



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**

Date/Time: Monday, February 19, 2024 at 5:30 p.m.

Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: [GoToMeeting ID 373-035-757](#)

Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

MEETING AGENDA:

CALL TO ORDER

ROLL CALL AND VERIFICATION OF QUORUM

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

PUBLIC COMMENTS

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the December 18, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)

NEW BUSINESS

2. Stoughton Utilities Round-Up Program (Action)
3. Bad Debt Account Write-Offs through December 31, 2023 (**Action**)
4. Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200 (**Action**)
5. Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529 (**Action**)
6. Renewal of the Stoughton Utilities Administration Building Rental Lease Agreement Between Stoughton Utilities and the City of Stoughton (**Action**)
7. 2024-2028 Utility Rate Projections Communication Plan (**Discussion**)
8. 2023 – Year in Review (**Discussion**)
9. Scheduling of the Utilities Committee Regular Meeting in March (**Action**)
10. Utilities Committee Future Agenda Item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Candee Christen
Stoughton Leadership Team
Stoughton Library Administrative Assistant Sarah Monette
Stoughton Utilities Billing & Metering Supervisor Erin Goldade
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen
Stoughton Utilities Electric System Supervisor Ryan Jefferson
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Kevin Hudson
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson
O'Rourke Media Publications – Stoughton Courier Hub

REMOTE CONNECTION INSTRUCTIONS: Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/373035757>

You can also dial in using your phone at (872) 240-3212 using access code: 373-035-757.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at JWeiss@stoughtonutilities.com, or Brian Hoops at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, December 18, 2023 – 5:30 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: GoToMeeting ID 444-927-117

Members Present: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

Excused: None

Absent: Alderperson Greg Jensen

Others Present: WPPI Energy Services Manager Darren Jacobson (Virtual), Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m. Chenoweth, Erdman, Hirsch, Payton, Swadley, and Thoren were present in person. No members attended virtually.

Verification of Quorum: The chair verified that a quorum of the committee membership was present.

Certification of Compliance with Open Meetings Law: Weiss certified that the meeting had been properly noticed in compliance with open meetings law.

Public Comments: There were no public comments.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items. Discussion followed.

Motion by Chenoweth, the motion seconded by Thoren, to approve the following consent agenda items as presented:

- a. Draft Minutes of the November 20, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Statistical Report
- d. Communications

Chairperson Erdman expressed thanks to all the Stoughton Utilities staff that participated in the holiday parade and in the Stoughton Utilities Holiday Donation Drive.

The motion carried unanimously 6 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were recently approved and/or placed on file by the Stoughton Common Council:

Business:

1. Aqueous Film-Forming Foam (AFFF) Product Liability Litigation (MDL 2873)

Discussion followed.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, December 18, 2023 – 5:30 p.m.

Stoughton, WI

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Status of the PSCW Electric Rate Application Filing: Staff provided the committee with an update on the electric rate application that was filed with the Public Service Commission of Wisconsin (PSCW) in February 2023. The PSCW has proposed a revised increase of 3.29%, or \$548,393. The actual change to individual customers will vary based on class of service. If the application is approved by the PSCW as recommended by PSCW staff, the average residential customer using 689 kilowatt-hours (kWh) of electricity per month will see a monthly increase of approximately \$2.79, or 3.1%.

A hearing on the application was held on Tuesday, November 28, 2023 at 10:00 a.m. by virtual meeting with a physical meeting location in the Ed Malinowski Boardroom at the Stoughton Utilities Administration Office. Staff has not yet received official approval of the rates by the PSCW following the hearing. Staff explained that if approved by the PSCW within the upcoming week, the effective date for the new rates is planned to be January 1, 2024. Discussion followed.

Water Tower License Agreement Between Stoughton Utilities and the City of Stoughton, Wisconsin for Communications Attachments on Tower No. 2: Stoughton Utilities staff provided background information regarding a request by the City of Stoughton to place additional communications attachments on the tower. A license agreement has been drafted that is very similar to the agreement with Dane County for their attachments on Tower No. 3. The draft amendment presented for approval will require minor updates to include specific information provided by the licensee as required to execute the agreement.

Discussion followed.

Chenoweth moved to table the agreement until all parts of it had been worked out. The motion failed for lack of a second.

Swadley expressed his concern over the length of the agreement, stating the city's needs could change over the next ten years.

Motion by Hirsch, the motion seconded by Peyton, to approve the Water Tower License Agreement between Stoughton Utilities and the City of Stoughton, Wisconsin contingent upon Utilities Director Weiss working with the City Attorney and City staff to add a termination clause for either party to exit the contract early. Upon mutual agreement of the termination clause, the Stoughton Utilities Director is authorized to sign on behalf of Stoughton Utilities, and recommend approval of the Water Tower License Agreement and authorization to sign to the Stoughton Common Council at a future meeting. The motion carried unanimously 6 to 0.

Second Amendment to Water Tower License Agreement Between the City of Stoughton, Wisconsin and County of Dane, Wisconsin for Communications Attachments on Tower No. 3: Stoughton Utilities staff provided background information regarding a request by the City of Stoughton to place additional communications attachments on the tower to supplement existing DaneCom equipment. Stoughton Utilities had previously entered into a license agreement with Dane County in 2015, as amended in 2016, and a second amendment will be required to address the additional communications attachments, as well as clarify additional language from the original agreement. The draft amendment presented for approval will require minor updates to include specific information provided by the licensee as required to execute the agreement.

Discussion followed.

Thoren questioned if a diagram should be added to the agreement before it is approved. Utilities Director Weiss stated the diagram was not yet available but would be added before it was sent to the Common Council for approval.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, December 18, 2023 – 5:30 p.m.

Stoughton, WI

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Motion by Thoren, the motion seconded by Peyton, to approve the Second Amendment to the Water Tower License Agreement between the City of Stoughton, Wisconsin and the County of Dane, Wisconsin, and authorize the Stoughton Utilities Director to sign on behalf of Stoughton Utilities, and recommend approval of the Second Amendment to License Agreement and authorization to sign to the Stoughton Common Council at a future meeting. The motion carried 6 to 0

Stoughton Wastewater Utility 2024 Rate Adjustment: Staff presented and discussed a proposed rate adjustment affecting customers of the wastewater utility. The last wastewater rate adjustment occurred on July 1, 2022. The proposed rate adjustment is an across-the-board increase to retail rates of 8%, bringing the total wastewater bill for an average residential customer to \$32.92 per month, a monthly increase of \$2.42. The proposed adjustment date is effective for consumption on or after February 1, 2024.

Staff informed the committee that this proposed rate increase was included in the 2024 wastewater utility operating budget that was approved by the committee in October 2023, and the common council in November 2023. Staff further informed the committee that wastewater utility rates are solely governed by the Stoughton Common Council and changes in rates require a revision to Section 74 of the Stoughton Municipal Code of Ordinances.

Discussion followed.

Motion by Chenoweth, the motion seconded by Thoren, to approve the Wastewater Utility 2024 rate adjustment and adopt modifications to Subsections 74-112 and 74-113 of the City of Stoughton Municipal Code of Ordinances, and recommend approval of the rate adjustment and adoption of the ordinance revisions to the Stoughton Common Council at their January 9, 2024 meeting. The motion carried 6 to 0.

2023 Q4 Stoughton Utilities Investment Update: Stoughton Utilities staff provided the committee with a list of Stoughton Utilities' investments by individual utility for review. Staff also informed the committee of recent and planned upcoming reinvestments, and the criteria used when considering whether to invest funds or maintain cash deposits. Discussion followed.

Utilities Committee Future Agenda Items: Stoughton Utilities staff informed the committee that a request to release a utility easement as well as the annual disbursement of the 2023 RoundUp funds for July through December will be presented at the next committee meeting. Routine February items will include the annual delinquent account write off list and presentation of the annual year in review report, as well as presentation of a publication to customers focused on rate education and transparency. A spring tour of the electric, water and wastewater infrastructure will be discussed in the future. In addition, Swadley recommended a quarterly update from Utilities Director Weiss about ongoing utility projects.

Discussion followed.

Adjournment: Being no further business before the committee, the chair adjourned the meeting at 6:26 p.m.

Respectfully submitted,

Shannon M. Statz
Stoughton Utilities Finance Manager

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/08/2023	2740	974	NORTHERN LAKE SERVICE, INC.	7460-232-00-0000	390.00
12/23	12/12/2023	2741	516	WELLS FARGO BANK	7430-232-00-0000	14,680.97
12/23	12/12/2023	2742	25	PAYROLL FEDERAL TAXES - EFT	7460-232-00-0000	41,607.38
12/23	12/12/2023	2743	9	WPPI	7460-232-00-0000	820,045.41
12/23	12/12/2023	2744	3	ALLIANT ENERGY - ACH	7450-232-00-0000	64.16
12/23	12/12/2023	2745	856	GORDON FLESCH COMPANY, INC.	7430-232-00-0000	231.88
12/23	12/12/2023	2746	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	58,290.29
12/23	12/12/2023	2747	547	SPECTRUM - ACH	7460-232-00-0000	434.06
12/23	12/13/2023	2748	809	CINTAS CORPORATION #446	7460-232-00-0000	388.26
12/23	12/13/2023	2749	3	ALLIANT ENERGY - ACH	7460-232-00-0000	874.42
12/23	12/13/2023	2750	20	WELLS FARGO BANK - ACH	7460-232-00-0000	102.19
12/23	12/13/2023	2751	15	ASSOCIATED BANK-ACH	7460-232-00-0000	15,797.45
12/23	12/13/2023	2752	1	DELTA DENTAL - EFT	7460-232-00-0000	1,366.94
12/23	12/13/2023	2753	2	EMPLOYEE BENEFITS CORP - ACH	7460-232-00-0000	521.64
12/23	12/13/2023	2754	421	FIRST DATA CHARGES	7460-232-00-0000	30.52
12/23	12/13/2023	2755	499	LV LABS WW, LLC	7460-232-00-0000	1,194.00
12/23	12/13/2023	2756	7	TDS METROCOM - ACH	7430-232-00-0000	491.02
12/23	12/13/2023	2757	4	US CELLULAR - ACH	7460-232-00-0000	1,138.52
12/23	12/13/2023	2758	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	18,832.12
12/23	12/29/2023	2765	3	ALLIANT ENERGY - ACH	7450-232-00-0000	2,092.91
12/23	12/29/2023	2766	15	ASSOCIATED BANK-ACH	7460-232-00-0000	12,436.24
12/23	12/29/2023	2767	1	DELTA DENTAL	7460-232-00-0000	1,524.18
12/23	12/29/2023	2768	2	EMPLOYEE BENEFITS CORP - ACH	7430-232-00-0000	521.64
12/23	12/29/2023	2769	421	FIRST DATA CHARGES	7460-232-00-0000	30.52
12/23	12/29/2023	2770	856	GORDON FLESCH COMPANY, INC.	7430-232-00-0000	115.92
12/23	12/29/2023	2771	499	LV LABS WW, LLC	7460-232-00-0000	1,283.00
12/23	12/29/2023	2772	547	SPECTRUM - ACH	7460-232-00-0000	434.06
12/23	12/29/2023	2773	7	TDS METROCOM - ACH	7430-232-00-0000	887.16
12/23	12/29/2023	2774	516	WELLS FARGO BANK	7430-232-00-0000	13,107.83
12/23	12/29/2023	2775	10	WI DEPT OF REVENUE TAXPAYMENT-EFT	7430-232-00-0000	18,536.24
12/23	12/29/2023	2776	9	WPPI	7460-232-00-0000	861,463.17
12/23	12/29/2023	2777	809	CINTAS CORPORATION #446	7450-232-00-0000	198.60
12/23	12/27/2023	29198	555	WOLF PAVING & EXCAVATING CO.	7460-232-00-0000	1,150.50- V
12/23	12/01/2023	29290	131	CITY OF STOUGHTON	7430-232-00-0000	117,654.84
12/23	12/01/2023	29291	186	STAFFORD ROSENBAUM LLP	7460-232-00-0000	4,040.00
12/23	12/01/2023	29292	133	WISCONSIN SCTF	7430-232-00-0000	596.20
12/23	12/07/2023	29293	1141	BEVERLY LOOMIS	7430-232-00-0000	109.63
12/23	12/07/2023	29294	131	CITY OF STOUGHTON	7430-232-00-0000	1,075.51
12/23	12/07/2023	29295	915	COVERALL NORTH AMERICA, INC.	7460-232-00-0000	580.00
12/23	12/07/2023	29296	1136	CRAIG NELSON	7430-232-00-0000	391.70
12/23	12/07/2023	29297	1005	ELDON HOMES, LLC	7460-232-00-0000	308.04
12/23	12/07/2023	29298	190	FIFTY-ONE WEST, LLC	7430-232-00-0000	3,508.00
12/23	12/07/2023	29299	870	FORWARD DEVELOPMENT GROUP, LLC	7430-232-00-0000	2,750.00
12/23	12/07/2023	29300	84	HARVEST FARMS, LLC	7430-232-00-0000	1,650.00
12/23	12/07/2023	29301	1145	IRYNA BORYS	7430-232-00-0000	86.09
12/23	12/07/2023	29302	1143	JAMES ZEMKE	7430-232-00-0000	130.34
12/23	12/07/2023	29303	1140	JESSICA BREED	7430-232-00-0000	122.33
12/23	12/07/2023	29304	1144	ROSA TERPSTRA	7430-232-00-0000	114.60
12/23	12/07/2023	29305	1142	STEPHEN RENDANTZ	7430-232-00-0000	88.65
12/23	12/07/2023	29306	133	WISCONSIN SCTF	7430-232-00-0000	596.20
12/23	12/08/2023	29307	1151	314 MAIN ST, LLC	7430-232-00-0000	4,197.77
12/23	12/08/2023	29308	865	BOARDMAN & CLARK LLP	7450-232-00-0000	921.00
12/23	12/08/2023	29309	103	CITY OF STOUGHTON FOOD PANTRY	7430-232-00-0000	400.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/08/2023	29310	148	FASTENAL COMPANY	7460-232-00-0000	14.90
12/23	12/08/2023	29311	550	FIRST SUPPLY LLC MADISON	7460-232-00-0000	22.24
12/23	12/08/2023	29312	959	G. FOX & SON, INC.	7450-232-00-0000	2,450.00
12/23	12/08/2023	29313	536	HABITAT FOR HUMANITY STOUGHTON	7430-232-00-0000	2,200.00
12/23	12/08/2023	29314	386	HOOPER CORPORATION	7460-232-00-0000	3,339.00
12/23	12/08/2023	29315	967	HYDRO CORP	7450-232-00-0000	855.00
12/23	12/08/2023	29316	451	INSIGHT FS	7430-232-00-0000	1,953.85
12/23	12/08/2023	29317	1139	J HARLEN CO., INC	7430-232-00-0000	3,114.83
12/23	12/08/2023	29318	429	MACQUEEN EQUIPMENT	7460-232-00-0000	6,628.89
12/23	12/08/2023	29319	487	MARTELLE WATER TREATMENT	7450-232-00-0000	775.20
12/23	12/08/2023	29320	257	PERSONAL ESSENTIALS PANTRY	7430-232-00-0000	300.00
12/23	12/08/2023	29321	997	PETERSON PEST MANAGEMENT	7430-232-00-0000	90.00
12/23	12/08/2023	29322	1001	ROB REAL ESTATE BROKERAGE & BUILDERS	7430-232-00-0000	1,650.00
12/23	12/08/2023	29323	415	STOUGHTON CHAMBER OF COMMERCE	7430-232-00-0000	1,000.00
12/23	12/08/2023	29324	436	STOUGHTON LUMBER CO., INC.	7460-232-00-0000	355.25
12/23	12/08/2023	29325	172	TEREX UTILITIES, INC	7430-232-00-0000	2,970.00
12/23	12/08/2023	29326	962	UNITED METHODIST CHURCH FOOD PANTRY	7430-232-00-0000	300.00
12/23	12/08/2023	29327	675	WI STATE LAB OF HYGIENE	7450-232-00-0000	28.00
12/23	12/14/2023	29328	878	ALTEC INDUSTRIES, INC	7430-232-00-0000	111.23
12/23	12/14/2023	29329	1150	ANDREW BOERSMA	7450-232-00-0000	17.34
12/23	12/14/2023	29330	108	ASLESON'S TRUE VALUE	7460-232-00-0000	134.25
12/23	12/14/2023	29331	983	C & M HYDRAULIC TOOL SUPPLY	7430-232-00-0000	532.80
12/23	12/14/2023	29332	250	CIVIC SYSTEMS, LLC	7460-232-00-0000	43,177.73
12/23	12/14/2023	29333	915	COVERALL NORTH AMERICA, INC.	7460-232-00-0000	580.00
12/23	12/14/2023	29334	236	GRAINGER, INC	7450-232-00-0000	200.64
12/23	12/14/2023	29335	1105	L.A. DUESTERBECK & ASSOCIATES, INC	7460-232-00-0000	900.00
12/23	12/14/2023	29336	332	MADISON METRO SEWERAGE DIST	7460-232-00-0000	1,150.00
12/23	12/14/2023	29337	487	MARTELLE WATER TREATMENT	7450-232-00-0000	1,948.40
12/23	12/14/2023	29338	1095	OLSEN SAFETY EQUIPMENT CORP	7460-232-00-0000	302.19
12/23	12/14/2023	29339	352	STAPLES	7460-232-00-0000	628.92
12/23	12/14/2023	29340	571	USA BLUE BOOK	7450-232-00-0000	1,329.23
12/23	12/14/2023	29341	942	WINCAN LLC	7460-232-00-0000	3,250.00
12/23	12/14/2023	29342	433	WISCONSIN MEDIA GROUP	7430-232-00-0000	97.10
12/23	12/18/2023	29343	164	THE UPS STORE-CENTER #3617	7460-232-00-0000	995.65
12/23	12/21/2023	29344	108	ASLESON'S TRUE VALUE	7450-232-00-0000	47.46
12/23	12/21/2023	29345	166	INKWORKS, INC.	7450-232-00-0000	628.76
12/23	12/21/2023	29346	729	SHC SUGAR HILL CONSULTING, LLC	7430-232-00-0000	1,094.00
12/23	12/21/2023	29347	186	STAFFORD ROSENBAUM LLP	7430-232-00-0000	1,452.00
12/23	12/21/2023	29348	362	UTILITY SERVICE CO., INC	7450-232-00-0000	6,142.64
12/23	12/21/2023	29349	133	WISCONSIN SCTF	7430-232-00-0000	596.20
12/23	12/27/2023	29350	555	WOLF PAVING & EXCAVATING CO.	7460-232-00-0000	1,150.50
12/23	12/27/2023	29351	1097	SOUTH CENTRAL CONTRACTING INC.	7450-232-00-0000	7,587.85
12/23	12/27/2023	29352	131	CITY OF STOUGHTON	7430-232-00-0000	24,251.12
12/23	12/27/2023	29353	818	LINCOLN CONTRACTOR	7460-232-00-0000	28,563.85
12/23	12/28/2023	29354	878	ALTEC INDUSTRIES, INC	7430-232-00-0000	2,263.11
12/23	12/28/2023	29355	171	ASSOCIATED TRUST CO	7450-232-00-0000	475.00
12/23	12/28/2023	29356	1117	DEPARTMENT OF WORKFORCE DEVELOPMENT	7430-232-00-0000	1,121.12
12/23	12/28/2023	29357	236	GRAINGER, INC	7460-232-00-0000	375.21
12/23	12/28/2023	29358	1139	J HARLEN CO., INC	7430-232-00-0000	1,368.46
12/23	12/28/2023	29359	260	LR METER TESTING & REPAIR INC	7450-232-00-0000	1,964.00
12/23	12/28/2023	29360	887	NWTC BOOKSTORE	7430-232-00-0000	769.41
12/23	12/28/2023	29361	491	PUBLIC SVC. COMM. OF WI.	7430-232-00-0000	1,387.89
12/23	12/28/2023	29362	172	TEREX GLOBAL BUS. SERVICE	7430-232-00-0000	2,405.13
12/23	12/28/2023	29363	571	USA BLUE BOOK	7460-232-00-0000	139.65
12/23	12/31/2023	29390	865	BOARDMAN & CLARK LLP	7450-232-00-0000	1,622.00
12/23	12/31/2023	29391	487	MARTELLE WATER TREATMENT	7450-232-00-0000	821.20
12/23	12/31/2023	29392	1155	PTM DOCUMENT SYSTEMS	7460-232-00-0000	40.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/31/2023	29393	891	SJE PHOMBUS	7460-232-00-0000	336.88
12/23	12/31/2023	29394	207	SJE-RHOMBUS	7450-232-00-0000	255.88
12/23	12/31/2023	29395	436	STOUGHTON LUMBER CO., INC.	7460-232-00-0000	154.26
12/23	12/31/2023	29396	164	THE UPS STORE-CENTER #3617	7460-232-00-0000	563.95
12/23	12/01/2023	102467	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	900.00
12/23	12/01/2023	102468	448	STRAND ASSOCIATES INC.	7460-232-00-0000	1,453.58
12/23	12/12/2023	102469	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	15,714.28
12/23	12/12/2023	102471	157	FORSTER ELEC. ENG.,INC.	7430-232-00-0000	12,499.00
12/23	12/12/2023	102472	727	GLS UTILITY LLC	7450-232-00-0000	11,935.00
12/23	12/12/2023	102473	290	MID-WEST TREE & EXCAVATION, INC	7430-232-00-0000	5,932.02
12/23	12/12/2023	102474	199	SHANNON GUNSOLUS	7460-232-00-0000	32.88
12/23	12/12/2023	102475	829	SHANNON STATZ	7460-232-00-0000	32.88
12/23	12/12/2023	102476	448	STRAND ASSOCIATES INC.	7460-232-00-0000	10,997.89
12/23	12/12/2023	102477	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
12/23	12/12/2023	102478	603	SEERA-WIPFLI LLP	7430-232-00-0000	5,671.96
12/23	12/21/2023	102479	496	A.C. ENGINEERING COMPANY	7430-232-00-0000	24,269.00
12/23	12/21/2023	102480	519	B & H LAWN CARE	7450-232-00-0000	2,801.00
12/23	12/21/2023	102481	852	INFOSEND, INC	7430-232-00-0000	3,879.13
12/23	12/21/2023	102482	259	ITRON, INC.	7460-232-00-0000	2,057.71
12/23	12/21/2023	102483	290	MID-WEST TREE & EXCAVATION, INC	7430-232-00-0000	7,111.40
12/23	12/21/2023	102484	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
12/23	12/28/2023	102485	327	BORDER STATES ELECTRIC SUPPLY	7430-232-00-0000	4,191.69
12/23	12/28/2023	102486	995	MEUW	7430-232-00-0000	1,010.00
12/23	12/28/2023	102487	165	MIDWEST METER INC	7450-232-00-0000	14,304.00
12/23	12/28/2023	102488	290	MID-WEST TREE & EXCAVATION, INC	7430-232-00-0000	1,738.00
12/23	12/28/2023	102489	731	NORTH SHORE BANK FSB-DEFERRED COMP.	7430-232-00-0000	450.00
12/23	12/31/2023	102493	798	1901 INC.	7460-232-00-0000	3,922.31
12/23	12/31/2023	102494	493	MSA PROFESSIONAL SERVICES, INC.	7450-232-00-0000	20,223.07
Grand Totals:						2,350,290.59

