



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, July 20, 2020 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 993-247-837](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the June 15, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities June Payments Due List Report
- c. Stoughton Utilities May Financial Summary
- d. Stoughton Utilities May Statistical Report
- e. Stoughton Utilities June Activities Report
- f. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council
(Discussion)

NEW BUSINESS

2. Award of the Telecommunications Make-Ready Work Contract to Hooper Corporation **(Action)**
3. Status Update: TDS Metrocom Fiber Deployment Project **(Discussion)**
4. Stoughton Utilities Round-Up Program **(Action)**
5. Wisconsin Public Service Commission Electric Billing Audit **(Discussion)**
6. Customer Collections Status Report **(Discussion)**
7. Status Update: Lead Service Line Replacement Programs **(Discussion)**
8. Stoughton Utilities Environmental Sustainability **(Discussion)**
9. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/993247837>

You can also dial in using your phone at (866) 899-4679 using access code: 993-247-837.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 15, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Online Attendance: GoToMeeting ID 657-442-725.

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili (Vice-Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

Excused: None

Absent: None

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Hirsch, the motion seconded by Heili, to approve the following consent agenda items as presented:

- a. Draft Minutes of the May 15, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities May Payments Due List Report
- c. Stoughton Utilities April Financial Summary
- d. Stoughton Utilities April Statistical Report
- e. Stoughton Utilities May Activities Report
- f. Communications

The motion carried unanimously 7 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the April 13, 2020 Regular Utilities Committee Meeting
2. Draft Minutes of the April 27, 2020 Special Utilities Committee Meeting
3. Draft Minutes of the May 11, 2020 Special Utilities Committee Meeting
4. Stoughton Utilities April Payments Due List Report
5. Stoughton Utilities February Financial Summary
6. Stoughton Utilities March Financial Summary
7. Stoughton Utilities March Statistical Report

Business:

1. Stoughton Utilities 2019 Audit Reports and Management Letter (Action)
2. Stoughton Wastewater Utility 2020 Rate Adjustment
3. Ordinance to Create Section 74-17 of the City of Stoughton Code of Ordinances, Relating to Replacement of Lead Water Service Lines

Discussion followed.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 15, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 2

Stoughton Utilities 2019 Annual Water Consumer Confidence Report: Stoughton Utilities staff presented and discussed the annual Consumer Confidence Report (CCR). The CCR provides information about Stoughton's drinking water quality and any detected contaminants during the previous monitoring year. Staff discussed the new report format, crediting Utilities Customer Service Technician Brandi Yungen for her creativity in its development. This report will be distributed to customers during the month of June. Discussion followed.

Status Update: Lead Service Line Replacement Programs: Stoughton Utilities staff presented and discussed efforts that have been completed or are currently underway as staff proceeds with the creation of a program to replace lead service lines throughout the City of Stoughton. Efforts include:

- Ongoing discussions with the Wisconsin Department of Natural Resources regarding potential financial assistance programs.
- Lead service line identification and inventory record updates.
- Development and passage of an ordinance declaring lead service lines a public nuisance and mandating their removal.
- Development of a request for qualifications (RFQ) for licensed plumbers and utility contractors interested in participating in the private lead service line replacement program.
- Reviewing options for replacing publicly-owned lead service lines along West Main Street in the Wisconsin Department of Transportation construction project area.
- Continuation of a public education program, including educational and informational communications to the community on lead service lines, the proposed ordinance, and our annual water quality report.

Discussion followed.

Fiber Optic Communications to Stoughton Utilities Remote Facilities and Equipment: Stoughton Utilities staff presented and discussed communications to the 17 remote facilities, currently accomplished via radio communications. Current communication systems are reaching the end of their useful life and do not provide the utility with sufficient communications capacity for future growth, security, and automation opportunities. Staff is recommending that the utility move forward with dedicated secure fiber optic communications to all facilities. Discussions have been held with TDS Metrocom to obtain dedicated fiber optic communications as part of their system buildout efforts, and these conversations are ongoing. Discussion followed.

Replacement of Public Water Lead Service Lines on West Main Street in Coordination with the Wisconsin Department of Transportation (WDOT) Road Construction Project: Stoughton Utilities staff presented and discussed information regarding the potential replacement of up to 19 public water lead service lines located on West Main Street as part of the Wisconsin Department of Transportation road construction.

The WDOT stated that they did not have any concerns with the replacement of public lead service lines being completed prior to their construction efforts, provided it does not impact their project scheduling or add additional costs for the WDOT.

Due to the schedule requirements, it was recognized that the only contractor that could complete the work in a timeframe that would not delay the WDOT work would be Parisi Construction, as they are the contractor completing the WDOT project. Parisi Construction has the ability to complete the work and does not anticipate any impact to the overall construction schedule.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 15, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 3

A budgetary review of the 2020 Capital Improvement Projects Plan (CIP) shows that there is approximately \$130,000 in the budget that can be reallocated for this project. If all 19 services are replaced, the project costs are anticipated to reach right up to the \$130,000 available

For this project to move forward, the following items need to be acted upon by the Utilities Committee and the Common Council:

- Declare an emergency in which the public health or welfare of the City is endangered
- Reallocate all unused Capital Improvement Monies to the project
- Authorize the construction contract with Parisi Construction
- Approve and authorize the execution of the revised the State/Municipal Financial Agreement for a State-Let Highway Project

Discussion followed.

Determining that Threatened Damage to the Public Water Service Lines by a WDOT Construction Project Has Created an Emergency in Which the Public Health or Welfare of the City is Endangered:

Stoughton Utilities staff presented and discussed a resolution prepared by the Stoughton City Attorney that would declare a public emergency to the public health and welfare of the city due to construction project efforts potentially increasing the levels of lead in the drinking water provided to homes along West Main Street during and following the Wisconsin Department of Transportation road construction project. Discussion followed.

Motion by Heili, the motion seconded by Hirsch, to determine that threatened damage to the public water service lines by a Wisconsin Department of Transportation (WDOT) road construction project has created an emergency in which the public health or welfare of the city is endangered, and recommend the Stoughton Common Council determine the same and adopt the corresponding resolution at their June 23, 2020 meeting. The motion carried 7 to 0.

Reallocation of 2020 Water Capital Improvement Project Funding: Stoughton Utilities and City of Stoughton staff presented and discussed funding opportunities to complete the replacement of up to 19 public water lead service lines along West Main Street as part of the Wisconsin Department of Transportation road rehabilitation project. The approved 2020 CIP included \$75,000 for the replacement of public lead service lines. An estimated \$1,500 of this was allocated to other lead service line projects to occur in 2020. Staff estimates that the total cost for the proposed replacement these lead service lines is approximately \$130,000, leaving a lead service line replacement budget deficit of approximately \$56,500.

Additional funds of \$25,000 resulting from the water system work on the Prospect Street Project being bid under-budget, \$11,000 resulting from a cancelled hydrant relocation on Roby Road, and \$21,000 for valve adjustments that will be completed internally rather than subcontracted out are available to be reallocated towards this project. Combined, the approved 2020 CIP funds are sufficient to fund the proposed replacement of lead service lines along West Main Street. Discussion followed.

Motion by Hirsch, the motion seconded by Jenson to approve the reallocation of approved 2020 CIP funds, and recommend adoption of the corresponding resolution to the Stoughton Finance Committee and Stoughton Common Council at their June 23, 2020 meetings. The motion carried 7 to 0.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 15, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 4

Award of 2020 Water Service Line Replacement Construction Contract 5-2020 to Parisi Construction Co., Inc.:

Stoughton Utilities staff presented and discussed the construction contract to complete the replacement of up to 19 public water lead service lines along West Main Street as part of the Wisconsin Department of Transportation (WDOT) road rehabilitation project.

The WDOT has stated that they have no concerns with the replacement of public lead service lines being completed prior to their construction efforts, provided it does not impact their project scheduling or add additional costs for the WDOT. Due to the schedule requirements, the only contractor that can complete the work in a timeframe that would not delay the WDOT work is the WDOT contractor, Parisi Construction Co., Inc. Parisi Construction Co., Inc. has stated they have the ability to complete the work and do not anticipate any impact to the overall construction schedule.

Using the unit costs provided by Parisi Construction Co., Inc., the estimated total cost for the proposed replacement of 19 lead service lines along West Main Street is approximately \$130,000. Discussion followed.

Motion by Jenson, the motion seconded by Hirsch, to approve and enter into an agreement with Parisi Construction Co., Inc. for the 2020 Water Service Line Replacement Construction Contract 5-2020 for the per-unit contractual amount of up to \$130,000.00, and recommend adoption of the corresponding resolution to the Stoughton Common Council at their June 23, 2020 meeting. The motion carried 7 to 0.

Revised Agreement with WDOT for USH 51 Rehabilitation from Page Street to Hoel Avenue:

Stoughton Utilities staff presented and discussed the existing financial cost-sharing agreement between the City of Stoughton and the Wisconsin Department of Transportation (WDOT) for the road rehabilitation of West Main Street / US Highway 51 between Page Street and Hoel Avenue.

