



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, September 20, 2021 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 532-275-957](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Mayor Tim Swadley, Citizen Member Dustin Thoren, Alderperson Rachel Venegas

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the August 16, 2021 Regular Utilities Committee Meeting
- b. Stoughton Utilities August Payments Due List Report
- c. Stoughton Utilities July Financial Summary
- d. Stoughton Utilities July Statistical Report
- e. Stoughton Utilities August Activities Report
- f. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Status Update: Lead Service Line Replacement Programs **(Discussion)**

NEW BUSINESS

3. Funding of Private Lead Service Line Replacements Completed by Property Owners in 2019 **(Discussion)**
4. Wastewater treatment facility and sanitary sewer collection system 2020 Compliance Maintenance Annual Report (CMAR) – DNR Responses **(Discussion)**
5. Stoughton Utilities Staffing **(Discussion)**
6. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Stoughton Utilities WPPI Energy Services Manager Amy Wanek
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/532275957>

You can also dial in using your phone at (786) 535-3211 using access code: 532-275-957.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 16, 2021 – 5:30 p.m.

Stoughton, WI

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Location: Online Attendance: GoToMeeting ID 701-318-493

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Mayor Tim Swadley, Alderperson Rachel Venegas

Excused: Citizen Member Dustin Thoren

Absent: None

Others Present: Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, WPPI Energy Services Manager Amy Wanek, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Staff highlighted the updates to the Stoughton Utilities Choose Renewable program and informed the committee that Stoughton Utilities recently accepted a ceremonial award from Municipal Electric Utilities of Wisconsin (MEUW) for achieving electric workplace safety excellence in 2019.

Motion by Kallas, the motion seconded by Hirsch, to approve the following consent agenda items as presented:

- a. Draft Minutes of the July 26, 2021 Regular Utilities Committee Meeting
- b. Stoughton Utilities July Payments Due List Report
- c. Stoughton Utilities June Financial Summary
- d. Stoughton Utilities June Statistical Report
- e. Stoughton Utilities July Activities Report
- f. Communications

The motion carried unanimously 6 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the June 14, 2021 Regular Utilities Committee Meeting
2. Stoughton Utilities June Payments Due List Report
3. Stoughton Utilities May Financial Summary
4. Stoughton Utilities May Statistical Report

Business:

1. Amendment of a Platted Sanitary Sewer Easement (From an Unstated Width to 12') on Lot 2 of Mrs. Sarah E. Turner's Addition (219 E. Taft St.)

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 16, 2021 – 5:30 p.m.

Stoughton, WI

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2. Utilities Financial Management Restructuring and Creation of a Utilities Finance Director Position

An update was provided on the recruitment efforts associated with the Utilities Finance Director position.

Discussion followed.

Status Update: Lead Service Line Replacement Program: Stoughton Utilities staff presented and discussed recent efforts that have occurred as part of the ongoing 2021 citywide lead service line replacement project of public and privately-owned lead service lines. Staff informed the committee that lead service lines have been replaced at approximately 395 addresses at this time, with an approximate 300 addresses remaining. Discussion followed.

Citizen Member Erdman questioned if the recent water main break on West Main Street was associated with the lead service line replacement project, and staff informed the committee that it was not associated and was instead due to the age of the main and ground conditions. Alderperson Hirsch discussed her experience with the contractor when her lead service line was replaced, and told the committee that her experience was very positive.

Updates regarding the ongoing construction project will be posted to stoughtonutilities.com/lead and stoughtonutilities.com/construction as they are made available by the contractor

Use of American Rescue Plan Act Funds Received by the City of Stoughton to Fund the Replacement of Privately-Owned Lead Service Lines: Stoughton Utilities staff presented to the committee a request to use American Rescue Plan Act (ARPA) funds to fund the replacement of privately-owned lead service lines at nine properties that do not have a residential component. These properties are not eligible for the grant funding provided by the Wisconsin Department of Natural Resources (DNR), and Stoughton Utilities is prohibited from using water utility rates to fund work performed on privately-owned service lines.

Utility staff explained that as part of the current replacement project, residential private-side replacement costs have averaged \$5,227, and unless a source of municipal funding other than utility ratepayer funds is approved, the costs associated with these non-residential service line replacements must be borne by the property owner.

Staff also explained that some additional costs associated with privately-owned lead service line replacements would not be reimbursed by the DNR grant, and recommended the use of ARPA funding to cover those expenses as well. These expenses include some service lateral locating, project engineering, and more.

Staff explained that the ARPA provided local municipalities with local fiscal recovery funds in response to COVID-19. Included in the list of allowed purposes for these funds is to support public health expenditures and to invest in water infrastructure. Staff feels that using a small portion of the ARPA funds allocated to Stoughton to fund the replacement of the nine privately-owned lead service lines servicing properties that do not have a residential component is a responsible use of the funding, and helps the community overcome one of the last hurdles before making Stoughton's public water system lead-free by the end of 2021. Discussion followed.

Motion by Heili, the motion seconded by Kallas, to approve of the use of American Rescue Plan Act funds received by the City of Stoughton to fund the replacement of the nine currently known privately-owned lead service lines at properties that do not have a residential component, as well as all other costs associated with private-side lead service line replacements that are not being reimbursed by the DNR grant, and recommend approval to the Stoughton Committee of the Whole and Stoughton Common Council. The motion carried unanimously 6 to 0.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 16, 2021 – 5:30 p.m.

Stoughton, WI

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Amendment to the 2021 Water Capital Improvement Project Funding to Relocate the Existing Water Main Crossing Wisconsin Highway 138: Stoughton Utilities staff presented and discussed the previously approved five-year CIP for the Stoughton Water Utility for 2021-2025. Not included in the approved CIP was a project to relocate and lower the existing water main that crosses Wisconsin Highway 138 (WI-138). This project is necessary to accommodate a new roundabout project being completed at the intersection of U.S. Highway 51 and WI-138 by the Wisconsin Department of Transportation (WDOT). Staff has estimated the cost of this project to be approximately \$74,340. A portion of the costs for this project will be reimbursed by WDOT because the existing water main lies in an existing utility easement and not the public right of way. We are estimating this reimbursement to be approximately 46% of the final project cost.

Motion by Hirsch, the motion seconded by Heili, to approve an amendment to the Stoughton Utilities Five Year (2021-2025) Capital Improvement Plan in the amount of \$74,340 to relocate the existing water main crossing Wisconsin Highway 138, and recommend approval of the CIP amendment to the Stoughton Finance Committee and Stoughton Common Council. The motion carried unanimously 6 to 0.

Filing for Regulatory Review of Water Utility Rates: Stoughton Utilities and City of Stoughton staff presented and discussed the regulatory review of water utility rates that had been presented and approved as part of the 2021 budget approval process. Staff has conducted a thorough review of our current water utility rates and has determined that the water utility retail rates have fallen below adequate levels. As a result, it necessary to prepare an application to the Public Service Commission of Wisconsin (PSC) for authority to increase water rates by 8.64%. This amount may change following PSC review and final determination. Discussion followed.

Invitation to Attend the WPPI Energy Annual Meeting: Stoughton Utilities staff invited members of the Stoughton Utilities Committee to WPPI Energy's Annual Meeting, to be held in Pewaukee Wisconsin on Thursday, September 16, 2021. If a quorum of the Utilities Committee may be present, the appropriate public notice will be posted as required by law. Discussion followed.

Presentation of the Charlie Bradburn Pillar of Public Power Award to Citizen Members David Erdman and John Kallas: Stoughton Utilities staff congratulated Stoughton Utilities Committee Citizen Members David Erdman and John Kallas on their achievement of being awarded the Municipal Electric Utilities of Wisconsin (MEUW) Charlie Bradburn Pillar of Public Power Award. This award is presented to individuals who have served a specified period of time as a member of a public power governing board, and both Erdman and Kallas received the bronze category award for 10 to 19 years of service.

Since this was his first year receiving the award, Utilities Director Jill Weiss presented a ceremonial award to Kallas. These ceremonial awards are presented at milestone years. Members of the committee congratulated Erdman and Kallas.

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include updates on the status of the lead service line replacement program in September, and the 2022 budget and 2022-26 Capital Improvement Plan (CIP) in October. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:14 p.m.

Respectfully submitted

Brian R. Hoops
Stoughton Utilities Assistant Director

Date: Tuesday, September 07, 2021
 Time: 08:23AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 9/7/2021

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002232	EP	8/10/2021	89,550.27	516 WELLS FARGO BANK	VO for check batch: 310519/VO for check batch: 310519
002233	HC	8/12/2021	1,376,999.17	009 WPPI	WPPI-Renewable Energy/WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/More...
002234	HC	8/30/2021	6,947.42	008 Payroll State Taxes - Ach	State Taxes-Aug Ach/State Taxes-Aug Ach/State Taxes-Aug Ach/State Taxes-Aug Ach
002235	HC	8/30/2021	13,192.45	020 Wells Fargo Bank-Ach	Client Analysis-Aug Ach/Client Analysis-Aug Ach/Client Analysis-Aug Ach/Client Analysis-Aug Ach/Client Analysis-Aug Ach/Client Analysis-Aug Ach
002236	HC	8/30/2021	469.17	007 TDS Metrocom - Ach	TDS Metrocom - Aug Ach/TDS Metrocom - Aug Ach/TDS Metrocom - Aug Ach/TDS Metrocom - Aug Ach/TDS Metrocom - Aug Ach/TDS Metrocom - Aug Ach
002237	HC	8/30/2021	63,590.84	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Aug Ach/Dept of Rev-Aug Ach/Dept of Rev-Aug Ach/Dept of Rev-Aug Ach
002238	HC	8/30/2021	30.52	421 FIRST DATA CHARGES	First Data- Aug Ach/First Data- Aug Ach/First Data- Aug Ach/First Data- Aug Ach/First Data- Aug Ach/First Data- Aug Ach
002239	HC	8/30/2021	433.93	952 AT&T	AT&T-Aug Ach/AT&T-Aug Ach/AT&T-Aug Ach/AT&T-Aug Ach
002240	HC	8/30/2021	1,159.72	004 Us Cellular - Ach	Us Cellular - Aug Ach/Us Cellular - Aug Ach/Us Cellular - Aug Ach/Us Cellular - Aug Ach/Us Cellular - Aug Ach
002241	HC	8/30/2021	66.85	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Aug Ach/Gordon Flesch-Aug Ach/Gordon Flesch-Aug Ach/Gordon Flesch-Aug Ach/Gordon Flesch-Aug Ach