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
7400-131-00-0000	.00	.00	.00
7430-107-00-0000	51,403.70	.00	51,403.70
7430-143-00-0000	370.77	.00	370.77
7430-143-00-0001	7,335.63	.00	7,335.63
7430-143-00-0003	50.00	.00	50.00
7430-143-95-0000	.00	439.80-	439.80-
7430-154-40-0000	19,905.97	.00	19,905.97
7430-232-00-0000	5,423.61	2,143,153.97-	2,137,730.36-
7430-233-00-0000	63,708.18	.00	63,708.18
7430-233-00-1099	2,612.43	.00	2,612.43
7430-241-00-2400	17,627.10	.00	17,627.10
7430-241-00-2401	7,106.12	.00	7,106.12
7430-241-00-2402	18,982.32	.00	18,982.32
7430-241-00-2403	37,650.74	.00	37,650.74
7430-241-00-2404	34,980.19	.00	34,980.19
7430-242-00-2410	8,266.53	.00	8,266.53
7430-242-00-2416	1,788.60	.00	1,788.60
7430-242-00-2417	1,201.85	.00	1,201.85
7430-242-00-2419	158.65	.00	158.65
7430-253-00-1120	5,671.96	.00	5,671.96

GL Account	Debit	Credit	Proof
7430-253-00-1121	5,398.00	.00	5,398.00
7430-253-00-1124	150.00	.00	150.00
7430-388-00-0000	22,357.50	.00	22,357.50
7430-408-13-2402	51,174.17	.00	51,174.17
7430-421-00-0000	15,955.77	.00	15,955.77
7430-442-70-0003	.00	3,379.28-	3,379.28-
7430-456-00-3300	.00	282.38-	282.38-
7430-555-00-0000	1,670,996.89	.00	1,670,996.89
7430-584-00-0000	6,300.00	.00	6,300.00
7430-586-00-0000	1,131.74	.00	1,131.74
7430-593-00-0000	6,795.63	.00	6,795.63
7430-594-00-0000	560.56	.00	560.56
7430-903-00-0000	26,702.26	.00	26,702.26
7430-921-00-0000	12,466.08	17.99-	12,448.09
7430-923-00-0000	3,807.50	.00	3,807.50
7430-925-00-0000	690.93	.00	690.93
7430-926-00-0000	6,768.43	.00	6,768.43
7430-926-00-9262	14,907.44	.00	14,907.44
7430-928-00-0000	1,387.89	.00	1,387.89
7430-930-00-0000	268.39	.00	268.39
7430-932-00-0000	4,113.44	.00	4,113.44
7430-933-00-0000	11,096.45	.00	11,096.45
7450-107-00-0000	17,225.70	.00	17,225.70
7450-232-00-0000	20.76	97,561.02-	97,540.26-
7450-241-00-2402	1,928.87	.00	1,928.87
7450-241-00-2404	3,713.31	.00	3,713.31
7450-346-00-0000	14,304.00	.00	14,304.00
7450-388-00-0000	8,130.00	.00	8,130.00
7450-624-00-0000	320.04	.00	320.04
7450-624-00-3504	35.95	.00	35.95
7450-624-00-3505	19.19	.00	19.19
7450-624-00-3507	25.34	.00	25.34
7450-624-00-3511	16.84	.00	16.84
7450-626-00-0000	207.79	.00	207.79
7450-641-00-0000	3,370.80	.00	3,370.80
7450-642-00-0000	28.00	.00	28.00
7450-652-00-0000	1,639.42	.00	1,639.42
7450-663-00-0000	2,375.54	.00	2,375.54
7450-664-00-0000	855.00	.00	855.00
7450-672-15-3511	6,142.64	.00	6,142.64
7450-673-00-0000	10,181.06	.00	10,181.06
7450-903-00-0000	5,260.25	.00	5,260.25
7450-921-00-0000	4,058.42	.00	4,058.42
7450-923-00-0000	5,764.70	.00	5,764.70
7450-925-00-0000	75.28	.00	75.28
7450-926-00-0000	236.43	.00	236.43
7450-926-00-9262	6,127.82	.00	6,127.82
7450-930-00-0000	759.22	.00	759.22
7450-932-00-0000	2,143.70	.00	2,143.70
7450-933-00-0000	2,595.97	.00	2,595.97
7460-107-00-0000	17,070.84	.00	17,070.84
7460-232-00-0000	1,230.26	114,915.01-	113,684.75-
7460-241-00-2402	3,069.09	.00	3,069.09
7460-241-00-2404	5,370.32	.00	5,370.32
7460-323-00-0000	28,563.85	.00	28,563.85
7460-388-00-0000	10,162.50	.00	10,162.50
7460-821-00-0000	2,425.60	.00	2,425.60

GL Account	Debit	Credit	Proof
7460-827-00-0000	66.39	.00	66.39
7460-828-00-0000	2,742.77	.00	2,742.77
7460-831-00-0000	1,493.05	1,150.50-	342.55
7460-832-10-3605	375.21	.00	375.21
7460-833-00-0000	4,055.33	.00	4,055.33
7460-833-00-3610	3,922.31	.00	3,922.31
7460-834-00-0000	2,363.97	.00	2,363.97
7460-840-00-0000	7,199.87	.00	7,199.87
7460-851-00-0000	10,105.45	.00	10,105.45
7460-852-00-0000	2,477.00	.00	2,477.00
7460-854-00-0000	10,285.36	69.46-	10,215.90
7460-923-00-0000	3,155.80	.00	3,155.80
Grand Totals:	<u>2,360,970.43</u>	<u>2,360,969.41-</u>	<u>1.02</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Stoughton Utilities

Financial Summary

October 2023 Year to Date

Overall Summary:

October 2023 year to date operating income was \$1,242,372, up \$58,655 from 2022. Electric saw a year-to-date decrease of \$43,952, water an increase of \$99,682 and wastewater an increase of \$2,925 from the same time last year. Year-to-date net income was up \$371,454 due to more contributed income since the same time last year.

Electric Summary:

October 2023 year to date operating revenues were down \$577,975 from the same time last year. The decrease in revenue is due to lower purchase power costs, which lowered the PCAC revenue we received in the prior year. Kilowatt-hour sales were up 7.5% from October 2022 year to date, and down 4.9% from September 2023 year-to-date.

Purchase power costs decreased by \$574,604, or -5.5%, from the same time last year. Non-power operating expenses were up \$40,581.

The October 2023 rate of return was 3.46%, compared to 3.91% for October year to date 2022. Unrestricted cash balances are \$5.5 million (4.2 months of sales).

Water Summary:

October 2023 year to date operating revenues were up \$56,145, or 2.6%, from 2022. Total gallons sold were down 5.9% from October 2022 year to date, and up 0.2% from September 2023.

Operating expenses were down \$43,537, or -2.6%, compared to the same time last year.

The October 2023 rate of return was 4.31%, compared to 4.04% for year-to-date 2022. Unrestricted cash balances are \$1.5 million (7.3 months of sales).

Wastewater Summary:

October 2023 year to date operating revenues were up \$101,107, or 5.6%, from the same time in 2022. Total gallons sold were down 9.1% from October 2022 year to date, and down 0.5% from September 2023.

Operating expenses were up \$98,182, or 6.0%, from 2022. The increase is due to paying for sludge hauling earlier in the year compared to last year, an increase in health insurance costs from the prior year, and the purchase of castings and covers.

Unrestricted cash balances were \$1.5 million (8.4 months of sales).

Submitted by:
Shannon Statz

STOUGHTON UTILITIES

Balance Sheets

As of October 31, 2023

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 7,140,905	\$ 3,016,335	\$ 3,060,558	\$ 13,217,798
Customer A/R	1,318,272	253,978	210,233	1,782,483
Other A/R	58,985	7,563	-	66,548
Other Assets	2,049,424	246,463	194,121	2,490,008
Plant in Service	33,216,169	19,355,270	34,848,943	87,420,382
Accumulated Depreciation	(17,689,104)	(6,737,813)	(15,111,061)	(39,537,978)
Plant in Service - CIAC	6,782,250	10,263,155	-	17,045,405
Accumulated Depreciation-CIAC	(2,338,797)	(2,775,232)	-	(5,114,029)
Construction Work in Progress	1,222,802	49,453	36,358	1,308,613
GASB 68 Deferred Outflow	995,776	368,319	394,412	1,758,507
Total Assets	\$ 32,756,682	\$ 24,047,491	\$ 23,633,564	\$ 80,437,737
Liabilities + Net Assets				
Accounts Payable	\$ 1,018,666	\$ 83,954	\$ 71,718	\$ 1,174,338
Payable to City of Stoughton	459,246	376,771	-	836,017
Interest Accrued	7,265	1,175	404	8,844
Other Liabilities	1,155,863	136,209	47,043	1,339,115
Long-Term Debt	1,746,671	3,799,150	2,502,239	8,048,060
Net Assets	27,249,134	19,059,666	20,466,820	66,775,620
GASB 68 Deferred Inflow	1,119,837	590,566	545,340	2,255,743
Total Liabilities + Net Assets	\$ 32,756,682	\$ 24,047,491	\$ 23,633,564	\$ 80,437,737

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

October 31, 2023

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 13,260,444	\$ 2,118,691	\$ 1,865,448	\$ 17,244,583
Other	171,951	80,791	27,603	280,345
<i>Total Operating Revenue:</i>	\$ 13,432,395	\$ 2,199,482	\$ 1,893,051	\$ 17,524,928
<i>Operating Expense:</i>				
Purchased Power	9,869,955	-	-	9,869,955
Expenses (Including Taxes)	1,749,533	968,151	956,067	3,673,751
PILOT	395,830	375,000	-	770,830
Depreciation	881,050	312,010	774,960	1,968,020
<i>Total Operating Expense:</i>	\$ 12,896,368	\$ 1,655,161	\$ 1,731,027	\$ 16,282,556
<i>Operating Income</i>	\$ 536,027	\$ 544,321	\$ 162,024	\$ 1,242,372
Non-Operating Income	333,088	824,067	549,947	1,707,102
Non-Operating Expense	(63,518)	(80,009)	(58,330)	(201,857)
<i>Net Income</i>	\$ 805,597	\$ 1,288,379	\$ 653,641	\$ 2,747,617

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

October 31, 2022

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 13,871,845	\$ 2,064,890	\$ 1,761,147	\$ 17,697,882
Other	138,525	78,447	30,797	247,769
<i>Total Operating Revenue:</i>	\$ 14,010,370	\$ 2,143,337	\$ 1,791,944	\$ 17,945,651
<i>Operating Expense:</i>				
Purchased Power	10,444,559	-	-	10,444,559
Expenses (Including Taxes)	1,578,332	919,748	882,845	3,380,925
PILOT	383,330	358,330	-	741,660
Depreciation	1,024,170	420,620	750,000	2,194,790
<i>Total Operating Expense:</i>	\$ 13,430,391	\$ 1,698,698	\$ 1,632,845	\$ 16,761,934
<i>Operating Income</i>	\$ 579,979	\$ 444,639	\$ 159,099	\$ 1,183,717
Non-Operating Income	343,936	856,653	454,589	1,655,178
Non-Operating Expense	(74,915)	(293,752)	(94,065)	(462,732)
<i>Net Income</i>	\$ 849,000	\$ 1,007,540	\$ 519,623	\$ 2,376,163

STOUGHTON UTILITIES
Cash and Investments Summary
As of October 31, 2023

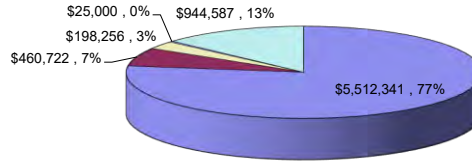
Electric

Oct-23

Unrestricted (4.2 months sales)	\$	5,512,341
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	198,256
Depreciation	\$	25,000
Designated	\$	944,587
Total	\$	<u>7,140,906</u>

Electric Cash - October 2023

■ Unrestricted (4.2 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



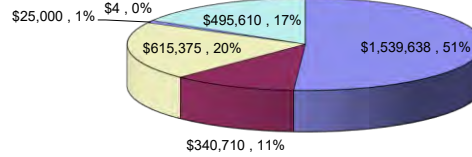
Water

Oct-23

Unrestricted (7.3 months sales)	\$	1,539,638
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	615,375
Depreciation	\$	25,000
Construction	\$	4
Designated	\$	495,610
Total	\$	<u>3,016,337</u>

Water Cash - October 2023

■ Unrestricted (7.3 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



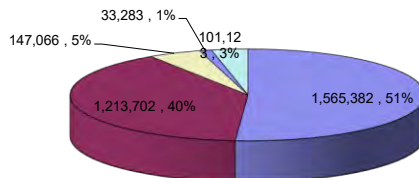
Wastewater

Oct-23

Unrestricted (8.4 months sales)	1,565,382
DNR Replacement	1,213,702
Redemption Fund (P&I)	147,066
Depreciation	33,283
Designated	101,123
Total	<u>3,060,556</u>

Wastewater Cash - October 2023

■ Unrestricted (8.4 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES

Rate of Return

Year-to-Date October 31, 2023

	Electric	Water
Operating Income (Regulatory)	\$ 536,027	\$ 544,321
Average Utility Plant in Service	32,483,992	19,164,401
Average Accumulated Depreciation	(17,128,313)	(6,552,175)
Average Materials and Supplies	1,068,835	57,500
Average Regulatory Liability	(22,164)	(34,232)
Average Customer Advances	(903,024)	(10,000)
Average Net Rate Base	\$ 15,499,327	\$ 12,625,494
October 2023 Rate of Return	3.46%	4.31%
December 2022 Rate of Return	5.71%	4.46%
October 2022 Rate of Return	3.91%	4.04%
Authorized Rate of Return	4.90%	5.00%

Stoughton Utilities

Financial Summary

November 2023 Year-to-date

Overall Summary:

November 2023 year-to-date operating income was \$1,287,779, down \$3,101 from 2022. Electric saw a year-to-date decrease of \$54,123, water an increase of \$87,767 and wastewater a decrease of \$36,745 from the same time last year. Year-to-date net income was down \$1,068,085 due to less contributed income since the same time last year.

Electric Summary:

November 2023 year-to-date operating revenues were down \$633,279 from the same time last year. The decrease in revenue is due to lower purchase power costs, which lowered the PCAC revenue we received in the prior year. Kilowatt-hour sales were up 2.8% from November 2022 year-to-date, and up 0.6% from October 2023 year-to-date.

Purchase power costs decreased by \$641,004, or -5.7%, from the same time last year. Non-power operating expenses were up \$61,848.

The November 2023 rate of return was 3.73%, compared to 4.19% year-to-date 2022. Unrestricted cash balances are \$5.6 million (4.2 months of sales).

Water Summary:

November 2023 year-to-date operating revenues were up \$60,828, or 2.6%, from 2022. Total gallons sold were up 2.1% from November 2022 year-to-date, and down 7.1% from October 2023.

Operating expenses were down \$26,939, or -1.5%, compared to the same time last year.

The November 2023 rate of return was 4.62%, compared to 4.18% for year-to-date 2022. Unrestricted cash balances are \$1.6 million (7.4 months of sales).

Wastewater Summary:

November 2023 year-to-date operating revenues were up \$106,188, or 5.4%, from the same time in 2022. Total gallons sold were up 21.7% from November 2022 year-to-date, and down 3.3% from October 2023.

Operating expenses were up \$142,933, or 7.9%, from 2022. The increase is due to paying for sludge hauling earlier in the year compared to last year, an increase in health insurance costs from the prior year, and the purchase of castings and covers.

Unrestricted cash balances were \$1.6 million (8.5 months of sales).

Submitted by:
Shannon Statz

STOUGHTON UTILITIES

Balance Sheets

As of November 30, 2023

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 7,248,379	\$ 3,130,411	\$ 3,106,343	\$ 13,485,132
Customer A/R	1,322,841	257,679	218,364	1,798,884
Other A/R	157,914	7,333	2,167	167,414
Other Assets	2,053,069	249,887	195,370	2,498,326
Plant in Service	33,267,701	19,355,270	34,848,943	87,471,914
Accumulated Depreciation	(17,783,882)	(6,769,414)	(15,188,557)	(39,741,853)
Plant in Service - CIAC	6,761,881	10,263,155	-	17,025,036
Accumulated Depreciation-CIAC	(2,338,797)	(2,775,232)	-	(5,114,029)
Construction Work in Progress	1,301,230	53,315	43,318	1,397,863
GASB 68 Deferred Outflow	995,776	368,319	394,412	1,758,507
Total Assets	<u>\$ 32,986,112</u>	<u>\$ 24,140,723</u>	<u>\$ 23,620,360</u>	<u>\$ 80,747,194</u>
Liabilities + Net Assets				
Accounts Payable	\$ 1,004,877	\$ 94,338	\$ 78,778	\$ 1,177,993
Payable to City of Stoughton	499,502	412,943	-	912,445
Interest Accrued	11,848	9,092	6,237	27,177
Other Liabilities	1,294,451	136,209	47,043	1,477,703
Long-Term Debt	1,746,671	3,799,150	2,502,239	8,048,060
Net Assets	27,308,925	19,098,425	20,440,723	66,848,073
GASB 68 Deferred Inflow	1,119,837	590,566	545,340	2,255,743
Total Liabilities + Net Assets	<u>\$ 32,986,111</u>	<u>\$ 24,140,723</u>	<u>\$ 23,620,360</u>	<u>\$ 80,747,194</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2023

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 14,403,039	\$ 2,325,310	\$ 2,044,541	\$ 18,772,890
Other	180,328	87,907	30,532	298,767
<i>Total Operating Revenue:</i>	\$ 14,583,367	\$ 2,413,217	\$ 2,075,073	\$ 19,071,657
<i>Operating Expense:</i>				
Purchased Power	10,684,600	-	-	10,684,600
Expenses (Including Taxes)	1,918,623	1,074,947	1,092,973	4,086,543
PILOT	435,413	412,500	-	847,913
Depreciation	969,155	343,211	852,456	2,164,822
<i>Total Operating Expense:</i>	\$ 14,007,791	\$ 1,830,658	\$ 1,945,429	\$ 17,783,878
<i>Operating Income</i>	\$ 575,576	\$ 582,559	\$ 129,644	\$ 1,287,779
Non-Operating Income	357,997	833,002	562,064	1,753,063
Non-Operating Expense	(68,185)	(88,422)	(64,163)	(220,770)
<i>Net Income</i>	\$ 865,388	\$ 1,327,139	\$ 627,545	\$ 2,820,072

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2022

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 15,075,423	\$ 2,267,366	\$ 1,935,150	\$ 19,277,939
Other	141,223	85,023	33,735	259,981
<i>Total Operating Revenue:</i>	\$ 15,216,646	\$ 2,352,389	\$ 1,968,885	\$ 19,537,920
<i>Operating Expense:</i>				
Purchased Power	11,325,604	-	-	11,325,604
Expenses (Including Taxes)	1,713,093	1,000,752	977,496	3,691,341
PILOT	421,663	394,163	-	815,826
Depreciation	1,126,587	462,682	825,000	2,414,269
<i>Total Operating Expense:</i>	\$ 14,586,947	\$ 1,857,597	\$ 1,802,496	\$ 18,247,040
<i>Operating Income</i>	\$ 629,699	\$ 494,792	\$ 166,389	\$ 1,290,880
Non-Operating Income	464,332	1,453,892	1,107,773	3,025,997
Non-Operating Expense	(95,853)	(232,135)	(100,732)	(428,720)
<i>Net Income</i>	\$ 998,178	\$ 1,716,549	\$ 1,173,430	\$ 3,888,157

STOUGHTON UTILITIES
Cash and Investments Summary
As of November 30, 2023

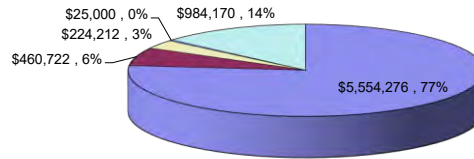
Electric

Nov-23

Unrestricted (4.2 months sales)	\$	5,554,276
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	224,212
Depreciation	\$	25,000
Designated	\$	984,170
Total	\$	<u>7,248,380</u>

Electric Cash - November 2023

■ Unrestricted (4.2 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



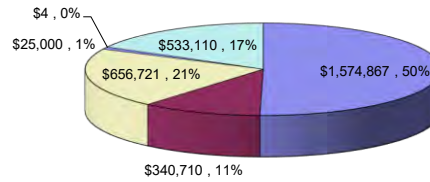
Water

Nov-23

Unrestricted (7.4 months sales)	\$	1,574,867
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	656,721
Depreciation	\$	25,000
Construction	\$	4
Designated	\$	533,110
Total	\$	<u>3,130,412</u>

Water Cash - November 2023

■ Unrestricted (7.4 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



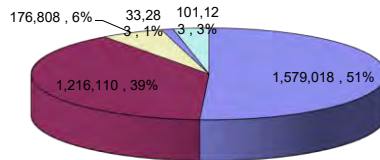
Wastewater

Nov-23

Unrestricted (8.5 months sales)		1,579,018
DNR Replacement		1,216,110
Redemption Fund (P&I)		176,808
Depreciation		33,283
Designated		101,123
Total		<u>3,106,342</u>