Staff informed the committee that in order for Stoughton Utilities to proceed with the replacement of public water lead service lines on West Main Street prior to the start of WDOT work, a revised agreement must be approved that would require that if any additional costs are incurred by the WDOT as a result of the lead service line replacement work, the City of Stoughton will be responsible for those additional costs. These costs would be paid by the Stoughton Water Utility. This new agreement will supersede previous agreements on this project. Discussion followed.

Motion by Heili, the motion seconded by Kallas, to approve the revised State/Municipal Financial Agreement for a State-Let Highway Project with the Wisconsin Department of Transportation for USH 51 Rehabilitation from Page Street to Hoel Avenue, and recommend adoption of the corresponding resolution to the Stoughton Common Council at their June 23, 2020 meeting. The motion carried 7 to 0.

Utilities Committee Future Agenda Items:

Staff informed the committee that upcoming meeting topics include an update on customer collections in response to COVID-19 public health crisis, the annual wastewater collection system maintenance annual report (CMAR), updates on ongoing efforts to establish secure fiber communications to remote facilities, updates on the lead service line replacement program, and environmental sustainability. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:30 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director

Date: Wednesday, July 08, 2020
 Time: 01:19PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 2 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|-----------|-------------|--|---|
| 002017 | HC | 6/30/2020 | 661.48 | 002 Employee Benefits Corp - Ach | EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach/EBC - June Ach |
| 002018 | HC | 6/30/2020 | 40,986.19 | 010 WI Dept. of Revenue Taxpayment-Ach | Dept of Rev-June Ach/Dept of Rev-June Ach/Dept of Rev-June Ach/Dept of Rev-June Ach |
| 002019 | HC | 6/30/2020 | 769.06 | 004 Us Cellular - Ach | Us Cellular - June Ach/Us Cellular - June Ach/Us Cellular - June Ach/Us Cellular - June Ach/Us Cellular - June Ach |
| 002020 | HC | 6/30/2020 | 2,459.30 | 001 Delta Dental - Ach | Delta Dental - June Ach/Delta Dental - June Ach/Delta Dental - June Ach/Delta Dental - June Ach/Delta Dental - June Ach |
| 002021 | HC | 6/30/2020 | 8,894.63 | 020 Wells Fargo Bank-Ach | Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach/Client Analysis-June Ach |
| 002022 | HC | 6/30/2020 | 30.52 | 421 FIRST DATA CHARGES | First Data - June Ach/First Data - June Ach/First Data - June Ach/First Data - June Ach/First Data - June Ach/First Data - June Ach/First Data - June Ach |
| 026427 | VC | 6/24/2020 | -34.16 | 771 JAMES BARBER | J Barber-Construction Refund/J Barber-Construction Refund |
| 026899 | CK | 6/3/2020 | 161.25 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Supplies/Border States-Supplies |
| 026900 | CK | 6/3/2020 | 12,969.50 | 400 RESCO | Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco - Transformers/Resco - Transformers |
| 026901 | CK | 6/3/2020 | 269.60 | 474 WOODWARD COMMUNITY MEDIA | Woodward-Ads/Woodward-Ads/Woodward-Ads/Woodward-Ads |
| 026902 | CK | 6/3/2020 | 6,776.91 | 651 WISCONSIN DNR - ENVIRONMENTAL FEES | WI DNR - Env-Fees/WI DNR - Env-Fees |
| 026903 | CK | 6/3/2020 | 8,198.97 | 051 RICK PEARSON | R Pearson-Customer Refund/R Pearson-Customer Refund |
| 026904 | CK | 6/3/2020 | 237.04 | 203 JUSTIN FERGUSON | J Ferguson-Customer Refund/J Ferguson-Customer Refund |

Date: Wednesday, July 08, 2020
 Time: 01:19PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 3 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|-----------|-------------|--|---|
| 026905 | CK | 6/3/2020 | 205.02 | 866 SHAWN DAVIS | S Davis-Customer Refund/S Davis-Customer Refund |
| 026906 | CK | 6/3/2020 | 1,689.51 | 890 KEGONSA BUILDERS | Kegonsa Bldgs-Customer Refund/Kegonsa Bldgs-Customer Refund |
| 026907 | CK | 6/3/2020 | 590.16 | 914 FIRST CHOICE DENTAL | First Choice-Customer Refund/First Choice-Customer Refund |
| 026908 | CK | 6/3/2020 | 26,405.46 | 131 CITY OF STOUGHTON | City Stoton-May Retirement/City Stoton-May Retirement/City Stoton-May Retirement/City Stoton-May Retirement/City Stoton-May Retirement |
| 026909 | CK | 6/3/2020 | 60.77 | 265 RENEE JACOBSON | R Jacobson-Customer Refund/R Jacobson-Customer Refund |
| 026910 | CK | 6/3/2020 | 386.81 | 589 ZACHARY ROOT | Z Root-Customer Refund/Z Root-Customer Refund/Z Root-Customer Refund/Z Root-Customer Refund/Z Root-Customer Refund |
| 026911 | CK | 6/3/2020 | 30.73 | 722 AUGUSTA REALTY, INC. - GREGG SHIMANSKI | August Realty-Customer Refund/August Realty-Customer Refund |
| 026912 | CK | 6/3/2020 | 21.34 | 921 ROGER OR RITA MAHLKUCH | R Mahlkuch-Deposit Refund/R Mahlkuch-Deposit Refund |
| 026913 | CK | 6/3/2020 | 176.77 | 133 WISCONSIN SCTF | WI SCTF-May C Support/WI SCTF-May C Support |
| 026914 | CK | 6/3/2020 | 780.00 | 186 STAFFORD ROSENBAUM LLC | Stafford-Atty fees/Stafford-Atty fees/Stafford-Atty fees/Stafford-Atty fees/Stafford-Atty fees |
| 026915 | CK | 6/3/2020 | 5,588.50 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest Tree-Trenching/Midwest Tree-Trenching |
| 026916 | CK | 6/3/2020 | 125.00 | 747 WISCONSIN DNR | WI DNR-Prod Wells/WI DNR-Prod Wells |
| 026917 | CK | 6/3/2020 | 2,124.00 | 865 BOARDMAN & CLARK LLP | Boardman-Professional svcs/Boardman-Professional svcs |
| 026918 | CK | 6/11/2020 | 42,469.82 | 131 CITY OF STOUGHTON | City Stoton-Apr Legal Shield/City Stoton-June Health Ins/City Stoton-June Health Ins/City Stoton-May Aflac/City Stoton-May Aflac/City Stoton-Apr Legal Shield/City Stoton-May Life Ins/City Stoton-May Life Ins/City Stoton-June Health Ins/More... |

Date: Wednesday, July 08, 2020
 Time: 01:19PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 4 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|-----------|-------------|-------------------------------------|---|
| 026919 | CK | 6/11/2020 | 460.00 | 084 HARVEST FARMS, LLC | Harvest Farms-Emb Credits/Harvest Farms-Emb Credits |
| 026920 | CK | 6/11/2020 | 8.45 | 143 DIGGERS HOTLINE, INC. | Diggers-Locates/Diggers-Locates |
| 026921 | CK | 6/11/2020 | 5,828.50 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching |
| 026922 | CK | 6/11/2020 | 200.00 | 923 CONCRETE SERVICE COMPANY | Concrete-Curb & Gutter/Concrete-Curb & Gutter |
| 026923 | CK | 6/11/2020 | 2,707.95 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory/More... |
| 026924 | CK | 6/11/2020 | 163.26 | 964 STEVE FELIO | S Felio-Solar Credit Refund/S Felio-Solar Credit Refund |
| 026925 | CK | 6/11/2020 | 176.77 | 133 WISCONSIN SCTF | WI SCTF -June A Support/WI SCTF -June A Support |
| 026926 | CK | 6/11/2020 | 151.77 | 494 BRUCE ANDRE | B Andre-Solar Credit Refund/B Andre-Solar Credit Refund |
| 026927 | CK | 6/11/2020 | 152.96 | 732 BROOK JOHNSON | B Johnson-Solar Credit Ref/B Johnson-Solar Credit Ref |
| 026928 | CK | 6/11/2020 | 2,259.94 | 781 DUNKIRK WATER POWER CO LLC | Dunkirk-Solar Credit Refund/Dunkirk-Solar Credit Refund |
| 026929 | CK | 6/11/2020 | 223.83 | 858 CASEY HARKINS | C Harkins-Solar Credit Refund/C Harkins-Solar Credit Refund |
| 026930 | CK | 6/11/2020 | 4,007.50 | 090 SOLENIS LLC | Solenis- Praestol/Solenis- Praestol |
| 026931 | CK | 6/11/2020 | 79.22 | 299 MARK DOLIN OR CINDY SCHUETT | M Dolin-Customer Refund/M Dolin-Customer Refund |
| 026932 | CK | 6/11/2020 | 115.39 | 302 HANNAH O'CONNOR | H Oconnor-Customer Refund/H Oconnor-Customer Refund |
| 026933 | CK | 6/11/2020 | 2,250.81 | 400 RESCO | Resco-Inventory/Resco-Inventory/Resco-Masks/Resco-Masks/Resco-Inventory/Resco-Inventory |

