.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
105	Railroad Crossing Symbol	EA	1	\$695.00	\$695.00	\$695.00	\$695.00	\$725.00	\$725.00	\$695.00	\$695.00	\$695.00	\$695.00
106	Traffic Control - Stage 1	LS	1	\$2,200.00	\$2,200.00	\$2,200.00	\$2,200.00	\$4,000.00	\$4,000.00	\$13,000.00	\$13,000.00	\$20,000.00	\$20,000.00
107	Traffic Control - Stage 2	LS	1	\$2,200.00	\$2,200.00	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$16,000.00	\$16,000.00	\$2,200.00	\$2,200.00
108	Erosion Control - Stage 1	LS	1	\$17,600.00	\$17,600.00	\$11,825.00	\$11,825.00	\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00	\$20,000.00	\$20,000.00
109	Erosion Control - Stage 2	LS	1	\$12,000.00	\$12,000.00	\$7,825.00	\$7,825.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$7,825.00	\$7,825.00
110	Turf Restoration (Topsoil, Seed, Mulch, and Erosion Mat) - Stage 1	LS	1	\$32,400.00	\$32,400.00	\$15,215.00	\$15,215.00	\$22,000.00	\$22,000.00	\$4,200.00	\$4,200.00	\$15,215.00	\$15,215.00
111	Turf Restoration (Topsoil, Seed, Mulch, and Erosion Mat) - Stage 2	LS	1	\$12,600.00	\$12,600.00	\$4,925.00	\$4,925.00	\$17,500.00	\$17,500.00	\$2,400.00	\$2,400.00	\$4,925.00	\$4,925.00
112	Remove and Reconstruct Portion of Existing Modular Block Retaining Wall	VSF	120	\$55.00	\$6,600.00	\$50.00	\$6,000.00	\$120.00	\$14,400.00	\$48.00	\$5,760.00	\$50.00	\$6,000.00
113	Remove Flag Pole at Library and Salvage to Owner	LS	1	\$700.00	\$700.00	\$1,000.00	\$1,000.00	\$1,550.00	\$1,550.00	\$850.00	\$850.00	\$1,000.00	\$1,000.00
114	Remove Bollard Lights at Library and Salvage to Owner	LS	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$1,100.00	\$1,100.00	\$2,550.00	\$2,550.00	\$2,500.00	\$2,500.00
115	Remove and Reset Payment Box at Stoughton Utilities	LS	1	\$1,250.00	\$1,250.00	\$200.00	\$200.00	\$750.00	\$750.00	\$175.00	\$175.00	\$200.00	\$200.00
116	Caulk Sidewalk/Building Joint	LF	470	\$8.00	\$3,760.00	\$8.00	\$3,760.00	\$12.50	\$5,875.00	\$8.00	\$3,760.00	\$6.50	\$3,055.00
117	Stump Removal	EA	22	\$245.00	\$5,390.00	\$245.00	\$5,390.00	\$250.00	\$5,500.00	\$245.00	\$5,390.00	\$245.00	\$5,390.00
118	Clearing and Grubbing - Storm Sewer Easement Area	LS	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,550.00	\$1,550.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
119	Asphalt Pavement Removal	SY	1110	\$12.00	\$13,320.00	\$2.40	\$2,664.00	\$9.00	\$9,990.00	\$3.00	\$3,330.00	\$2.00	\$2,220.00
120	Excavation Below Subgrade (EBS)	CY	25	\$24.00	\$600.00	\$28.00	\$700.00	\$35.00	\$875.00	\$22.50	\$562.50	\$32.00	\$800.00
121	EBS Backfill	T	50	\$25.00	\$1,250.00	\$20.00	\$1,000.00	\$15.50	\$775.00	\$15.00	\$750.00	\$18.85	\$942.50
122	Supplemental Base Course	T	50	\$29.00	\$1,450.00	\$14.00	\$700.00	\$16.50	\$825.00	\$15.00	\$750.00	\$21.15	\$1,057.50
123	Fine Grading	LS	1	\$35,800.00	\$35,800.00	\$3,535.00	\$3,535.00	\$2,200.00	\$2,200.00	\$22,000.00	\$22,000.00	\$2,500.00	\$2,500.00
124	Asphaltic Concrete Pavement - Lower Course (Type 4 LT 58-28 S)	T	150	\$74.00	\$11,100.00	\$79.79	\$11,968.50	\$76.00	\$11,400.00	\$74.00	\$11,100.00	\$74.00	\$11,100.00
125	Asphaltic Concrete Pavement - Upper Course (Type 4 LT 58-28 S)	T	120	\$75.00	\$9,000.00	\$84.84	\$10,180.80	\$77.00	\$9,240.00	\$75.00	\$9,000.00	\$75.00	\$9,000.00
126	Turf Restoration	LS	1	\$1,475.00	\$1,475.00	\$500.00	\$500.00	\$1,400.00	\$1,400.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00
127	Yellow Epoxy Pavement Markings	LS	1	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,700.00	\$3,700.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
Base Bid Total:					\$3,126,724.01		\$3,272,602.23		\$3,415,059.00		\$3,614,019.50		\$3,659,901.81

City of Stoughton, 207 S Forrest Street, Stoughton WI 53589

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE  
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to enter into an agreement with Fischer Excavating, Inc. of Freeport, Illinois for the 2024 Street and Utility Construction on Fourth St, E. South St, and Fifth St. – Contract 1-2024

Committee Action: Utilities Committee recommended Common Council approval  – .

Fiscal Impact: \$1,184,410.01 – Stoughton Utilities  
\$1,942,314.00 – City of Stoughton

File Number: R-XXX-2024

Date Introduced: March 26, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

**WHEREAS**, the bid for the 2024 Street and Utility Construction Contract 1-2024 includes the following work: 1,700 linear feet (LF) of sanitary sewer; 2,200 LF of water main; 2,200 LF of storm sewer; 5,000 LF of curb and gutter; 30,000 square feet of sidewalk and driveway apron; 9,000 tons (T) of base course; 2,800 T of asphalt pavement; street lighting; restoration; and related miscellaneous work; and

**WHEREAS**, bids for Contract 1-2024 were opened on March 6, 2024 with five competitive bids being received, and

**WHEREAS**, Fischer Excavating, Inc. of Freeport, Illinois, was the apparent low bidder for the base bid, with a bid of \$3,126,724.01, and

**WHEREAS**, Strand Associates, Inc., Stoughton Utilities' contracted engineering consultant, has reviewed the bids and supports awarding the contract for the base bid to the low responsible bidder, Fischer Excavating, Inc. of Freeport, Illinois, and

**WHEREAS**, your Stoughton Utilities Committee met on March 25, 2024 to consider this request, approved the request, and recommends approval and the adoption of the corresponding resolution, and

**BE IT RESOLVED** by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to enter into an agreement with Fischer Excavating, Inc. of Freeport, Illinois for the 2024 Street and Utility Construction Contract 1-2024 for the base bid amount of \$3,126,724.01, conditioned upon approval as to form by the Stoughton City Attorney.

Council Action:  Adopted  Failed Vote: \_\_\_\_\_

Mayoral Action:  Accept  Veto

\_\_\_\_\_  
Mayor Timothy Swadley Date

Council Action: \_\_\_\_\_  Override Vote: \_\_\_\_\_



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024  
**To:** Stoughton Utilities Committee  
**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director  
**Subject:** Wisconsin Department of Transportation State/Municipal Financial Agreement

In 2029, the Wisconsin Department of Transportation (DOT) is scheduled to reconstruct USH 51 between Fifth Street and Harrison Road. As part of this effort, Stoughton Utilities will be replacing the water main and sanitary sewer, including completing the utility replacement project design and engineering, and funding the construction costs, mobilization, backfill, and project oversight associated with the utility replacement.

The estimated cost of the sanitary sewer reconstruction is \$402,700 and the estimated cost for the water main reconstruction is \$604,100, for a total estimated Stoughton Utilities project cost of \$1,006,800.

Staff has worked with the Wisconsin Department of Transportation to define project scope and utility financial obligations. The state has provided the enclosed financial agreement for a state-let highway project.