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Stoughton Utilities
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
002242	HC	8/30/2021	429.33	547 Charter Communications-Ach	Charter Communications-Aug Ach/Charter Communications-Aug Ach/Charter Communications-Aug Ach/Charter Communications-Aug Ach/Charter Communications-Aug Ach/Charter Communications-Aug Ach/Charter Communications-Aug Ach
002243	HC	8/30/2021	670.48	002 Employee Benefits Corp - Ach	EBC - Aug Ach/EBC - Aug Ach/EBC - Aug Ach/EBC - Aug Ach/EBC - Aug Ach/EBC - Aug Ach
002244	HC	8/30/2021	2,015.68	001 Delta Dental - Ach	Delta Dental - Aug Ach/Delta Dental - Aug Ach/Delta Dental - Aug Ach/Delta Dental - Aug Ach/Delta Dental - Aug Ach
002245	HC	8/30/2021	276.55	003 Alliant Energy - Ach	Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach/Alliant Energy - Aug Ach+
002246	HC	8/30/2021	34,941.59	025 Payroll Federal Taxes- Ach	Federal Taxes - Aug Ach/Federal Taxes - Aug Ach/Federal Taxes - Aug Ach/Federal Taxes - Aug Ach/Federal Taxes - Aug Ach
027713	CK	8/5/2021	3,276.40	088 MANDT COMMUNITY CENTER	Mandt Park-Customer Refund/Mandt Park-Customer Refund/Mandt Park-Customer Refund
027714	CK	8/5/2021	1,406.60	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
027715	CK	8/5/2021	625.00	439 AMERICAN PUBLIC POWER ASSOC.	APPA - Elec Training/APPA - Elec Training
027716	CK	8/5/2021	1,969.82	617 SEAN CROWLEY	S Crowley-Customer Refund/S Crowley-Customer Refund
027717	CK	8/5/2021	625.50	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027731	CK	8/11/2021	145.17	321 PETER BARTELT	P Bartelt-Customer Refund/P Bartelt-Customer Refund
027732	CK	8/11/2021	1,594.76	324 ELECTRICAL TESTING LAB., LLC.	Elec Testing-Testing/Elec Testing-Testing/Elec Testing-Testing/Elec Testing-Testing
027733	CK	8/11/2021	215.00	520 ANGELA CLARK AND YAHARA PROPERTY MGMT	A Clark-Customer Refund/A Clark-Customer Refund
027734	CK	8/11/2021	97.92	851 DIVISION OF ENERGY HOUSING AND COMM. RESOURCE	Div of EA-Customer Refund/Div of EA-Customer Refund
027735	CK	8/11/2021	2,000.25	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Supplies/Border States-Supplies/Border States-Inventory
027736	CK	8/11/2021	2,723.87	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel
027737	CK	8/11/2021	85.00	961 STOUGHTON COURIER HUB	Stoton Hub-Newspaper/Stoton Hub-Newspaper/Stoton Hub-Newspaper/Stoton Hub-Newspaper/Stoton Hub-Newspaper
027738	CK	8/11/2021	13,307.50	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
027739	CK	8/11/2021	632.80	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Sand/Rosenbaum-Sand
027740	CK	8/11/2021	660.00	625 GS SYSTEMS, INC.	GS Systems-Software/GS Systems-Software/GS Systems-Software/GS Systems-Software
027741	CK	8/11/2021	2,623.48	694 TEREX USA, LLC	Terex-Digger Derrick/Terex-Digger Derrick
027742	CK	8/12/2021	1,000.00	420 STOUGHTON LIONS CLUB	Stoton Lions-Donation/Stoton Lions-Donation

Stoughton Utilities

Check Register Summary - Standard

Period: - As of: 9/7/2021

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027756	CK	8/19/2021	6,563.83	319 VULCAN INDUSTRIES, INC.	Vulcan-Parts/Vulcan-Parts
027757	CK	8/19/2021	8,426.00	583 SNYDER'S EXCAVATION LLC	Snyder-Site Work/Snyder-Site Work
027758	CK	8/19/2021	127.46	723 CYNTHIA COPUS - PULVERMACHER	C Copus-Customer Refund/C Copus-Customer Refund
027759	CK	8/19/2021	156.72	833 MERRILL WELDING & FAB. LLC-TANNER MERRILL	M Welding-Customer Refund/M Welding-Customer Refund
027760	CK	8/19/2021	85.00	942 MIKE OR REBECCA EGAN	M Egan-Customer Refund/M Egan-Customer Refund
027761	CK	8/19/2021	68,513.93	131 CITY OF STOUGHTON	City Stoton-Aug B Def Comp/City Stoton-Aug B Def Comp/City Stoton-Aug Retirement/City Stoton-Aug Retirement/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-JF Wages/City Stoton-Aug Retirement/City Stoton-Aug Retirement+
027762	CK	8/25/2021	58,404.70	131 CITY OF STOUGHTON	City Stoton-Stormwater/City Stoton-Stormwater
027763	CK	8/25/2021	29,307.20	386 HOOPER CORPORATION	Hooper-Pole Rep/Hooper-Pole Rep/Hooper-Pole Rep/Hooper-Pole Rep/Hooper-Pole Rep/Hooper-Pole Rep/Hooper-Pole Rep
027764	CK	8/25/2021	840.00	697 N & N CONCRETE	N & N Concrete-curb-Gutter/N & N Concrete-curb-Gutter
027765	CK	8/25/2021	3,584.50	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
027766	CK	8/25/2021	6,467.23	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Xfmr box pad/Border States-Inventory/Border States-Xfmr box pad
027767	CK	8/25/2021	7,345.00	381 ADVANCED LANDSCAPE	Advance- Repair lawn/Advance- Repair lawn
027768	CK	8/25/2021	332.50	400 RESCO	Resco- Supplies/Resco- Supplies

Date: Tuesday, September 07, 2021
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Stoughton Utilities
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027769	CK	8/25/2021	33,316.44	448 STRAND ASSOCIATES INC.	Strand-Lateral obs/Strand-LsL Repl/Strand-LsL Repl/Strand-Lateral obs/Strand-LsL Repl/Strand-LsL Repl
027770	CK	8/25/2021	19,625.63	727 GLS UTILITY LLC	GLS Utility-July Locates/GLS Utility-Locates/GLS Utility-Locates/GLS Utility-July Locates/GLS Utility-July Locates/GLS Utility-July Locates/GLS Utility-July Locates/GLS Utility-July Locates/GLS Utility-July Locates
102061	CK	8/6/2021	13,056.80	157 FORSTER ELEC. ENG.,INC.	Forster-Tech Assistance/Forster-Line Design/Forster-Line Design/Forster-FA_Pt2 Permit #11/Forster-FA_Pt2 Permit #11/Forster-Tech Assistance/Forster-CA_1 Pt1 Permit #12/Forster-CA_1 Pt1 Permit #12/Forster-CA_1 Pt2 Permit #13/Forster-CA_1 Pt2 Permit #13+
102062	CK	8/6/2021	1,710.00	519 B & H LAWN CARE	B & H - West Sub Mowing/B & H - West Sub Mowing/B & H - Taylor Mowing/B & H - WW mowing/B & H - Water Twr Mowing/B & H - Water Twr Mowing/B & H - WW mowing/B & H - South St Mowing/B & H - VanBuren Mowing/B & H - VanBuren Mowing/B & H - Academy Mowing+
102063	CK	8/6/2021	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Aug A Def Comp/N Shore Bk-Aug A Def Comp
102064	CK	8/12/2021	65.42	174 BRIAN ERICKSON	B Erickson-Reimbursement/B Erickson-Reimbursement
102065	CK	8/19/2021	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Aug B Def Comp/N Shore Bk-Aug B Def Comp
102066	CK	8/25/2021	5,714.20	603 SEERA-WIPFLI LLP	Seera-CTC Funds/Seera-CTC Funds
Company Total			3,189,387.83		

Date: Tuesday, August 10, 2021

Time: 11:08AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000131'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000131							
7460	834	000000	422	AMAZON.COM 218SM2R22 AMZN	26.60	FUEL TANK DECALS	07/01/2021	8200	-
7430	932	000000	422	AMAZON.COM 294JW2VU0	899.94	AED BATTERIES	07/07/2021	5200	-
7430	921	000000	422	AMAZON.COM 297C02C92	301.47	AED Batteries - Electric	07/02/2021	5250	-
7460	851	000000	422	AMAZON.COM 297C02C92	148.50	AED Batteries - Wastewater	07/02/2021	5250	-
7430	594	000000	422	AMAZON.COM 298GN5B51	127.16	PRINTER RIBBON FOR UG LABELING	07/05/2021	4100	-
7460	833	000000	422	AMZN MKTP US 2E0504IP1	21.98	RAS VALVE HANDLE KNOBS	07/23/2021	8200	-
7460	827	000000	422	AMZN MKTP US 2E49I6IF1	229.90	DISPOSALBE GLOVES	07/23/2021	8200	-
7430	921	000000	810	APPLE.COM/BILL	0.99	STaaS - Apple - Employee Mobile Device - BSime	07/26/2021	5250	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	6.79	REFUNDED	07/13/2021	8400	-
7450	675	000000	108	ASLESON'S TRUE VALUE HDW	-6.79	REFUND	07/13/2021	8400	-
7460	831	000000	108	ASLESON'S TRUE VALUE HDW	11.28	LOCATING SPRAY PAINT	07/30/2021	8200	-
7430	934	000000	994	CAPITAL EQUIPMENT	69.00	FORK LIFT MAINT	07/30/2021	4100	-
7430	921	000000	604	CDW GOVT #G565097	6.10	Network patch cables	07/09/2021	5250	-
7450	921	000000	604	CDW GOVT #G565097	2.22	Network patch cables	07/09/2021	5250	-
7460	851	000000	604	CDW GOVT #G565097	2.78	Network patch cables	07/09/2021	5250	-
7450	921	000000	604	CDW GOVT #G648593	157.41	Computer monitor - KThompson - 1 of 2	07/12/2021	5250	-
7430	921	000000	604	CDW GOVT #G866748	12.43	Network patch cables	07/15/2021	5250	-
7450	921	000000	604	CDW GOVT #G866748	4.52	Network patch cables	07/15/2021	5250	-
7460	851	000000	604	CDW GOVT #G866748	5.65	Network patch cables	07/15/2021	5250	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	07/05/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	07/05/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	07/05/2021	1025	-
7430	926	000000	809	CINTAS CORP	83.40	UNIFORM CLEANING	07/12/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	07/12/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	07/12/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	07/19/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	07/19/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	07/19/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	07/26/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	07/26/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	07/26/2021	1025	-
7450	232	001099	816	CORE & MAIN - WI007	1,523.20	WATER INVENTORY-CORE AND MAIN	07/27/2021	4100	-
7450	677	000000	816	CORE & MAIN - WI007	785.20	HYDRANT MARKER	07/27/2021	4100	-
7450	677	000000	816	CORE & MAIN - WI007	552.00	HYDRANT MARKER	07/27/2021	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	214.98	ELECTRIC INVENTORY-CRESCENT	07/14/2021	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	103.85	ELECTRIC INVENTORY-CRESCENT	07/09/2021	4100	-
7460	833	000000	907	ENVIRONMENTAL CONSULTING	1,525.00	WET TESTING	07/30/2021	8300	-
7430	926	000000	994	FRSAFETY.COM	2,139.50	CLOTHING FOR NEW HIRES	07/08/2021	5200	-
7430	926	000000	994	FRSAFETY.COM	-194.86	CLOTHING RETURNS	07/19/2021	5200	-
7430	926	000000	994	FRSAFETY.COM	-209.71	CLOTHING RETURNS	07/19/2021	5200	-
7450	107.14	000000	354	HYDRO DESIGNS	791.00	CROSS CONNECTIONS	07/01/2021	7400	210905XX - 1
7460	833	000000	588	IN L.V. LABORATORIES LLC	1,249.50	MAY LAB WORK	07/12/2021	8200	-