Date: Wednesday, July 08, 2020
Time: 01:19PM
User: SGUNSOLUS

Stoughton Utilities

Check Register Summary - Standard

Page: 5 of 7
Report: 03699W.rpt
Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|-----------|-------------|--|---|
| 026934 | CK | 6/11/2020 | 8,690.00 | 780 JIMS TREE SERVICE INC | Jims-Tree Work/Jims-Tree Work |
| 026935 | CK | 6/11/2020 | 3.14 | 108 ASLESON'S TRUE VALUE | Aslesons-Supplies/Aslesons-Supplies |
| 026936 | CK | 6/11/2020 | 10.00 | 756 ID-ACCESS | Id Access-Id Tag/Id Access-Id Tag |
| 026937 | CK | 6/25/2020 | 85.97 | 046 DOA/DIV. OF ENERGY, HOUSE & COMM RESOURCES | DOA/DIV-Customer refund/DOA/DIV-Customer refund |
| 026938 | CK | 6/25/2020 | 5.31 | 146 STOUGHTON ELECTRIC UTIL. | Stoton Elec-Customer Refund/Stoton Elec-Customer Refund |
| 026939 | CK | 6/25/2020 | 34.16 | 771 JAMES BARBER | J Barber-Construction Refund/J Barber-Construction Refund |
| 026940 | CK | 6/25/2020 | 69,820.61 | 131 CITY OF STOUGHTON | City Stoton-June Retirement/City Stoton-Stormwater/City Stoton-Stormwater/City Stoton-June Retirement/City Stoton-June Retirement/City Stoton-June Retirement/City Stoton-June Retirement/City Stoton-June Retirement |
| 026941 | CK | 6/25/2020 | 176.77 | 133 WISCONSIN SCTF | WI SCTF-June B Support/WI SCTF-June B Support |
| 026942 | CK | 6/25/2020 | 611.70 | 400 RESCO | Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies |
| 026943 | CK | 6/25/2020 | 642.02 | 565 4 CONTROL, INC. | 4 Control-Subs/4 Control-Subs/4 Control-Subs/4 Control-Subs |
| 026944 | CK | 6/25/2020 | 17,206.25 | 290 MID-WEST TREE & EXCAVATION, INC | Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching |
| 026945 | CK | 6/25/2020 | 112.00 | 327 BORDER STATES ELECTRIC SUPPLY | Border States-Supplies/Border States-Supplies |
| 026946 | CK | 6/25/2020 | 8,905.00 | 345 CREE LIGHTING | Cree-Lighting/Cree-Lighting |
| 026947 | CK | 6/25/2020 | 823.42 | 491 PUBLIC SVC. COMM. OF WI. | PSC-assessments/PSC-assessments |

Date: Wednesday, July 08, 2020
 Time: 01:19PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 6 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|-----------|------|-----------|-------------|---|---|
| 026948 | CK | 6/25/2020 | 525.00 | 436 STOUGHTON LUMBER CO., INC. | Stoton Lumber-supplies/Stoton Lumber-supplies/Stoton Lumber-supplies/Stoton Lumber-supplies/Stoton Lumber-supplies |
| 026949 | CK | 6/25/2020 | 188.60 | 455 ROYAL OAK & ASSOCIATES, INC. | Royal Oak-Expenses/Royal Oak-Expenses |
| 026950 | CK | 6/25/2020 | 4,021.55 | 648 BAKER TILLY VIRCHOW KRAUSE, LLP | Baker Tilly-Professional svcs/Baker Tilly-Professional svcs/Baker Tilly-Professional svcs/Baker Tilly-Professional svcs/Baker Tilly-Professional svcs |
| 026951 | CK | 6/25/2020 | 19,584.20 | 727 GLS UTILITY LLC | Gls-May Locates/Gls-May Locates/Gls-May Locates/Gls-May Locates/Gls-May Locates |
| 026952 | CK | 6/25/2020 | 280.53 | 069 TOM ANDERSON | T Anderson-Const Refund/T Anderson-Const Refund |
| 026953 | CK | 6/25/2020 | 5,533.91 | 362 UTILITY SERVICE CO., INC | Utility Svc-Tower Qtr/Utility Svc-Tower Qtr |
| 026954 | CK | 6/25/2020 | 178.22 | 444 BRAD FULLER | B Fuller-Const Refund/B Fuller-Const Refund |
| 026955 | CK | 6/25/2020 | 84.00 | 584 VINING SPARKS IBG, L.P. | Vining Sparks-Safekeeping/Vining Sparks-Safekeeping |
| 026956 | CK | 6/25/2020 | 7,350.00 | 959 G. FOX & SON, INC. | G Fox-Wa Lateral Repair/G Fox-Wa Lateral Repair/G Fox-Wa Lateral Repair/G Fox-Wa Lateral Repair/G Fox-Wa Lateral Repair/G Fox-Wa Lateral Repair |
| 026957 | CK | 6/26/2020 | 3,370.17 | 451 INSIGHT FS | Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel |
| 101959 | CK | 6/11/2020 | 8,473.48 | 157 FORSTER ELEC. ENG.,INC. | Forster-Glacier Moraine/Forster-Glacier Moraine/Forster-OH Const/Forster-Glacier Moraine/Forster-Glacier Moraine/Forster-OH Const/Forster-Pole Attachments/Forster-roby rd rel/Forster-roby rd rel/Forster-Pole Attachments/Forster-Tech Assist/More... |
| 101960 | CK | 6/11/2020 | 1,619.85 | 463 GREAT-WEST | Great West-June A Def Comp/Great West-June A Def Comp |
| 101961 | CK | 6/11/2020 | 450.00 | 731 NORTH SHORE BANK FSB-DEFERRED COMP. | N Shore Bk-June A Def Comp/N Shore Bk-June A Def Comp |

Date: Wednesday, July 08, 2020
 Time: 01:19PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 7 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 7/8/2020

| Check Nbr | Type | Date | Amount Paid | Vendor ID / Name | Description |
|----------------------|------|-----------|--------------|---|--|
| 101962 | CK | 6/26/2020 | 2,141.18 | 259 ITRON, INC. | Itron-Metering/Itron-Metering/Itron-Metering/Itron-Metering/Itron-Metering/Itron-Metering |
| 101963 | CK | 6/26/2020 | 6,686.55 | 463 GREAT-WEST | Great West-June B Def Comp/Great West-June B Def Comp/Great West-Mar B Def Comp/Great West-Mar B Def Comp |
| 101964 | CK | 6/26/2020 | 5,473.31 | 603 SEERA-WIPFLI LLP | Seera-CTC funds/Seera-CTC funds |
| 101965 | CK | 6/26/2020 | 450.00 | 731 NORTH SHORE BANK FSB-DEFERRED COMP. | N Shore Bk-June B Def Comp/N Shore Bk-June B Def Comp |
| 101966 | CK | 6/26/2020 | 3,440.01 | 852 INFOSEND, INC | Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing |
| Company Total | | | 1,265,762.27 | | |

Date: Thursday, June 04, 2020

Time: 02:47PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000112'