The agreement addresses the municipality's full cost share, including water and sanitary sewer infrastructure replacement, as well as non-utility related costs such as street lighting and a rapid flashing beacon. This committee's obligation is to review the aspects of the agreement relevant to Stoughton Utilities cost share; the Stoughton Public Works Committee has also reviewed and recommended approval of the other municipal aspects of the agreement.

We are requesting that the Stoughton Utilities Committee review and approve the utility-related aspects of the financial agreement and recommend acceptance of the agreement to the Stoughton Common Council.



**STATE/MUNICIPAL FINANCIAL  
AGREEMENT FOR A STATE- LET  
HIGHWAY PROJECT**

Date: March 4, 2024  
I.D.: 5845-16-02/ 20/ 82/ 88  
Road Name: USH 51  
Title: Stoughton - Madison  
Limits: Fifth Street to Harrison Street  
County: Dane  
Roadway Length: 0.6 mile

The signatory **City of Stoughton**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** US 51 is a principal arterial west of County N. The existing roadway from 5<sup>th</sup> Street to Harrison Street is an urban section. The existing pavement is deteriorated.

**Proposed Improvement - Nature of work:** Full reconstruction. Reconstruct roadway with two 12-foot lanes and parking lanes from Fifth Street to S Page Street. The parking lanes are in the historic district and will be 100% funded with Federal/ State funds. WisDOT has made an environmental commitment to replace in kind in the downtown historic district. Convert 4-lane undivided roadway to 2-lane with Two-Way-Left-Turn-Lane (TWLTL) from S Page Street to Harrison Street. Increase the terrace width, replace sidewalk, and curb ramps.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** Replacement of water main and sanitary sewer, including design, construction costs, mobilization, oversight, and acceptance of the work. Backfill necessary for the replacement of the Municipality-owned utilities. The city is responsible for 50% of the cost of standard lighting and any decorative lighting cost greater than the cost of a standard lighting system as well as the construction inspection and acceptance of the lighting system. The Municipality has requested the installation of a Rapid Flashing Beacon in conjunction with this project. Construction of the Rapid Flashing Beacon will be 100% the responsibility of the Municipality.

**The projects are currently scheduled for 2029 construction.**



**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
<b>Preliminary Engineering:</b>					
Plan Development 5845-16-02	\$ 3,000,000	\$ 3,000,000	100%	\$ -	
<b>Real Estate Acquisition:</b>					
Acquisition 5845-16-20	\$ 400,000	\$ 400,000	100%	\$ -	
<b><sup>1</sup>Construction:</b>					
Roadway	\$ 6,600,000	\$ 6,600,000	100%		
Street Lighting	\$ 500,000	\$ 250,000	50%	\$ 250,000	50%
Rapid Flashing Beacon	\$ 30,000			\$ 30,000	100%
subtotal 5845-16-82:	\$ 7,130,000	\$ 6,850,000		\$ 280,000	
<b><sup>2</sup>Non-Participating:</b>					
Water Main	\$ 604,100			\$ 604,100	100%
Sanitary Sewer	\$ 402,700			\$ 402,700	100%
subtotal 5845-16-88:	\$ 1,006,800	\$ -		\$ 1,006,800	
<b>Total Cost Distribution</b>	<b>\$ 11,536,800</b>	<b>\$ 10,250,000</b>		<b>\$ 1,286,800</b>	

1. Estimates include 16% construction engineering.
2. Estimates include 1% construction engineering.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, upon fully executed signature of applicable State Municipal Maintenance Agreement and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the <b>City of Stoughton</b> (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the <b>State</b> (please sign in blue ink)	
Name <b>Steve Flottmeyer</b>	Title <b>WisDOT Southwest Region Planning Chief</b>
Signature	Date

## TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and to bring into compliance with ADA standards to the greatest extent possible.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, oversight of the installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Coordinate, clean up, and fund any hazardous materials encountered for municipal utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
- 4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
- 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
- 6. The work will be administered by the State and may include items not eligible for federal/state participation.
- 7. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
- 8. Basis for local participation:

(a) Roadway Construction (5845-16-82):

Roadway: Construction costs necessitated by the roadway improvement are 100% eligible for Federal/ State funding. As items are identified during the design phase that require cost participation or are ineligible for Federal/ State funding, this agreement will be amended to reflect those costs.

Street Lighting: Continuous street lighting designed to accepted WisDOT standards and installed at time of construction is 50% eligible for Federal/State funding. The Municipality may request decorative lighting in place of standard lighting; however, the State will only participate in 50% of the standard lighting cost. The standard lighting cost also includes construction delivery cost. All future maintenance and operation costs of the street lighting are the responsibility of the Municipality.

Rapid Flashing Beacon: Costs associated with the Rapid Flashing Beacon, installed to WisDOT standards at the time of project construction, are 100% the responsibility of the Municipality. All future maintenance and operation of the Rapid Flashing Beacon are the responsibility of the Municipality.

(b) Municipality-owned Utilities (5845-16-88):

The construction estimates were provided by the Municipality and are preliminary for program scheduling only. The Municipality is responsible for 100% of the costs for improvements to the sanitary sewer, water main, and any adjustments to the valves or covers located within the roadway. The Municipality is responsible for all construction costs associated with the utility project, including mobilization. The Municipality is responsible for 100% of the costs for backfill necessary for the replacement or addition of the Municipality-owned utilities. The Municipality is responsible for the removal and replacement of sidewalk necessary for the replacement of the Municipality-owned utilities. These costs are not eligible for Federal/ State funding.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



**STATE/MUNICIPAL FINANCIAL  
AGREEMENT FOR A STATE- LET  
HIGHWAY PROJECT**

Date: March 4, 2024  
I.D.: 5845-16-02/ 20/ 82/ 88  
Road Name: USH 51  
Title: Stoughton - Madison  
Limits: Fifth Street to Harrison Street  
County: Dane  
Roadway Length: 0.6 mile

The signatory **City of Stoughton**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** US 51 is a principal arterial west of County N. The existing roadway from 5<sup>th</sup> Street to Harrison Street is an urban section. The existing pavement is deteriorated.

**Proposed Improvement - Nature of work:** Full reconstruction. Reconstruct roadway with two 12-foot lanes and parking lanes from Fifth Street to S Page Street. The parking lanes are in the historic district and will be 100% funded with Federal/ State funds. WisDOT has made an environmental commitment to replace in kind in the downtown historic district. Convert 4-lane undivided roadway to 2-lane with Two-Way-Left-Turn-Lane (TWLTL) from S Page Street to Harrison Street. Increase the terrace width, replace sidewalk, and curb ramps.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** Replacement of water main and sanitary sewer, including design, construction costs, mobilization, oversight, and acceptance of the work. Backfill necessary for the replacement of the Municipality-owned utilities. The city is responsible for 50% of the cost of standard lighting and any decorative lighting cost greater than the cost of a standard lighting system as well as the construction inspection and acceptance of the lighting system. The Municipality has requested the installation of a Rapid Flashing Beacon in conjunction with this project. Construction of the Rapid Flashing Beacon will be 100% the responsibility of the Municipality.

**The projects are currently scheduled for 2029 construction.**

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<b>Real Estate Acquisition:</b>					
Acquisition 5845-16-20	\$ 400,000	\$ 400,000	100%	\$ -	
<b><sup>1</sup>Construction:</b>					
Roadway	\$ 6,600,000	\$ 6,600,000	100%		
Street Lighting	\$ 500,000	\$ 250,000	50%	\$ 250,000	50%
Rapid Flashing Beacon	\$ 30,000			\$ 30,000	100%
subtotal 5845-16-82:	\$ 7,130,000	\$ 6,850,000		\$ 280,000	
<b><sup>2</sup>Non-Participating:</b>					
Water Main	\$ 604,100			\$ 604,100	100%
Sanitary Sewer	\$ 402,700			\$ 402,700	100%
subtotal 5845-16-88:	\$ 1,006,800	\$ -		\$ 1,006,800	
<b>Total Cost Distribution</b>	<b>\$ 11,536,800</b>	<b>\$ 10,250,000</b>		<b>\$ 1,286,800</b>	

1. Estimates include 16% construction engineering.
2. Estimates include 1% construction engineering.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, upon fully executed signature of applicable State Municipal Maintenance Agreement and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the <b>City of Stoughton</b> (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the <b>State</b> (please sign in blue ink)	
Name <b>Steve Flottmeyer</b>	Title <b>WisDOT Southwest Region Planning Chief</b>
Signature	Date



## TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and to bring into compliance with ADA standards to the greatest extent possible.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, oversight of the installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Coordinate, clean up, and fund any hazardous materials encountered for municipal utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
- 4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
- 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
- 6. The work will be administered by the State and may include items not eligible for federal/state participation.
- 7. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
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(a) Roadway Construction (5845-16-82):

Roadway: Construction costs necessitated by the roadway improvement are 100% eligible for Federal/ State funding. As items are identified during the design phase that require cost participation or are ineligible for Federal/ State funding, this agreement will be amended to reflect those costs.