Wastewater Cash - November 2023

■ Unrestricted (8.5 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES

Rate of Return

Year-to-Date November 30, 2023

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 575,576	\$ 582,559
Average Utility Plant in Service	32,509,758	19,164,401
Average Accumulated Depreciation	(17,175,702)	(6,567,976)
Average Materials and Supplies	1,061,601	58,386
Average Regulatory Liability	(22,164)	(34,232)
Average Customer Advances	(947,955)	(10,000)
Average Net Rate Base	\$ 15,425,538	\$ 12,610,580
November 2023 Rate of Return	3.73%	4.62%
December 2022 Rate of Return	5.71%	4.46%
November 2022 Rate of Return	4.19%	4.18%
Authorized Rate of Return	4.90%	5.00%

STOUGHTON UTILITIES

2023 Statistical Worksheet

Electric	Total Sales 2022 kWh	Total Purchased 2022 kWh	Peak Demand 2022 KW	Total Sales 2023 kWh	Total Purchased 2023 kWh	Peak Demand 2023 KW
January	12,604,215	13,090,652	22,855	11,238,094	12,022,050	21,321
February	11,111,183	11,372,253	21,873	10,247,629	10,704,714	21,105
March	11,073,665	11,342,879	19,841	10,791,760	11,293,484	19,080
April	9,878,316	10,132,838	18,585	9,606,173	10,017,696	17,892
May	11,014,588	11,338,060	30,514	10,170,304	849,585	26,802
June	12,332,328	12,641,974	34,081	12,065,536	12,519,710	27,928
July	13,712,592	14,086,580	30,692	13,514,136	13,989,829	32,215
August	13,297,227	13,667,368	30,157	13,963,465	14,460,633	38,090
September	10,966,611	11,257,652	26,290	11,287,158	11,713,126	29,701
October	9,979,145	10,242,718	17,764	10,729,817	11,148,372	24,271
November	10,502,567	10,793,280	20,351	10,800,424	11,224,385	21,554
December	12,265,551	12,365,612	22,762	12,038,926	12,171,844	21,264
TOTAL	138,737,988	142,331,866	34,081	136,453,422	132,115,428	38,090

Water	Total Sales 2022 Gallons	Total Pumped 2022 Gallons	Max Daily High 2022	Total Sales 2023 Gallons	Total Pumped 2023 Gallons	Max Daily Highs 2023
January	31,078,000	36,158,000	1,457,000	29,263,000	31,785,000	1,406,000
February	32,481,000	32,026,000	1,411,000	27,056,000	29,287,000	1,398,000
March	33,586,000	36,224,000	1,435,000	31,515,000	33,828,000	1,359,000
April	32,025,000	34,207,000	1,449,000	31,060,000	33,632,000	1,335,000
May	34,215,000	39,016,000	1,812,000	35,588,000	40,167,000	1,923,000
June	35,507,000	40,482,000	1,766,000	41,180,000	45,139,000	1,827,000
July	38,526,000	41,624,000	1,572,000	37,079,000	40,184,000	1,864,000
August	38,600,000	41,838,000	1,602,000	37,669,000	40,772,000	1,760,000
September	34,539,000	36,866,000	1,561,000	34,593,000	37,363,000	1,669,000
October	36,842,000	40,105,000	1,649,000	34,670,000	37,575,000	1,521,000
November	31,526,000	34,494,000	1,460,000	32,201,000	35,292,000	1,456,000
December	29,608,000	30,469,000	1,337,000	31,620,000	34,410,000	1,359,000
TOTAL	408,533,000	443,509,000	1,812,000	403,494,000	439,434,000	1,923,000

Wastewater	Total Sales 2022 Gallons	Total Treated 2022 Gallons	Precipitation 2022	Total Sales 2023 Gallons	Total Treated 2023 Gallons	Precipitation 2023
January	24,073,000	29,328,000	0.51	23,144,000	33,444,000	2.09"
February	22,180,000	26,210,000	0.58	22,238,000	30,340,000	3.63"
March	24,271,000	31,729,000	3.48	24,719,000	36,209,000	2.19"
April	23,557,000	32,799,000	3.60	23,129,000	34,847,000	2.34"
May	25,867,000	34,525,000	4.25	27,113,000	33,065,000	1.48"
June	25,615,000	33,563,000	3.14	30,550,000	30,321,000	0.68"
July	26,666,000	32,784,000	3.70	27,788,000	32,141,000	6.41"
August	25,634,000	33,230,000	4.94	27,541,000	31,502,000	1.93"
September	24,338,000	36,219,000	6.58	25,082,000	29,860,000	4.48"
October	27,451,000	32,978,000	1.32	24,945,000	32,965,000	3.61"
November	19,828,000	33,049,000	2.50	24,124,000	31,945,000	0.98"
December	24,409,000	33,151,000	2.56	24,877,000	33,314,000	1.43"
TOTAL	293,889,000	389,565,000	37.16	305,250,000	389,953,000	-

STOUGHTON UTILITIES

2024 Statistical Worksheet

Electric	Total Sales 2023 kWh	Total Purchased 2023 kWh	Peak Demand 2023 KW	Total Sales 2024 kWh	Total Purchased 2024 kWh	Peak Demand 2024 KW
January	11,238,094	12,022,050	21,321	12,408,775	13,261,769	24,125
February			-	-	-	-
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	11,238,094	12,022,050	21,321	12,408,775	13,261,769	24,125

Water	Total Sales 2023 Gallons	Total Pumped 2023 Gallons	Max Daily High 2023	Total Sales 2024 Gallons	Total Pumped 2024 Gallons	Max Daily Highs 2024
January	29,263,000	31,785,000	1,406,000	30,973,000	34,874,000	1,243,000
February			-	-	-	-
March			-	-	-	-
April			-	-	-	-
May			-	-	-	-
June			-	-	-	-
July			-	-	-	-
August			-	-	-	-
September			-	-	-	-
October			-	-	-	-
November			-	-	-	-
December			-	-	-	-
TOTAL	29,263,000	31,785,000	1,406,000	30,973,000	34,874,000	1,243,000

Wastewater	Total Sales 2023 Gallons	Total Treated 2023 Gallons	Precipitation 2023	Total Sales 2024 Gallons	Total Treated 2024 Gallons	Precipitation 2024
January	23,144,000	33,444,000	2.09"	23,667,000	32,743,000	2.17"
February				-	-	-
March				-	-	-
April				-	-	-
May				-	-	-
June				-	-	-
July				-	-	-
August				-	-	-
September				-	-	-
October				-	-	-
November				-	-	-
December				-	-	-
TOTAL	23,144,000	33,444,000	-	23,667,000	32,743,000	-



Stoughton Utilities Activities Report

January 2024

Finance Division

Shannon M. Statz
Finance Manager

Annual Year-End Processes: Shannon G. was busy with wrapping up year-end payroll and accounts payable tasks. W2s and 1099s are due to the state and IRS by January 31, plus there's the 2024 pay and benefits changes to implement in the system (wage adjustments, insurance adjustments, vacation updated, update tax tables, budget entry, and the list goes on!). With the number of tasks that need to be completed, along with our audit preparation and typical monthly duties, January is always a short month to balance and get everything sent out.

Prior to January, we both attended year end seminars with our financial software provider to get ready for year-end and to learn the processes and the steps to complete in the new financial software package. Also prior to the 1st, Asset and Facilities Coordinator Tim Reel and myself discussed how we planned to tackle the inventory count process at year end. Given the number of significant changes in the process since last year, it was important that everyone be on the same page.

Financial Audit Preparation: January brings the wrap up of 2023 and our annual audit preparation. This year our audit has been scheduled for the first week in March. This date is later than usual, per SU request, because with the transition to our new software we wanted more time to be able to prepare, as everything new takes more time than it should to complete. A preliminary audit was held virtually in early December, and went very smoothly with nothing to report.

Typical Monthly Duties: Finance Division staff completed all typical monthly financial and accounting duties including review and preparation of the monthly financial reports, coding review and reconciliation of the employee purchase cards program, daily and monthly cash balancing, funds transfers, consumption reports, work order closing, updating inventory unit costs, and balancing of accounts payable and receivable, construction work in progress, inventory and project controller, and customer advances.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Billings: Erin Goldade, billing and metering specialist, processed 9,955 customer billing statements totaling \$1.66M during the month of January, including the primary monthly billing and supplemental daily billings following customer moves throughout each month.

Electric utility billings during the month totaled \$1.203M, water utility billings totaled \$0.208M, wastewater utility billings totaled \$0.184M, and stormwater utility billings totaled \$0.067M.

Total utility billings for the month decreased by 4.5% over the same period in 2023.

Our wholesale purchased power during January was 13.262 MWh with a peak demand of 24.13 MW occurring on January 15 at 6:00 p.m.

Customer Payments: During the month of January, staff processed 9,085 customer payments totaling 1.72M, including 1,187 checks, 1,310 lockbox payments, 376 credit cards by phone and in person, 1,706 My Account online payments, 3,782 AutoPay payments by credit card and bank withdrawal, 661 direct bank payments, and \$10,800 in cash.

Delinquent Collections: As of January 1, there were 1,524 active accounts carrying delinquent balances totaling \$318,957, and 38 closed accounts carrying delinquent balances totaling \$7,014. Of the total amount delinquent, \$105,636 was 30 or more days past due.

During the month of January, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 131 delinquent accounts with past-due balances totaling \$95,886, averaging \$738 per customer. These customers all had delinquent balances that were 30 or more days past due.
 - Additional past-due notices were mailed to 389 delinquent accounts with past-due balances totaling \$70,418, averaging \$181 per customer. Accounts receiving a past-due notice do not have a utility service that can be disconnected over the winter months.
- One day prior to scheduled disconnection, automated phone calls were made to 82 customers providing a final warning of pending service disconnection.
- 6 water service disconnections were completed for balances totaling \$2,582, averaging \$430 per disconnected customer.
 - Four services were reconnected within same-day business hours, and one account reconnected the following day. All accounts were reconnected prior to the end of the month.
- Zero electric service disconnections were completed.

We ended the month of January with \$94,392 remaining 30 or more days past due. For comparison, 30+ day delinquencies are 0.26% higher than this time last year (\$94,147).

All severely delinquent accounts are reviewed for additional collections opportunities, including placement with the Wisconsin Department of Revenue's (DOR) State Debt Collection (SDC) program and the DOR Tax Refund Intercept Program (TRIP). Notices of potential SDC and TRIP filings will be mailed to currently delinquent customers, with periodic reviews and new notifications continuing throughout the year.

Education & Customer Outreach: Brandi Yungen, Education & Outreach Coordinator, continued to utilize our social media presence to provide important and timely information to our customers, as well as to maintain regulatory compliance through required customer education and outreach.

Our social media posts in January reached 2,609 viewers. Topics included:

- Energy Assistance appointments available at the Stoughton Senior Center
- Space Heater Safety
- Clear around fire hydrants during winter
- Winter Storms and Down Power Line Safety
- Martin Luther King Jr. Day and Office Hours
- Flashback Friday Post of the Utility Administration Building
- Energy Saving changes
- Energy Assistance Reminder to apply
- Focus on Energy free energy saving packs
- 2023 Annual Review

In addition to social media, customer outreach materials were created to continue our public education programs. A press release was created announcing the apprenticeship graduation of Electric System Supervisor Ryan Jefferson and the upcoming National Theater for Children presentations taking place in February at area schools.

Work was completed on our 2023 Annual Review, and a bill insert detailing 2024 utility rates was created to be included in the February billing statements. An information flyer about upcoming utility rate increases and the impact on customers was also created and will be distributed throughout the year.

Information regarding available educational opportunities was updated and sent to area schools. We hope to be able to partner with the Stoughton Area School District to provide learning experiences for students regarding energy efficiency, safety, utility career opportunities, drinking water distribution and wastewater treatment.

Email newsletters were sent out to customers who have opted-in to receive communications from us. This month's newsletter provided the link to our 2023 Annual Review as well as information on energy assistance, keeping fats, oils, and grease (F.O.G.) out of drains and the wastewater system, and our optional budget billing plan. We also created a newsletter targeted to Stoughton City Council members to keep them up to date on utility operations.

Work has also continued to update our Emergency Operations Plan for the utility, and we will be planning tabletop exercises for Emergency Operations in the coming months.

In December, we held our annual Holiday Donation Drive during a Saturday afternoon event. Customers that brought in at least 5 non-perishable items for local food pantries were given a string of LED holiday lights and gift. This year's event distributed over 160 strands of LED lights and collected over 1,400 pounds of non-perishable food.

Energy Assistance: During the month of January, energy assistance (EA) payments totaling \$12,600 were received from the State of Wisconsin Public Benefits Program and applied to 182 customer accounts to assist with seasonal home heating expenses.

The 2023-24 winter heating season began October 1, 2023. Customer applications for seasonal energy assistance benefits continue to be accepted, and staff has been busy providing customers with information about their annual utility expenses. Emergency crisis funding, as well as additional funding through the programs mentioned above, will continue to be available throughout the remainder of the summer and autumn months.

Throughout the year, funding from the Wisconsin Emergency Crisis Fund remains available to customers facing utility emergencies, with additional funding provided through the Wisconsin Emergency Rental Assistance and Help for Homeowners programs available to assist with customers' utility bills.

We continued our Energy Assistance education efforts by hosting a meeting with local social service organizations to discuss ways that we can better serve our customers when they need help paying utility bills and created an informational flyer to be distributed with the Stoughton Area School District's email newsletters.

We have also been working on communications to help customers stay current on their utility bills and provide information on available bill programs and assistance, as well as outreach to local charitable organizations that help with utilities bills to give them insight into our policies and programs, so we are better able to assist our customers with heating bills.

Inventory Management: Asset & facilities coordinator Tim Reel has been working with all divisions to obtain quotes and complete the placement of orders for materials and assets. Tim has also been working with the Finance Manager to make improvements to our inventory and workorder systems and processes.

Prices and lead times continue to exceed our expectations, however we are told by vendors that relief may be in sight soon. Lead times on some standard materials have begun to decrease, though still far from pre-pandemic lead times. Some materials such as meters, transformers, and brass water connections are still being quoted as 52+ weeks out. We continue to await delivery of numerous orders placed in 2022 and early 2023, particularly for the transformers ordered for new commercial and industrial customers.

The year-end inventory of all materials on our trucks and in the warehouse was conducted in early January. We are now working to reconcile the physical counts with information in our inventory management software, including reviewing recently completed workorders and jobs in progress

MEUW and APPA Safety Award Programs: Brandi Yungen completed and submitted award program applications to both organizations. Due to having no lost time in 2022 due to safety accidents, we anticipate being awarded with APPA's and MEUW's highest safety award categories for safe workplace practices and comprehensive and frequent safety training throughout 2022. If awarded, formal announcements will be provided in May.

Metering – Electric & Water: Marty Seffens, journeyman meter technician, has been completing numerous water meter replacements each month as they stop responding to our reading collection systems due to battery degradation. Most of these meters were installed in 2006 and 2007 as part of our systemwide automatic meter reading (AMR) technology implementation. A huge thank you to Andrew B and the water system division for the assistance they have

provided in assembling meters, scheduling in-home appointments, and completing meter replacements and cross connection inspections.

With the new construction occurring in several recently completed developments, Marty has remained busy installing new electric and water meters as contractors contact us to notify us that their new building is nearing completion. This also results in a lot of time being spent on updates to our GIS and billing system to ensure the new meters are accurately recorded in the systems. Recent three-phase projects have required the installation of metering current transformers (CTs) which require extensive cabinet wiring before the service can be energized.

Mobile Service Order Software: We have officially begun to use a mobile service order processing system (mCare) provided by the vendor of our customer information system (CIS) for field staff to receive customer service orders, including daily final readings to facilitate customers moving in and out of homes, meter rereads, meter replacements, and customer service disconnection and reconnection. We anticipate our use of the system will continue to increase over the upcoming months as we take full advantage of the benefits and efficiencies it provides. In addition to increased efficiency, we anticipate it will reduce entry errors, better assist with field communications by knowing immediately when customers are disconnected or reconnected, and reduce paper use.

Project Estimating and Coordination: Winter is typically our slow season for project estimating, but this year we continue to have customers contact us to discuss short- and long-term project planning. Numerous project estimates were created, including overhead to underground conversions, single-phase to three-phase service upgrades, meter socket relocations to facilitate building additions, and new services to outbuildings.

Distribution system coordinator Scott Adler has been working with customers to estimate and coordinate the scheduling of their projects. In addition to small customer projects, estimating and coordination of utility-driven pole reconstruction projects, developer-driven projects, and ongoing commercial developments continues.

Recalculation of Budget Billing Plan Payment Amounts: Ari Westby, customer service technician, completed the biannual review of the payment amounts for customers enrolled in our Budget Billing Plan. Customers' monthly payment amounts are updated twice a year to reflect their current average usage, with monthly adjustments made in lieu of an annual true-up bill.

Solar Interconnection Applications: We have had a surge in solar interconnection applications in late December and early January due to a marketing push by a large regional solar installer. We approved 11 new interconnection applications in January, with most scheduled for installation in early February.

Winter Cold Weather Disconnection Moratorium: The annual cold weather moratorium on electric disconnections began on November 1. During this moratorium, lasting through April 15, Stoughton Utilities is prohibited from disconnecting any electric service that powers any part of a customer's heating system.

SU has provided the required certification to the Public Service Commission of Wisconsin (PSCW) stating that no occupied residential properties remained disconnected for nonpayment.

Non-residential customers remain subject to electric service disconnection throughout the winter regardless of their heat source. Residential customers remain subject to water service disconnection after January 1.

Year-End Billing & Collections Summary: During the 2023 calendar year, Stoughton Utilities processed 117,786 customer billing statements totaling \$21.69M in utility consumption and service charges. Our total purchased power was 141.83-gigawatt hours (GWh) with a peak demand of 38.1 megawatts (MW) occurring on August 23 at 4:00 p.m.

Staff collected and processed 109,721 customer payments totaling \$21.66M over the course of the year.

Wastewater Division

Kevin S. Hudson

Wastewater System Supervisor

Our wastewater team of Mark Bakken, Justin DeVoe, Phil Zweep, and I started the year with a busier than normal workload. This winter we are focusing our efforts on many projects coming up in 2024 which involve televising, mapping, and dyeing sewers to provide as much information to our engineers to help make projects run as smoothly as possible. We continue to provide a significant amount of support and coverage to the Water Department as they focus on training their new hire..

Facility Numbers:

- Average daily flow of **1.040 million gallons**
- Monthly total of **32.246 million gallons**
- Total precipitation of **2.17 inches**.

City Construction Projects: Wastewater operators assisted with several projects throughout the city due to new construction. We responded to several questions, performed televised inspections, and were available to ensure all projects can move forward without delay. Projects for January included:

- Televising and dye-testing sanitary sewer at multiple addresses to identify lateral discharge locations. This data was compiled and provided to our consulting engineers.

Collection System Maintenance: Stoughton Utilities follows a capacity, management, operation, and maintenance plan (CMOM), a program that is reviewed and updated by SU staff, and submitted to the Wisconsin Department of Natural Resources for their review annually, that shows all work and improvement efforts put into our collection system. Operators aim to reach our 2024 goals when workload and priorities allow.

- Our current annual goals:
 - Clean 99,000 feet of sewers
 - Televis 30,000 feet of sewers
 - Inspect 380 manholes
- Our current progress towards meeting those goals:
 - Cleaned 893 feet of sewers (1% of goal)
 - Televised 167 feet of sewers (1% of goal)
 - Inspected 3 manholes (1% of goal)

Department of Natural Resources (WDNR) Reporting: The WDRN both monthly and annual reports to maintain our wastewater permit.

January reports included:

- Annual Mercury Reduction Progress Report:
Each year we work to educate the city and businesses about mercury reduction. Kevin reached out to many businesses around the city to establish communications and request Best Management Practices forms for DNR review. Participation from our area businesses exceeded historical results and expectations.
 - A total of 11 Medical Facilities were contacted and 8 responded.
 - A total of 6 Dental Facilities were contacted and 5 responded.
 - A total of 2 schools were contacted and both responded.
 - A total of 6 Industrial businesses were contacted and 4 responded.

An Outreach Plan is being created by our education & outreach coordinator, Brandi Yungen, in an effort to bring more awareness to our community.

- Monthly Discharge Monitoring Report (DMR):
This report shows monthly monitoring of wastewater discharge data and lab results.
- Annual Land Application Report:
This report provides an overview of how bio-solids are managed for land application.

Department of Public Works Assistance: Wastewater operators assisted the street and parks divisions of the DPW by dye-testing stormwater sewer laterals in Mandt Park.

Laboratory Work: Operators collect several samples at the plant each workday at locations throughout the treatment process. Some of these samples are sent out to an external laboratory for various tests and analysis. We also perform tests at the laboratory inside the Stoughton wastewater treatment plant. The data collected by these tests are recorded and used to adjust plant treatment and entered and submitted to the DNR in a monthly report. Operators monitor these numbers closely to comply with WDNR regulations and Stoughton's wastewater discharge permit.

Lift Stations: Our operators service six lift stations. Stations are monitored daily to address any problems that arise. We use several different tools to monitor these stations and prioritize solving any issues as soon as possible to limit pump damage and lower overall cost of repairs. In general, lift stations require constant maintenance and are prone to the following issues:

- Pump failures:
 - Storms/electrical outages
 - Clogging caused by rags and foreign objects
- Float and transducer cleaning/failures:
 - Grease build-up
 - Electrical shorts
- Generator maintenance:
 - Failure to start
 - Failure to transfer power
 - Engine malfunction
- Force mains:
 - Broken force main
 - Plugged force main
 - Malfunctioning check valve
- Electrical malfunctions:
 - Pump alternation
 - Run times
 - Communications

Lift station maintenance required this month included daily monitoring, recording of run times and hours, and routine preventative maintenance at all lift stations. While inspecting the Stonecrest station, operators noticed a uninterruptible power supply (UPS) providing an audible maintenance alarm, and replaced the unit.

Manhole Repair: Manholes are subject to repairs as needed throughout the year. All repairs are made using industry standards that eliminate infiltration of clear water to our sewer system. We consistently work to reduce inflow and infiltration (I&I) in our collection system. Benefits of reducing I&I include but are not limited to:

- Minimizing pipe damage
- Maintaining pipe capacity
- Reduction of cost to treat clean water

This month manholes were inspected in preparation for a streets project that will occur in 2024. Operators noted the current condition and any damage of the manholes and recorded their findings.