| Company | Account | Sub | Vendor ID | Merchant | Amount | Description | Post Date | Emp ID | Projec |
|--------------------------|---------|------------------------------|-----------|---------------------------|----------|---|------------|--------|--------------|
| Import ID: 009010 | | Import # : 0000000112 | | | | | | | |
| 7430 | 921 | 000000 | 836 | MICROSOFT OFFICE 365 | -1.34 | SOFTWARE LICENSING - O365 - HOSTED SKYPE FOR BUSINESS T1 - CA | 05/04/2020 | 5250 | - |
| 7430 | 143 | 000000 | 377 | GENERAL COMMUNICATIONS, I | -304.70 | PAID TWICE - REFUNDED | 05/06/2020 | 8200 | - |
| 7450 | 143 | 000000 | 377 | GENERAL COMMUNICATIONS, I | -110.80 | PAID TWICE - REFUNDED | 05/06/2020 | 8200 | - |
| 7460 | 143 | 000000 | 377 | GENERAL COMMUNICATIONS, I | -138.50 | PAID TWICE - REFUNDED | 05/06/2020 | 8200 | - |
| 7430 | 232 | 001099 | 787 | MILLENNIUM | -235.93 | ELECTRIC INVENTORY | 05/04/2020 | 4100 | - |
| 7430 | 143 | 000001 | 994 | WALGREENS #11235 | 141.80 | COLORING CONTEST - WPPI REIMBURSED - VPP FUND | 05/01/2020 | 3680 | - |
| 7430 | 143 | 000001 | 994 | CULVER S OF STOUGHTON #12 | 14.50 | Coloring Contest - WPPI Reimbursed - VPP Fund | 05/04/2020 | 3680 | - |
| 7430 | 906 | 000000 | 740 | FACEBK BUFH3TA8Q2 | 64.36 | SOCIAL MEDIA OUTREACH - LINEMEN HIRING | 05/04/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1ZG194WT0310413369 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 05/08/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1Z17Y623039755564 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 05/15/2020 | 3680 | - |
| 7450 | 642 | 000000 | 824 | UPS 1ZG194WTP208043376 | 10.72 | SHIPPING OF WATER SAMPLES TO LAB | 05/22/2020 | 3680 | - |
| 7450 | 920 | 000000 | 994 | CKO WWW.ISTOCKPHOTO.COM | 63.30 | CCER - STOCK PHOTOGRAPHY FOR REPORT | 05/25/2020 | 3680 | - |
| 7430 | 107.14 | 000000 | 422 | AMZN MKTP US M79QF2ZL1 | 120.52 | COVID 19-THERMOMETERS | 05/19/2020 | 1025 | 200069XX - 1 |
| 7450 | 107.14 | 000000 | 422 | AMZN MKTP US M79QF2ZL1 | 43.82 | COVID 19-THERMOMETERS | 05/19/2020 | 1025 | 200906XX - 1 |
| 7460 | 107.14 | 000000 | 422 | AMZN MKTP US M79QF2ZL1 | 54.79 | COVID 19-THERMOMETERS | 05/19/2020 | 1025 | 200304XX - 1 |
| 7430 | 933 | 000000 | 422 | AMZN MKTP US M73E080P1 | 64.99 | DIESEL ADDITIVE | 05/21/2020 | 1025 | - |
| 7430 | 921 | 000000 | 836 | MSFT E0400AUZR1 | 5.50 | SOFTWARE LICENSING - MS O365 - ONEDRIVE | 05/04/2020 | 5250 | - |
| 7450 | 921 | 000000 | 836 | MSFT E0400AUZR1 | 2.00 | SOFTWARE LICENSING - MS O365 - ONEDRIVE | 05/04/2020 | 5250 | - |
| 7460 | 851 | 000000 | 836 | MSFT E0400AUZR1 | 2.50 | SOFTWARE LICENSING - MS O365 - ONEDRIVE | 05/04/2020 | 5250 | - |
| 7430 | 921 | 000000 | 836 | MSFT E0400AV0EM | 78.65 | SOFTWARE LICENSING - MS O365 - HOSTED SKYPE FOR BUSINESS T2 | 05/04/2020 | 5250 | - |
| 7450 | 921 | 000000 | 836 | MSFT E0400AV0EM | 28.60 | SOFTWARE LICENSING - MS O365 - HOSTED SKYPE FOR BUSINESS T2 | 05/04/2020 | 5250 | - |
| 7460 | 851 | 000000 | 836 | MSFT E0400AV0EM | 35.75 | SOFTWARE LICENSING - MS O365 - HOSTED SKYPE FOR BUSINESS T2 | 05/04/2020 | 5250 | - |
| 7430 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 66.67 | Credit Card Processing - Online My Account | 05/05/2020 | 5250 | - |
| 7450 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 24.00 | Credit Card Processing - Online My Account | 05/05/2020 | 5250 | - |
| 7460 | 840 | 000000 | 419 | PAYFLOW/PAYPAL | 32.00 | Credit Card Processing - Online My Account | 05/05/2020 | 5250 | - |
| 7430 | 233 | 001099 | 419 | PAYFLOW/PAYPAL | 10.68 | Credit Card Processing - Online My Account | 05/05/2020 | 5250 | - |
| 7430 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 51.52 | Credit Card Processing - Desktop and Recurring | 05/05/2020 | 5250 | - |
| 7450 | 903 | 000000 | 419 | PAYFLOW/PAYPAL | 18.54 | Credit Card Processing - Desktop and Recurring | 05/05/2020 | 5250 | - |
| 7460 | 840 | 000000 | 419 | PAYFLOW/PAYPAL | 24.73 | Credit Card Processing - Desktop and Recurring | 05/05/2020 | 5250 | - |
| 7430 | 233 | 001099 | 419 | PAYFLOW/PAYPAL | 8.26 | Credit Card Processing - Desktop and Recurring | 05/05/2020 | 5250 | - |
| 7430 | 921 | 000000 | 422 | AMZN MKTP US 194ZC8RG3 | 17.58 | SERVER MAINTENANCE - REPLACEMENT FANS | 05/06/2020 | 5250 | - |
| 7450 | 921 | 000000 | 422 | AMZN MKTP US 194ZC8RG3 | 6.39 | SERVER MAINTENANCE - REPLACEMENT FANS | 05/06/2020 | 5250 | - |
| 7460 | 851 | 000000 | 422 | AMZN MKTP US 194ZC8RG3 | 8.01 | SERVER MAINTENANCE - REPLACEMENT FANS | 05/06/2020 | 5250 | - |
| 7450 | 926 | 000000 | 578 | THE SHOE BOX | 285.00 | SAFETY BOOTS | 05/11/2020 | 8700 | - |
| 7450 | 677 | 000000 | 148 | FASTENAL COMPANY 01WISTG | 43.71 | HYDRANT PAINTING MATERIALS | 05/15/2020 | 8700 | - |
| 7460 | 850 | 000000 | 969 | PAYPAL WWOA WWOA | 5.50 | ONLINE TRAINING | 05/14/2020 | 8740 | - |
| 7430 | 933 | 000000 | 994 | TRACTOR SUPPLY #2236 | 16.85 | FORKLIFT PROPANE | 05/07/2020 | 5275 | - |
| 7450 | 107.14 | 000000 | 354 | HYDRO DESIGNS | 693.57 | CROSS CONNECTIONS | 05/01/2020 | 7400 | 200901XX - 1 |
| 7450 | 641 | 000000 | 309 | HAWKINS INC | 1,368.06 | CHEMICALS | 05/01/2020 | 7400 | - |
| 7450 | 642 | 000000 | 675 | WI STATE HYGIENE LAB | 26.00 | FLUORIDE TESTING | 05/05/2020 | 7400 | - |
| 7450 | 677 | 000000 | 254 | SHEBOYGAN PAINT COMPANY W | 249.36 | HYDRANT PAINT | 05/18/2020 | 7400 | - |
| 7450 | 641 | 000000 | 309 | HAWKINS INC | 876.27 | CHEMICALS | 05/25/2020 | 7400 | - |

Date: Thursday, June 04, 2020

Time: 02:47PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000112'

| Company | Account | Sub | Vendor ID | Merchant | Amount | Description | Post Date | Emp ID | Projec |
|---------|---------|--------|-----------|---------------------------|-----------|------------------------------|------------|--------|--------|
| 7450 | 672 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 25.98 | NEW BALL VALVES | 05/28/2020 | 7400 | - |
| 7450 | 633 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 15.98 | WELL 6 FUSES | 05/28/2020 | 7400 | - |
| 7430 | 597 | 000000 | 108 | ASLESON'S TRUE VALUE HDW | 26.71 | METER PARTS | 05/14/2020 | 5200 | - |
| 7460 | 850 | 000000 | 969 | PAYPAL WWOA WWOA | 5.50 | ONLINE TRAINING | 05/14/2020 | 8710 | - |
| 7430 | 932 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 280.50 | JANITORIAL | 05/13/2020 | 4000 | - |
| 7450 | 932 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 102.00 | JANITORIAL | 05/13/2020 | 4000 | - |
| 7460 | 834 | 000000 | 322 | IN SUNDANCE BIOCLEAN, IN | 127.50 | JANITORIAL | 05/13/2020 | 4000 | - |
| 7450 | 926 | 000000 | 578 | THE SHOE BOX | 208.00 | SAFTEY BOOTS | 05/11/2020 | 8400 | - |
| 7460 | 834 | 000000 | 417 | SUPERIOR CHEMICAL CORP | 404.39 | INSECTICIDE, FLOOR WAX, ETC. | 05/14/2020 | 8200 | - |
| 7460 | 850 | 000000 | 969 | PAYPAL WWOA WWOA | 5.50 | ONLINE TRAINING | 05/15/2020 | 8200 | - |
| 7460 | 833 | 000000 | 855 | CRANE ENGINEERING SALES | 1,760.00 | EFFLUENT CHANNEL DO SENSOR | 05/28/2020 | 8200 | - |
| 7460 | 833 | 000000 | 830 | NCL OF WISCONSIN INC | 321.25 | LAB SUPPLIES | 05/11/2020 | 8300 | - |
| 7460 | 833 | 000000 | 830 | NCL OF WISCONSIN INC | 651.32 | LAB SUPPLIES | 05/11/2020 | 8300 | - |
| 7430 | 232 | 001099 | 787 | MILLENNIUM | 4,525.53 | ELECTRIC INVENTORY | 05/04/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 11,643.90 | ELECTRIC INVENTORY | 05/06/2020 | 4100 | - |
| 7430 | 593 | 000000 | 355 | STUART C IRBY | 102.00 | MACHINE BOLTS | 05/06/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 580.00 | ELECTRIC INVENTORY | 05/06/2020 | 4100 | - |
| 7430 | 934 | 000000 | 994 | CAPITAL EQUIPMENT | 69.00 | FORKLIFT MAINT | 05/13/2020 | 4100 | - |
| 7430 | 370 | 003300 | 521 | WESCO - #7855 | 660.72 | ELECTRIC METERS | 05/20/2020 | 4100 | - |
| 7430 | 596 | 000000 | 422 | AMAZON.COM M78TN51Y0 AMZN | 12.97 | ELECTRICAL NUTS | 05/22/2020 | 4100 | - |
| 7430 | 593 | 000000 | 422 | AMAZON.COM M74UT3XR1 | 20.69 | SAFETY GLASSES | 05/22/2020 | 4100 | - |
| 7430 | 594 | 000000 | 422 | AMAZON.COM M74UT3XR1 | 20.69 | SAFETY GLASSES | 05/22/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 95.00 | ELECTRIC INVENTORY | 05/22/2020 | 4100 | - |
| 7430 | 370 | 003300 | 521 | WESCO - # 7855 | 144.00 | ELECTRIC METERS | 05/29/2020 | 4100 | - |
| 7430 | 593 | 000000 | 355 | STUART C IRBY | 131.25 | BOLTS | 05/29/2020 | 4100 | - |
| 7430 | 232 | 001099 | 355 | STUART C IRBY | 314.75 | ELECTRIC INVENTORY | 05/29/2020 | 4100 | - |
| 7430 | 593 | 000000 | 355 | STUART C IRBY | 300.00 | CLAMPS AND SCREWS | 05/29/2020 | 4100 | - |