Date: Tuesday, August 10, 2021

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	07/19/2021	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	07/19/2021	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	07/19/2021	4000	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	1,428.17	6 INCH WHEELS FOR TELEVISIONING	07/08/2021	8200	-
7450	932	000000	818	LINCOLN CONTRACTORS SUPPL	310.48	ROAD SAW REPAIRS	07/05/2021	8700	-
7460	323	000000	207	LW ALLEN	2,777.35	NR TRANSDUCER REPLACEMENT	07/08/2021	8200	-
7460	833	000000	207	LW ALLEN	318.09	TROUBLE SHOOT WASH PRESS ISSUES	07/30/2021	8200	-
7430	921	000000	836	MICROSOFT#G004975857	13.43	STaaS - Azure - Cold Backup Storage	07/19/2021	5250	-
7450	921	000000	836	MICROSOFT#G004975857	4.88	STaaS - Azure - Cold Backup Storage	07/19/2021	5250	-
7460	851	000000	836	MICROSOFT#G004975857	6.11	STaaS - Azure - Cold Backup Storage	07/19/2021	5250	-
7430	921	000000	836	MSFT E0400EXY0Y	78.65	SaaS - o365 - Skype for Business Online II	07/05/2021	5250	-
7450	921	000000	836	MSFT E0400EXY0Y	28.60	SaaS - o365 - Skype for Business Online II	07/05/2021	5250	-
7460	851	000000	836	MSFT E0400EXY0Y	35.75	SaaS - o365 - Skype for Business Online II	07/05/2021	5250	-
7430	921	000000	836	MSFT E0400EYCYD	14.36	SaaS - o365 - Microsoft 365 Apps for Business	07/05/2021	5250	-
7450	921	000000	836	MSFT E0400EYCYD	5.22	SaaS - o365 - Microsoft 365 Apps for Business	07/05/2021	5250	-
7460	851	000000	836	MSFT E0400EYCYD	6.53	SaaS - o365 - Microsoft 365 Apps for Business	07/05/2021	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	114.90	Credit card processing - MyAccount Online	07/05/2021	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	16.41	Credit card processing - MyAccount Online	07/05/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	24.62	Credit card processing - MyAccount Online	07/05/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	8.22	Credit card processing - MyAccount Online	07/05/2021	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	87.04	Credit card processing - Desktop and Recurring	07/05/2021	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	12.43	Credit card processing - Desktop and Recurring	07/05/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	18.65	Credit card processing - Desktop and Recurring	07/05/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	6.23	Credit card processing - Desktop and Recurring	07/05/2021	5250	-
7430	921	000000	262	PICK N SAVE #390	10.06	Meeting expense - Utilities Committee	07/27/2021	3680	-
7450	921	000000	262	PICK N SAVE #390	3.66	Meeting expense - Utilities Committee	07/27/2021	3680	-
7460	851	000000	262	PICK N SAVE #390	4.58	Meeting expense - Utilities Committee	07/27/2021	3680	-
7430	921	000000	994	QUICKIDCARD.COM	21.95	ID Card - JEnds	07/05/2021	5250	-
7430	593	000000	578	SHOE BOX	183.60	REFUNDED	07/08/2021	6930	-
7430	593	000000	578	SHOE BOX	-183.60	REFUND	07/22/2021	6930	-
7430	926	000000	578	SHOE BOX	161.10	SAFTEY BOOTS	07/05/2021	8730	-
7430	920	000000	601	SQ FOSDAL HOME BAKERY	10.50	DONUTS FOR CLASS	07/05/2021	6930	-
7430	920	000000	601	SQ FOSDAL HOME BAKERY	31.50	DONUTS	07/15/2021	1025	-
7430	921	000000	352	STAPLS7333872336000001	25.71	General office supplies	07/01/2021	3680	-
7450	921	000000	352	STAPLS7333872336000001	9.25	General office supplies	07/01/2021	3680	-
7460	851	000000	352	STAPLS7333872336000001	12.34	General office supplies	07/01/2021	3680	-
7430	233	001099	352	STAPLS7333872336000001	4.12	General office supplies	07/01/2021	3680	-
7430	921	000000	352	STAPLS7334865420000001	231.66	Office supplies - Toner	07/16/2021	3680	-
7450	921	000000	352	STAPLS7334865420000001	83.39	Office supplies - Toner	07/16/2021	3680	-
7460	851	000000	352	STAPLS7334865420000001	111.19	Office supplies - Toner	07/16/2021	3680	-
7430	233	001099	352	STAPLS7334865420000001	37.08	Office supplies - Toner	07/16/2021	3680	-
7450	675	000000	436	STOUGHTON LUMBER CO	104.95	SERVICE REPAIR RESTORATION	07/30/2021	8700	-
7430	232	001099	355	STUART C IRBY	13,911.36	ELECTRIC INVENTORY-IRBY	07/07/2021	4100	-
7430	232	001099	355	STUART C IRBY	27,822.72	ELECTRIC INVENTORY-IRBY	07/08/2021	4100	-

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	232	001099	355	STUART C IRBY	13,911.36	ELECTRIC INVENTORY-IRBY	07/08/2021	4100	-
7430	232	001099	355	STUART C IRBY	542.40	ELECTRIC INVENTORY-IRBY	07/09/2021	4100	-
7430	594	000000	355	STUART C IRBY	240.00	BRIN M61C-2000-595-YL LABEL	07/14/2021	4100	-
7430	232	001099	355	STUART C IRBY	3,790.80	ELECTRIC INVENTORY-IRBY	07/14/2021	4100	-
7430	232	001099	355	STUART C IRBY	282.50	ELECTRIC INVENTORY-IRBY	07/22/2021	4100	-
7430	232	001099	355	STUART C IRBY	10,350.00	ELECTRIC INVENTORY-IRBY	07/22/2021	4100	-
7430	232	001099	355	STUART C IRBY	9.77	ELECTRIC INVENTORY-IRBY	07/28/2021	4100	-
7460	834	000000	417	SUPERIOR CHEMICAL CORP	278.99	PLANT ODOR PELLETS	07/08/2021	8200	-
7460	833	000000	164	THE UPS STORE 3617	144.25	SHIPPING CHARGES FOR WET TESTING	07/26/2021	8740	-
7460	833	000000	164	THE UPS STORE 3617	198.53	WET TESTING SAMPLE SHIPPING	07/20/2021	8710	-
7460	833	000000	164	THE UPS STORE 3617	41.90	WET TESTING SAMPLE SHIPPING	07/22/2021	8710	-
7430	933	000000	994	TRACTOR SUPPLY #2236	27.12	FORK LIFT PROPANE	07/12/2021	5275	-
7430	920	000000	444	TRANSCRIPT SERVICES	14.00	COLLEGE TRANSCRIPTS	07/14/2021	8730	-
7430	920	000000	444	TRANSCRIPT SERVICES	7.00	COLLEGE TRANSCRIPTS	07/28/2021	8730	-
7450	642	000000	824	UPS 1Z17Y6230393384265	11.14	Shipping of water samples to lab	07/22/2021	3680	-
7450	642	000000	824	UPS 1ZG194WT0321766468	11.14	Shipping of water samples to lab	07/09/2021	3680	-
7450	642	000000	824	UPS 1ZG194WT0331507488	11.14	Shipping of water samples to lab	07/29/2021	3680	-
7450	642	000000	824	UPS 1ZG194WT0339732078	11.14	Shipping of water samples to lab	07/15/2021	3680	-
7460	833	000000	571	USA BLUE BOOK	74.07	SLUDGE CORE TOP SECTION	07/02/2021	8200	-
7430	926	000000	824	USPS PO 5679700726	17.75	CLOTHING RETURN SHIPPING	07/09/2021	5200	-
7430	903	000000	954	VOICESHOT LLC	75.00	Balance Refill - Automated outbound calling - Collections	07/23/2021	3670	-
7450	903	000000	954	VOICESHOT LLC	27.00	Balance Refill - Automated outbound calling - Collections	07/23/2021	3670	-
7460	840	000000	954	VOICESHOT LLC	36.00	Balance Refill - Automated outbound calling - Collections	07/23/2021	3670	-
7430	233	001099	954	VOICESHOT LLC	12.00	Balance Refill - Automated outbound calling - Collections	07/23/2021	3670	-
7460	834	000000	507	WAL-MART #1176	53.45	MISC PLANT SUPPLIES	07/23/2021	8200	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE TESTING	07/05/2021	7400	-

Total: 89,550.27

Stoughton Utilities

Financial Summary

July 2021 YTD

Overall Summary:

YTD 2021 operating income was \$871,000, up \$232,000 from 2020. Electric accounts for 54% of the increase in operating income from 2020, while Water and Wastewater account for 20% and 26%, respectively.

Electric Summary:

2021 operating income was \$400,000. 2021 operating revenues were \$239,000, or 2.8% higher than 2020. Kilowatt-hour sales YTD were 1.4% higher than 2020. Purchase power costs were up \$102,000, or 1.7%, from last year. Non-power operating expenses were up \$13,000 from the prior year.