Street Lighting: Continuous street lighting designed to accepted WisDOT standards and installed at time of construction is 50% eligible for Federal/State funding. The Municipality may request decorative lighting in place of standard lighting; however, the State will only participate in 50% of the standard lighting cost. The standard lighting cost also includes construction delivery cost. All future maintenance and operation costs of the street lighting are the responsibility of the Municipality.

Rapid Flashing Beacon: Costs associated with the Rapid Flashing Beacon, installed to WisDOT standards at the time of project construction, are 100% the responsibility of the Municipality. All future maintenance and operation of the Rapid Flashing Beacon are the responsibility of the Municipality.

(b) Municipality-owned Utilities (5845-16-88):

The construction estimates were provided by the Municipality and are preliminary for program scheduling only. The Municipality is responsible for 100% of the costs for improvements to the sanitary sewer, water main, and any adjustments to the valves or covers located within the roadway. The Municipality is responsible for all construction costs associated with the utility project, including mobilization. The Municipality is responsible for 100% of the costs for backfill necessary for the replacement or addition of the Municipality-owned utilities. The Municipality is responsible for the removal and replacement of sidewalk necessary for the replacement of the Municipality-owned utilities. These costs are not eligible for Federal/ State funding.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

City of Stoughton, 207 S Forrest Street, Stoughton WI 53589

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE  
STOUGHTON COMMON COUNCIL**

Approving a financial agreement between the State of Wisconsin and the City of Stoughton for costs associated with the reconstruction of USH 51 from Fifth Street to Harrison Road scheduled to be constructed in 2029.

Committee Action: Public Works Committee recommended Common Council approval [redacted] – [redacted]  
Utilities Committee recommended Common Council approval [redacted] – [redacted].

Fiscal Impact: City - \$280,000 (estimate)  
Stoughton Utilities - \$1,006,800 (estimate)

**File Number:** R-XXX-2024

**Date Introduced:** March 26, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

**WHEREAS**, the Wisconsin Department of Transportation (DOT) is scheduled to reconstruct USH 51 between Fifth Street and Harrison Road in 2029 (the “Project”); and

**WHEREAS**, the proposed improvements include a full reconstruction of the roadway, replacement of sidewalk and curb ramps, an increase to the terrace width, replacement of water main and sanitary sewer, installation of standard and decorative street lighting, and installation of a rapid flashing beacon; and

**WHEREAS**, The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing; and

**WHEREAS**, construction costs necessitated by the roadway improvement are 100% eligible for Federal/State funding, continuous street lighting designed to accepted WisDOT standards and installed at time of construction is 50% eligible for Federal/State funding, decorative lighting requested in place of standard lighting is funded at a maximum of 50% of the standard lighting cost, and costs associated with the Rapid Flashing Beacon are 100% the responsibility of the Municipality; and

**WHEREAS**, water and sanitary sewer construction cost estimates were provided by the Municipality and are preliminary for program scheduling only, and the Municipality is responsible for 100% of the costs for improvements to the sanitary sewer, water main, and any adjustments to the valves or covers located within the roadway, including mobilization, backfill, and removal and replacement of sidewalk necessary for the utility replacements; and

**WHEREAS**, the estimated City cost for street lighting and a Rapid Flashing Beacon is estimated to be \$280,000; and

**WHEREAS**, the estimated Stoughton Utilities cost for sanitary sewer is \$402,700 and the estimated Stoughton Utilities cost for water main is \$604,100; and

**WHEREAS**, this agreement is an active agreement that may need to be amended as the project is designed and constructed due to issues that have not yet been fully evaluated or resolved; and

**WHEREAS**, a signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement; and

**WHEREAS**, your Stoughton Public Works Committee met on March 21, 2024 to consider and approve, and recommend adoption of this resolution to the Stoughton Common Council; and

**WHEREAS**, your Stoughton Utilities Committee met on March 25, 2024 to consider and approve, and recommend adoption of this resolution to the Stoughton Common Council; now therefore

**BE IT RESOLVED** by the Common Council of the City of Stoughton that the State/Municipal Financial Agreement For A State- Let Highway Project (USH 51 – Fifth Street to Harrison Street), is hereby approved, Mayor Swadley is authorized and directed to execute the Agreement on behalf of the City, and the City Finance Director is authorized to pay the Wisconsin Department of Transportation pursuant to such Agreement.

**Council Action:**  **Adopted**  **Failed** **Vote:** \_\_\_\_\_

**Mayoral Action:**  **Accept**  **Veto**

\_\_\_\_\_  
Mayor Timothy Swadley

\_\_\_\_\_  
Date

**Council Action:** \_\_\_\_\_  **Override** **Vote:** \_\_\_\_\_



600 South Fourth Street P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024  
**To:** Stoughton Utilities Committee  
**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director  
**Subject:** 2024 Operating Budget: Market Based Compensation

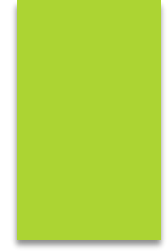
At its October 16, 2023 regular meeting, following a presentation of the proposed 2024 operating budget, the Stoughton Utilities Committee unanimously approved the Stoughton Utilities 2024 operating budget with budget appropriations totaling \$20,612,344, and recommended approval to the Stoughton Common Council. Prior to this meeting, Stoughton Utilities staff had included an agenda item to briefly discuss the status of the budget preparation at the committee's August 21, 2023 meeting, and included a full budget preview presentation during the committee's September 18, 2023 meeting.

Stoughton Utilities staff provided a presentation of the proposed 2024 operating budget to the Stoughton Common Council at its October 24, 2023 meeting. Following the presentation, the council postponed approval until its November 7, 2023 meeting, at which time it was approved unanimously.

During the budget preview and approval presentations, it was noted that the 2024 operating budget included funds for a market wage adjustment, a continuation of the Stoughton Utilities Strategic Alignment compensation plan. Wage adjustment totals for each utility were shown in the budget documents and presentations as an individual line item. Wage adjustments were also discussed during the September budget preview, with the approved minutes noting:

*The committee inquired about employee wages and how they were calculated for the budget Staff presented a plan that will incorporate ongoing biennial market wage reviews, with wage adjustments to be set accordingly The plan will utilize the same methodology and data sources that were used in the market wage analysis implementation approved by the committee and common council and implemented in 2022 It was further presented that a flat percentage increase was not included in the proposed budget, and each position would be individually adjusted based on its comparable averages Staff was requested to maintain transparent communication with staff throughout the implementation process to explain the market analysis methodology, data sources, and results, with the goal of ensuring a smooth transition from the prior practice of annual flat percentage increases The chair reminded the committee of the success of the 2022 market wage analysis, including the understanding and positive reception from staff.*

Stoughton Utilities staff have concluded our efforts associated with the market wage analysis. Director Weiss will present a history of the Stoughton Utilities Strategic Alignment Plan, summary of compensation discussions held during the 2024 budget approval process, market wage analysis methodology, and recommended next steps.