Total: 26,349.80

Stoughton Utilities

Financial Summary

May 2020 YTD

Overall Summary:

YTD 2020 operating income is \$251,600, down \$112,500 from 2019.

Electric Summary:

2020 operating income was \$43,400, down \$48,200 from the prior year YTD. Locating and URD inspection costs were up \$24,300 compared to the prior year. An overheard inspection project accounts for another \$27,000 of additional expense over the prior year. \$63,600 of tree trimming costs have also been incurred YTD in 2020, which have been made up by lower payroll, technology, and purchase power costs in 2020.

Operating revenues were down \$168,700 but were offset by \$209,400 in reduced power costs. The final order approving the 2020 electric rate increase was given in June 2020 with a July 1, 2020 implementation date.

The rate of return is currently 0.28% compared to 0.58% at this point in time in 2019. Unrestricted cash balances are \$4.9 million (4.7 months of sales).

Water Summary:

Operating revenues were down \$800, or 0.1%, from prior YTD 2019 at \$957,900. Total gallons sold YTD are about 1.8% lower than 2019. The large majority of the reduced gallons sold YTD were in May. Residential sales were up \$17,300 YTD, but commercial and industrial sales were down \$17,800. This indicates that demand from housing is not decreasing but the drop in consumption is driven by current business factors.

Operating expenses were up \$500, or 0.1%, compared to the prior year. The rate of return is currently 1.47% compared to 1.60% at this point in time in 2019. Unrestricted cash balances are \$0.75 million (4.0 months of sales).

Wastewater Summary:

2020 operating revenue was down \$9,300 YTD, or 1.1%, from 2019. Regular sales were up \$35,000 but surcharge revenues were down \$44,300. \$3,400 of the reduced surcharge revenues are from timing issues, but the remainder is from reduced revenue in general.

Operating expenses were \$808,000, which was up \$53,800, or 7.1%, from the prior year. \$18,500 of the increased expenses is from the timing of sludge disposal expenses. \$32,800 is from increased operating and maintenance labor in 2020.

Unrestricted cash balances were \$1.0 million (5.8 months of sales).

Submitted by: Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets
As of May 31, 2020

| | <u>Electric</u> | <u>Water</u> | <u>Wastewater</u> | <u>Combined</u> |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Assets | | | | |
| Cash & Investments | \$ 5,881,805 | \$ 2,143,517 | \$ 2,274,036 | \$ 10,299,358 |
| Customer A/R | 1,544,718 | 257,970 | 234,401 | 2,037,089 |
| Other A/R | 79,070 | 2,073 | (1,356) | 79,788 |
| Other Assets | 707,064 | 130,416 | 21,244 | 858,724 |
| Plant in Service | 30,578,559 | 16,817,420 | 31,556,312 | 78,952,291 |
| Accumulated Depreciation | (14,864,165) | (5,677,497) | (12,600,426) | (33,142,089) |
| Plant in Service - CIAC | 3,793,178 | 7,962,587 | - | 11,755,765 |
| Accumulated Depreciation-CIAC | (1,945,735) | (2,359,487) | - | (4,305,223) |
| Construction Work in Progress | 207,335 | 40,201 | 42,802 | 290,338 |
| GASB 68 Deferred Outflow | 1,042,969 | 354,076 | 431,889 | 1,828,934 |
| Total Assets | <u>\$ 27,024,798</u> | <u>\$ 19,671,275</u> | <u>\$ 21,958,903</u> | <u>\$ 68,654,977</u> |
| Liabilities + Net Assets | | | | |
| Accounts Payable | \$ 75,400 | \$ 64,335 | \$ 45,059 | \$ 184,795 |
| Payable to City of Stoughton | 248,519 | 185,000 | - | 433,519 |
| Interest Accrued | 13,062 | 5,706 | 5,954 | 24,722 |
| Other Liabilities | 463,686 | 86,747 | 97,342 | 647,775 |
| Long-Term Debt | 3,826,286 | 3,716,302 | 3,658,266 | 11,200,854 |
| Net Assets | 21,662,871 | 15,363,717 | 17,887,429 | 54,914,018 |
| GASB 68 Deferred Inflow | 734,974 | 249,468 | 264,852 | 1,249,294 |
| Total Liabilities + Net Assets | <u>\$ 27,024,798</u> | <u>\$ 19,671,275</u> | <u>\$ 21,958,903</u> | <u>\$ 68,654,977</u> |

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

May 31, 2020

| | Electric | Water | Wastewater | Total |
|---------------------------------|---------------------|-------------------|-------------------|---------------------|
| <i>Operating Revenue:</i> | | | | |
| Sales | \$ 5,295,837 | \$ 931,952 | \$ 840,024 | \$ 7,067,814 |
| Other | 70,392 | 25,904 | 13,084 | 109,380 |
| <i>Total Operating Revenue:</i> | \$ 5,366,230 | \$ 957,856 | \$ 853,108 | \$ 7,177,194 |
| <i>Operating Expense:</i> | | | | |
| Purchased Power | 3,801,211 | - | - | 3,801,211 |
| Expenses (Including Taxes) | 814,774 | 396,453 | 445,546 | 1,656,774 |
| PILOT | 196,250 | 185,000 | - | 381,250 |
| Depreciation | 510,585 | 213,225 | 362,500 | 1,086,310 |
| <i>Total Operating Expense:</i> | \$ 5,322,820 | \$ 794,678 | \$ 808,046 | \$ 6,925,544 |
| <i>Operating Income</i> | \$ 43,410 | \$ 163,178 | \$ 45,061 | \$ 251,649 |
| Non-Operating Income | 203,166 | 13,643 | 21,576 | 238,384 |
| Non-Operating Expense | (42,103) | (36,238) | (40,960) | (119,301) |
| <i>Net Income</i> | \$ 204,472 | \$ 140,583 | \$ 25,677 | \$ 370,732 |

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

May 31, 2019

| | Electric | Water | Wastewater | Total |
|---------------------------------|---------------------|-------------------|-------------------|---------------------|
| <i>Operating Revenue:</i> | | | | |
| Sales | \$ 5,483,957 | \$ 931,926 | \$ 805,040 | \$ 7,220,923 |
| Other | 50,983 | \$ 26,736 | \$ 57,375 | 135,093 |
| <i>Total Operating Revenue:</i> | \$ 5,534,940 | \$ 958,661 | \$ 862,415 | \$ 7,356,016 |
| <i>Operating Expense:</i> | | | | |
| Purchased Power | 4,010,604 | - | - | 4,010,604 |
| Expenses (Including Taxes) | 745,311 | 399,742 | 395,951 | 1,541,003 |
| PILOT | 191,665 | 182,500 | - | 374,165 |
| Depreciation | 495,750 | 211,985 | 358,335 | 1,066,070 |
| <i>Total Operating Expense:</i> | \$ 5,443,330 | \$ 794,227 | \$ 754,286 | \$ 6,991,842 |
| <i>Operating Income</i> | \$ 91,610 | \$ 164,435 | \$ 108,129 | \$ 364,174 |
| Non-Operating Income | 256,956 | 24,163 | 109,471 | 390,589 |
| Non-Operating Expense | (75,293) | (19,165) | (46,250) | (140,708) |
| <i>Net Income</i> | \$ 273,273 | \$ 169,432 | \$ 171,350 | \$ 614,055 |