Plant Maintenance: Operators monitor our Supervisory Control and Data Acquisition (SCADA) system daily to evaluate process control. We also perform physical inspection of plant equipment to monitor treatment. We address any problems in real time as required. We experienced the following equipment issues in October:

- General Equipment Preventive maintenance:

Stoughton utilizes maintenance management software to track all repairs and preventive maintenance for hundreds of pieces of equipment. This allows us to track costs and extends the life of the equipment. During the month of January:

- Operators performed 11 maintenance work orders on several different pieces of equipment.
- Scum Pit Pumping and Cleaning:
Part of primary treatment involves skimming the primary clarifiers. Everyday operators perform this task to remove grease and floating solids. This material goes to a holding tank which is later pumped and sent to the digesters for treatment. During the month of January:
 - All three scum pits were pumped and cleaned this month.
- Dissolved Air Flotation Treatment Failure :
Stoughton utilizes a Dissolved Air Flotation often referred to in the industry as a DAFT treatment process. This is a water treatment process that clarifies the water and solids are removed. This process is an older technology but is a very cost-saving alternative to the new treatment alternatives to replace this process. Operators monitor this process daily and its several components to make this process work. During the month of January:
 - A pump that supplies water to this process failed and it was replaced.
 - The air chamber was removed and cleaned.
 - All components were reinstalled and closely monitored and adjusted for optimum treatment.

Treatment Quality: The plant has been having a few challenges in treatment. We have had a couple of problems with our Dissolved Air Flotation treatment process, which operators have been troubleshooting, including a replacement of a damaged pump.

Utility Department Assistance: Wastewater operators support on-call responsibilities for both the water department and wastewater departments. The on-call schedule is a five-week rotation and allows continuous service as needs arise. In general, all operators provide support across both departments when required.

Operators were called out for the following issues in January:

- Water main break on West Wilson St.
- Damaged fire hydrant due to a car or truck collision
- Low Temperature alarm at Well No. 6 during the extreme cold temperatures

Operators offered the following assistance to the Water System Division:

- Daily water sampling and rounds.
- Daily water samples for weekend on-call service.
- Assisted with water main break repair on West Wilson.

Operators offered the following assistance to the Electric System Division:

- Hydro excavation at an institutional facility to repair an electrical fault.
- Assisted on a transformer replacement project at a retail store, including saw-cutting asphalt to facilitate a new underground trench.

Water Division

Kent F. Thompson
Water System Supervisor

Billing & Metering Division Assistance: Water operators assisted the metering department by disassembling, rebuilding, and installing water meters. Operators also reached out to customers to schedule meter changeout and cross connection appointments, and performed some of these in-home jobs.

Chemical Feed Pump Discharge Tubing: The pressurized discharge tubing on all chemical feed pumps was replaced at all four wells. This annual maintenance is completed to reduce potential chemical leaks and unnecessary operator

exposures to concentrated chlorine and fluoride. Suction line screens were also inspected and replaced where necessary to ensure even chemical feed rates.

Chemical Injectors: Chemical injection ports at all four wells were removed and cleaned to ensure equalized distribution of disinfection chemicals into the flow of pumped water. Over time, chlorine salts encrust the inside of the injection ports resulting in a reduction of the size of the opening. Chemical addition occurs in conjunction with well operation ensuring all water pumped is treated evenly throughout the distribution system.

Continuing Education: One water operator attended a course on cross connection control and prevention. The course gave an overview of the basics of cross connection control and the regulations that pertain to them.

Cross Connection Inspections: Water operators completed 48 cross connection inspections. Cross connection inspections are completed to ensure that household water is not able to back siphon into the distribution system. These inspections and preventative measures ensure all customers are safe from potential contamination sources.

Curb Stop Repairs: Multiple curb stops were excavated and repaired.

Hydrant Flushing: Dead end water mains were flushed to remove any sediment and turn the water over with fresh drinking water.

Valve Box Repairs: Water operators repaired numerous valve boxes throughout the city which were struck and broken by plow trucks.

Water Main Breaks: One water main break occurred in January. An estimated 11,000 gallons of water was lost from the break before the repairs were made. Seven residential customers were without water for approximately four hours during repairs. Water operators assisted the contractor completing the repairs by isolating the main and then flushing the main following repairs.

WPPI Energy Services

Darren R. Jacobson

Stoughton Utilities and WPPI Energy Services Manager (ESM)

Customer Distributed Generation: Two new rooftop solar distributed generation projects were completed during the month of October, and 11 applications for new DG projects were received and approved by SU. Several notable projects are working their way through the approval process, including large rooftop arrays at institutional and industrial facilities, and several battery storage projects currently in design stages.

Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

December 12, 2023	Flyer detailing available energy assistance for utility bills that was included in the Stoughton School Districts email newsletter and email list through Peach Jar.
January 2, 2024	Thank you note from Personal Essentials Pantry for a recent community contribution donation.
January 2, 2024	Thank you note from the Stoughton United Methodist Food Pantry for a recent community contribution donation.
January 8, 2024	Stoughton Utilities bill insert providing the required annual notification of utility customer rights.
January 12, 2024	Certificate of Appreciation to Stoughton Utilities for our partnership with the EPA WaterSense program, which aims to education the community about water efficiency.
January 22, 2024	Thank you note from Stoughton Food Pantry regarding our annual holiday donation drive in which we collected over 1,400 pounds of non-perishable food for the community.
January 23, 2024	Stoughton Utilities press release regarding Electric System Supervisor Ryan Jefferson's recent apprenticeship graduation.
January 25, 2024	Stoughton Utilities press release regarding the upcoming National Theater for Children performances that are scheduled at area schools. These performances provide information on energy efficiency to elementary school students and are sponsored by Stoughton Utilities.
January 30, 2024	Email newsletter sent out to Stoughton Utilities customers who opt-in to receive communications. Topics include energy assistance, 2023 Annual Review, budget billing, and more.
January 30, 2024	Stoughton Utilities information flyer detailing possible education opportunities to area schools and students, including energy efficiency demonstrations, safety lessons, utility tours, and more.

January 31, 2024

Email newsletter sent out to Stoughton City Council members detailing recent and upcoming utility activities. Topics include 2023 Annual Review, upcoming events, social media recap, and more.

February 8, 2024

Stoughton Utilities bill insert providing the required annual notification of current utility rates.



Every Dollar Helps

APPLY FOR HEATING BENEFITS TODAY

Winter heating expenses can be a financial burden, but Wisconsin's Home Energy Assistance Program (WHEAP) can help by providing assistance with your electric and natural gas bills.

Applying for assistance for your heating costs is quicker and easier than ever. It's so simple that more than 200,000 households in WI receive help with their bills. Get started online or by phone in as little as 10 minutes.

SEE IF YOU QUALIFY

If the gross monthly income for your household is less than the amount shown here, you may be eligible to receive assistance!

Family Size	Gross Income (one month)
1	\$2,820.67
2	\$3,688.58
3	\$4,556.50
4	\$5,424.50
5	\$6,292.42
6	\$7,160.33
7	\$7,323.00
8	\$7,485.75

Visit energybenefit.wi.gov or call 800-506-5596.



stoughtonutilities.com • (608) 873-3379

This program is organized and solely sponsored by a recognized community organization in support of the Stoughton Area School District and not by the school district itself. It is recognized that the intent of the activity is to ultimately support students and families served by the Stoughton Area School District. Permission to distribute this material has been granted by the District Administrator.

A rectangular card with a background of alternating light blue and white horizontal stripes. The text "thank you" is written in a warm, orange-brown cursive font, centered on the card. The card is slightly tilted clockwise.

thank you

Thank you for your generous
donation. Your continued support
means so much!

PEP
Stoughton



SUMC Food Pantry

12-28-23

Stoughton Utilities - City of Stoughton,

With our sincere gratitude
we thank you for your
recent donation to
our food pantry. With
your support we continue
to make Stoughton a
great place to live!

Sincerely,

Lori Olson

Sume Food Pantry Volunteer

What if you have a complaint?

If you have a dispute regarding electric, gas or water service, the PSCW can help:

Did you contact your utility to resolve the dispute?

- Both you and the utility must make reasonable attempts to resolve a dispute



No?

- Contact the utility using its contact information included with the bill or notice



Yes?

- You may contact PSCW Consumer Affairs to try to resolve the issue

Conservation & Moving

If you would like information on conservation or are expecting to move to another location, contact your utility. The utility can provide estimated energy costs at the new location, in the form of average energy used or the largest and smallest bills in the last twelve months. As another note on conservation, it is recommended that water heater thermostats be set no higher than 125° Fahrenheit.

For more information on conservation, go to FOCUSONENERGY.COM or call: 1-800-762-7077



About Us

The Public Service Commission of Wisconsin (PSCW) is an independent regulatory agency dedicated to serving the public interest. The agency is responsible for the regulation of Wisconsin public electric, gas and water utilities, including those that are municipally-owned, since 1907. The PSCW works to ensure that, in the absence of competition, adequate and reasonably priced service is provided to utility customers.

Contact Us

Phone (Local/Toll Free)

General: 608-266-5481 / 888-266-3831
Consumer Affairs: 608-266-2001 / 800-225-7729

Web

<http://psc.wi.gov>

You can also Log a Complaint Online at:

<http://apps.psc.wi.gov/pages/complaint.htm>

En la Comisión de Servicios Públicos del estado de Wisconsin (PSCW) podemos ayudarle en español. Cuando llame a la PSCW, simplemente indique que quisiera servicio en español, y conectaremos a un intérprete a la línea.



PUBLIC SERVICE
COMMISSION OF
WISCONSIN
P.O. BOX 7854
MADISON, WI
53707-7854

Updated: (04/2018)



Utility Customer Bill of Rights

Your Rights as a Residential Electric, Gas, or Water Utility Customer

Disconnections

A utility can disconnect your service for:

- Nonpayment
- Default on a deferred payment agreement
- Nonpayment of a deposit
- “Name switching” on an account where a customer did not pay their bill and continues to reside at that address
- Tampering with utility equipment
- Safety hazards or other emergencies
- Failure to provide access to a meter or utility-owned equipment

A utility must:

- Send you notice before disconnection (except where there is a safety hazard or self-reconnection)
- Include the reason(s) for disconnection, ways to contact the utility, and the dispute procedure on the notice

Winter Disconnection Rules

If a utility service provides the primary heat source to your home or impacts the primary heat source to your home (for example, water or steam radiators), a utility cannot disconnect that service from November 1st through April 15th. Before winter, the utility must attempt to contact customers whose service was disconnected for nonpayment. Utilities are also required to check the customer’s well-being, attempt to negotiate payment plans, and inform the customer about any special assistance available to avoid disconnection.

Medical or Protective Services Emergencies

If a disconnection will aggravate a medical or protective services emergency, the utility may delay service shut-off for up to 21 days. The utility may require documentation from a professional involved with the medical emergency or crisis. Contact your utility about any such special circumstances.

Deposits

Utility companies may require a deposit for service to ensure payment. A standard deposit cannot exceed the sum of the two largest consecutive bills during the last twelve months. A deposit requested due to nonpayment during the winter months cannot exceed the four highest consecutive bills during the last twelve months. The following rules apply to payment and refund of deposits:

Existing Residential Customer

- Deposits can be requested if:
- your service was disconnected during the last 12 months for nonpayment of an undisputed account or your initial application was falsified or incomplete.

Winter Moratorium

- Deposits can be requested if:
- you had debt incurred during the winter (November 1st through April 15th) that was 80 days or more past due and you had the ability to pay.

New Residential Customer

- Deposits can be requested if:
- you have an unpaid bill for utility service anywhere in Wisconsin during the last six years which remains outstanding.

Low Income Customer

- You do not have to post a deposit if you can document that your income is at or below 200 percent of the federal poverty guidelines. Please contact your utility, Energy Assistance, or the PSCW for additional information on low income resources.

For residential service, the deposit will be refunded, with interest, after 12 consecutive months of prompt payment.

Budget Billing & Deferred Payment Agreements (DPAs)

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Every six months, your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct over-billing or under-billing.

You may also request a deferred payment agreement (DPA) to pay a current or past due balance. A DPA consists of a down payment on the balance and installment payments toward the remaining balance negotiated between you and your utility depending on your situation. If the installment payments are not paid, the utility may disconnect your service. Municipal utilities may not be required to offer a DPA to some customers.

Delinquent Bills Levied as a Tax or Lien

Under state law, some delinquent municipal utility bills may be transferred as a tax to the property tax bill of the property owner or as a lien on tenant’s personal assets.

Meter Readings

Generally, meter readings are based on actual meter readings by the utility or the customer. If a utility cannot read your meter, a customer does not provide a reading, or there is an emergency, you may receive an estimated bill. The PSCW requires electric and gas utilities to read your meter at least once every six months and when there is a change of customer. You must allow utilities to perform meter readings or your service can be disconnected.



Certificate of Appreciation

WaterSense thanks

Stoughton Utilities

for reporting how you contributed to the success of WaterSense in 2023.

Your partnership with WaterSense demonstrates your commitment to water efficiency and your community.

We are all stronger when we work together.

A decorative graphic at the bottom of the page showing a dynamic splash of blue water with bubbles and ripples, flowing from left to right across the width of the page.

Veronica Blette

Veronica Blette, Branch Chief, EPA's WaterSense Program



City of Stoughton Food Pantry

207 South Forrest Street
Stoughton, WI 53589

January 8, 2024

City of Stoughton, Stoughton Utilities
600 S. Fourth St
Stoughton , WI 53589

Dear Stoughton Utilities,

On behalf of the Stoughton Food Pantry we thank you for your donation of 1,424 pounds of food and \$400 from the Stoughton Utilities Food Drive.

The Stoughton food pantry is a valuable resource for needy families of our area, and many will benefit from your generosity. Your gift enables us to meet the needs of those who might otherwise go hungry.

During December 2023 the pantry served 196 households and distributed over 12,000 pounds of food. We are seeing a substantial increase in the number of households seeking help from the pantry over the prior years. In particular we are witnessing a marked increase in the need for assistance as food and other prices have hurt family budgets.

Due to the generous support of our community we are now allowing pantry clients to utilize the pantry twice each month. We are able to increase the amount of food given to the clients. We are providing delivery to clients who are without transportation to the pantry. We offer in person shopping and with the help of our wonderful volunteers we have extended our daily shifts each week to accommodate the growing demand. By joining Second Harvest, we are now able to provide our clients with more and better food choices. All of this is possible only with the generosity of our donors and tireless volunteers.

We know there are many organizations that deserve your support. Thank you for making Stoughton Food Pantry a priority and helping us advance our mission.

Sincerely,

Volunteer
City of Stoughton Food Pantry



600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

January 23, 2024

Contact: Jill Weiss, P.E., Stoughton Utilities Director

Stoughton Utilities Employee Completes Apprenticeship, Earns Journey Status

Stoughton Utilities Electric System Supervisor Ryan Jefferson recently graduated from a State of Wisconsin Electric Line Worker Apprenticeship program offered through Northeast Wisconsin Technical College.

Jefferson was one of over 40 apprentices from utilities and cooperatives around the state who completed apprenticeships and received diplomas on Jan. 11 at the Municipal Electric Utilities of Wisconsin Electric Operations Conference & Expo in Wisconsin Dells.

Utilities Director Jill Weiss and Assistant Utilities Director Brian Hoops also attended the graduation ceremony.

As an apprentice, Jefferson completed 640 hours of related training and 8,000 hours of on-the-job training to achieve his status as a journey electric line worker. He was previously a line worker in Virginia and completed his apprenticeship training in Wisconsin when he accepted his position with Stoughton Utilities in 2021.

“We are proud to see Ryan complete his apprenticeship,” said Weiss. “The training and knowledge he has received since joining Stoughton Utilities will help him perform highly skilled work on our high-voltage electric distribution system.”



From left: Assistant Utilities Director Brian Hoops, Electric System Supervisor Ryan Jefferson, and Utilities Director Jill Weiss

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Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

January 25, 2024

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Brings Live Theatre to Local Students

Stoughton Utilities has teamed up with The National Theatre for Children (NTC) to help educators inspire the next generation of Stoughton's students. This year's program, called "Eco Guardians," features two professional actors who teach about energy efficiency, conservation and renewable resources through their multitude of characters.

The program delivers information on electricity to more than 80 schools in Wisconsin, Michigan and Iowa, focusing on the following educational points:

- How energy use is measured
- How energy is wasted
- How energy is conserved
- Identifying types of renewable energy

The 25-minute live in-school performance aims to have students learn about energy efficiency with the help of Nikki Neutron, a superhero for the energy-saving Eco Guardians. Nikki's boss, U.R. Fired, informs her that the wasteful supervillain The Sneaker is on the loose. With the help of characters like Thunderstorm and Bert the Dirt Expert, Nikki learns all about energy and sets out on a mission.

Students can actively participate and help Nikki convince The Sneaker about the importance of protecting the planet.

"Providing this opportunity through our partnership with NTC and the local schools is such a positive experience," said Jill Weiss, Utilities Director at Stoughton Utilities. "We enjoy offering a program that encourages our area students to learn more about how we power the community."

Along with the in-school assembly, the NTC provides digital materials to expand upon the educational content of the program. For more information about “Eco Guardians,” visit nationaltheatre.com.



Actors from the National Theatre for Children portray superheroes called the EcoGuardians, who fight a supervillain during a play aimed at teaching students about energy efficiency and the importance of protecting the planet. The program highlights how energy is conserved, measured and how it can be wasted.

###

About Stoughton Utilities

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton. The utility is a member-owner of wholesale power supplier WPPI Energy. To learn more, visit stoughtonutilities.com.

About National Theatre for Children

NTC is a premium provider of educational programming with operations in the U.S., Australia and New Zealand. NTC works directly between schools and clients to promote beneficial behaviors and life skills to students in grades K-12 on a local, regional and national level.



Your Resource for Saving Energy & Money!

Customer Service

For My Home

For My Business

Our Community

2023 Year in Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority. Each year, Stoughton Utilities strengthens the community through funding towards economic development and contributions to local charities and educational programs.

In 2023, Stoughton Utilities celebrated 137 years of service to our community. We continue to strive to make a positive impact in the community through our outreach and donation efforts.

Check out our 2023 Annual Review to see everything that we have accomplished this year!

[Visit our Website](#)



Apply for Energy Assistance

Appointments Available
Call to schedule or walk-in

Stoughton Area Senior Center
248 W. Main Street
(608) 873-8585

February 2
9:00 a.m. to 2:00 p.m.

Help with Heating Costs

From unexpected health issues to rising costs for basic living expenses, there are plenty of reasons you may need some relief from heating costs. The good news is we can point you to solutions to help with your heating and electric bills. Even if you can pay all your bills right now, you can still apply to keep from falling behind in the future. It takes as little as 10 minutes to get started.

Go to energybenefit.wi.gov or call 800-506-5596 to apply.

Energy Services will be holding special office hours at the Stoughton Area Senior Center to help members of the Stoughton community apply for Energy Assistance. Contact the Stoughton Area Senior Center to schedule your appointment!

Keep Fats, Oils, and Grease Out of the Drain!

Pouring fats, oils, and grease (F.O.G.) down the drain might seem convenient, but it wreaks havoc on our pipes, lift stations, and the wastewater treatment plant.

Fats solidify and clog pipes, leading to blocked pipes that can back up into homes, and damage equipment at the wastewater treatment plant that is expensive to repair.

Before washing dishes, scrape excess fats, oils, and grease into the trash!



Budget Billing

Manage high winter or summer electric bills and always know what your monthly bill will be, even months beforehand! SU offers a budget payment plan, so you can pay equal monthly payments based on your average bill amount.

Contact us today or log in to My Account to sign up. Visit our website for more information.

[Visit our Website](#)





STOUGHTON UTILITIES EMPOWERING THE FUTURE

To support ongoing educational efforts, Stoughton Utilities offers a variety of educational programs available to schools in our service area.

CURRICULUM SUPPORT

We can assist in the classroom by providing educational material on topics such as electricity, safety, renewable energy and more.



Electricity Safety Demonstrations

- PowerTOWN: This tabletop demonstration is designed to alert the audience to the dangers of high voltage electricity and how to stay safe.

Energy Efficiency Activities

- Pedal Power: Pedal Power is a bicycle-powered generator that teaches basic scientific concepts related to the conversion of energy from one form to another.
- Watts Up! Meter: This meter measures voltage and amperage to find out how much energy appliances cost operating at 110 VAC.

K-12 Energy Education Program (KEEP) For Teachers

- KEEP is a statewide energy program that increases energy literacy through education and provides engagement opportunities for both teachers and students including professional development workshops, school-to-home programming, and hands-on resources and curriculum. KEEP is available for all teachers at all grade levels and subjects.

Local Utility Tours & Appearances

- As your locally owned, not-for-profit utility, we are available to set up scheduled utility tours and visits from lineworkers, water operators, and/or wastewater operators to discuss the role of local utility operations and related careers.

SCHOOL PRESENTATIONS & ACTIVITIES

We sponsor organized performances and activities to generate interest and fun for local students.

- National Theatre for Children: A live theatre performance educating students on important and timely energy related topics.
- If I Were a Lineworker children's book: Promoting early literacy, we've published our own children's book communicating the benefits of the local utility and the important work of lineworkers.
- Coloring & Activity Contests: Throughout the year, we champion supplementary activities including the Thank-A-Lineworker coloring contest, holiday decorating and Public Power Week activities.



ENERGIZING STUDENTS FOR THE NEXT STEP

As your local utility, we are invested in the future of our community's students. We can help support your academic and career planning efforts.

- High school scholarship opportunities
- Cooperative Educational Service Agency (CESA) Virtual Career Symposium (high school)

SCHOOLS & GOVERNMENTS EFFICIENCY INCENTIVE PROGRAM

Looking to adopt a coordinated approach to energy management? The Schools & Governments Efficiency Incentive Program provides technical guidance, expert support services and financial assistance to improve the management of energy use and control costs in existing and planned school facilities. For more information, contact our Energy Services Manager Darren Jacobson at djacobson@stoughtonutilities.com or (608) 720-8082.

WE ARE HERE TO HELP

As your local partner, we strive to understand the needs and challenges of our community and provide you with expert advice to meet your educational goals. Contact us to discuss how we can work together!