The rate of return was 2.78% compared to 1.75% for YTD 2020. Unrestricted cash balances were \$5.8 million (4.7 months of sales).

Water Summary:

Operating income YTD was \$273,000, up \$48,000 from 2020 YTD. Operating revenues were up \$44,000, or 3.3%, from prior YTD 2020, which was mainly due to total gallons sold YTD being 3.3% higher than 2020.

Operating expenses appear to be in-line with this time last year. The simplified rate case application for water was effective on June 1, 2021.

The rate of return was 2.39% compared to 2.03% for YTD 2020. Unrestricted cash balances are \$1.1 million (5.8 months of sales).

Wastewater Summary:

2021 YTD operating income was \$199,000, up \$60,000 from 2020. 2021 operating revenue was up \$24,000, or 2.0% from 2020. This is mainly the result of increased revenues from the 2020 rate increase and stable sales.

Operating expenses were down \$36,000, or 3.3%, from 2020. The majority of the decline in operating expenses is from a reduction in the depreciation estimate. Unrestricted cash balances were \$1.0 million (5.4 months of sales).

Submitted by:
Jamin Friedl

STOUGHTON UTILITIES

Balance Sheets
As of July 31, 2021

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 6,984,284	\$ 1,979,136	\$ 2,365,174	\$ 11,328,594
Customer A/R	2,029,414	229,589	222,334	2,481,336
Other A/R	163,310	-	-	163,310
Other Assets	1,195,904	293,898	171,706	1,661,508
Plant in Service	31,221,626	17,376,943	32,516,850	81,115,419
Accumulated Depreciation	(15,947,170)	(6,065,180)	(13,411,703)	(35,424,053)
Plant in Service - CIAC	4,138,441	7,962,587	-	12,101,028
Accumulated Depreciation-CIAC	(2,052,849)	(2,492,383)	-	(4,545,232)
Construction Work in Progress	2,315,711	200,868	9,314	2,525,893
GASB 68 Deferred Outflow	1,000,371	344,049	412,751	1,757,171
Total Assets	<u>\$ 31,049,042</u>	<u>\$ 19,829,507</u>	<u>\$ 22,286,426</u>	<u>\$ 73,164,975</u>
Liabilities + Net Assets				
Accounts Payable	\$ 1,628,644	\$ 62,486	\$ 45,032	\$ 1,736,161
Payable to City of Stoughton	333,155	261,331	-	594,486
Interest Accrued	23,760	17,735	20,151	61,646
Other Liabilities	1,679,384	104,908	112,235	1,896,527
Long-Term Debt	3,143,098	3,217,973	3,283,295	9,644,366
Net Assets	23,067,345	15,766,318	18,418,063	57,251,726
GASB 68 Deferred Inflow	1,173,656	398,757	407,651	1,980,064
Total Liabilities + Net Assets	<u>\$ 31,049,042</u>	<u>\$ 19,829,507</u>	<u>\$ 22,286,426</u>	<u>\$ 73,164,975</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

July 31, 2021

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 8,624,083	\$ 1,360,808	\$ 1,243,877	\$ 11,228,768
Other	75,046	44,363	21,555	140,963
<i>Total Operating Revenue:</i>	\$ 8,699,129	\$ 1,405,171	\$ 1,265,431	\$ 11,369,731
<i>Operating Expense:</i>				
Purchased Power	6,259,426	-	-	6,259,426
Expenses (Including Taxes)	1,048,447	576,746	588,012	2,213,205
PILOT	274,750	261,331	-	536,081
Depreciation	716,919	294,434	478,331	1,489,684
<i>Total Operating Expense:</i>	\$ 8,299,542	\$ 1,132,511	\$ 1,066,343	\$ 10,498,397
<i>Operating Income</i>	\$ 399,587	\$ 272,660	\$ 199,088	\$ 871,335
Non-Operating Income	475,430	10,921	40,769	527,120
Non-Operating Expense	(93,114)	(45,332)	(51,324)	(189,770)
<i>Net Income</i>	\$ 781,903	\$ 238,249	\$ 188,533	\$ 1,208,685

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

July 31, 2020

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 8,384,026	\$ 1,325,785	\$ 1,211,447	\$ 10,921,257
Other	76,439	\$ 35,140	\$ 29,564	141,143
<i>Total Operating Revenue:</i>	\$ 8,460,465	\$ 1,360,925	\$ 1,241,010	\$ 11,062,400
<i>Operating Expense:</i>				
Purchased Power	6,157,700	-	-	6,157,700
Expenses (Including Taxes)	1,037,884	578,343	594,738	2,210,965
PILOT	274,750	259,000	-	533,750
Depreciation	714,819	298,515	507,500	1,520,834
<i>Total Operating Expense:</i>	\$ 8,185,153	\$ 1,135,858	\$ 1,102,238	\$ 10,423,249
<i>Operating Income</i>	\$ 275,311	\$ 225,067	\$ 138,772	\$ 639,151
Non-Operating Income	228,242	13,904	21,750	263,896
Non-Operating Expense	(58,153)	(50,726)	(57,344)	(166,223)
<i>Net Income</i>	\$ 445,400	\$ 188,245	\$ 103,178	\$ 736,823

STOUGHTON UTILITIES
Cash and Investments Summary
As of July 31, 2021

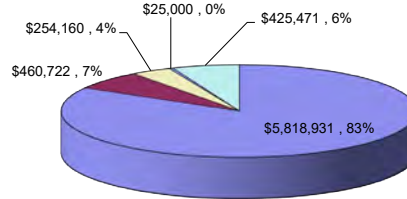
Electric

July 2021

Unrestricted (4.7 months sales)	\$	5,818,931
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	254,160
Depreciation	\$	25,000
Designated	\$	425,471
Total	\$	6,984,284

Electric Cash - July 2021

■ Unrestricted (4.7 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



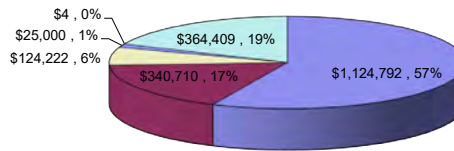
Water

July 2021

Unrestricted (5.8 months sales)	\$	1,124,792
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	124,222
Depreciation	\$	25,000
Construction	\$	4
Designated	\$	364,409
Total	\$	1,979,137

Water Cash - July 2021

■ Unrestricted (5.8 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



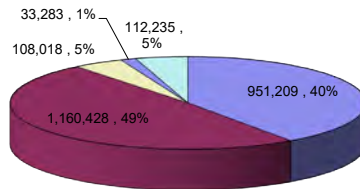
Wastewater

July 2021

Unrestricted (5.4 months sales)		951,209
DNR Replacement		1,160,428
Redemption Fund (P&I)		108,018
Depreciation		33,283
Designated		112,235
Total		2,365,173

Wastewater Cash - July 2021

■ Unrestricted (5.4 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES

Rate of Return

Year-to-Date July 31, 2021

	Electric	Water
Operating Income (Regulatory)	\$ 399,587	\$ 272,660
Average Utility Plant in Service	30,733,926	17,262,782
Average Accumulated Depreciation	(15,421,330)	(5,824,227)
Average Materials and Supplies	399,165	44,310
Average Regulatory Liability	(55,404)	(85,574)
Average Customer Advances	(1,294,672)	(2,500)
Average Net Rate Base	\$ 14,361,685	\$ 11,394,792
July 2021 Rate of Return	2.78%	2.39%
July 2020 Rate of Return	1.75%	2.03%
December 2020 Rate of Return	5.16%	4.20%
Authorized Rate of Return	4.90%	5.00%

STOUGHTON UTILITIES

2021 Statistical Worksheet

Electric	Total Sales 2020 kWh	Total kWh Purchased 2020	Total Sales 2021 kWh	Total kWh Purchased 2021	Demand Peak 2020	Demand Peak 2021
January	11,728,250	12,391,530	11,902,372	12,568,526	21,586	21,527
February	11,129,324	11,416,153	11,678,924	11,992,637	21,887	23,755
March	10,906,593	11,186,342	10,949,430	11,170,845	19,372	19,911
April	9,652,850	9,951,790	9,775,372	9,996,551	18,601	18,026
May	10,102,735	10,421,886	10,732,336	10,936,134	26,854	25,030
June	12,748,338	13,073,380	13,723,437	14,050,284	31,260	33,728
July	15,365,712	15,828,753	14,035,424	14,428,986	33,912	33,459
August						
September						
October						
November						
December						
TOTAL	81,633,802	84,269,834	82,797,295	85,143,963		

Water	Total Sales 2020 Gallons	Total Gallons Pumped 2020	Total Sales 2021 Gallons	Total Gallons Pumped 2021	Max Daily High 2020	Max Daily Highs 2021
January	34,224,000	40,776,000	34,519,000	38,064,000	1,719,000	1,435,000
February	34,338,000	36,978,000	33,979,000	38,757,000	1,424,000	1,602,000
March	37,037,000	41,146,000	37,062,000	39,926,000	1,468,000	1,460,000
April	34,367,000	39,015,000	34,267,000	36,988,000	1,513,000	1,548,000
May	34,896,000	39,801,000	37,609,000	40,476,000	1,533,000	1,520,000
June	36,384,000	44,175,000	42,668,000	47,500,000	1,818,000	2,039,000
July	40,745,000	47,721,000	40,217,000	44,611,000	2,226,000	1,987,000
August						
September						
October						
November						
December						
TOTAL	251,991,000	289,612,000	260,321,000	286,322,000		

Wastewater	Total Sales 2020 Gallons	Total Treated Gallons 2020	Total Sales 2021 Gallons	Total Treated Gallons 2021	Precipitation 2020	Precipitation 2021
January	25,995,000	33,824,000	23,932,000	28,478,000	1.92	1.69
February	25,176,000	30,702,000	23,214,000	26,865,000	1.18	0.90
March	26,467,000	39,457,000	25,573,000	30,877,000	3.00	0.83
April	26,172,000	35,649,000	25,383,000	26,955,000	3.25	1.67
May	26,697,000	38,376,000	27,372,000	26,654,000	4.50	2.97
June	26,867,000	33,801,000	30,200,000	25,612,000	4.34	5.11
July	29,145,000	33,822,000	28,257,000	29,828,000	3.23	1.98
August						
September						
October						
November						
December						
TOTAL	186,519,000	245,631,000	183,931,000	195,269,000	21.42	15.15



Stoughton Utilities Activities Report

August 2021

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

The month of August remained extremely busy. Although summers are historically very busy, this year has been busier than in past years due to the ongoing lead service line replacement projects, numerous customer construction projects and upgrades, several developments in both the planning and the construction phases, preparation for several large upcoming projects including the DOT roundabouts in the short term and the Highway 51 reconstruction a few years out, and more.