STOUGHTON UTILITIES

Rate of Return

Year-to-Date May 31, 2020

| | <u>Electric</u> | <u>Water</u> |
|----------------------------------|-----------------|---------------|
| Operating Income (Regulatory) | \$ 43,410 | \$ 163,178 |
| Average Utility Plant in Service | 30,057,968 | 16,691,060 |
| Average Accumulated Depreciation | (14,421,422) | (5,479,983) |
| Average Materials and Supplies | 250,450 | 40,472 |
| Average Regulatory Liability | (77,564) | (119,802) |
| Average Customer Advances | (38,780) | - |
| Average Net Rate Base | \$ 15,770,653 | \$ 11,131,747 |
| May 2020 Rate of Return | 0.28% | 1.47% |
| May 2019 Rate of Return | 0.58% | 1.60% |
| December 2019 Rate of Return | 2.87% | 4.65% |
| Authorized Rate of Return | 5.00% | 5.00% |

STOUGHTON UTILITIES
Cash and Investments Summary
As of May 31, 2020

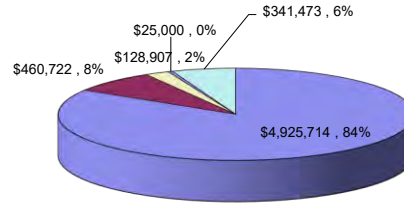
Electric

May 2020

| | | |
|---------------------------------|-----------|-------------------------|
| Unrestricted (4.7 months sales) | \$ | 4,925,714 |
| Bond Reserve | \$ | 460,722 |
| Redemption Fund (P&I) | \$ | 128,907 |
| Depreciation | \$ | 25,000 |
| Designated | \$ | 341,473 |
| Total | \$ | <u>5,881,816</u> |

Electric Cash - May 2020

■ Unrestricted (4.7 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



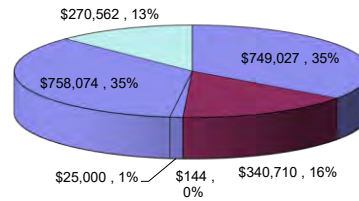
Water

May 2020

| | | |
|---------------------------------|-----------|-------------------------|
| Unrestricted (4.0 months sales) | \$ | 749,027 |
| Bond Reserve | \$ | 340,710 |
| Redemption Fund (P&I) | \$ | 144 |
| Depreciation | \$ | 25,000 |
| Construction | \$ | 758,074 |
| Designated | \$ | 270,562 |
| Total | \$ | <u>2,143,517</u> |

Water Cash - May 2020

■ Unrestricted (4.0 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



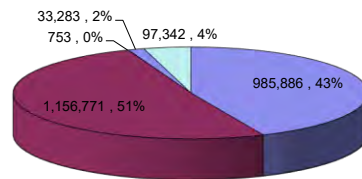
Wastewater

May 2020

| | |
|---------------------------------|-------------------------|
| Unrestricted (5.8 months sales) | 985,886 |
| DNR Replacement | 1,156,771 |
| Redemption Fund (P&I) | 753 |
| Depreciation | 33,283 |
| Designated | 97,342 |
| Total | <u>2,274,035</u> |

Wastewater Cash - May 2020

■ Unrestricted (5.8 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES
2020 Statistical Worksheet

| Electric | Total Sales 2019 Kwh | Total Kwh Purchased 2019 | Total Sales 2020 Kwh | Total Kwh Purchased 2020 | Demand Peak 2019 | Demand Peak 2020 |
|-----------------|---------------------------------|-------------------------------------|---------------------------------|-------------------------------------|-----------------------------|-----------------------------|
| January | 12,752,096 | 13,363,141 | 11,728,250 | 12,391,530 | 26,165 | 21,586 |
| February | 11,560,908 | 11,896,849 | 11,129,324 | 11,416,153 | 23,038 | 21,887 |
| March | 11,641,186 | 11,972,418 | 10,906,593 | 11,186,342 | 23,235 | 19,372 |
| April | 10,254,850 | 10,595,041 | 9,652,850 | 9,951,790 | 19,359 | 18,601 |
| May | 10,504,194 | 10,786,337 | 10,063,759 | 10,421,886 | 20,621 | 26,854 |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 56,713,234 | 58,613,786 | 53,480,776 | 55,367,701 | | |

| Water | Total Sales 2019 Gallons | Total Gallons Pumped 2019 | Total Sales 2020 Gallons | Total Gallons Pumped 2020 | Max Daily High 2019 | Max Daily Highs 2020 |
|--------------|-------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|--------------------------------|---------------------------------|
| January | 36,143,000 | 39,813,000 | 34,224,000 | 40,776,000 | 1,466,000 | 1,719,000 |
| February | 33,948,000 | 36,797,000 | 34,338,000 | 36,978,000 | 1,443,000 | 1,424,000 |
| March | 36,020,000 | 38,991,000 | 37,037,000 | 41,146,000 | 1,419,000 | 1,468,000 |
| April | 34,264,000 | 37,730,000 | 34,367,000 | 39,015,000 | 1,465,000 | 1,513,000 |
| May | 37,645,000 | 40,546,000 | 34,812,000 | 39,801,000 | 1,557,000 | 1,533,000 |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 178,020,000 | 193,877,000 | 174,778,000 | 197,716,000 | | |

| Wastewater | Total Sales 2019 Gallons | Total Treated Gallons 2019 | Total Sales 2020 Gallons | Total Treated Gallons 2020 | Precipitation 2019 | Precipitation 2020 |
|-------------------|-------------------------------------|---------------------------------------|-------------------------------------|---------------------------------------|-------------------------------|-------------------------------|
| January | 24,591,000 | 36,827,000 | 25,995,000 | 33,824,000 | 3.10 | 1.92 |
| February | 23,125,000 | 33,032,000 | 25,176,000 | 30,702,000 | 3.19 | 1.18 |
| March | 25,549,000 | 43,136,000 | 26,467,000 | 39,457,000 | 0.96 | 3.00 |
| April | 24,363,000 | 34,347,000 | 26,172,000 | 35,649,000 | 3.24 | 3.25 |
| May | 25,992,000 | 42,845,000 | 26,613,000 | 38,376,000 | 6.37 | 4.50 |
| June | | | | | | |
| July | | | | | | |
| August | | | | | | |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| TOTAL | 123,620,000 | 190,187,000 | 130,423,000 | 178,008,000 | 16.86 | 13.85 |



Stoughton Utilities Activities Report

June 2020

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

Like much of 2020 up to this point, June was very busy and mostly consumed with COVID-19 risk management, construction and reconstruction activities, and management of the lead exceedance and potential 2021 grant opportunity.

Construction and reconstruction project oversight, and future construction planning, continues to consume a significant amount of staff time and resources. The end of June brought the completion of a significant sanitary sewer project that was a prerequisite to the modification of the existing sanitary sewer systems providing service to the Prospect Street neighborhood. Although this was a significant undertaking with numerous hurdles to overcome, the project will bring reliability and environmental benefits to the community.

For current 2020 lead service line replacement efforts, we utilized an opportunity provided by the Wisconsin Department of Transportation to replace all remaining publicly-owned lead service lines on West Main Street, which took a lot of coordination and collaboration. Once construction began, daily onsite meetings with the contractor were necessary to address the uniqueness of the project and ensure that the project completed on schedule.

The utility has completed the effort to solicit qualifications from interested local plumbers in an effort to create a list of plumbers prequalified to complete private-side lead service line replacements in a manner that will allow property owners to qualify for potential grant funding opportunities that may be available in the future. This list of prequalified plumbers is available on our website, and has been distributed to homeowners with private lead service lines in 2020 reconstruction project areas.

As we look forward to 2021, progress continues on the development of plans to replace all lead water service lines in the community, and we have been able to clarify funding and make progress to align the utility for the potential grant funding opportunity that will greatly benefit homeowners in Stoughton's historic neighborhoods. However, we have unfortunately determined that state loan principal forgiveness is not an option for the funding of the public side of the lead replacement activities, which will put a greater financial strain on the water utility.

In June, I was able to help support the Planning Department by participating in the interview process for potential candidates of the new Engineering Technician position. This process was different due to COVID-19, but overall worked well. Following that effort, I have been working with HR to begin the interview process for qualified candidates interested in our Electric System Division Journeyman Lineman position.

Efforts to facilitate the telecommunication system installation project being undertaken by TDS throughout the community and surrounding rural areas continues. We have been negotiating an expedited permit application review and approval and make-ready work schedule for the poles they plan to attach to and weighing the benefits to providing such efforts with our requirement for a secured fiber optic communication network to our remote facility locations. The volume of the pole attachment application review process and contracting aspects continue to demand time and resources to facilitate their requests and accommodate their desired schedule.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

“Community Recharge” Customer Incentive: Stoughton Utilities has partnered with the Stoughton Chamber of Commerce to offer a “Community Recharge” incentive program to support both our customers as well as locally-owned businesses in Stoughton.

Now through the end of September, SU will double all Chamber Bucks purchases, up to \$50 per SU customer, to help encourage spending at local businesses that have been negatively impacted by COVID-19. Chamber Bucks are redeemable at over 150 local Stoughton businesses, and can also be used to pay your Stoughton Utilities bill.

We encourage our customers to utilize this incentive to help them “shop local” and are proud to make these funds available to benefit our community.