Contact:

Brandi Yungen

Education & Outreach Coordinator

byungen@stoughtonutilities.com

(608) 877-7411



@stoughtonutilities

(608) 873-3379
PO Box 383, Stoughton, WI 53589
stoughtonutilities.com



Stoughton's Utility Update

Customer Service For My Home For My Business Our Community

A Note from Stoughton Utilities

As part of city leadership, we want you to have a clear understanding of the utility that serves our community. We would like to invite you learn more about us and our role in the community with these email newsletters. Please contact Utilities Director Jill Weiss at jweiss@stoughtonutilities.com or (608) 877-7423 if you have any questions or comments about any of the topics covered in this email. Thank you for your time.

2023 Year in Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority.

In 2023, Stoughton Utilities celebrated 137 years of service to our community. Each year, Stoughton Utilities strives to make a positive impact in the community through funding towards economic development and contributions to local charities and educational programs.

Check out our 2023 Annual Review to see everything that we have accomplished this year!

[Visit our Website](#)



Social Media Recap



Caution Around Down Power Lines



Help Keep Hydrants Clear

Upcoming Events

February 2 - Energy Services Inc. will hold office hours at the Stoughton Senior Center for Energy Assistance application appointments. Walk-in or call the Senior Center to schedule an appointment.

February 6 - National Theater for Children will be at area elementary schools presenting a live performance to help teach students about energy efficiency. These presentations are sponsored by Stoughton Utilities.

February 19 - Regular Utilities Committee Meeting, 5:30 p.m. in the Ed Malinowski Boardroom in the Stoughton Utilities Administration Office.

What does it mean to be a not-for-profit, locally owned, public power utility? To Stoughton Utilities, it means:



- Keeping homes and businesses up and running 24 hours a day, seven days a week is our mission and focus every day.
- Our hometown line crew serves only our community - which means you can expect prompt, dependable service, and a reliable power supply.
- We're here as a resource. Our staff can evaluate your energy use, identify potential efficiency projects, and find incentives and other funding resources.
- Because we're owned by the community, our revenues are reinvested in our infrastructure and the economic well-being of our customers.
- We work with the business community to offer pricing and efficiency programs to lower their costs.





NOTICE TO ELECTRIC CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective January 1, 2024.

Rg-1 - Residential Service

Customer Charge	Single Phase	\$14.00
	Three Phase	\$21.00
Energy Charge		\$0.1140 / kWh

Rg-2 - Residential Service - Optional Time of Day Service

Customer Charge	Single Phase	\$14.00
	Three Phase	\$21.00
Energy Charge	On Peak	\$0.1720 / kWh
	Off Peak	\$0.0780 / kWh

Gs-1 - General Service

Customer Charge	Single Phase	\$18.00
	Three Phase	\$25.00
Energy Charge		\$0.1175 / kWh

Gs-2 - General Service - Optional Time of Day Service

Customer Charge	Single Phase	\$18.00
	Three Phase	\$25.00
Energy Charge	On Peak	\$0.1725 / kWh
	Off Peak	\$0.0830 / kWh

Commitment to Community

Under provisions of 1999 Wisconsin Act 9 and 2005 Wisconsin Act 141, a municipal electric utility shall charge each customer a low-income assistance and energy efficiency fee. Pursuant to Wis. Stats. §§ 16.957(5) and 196.374(7), each municipal electric utility must collect an average of \$16 per meter per year.

Commitment to Community Charge - Residential	3.0% of the total electric bill, not to exceed \$1.24
Commitment to Community Charge - General Service	3.0% of the total electric bill, not to exceed \$2.00

The **minimum monthly bill** is the customer charge plus the Commitment to Community charge.

The **Late Payment Charge** is 1% per month of any unpaid balance.

The full rate schedules for the above rate classifications, as well as the additional customer rate classifications listed below, are available at the Stoughton Utilities Administration Office, or online at stoughtonutilities.com/rates.

CP-1 Small Power	Ms-1 Street Lighting Service
CP-1 Small Power Optional Time of Day	Pgs-1 Parallel Generation (20 kW or less) - Net Energy Billing
CP-2 Large Power Time of Day	Pgs-2 Customer-Owned Generation systems (Greater than 20kW)
CP-3 Industrial Power Time of Day	

All metered rates are subject to a **Power Cost Adjustment Charge** (positive or negative) equivalent to the amount by which the current cost of power (per kWh of sales) is greater or less than the base cost of power purchased.

* The on-peak pricing period for Rg-2 and Gs-2 Optional Time of Day rates is 8:00 a.m. to 8:00 p.m., Monday through Friday, excluding the holidays named in the rate file. Other pricing periods offered prior to July 1, 2020 have been closed to new customers.

For a list of holidays included in the off-peak pricing period, please see the Rg-2 and Gs-2 rate files available at the Stoughton Utilities Administration office, or online at stoughtonutilities.com/rates.

NOTICE TO WATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective March 1, 2022.

General Service - Metered:

Monthly Service Charges

5/8 - inch meter	\$10.15	3 - inch meter	\$56.00
3/4 - inch meter	\$10.15	4 - inch meter	\$85.00
1 - inch meter	\$14.66	6 - inch meter	\$136.00
1 1/4 - inch meter	\$19.17	8 - inch meter	\$205.00
1 1/2 - inch meter	\$23.68	10 - inch meter	\$295.00
2 - inch meter	\$34.00	12 - inch meter	\$383.00

Plus Volume Charges

Residential class		\$3.55 per 1,000 gallons
Multifamily Residential Class		\$2.72 per 1,000 gallons
Nonresidential Class	<i>First 10,000 gallons each month:</i>	\$2.72 per 1,000 gallons
	<i>Next 90,000 gallons each month:</i>	\$2.46 per 1,000 gallons
	<i>Next 3,900,000 gallons each month:</i>	\$2.09 per 1,000 gallons
	<i>Over 4,000,000 gallons each month:</i>	\$1.62 per 1,000 gallons

Public Fire Protection Service

This monthly charge shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area, and water used for testing protection equipment and training personnel.

5/8 - inch meter	\$8.06	3 - inch meter	\$121.00
3/4 - inch meter	\$8.06	4 - inch meter	\$201.00
1 - inch meter	\$20.15	6 - inch meter	\$403.00
1 1/4 - inch meter	\$29.82	8 - inch meter	\$644.00
1 1/2 - inch meter	\$40.29	10 - inch meter	\$967.00
2 - inch meter	\$64.00	12 - inch meter	\$1,289.00

The **minimum monthly bill** is the monthly service charge plus the Public Fire Protection charge.

The **Late Payment Charge** is 1% per month of any unpaid balance.

NOTICE TO WASTEWATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the City of Stoughton Common Council to charge the following rates for service effective February 1, 2024. Service charges are based on water meter size.

General Service:

Monthly Service Charges

5/8 - inch meter	\$11.12	1 1/2 - inch meter	\$26.97
3/4 - inch meter	\$11.12	2 - inch meter	\$38.86
1 - inch meter	\$17.07	3 - inch meter	\$66.57
1 1/4 - inch meter	\$22.80	4 - inch meter	\$106.16

Plus Volume Charges

All Classes	\$5.45 per 1,000 gallons
-------------	--------------------------

Charges for non-residential High Strength Wastes are in the rate file available at the Stoughton Utilities Administration Office and in the Municipal Code of the City of Stoughton, Wisconsin.

The **minimum monthly bill** is the monthly service charge.

The **Late Payment Charge** is 1% per month of any unpaid balance.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

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Date: February 15, 2024

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their January 9, 2024 meeting:

Consent Agenda:

1. Minutes of the October 16, 2023 Regular Utilities Committee Meeting
2. Minutes of the November 20, 2023 Regular Utilities Committee Meeting
3. Stoughton Utilities Payments Due List Report
4. Stoughton Utilities Financial Summary
5. Stoughton Utilities Statistical Report

Business:

1. Stoughton Wastewater Utility 2024 Rate Adjustment (First Reading)

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their January 23, 2024 meeting:

Business:

1. Stoughton Wastewater Utility 2024 Rate Adjustment (Second Reading)



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
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Date: February 15, 2024
To: Stoughton Utilities Committee
From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Round-Up Program

On February 20, 2006, the Stoughton Utilities Committee approved the Round-Up Program to allow our customers to easily support local charities and organizations that benefit the Stoughton community. Under this voluntary opt-in program, enrolled customers agree to “Round-Up” their utilities bill to the next highest dollar amount. Each of the current 469 program participants will contribute an average of \$6.00 per year to the Round-Up program fund, which is awarded by the Stoughton Utilities Committee bi-annually.

On July 14, 2008, the Stoughton Utilities Committee established the following qualifying criteria: Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment. Such applicants must apply or reapply annually in writing, and applicants may only be eligible as a recipient once each calendar year **.

Qualifying applicants for funds collected during the 2023 calendar year are as follows:

Dane County Humane Society	Dementia Friendly Stoughton **	Fort Littlegreen
Fox Prairie Working for Kids	Friends of the Stoughton Area Youth Center *	Housing Advocacy Team of Stoughton *
Main Street Yoga Stoughton	Neighborhood Free Health Clinic *	PEPartnership - Personal Essentials Pantry *
Pumpkin Patch Preschool	Rock River Coalition	Society of St. Vincent de Paul – St. Ann Conference *
Stoughton Affordable Transportation *	Stoughton Aqua Racers	Stoughton Area Resource Team (START)*
Stoughton Area Senior Center	Stoughton Lion’s Club *	Stoughton Resettlement Assistance Project **
Stoughton United Methodist Food Pantry *	Stoughton Village Players *	Taste of Stoughton

* indicates recipient of Round-Up funds in a prior funding year

** indicates recipient of Round-Up funds in the current program year; not eligible for additional program-year funds

At the start of each Round-Up program year, Stoughton Utilities staff distributes organization application forms to qualifying applicants from the prior program year, past funding recipients, and other potentially qualifying non-profit organizations that have not previously applied for program funding. Staff sent program application forms to a total of 42 organizations for the 2023 program year and received 21 completed applications back.

Enclosed is a list of all recipients that have received funding from the Stoughton Utilities Round-Up Program since the creation of the program in 2006. Also enclosed are the application forms received from all qualifying applicants for the 2023 funding year.

It is requested that the Stoughton Utilities Committee donate \$1,000 from the 2023 SU Round-Up Program fund to the applicant of your choice at the February 19, 2024 meeting.

Past recipients of Round-Up Program Funds:

June 18, 2007	Friends of the Stoughton Area Youth Center	\$1,000
December 14, 2007	Friends of the Stoughton Area Youth Center	\$550
January 14, 2008	Shalom Holistic Health Services	\$550
June 16, 2008	American Legion Post 59	\$1,100
December 15, 2008	Stoughton Wellness Coalition	\$1,100
July 20, 2009	Martin Luther Christian School	\$1,100
February 15, 2010	Friends of the Stoughton Area Youth Center	\$1,100
June 15, 2010	Stoughton Lions and Lionesses Clubs	\$1,100
December 20, 2010	Stoughton Wellness Coalition	\$550
	Stoughton Holiday Fund	\$550
June 20, 2011	American Cancer Society Relay for Life	\$600
	Friends of the Stoughton Public Library	\$600
	American Legion Post 59	\$600
January 16, 2012	Stoughton Holiday Fund	\$1,500
July 16, 2012	Stoughton Area Resource Team, Inc. (START)	\$1,100
January 14, 2013	American Legion Post 59	\$1,100
July 15, 2013	Friends of the Stoughton Public Library	\$1,100
January 21, 2014	Stoughton United Ministries	\$1,100
June 16, 2014	Stoughton Area Resource Team, Inc. (START)	\$900
January 20, 2015	Folks Wagons, Inc.	\$1,200
July 7, 2015	PEPartnership – Personal Essential Pantry	\$1,000
January 19, 2016	River Bluff Middle School – Trees for Tomorrow	\$1,000
July 18, 2016	Stoughton Area Resource Team, Inc. (START)	\$1,000
January 17, 2017	PEPartnership – Personal Essential Pantry	\$1,000
July 17, 2017	Friends of Lake Kegonsa Society (FOLKS)	\$1,000
January 16, 2018	Eyes of Hope Stoughton, Inc.	\$1,000
July 16, 2018	Free Health Clinic	\$1,000
January 14, 2019	Stoughton Police Department Safety Camp	\$500
	Stoughton United Methodist Food Pantry	\$500
July 18, 2019	Society of St. Vincent de Paul – St. Ann Conference	\$1,000
January 30, 2020	Housing Advocacy Team of Stoughton	\$1,000
July 20, 2020	Stoughton Area Resource Team, Inc. (START)	\$1,000
February 15, 2021	Folks Wagons, Inc.	\$500
	Society of St. Vincent de Paul – St. Ann Conference	\$500
July 26, 2021	Friends of Badfish Creek Watershed	\$1,000

February 14, 2022	Neighborhood Free Health Clinic	\$1,000
July 18, 2022	Stoughton Lion's Club	\$1,000
February 20, 2023	Stoughton Village Players	\$500
	Affordable Transportation Program	\$500
July 17, 2023	Dementia Friendly Stoughton	\$500
	Stoughton Resettlement Assistance Project	\$500
	Total:	\$34,500



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Application for Funds from RoundUP Program Donation

Organization Name: Dane County Humane Society Phone #: 608-838-0413

Organization Address: 5137 Vages Rd. Madison, WI ~~53718~~ 53718

Name of Individual Submitting Application: Sarah Linn

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? DCHS is a nonprofit, community supported organization with the majority of our funding coming from individuals, business & community groups. This funding provides care for thousands of animals each year!

What are the benefits to the Stoughton Community? DCHS is an open-admission shelter, taking in all animals (regardless of health, age or temperament). We are also a hub connecting lost pets with their families. Finally, our Wildlife Center cares for thousands of captured, injured, or sick animals each year.

What other information would you like to share? In short, if Stoughton Community members need support with animal-related concerns, we are their first call!

Applicant Signature: Sarah Linn Date: 6/6/23

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation (Heather Kleinbrook)

Organization Name: Dementia Friendly Stoughton Coalition Phone #: (608) 873-2316

Organization Address: c/o Stoughton Hospital - 900 Ridge Street Stoughton, WI 53589

Name of Individual Submitting Application: Heather Kleinbrook, Chair

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Provision of memory Café opportunities in the community (speakers, supplies, beverages) - provision of community education sessions, implementation of music and memory in collaboration with the Stoughton Public Library.

Business training. What are the benefits to the Stoughton Community? Support opportunities for people living with dementia and their care providers - education, respite, socialization, inclusion.

What other information would you like to share? Please access Facebook page for additional information on our coalition:

Stoughton Dementia Friendly Community

Applicant Signature: Heather Kleinbrook

Date: 01/25/2023

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Fort littlegreen Gardens, Inc. Phone #: (608) 873-9939

Organization Address: 2402 Robert Street, Stoughton, WI 53589

Name of Individual Submitting Application: Kate Dennis

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

These funds will go to support our small animal educational center. Here, kids can learn to care for animals during our afterschool program and summer camp. We have pigs, donkey, goats, chickens, peacock, turkeys, ducks, rabbits, snakes, turtle, and hamsters. Funds would support repairs to animals housing, feed, new heated buckets for winter, and to provide lighting out at the coops to ward off predators at night.

What are the benefits to the Stoughton Community?

The cost to care for animals rises every year. We vow to keep our rates affordable for working families. The more we can offset costs with outside funding, the more we can keep our rates affordable! Our small animal care program also teaches kids responsibility, empathy, trust, compassion, respect for animals, themselves, and others. Instilling these qualities in kids while they are young is a great way to help build a community.

What other information would you like to share?

We appreciate you reaching out to us to let us know about this wonderful opportunity! Our center has been in the Stoughton community for over 10 years now, and we have tripled in size during that time! Getting kids outside in all seasons and connecting them to nature is our goal!

Applicant Signature: Kate Dennis

Date: 8/16/23

Applicant Signature:

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Fox Prairie Working for Kids Phone #: (608) 877-5100

Organization Address: 1601 W South St. Stoughton

Name of Individual Submitting Application: Tess Matson

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? To support the needs of students families and staff of Fox Prairie Elementary School.

What are the benefits to the Stoughton Community? Most of our Fox Prairie families we support are members of the Stoughton community.

What other information would you like to share? _____

Applicant Signature: Tess Matson Date: 1/11/2023

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: FRIENDS of the Stoughton Area Youth Center Phone #: 608-873-6746

Organization Address: 207 S FOREST ST, STOUGHTON, WI 53589

Name of Individual Submitting Application: _____

Are you a non-profit organization? Yes No

Type of Request: Personal _____ Group Community

How will the funds be used? The funds would be used to provide a healthy snack. In 2022 a commercial kitchen was installed at the youth center allowing staff to prepare cooked meals. there are currently eight homeless children who attend and count on the "snack" as a dinner.

What are the benefits to the Stoughton Community? The youth center provides a safe place for Stoughton youth in grades 5 to 8. The snack program provides an incentive for children to attend.

What other information would you like to share? NONE

Applicant Signature: [Signature]

Date: 11/11/23

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Housing Advocacy Team of Stoughton (HATS) Phone #: 608. 438. 8771

Organization Address: 1525 North VAN Buren Street Stoughton WI 53589

Name of Individual Submitting Application: Mark Petersen - Treasurer

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? STEP Forward supports homeless families to achieve housing stability. We are securing safe and affordable "rental" housing for a maximum of 24 months and will allow participants to guide their own journey. The program provides case management services through START and includes advocacy, support and access to resources.

What are the benefits to the Stoughton Community? We are eliminating homelessness one family at a time. Every family deserves a place to hang their hat. We have assisted two families this past year and have a third "on deck" awaiting a 3-bedroom Apt.

What other information would you like to share? This current school year reveals 42 children who are homeless in Stoughton, representing 21 families up from 27 students last year. So far this means we have already impacted assisting 15% of that population. We hope to assist at a minimum 2 families per year.

Applicant Signature: Mark A. Petersen

Date: 1.25.2023



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Application for Funds from RoundUP Program Donation

Organization Name: Main Street Yoga Stoughton Phone #: 608-698-0375

Organization Address: 124 W. Main Street Stoughton WI, 53589

Name of Individual Submitting Application: Suzanne Larsen

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

Funds would be used to support two programs running through the 2023-2024 school year. The first program is a Resilient Seniors outreach program. During the COVID-19 global pandemic many seniors became isolated and inactive, negatively impacting physical, mental, emotional and social well-being. The goal of the Resilient Seniors- Therapeutic Yoga outreach program is to reconnect Stoughton-area seniors to their own inner-resilience while teaching self-care tools. Current schedule for Senior Outreach includes in-person at the Senior Center and Rosewood Apartments. The second program is a Resilient Teens program that will be held in-person at the Stoughton Public Library. The objective of the Youth Resilience program is to introduce Stoughton-area teens and tweens (as well as parents and educators) to their own

What are the benefits to the Stoughton Community?

Curriculum highlights self-care tools from Six Dimensions of Wellness. Following evidence-based processes for establishing healthy habits, each session will be available in four formats allowing for guided (extrinsic, structured, in community) and autonomous (intrinsic, responsive, independent) practice of emerging skills:

- In-person presentation (adapted to location and audience)
- 22 minute videos broadcast on WSTO
- Short video (2-8 minutes)
- TikTok - positive norming

Videos will be available to all residents to develop common self-care vernacular and cross-population tool

What other information would you like to share?

Main Street Yoga-Stoughton (MSYS) is a non-profit 501c3 therapeutic yoga practice founded by certified Yoga Therapists, Experienced Yoga Teachers, therapists, educators and community organizers. MSYS holds safe, accessible, welcoming spaces to learn and practice self-care skills. Methodology includes: Somatics, Yoga, restorative breath, nervous system regulation, mindfulness & functional movement. Key

Applicant Signature: *Suzanne Larsen*

Date: 9/19/23

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Neighborhood Free Health Clinic Phone #: 608-205-0505

Organization Address: 1520 Vernon Street Unit #4

Name of Individual Submitting Application: Stacey Wright

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

Year, 2022 remains to bring growth opportunities for our pediatric dental clinic and vascular screenings, foot care, diabetes, including, Tella Health for mental health/medical patients and increasing healthcare providers for our medical practice at the clinic. This will help us to expand our days of operation in the future providing these enhanced preventative care services along with our current clinic services. As the pandemic continues to dictate our lives, the positive outcomes has been serving, the increased need of peoples health, by expanding days, providing more variety of times during the day. Giving patients more options and NFHC more opportunity to reach more people.

What are the benefits to the Stoughton Community?

The mission of the Neighborhood Free Health Clinic (NFHC) is to provide " Free, compassionate carefor under-insured adults in need. " We treat the whole person mind, body, and spirit. NFHC exists to provide non-emergency services; physical exams, women ' s wellness, primary care medical services, physical therapy, behavioral health care, chronic condition care, referrals to specialists, medication assistance, nutrition counseling, physical therapy, pediatric dental screening/preventive care and spiritual care referral to economically challenged adults and, pediatric dental patients living in Stoughton and its surrounding communities.

What other information would you like to share?

The NFHC is a nonprofit organization governed by its own Board of Directors. A variety of health care providers, physicians, advance nurse practitioners ' , physician assistants, nurses, dental professionals, social workers, clergy and other partners volunteer their time to ensure patients are cared for, ensure that the needs of the clinic are met, and provide other services such as guidance for Spiritual care

Applicant Signature: Stacey Wright Date: 1/28/23

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Personal Essentials Pantry Phone #: 608.982-7174

Organization Address: 343 E Main St Stoughton PO. Box 147

Name of Individual Submitting Application: Sarah Krentz

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? All money we receive goes to purchasing personal hygiene items and cleaning and paper products. These items go to families unable to provide for themselves. Operating costs are also needed.

What are the benefits to the Stoughton Community? We operate similar to a food pantry. Citizens ask for help with personal care items and we provide them at no cost.

What other information would you like to share? We are a non-profit helping anyone who asks. There is no burden of proving eligibility.

Applicant Signature: Sarah Krentz
(treasurer)

Date: 1-16-23

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Pumpkin Patch Preschool Phone #: 608 873 3380

Organization Address: 1940 Jackson Street, Stoughton WI 53589

Name of Individual Submitting Application: Sara Simon

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Sound dampening material for classrooms,
Supplies to open a new 2 year old room and
program.