We have been working on planning for newly proposed developments, existing developments looking to expand, and new developments under construction. We have also received a request from a potential land broker looking for more information on a potential development just outside the city limits. The utility continues to assist land developers to get them started in a positive direction of planning for the new electric, water, and wastewater utility infrastructure required to serve the development, and to review their development plans when submitted for preliminary or final review.

We are working on wrapping up the remaining items associated with the overhead distribution system make-ready construction project to accommodate new communications attachments for the TDS fiber system project. We continue to work with the City Finance Department and TDS to complete the invoicing for the construction work and receive payment from TDS for the work performed, as per our attachment agreement, while protecting SU ratepayers from having to cover any of the costs. We are also working with other communications attachment providers to facilitate their transfers from the old poles to the new poles, and then to remove the old poles once complete. These efforts remain ongoing.

The project to replace all of Stoughton's lead service lines continues. We officially closed on the Safe Drinking Water Loan through the Wisconsin Department of Natural Resources, and have received the fully executed Financial Assistance Agreement. With the grant funding officially secured, we can now start submitting our expenses to the DNR for reimbursement through the awarded grant. We are also now able to reimburse private property owners who completed the replacement of their lead service lines in 2020 or 2021 and paid their contractors up front out of pocket.

We have been closely reviewing the contractor's pay requests for service line replacements and various change orders, which has been a time-consuming process due to the uniqueness of the project and the importance of keeping the public and private costs separate. We have also been working to reconcile the records of what work was completed at each address through data maintained in-house, by our engineering consultant, and by the contractor. SU staff have also been closely reviewing the contractor's schedule each week to preemptively avoid any issues and to keep the project moving smoothly, as well as working with individual customers to address their questions and concerns (fortunately very few of the latter).

Working with the Stoughton Finance Director, Stoughton Utilities Committee, and Stoughton Committee of the Whole, SU was successful in securing a portion of the American Rescue Plan Act Local Fiscal Recovery Funds awarded to the City of Stoughton to fund the replacement of privately-owned non-residential lead water service lines. SU staff will be contacting the affected property owners to provide notice of mandatory replacement and consent to have our contractor complete the replacements at no cost to the property-owners. Along with these non-residential properties, SU will also be turning over several additional properties to the contractor where our service line identification efforts have located private lead service lines.

We continue to actively recruit for the vacant Journeyman Lineman position as well as the newly recreated Utilities Finance Director position. I have spoken with several interested candidates, and interviews are scheduled in September.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Choose Renewable Program: Effective August 1, the pricing for our optional Choose Renewable program decreased from \$3.00 per 300 kWh block to \$2.00 per block. For every Choose Renewable block purchased, Stoughton Utilities buys an extra 300 kWh of power produced entirely from renewable sources, offsetting purchases that would otherwise come from coal or natural gas generation.

Existing participants will see the price decrease automatically on their September bills. Brandi Yungen, customer service technician, worked throughout the month to promote the new program pricing, using social media and billing statement inserts. A direct mailing is planned for existing participants in September to encourage increased block purchases under the new pricing, and additional mailings are planned for upcoming months to encourage new participants to join. We are also exploring options for prize drawings for new participants or those who increase their participation levels.

Customer Billings: Erin Goldade, billing and metering specialist, processed 9,676 customer billing statements totaling \$2.28M during the month of August, including the primary monthly billing and supplemental daily billings following customer moves throughout the month.

Electric utility billings totaled \$1.833M, water utility billings totaled \$0.205M, wastewater utility billings totaled \$0.190M, and stormwater utility billings totaled \$0.062M.

Total utility billings for the month were 2.2% higher than this month in 2020. Billings increased by 14% over July, primarily due to higher use of air conditioning due to the summer temperatures, as well as seasonal wholesale power cost fluctuations.

Our wholesale purchased power was 15,087 MWh with a peak demand of 33.28 MW occurring on August 10 at 4:00 p.m.

Customer Payments: Staff processed 9,161 payments totaling \$2.22M, including 1,308 checks, 1,561 lockbox payments, 345 credit cards by phone and in person, 1,712 *My Account* online payments, 3,464 AutoPay payments by credit card and bank withdrawal, 719 direct bank payments, and \$6,500 in cash.

Delinquent Collections: As of August 1, there were 1,480 active accounts carrying delinquent balances totaling \$280,094, and 93 closed accounts carrying delinquent balances totaling \$26,294. Of the total amount delinquent, \$45,100 was 30 or more days past due.

During the month of August, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 530 delinquent accounts with past-due balances totaling \$86,100, averaging \$162 per customer.
 - An additional 12 past due notices were mailed to delinquent stormwater customers that do not have other utility service.
- Two days prior to scheduled disconnection, automated phone calls were made to 278 customers providing a warning of pending service disconnection.
- One day prior to scheduled disconnection, automated phone calls were made to 150 customers providing a final warning of pending service disconnection.
- Three electric service disconnections were completed for balances totaling \$542, averaging \$180 per disconnected customer.
 - All of these customers were reconnected on the same day as disconnection.

We ended the month of August with \$46,900 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 71% lower than this time last year (\$162,800). Month-over-month delinquencies

increased 4% from the end of July, with the increase primarily in the number of customers 30 days delinquent.

Carol Cushing, collections technician, continues to work with individual customers to create deferred payment agreements when requested, as well as to provide proactive payment reminders to habitually delinquent customers hoping to restore responsible and timely payment habits.

Education & Customer Outreach: Brandi Yungen, customer service technician, continued to utilize our social media presence to provide important and timely information to our customers.

Topics during August included:

- Weekly updates on the lead service line replacement program and updates to where the contractor is working
- Information about the repainting project at Water Tower No. 3 located in Racetrack Park
- Information about our Nights and Weekends Smart Plan billing program that offers lower electric rates during off-peak hours
- Observing National Safe Digging Day on August 11 (8/11) and informing customers of the free Digger's Hotline locating service available by calling 811.
- Water conservation and cost saving tips
- Advertising our Choose Renewable program and the new lower block pricing

Our social media posts in August reached 6,250 viewers with an average engagement and participation rate of 8%.

Energy Assistance: During the month of August, energy assistance (EA) payments totaling \$13,540 were received from the State of Wisconsin Public Benefits Program and applied to 64 customer accounts to assist these customers with their seasonal home heating expenses.

Energy assistance funding has increased through the 2021 summer months due to the availability of supplemental funding provided by the state and federal government in response to the COVID pandemic. Prior to this year, the average total for EA payments received during the month of August was \$2,730.

The winter heating season resumes October 1, 2021 and applications for seasonal energy assistance funding will begin being accepted at that time. Emergency crisis funding, as well as additional funding provided through the Wisconsin Emergency Rental Assistance program will continue to be available throughout the summer and autumn months.

Fiber Optic Communication Ring: We have been working with the contractor that is installing the fiber optic cable ring and radial lines that will eventually connect all SU facilities with private fiber optic communications. Site walkthroughs were completed at each location to identify potential conflicts, areas of concern, and position the cable entry locations. SU staff hydro-excavated a trench path at the wastewater treatment facility due to concerns of unknown underground conflicts that could be damaged by directional drilling; all other sites will be directionally drilled. At this time, the fiber ring installation process is about 60% complete. Once the fibers have been spliced and tested, it will be turned over to SU and we will begin our equipment installation and network reconfiguration efforts.

Lead Service Line Replacement Project: The service line replacement contractor ramped up their work in the field, and SU staff has been working with the contractor to set scheduling and data reporting expectations. Regular updates have been made to our GIS data to reflect field findings and to provide updates to the contractor from the parcel information previously provided. The public lead service line map on our website has been kept current with new findings, and a new dashboard displays statistics on the number of lines replaced and the progress towards our removal goal.

Staff continued to meet to review each parcel individually to determine if the property had a public, private, or full lead service line, based on the information available from our potholing excavations, lateral cards from construction observations, and in-home verifications. Staff has been updating our website and social media pages to provide residents with weekly updates on the contractor's schedule and planned work locations.

A progress update meeting was held with the contractor, and several meetings were held with the contractor and our engineering consultant to discuss project change orders. Representatives from the Wisconsin Department of Natural Resources also came to discuss the program, learning more about our initial preparation and ongoing project management methods, and visiting the site of a service line replacement in progress.

Staff has been working to reconcile service replacement completion information between information known to SU, our engineering field representative, and the contractor's reports and pay requests, and to address customer-reported issues during and following scheduled replacements.

We are currently on track for substantial project completion in October.

Public Power Week Planning: Each year during the first full week of October, Stoughton Utilities holds a Public Power Week event that highlights the benefits that public power brings to our customers, and to thank them for supporting their locally owned utility.

Staff has begun to plan this year's activities: a family friendly scavenger hunt and trivia contest. Each day during the week, SU will be publishing clues directing participants to a secret Stoughton location. Participating customers that crack the code and photograph themselves at the location will be entered in daily grand prize drawings. This format is similar to last year's event which received very popular feedback from participants, and occurs outdoors for social distancing for COVID-19 protection.

Clues will be distributed daily on social media, our website, and sent to an email mailing list. Sign up for the mailing list by sending an email to ScavengerHunt@stoughtonutilities.com!

Residential Customer Incentive Programs: We continue to market our two primary residential customer incentive programs for 2021.

- ENERGY STAR® appliance incentives are being offered to customers who purchase new efficient appliances, up to two \$25 incentives per account.
- We are again collaborating with Focus on Energy to enhance their existing Smart Thermostat incentive, adding an additional \$25 on top of their \$50 incentive, for a total incentive of \$75 towards the purchase of a new smart thermostat. Combined, these incentives can lower the cost of a smart thermostat by up to 60%.

Both incentives are provided in the form of a bill credit, and are funded through SU's Commitment to Community program. These incentive programs will run through November, and details and forms can be found at stoughtonutilities.com/incentives.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Customer Projects: We are seeing a higher than normal number of requests for estimates to relocate customer services and/or to upgrade from overhead to underground service lines. We also continue to see a high number of requests to temporarily remove overhead wires to allow for safe removal of private property trees, and requests to cover service drop wires to accommodate home maintenance projects.

We worked with a customer that was constructing a new outbuilding on their property and only realized he needed his overhead power lines relocated after construction had begun and they were ready to install the new roof trusses. Fortunately, we were able to replace the overhead line with underground cable within a week of being notified of the conflict.