# 2024 Operating Budget

Compensation: Market Based

March 2024



# Stoughton Utilities Vision

- ▶ Responsible Resource Use
- ▶ Leverage All Technological Opportunities
- ▶ Customer Satisfaction / Enhanced Customer Engagement
- ▶ Create a Competitive Edge
- ▶ Economic Responsibility
- ▶ Build & Retain a Strong and Committed “SU” Team
- ▶ Efficiency



# Strategic Alignment Plan

▶ People



▶ Processes

▶ Technology

# Strategic Alignment Plan

▶ People



▶ Processes

▶ Technology

# Strategic Alignment Plan

## People / Processes / Technology

- ▶ Vision (2019 – on going)
- ▶ Position Descriptions (2019 – 2022)
- ▶ Compensation Plan - Market Based Compensation  
Retention / Recruitment / PSC Regulatory Review: Rate Cases (2022)
- ▶ Succession Planning / Mentorship (2019 – ongoing)
- ▶ Recruitment & Retention (2019 – ongoing)
- ▶ Professional Development (2019 – ongoing)

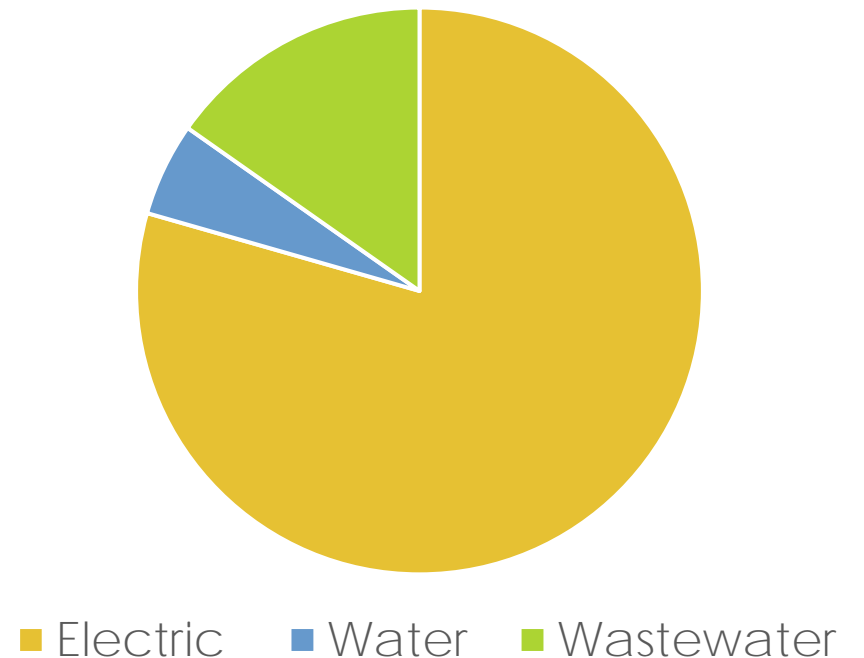


# Strategic Alignment Plan

## Achievements

- ▶ Culture
- ▶ Job Descriptions
- ▶ Organizational Structure
- ▶ Compensation Plan
- ▶ Succession Planning / Mentorship
- ▶ Recruitment & Retention
- ▶ Funding

Budget Allocations by Division



# Strategic Alignment Plan

## Achievements

- ▶ Implementation of New Roles
- ▶ Implementation of Compensation Plan
- ▶ New Hires: October – November 2022
  - Advanced Certified Operator - Wastewater
  - Apprentice Journeyman Lineman
  - Customer Service Technician
  - Distribution System Coordinator
  - Electric System Supervisor
- ▶ Employee Training





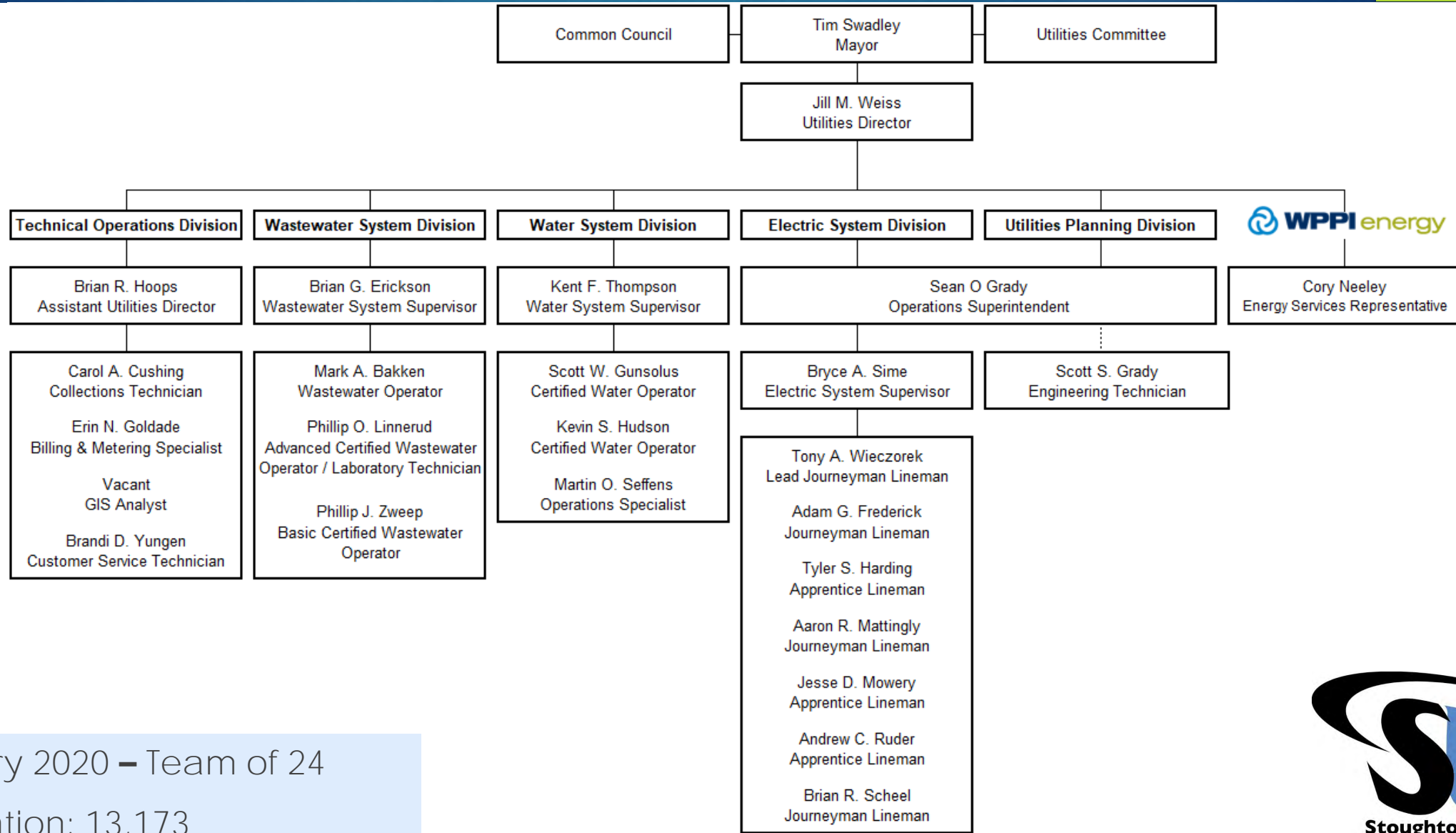
# 1991 Organizational Chart

WATER DEPARTMENT	METER DEPARTMENT	ACCOUNTING DEPARTMENT	CONSUMER SERVICE DEPARTMENT	PLANNING & MAT. MGT. DEPT.	ELECTRIC SYSTEM	WASTEWATER DEPARTMENT
<p>Roger D. Johnson II (Operator)</p> <p>David G. Swenson (Operator)</p> <p>Roger M. Thorson (Supervisor)</p>	<p>Gregory D. Kopke (Meter Technician)</p> <p>Rodney J. Scheel (Meter Technician)</p> <p>Michael P. Stacey (Meter Technician)</p> <p>Earl H. Monson II (Supervisor)</p>	<p>Jay R. Smithback (Accountant)</p> <p>John O. Rindahl (Office Manager/Consumer Service Supervisor)</p>	<p>Katherine S. Christenson (Customer Service Specialist)</p> <p>Karla A. Gander (Customer Service Specialist)</p> <p>Eric E. Landsverk (Human Resources/ Conservation Coord.)</p> <p>L. Madine Miller (Consumer Service Specialist)</p>	<p>Scott S. Grady (Engineering Technician/ Safety Coord.)</p> <p>Sean O. Grady (Supervisor)</p> <p>Robert P. Kardasz (Director of Public Works/City Engineer/Superintendent of Utilities)</p>	<p>Norman C. Brekken (System Technician)</p> <p>Donald L. Hanson (System Technician)</p> <p>Ralph C. Kenyon (App. System Technician)</p> <p>Herbert W. Lehman II (Supervisor 2)</p> <p>Craig A. Wood (System Technician)</p> <p>David W. Zweep (System Technician)</p> <p>Daniel O. Danks (Supervisor 1)</p>	<p>Terry A. Gander (Operator 3)</p> <p>Phillip O. Linnerud (Laboratory Technician Operator 3)</p> <p>Jon A. Onsrud (Operator 4)</p> <p>Charles C. Vike II (Operator 4)</p> <p>John R. Lynch (Supervisor)</p>