What are the benefits to the Stoughton Community? Better Learning Environment
for teachers and students where the Echo and
Noise is reduced. More care options for families in our
Community. Noise reduction helps children with
sensory issues and helps children feel more comfortable
in a quieter environment.

What other information would you like to share? We are a Not-for-Profit
Preschool working to keep rates low for childcare ~~and~~ while
providing quality education.

Applicant Signature: Sara Simon

Date: 7/10/2023

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: _____ Phone #: _____

Organization Address: _____

Name of Individual Submitting Application: _____

Are you a non-profit organization? Yes _____ No _____

Type of Request: Personal _____ Group _____ Community _____

How will the funds be used? _____

What are the benefits to the Stoughton Community? _____

What other information would you like to share? _____

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Society of St. Vincent de Paul /

Organization Name: St. Ann Conference Phone #: 608 873-7633

Organization Address: 323 N. Van Buren, Stoughton, WI 53589

Name of Individual Submitting Application: Mary Severson (cell 608 695-2902)

Are you a non-profit organization? Yes No EIN 39-0824876

Type of Request: Personal Group Community

How will the funds be used? _____

The funds will be used for ongoing support to those in need in the Stoughton Area School District. We are dedicated to helping meet basic needs among area households coping with poverty. Through home visits, our volunteers meet with those in need and provide assistance that may include help with rent, utilities, food, clothing, furniture, gas, temporary housing, and other needs.

What are the benefits to the Stoughton Community? _____

The Society of St. Vincent de Paul / St. Ann Conference provides compassionate care and critical services to residents in the Stoughton area who are struggling to make ends meet. We strive to meet the immediate basic physical needs of the most vulnerable in our community and ultimately help build sustainable paths out of poverty. As a 501 (c)(3), we depend on the support of donors, businesses, and other community partners to continue our work.

What other information would you like to share? We serve anyone in the Stoughton Area School

District without regard to race, ethnicity, religious belief, gender, or other characteristics unrelated to the basic needs of the people we serve.

Applicant Signature: Mary C. Severson Date: 1/17/2023

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: STOUGHTON AFFORDABLE TRANSPORTATION Phone #: 1-608-873-6112

Organization Address: COORDINATOR ADDRESS: 801 west st, Stoughton, WI 53589

Name of Individual Submitting Application: Richard R. Hoffman-Coordinator

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? TO OFFSET INCREASED MILEAGE REIMBURSEMENT EXPENSE PAID TO VOLUNTEER DRIVERS, REIMBURSEMENT OF EXPENSES FOR PURCHASE OF COVID MATERIALS AND PPE TO PROTECT DRIVERS AND RIDERS

What are the benefits to the Stoughton Community? THE TRANSPORTATION NEEDS OF STOUGHTON'S LOW TO MODERATE INCOME INDIVIDUALS FOR LOCAL AND COUNTY DESTINATIONS IS NOT CURRENTLY MET BY THE CITY'S TRANSPORTATION SERVICE (CAB IS LIMITED TO SERVICE WITHIN CITY-LIMITS ONLY. THIS SERVICE PROVIDES THAT NEEDED CONNECTION ALLOWING MEDICAL, LEGAL, EMPLOYMENT, SHELTER AND OTHER VITAL SERVICES TO BE PROVIDED WITHOUT COST TO THE RIDERS. MADISON TAXI SERVICES ARE COST PROHIBITIVE FOR THE MAJORITY OF THOSE WHO REQUIRE OUT OF TOWN TRANSPORTATION

What other information would you like to share? OUR SENIOR CENTER PROVIDES TRANSPORTATION VIA THE DANE COUNTY RSVP ESCORT PROGRAM, BUT IT DOES NOT TAKE LOW TO MODERATE INDIVIDUALS AND THE MINIMUM AGE REQUIREMENT TO QUALIFY IS 60.

Applicant Signature: _____ Date: 1/11/23

Applicant Signature:  Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Aqua Racers Phone #: (608) 577-2996 ^{Treasurer} Deanne or
 Organization Address: P.O. Box 283 Stoughton ^{(608) 215-3279} Randy (President)
 Name of Individual Submitting Application: Manne Eccles-Rotar

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We are upgrading our equipment and purchasing new swim fins, kick boards and tempo trainers for our swimmers. Once those are purchased our next fundraising drive is for new starting blocks for swimmers in our club + the high school team

What are the benefits to the Stoughton Community? Teaching all levels of swimmers how to be safe in the water, have fun competing with local teams and learn a sport that will provide a lifelong exercise opportunity for them

We teach learn to swim ages 4-5 all the way through college swimmers

What other information would you like to share? We are rebuilding our club after COVID19 closed our pool for 1 year from 3/20-21, and a lot of our swimmers left to join other clubs who had swimming available.

Applicant Signature: Deanne Eccles Rotar Date: 4/16/23

Applicant Signature: Randy Date: 4/16/23



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Application for Funds from RoundUP Program Donation

Organization Name: SToughton Area Resource Team - START Phone #: 608-577-5650

Organization Address: 135 W Main St, Suite 102, Stoughton, WI 53589

Name of Individual Submitting Application: Laura Braund, Executive Director

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

SToughton Area Resource Team - START provides support in housing and basic needs to avoid homelessness and reduce the impact of poverty in our community.

What are the benefits to the Stoughton Community?

The goal of our program is to stabilize housing, prevent homelessness and empower residents to gain independence and self-sufficiency. When our most vulnerable residents (low to no-income) have access to resources that guide them through crisis into stability, our community thrives socially and economically. Funding gifted to START will assist our program's ability to provide the resources necessary to outreach to vulnerable households.

What other information would you like to share?

START provides advocacy and support in housing, utilities, transportation, health, education, employment, and all other basic needs. Case management and budgeting guidance is strongly encouraged when financial assistance is appropriate.

Applicant Signature: Laura Braund

Date: 1/18/2023

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Senior Center Phone #: 608-873-8585

Organization Address: 248 W. Main Stoughton, WI

Name of Individual Submitting Application: Cindy McGlynn

Are you a non-profit organization? Yes _____ No X Munro, X

Type of Request: Personal _____ Group X Community _____

How will the funds be used?
It will go toward our annual fund raising amount and programming.

What are the benefits to the Stoughton Community?
The Senior Center serves older adults 55 years of age and older w/a variety of programs and services to enhance their lives.

What other information would you like to share?

Applicant Signature: Cindy McGlynn Date: 1/11/23
Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Lions Club Phone #: 608-575-7680

Organization Address: 2364 Jackson St #184, Stoughton, WI 53589

Name of Individual Submitting Application: John Elvekrog

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We would donate \$500 to "Three Gaits" and match it with \$500 from our club. We donate every year, so it would double the amount. We would do the same to Personnel Essentials.

What are the benefits to the Stoughton Community? Three Gaits does therapeutic work for people with special need. Horse riding has proven very beneficial for their confidence. They have been at their location for many years, and they depend on donations to continue.

Personnel Essentials ~~also~~ helps people get items they cannot get at the food pantry. Diapers for example is a big item.
What other information would you like to share?

We appreciate the \$1,000.00 we received last July. That money was used to help sponsor Visually impaired children attend our Lions Camp in Rosholt, WI

Applicant Signature: John Elvekrog

Date: 8-10-2023

Applicant Signature: Doug Ben
(President)

Date: 8-11-2023

P.S. Thank you for doing this roundup program. I have been participating for many years.

Application for Funds from RoundUP Program

Organization Name: Stoughton Resettlement Assistance Project (SRAP)

Phone #: 608-361-8919

Organization Address: our fiscal agent is the Center for Community Stewardship located at 116 North Few St. Suite 3, Madison, WI 53703

Name of Individual Submitting Application: Denise Duranczyk, phone # 608-873-8302

We are a 501(c)(3)

Request is for the Group-SRAP

How will the funds be used:

Since February of 2022 as Russia invaded Ukraine, millions of families have been displaced. Over the last 9 months SRAP has resettled 11 families and 2 individuals (a total of 37 people-14 children and 23 adults) in Stoughton. Each family has been provided with their own fully-furnished apartment and SRAP has committed to covering the rent and utilities until the adults have secured employment and are self-sufficient.

We are requesting assistances with utility costs. The total cost per month to provide electricity, phone, gas, and internet to all the families is \$2,920.

What are the benefits to the Stoughton Community?

Currently the U.S. is experiencing a shortage of workers. This group of refugees brings a variety of skills to the community, i.e. teacher, IT tech, electrician, etc. In fact, one woman has been hired at Nazareth Nursing Home and one man at Stoughton Trailers. As their language skills improve and work permits are granted they will be employed in Stoughton or the Stoughton area. This is a direct benefit for the Stoughton Community.

Denise Duranczyk 2-2-2023



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton United Methodist Food Pantry Phone #: 608-873-3273

Organization Address: 525 Lincoln Ave. Stoughton WI 53589

Name of Individual Submitting Application: Lori A. Olson - Board Member

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? The funds would be used to purchase food items through Second Harvest Food Bank - Madison. Many items including meat are 18¢/lb, others are at wholesale cost and others are free. Items we can't get through Second Harvest are purchased locally.

What are the benefits to the Stoughton Community? Those community residents experiencing food insecurities are welcome. We also provide rides to those who need them and occasionally make deliveries. We are now open again on Tuesday and Wednesday mornings, along with time on Tuesday evening for those who can't make it during the day.

What other information would you like to share? We provided food for 680 households in 2022, serving 1,930 individuals. Holiday food baskets were also distributed.

Applicant Signature: Lori A. Olson

Date: 2-9-2023

Applicant Signature: _____

Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Village Players Phone #: 608-873-7455

Organization Address: P.O. Box 95 255 E. Main St Stoughton 53589

Name of Individual Submitting Application: Kathy Horton

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? To keep the 100 year old building up to code for the comfort of our audiences. Furnace upgrade.

What are the benefits to the Stoughton Community? To provide a comfortable venue for the community to enjoy live theater.

What other information would you like to share? We are an all volunteer group that depends on show profits and grants to continue our mission of providing quality entertainment.

Applicant Signature: Kathy Horton, Board Dir. Date: 1-21-23

Applicant Signature: _____ Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Taste of Stoughton Phone #: 608.553.2323

(mailing)
Organization Address: 1935 W. Milwaukee St. Stoughton, WI 53589

Name of Individual Submitting Application: Crystal Welsh

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? All proceeds/profit are given back to the Stoughton community through their volunteer work hours. Money goes towards keeping this event going and FREE entrance admission, as well as hosting a FREE KID ZONE that we want to keep going.

What are the benefits to the Stoughton Community? _____

This unique event brings the Stoughton Community & surrounding communities together through music, local restaurants and beverages.

What other information would you like to share? _____

We need donations from businesses like you to bring this community together every year, the third Saturday in June!

Applicant Signature: [Signature]

Date: 1/17/23

Applicant Signature: _____

Date: _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Bad Debt Account Write-Offs through December 31, 2023

Staff is requesting that the following Stoughton Utilities customer account balances and invoices totaling \$28,224.31 be written off as uncollectible as of December 31, 2023.

The delinquent balances on the enclosed list remain after collection efforts of at least six months in duration have proven to be unsuccessful, or when collection efforts are not possible due to bankruptcy or the death of the responsible party. These delinquencies have been determined to be uncollectible, and should be written off as such.

Delinquent customer accounts and their associated balances will remain listed within our bad debt file. If a customer returns to our service territory and has previously incurred a bad debt on their account, we require a deposit to insure payment for future service. In addition, if the write-off did not result from a bankruptcy filing, we will attempt collection of the debt as a condition of new service.

Any listed debt that has been submitted to the Wisconsin Department of Revenue (DOR) for collection through their Tax Refund Intercept Program (TRIP) and/or State Debt Collection (SDC) Initiatives will remain until the DOR removes the submission.

We are requesting that the Stoughton Utilities Committee approve the Bad Debt Account Write-offs through December 31, 2023, and recommend the Stoughton Common Council approve the write-offs and adopt the accompanying resolution.

Bad Debt Account Write-Off List
Uncollectable as of December 31, 2023

Date Issued:	Reference:	Description:	Electric:	Stormwater:	Water:	Wastewater:	Total:
07/27/2020	13076	Uncollectable Account	\$ 2,659.26	\$ -	\$ -	\$ -	\$ 2,659.26
04/08/2021	13270	Vehicle Vs Pole	\$ 2,199.02	\$ -	\$ -	\$ -	\$ 2,199.02
07/08/2021	13338	Truck Vs Pole	\$ 188.84	\$ -	\$ -	\$ -	\$ 188.84
09/24/2021	8674-10	Uncollectable Customer Balance	\$ 341.97	\$ -	\$ -	\$ -	\$ 341.97
12/30/2021	13475	Professional Services Reimbursement	\$ 80.80	\$ -	\$ -	\$ -	\$ 80.80
12/30/2021	13481	Damaged UG Service	\$ 712.90	\$ -	\$ -	\$ -	\$ 712.90
12/30/2021	13484	Professional Services Reimbursement	\$ 1,172.10	\$ -	\$ -	\$ -	\$ 1,172.10
04/22/2022	9036-13	Uncollectable Customer Balance	\$ 55.03	\$ -	\$ -	\$ -	\$ 55.03
04/25/2022	8662-14	Uncollectable Customer Balance	\$ 22.76	\$ -	\$ -	\$ -	\$ 22.76
05/17/2022	13598	Car Vs Hydrant	\$ -	\$ -	\$ 5,329.92	\$ -	\$ 5,329.92
06/13/2022	13623	Call Out - Customer Equipment	\$ 201.74	\$ -	\$ -	\$ -	\$ 201.74
06/14/2022	13629	Car Vs Pole	\$ 5,192.77	\$ -	\$ -	\$ -	\$ 5,192.77
06/16/2022	13632	Car Vs Pole	\$ 4,151.03	\$ -	\$ -	\$ -	\$ 4,151.03
06/22/2022	13633	Car Vs Pole	\$ 4,223.45	\$ -	\$ -	\$ -	\$ 4,223.45
08/05/2022	7410-24	Uncollectable Customer Balance	\$ 313.13	\$ -	\$ -	\$ -	\$ 313.13
08/11/2022	13661	Call Out - Customer Equipment	\$ 298.82	\$ -	\$ -	\$ -	\$ 298.82
09/09/2022	9258-16	Uncollectable Customer Balance	\$ 202.16	\$ -	\$ -	\$ -	\$ 202.16
02/17/2023	7492-10	Uncollectable Customer Balance	\$ 42.38	\$ -	\$ -	\$ -	\$ 42.38
03/07/2023	8612-12	Uncollectable Customer Balance	\$ 102.45	\$ -	\$ -	\$ -	\$ 102.45
06/05/2023	8612-13	Uncollectable Customer Balance	\$ 33.90	\$ -	\$ -	\$ -	\$ 33.90
08/14/2023	7720-10	Uncollectable Customer Balance	\$ 205.67	\$ -	\$ -	\$ -	\$ 205.67
08/17/2023	7408-10	Uncollectable Customer Balance	\$ 199.64	\$ -	\$ -	\$ -	\$ 199.64
09/01/2023	8697-10	Uncollectable Customer Balance	\$ 237.20	\$ -	\$ -	\$ -	\$ 237.20
09/27/2023	5028-17	Uncollectable Customer Balance	\$ 57.37	\$ -	\$ -	\$ -	\$ 57.37
Total to be Written Off:			\$ 22,894.39	\$ -	\$ 5,329.92	\$ -	\$ 28,224.31

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to approve the write-off of Stoughton Utilities delinquent account balances and invoices deemed uncollectible as of December 31, 2023.

Committee Action: Utilities Committee recommended Common Council approval – .

Fiscal Impact: \$28,224.31

File Number: R-XXX-2024

Date Introduced: February 27, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, Stoughton Utilities staff attempted all possible collection efforts, or received notification of discharge of debt from bankruptcy, for customer's account balances and invoices totaling \$28,224.31, and

WHEREAS, these delinquencies have been determined to be uncollectible as of December 31, 2023, and should be written off as such, and

WHEREAS, delinquent accounts and their associated balances will remain listed within a bad debt file and collection attempts resumed if a customer returns to the Stoughton Utilities service territory, and

WHEREAS, any listed debt that has been submitted to the Wisconsin Department of Revenue (DOR) for collection through their programs will remain until the DOR removes the submission, and

WHEREAS, your Stoughton Utilities Committee met on February 19, 2024 to consider this request, approved the request, and recommended approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to write off uncollectible customer account balances and invoices totaling \$28,224.31 and record the amount as a 2024 operating expense.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200

Stoughton Utilities has received a request from the property owner of 900 Ridge Street to release our rights to a platted utility easement on their property to facilitate construction of an expansion to their current facility. The request is as follows:

*The City of Stoughton hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 13878, recorded December 23, 2014, Volume 92 of Certified Survey Maps, Page 117, as Document No. 5119200, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as (i) an "Existing 20' Utility Easement" on Sheet 2 of the CSM; and (ii) an "Existing 26' Public Utility Easement" on Sheet 2 of the CSM (collectively the "Easements"). Each of the easement areas to be released are depicted in gray on **Exhibit C** attached hereto.*

As a result of the facility expansion and new underground infrastructure being installed by the property owner, Stoughton Utilities will no longer have a need for this easement, and Stoughton Utilities staff has no concerns with granting the release.

We are requesting that the Stoughton Utilities Committee review and approve the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200, and recommend approval of the release of easement rights to the Stoughton Common Council.

**RELEASE OF
EASEMENT RIGHTS**

Document Number

Document Name

This Release of Easement Rights affects that certain real property located in the City of Stoughton, Dane County, Wisconsin, more particularly described on **Exhibit A** attached hereto (the "Property").

The undersigned hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 13878, recorded December 23, 2014, Volume 92 of Certified Survey Maps, Page 117, as Document No. 5119200, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as (i) an "Existing 20' Utility Easement" on Sheet 2 of the CSM; and (ii) an "Existing 26' Public Utility Easement" on Sheet 2 of the CSM (collectively the "Easements"). Each of the easement areas to be released are depicted in gray on **Exhibit C** attached hereto. This instrument in no way affects any rights the undersigned may have in any other easements described on the CSM or with respect to the Property.

The undersigned hereby acknowledges and agrees that all utility providers that may have the right to use the Easements have released such rights and the Easements are therefore terminated.

[Signature page follows.]

This instrument was drafted by:

Jeffrey R. Schneider
Quarles & Brady LLP
33 East Main Street, Suite 900
Madison, Wisconsin 53703

Recording Area

Name and Return Address

Jeffrey R. Schneider
Quarles & Brady LLP
33 East Main Street, Suite 900
Madison, Wisconsin 53703

See **Exhibit A** attached hereto.
Parcel Identification Number (PIN)

This is not homestead property.

EXHIBIT A

Property Legal Description

LOT ONE (1) OF CERTIFIED SURVEY MAP NO. 16341, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN IN VOLUME 121 OF CERTIFIED SURVEY MAPS, PAGES 218 THROUGH 223, INCLUSIVE, AS DOCUMENT NO. 5920529; SAID CERTIFIED SURVEY MAP BEING LOT 1, OF CERTIFIED SURVEY MAP NO. 13878, AND LOTS 3, 4, 5, & 6, BLOCK 5, OF O.M. TURNER'S ADDITION TO THE VILLAGE OF STOUGHTON, ALL BEING PART OF THE NORTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 5, ALL WITHIN TOWNSHIP 5 NORTH, RANGE 11 EAST, SITUATED WITHIN THE CITY OF STOUGHTON, COUNTY OF DANE, STATE OF WISCONSIN.

NOTE: SAID LOT 1, CERTIFIED SURVEY MAP NO. 16341 INCLUDES:

UNITS 1, 2 AND 3, TOGETHER WITH SAID UNITS' UNDIVIDED INTEREST IN THE COMMON ELEMENTS AND THE EXCLUSIVE USE OF THE LIMITED COMMON ELEMENTS APPURTENANT TO SAID UNIT, ALL IN STOUGHTON HOSPITAL CONDOMINIUM, A CONDOMINIUM DECLARED AND EXISTING UNDER AND BY VIRTUE OF THE CONDOMINIUM OWNERSHIP ACT OF THE STATE OF WISCONSIN, BY A DECLARATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN, ON NOVEMBER 07, 2018, AS DOCUMENT NO. 5452997, AND A CONDOMINIUM PLAT THERETO RECORDED ON NOVEMBER 07, 2018 AS DOCUMENT NO. 5452997; SAID CONDOMINIUM BEING LOCATED IN THE CITY OF STOUGHTON, COUNTY OF DANE, STATE OF WISCONSIN.

Tax ID Nos.: 281/0511-054-7301-2; 281/0511-054-7307-2; and 281/0511-043-5025-2

EXHIBIT B

Certified Survey Map No. 13878

[See attached.]