We worked with a general contractor and commercial inspector to provide options for a partial service until the permanent metering equipment is received. The permanent electric metering equipment has been delayed several times due to production and supply shortages.

We provided service options and budgetary electric estimate to provide a new three-phase power service to an existing building on East Main Street that is being converted from an underused storage space.

Development – Stone Crest Future Phases: This developer has reached out indicating potential plans to develop future phases of this existing development. We have started the electric distribution design and preliminary cost estimating for serving the remainder of the development with underground electric distribution service.

Development – Kettle Park West Meadows Addition: Our underground trenching and boring contractor continues work to install the new underground electric distribution infrastructure throughout this development. Installation of the conduit and cable is nearly complete, however electric transformers are on backorder and we are awaiting delivery.

A contractor was excavating without a locate and dug into one of our underground primary cables. Lucky for the excavator, he only damaged the conduit and not the cable.

Distribution System Maintenance: We completed an overhead to underground primary cable replacement project along portions of Dunnwood Way. This site was virtually impossible to maintain the existing overhead lines with conventional aerial equipment due to the terrain and tree canopy.

The overhead to underground primary cable replacement project along Estate Ln is now in full swing following delays due to material availability.

An existing pole was replaced with a taller one along US Highway 51 South to provide additional line clearance height across the highway. The neutral has been brushed a few times recently and has flipped up onto the phase wire.

Several deteriorating poles were replaced along Old Stone Road.

Electric Service Installations: During the month of August we installed four new underground services, seven service cable upgrades, three temporary services for new construction, six service repairs, and one solar system installation.

Electric System Trouble Calls: Staff responded to a total of 16 after-hours trouble calls and outages during the month of August, including nine tree branches impacting overhead wires, two lightning strikes, one broken pole, one unknown fuse failure, and one underground service lateral pulled loose in the meter socket.

Straight line winds during a storm created several tree-related power outages, with lines and services down and pole broken. After the storm had passed and service had been restored to most customers, staff continued to work with individual customers to clear broken limbs from their overhead service wires.

Lead Service Line Replacement Project: Electric System Division crews worked with the contractor on a few lead service replacement projects, including holding poles located alongside excavation locations, removing guy wires and anchors, and repairing one underground service cable that was nicked.

Communications Attachments: We are working with a broadband communications provider and their sub-contractors to energize new power supplies for their signal booster locations. This work is part of the ongoing pole replacement project that was funded by another broadband communications provider. State electrical inspections for commercial installations in the rural service territory have been challenging and slow going.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.228 million gallons with a monthly total of 38.082 million gallons. The total precipitation for the month was 5.09 inches.

Collection System Infrastructure GPS Collection: Advanced Certified Wastewater Operator & Laboratory Technician Phil Linnerud has been collecting GPS coordinates for existing older sanitary sewer lateral locations being located as part of the lead service line replacement project. These GPS coordinates allow us to more accurately position infrastructure points in our GIS system.

Department of Natural Resources (DNR) Reporting: We have been working with our engineering consultant and the DNR to make required modifications to our ammonia reporting on our monthly discharge monitoring reports (DMRs).

We received a positive response from the DNR in response to our submitted Compliance Maintenance Annual Report (CMAR).

Lift Station – Vennevoll: Staff is currently exploring the estimated costs to install a fixed emergency standby generator at this location. Since there is currently no natural gas service running to this development, any generator installation would require the installation of new gas main down Amundson Parkway.

Plant maintenance: Staff continues working on maintenance and repairs of miscellaneous equipment throughout the plant. August projects included rebuilding the wash press in our preliminary treatment process, replacing an exhaust fan motor in the DAFT process building, hydro-excavating a trench path for the installation of new fiber optic cable, and installing a new refrigerator for our effluent sampling.

Polymer Testing: We are working with a new polymer vendor on jar-testing new products to see if we can lower our chemical treatment costs.

Sanitary Sewer Collection System Maintenance: Wastewater operators continues working on our 2021 sewer cleaning and televising programs. Throughout the summer, operators were busy assisting other utility divisions, working on treatment facility projects, and preparing roadway patches for new asphalt. As the summer ends and we move into autumn, operators will be focusing on cleaning approximately 20 miles of sanitary sewer mains, river crossings, and interceptors.

Treatment Educational Materials: Brandi Yungen, customer service technician, has been working to update a pamphlet about the wastewater treatment facility. This pamphlet contains a plant diagram and general information about our wastewater treatment processes, and is used during plant tours and school visits.

Water Division

Kent F. Thompson
Water System Supervisor

2021 Construction Projects: Water operators inspected all of the valve boxes along the Roby Road resurfacing project and the Kettle Park West Meadows Addition development to identify alignment, elevation, and damage. Our notes were then shared with our engineering consultant field representative so they could provide our comments to the respective contractor responsible for the adjustments and repairs before paving.

Annual System Flushing: Hydrant flushing completed during the early part of August and hydrant maintenance began.

Following flushing, operators drained, lubricated, and repaired hydrants identified as needing maintenance or repair during the initial visit to flush the hydrant. Hydrants are disassembled from the top to clean the threaded portions of the internal mechanics, then are greased and reassembled. Hydrants that do not drain properly are pumped free of water to prevent freezing. This regular maintenance ensures that hydrants operate without flaw when they are needed during fire events.

Missing and broken hydrant flags were also replaced with new flags allowing hydrants to be quickly located, even in winter following large snow events.

Curb Stop Repairs: Numerous curb stop boxes were lowered or raised to meet new concrete elevations along the street resurfacing project on Roby Road. Water operators excavated around, cut off, and then either extended or shortened the pipe to the new grade. Two of the curb stops were identified as inoperable and had to be excavated to a depth of 6 feet to make the repairs, after which new curb stop boxes were installed.

Lead Service Line Replacement Program: The lead replacement contractor continued replacing services during the month of August. Over 140 lead services were replaced, bringing the total replacements to almost 500 services replaced as of the end of August. If the current pace continues, we are on track to have all lead water services replaced before November.

Water operators were called out a number of times to assist the contractor in shutting down the mains when leaks occurred. Flushing of the mains following leaks is completed by the operators to ensure clean safe drinking water is being provided to our customers.

Roadway Grading for Pavement: Water operators assisted wastewater operators in saw-cutting, removing asphalt, and grading the intersection of North Street and N. Forrest Street. Much of the intersection needed to be removed and graded in preparation of new asphalt.

Roby Road Hydrant Relocation: To accommodate the new roundabout being installed at this intersection in 2022, one fire hydrant had to be relocated. This work required excavation down to the water main in several locations. To minimize traffic disruption, this work was coordinated to occur along with the Stoughton Department of Public Works' nearby street paving project that closed the intersection of Nygaard and Roby. SU water operators completed the shutdown of the main and assisted the excavation contractor throughout the day, then graded the street patch and coordinated the asphalt paving of the patch by the paving contractor completing the nearby intersection.

Well No. 5 Generator Coolant Leak: A coolant leak was identified on the standby generator at Well No. 5. The generator was removed from service to prevent damage. Pricing quotes for repairs were obtained, however Water Operator Kevin Hudson was able to complete the repairs in-house, and the generator was returned to service in early September.

Energy Services Section

Amy B. Wanek

Stoughton Utilities and WPPI Energy Services Manager (ESM)

Choose Renewable Program: Blocking purchase pricing changes took effect on August 1. Customers that purchase 20 or more blocks can now receive them at just \$1.00 per block. I provided information on the City of Stoughton's electrical usage and provided a cost proposal to the city council that would allow the city to offset 100% of their electrical use with 100% renewable energy through the Choose Renewable program.

A cost analysis for Stoughton Utilities' electrical use was also provided. Under the old program pricing, SU was offsetting 62% of their electrical usage with renewable energy. With the new program pricing, SU will be able to offset 100% of their electrical usage at all SU facilities at a lower total cost.

Community Solar Article: I have been continuing to develop content for an article on Stoughton Utilities' customers' efforts to expand solar generation within our community, including the growth of rooftop solar generation, participation in our Choose Renewable program, and the purchase of solar and other renewable resources from our wholesale public power provider.

The tentative release date for this article is in September, which will coincide with, and highlight, the 100 MW Point Beach Photovoltaic system being brought online to help serve Stoughton's customers. Once completed, the article will be submitted to the Stoughton Courier Hub, and presented to the Stoughton Utilities Committee.

Customer Distributed Generation: Three new rooftop solar distributed generation applications were received and approved by SU. Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

Electric Vehicle (EV) Charging Station: On behalf of Stoughton Utilities and WPPI Energy, I presented an incentive check to the City of Stoughton Director of Planning and Development for the city's new EV Charging Station, located in the parking lot of City Hall. The cost of the charger was funded 100% by WPPI's Electric Vehicle Technology Initiative, with the 2020 incentive allowance funding the equipment and the 2021 incentive allowance funding the installation. This charger is listed as publicly available on commonly-used EV Charger locating apps.

Focus on Energy Incentives: Stoughton Utilities will be partnering with Focus on Energy to do an "E-Tail" event for Public Power Week, from October 11 through October 25. The event will allow SU customers to receive reduced pricing on energy-efficient home improvement products offered by Focus on Energy, including LED light bulbs, faucets, insulation products, and more.

RFP for Energy Efficiency: Key electric accounts were notified of the Energy Efficiency Request for Proposals that was released by WPPI Energy on August 1. This program allows industrial and commercial customers to request an incentive for large energy efficiency projects at their facility that reduce annual total energy consumption by 100,000 kWh or more, and/or projects that will reduce the on-peak electrical demand by at least 20 KW during afternoon hours during summer when system load is the greatest.

During this round of funding, \$200,000 is available and will be awarded to proposed projects with the greatest efficiency return on investment. RFP proposals are due September 24 and project awards will be announced on October 22.

Sustainability Committee: I attended the first meeting of the newly-formed City of Stoughton Sustainability Committee.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: September 15, 2021
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

August 19, 2021	Stoughton Utilities news release announcing a \$1,000 donation from Stoughton Utilities to the Stoughton Lion's Club Stuff the Bus Donation Drive. This donation was made from the Stoughton Utilities School Education & Outreach Fund, and will be reimbursed by WPPI Energy.
August 26, 2021	Stoughton Utilities news release announcing the installation of an electric vehicle charger in the Stoughton City Hall parking lot. The cost of this charger was funded by Stoughton Utilities and WPPI Energy through our Electric Vehicle (EV) Technology Initiative grant.
September 8, 2021	Stoughton Utilities billing statement insert announcing our upcoming Public Power Week Scavenger Hunt and Trivia Contest, to be held October 4-8, 2021.
September 8, 2021	Stoughton Utilities billing statement insert advertising our Choose Renewable program, including the new cost of \$2.00 per block.
September 15, 2021	Direct mailing sent to all current Choose Renewable program participants announcing the new per-block pricing and encouraging the purchase of additional blocks.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

August 19, 2021

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Donates \$1,000 to Stoughton Lion's Club Stuff the Bus Donation Drive

Stoughton Utilities recently donated \$1,000 to the Stoughton Lion's Club for their annual Stuff the Bus school supply donation drive. This donation will be used to purchase school supplies for students in the Stoughton Area School District.