Customer Payments: Staff processed 8,992 payments totaling \$1.68M, including 1,528 checks, 1,766 lockbox payments, 251 credit cards, 1,490 *My Account* online payments, 3,224 AutoPay payments by credit card and bank withdrawal, 727 direct bank payments, and \$590 in cash.

The total number of payments YTD is down 0.75%, and the total amount of payments YTD is down 3.4%, primarily due to the suspension of electric service disconnections and the inability to recover delinquent amounts accrued over the winter disconnection moratorium.

However, in a sign that customers may be beginning to work to bring their accounts current, the total number payments for the month of June is up about 0.3% over June 2019, and the total amount of payments for the month is up 17.5% over June 2019.

Delinquent Collections - Statistics: As of June 1, there were 1,715 active accounts carrying delinquent balances totaling \$406,400, and 77 closed accounts carrying delinquent balances totaling \$30,100. Of the total amount delinquent, \$159,400 was 30 or more days past due.

During the month of June, all collection efforts were suspended. We did not mail out any notices of pending disconnection or past-due notices.

Collections Technician Carol Cushing spent the month reaching out to customers that were severely delinquent to discuss their accounts and provide them with assistance options. Information was provided to customers about the increase in available energy assistance funding, and the newer relaxed eligibility criteria resulting from COVID-19, as well as about deferred payment agreements being offered to SU. The customer response to these calls was generally positive.

We ended the month of June with \$164,900 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 77% higher than this time last year (\$38,500).

More positive signs that the economic impact on utility collections is declining is that the 3.3% increase in delinquencies from June 1 to July 1 is the lowest month-over-month increase in 2020, with the largest being 26% from March 1 to April 1. Also, total delinquencies (1+ days delinquent) decreased 17% from June 1 to July 1.

Although it remains too early at this time to draw any firm conclusions on the impact of the COVID-19 public health crisis on customer delinquencies, the payment history data available at this time appears to indicate that although customer balances are increasing, the rate of increase has significantly declined. Further analysis of these delinquent balances shows that the same customers that also do not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium, continue to be the customers carrying these balances to date, and no significant increase in impact to our customers has been seen as a result of COVID-19.

Delinquent Collections – PSC Order: The Wisconsin Public Service Commission has issued an order that revokes their prior order suspending customer collections and disconnections. Wisconsin utilities may resume providing notices of disconnection to delinquent customers as of July 15, with disconnections allowed on or after July 25. Revisions to the rules surrounding customer deposits, deferred payment agreements, and late payment penalties have also been issued.

SU does not intend to immediately pursue service disconnections, and has developed a phased-in approach to allow customers time to bring their accounts current. SU will provide continue personal outreach efforts throughout the month of July and early-August, including reminder notices by mail and by

phone. Disconnection notices will be mailed in mid-August, with disconnection of severely delinquent customers to occur at the end of August.

SU will continue to suspend our rule tariffs and will offer deferred payment agreements to all customers, even through the PSC no longer mandates that they be offered. Special extensions will also be granted to all customers that tested positive, or had a household member test positive, for COVID-19 at any time since March.

SU will continue to work with all delinquent customers to hopefully resolve their account balances in a way that avoids service disconnection.

Education & Customer Outreach: Customer Service Technician Brandi Yungen continued to utilize our social media presence to provide important and timely information to our customers.

Topics during June were largely centered around the water utility, and included information about the dangers of lead in the drinking water and the importance of replacing private lead service lines, the proposed city ordinance declaring lead service lines a public nuisance and mandating their removal, our annual fire hydrant flushing program, requests for qualifications for private plumbers that complete lead service line replacements, our annual drinking water quality report, and cost reduction tips for customers that use large amounts of outdoor water.

We also posted information about a door-to-door solar installation solicitors that have been present in Stoughton, and current employment opportunities at Stoughton Utilities.

Stoughton Utilities currently has 915 followers on Facebook, and our posts in June were seen by more than 350,300 people. The large exposure was due to our efforts to promote our employment opportunities to potential candidates throughout the region.

Electric SCADA System: Following a series of several unrelated system malfunctions that occurred in May and early June, communications to all substations were restored in late June. Issues that occurred included a flash memory failure on our master electric SCADA firewall requiring manufacturer repair, damage to a power cord caused by improper handling by a non-utility contractor and requiring a custom replacement, and several blown equipment fuses at a substation of which the cause is still under investigation. Staff is currently investigating options for a more robust and redundant communications network to connect our remote facilities.

Energy Assistance: During the month of June, energy assistance (EA) payments totaling \$5,970 were received from the State of Wisconsin Public Benefits Program and applied to 21 customer accounts to assist these customers with their seasonal home heating expenses.

The State of Wisconsin will continue to accept applications for funding assistance through the end of September. Income eligibility requirements have also been relaxed to allow more households that might be affected by COVID to qualify for funding assistance.

Collections Technician Carol Cushing has been proactively reaching out to significantly delinquent accounts to notify them of the increased availability of energy assistance funding and encourage them to schedule an appointment to apply for benefits.

Lead Service Line Replacement Program: An ordinance that declares lead water service lines (LSL) a public nuisance and mandates their removal and replacement with copper service lines was passed by the Stoughton Common Council in June. SU's lead information webpage was updated with the ordinance and additional information about LSL replacement.

A list of prequalified plumbing contractors that are authorized to complete the replacement of private-side LSLs in a manner that will ensure property owners are eligible for DNR grant funding reimbursement should such funding become available in 2021 was created in June. Customer Service Technician Brandi Yungen solicited responses from plumber by advertising in local newspapers and on social media. Following receipt of qualifications and creation of the list, the SU lead information website was updated to make the list available to affected homeowners.

As field efforts to verify water service line materials through hydro-excavation continued, SU's GIS was updated to reflect the verified data. A data export was provided to the Wisconsin Department of Natural

Resources (DNR) that contained all relevant information about Stoughton's known lead service lines for their use while completing an environmental impact study of potential 2020 privately-owned LSL replacements, and in preparation of our systemwide replacement efforts in 2021.

Brandi Yungen completed the distribution of our annual Drinking Water Consumer Confidence / Water Quality Report to customers and community facilities. This year's report contained a lot of information about lead service lines, and the importance to replace them. Staff from the DNR reviewed our report and provided kudos on the amount of information included and the quality of the presentation.

Public Service Commission Billing Audit: After more than one year since we submitted our initial response to the Wisconsin Public Service Commission's (WPSC) first electric utility billing audit data request, we have been notified by the PSC that the billing audit has concluded.

PSC staff determined that SU's billing and collections policies and procedures only had one deficiency, which was that our billing statements for municipal street lighting does not provide a listing of the quantity and type of each street and security light and pole being billed.

This is a requirement that our Customer Information System (CIS) is currently unable to meet, and SU will work with the software provider to make updates.

Billing & Metering Specialist Erin Goldade working with the provider of our Customer Information System (CIS) to make the necessary adjustments to include this information on future billing statements, effective August 1, 2020. Erin prepared and submitted a correction active plan to the WPSC to address the streetlight billing detail requirement, which was accepted, thus officially concluding the Electric Billing Audit.

Recalculation of Budget Billing Plan Payment Amounts: Customer Service Technician Brandi Yungen completed the biannual review of the payment amounts for customers enrolled in our Budget Billing Plan. Customers' monthly payment amounts are updated twice a year to reflect their current average usage, with monthly adjustments made in lieu of an annual true-up bill.

Over 500 customer accounts were updated with a new payment amount. Customers receiving a substantial increase or decrease are notified by letter, while those with nominal adjustments are notified using a message on their monthly billing statement.

Scam Alert: SU was notified by several Stoughton business customers in early June that they had been contacted by phone and been warned of service disconnection if they did not call another number to make a payment over the phone. The caller identified themselves as being with Madison Electric, but were calling Stoughton Utilities customers.

As a reminder, Stoughton Utilities employees will never call you and demand immediate payment under the threat of disconnection. We also encourage all customers to enroll in *My Account* for online access to your account to view your current balance and to make electronic payments securely and with confidence.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Business Park North Expansion Project: All of the street lighting and primary cable in the terrace along the newly constructed Glacier Moraine Drive has been installed and energized.

The electric service for the new Exclusively Roses facility will be completed upon the installation of a concrete transformer pad on the site by the owner.

The utility is prepared to complete the first phase of the electric service installation for the Grosso Flex Buildings site, and is waiting on the owner to remove a dirt pile from an easement and to stake the easements where transformers will be set on site.

County Road N Bridge Replacement Project: Taking advantage of the dry soil conditions, linemen used the opportunity to mobilize a truck in a low, soft area. Crews removed an abandoned pole-mounted transformer and associated hardware from a pole. Restoration was completed and the county was notified to close our open construction permit.

Electric Service Installations: During the month of June we installed zero new underground services, three overhead service upgrades, and two temporary services for new construction.

Electric System Trouble Calls: Staff responded to a total of 15 trouble calls and outages, including two tree contacts, two cutout failures, two lightning strikes, two contractors striking underground cables, and four customer private equipment issues, as well as one call for each of the following: car vs. pole, wildlife contact, and a fire investigation.