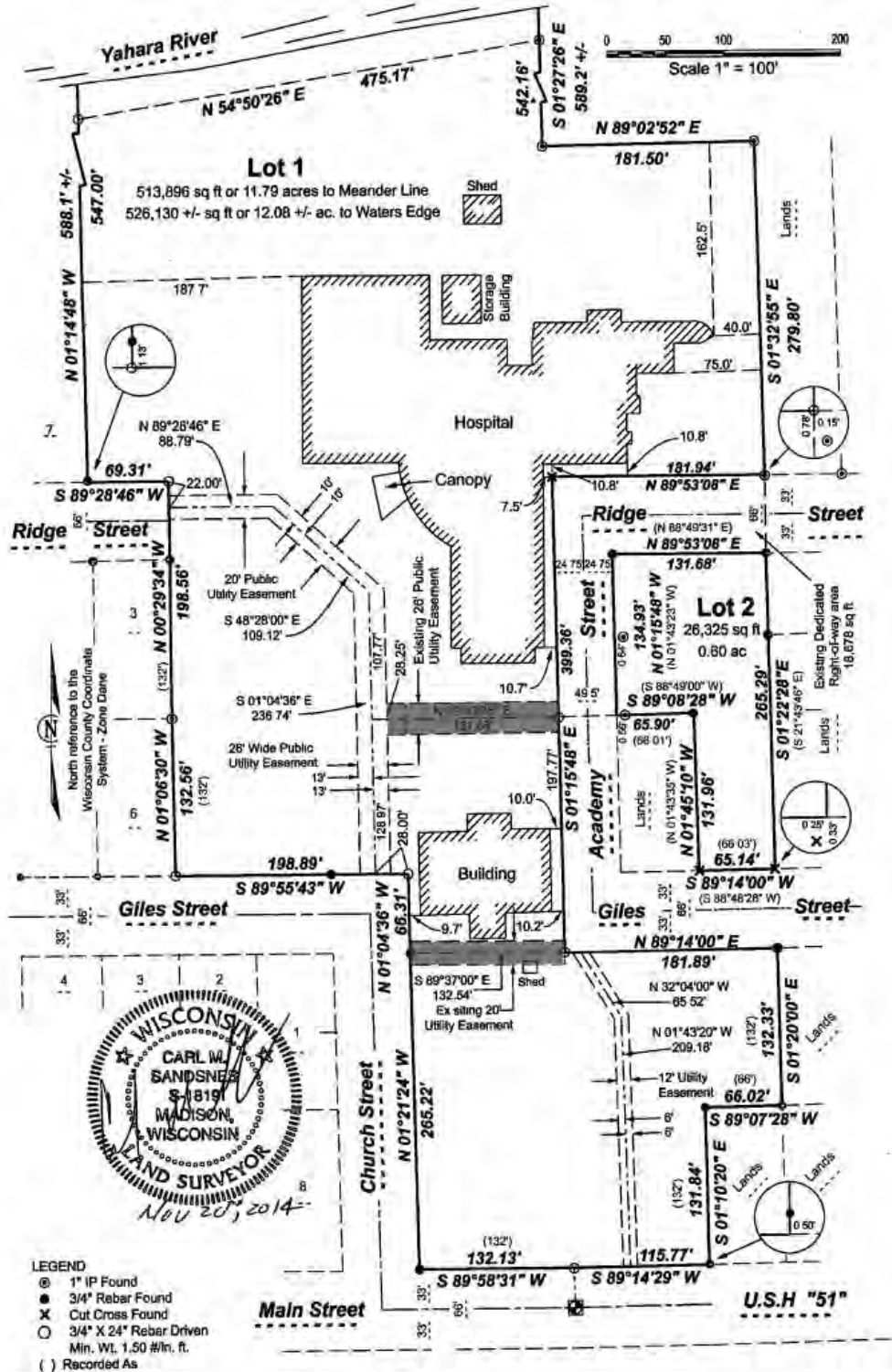
EXHIBIT C

Easement Areas Released Shaded in Gray

[See attached.]

EXHIBIT C

Easement Areas Released Shaded in Gray



Office Map No: 16201 Doc No: 5119200
 Sheet 2 of 4 Sheets CSM No. 13878, Volume 92, Page 118

Viewers are advised to ignore the illegible text on this map. It is presented to show spatial relationships only.

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing the Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200

Committee Action: Utilities Committee recommended Common Council approval __ - __

Fiscal Impact: None

File Number: R-xxx-2024

Date Introduced: February 27, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, Stoughton Utilities has received a request from the property owner of 900 Ridge Street to release our rights to a platted utility easement on their property to facilitate construction of an expansion to their current facility; and

WHEREAS, the request reads as follows: *The City of Stoughton hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 13878, recorded December 23, 2014, Volume 92 of Certified Survey Maps, Page 117, as Document No. 5119200, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as (i) an "Existing 20' Utility Easement" on Sheet 2 of the CSM; and (ii) an "Existing 26' Public Utility Easement" on Sheet 2 of the CSM (collectively the "Easements"). Each of the easement areas to be released are depicted in gray on **Exhibit C** attached hereto; and*

WHEREAS, Stoughton Utilities no longer has a need for this easement due to the facility expansion and new underground infrastructure being installed by the property owner; and

WHEREAS, on February 19, 2024, the Stoughton Utilities Committee approved and recommended to the Stoughton Common Council the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200; now therefore

BE IT RESOLVED by the City of Stoughton Common Council that that the Stoughton Utilities Director be hereby directed to agree to the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 13878, Recorded as Document No. 5119200.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Tim Swadley

Date

Council Action: _____ **Override** **Vote:** _____



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529

Stoughton Utilities has received a request from the property owner of 900 Ridge Street to release our rights to a platted utility easement on their property to facilitate construction of an expansion to their current facility. The request is as follows:

*The City of Stoughton hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 16341, recorded July 26, 2023, Volume 121 of Certified Survey Maps, Page 218, as Document No. 5920529, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as a "20' WIDE UTILITY EASEMENT PER CSM No. 13878 DOC. No. 5119200" on Sheet 4 of the CSM (the "Easement"). The easement area to be released is depicted in gray on **Exhibit C** attached hereto.*

As a result of the facility expansion and new underground infrastructure being installed by the property owner, Stoughton Utilities will no longer have a need for this easement, and Stoughton Utilities staff has no concerns with granting the release.

We are requesting that the Stoughton Utilities Committee review and approve the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529, and recommend approval of the release of easement rights to the Stoughton Common Council.

**RELEASE OF
EASEMENT RIGHTS**

Document Number

Document Name

This Release of Easement Rights affects that certain real property located in the City of Stoughton, Dane County, Wisconsin, more particularly described on **Exhibit A** attached hereto (the "Property").

The undersigned hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 16341, recorded July 26, 2023, Volume 121 of Certified Survey Maps, Page 218, as Document No. 5920529, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as a "20' WIDE UTILITY EASEMENT PER CSM No. 13878 DOC. No. 5119200" on Sheet 4 of the CSM (the "Easement"). The easement area to be released is depicted in gray on **Exhibit C** attached hereto. This instrument in no way affects any rights the undersigned may have in any other easements described on the CSM or with respect to the Property.

The undersigned hereby acknowledges and agrees that all utility providers that may have the right to use the Easement have released such rights and the Easement is therefore terminated.

[Signature page follows.]

This instrument was drafted by:

Jeffrey R. Schneider
Quarles & Brady LLP
33 East Main Street, Suite 900
Madison, Wisconsin 53703

Recording Area

Name and Return Address

Jeffrey R. Schneider
Quarles & Brady LLP
33 East Main Street, Suite 900
Madison, Wisconsin 53703

See **Exhibit A** attached hereto.
Parcel Identification Number (PIN)

This is not homestead property.

Dated: _____

CITY OF STOUGHTON, WISCONSIN,
a municipal corporation

By: _____
Name: _____
Title: _____

STATE OF _____)
) ss.
COUNTY OF _____)

 This instrument was acknowledged before me on _____, 2023, by
_____ as _____ of the City of
Stoughton, Wisconsin.

Name: _____
Notary Public, State of Wisconsin
My commission expires: _____

[SEAL]

EXHIBIT A

Property Legal Description

LOT ONE (1) OF CERTIFIED SURVEY MAP NO. 16341, RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN IN VOLUME 121 OF CERTIFIED SURVEY MAPS, PAGES 218 THROUGH 223, INCLUSIVE, AS DOCUMENT NO. 5920529; SAID CERTIFIED SURVEY MAP BEING LOT 1, OF CERTIFIED SURVEY MAP NO. 13878, AND LOTS 3, 4, 5, & 6, BLOCK 5, OF O.M. TURNER'S ADDITION TO THE VILLAGE OF STOUGHTON, ALL BEING PART OF THE NORTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 5, ALL WITHIN TOWNSHIP 5 NORTH, RANGE 11 EAST, SITUATED WITHIN THE CITY OF STOUGHTON, COUNTY OF DANE, STATE OF WISCONSIN.

NOTE: SAID LOT 1, CERTIFIED SURVEY MAP NO. 16341 INCLUDES:

UNITS 1, 2 AND 3, TOGETHER WITH SAID UNITS' UNDIVIDED INTEREST IN THE COMMON ELEMENTS AND THE EXCLUSIVE USE OF THE LIMITED COMMON ELEMENTS APPURTENANT TO SAID UNIT, ALL IN STOUGHTON HOSPITAL CONDOMINIUM, A CONDOMINIUM DECLARED AND EXISTING UNDER AND BY VIRTUE OF THE CONDOMINIUM OWNERSHIP ACT OF THE STATE OF WISCONSIN, BY A DECLARATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS FOR DANE COUNTY, WISCONSIN, ON NOVEMBER 07, 2018, AS DOCUMENT NO. 5452997, AND A CONDOMINIUM PLAT THERETO RECORDED ON NOVEMBER 07, 2018 AS DOCUMENT NO. 5452997; SAID CONDOMINIUM BEING LOCATED IN THE CITY OF STOUGHTON, COUNTY OF DANE, STATE OF WISCONSIN.

Tax ID Nos.: 281/0511-054-7301-2; 281/0511-054-7307-2; and 281/0511-043-5025-2

EXHIBIT B

Certified Survey Map No. 16341

[See attached.]

EXHIBIT C

Easement Area Released Shaded in Gray

[See attached.]

CERTIFIED SURVEY MAP 16341

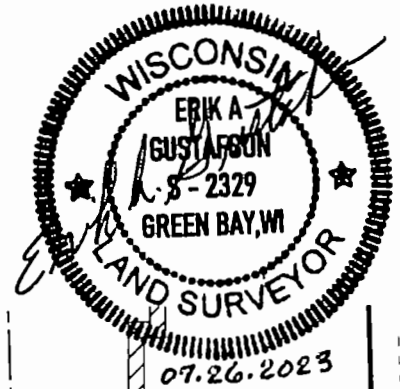
SHEET 4 OF 6 SHEETS

LOT 1, OF CERTIFIED SURVEY MAP No. 13878, AND LOTS 3, 4, 5, & 6, BLOCK 5, OF O.M. TURNER'S ADDITION TO THE VILLAGE OF STOUGHTON, ALL BEING PART OF THE NORTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 4, AND THE NORTHEAST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, ALL WITHIN TOWNSHIP 5 NORTH, RANGE 11 EAST, SITUATED WITHIN THE CITY OF STOUGHTON, COUNTY OF DANE, STATE OF WISCONSIN.

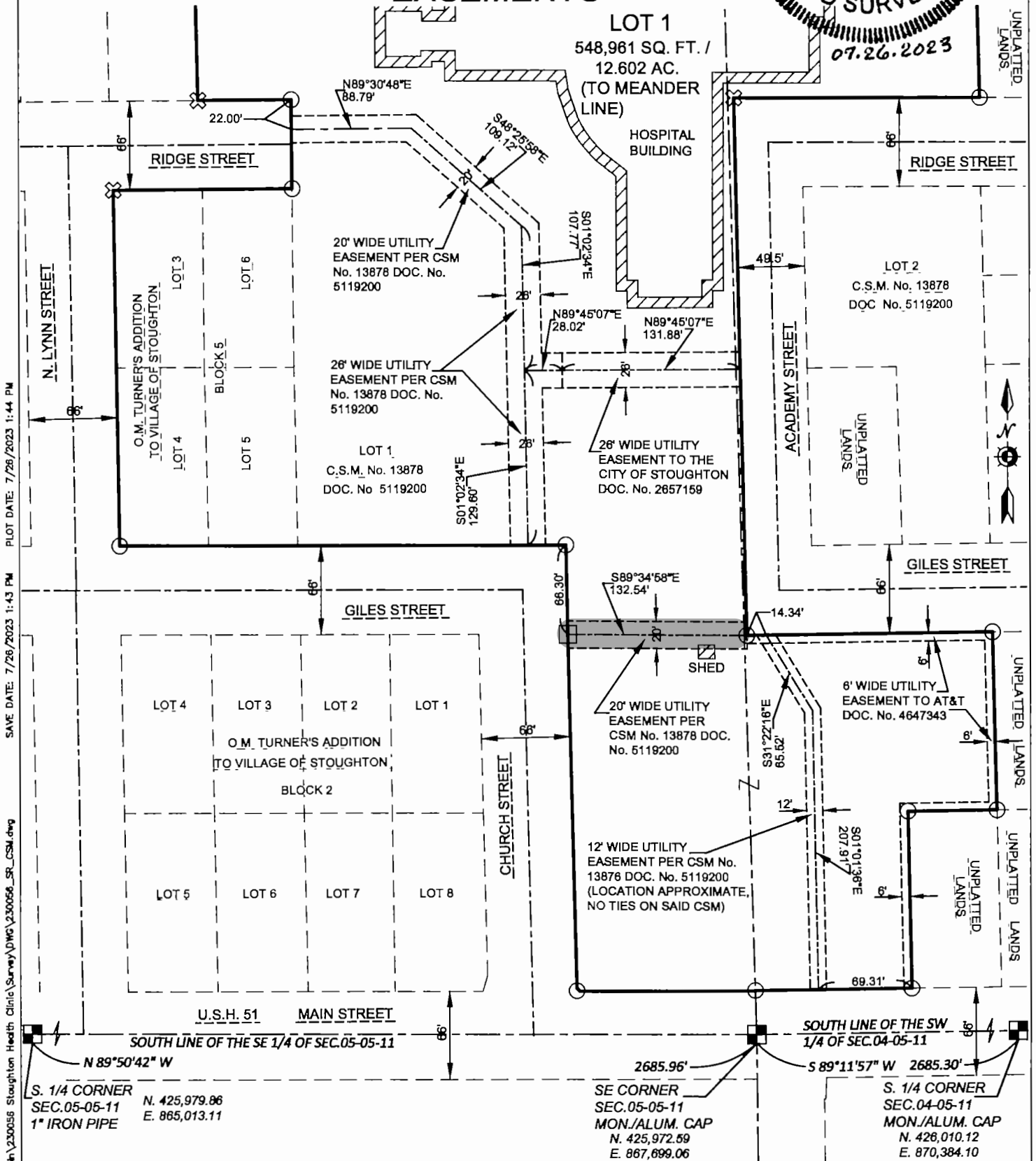
CSM No.: 16341, DOC. No.: 5920529, VOLUME: 121, PAGE: 221

LEGEND

- = 1-1/4" O.D. IRON PIPE FOUND
- = SECTION CORNER MONUMENT
- = 3/4" O.D. REBAR FOUND
- ⊗ = CHISELED "X" FOUND
- ▣ = EXISTING BUILDING OUTLINE
- R.A. = RECORDED AS



EASEMENTS



PLOT DATE: 7/28/2023 1:44 PM

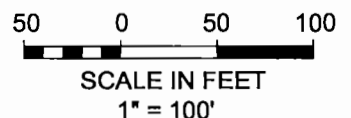
SAVE DATE: 7/28/2023 1:43 PM

S:_StratRegn\Eppert\ah\230055 Stoughton Health Clinic\Survey\DWG\230056_SR_CSM.dwg



226 W. WISCONSIN AVE.
APPLETON, WI 54911
kapurinc.com

NORTH REFERENCED TO THE WISCONSIN COUNTY REFERENCE SYSTEM (WISCRS) DANE COUNTY, THE SOUTH LINE OF THE SE 1/4 OF SECTION 05 T.5N., R.11E. BEARING N89°50'42"W.



**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing the Release of Easement Rights to a Platted Utility Easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529

Committee Action: Utilities Committee recommended Common Council approval __ - __

Fiscal Impact: None

File Number: R-xxx-2024

Date Introduced: February 27, 2024

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, Stoughton Utilities has received a request from the property owner of 900 Ridge Street to release our rights to a platted utility easement on their property to facilitate construction of an expansion to their current facility; and

WHEREAS, the request reads as follows: *The City of Stoughton hereby releases all right, title, and interest that it may have in those portions of Lot One (1) of Certified Survey Map No. 16341, recorded July 26, 2023, Volume 121 of Certified Survey Maps, Page 218, as Document No. 5920529, City of Stoughton, Dane County, Wisconsin (the "CSM"), attached hereto as **Exhibit B**, designated as a "20' WIDE UTILITY EASEMENT PER CSM No. 13878 DOC. No. 5119200" on Sheet 4 of the CSM (the "Easement"). The easement area to be released is depicted in gray on **Exhibit C** attached hereto; and*

WHEREAS, Stoughton Utilities no longer has a need for this easement due to the facility expansion and new underground infrastructure being installed by the property owner; and

WHEREAS, on February 19, 2024, the Stoughton Utilities Committee approved and recommended to the Stoughton Common Council the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529; now therefore

BE IT RESOLVED by the City of Stoughton Common Council that that the Stoughton Utilities Director be hereby directed to agree to the release of easement rights to the platted utility easement on Lot One of Certified Survey Map No. 16341, Recorded as Document No. 5920529.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Tim Swadley

Date

Council Action: _____ **Override** **Vote:** _____



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Renewal of the Stoughton Utilities Administration Building Rental Lease Agreement
Between Stoughton Utilities and the City of Stoughton

Stoughton Utilities has had a rental agreement with the City of Stoughton for the Stoughton Utilities Administration Building at 600 South Fourth Street since 1996 when we remodeled and occupied space within following the city's purchase of the building. Since that time, the rental lease agreement terms have expired and been renewed several times.

The current rental lease agreement expired February 28, 2023. Stoughton Utilities and City of Stoughton staff have been working together to draft a revised lease agreement that better reflects the relationship between Stoughton Utilities and the City of Stoughton while maintaining a rent payment that matches market rental prices. This effort has included completion of a regional market rent study by L.A. Dueterbeck & Associates, and language review by attorneys from Stafford Rosenbaum LLP and Boardman & Clark LLP.

It was staff's goal to have a draft of the revised rental agreement completed in February 2024, with presentation to the Stoughton Utilities Committee and Common Council at their February meetings for approval and adoption. At this time we are waiting final attorney review and do not have the final draft documents in hand for inclusion in the packet of meeting materials.

This item is being included as on the agenda as an action item. If the final draft documents are prepared in time to be distributed in person during the February 19, 2024 meeting of the Stoughton Utilities Committee, it is recommended that the committee review and approve the revised rental lease agreement, and recommend approval to the Stoughton Common Council. If documents have not been finalized, it is recommended that the committee table this for action during the committee's March 2024 meeting.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Brandi D. Yungen
Stoughton Utilities Education & Outreach Coordinator

Subject: 2024-2028 Utility Rate Projections Communication Plan

During discussion of the preview of the proposed 2024 Stoughton Utilities operating budget that occurred during the September 18, 2023 meeting of the Utilities Committee Meeting, it was requested that Stoughton Utilities staff prepare a plan to transparently communicate the need for future rate increases to our customers.

Our plan to communicate upcoming rate increases will include the enclosed flyer detailing the projected rate increases, and provide information on the major capital improvement projects scheduled over the next five years that are driving the need for rate increases across all three utilities. Distribution and educational efforts will include the following:

- Informational flyer distributed in the utility office and Stoughton Public Library, and available on our website.
- Continued periodic social media posts with “bite sized” facts about utility rates, including links to more information on our website and the informational flyer.
- Annual billing insert containing our current utility rates, as required by the Public Service Commission of Wisconsin, updated to also include information on future rate increases and the link to the informational flyer on our website.
- Continued outreach and education on non-profit utilities and the value of Stoughton Utilities to the community.
- Continued outreach and education on water and energy efficiency measures customers can take to help control their usage, including incentives and program funding made available through Stoughton Utilities and Focus on Energy.
- Continued outreach and education on low-income utility payment assistance programs available to Stoughton Utilities customers.
- Customer service education and talking points guide for use when discussing rates and increases with customers.
- Continued outreach and education to local industries and small businesses by Stoughton Utilities and WPPI Energy Services Manager Darren Jacobson.

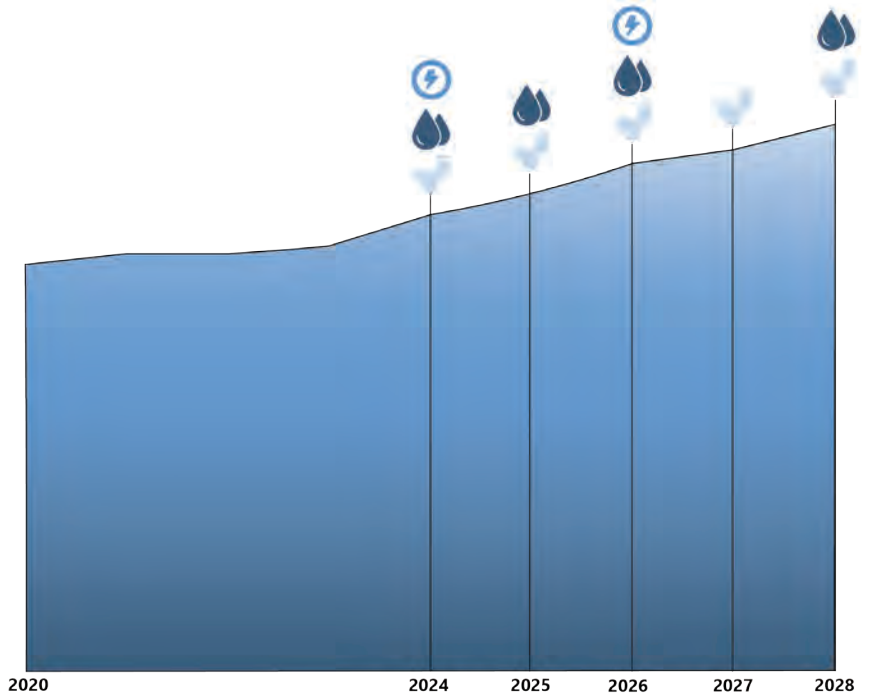
2024 - 2028

Utility Rate Projections

Costs are rising, and unfortunately, that means our utility rates are projected to increase over the next 5 years as well. As your locally-owned public utility, we are working to keep costs as low as possible while also recognizing that as our city grows we need to continue to plan for the future. Much of our utility infrastructure is reaching the end of its working life, requiring replacement and/or upgrades.

5-Year Projections

Based on current projections for project costs, we expect the average residential customer's utility bill to increase by approximately \$28 per month over the next 5 years between electric, water, and wastewater service. Please note that not all customers have all three of these services. See your utility bill or contact us to find out which services you have with Stoughton Utilities.



2024 - Increase of \$7.25

2025 - Increase of \$5.09

2026 - Increase of \$7.13

2027 - Increase of \$3.08

2028 - Increase of \$5.87

How Do We Compare?

Based on utility rates in the area, Stoughton Utilities current rates are lower than average for all three services. Although rates are projected to increase in Stoughton, we expect that with the rising costs of all utility service across the nation our rates will continue to be comparable to other municipalities in the area.