School supplies can be expensive, and many families in our community find it difficult to afford school supplies for their children each year. The Stoughton Lion's Club coordinates an annual event to collect donations and school supplies for the upcoming school year. Donations are given to the Stoughton School District to distribute to students in need.

Stoughton Utilities has made this donation in partnership with its not-for-profit, member-owned wholesale power supplier, WPPI Energy, in order to help support Stoughton youth and education.



Brandi Yungen (right) of Stoughton Utilities presents Mike Niedfelt of the Stoughton Lion's Club with a \$1,000 donation for their annual Stuff the Bus Donation Drive.

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

August 26, 2021

Contact: Jill Weiss, Utilities Director

City of Stoughton Installs Electric Vehicle Charger with Help from Stoughton Utilities

The City of Stoughton is dedicated to doing their part to attract visitors while also supporting clean energy. The city recently installed a Clipper Creek dual head level two electric vehicle (EV) charger with help from Stoughton Utilities. It can be found in the City Hall parking lot by the Stoughton Post Office. The charger's design allows two vehicles to use it at the same time.

Purchased for \$8,809.44, the city was reimbursed for the total cost of the project by Stoughton Utilities, in partnership with their wholesale power provider WPPI Energy. The grant is part of WPPI Energy's EV Technology Initiative. Installed in July, the charger is already in use and making a difference in helping the environment.

Local businesses are also likely to benefit from the new EV charger. Depending on the vehicle, the charger can charge 13-26 miles per hour. Because the charger is located in downtown Stoughton, users are within walking distance to local shops and restaurants while their vehicle is charging.

"We are really excited to have this new technology in our community," stated Jill Weiss, Utilities Director. "People have started using the charger, and we expect it's usage to increase in the coming years."



Stoughton Utilities Energy Services Manager Amy Wanek (right) presents Rodney Scheel, city Director of Planning & Development, with a reimbursement check for an EV charger located at City Hall.

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.

CELEBRATE PUBLIC POWER WEEK WITH A SCAVENGER HUNT & TRIVIA CONTEST



Stoughton Utilities will be celebrating Public Power Week with a family-friendly scavenger hunt and trivia contest! Each day October 4-8, we will provide a clue for a secret location or a Stoughton trivia question. Send us a picture from the secret location or answer the trivia question to be entered to win a new grand prize every day! Grand prizes will include bill credits, an Ecobee Smart Thermostat, and more! Additional prizes will also be randomly awarded throughout the week to participants.

Visit stoughtonutilities.com to sign up for email updates and have the clues sent directly to you!

How it Works:

- Clues, trivia questions, and daily prizes will be posted each morning October 4-8 by 9am at stoughtonutilities.com, shared on our Facebook and Instagram pages, and sent to the email list.
- Send a photo of yourself at the secret location or submit the correct trivia answer, along with your name and utility account number, to scavengerhunt@stoughtonutilities.com by 9pm to be entered into the daily prize drawing.
- Winners will be notified the following day.

Must be a Stoughton Utilities customer to win. Limit one grand prize per utility account. For more information visit stoughtonutilities.com. Contact our office to find out how you can participate without internet access!

**PUBLIC POWER WEEK IS OCT. 4-8
CHANCES TO WIN PRIZES ALL WEEK!**



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com (608) 873-3379

Shared strength through  WPPI Energy



RENEWABLE ENERGY MADE EASY & AFFORDABLE

Did you know that it only takes two or three blocks of renewable energy to power the average home for a month? And, with no equipment to buy or install on your roof, there is no need to worry about payback periods or annual maintenance costs.

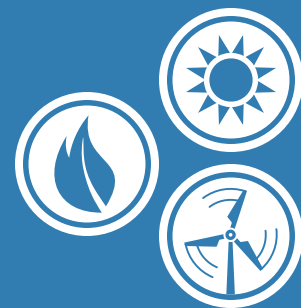


Only \$2 per month

That's worth repeating. Our Choose Renewable program starts at only \$2 per month. That's less than a good cup of coffee (and it won't keep you up at night)! Give us a call to find out how much renewable energy can be put to work for you.

Energy from sustainable resources

Using a socially responsible energy mix of solar, wind and biogas resources, Choose Renewable lets you increase your positive impact on the environment. With Choose Renewable, you can make a difference.



Know where your energy comes from

At Stoughton Utilities, we strive to provide you with different choices of where your energy comes from. With Choose Renewable, you ensure that more of our energy is generated right here in the Midwest.





How Choose Renewable Works:

- 1 Just \$2 per block per month!
- 2 Produced from 100% renewable sources - solar, wind and biogas.
- 3 Each \$2 block equals 300 kilowatt hours (kWh) of energy. A typical home uses about 750 kWh each month.

$$\boxed{\$2.00 \text{ BLOCK}} = \boxed{300 \text{ kWh}}$$

Adding renewable energy is fast and simple!

Signing up for Choose Renewable takes only two minutes. You can start (or stop) your participation at any time and you can use as many blocks of renewable energy you like.

Sign up today!

stoughtonutilities.com • (608) 873-3379



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com (608) 873-3379

Shared strength through WPPI Energy



GREAT NEWS FOR CHOOSE RENEWABLE SUBSCRIBERS!

Your commitment to renewable energy helps contribute to a cleaner environment and helps control our community's energy costs over the long haul.

GOING 100% RENEWABLE IS EASIER THAN EVER

You can get even more renewable energy for your money.

The price of Choose Renewable is now only \$2 per month for each block you order. An average household requires only 3 or 4 blocks of renewable energy!

Contact us to see how many total blocks you need to offset your monthly energy use.

WHAT ARE THE BENEFITS?

Just three blocks of renewable energy per month for a year equals:



REMOVING 1.2 CARS FROM THE ROAD



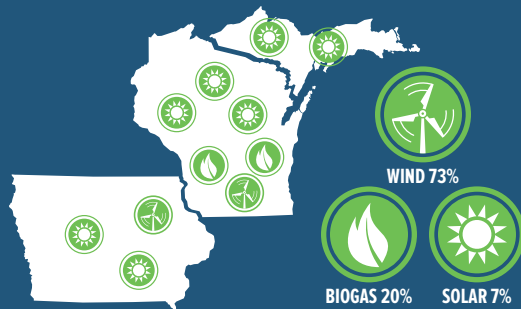
PLANTING 1.5 ACRES OF TREES



ELIMINATING THE BURNING OF 2.2 TONS OF COAL

WHERE DOES CHOOSE RENEWABLE'S ENERGY COME FROM?

The energy mix consists of nearby renewable resources produced in the Midwest.



ADD MORE BLOCKS TODAY!

Return the enclosed order form with the additional amount of renewable energy you wish to order with your next payment. Or submit your order online at stoughtonutilities.com.

Thank you for making Stoughton a better community to live and work in!



At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

stoughtonutilities.com (608) 873-3379

Shared strength through WPPI Energy



JOINING IS EASY!

There is no special equipment to install, and no change in the way you receive or use energy. You can start (or stop) your participation at any time, and you can use as many blocks of renewable energy as you like! (Each \$2 block = 300 kilowatt-hours.)

I AGREE TO PURCHASE:

blocks of renewable energy at
**\$2.00 per month, for a total monthly
commitment of \$.**

Current Choose Renewable participants, enter additional blocks you wish to order. This purchase will appear as an additional charge on my monthly utility bill.

Current Subscriber **New Subscriber**

NAME

ADDRESS

CITY

STATE

ZIP

EMAIL ADDRESS

PHONE

Send in completed form with your next bill payment.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: September 15, 2021

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their August 24, 2021 meeting:

Consent Agenda:

1. Minutes of the July 26, 2021 Regular Utilities Committee Meeting
2. Stoughton Utilities July Payments Due List Report
3. Stoughton Utilities June Financial Summary
4. Stoughton Utilities June Statistical Report

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their August 24, 2021 meeting:

Business:

1. Use of American Rescue Plan Act Funds Received by the City of Stoughton to Fund the Replacement of Privately-Owned Lead Service Lines (Private LSL) and Other Costs Associated with Private LSL Replacements Not Reimbursed by the DNR Grant



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Date: September 15, 2021

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status Update: Lead Service Line Replacement Programs

Construction efforts for the 2021 Lead Water Service Replacements Project continue by the awarded construction contractor, Five Star Energy Services, LLC. Lead service lines have been replaced at approximately 542 addresses at this time, with an approximate 161 addresses remaining.

At this time, the contractor has stated they are on pace for an October completion, ahead of the November 15 substantial completion and December 15 final completion deadlines. This completion timeframe has several caveats, including the availability of materials, weather conditions, homeowner response and cooperation, and more.

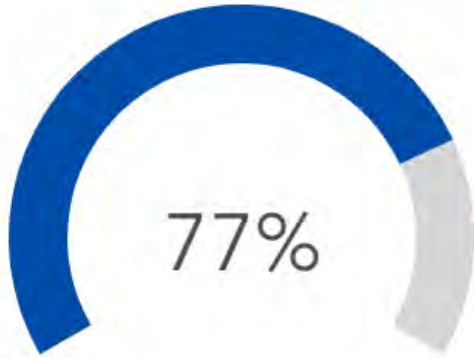
Stoughton Utilities staff and our consulting engineering field services technician continues to review the contractor's replacement progress, working and visiting onsite daily to review the construction work, operate main valves and service curb stop valves, identify lead service lines, answer questions and address concerns, review restoration efforts, communicate with customers, and more.

Customer outreach continues regarding the progress of the construction project. Regular updates are being made on our social media pages with detailed information on the contractor's current and planned project locations available at stoughtonutilities.com/construction.

Progress statistics are being posted weekly to our lead public education page at stoughtonutilities.com/lead along with an interactive map of the known remaining lead service lines.