▶ 1991 – Team of 28

▶ Population: 8,849

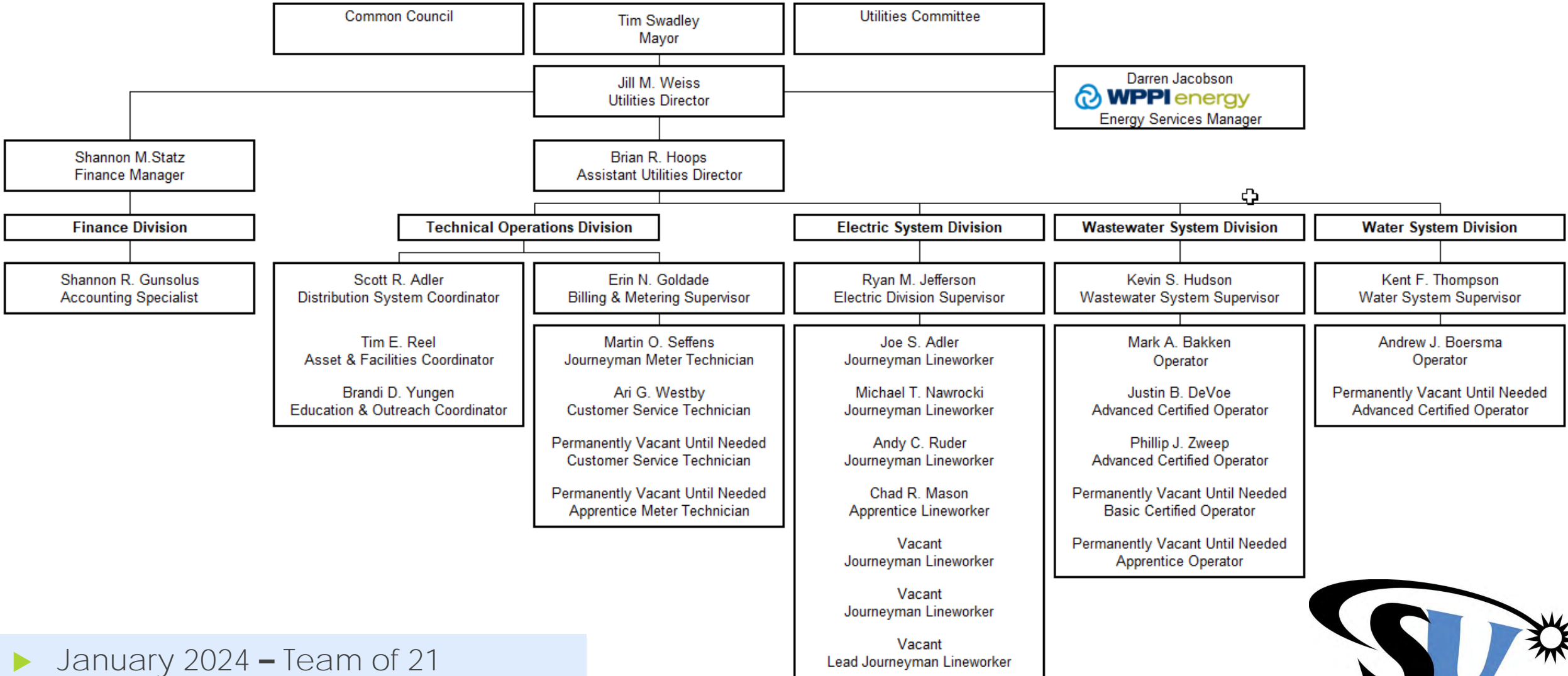
# 2020 Organizational Chart



- ▶ January 2020 – Team of 24
- ▶ Population: 13,173



# 2024 Organizational Chart



▶ January 2024 – Team of 21

▶ Since 1991, City population has increased 48% while our staffing has decreased by 25%



WORKFORCE

# Competing for Utility Talent: Finding Skilled Workers and Encouraging Them to Stay

May 15, 2023

Steve Ernst

“Running a top-notch utility doesn’t mean having all the latest technology or equipment. While such items can help, a well-run utility is reliant on having the right people, with the right skills, in place. Getting and keeping the right people within your workforce — including those with specialized technical skills — is essential to maintaining operational excellence.”



“The U.S. unemployment rate has been hovering near a five-decade low, and job vacancies have been at near-record highs. **In this tight job market, public power utilities** must make efforts to showcase what it means to work for public power, **rethink recruiting strategies, and look at ways to better support retaining employees.**”

A common challenge is a constraint in being able to offer competitive salaries, especially for technical or specialized positions. A study by the Center for Workforce Development, a nonprofit consortium of more than 120 energy companies, associations, unions, educational institutions and government entities, showed that **cooperatives and investor-owned utilities pay as much as 20%–30% more than public power utilities for some positions.** Adding to the pressure, the report noted that “the skill sets of many utility jobs are transferable to other industries, and often these industries pay significantly more.”





# 2023 South-Central Wisconsin Utility Market Pressure: Examples

- ▶ Columbus
- ▶ Evansville
- ▶ Oconomowoc
- ▶ Waterloo
- ▶ Waunakee



# Wisconsin Utility Market Examples

## 2023 Vacancies: Posting/Reposting of Positions

### Oconomowoc Utilities

- ▶ 2022 Electric Revenue: \$28.00 M
- ▶ 2022 Electric Customers: 10,897
- ▶ 2023 Wages:
  - ▶ Utilities Manager: \$84.26 (73.73-94.79)
  - ▶ Journeyman Lineworker: \$52.19

### Waterloo Utilities

- ▶ 2022 Electric Revenue: \$4.64 M
- ▶ 2022 Electric Customers: 1,925
- ▶ 2023 Wages:
  - ▶ Utilities Manager: Unknown
  - ▶ Journeyman Lineworker: ~~\$42.00~~  
\$51.00 (April 2023)

### Columbus Water and Light

- ▶ 2022 Electric Revenue: \$8.27 M
- ▶ 2022 Electric Customers: 2,881
- ▶ 2023 Wages:
  - ▶ Utilities Manager: \$67.31 – 76.92
  - ▶ Journeyman Lineworker: \$51.00

### Waunakee Utilities

- ▶ 2022 Electric Revenue: \$28.00 M
- ▶ 2022 Electric Customers: 10,897
- ▶ 2023 Wages:
  - ▶ Utilities Manager: \$84.26 (73.73-94.79)
  - ▶ Journeyman Lineworker: ~~\$48.80~~  
\$51.00 (June 2023)

### Stoughton Utilities

- ▶ 2022 Electric Revenue: \$16.33 M
- ▶ 2022 Electric Customers: 9,377
- ▶ 2023 Wages:
  - ▶ Utilities Director: \$74.88  
(30% of Range: \$62.40-104.00)
  - ▶ Journeyman Lineworker: \$48.57



# 2024 Budget Transparency

- ▶ Compensation
- ▶ Rate Increases
- ▶ Staffing
- ▶ Capital Improvement  
Projects

# Stoughton Utilities Committee

September 18, 2023 Meeting Minutes:

## Preview of the Stoughton Utilities Proposed 2024 Budget

Stoughton Utilities staff presented and discussed preliminary projections that will be used to create the proposed 2024 electric, water, and wastewater budgets. Topics discussed included current supply chain and material availability concerns, continuation of the 2022 strategic alignment compensation plan, inflationary impacts on operations and maintenance, anticipated future rate increases and debt issuance, and an aggressive water and sewer main replacement program being proposed to keep up with city and WisDOT projects.

A lengthy discussion followed on topics including but not limited to, vehicle electrification and its impacts on the utility's electric consumption projections included in the operating budget, declining water and wastewater utility revenues and the potential for a future proposal to implement user/connection fees to reduce future capacity impact costs to existing customers when resulting from new development, and a proposal to include consistent annual rate increases over the next five years to fund planned infrastructure improvement needs in the water and wastewater utilities.