Electric

\$82.67

Average Electric Bill*

\$75.87

Stoughton Electric Bill

*based on average electricity rates in Dane County, and 600 kWh of energy usage.

Water

\$26.71

Average Water Bill*

\$24.35

Stoughton Water Bill

*based on average water rates in Dane County, and 4,000 gallons of water usage.

Wastewater

\$40.94

Average Wastewater Bill*

\$32.92

Stoughton Wastewater Bill

*based on average wastewater rates within 15 miles of Stoughton and 4,000 gallons of water usage.



@stoughtonutilities

(608) 873-3379
PO Box 383, Stoughton, WI 53589
stoughtonutilities.com



Upcoming Capital Improvement Projects

These major projects will increase reliability, replace aging infrastructure, and upgrade equipment for new technology and efficiency. Some of these improvements are also necessary to maintain our compliance with standards set by the Wisconsin Department of Natural Resources.

2024

Electric System

Distribution: Capacity/Reconstruction Projects, Automation/System Reclosers, SW6 - Add west tie circuit, WIDOT System Conflicts, Line Sensors and Outage Management Software. PSC CA: Engineering - System Upgrades Reliability. Substation: North - Scheduled Maintenance and Repairs. Truck #12 and #16 Replacements.

Water System

Water Main Abandonments: West South Street from Van Buren to Page. Water Main Replacements: 4th Street from Main Street to Bridge, 5th Street from Jefferson to South, East South Street from 4th to 8th, Mandt Park. Well 6: Valve Replacement. Large Water Meter Testing. Study: Water Distribution System, MCC Evaluation and Supply Service Area. Well No. 5: Rehab.

Wastewater System

Sewer Main Replacements: 4th Street from Main to the Bridge, 5th Street from South to Jefferson, East South from 4th to 8th, Mandt Park, West South Street from Page to Van Buren. 8th Street Lift Station. Wastewater Treatment Plant: Digester waste gas burner and gas line, asphalt and parking lot maintenance. Study: Plant Facilities and Sanitary Collection System.

2025

Electric System

Distribution: Capacity/Reconstruction Projects, Automation/System Reclosers, WIDOT System Conflicts, Line Sensors and Outage Management Software, Distribution System Study. Substation: West - Scheduled Maintenance and Repairs. Truck #5 Replacement.

Water System

Water Main Replacements: 4th Street from Milwaukee to Isham, Hwy 51 from 5th to Chalet

Wastewater System

Sewer Main Replacements: 4th Street from Milwaukee to Isham, Hwy 51 from 5th to Chalet
Stone Crest Lift Station

2026

Electric System

Distribution: Capacity/Reconstruction Projects, Automation/System Reclosers, New Feeder N1 to Loop North Business Park to N2, WIDOT System Conflicts. Substation: East - Scheduled Maintenance and Repairs.

Water System

Water Main Replacements: Harding/Grant from Page to Wilson, Hwy 51 from Van Buren to Roby, Taft from Page to Wilson, Wilson from Page to Taft. Well No. 5: Reservoir Inspection and Repairs. Well No. 7: Rehab.

Wastewater System

Sewer Main Replacements: Harding/Grant from Page to Wilson, Hwy 51 from Van Buren to Roby, Taft from Page to Wilson, Wilson from Page to Taft. Sewer Main Lining: Wilson Street from Page to Taft. Wastewater Treatment Plant: Air Compressor and Dryer, SCADA System Upgrades, Digester cleaning and Inspection - North

2027

Electric System

Distribution: Capacity/Reconstruction Projects, Automation/System Reclosers, Rebuild CTH N: USH 51 to CTH B. Substation: South - Scheduled Maintenance and Repairs.

Water System

Water Main Replacements: Hwy 51 from Van Buren/Harrison to 5th, North Forrest from North to Dead End, North from Division to Forrest. Truck #1 and #22 Replacements.

Wastewater System

Sewer Main Replacements: Forrest Street from Washington to Dead End, Harrison Street from Main to Jefferson, HWY 51 from Page to Harrison, North Street from Division to Forrest. Barberrry Lift Station. Wastewater Treatment Plant: RAS pump replacement, Digester cleaning/inspection - South, Digester cover painting - South, Screw Pump Rehab - paint. Truck #9 and #18 Replacements.

2028

Electric System

Distribution: Capacity/Reconstruction Projects, Automation/System Reclosers, Rebuild CTH B: Williams to CTH N. Substation: North - Scheduled Maintenance and Repairs

Water System

Water Main Replacements: Madison from Harding to Clyde, McKinley from Madison to Page, Prairie from Taft to McKinley, Roy from Monroe to Madison, Taft from Prairie to Page

Wastewater System

Sewer Main Replacements: Madison Street from Harding to Jackson, McKinley Street from Madison to Prairie, Prairie Street from Wilson to McKinley, Roy Street from Monroe to Madison, Taft Street from Prairie to Page. Wastewater Treatment Plant: Screw Pump Rehab - Bearing Replacement



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Brandi D. Yungen
Stoughton Utilities Education & Outreach Coordinator

Subject: 2023 – Year in Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority. Each year, Stoughton Utilities strengthens the community through funding towards economic development and contributions to local charities and educational programs.

In 2023, Stoughton Utilities celebrated 137 years of service to our community. As each year passes, we continue to further our efforts in energy efficiency, renewable energy, and other reductions in carbon emissions. We also work to increase system reliability through various reconstruction projects and increase customer health and safety.

Attached is a 2023 Year in Review publication of Stoughton Utilities efforts and activities in the community.



2023 Annual Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority.

In 2023, Stoughton Utilities celebrated 137 years of service to our community. Each year, Stoughton Utilities strives to make a positive impact in the community through funding towards economic development and contributions to local charities and educational programs.

If you would like more information about the topics included in this report, please visit stoughtonutilities.com, email customerservice@stoughtonutilities.com, or contact us by phone at (608) 873-3379.

Events

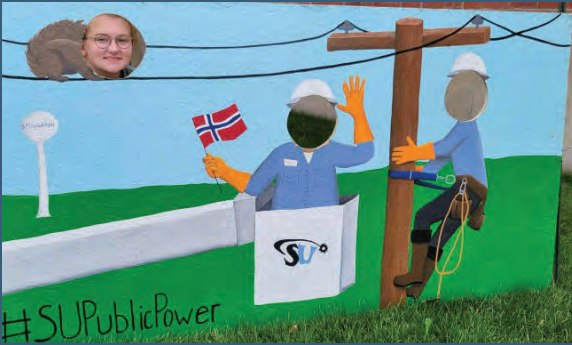
Stoughton Utilities staff participates in various local events, which included the 2023 Stoughton Community Expo, Syttende Mai Parade, National Night Out, the Fire Truck Light Parade, and more.



Public Power Week

Public Power Week is an annual event observed during the first full of October that serves to bring awareness to the advantages of having a locally-owned public power utility, including local control, reliability, affordability, and hometown service.

To celebrate, Stoughton Utilities hosted a week-long scavenger hunt. This year's scavenger hunt clues were distributed through an app that allowed customer's to complete the prompts earned points towards bill credits, gift cards, and chances to win additional prizes.



Holiday Donation Drive

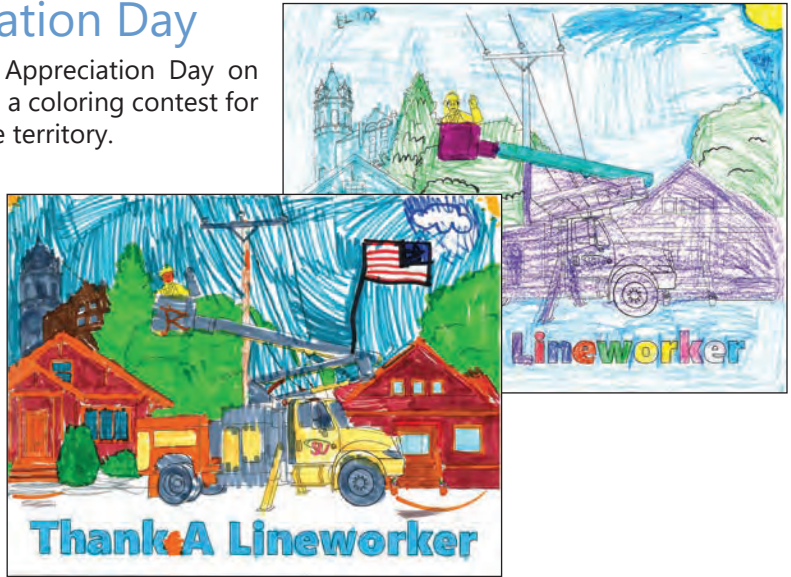
One of our most popular programs, the Holiday Light Exchange and Donation Drive returned in 2023. During a special one-time event, customers brought in non-perishable food donations for local food pantries to exchange for a string of LED holiday lights and a gift!

This year, we distributed over **160 strings** of energy efficient holiday lights, and thanks to the generosity of the Stoughton Community, over **1,400 pounds** of food was donated!

Lineworker Appreciation Day

To celebrate National Lineworker Appreciation Day on April 18, Stoughton Utilities offered a coloring contest for children that live within SU's service territory.

All ages were eligible, with judging occurring using four age groups. A first-place winner was selected from each age group and a grand prize winner was chosen at random. All those that submitted coloring pages also received a coupon for a free donut. Submissions were displayed in the utility lobby throughout the month of April.



Sustainability

Stoughton Utilities received national recognition from the Department of Energy's National Renewable Energy Laboratory (NREL) for our commitment to renewable energy and efficiency initiatives, being recognized as **10th in the nation** for green power participation! This was the eighth time Stoughton has ranked in the top 10 since 2010.

Incentives

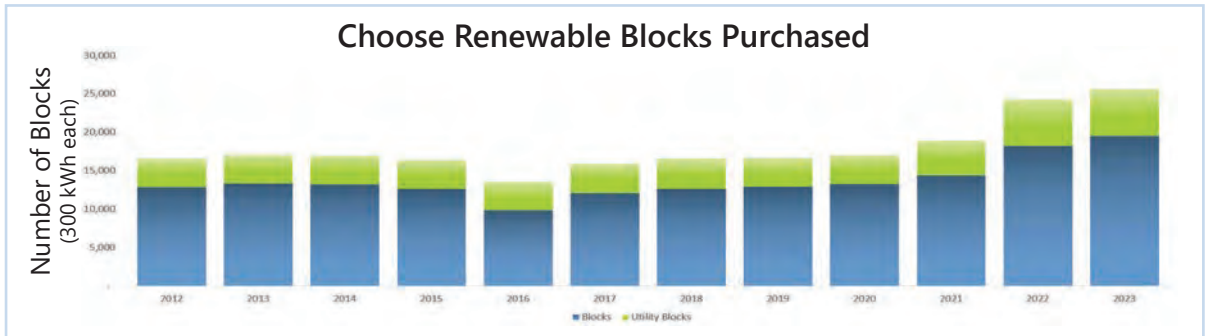
Stoughton Utilities offers customers a \$25 bill credit incentive when they purchase ENERGY STAR certified appliances and smart thermostats, or when they complete a home energy assessment with a Focus on Energy Trade Ally. Since 2017, the Stoughton community has received **408 ENERGY STAR appliance** incentives, and **279 smart thermostat** incentives. In 2021, Stoughton Utilities began offering incentives to customers that install a new Electric Vehicle charger, helping customers to install 9 new electric vehicle chargers so far.



Choose Renewable

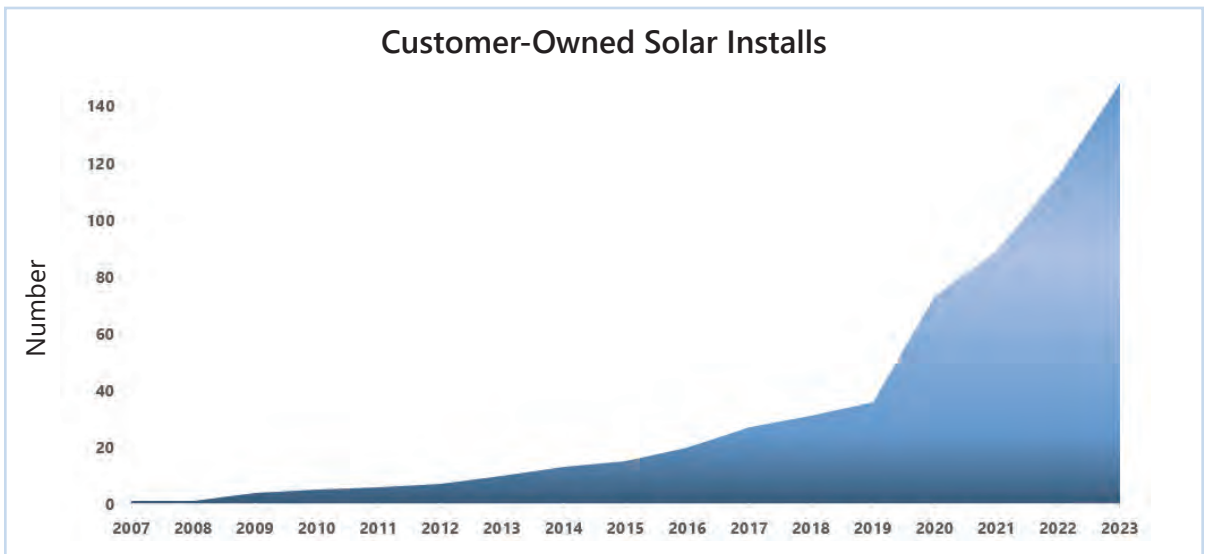
Choose Renewable allows customers to sign up to increase their monthly bill by a few dollars, ensuring their home or business is powered by additional renewable energy such as solar, wind and biogas. A typical household can run on clean energy with the purchase of just two or three blocks. Each 300 kWh block costs just \$2 per month, making Choose Renewable an affordable way to go green!

In 2023, Stoughton customers purchased 19,498 blocks of renewable energy - equal to **5.85 gigawatt hours** of electricity - from renewable sources instead of non-renewables. That is equivalent to removing the greenhouse gas emissions from **922 cars** driven for one year!



Solar in Stoughton

At the end of 2023, there were a total of **148 customer-owned solar photovoltaic systems** connected to the Stoughton Utilities electric system with interconnection applications approved for several more installations in progress. 33 of these were installed in 2023 and more are added each year.



Wastewater

The wastewater treatment plant continued to process over 1 million gallons of wastewater daily. In 2023, the wastewater plant treated over **406 million gallons of wastewater**.

Wastewater operators spend a great deal of time each year maintaining the wastewater treatment plant as well as the sanitary sewer collection system throughout the city.

All aspects of the wastewater treatment process are closely monitored and regulated by the Wisconsin Department of Natural Resources (DNR). Wastewater operators regularly test samples of the wastewater to ensure safety and compliance with all applicable laws and permit limits.

The Wastewater Treatment Plant also reports daily weather observations such as temperature, precipitation, and snowfall measurements to the National Weather Service.



Water

Stoughton Utilities pumped over **439 million gallons of water** in 2023. Every year, water operators open up the hydrants in the city to flush out sediment and mineral deposits that settle at the bottom of our 74 miles of water mains. 2023 hydrant flushing started in May and was completed in June.

Water operators also responded to and repaired numerous water main breaks, which are primarily caused by damage during construction, older materials that weaken and deteriorate over time, and stress on the pipes from fluctuations in temperature.





Electric

In order to maintain the reliability of our electric distribution system, the Electric System Division performs routine tree trimming throughout the year to prevent interference with the power supply from tree branches and limbs. Lineworkers also maintain and repair the distribution system, respond to customer requests for new service and service upgrades, and respond to power outages.

Stoughton Utilities was recognized in 2023 with a "Certificate of Excellence" for reliability in 2022 by the American Public Power Association. This certificate is awarded to utilities that have provided **exceptionally reliable electric service** to their communities. Our record of reliability can be credited to regular system maintenance and our lineworkers' dedication to getting the lights back on as quickly as possible when an outage occurs.

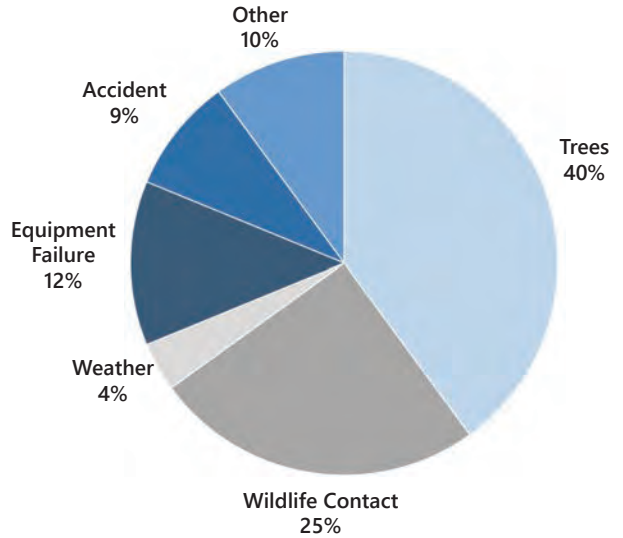


Power Outages

Despite our best efforts at prevention, power outages occasionally occur in Stoughton. When they do, our lineworkers respond quickly, 24-hours a day, to get the power back on to homes and businesses as soon as safely possible.

The most common cause of electric outages in Stoughton in 2023 was trees with wildlife contact following closely behind.

Even with these often unpreventable outages, Stoughton Utilities customers enjoyed average availability of electric service over 99.99% of the time!



141,826,160

kWh of electricity purchased by Stoughton Utilities from WPPI Energy in 2023

38.09 MW

Peak energy demand reached on August 23, 2023. This beat our previous historical peak of 36.05 MW set in July 2012.

\$756,567

Paid to the City of Stoughton in lieu of taxes in 2023

\$235.44

Average saved per household in 2023 by Stoughton Utilities electric customers, compared to customers of privately owned Wisconsin utilities

Average monthly electric bill:

Stoughton Utilities - \$75.87

Wisconsin Privately Owned Utilities - \$95.49

Awards & Recognition

2022 Electric Reliability

American Public Power Association

Safety Award of Excellence

American Public Power Association

Climate Champions

Dane County Office of Energy and Climate Change

Smart Energy Provider

American Public Power Association

National Renewable Energy Leader

Department of Energy National Renewable Energy Laboratory

Technical Operations

Stoughton Utilities' Technical Operations Division consists of customer service, billing, metering, information technology, customer education, asset management, and distribution system coordination and design.

In addition to answering customer calls and emails, in 2023 the Technical Operations team:

- Calculated 117,786 utility billing statements totaling \$21.6 million
- Processed 109,720 payments including auto pay, checks, cash, and credit cards
- Mailed out 6,392 past due notices

Finance

Stoughton Utilities' Finance Division processes the payroll for utility and city employees, prepares monthly financial reports, and completes daily and monthly cash balancing, consumption reports, work order closing, and balancing of accounts payable and receivable.

On top of these typical monthly duties, the Finance team also prepares for and assists with the annual utility audit, reviews rates for services, and completes annual budgeting and capital improvement planning.



Stoughton Utilities participated in Municipal Electric Utilities of Wisconsin's (MEUW) Public Power on Parade at the Wisconsin State Capitol in October to celebrate the 95th anniversary of MEUW.

Donations

One of the greatest benefits of having a locally owned municipal utility is our commitment to giving back to the community through donations, scholarships, and programs to promote energy efficiency. Many of these donations are made possible through our joint ownership of our wholesale power provider, WPPI Energy.

Stoughton has numerous non-profit organizations that serve our community. In 2023, Stoughton Utilities helped to support area organizations and their missions with the following community contribution donations:

- \$400 - *Stoughton Food Pantry*
- \$300 - *Personal Essentials Pantry*
- \$300 - *Stoughton United Methodist Food Pantry*

RoundUP

Stoughton Utilities began its RoundUP program in 2006 as a way to further assist local non-profit organizations in our community. RoundUP is a voluntary program that "rounds up" customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations. Recipients are chosen by the Stoughton Utilities Committee twice a year. Recipients in 2023 were:

- \$500 - *Dementia Friendly Stoughton*
- \$500 - *Stoughton Resettlement Assistance Project*
- \$500 - *Stoughton Village Players*
- \$500 - *Stoughton Affordable Transportation Program*

Please contact our office or log in to *My Account* at stoughtonutilities.com to enroll!

Education

Stoughton Utilities recognizes that investing in our youth is an investment in our future. Each year, SU provides a graduating Stoughton student with a \$1,000 scholarship. The 2023 recipient was Jack Nielsen, who is attending the University of Minnesota - Twin Cities College of Science and Engineering.

We also sponsor an annual production by the National Theater for Children. This program for elementary school students provides valuable knowledge about energy efficiency and safety in a fun and engaging format.

In addition to the donations listed above, Stoughton Utilities helped to sponsor the annual Syttende Mai Festival, Coffee Break Festival and National Night Out. SU also donated portable phone charger batteries to the Stoughton Chamber of Commerce for new teacher welcome bags.





Our Team

None of the accomplishments made by Stoughton Utilities in 2023 would have been possible without our amazing team. Stoughton Utilities employees have over 220 years of combined experience. 2023 included the following milestone anniversaries:

Brian E - 30 Years
Shannon G - 25 Years
Erin G - 15 Years

Two of our team members retired this year, including:

Scott G - 37 Years
Brian E - 30 Years

We also welcomed new staff to our SU team in 2023, including:

Tim R, Asset & Facilities Coordinator
Andrew B, Water Operator





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Scheduling of the Utilities Committee Regular Meeting in March

Stoughton Utilities is currently targeting a project bid advertisement date of February 29, 2024 for the 2-2024 West South Street Streets and Utility Reconstruction Project, with bids scheduled to be opened on March 20, 2024.

The current regularly scheduled meeting of the Stoughton Utilities Committee will be March 18, 2024. As a result, the committee would not be able to award the contract until April 15, 2024, with Common Council approval on April 23, 2024.

To expedite the bid award schedule, Stoughton Utilities staff is recommending that the March meeting of the Stoughton Utilities Committee be rescheduled to occur on Monday, March 25, 2024 at 5:30 p.m. There are minimal conflicts that evening, with only a meeting of the Sustainability Committee at 6:00 p.m.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 15, 2024

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.