Progress as of September 10, 2021:

Percent of Lead Removed:



Start:

703

Parcels Served by Lead Service Lines

(or galvanized service lines previously downstream from lead)

Current:

161

Parcels Served by Lead Service Lines

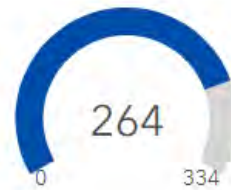
(or galvanized service lines previously downstream from lead)

504

Private Lines Replaced

264

Public Lines Replaced





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Date: September 15, 2021

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Funding of Private Lead Service Line Replacements Completed by Property Owners in 2019

At the September 1, 2021 meeting of the Stoughton Committee of the Whole, there was discussion about reimbursing property owners who replaced their privately-owned lead service line and paid for these expenses out of pocket.

The section of the water service lateral from the curb stop valve located in the public right of way to the water meter located inside the dwelling is privately-owned, and the individual property owners are responsible for the costs associated with installation and maintenance. As a regulated public utility, Stoughton Utilities is currently prohibited by the Wisconsin Public Service Commission from using funds collected through utility rates to perform work on private property.

In 2020, Stoughton Utilities began discussions with the Wisconsin Department of Natural Resources (WDNR) on grant funding opportunities that would cover the private property owners' costs associated with a lead service line replacement project. The goal of this project would be to replace 100% of the lead service lines in the City of Stoughton. The awarded WDNR grant does not allow for the reimbursement of costs associated with private service line replacements that occurred prior to 2020 and that were not included in the grant application.

At the time of preliminary grant discussions with the WDNR, a street and utility reconstruction project was in progress and the utility was in the process of replacing the publicly-owned lead service lines in several neighborhoods. Property owners in the neighborhoods where public service line replacements were being replaced were encouraged to fund the replacement of their private service lines, with the knowledge that a grant was being pursued. The WDNR agreed to allow these 2020 replacements in the grant funding application, and the property owners proceeded with their private projects with the understanding that reimbursement was possible, but not guaranteed.



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Date: September 15, 2021

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

Subject: Wastewater treatment facility and sanitary sewer collection system 2020 Compliance Maintenance Annual Report (CMAR) – DNR Responses

The Wastewater treatment facility and sanitary sewer collection system Compliance Maintenance Annual Report (CMAR) is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

At the June 14, 2021 meeting of the Stoughton Utilities Committee, Stoughton Utilities staff presented and discussed the 2020 CMAR. The committee reviewed and approved the report, and recommend approval to the Stoughton Common Council. The Stoughton Common Council approved the CMAR at its June 22, 2021 meeting. Following this approval, Stoughton Utilities staff submitted to the report to the Wisconsin Department of Natural Resources (DNR).

The DNR has issued a response to the 2020 CMAR submittal with favorable comments, and does not require any additional action to be taken this year in response to the CMAR. The DNR's response is attached.

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
6/24/2021 2020

DNR Response to Resolution or Owner's Statement

Name of Governing
Body or Owner:

Stoughton Common Council

Date of Resolution or
Action Taken:

6-22-21

Resolution Number:

R-93-2021

Date of Submittal:

6/24/2021

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = B

Permittee Response:

DNR Response:

The influent hydraulic loading for 2020 was good, averaging 1.13 MGD (54.8% design capacity), with a maximum of 1.2989 MGD (63.1% design capacity). The influent organic loading for 2020 was poor, averaging 2,290.9 lbs./day (86.3% design capacity), with an over limit maximum of 2,726 lbs./day (102.7% design capacity). If problems exist with industries or businesses that can't be addressed with the current staff or plant capacities, consider adjusting pollutant loading fees, requiring larger grease traps or pretreatment systems, and updating the Sewer Use Ordinance. CBOD was under reported 9 times.

Effluent Quality: BOD: Grade = A

Permittee Response:

DNR Response:

The effluent BOD quality for 2020 was excellent, averaging 2.4 mg/L (9.7% of the limit), with maximums of 3 mg/L (12% of the limit) for the months of February, March, April, September, and October. Reports were late 1 time.

Effluent Quality: TSS: Grade = A

Permittee Response:

DNR Response:

The effluent TSS quality for 2020 was excellent, averaging 6.4 mg/L (21.4% of the limit), with maximums of 8 mg/L (26.67% of the limit) for the months of September and October.

Effluent Quality: Ammonia: Grade = A

Permittee Response:

DNR Response:

The annual effluent ammonia quality for 2020 was good, averaging 7.407 mg/L (18.15% of the limit), with a maximum of 13.825 mg/L (46.08% of the limit) for the month of September.

Effluent Quality: Phosphorus: Grade = A

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
6/24/2021 2020

Permittee Response:

DNR Response:

The annual effluent phosphorus quality for 2020 was good, averaging 0.361 mg/L (32.82% of the limit), with a maximum of 0.532 mg/L (40.92% of the limit) for the month of April.

Biosolids Quality and Management: Grade = A

Permittee Response:

DNR Response:

NR 204 requires each site used for land application be soil tested at least once in the four years prior to application; test results must be submitted to the DNR as they are available, please take and/or submit the most recent soil test results. There were no other sources of nitrogen reported on the Annual Land Application Report; if any additional or supplemental nitrogen sources are applied to the fields this loading must be reported. The number of acres reported on the 2020 CMAR does not match the number of acres reported on the Annual Land Application Report, documentation must be reviewed.

Staffing: Grade = A

Permittee Response:

DNR Response:

Operator Certification: Grade = A

Permittee Response:

DNR Response:

POTWs shall have at least one operator certified in the new sanitary sewer (SS) collection subclass.

Financial Management: Grade = A

Permittee Response:

DNR Response:

Thank you for reviewing the User Charge System and Replacement Fund regularly. Thank you for contributing to the Replacement Fund, please continue to do so.

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

Permittee Response:

DNR Response:

Continue to implement, update, and improve your CMOM; it is intended to be a continuously evolving program. As you investigate the collection system, identify new priorities, update goals, & review emergency contacts and procedures. Cleaning & televising should occur so that the entire system is cleaned and assessed within 10 years or less. Sewer pipe televising and rehab should be done as a regular part of a good CMOM program.

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.92

Compliance Maintenance Annual Report

Stoughton Wastewater Treatment Facility

Last Updated: Reporting For:
6/24/2021 **2020**

Permittee Response:

DNR G.P.A. Response:

The Department does not require any additional action be taken this year in response to the CMAR. Please continue to address infiltration and inflow, and continue to update and implement your CMOM program regularly.

DNR CMAR Overall Response:

Thank you for completing and submitting the 2020 CMAR. The CMAR is an annual self-evaluation of your wastewater treatment plant, collection system, and associated wastewater management activities. The department appreciates your effort to protect human health and the environment by assuring that your systems are properly operated and maintained. Everything looks to be in order. There are no other requirements at this time. Thank you again.

DNR Reviewer: Oconnell, Caitlin

Address: 1500 N Johns Street, Dodgeville, WI 53533

Phone: (608) 935-1918

Date: 8/2/2021



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Date: September 15, 2021

To: Stoughton Utilities Committee

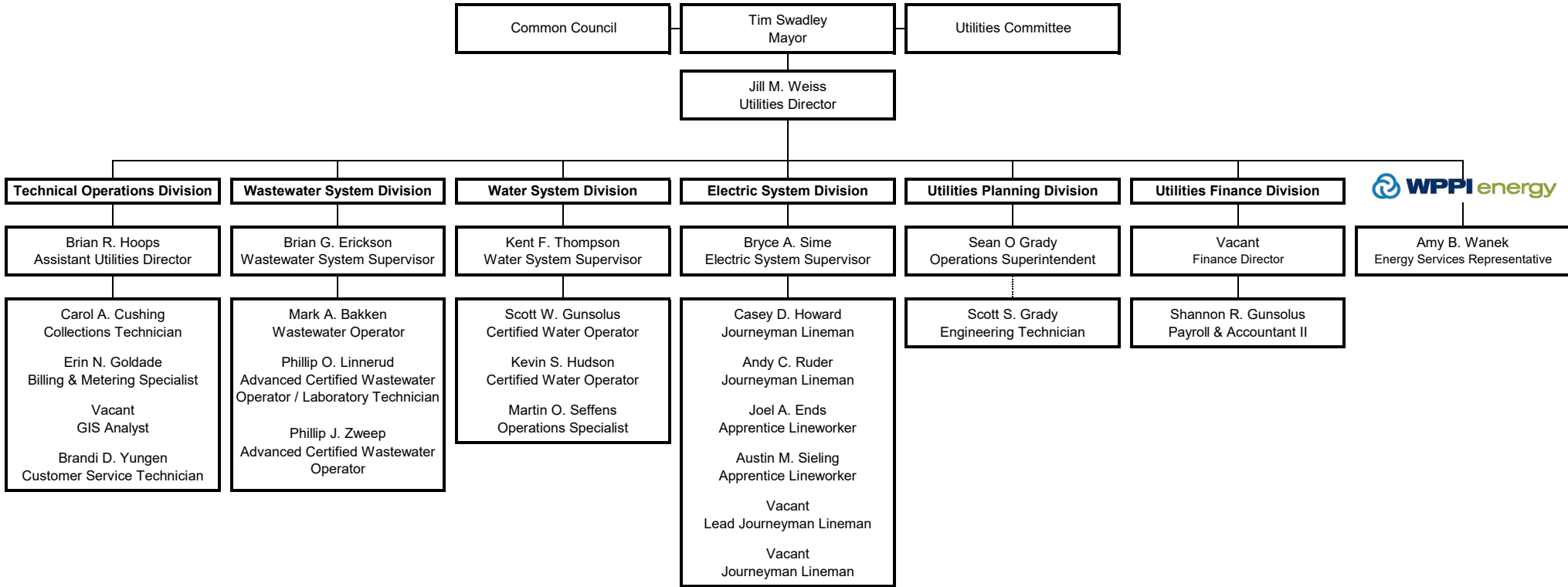
From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Staffing

Stoughton Utilities has recently added several new employees to our Electric System Division. Casey Howard joined SU as a Journeyman Lineman in May, and Joel Ends and Austin Sieling joined SU as Apprentice Lineworkers in June. We continue to actively recruit for an additional Journeyman Lineman.

The utilities financial management employee structure was recently updated to shift responsibilities back to a Utilities Finance Division, lead by a Utilities Finance Director position. We continue to advertise and recruit for this position.

We continue our strategic planning efforts that were approved as part of the 2021 Utilities Operating Budget, looking at retention and recruitment strategies, organization structure, position descriptions, and staffing needs moving forward.





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Date: September 15, 2021

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.