The committee inquired about employee wages and how they were calculated for the budget. Staff presented a plan that will incorporate ongoing biennial market wage reviews, with wage adjustments to be set accordingly. The plan will utilize the same methodology and data sources that were used in the market wage analysis implementation approved by the committee and common council and implemented in 2022. It was further presented that a flat percentage increase was not included in the proposed budget, and each position would be individually adjusted based on its comparable averages. Staff was requested to maintain transparent communication with staff throughout the implementation process to explain the market analysis methodology, data sources, and results, with the goal of ensuring a smooth transition from the prior practice of annual flat percentage increases. The chair reminded the committee of the success of the 2022 market wage analysis, including the understanding and positive reception from staff.

Staff presented a rate comparison of current water and wastewater rates of Stoughton and the surrounding communities, highlighting where the utility's current and five-year projected rates fell in comparison and showing our rates remain competitive in the area. The committee was favorable to the proposed budget, including the forecasted consistent increases in rates. Staff was requested to prepare a transparently communicate the need for future rate increases to customers.

Staff informed the committee that following the meeting the budget calculations will be finalized and drafted into the proposed 2024 operating budget. The final proposed Stoughton Utilities 2024 budget will be presented to the committee at the October meeting for review, approval, and recommendation to the Stoughton Common Council.



# Stoughton Utilities Committee

October 16, 2023 Meeting Minutes:

## Stoughton Utilities Proposed 2024 Operating Budget

Stoughton Utilities staff presented and discussed preliminary projections that will be used to create the proposed 2024 electric, water, and wastewater budgets. Staff informed the committee that the budget had not changed substantially from the budget preview that was presented to the committee at their September 18, 2023 meeting. A verbal summary of the changes that were made following the preview was provided.

Staff presented a rate comparison of current water and wastewater rates of Stoughton and the surrounding communities, highlighting where the utility's current and five-year projected rates fell in comparison and showing our rates remain competitive in the area. Discussion followed.

The committee had questions regarding rate impacts to lower income customers, which lead to a discussion on the energy assistance program and what can be done to ensure customers have knowledge of the program and available funding, and improve ease of application with the goal of increasing participation in the program.

Motion by Chenoweth, the motion seconded by Jensen, to approve the Stoughton Utilities proposed 2024 budget appropriations in the sum of \$20,612,344 and for purposes herein set forth by the same, and recommend approval to the Stoughton Common Council at their November 7, 2023 meeting. The motion carried unanimously 7 to 0.

Following approval, Payton thanked staff for the information provided, for their diligence when preparing the budget, and for their continued efforts to educate and inform the committee. Other members expressed agreement.



# Stoughton Common Council

October 24, 2023 Meeting Minutes

## Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan

R-169-2023 Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan (CIP).

Stoughton Utilities proposed 2024 Budget was presented by Director Weiss and Shannon Statz.

Motion by Jenson, second by Majewski to postpone approval until the November 7th, 2023 Common Council Budget Hearing. Motion carried 11-0.

Stoughton Utilities Presentation – City Council: October 24, 2023 - WSTO TV 1:30:44 - 2:13:12



# 2024 Budget Assumptions

**Revenues** – Electric (.05% 2024-2025); Water and Wastewater(Flat 2024-2025)

**Expenses** – Trends

Health Insurance – 6%

Property Insurance – 8%

Rent – 6%

▶ **Wages** – Market adjustment

**Capital Projects** – Continue aggressive replacement plan

October 2023

Stoughton Utilities – 2024 Budget

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WSTO TV: 1:33 – 1:35

“Wage Adjustments Vary – Monies set aside within the budget”

Stoughton Utilities Presentation: City Council 10/24/2023



# 2024 Electric Expenses

	Proposed 2024	% C hange 2024-2023	E stimate d 2023
<b>OPERATING EXPENSE S</b>			
Power Production Expenses (WPPI-Wholesale Power)	\$ 11,877,730	-1.8%	\$ 12,100,832
Transmission/D istribution	\$ 335,584	30.1%	\$ 257,993
Customer Accounting and C ollection	\$ 175,050	4.2%	\$ 167,920
Administrative and General	\$ 712,407	5.5%	\$ 675,444
Taxes	\$ 167,158	4.5%	\$ 160,000
Wages	\$ 1,097,228	6.5%	\$ 1,030,411
Depreciation	\$ 1,207,562	8.3%	\$ 1,115,000
PILOT	\$ 442,120	-5.9%	\$ 470,000
Total Operating Expenses	\$ 16,014,839	0.2%	\$ 15,977,600
<b>REGULATORY OPERATING INCOME (LOSS)</b>	\$ 493,455		\$ 164,120
<b>CAPITAL PROJECTS</b>	\$ 2,353,500	56.9%	\$ 1,500,000
<b>ROR</b>	<b>3.05%</b>		<b>1.06%</b>

October 2023

Stoughton Utilities – 2024 Budget

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WSTO TV: 1:37 – 1:39

Broke out items by category: “New this year we broke out wages separately.”  
 “Previously grouped as ‘Taxes and Wages’ as that is how it is reported for the PSC”

Stoughton Utilities Presentation: City Council 10/24/2023

# Electric Financial Outlook

	2024	2025	2026	2027	2028
<b>REGULATORY OPERATING INCOME</b>	\$ 453,455	\$ 386,411	\$ 572,100	\$ 1,001,356	\$ 892,693
<b>AVERAGE NET RATE BASE</b>	\$ 16,169,041	\$ 16,726,601	\$ 16,550,213	\$ 16,098,137	\$ 15,584,325
<b>RATE OF RETURN (Arrow # 6 - 6.2%)</b>	3.85%	2.31%	5.87%	6.22%	5.73%
<b>OPERATING CASH FLOWS</b>	2024	2025	2026	2027	2028
<b>CAPITAL AND FINANCING CASH FLOWS</b>					
Acquisition of capital assets	\$ (2,353,500)	\$ (1,486,000)	\$ (1,068,898)	\$ (1,004,275)	\$ (993,200)
Principal paid	(110,000)	(115,000)	(115,000)	(120,000)	(125,000)
Interest paid	(45,450)	(63,200)	(40,900)	(58,550)	(35,475)
Debt proceeds	-	-	-	-	-
Advance to municipal	-	-	-	-	-
	\$ (2,508,950)	\$ (1,664,200)	\$ (1,224,798)	\$ (1,162,825)	\$ (1,153,675)
<b>INVESTING ACTIVITIES CASH FLOWS</b>					
Investment income	\$ 294,513	\$ 272,609	\$ 239,734	\$ 271,034	\$ 325,249
Net Change in Cash	\$ (451,300)	\$ 285,272	\$ 1,279,703	\$ 1,431,068	\$ 1,412,098
<b>ENDING CASH BALANCE</b>	\$ 5,850,713	\$ 6,135,985	\$ 7,415,688	\$ 8,846,757	\$ 10,258,854
<b>UNRESTRICTED CASH BALANCE</b>	\$ 5,232,283	\$ 5,507,585	\$ 6,780,352	\$ 8,201,795	\$ 9,767,175
<b>UNRESTRICTED MONTHS ON HAND</b> (Target is 5 Months O&M and PILOT)	4.10	4.23	4.82	5.75	6.75
<b>RATE INCREASE NEEDED</b>	0.00%	0.00%	2.00%	0.00%	0.00%
<b>DEBT ISSUE NEEDED</b>	\$ -	\$ -	\$ -	\$ -	\$ -

<b>RATE INCREASE NEEDED</b>			0.00%	0.00%	2.00%	0.00%	0.00%
<b>DEBT ISSUE NEEDED</b>			\$ -	\$ -	\$ -	\$ -	\$ -

Minimum required earnings	\$ 208,618	\$ 208,618	\$ 208,618	\$ 208,618	\$ 207,740
<b>ACTUAL DEBT COVERAGE</b>	15.19	14.78	18.46	19.06	19.02

WSTO TV: 1:39 – 1:40

# 2024 Water Expenses

	Proposed 2024	% Change 2024/2023	Estimated 2023
<b>OPERATING EXPENSES</b>			
Source of Supply (Maintenance of Wells)	\$ 498	0.0%	\$ -
Pumping (Well Pumps and Fuel)	\$ 181,771	-12.8%	\$ 208,487
Water Treatment (Chemicals)	\$ 49,684	16.9%	\$ 42,493
Transmission/Distribution (Mains, Towers, Services, Hydrants)	\$ 213,910	7.9%	\$ 198,241
Customer Accounting and Collection	\$ 37,725	11.1%	\$ 33,941
Administrative and General	\$ 394,439	32.5%	\$ 297,801
Wages	\$ 503,433	35.4%	\$ 371,864
Taxes	\$ 30,232	4.1%	\$ 29,046
Depreciation	\$ 399,173	5.5%	\$ 378,328
PILOT	\$ 409,455	-2.3%	\$ 419,291
Total Operating Expenses	\$ 2,220,320	12.2%	\$ 1,979,492
<b>REGULATORY OPERATING INCOME (LOSS)</b>			
	\$ 545,063		\$ 579,772
<b>CAPITAL PROJECTS</b>			
	\$ 1,870,400	1136.1%	\$ 151,317
<b>ROR</b>			
	4.61%		5.17%

WSTO TV: 1:41 – 1:45

Broke out items by category – Previously grouped as 'Taxes and Wages' as that is how it is reported for the PSC

“Wages shows 35.4% increase, but they are not getting a 35.4% wage increase. We have splits within different positions and the Distribution System Coordinator spent a lot of time in electric this past year. (Trend vs. Actual)”

“Capital Projects had been \$600,000 - \$700,000 per year. This needs to double going forward to keep up with infrastructure needs and street projects. “



# Water Financial Outlook

	2024	2025	2026	2027	2028
REGULATORY OPERATING IN COME	\$ 545,064	\$ 813,499	\$ 843,160	\$ 821,242	\$ 963,267
AVERAGE NET RATE BASE	\$ 11,823,635	\$ 12,766,248	\$ 13,606,900	\$ 14,738,283	\$ 15,568,477
RATE OF RETURN (Allowed - 6.50%)	4.61%	6.37%	6.20%	5.57%	6.19%
OPERATING CASH FLOWS	2024	2025	2026	2027	2028
CAPITAL AND FINANCING CASH FLOWS					
Acquisition of capital assets	\$ (1,870,400)	\$ (771,500)	\$ (2,036,781)	\$ (1,280,737)	\$ (1,524,000)
Principal paid	(401,025)	(456,212)	(412,592)	(329,727)	(339,307)
Interest paid	(96,022)	(97,380)	(98,898)	(102,156)	(94,350)
Debt proceeds	1,105,000	-	1,000,000	200,000	-
Special assessments	-	-	-	-	-
	\$ (1,262,447)	\$ (1,325,093)	\$ (1,548,270)	\$ (1,512,619)	\$ (1,957,657)
INVESTING ACTIVITIES CASH FLOWS					
Investment income	\$ 87,664	\$ 84,586	\$ 82,667	\$ 79,041	\$ 71,807
Net Change in Cash	\$ (240,382)	\$ 8,147	\$ (141,416)	\$ (107,336)	\$ (385,480)
ENDING CASH BALANCE	\$ 2,923,251	\$ 2,931,398	\$ 2,789,982	\$ 2,682,646	\$ 2,297,166
RESTRICTED CASH BALANCE	\$ 917,544	\$ 887,601	\$ 834,931	\$ 839,491	\$ 840,313
UNRESTRICTED CASH BALANCE	\$ 2,005,706	\$ 2,043,797	\$ 1,955,051	\$ 1,843,155	\$ 1,456,853
UNRESTRICTED MONTHS ON HAND	8.85	8.27	7.36	6.96	5.11
RATE INCREASE NEEDED	SRC 8.00%	9.00%	SRC 8.00%	0.00%	8.00%
DEBT ISSUE NEEDED	\$ 1,105,000	\$ -	\$ 1,000,000	\$ 200,000	\$ -
ACTUAL DEBT COVERAGE	2.46	3.17	3.72	3.78	4.21

<b>RATE INCREASE NEEDED</b>	SRC	8.00%	9.00%	SRC	8.00%	0.00%	8.00%
<b>DEBT ISSUE NEEDED</b>		\$ 1,105,000	\$ -	\$ 1,000,000	\$ 200,000	\$ -	\$ -

October 2023

Stoughton Utilities – 2024 Budget

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WSTO TV: 1:45 – 1:48

Rate adjustments driven by Capital Improvement – Project needs and keeping up with street projects



# 2024 Wastewater Expenses

OPERATING EXPENSES	Proposed 2024	% Change 2024/2023	Estimated 2023
Plant (General WWTP Plant Maintenance)			
Customer Accounting and Collection	\$ 53,943	10.8%	\$ 48,685
Administrative and General	\$ 432,464	28.9%	\$ 335,422
Wages	\$ 480,009	-2.2%	\$ 490,770
Taxes	\$ 34,202	3.0%	\$ 33,206
Depreciation	\$ 959,834	3.2%	\$ 929,955
Total Operating Expenses	\$ 1,962,476	6.7%	\$ 1,840,061
OPERATING INCOME	\$ 447,773		\$ 394,426
CAPITAL PROJECTS	\$ 1,791,127	258.2%	\$ 500,000

WSTO TV: 1:50 – 1:52

"Wage decrease - which is odd - but this goes back to where some employees' time is split and gets allocated out, and we had our wastewater system supervisor retire and his replacement came in at a different wage."

"Capital Projects had been \$600,000 - \$700,000 per year. This needs to double going forward to keep up with infrastructure needs and street projects."



# Wastewater Financial Outlook

	2024	2025	2026	2027	2028
<b>OPERATING INCOME</b>	\$ 33,065	\$ 224,569	\$ 330,958	\$ 431,687	\$ 555,294
<b>CAPITAL AND FINANCING CASH FLOWS</b>					
Acquisition of capital assets	\$ (1,791,128)	\$ (787,400)	\$ (1,865,225)	\$ (1,684,125)	\$ (1,056,200)
Principal paid	(340,869)	(350,502)	(365,760)	(374,756)	(316,773)
Interest paid	(85,357)	(88,831)	(92,004)	(93,300)	(95,267)
Debt proceeds	1,156,000	-	1,120,000	970,000	-
Special assessments	-	-	-	-	-
	\$ (1,061,354)	\$ (1,226,733)	\$ (1,202,989)	\$ (1,182,182)	\$ (1,468,240)
<b>INVESTING ACTIVITIES CASH FLOWS</b>					
Investment income	\$ 71,688	\$ 77,702	\$ 82,334	\$ 86,994	\$ 96,822
Net Change in Cash	\$ 53,232	\$ 70,098	\$ 240,561	\$ 414,656	\$ 298,943
<b>ENDING CASH BALANCE</b>	\$ 2,709,408	\$ 2,779,506	\$ 3,020,067	\$ 3,434,723	\$ 3,733,666
<b>RESTRICTED CASH BALANCE</b>	\$ 1,536,415	\$ 1,559,099	\$ 1,576,746	\$ 1,574,729	\$ 1,586,726
<b>UNRESTRICTED CASH BALANCE</b>	\$ 1,172,993	\$ 1,220,407	\$ 1,443,321	\$ 1,859,994	\$ 2,146,940
<b>UNRESTRICTED MONTHS ON HAND</b>	5.93	5.71	6.29	7.55	8.12
<b>RATE INCREASE NEEDED</b>	8.00%	8.00%	8.00%	8.00%	8.00%
<b>DEBT ISSUE NEEDED</b>	\$ 1,156,000	\$ -	\$ 1,120,000	\$ 970,000	\$ -
<b>ACTUAL DEBT COVERAGE</b>	2.50	2.95	3.15	3.41	4.29

**RATE INCREASE NEEDED**  
**DEBT ISSUE NEEDED**

8.00%	8.00%	8.00%	8.00%	8.00%
\$ 1,156,000	\$ -	\$ 1,120,000	\$ 970,000	\$ -

October 2023

Stoughton Utilities – 2024 Budget

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WSTO TV: 1:52 – 1:53

Rate adjustments driven by Capital Improvement – Project needs and keeping up with street projects

Stoughton Utilities Presentation: City Council 10/24/2023

# Wastewater Rate Comparison

Community	Madison	Oregon	Fitchburg	Stoughton	Monroe	McFarland	Edgerton	Orange Grove	Essexville	Newfield	
Wastewater	05/01/22	01/01/22	05/01/22	05/01/22	01/01/22	05/01/22	05/01/22	05/01/22	05/01/22	05/01/22	
Population	20,000	11,000	30,000	15,000	2,000	6,000	5,000	100	5,000	1,000	
Market Size	100'	\$ 11.24	\$ 11.48	\$ 14.14	\$ 33.80	\$ 13.86	\$ 14.40	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	125'	\$ 13.79	\$ 11.96	\$ 14.33	\$ 33.86	\$ 13.86	\$ 14.50	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	150'	\$ 16.34	\$ 12.11	\$ 14.48	\$ 33.91	\$ 13.86	\$ 14.60	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	175'	\$ 18.89	\$ 12.26	\$ 14.63	\$ 33.97	\$ 13.86	\$ 14.70	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	200'	\$ 21.44	\$ 12.41	\$ 14.78	\$ 34.02	\$ 13.86	\$ 14.80	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	225'	\$ 23.99	\$ 12.56	\$ 14.93	\$ 34.08	\$ 13.86	\$ 14.90	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	250'	\$ 26.54	\$ 12.71	\$ 15.08	\$ 34.13	\$ 13.86	\$ 15.00	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	275'	\$ 29.09	\$ 12.86	\$ 15.23	\$ 34.19	\$ 13.86	\$ 15.10	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	300'	\$ 31.64	\$ 13.01	\$ 15.38	\$ 34.24	\$ 13.86	\$ 15.20	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
	325'	\$ 34.19	\$ 13.16	\$ 15.53	\$ 34.30	\$ 13.86	\$ 15.30	\$ 13.86	\$ 17.51	\$ 11.48	\$ 17.50
Volume Charge Per 1,000 Gallons	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Per 100' Collection Fee											
Average Residential Customer Monthly Cost (including sewer utility charges)	\$ 34.00	\$ 32.00	\$ 36.00	\$ 40.00	\$ 38.00	\$ 38.00	\$ 41.00	\$ 39.00	\$ 43.00	\$ 45.00	
2024 Estimated		\$ 38.00		\$ 42.00							
2025 Estimated		\$ 40.00		\$ 44.00							
2026 Estimated		\$ 42.00		\$ 46.00							
2027 Estimated		\$ 44.00		\$ 48.00							
2028 Estimated		\$ 46.00		\$ 50.00							

WSTO TV: 1:53 – 1:54

Current & Proposed Rate Impacts Provided  
Consistent rate increases

Stoughton Utilities Presentation: City Council 10/24/2023

# Stoughton Common Council

November 7, 2023 Meeting Minutes

## Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan

R-169-2023 Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan (CIP).

Motion by Payton, second by Jenson to approve R-169-2023 Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2024 Budget and Five-Year (2024- 2028) Capital Improvement Plan (CIP). Motion carried 11-0.

Stoughton Utilities Presentation – City Council: November 7, 2023 - WSTO TV 41:57 - 53:17



# August 2022: Council Approved Compensation Plan

- ▶ Retention
- ▶ Recruitment
- ▶ Consistent Trends
- ▶ PSCW Rate Case  
Authorization  
Requirements





# Recommended 2024 Budget Adjustment (Decrease)

Authorized **Wage Adjustments**

\$83,000

2024 Approved Budget:  
Funds Authorized for Wage Adjustments

\$145,500

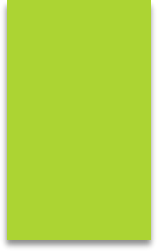
Proposed Market Adjustment for all  
Stoughton Utilities staff:

\$121,000

Proposed Budget Decrease for Wage  
Adjustments:

( \$24,500 )





# Questions & Discussion...

2024 Operating Budget

Compensation: Market Based

February 2024





600 South Fourth Street P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024

**To:** Stoughton Utilities Committee

**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director

**Subject:** Invitation to Attend a WPPI Energy Regional Power Dinner

Each year, WPPI Energy offers a series of six dinner meetings across the state for member utility staff, local elected officials, and utility governing bodies. These “Power Dinners” are an opportunity to network with other member community leaders and learn more about electric industry issues and key initiatives within the WPPI Energy organization, with remarks given by WPPI Energy CEO Mike Peters.

Stoughton Utilities staff will be present at the dinner event to be held Wednesday, April 24 at Buck & Honey’s in Mount Horeb, Wisconsin. The event will start at 5:30 p.m. with dinner beginning at 6:00 p.m. We invite committee members to attend this event, or any others that may better fit your schedule.

If you are interested in attending the WPPI Energy Regional Power Dinner, you can register online at [wppienergy.org/powerdinners](http://wppienergy.org/powerdinners), or you can inform staff and we will take care of your registration. Please register by Wednesday, April 10. Stoughton Utilities will reimburse mileage expenses for your travel to and from the dinner event upon request, and car-pooling options will be made available upon request to and from the Stoughton Utilities Administration Building.

Please notify Brian Hoops by Wednesday, April 10 if you plan to attend. If a quorum of the Stoughton Utilities Committee may be present, the appropriate public notice will be posted as required by law.

# 2024 Regional Power Dinners



WPPI Energy will host six dinner meetings this spring / early summer for our member utility staff, local elected officials and utility governing bodies. This is an opportunity to network with other member community leaders and learn more about electric industry issues and key initiatives within the organization.



## We Hope You'll Be Able To Join Us!

### EVENING EVENTS

Cocktails 5:30 p.m. Dinner 6:00 p.m. Program 6:45 – 7:15 p.m.



### DATES AND LOCATIONS

- 1. Wednesday, April 24**  
Buck & Honey's  
**Mount Horeb**
- 2. Thursday, April 25**  
Young's  
**Crystal Falls**
- 3. Thursday, May 9**  
Pullman's  
**Appleton**
- 4. Wednesday, June 5**  
Weissgerber's  
Golden Mast Inn  
**Okauchee Lake**
- 5. Thursday, June 20**  
Tattersall  
**River Falls**
- 6. Thursday, June 27**  
Hotel Julien  
**Dubuque**

# 2024 Regional Power Dinners

## RSVP

Please sign us up to attend the following Regional Power Dinner

Check (✓) the dinner meeting location of your choice below:

- April 24 Mount Horeb
- April 25 Crystal Falls
- May 9 Appleton
- June 5 Okauchee Lake
- June 20 River Falls
- June 27 Dubuque

Please let us know who will be attending:

Member Community

Name

Title

Name

Title

Name

Title

Name

Title

Name

Title

Name

Title

Name

Title

Please RSVP two weeks prior to your regional event on-line:

[wppienergy.org/powerdinners](http://wppienergy.org/powerdinners)

Or return this form to:

Chelsea Kleemeier  
ckleemeier@wppienergy.org  
608-834-4538  
Fax: 608-834-5274

Contact Kayla Pierce with any questions:

kpierce@wppienergy.org  
608-834-4537

### WISCONSIN

Algoma  
Black River Falls  
Boscobel  
Brodhead  
Cedarburg  
Columbus  
Cuba City  
Eagle River

Evansville  
Florence  
Hartford  
Hustisford  
Jefferson  
Juneau  
Kaukauna  
Lake Mills  
Lodi

Menasha  
Mount Horeb  
Muscodia  
New Glarus  
New Holstein  
New London  
New Richmond  
Oconomowoc  
Oconto Falls

Plymouth  
Prairie du Sac  
Reedsburg  
Richland Center  
River Falls  
Slinger  
Stoughton  
Sturgeon Bay  
Sun Prairie

Two Rivers  
Waterloo  
Waunakee  
Waupun  
Westby  
Whitehall  
**MICHIGAN**  
Alger Delta CEA  
Baraga

Crystal Falls  
Gladstone  
L'Anse  
Negaunee  
Norway  
**IOWA**  
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Maquoketa  
Preston



1425 Corporate Center Drive • Sun Prairie WI 53590 • 608-834-4500

[wppienergy.org](http://wppienergy.org)

Follow us on:



600 South Fourth Street P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** March 21, 2024

**To:** Stoughton Utilities Committee

**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director

**Subject:** Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.