One of the trouble calls was caused by an underground boring contractor working for a telecommunications company installing new fiber optic cable throughout the community. The contractor was directional boring in an underground conduit and inadvertently bored into one of our underground primary cables, disrupting service to approximately 120 residential customers. The damaged section of cable was isolated and the area was fed from another source temporarily. The damaged section of underground cable is scheduled for replacement next month. All costs associated with the outage restoration and cable repair will be billed to the contractor responsible for the damage.

Overhead Line Inspections: Staff is working on overhead pole, infrastructure, and line inspections. These inspections are mandated by the Wisconsin Public Service Commission with a five-year inspection schedule. The COVID-19 public health emergency has provided us with an excellent opportunity to complete these inspections, as the work can be completed independently without the need for a partner.

Pleasant Springs Sanitary District: We have been working diligently with the sanitary district and their electrician, scheduling disconnects and providing secondary fault currents for each site, as they work to replace and upgrade control equipment at each site. The district anticipates this effort will continue through the beginning of July.

Street Reconstruction Projects: Street light poles were relocated to accommodate new stormwater pipe installations located at the intersections of Taft and Grant Streets, and Roby Road and Madison Street.

Substation Vegetation Management: The gravel surfaces at all four substations and our pole storage yard were sprayed with herbicides to eliminate and prevent invasive weeds. Control of vegetative growth within a substation is critical for the safety of employees and the public, as weeds can reduce the gravel surfaces' function as an insulating layer above the underground common grounding grid system, seriously compromising the safety functions of this grid.

We have been notified by the regional electrical transmission provider that we have until 2023 to remove three conifer trees located under the transmission line that enters the newly constructed West Substation. If we don't move them, the transmission line owner will groundline the trees. These trees were required as part of the site planning approval issued by the Stoughton Planning Commission, with a warning being provided by staff at the time of approval that they likely would not be allowed to remain long-term due to regional transmission reliability requirements.

Weather Related Events: With the arrival of summer storms, we saw an increase in tree contacts this month. Most of these contacts did not result in service outages, however caused strain on our overhead wires, with some contacts resulting in the limbs burning on the wires.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.218 million gallons with a monthly total of 36.540 million gallons. The total precipitation for the month was 4.34 inches.

Lift Station Maintenance: Staff removed a towel from our 8th street lift station pump, which had caused a blockage and pump malfunction. The station upgrades at the Vennevoll state were completed in June as an industrial electrical contractor completed the electrical work for our emergency standby generator.

Plant Maintenance: The replacement flow meter for our return activated sludge (RAS) pumping system was received and installed in April, however the new meter is not working correctly and we need to send it back to the manufacturer. The return flow pumping rate is off by 100 gallons.

We experienced a failure of the rooftop exhaust fan motor on the digester roof, which was replaced with a motor replacement that will be installed by staff.

Our mixing pump crane hoist experienced an electrical malfunction, which was repaired by an industrial electrical contractor.

Staff replaced several ultraviolet lights in our effluent disinfection system, installed a new influent sampler frig, and got caught up on some overdue plant maintenance work orders.

Reissuance of WPDES Permit: The Department of Natural Resources (DNR) reissued a revised Wisconsin Pollutant Discharge Elimination System (WPDES) Permit earlier in the year. We have been working with our consulting engineer to make changes to our software reporting systems to match the changes implemented by the DNR, which will allow monthly reporting to be automated without the need for manual entry to accommodate the permit modifications.

Sanitary Sewer Collection System Maintenance: Staff continues working on our 2020 sewer cleaning and televising programs, completing flushing operations, televising inspections, and manhole inventory and inspection. Throughout the summer, we will be cleaning and televising 20 miles of sanitary sewer mains.

We continue to experience issues with our aging sewer camera system, and we will be evaluating options for replacing the system in 2021.

The collection of manhole inventory and inspection information has been completed by field staff, and administrative review of the collected data is ongoing.

Wastewater Infrastructure Reconstruction Project: There are currently five reconstruction projects that involve the Wastewater System Division occurring throughout the City of Stoughton. All projects are either ongoing or nearing completion with no significant issues or concerns.

The Taft Street sanitary sewer main boring project is completed, and is ready for connections to be made as reconstruction efforts continue nearby. The Main Street project being undertaken by the Wisconsin Department of Transportation, and City-lead reconstruction projects on Forrest, McKinley, and Prospect Streets, as well as paving overlay projects elsewhere, continue to make progress.

Whole Effluent Toxicity (WET) Testing: Advanced Certified Wastewater Operator & Laboratory Technician Phil Linnerud performed our annual toxicity test. Effluent and river water samples were collected for a week and submitted for evaluation. This testing requires an 80% or higher survival rate of a certain species of minnows, and we are anticipating the results of the test will be provided to us in July. If the facility passes the test, the next scheduled testing will occur in the third quarter of 2021.

Water Division

Kent F. Thompson
Water System Supervisor

Annual System Flushing: Water operators began the annual system flushing of over 700 fire hydrants throughout the water system. Approximately 2.6 million gallons of water was flushed from 300 hydrants during June.

Hydrant flushing is a controlled procedure that helps maintain customer's water clarity and quality by clearing iron and mineral deposits from the water mains. This process requires operators to visit and open all hydrants, at which time they also identify any repairs needed to keep the hydrant operating effectively and efficiently. Repairs to identified hydrants will occur once the flushing program is complete.

Flushing will continue throughout the month of July and possibly extend into August.

Asphalt Road Patches: Water and Wastewater Operators worked together to complete asphalt repairs on numerous patches that were needed for water valve repairs, water service leaks, water main breaks, and wastewater manhole upgrades. By completing these asphalt patches using SU staff, the utility is able to save ratepayers thousands of dollars as compared to contracting this work out to a private contractor.

Fire Protection Valve Repairs: Water Operators completed the flushing of a new fire protection service to a newly constructed institutional property on Jackson Street. This valve was an existing valve remaining from a service to the prior building that had been demolished to facilitate the new construction. During flushing it was determined that the valve was potentially not functioning properly.

To ensure social distancing between water operators and adhere to our COVID-19 Response Plan, a contractor was hired to excavate and repair the valve. During repairs it was determined that the service valve was not installed properly and the 4" fire protection was only being fed through a ¾" hole in the main. A second contractor was needed to complete a 4" live tap to the main to complete the repairs.

Water operators facilitated these repairs by scheduling a planned water service outage and notifying affected customers, isolating the water main to be worked on safely, flushing the main after repairs were made, and providing assistance and materials to the repair contractor.

Glacier Moraine Construction Review: Water operators reviewed the water system construction work completed along the newly constructed Glacier Moraine Drive in the Business Park North expansion, checking the operation of every valve, hydrant, and service curb stop. Proper alignment, functionality, and elevation was reviewed, and a list of deficiencies was prepared for the construction contractor to address before the project is closed out.

Lead Service Line Replacements: Lead service lines were replaced on West Main Street. A coordinated effort between the Wastewater System and Water System Divisions accomplished the hydro-excavation of all service lines, allowing staff to identify the service line materials before backfilling the services, ensuring ensure accurate reporting of service material composition.

The contractor working for the Wisconsin Department of Transportation and Stoughton Utilities began replacing the lead service lines, replacing all publicly-owned lead lines between Van Buren Street and Page Street.

Service Leak: One service leak occurred during the month of June when a directional drilling contractor bored through the service with their drill. The service was completely severed by the contractor, and the customer was without water until repairs were made.

An estimated 58,000 gallons of water was lost from the leak before operators were able to make the repairs. All costs associated with the service line repair and water loss will be billed to the contractor responsible for the damage.

Water Infrastructure Reconstruction Project: As part of the ongoing underground utility reconstruction project along Grant, McKinley, and Prospect Streets, several scheduled service interruptions occurred. Approximately 20 residential customers were affected during two scheduled outages facilitated by water operators to allow the reconstruction contractor to safely and efficiently tie the new water main on Grant Street to the existing water main on McKinley Street.

Flushing, safe sampling and pressure testing was subsequently performed on the newly installed water main before it was placed into service.

Water Tower II Paint Renovation: Paint renovations to Tower II, located on Furseth Road, were completed in early June. The entire tower exterior was pressure washed and repainted, and interior spot

repairs were completed. Proper disinfection, safe sampling, and flushing was conducted by water operators following the completion of the painting project, after which the tower was placed back into service.

Energy Services Section of the Planning Division

Stoughton Utilities and WPPI Energy Services Representative (ESR)

Cory Neeley submitted his resignation to WPPI Energy, and his last day was July 6, 2020. Cory leaves WPPI Energy with plans to form a startup company that will be focused on providing energy monitoring and other energy-related services for residential customers.

Cory stated in his notice of resignation that he has always enjoyed his time working with Stoughton Utilities, and has been happy to get to know the staff and people in Stoughton. He states that Stoughton is a wonderful community and he is excited to see what changes happen as the years go by and the community grows. He was proud to represent our public power utility and he continues to believe deeply in the mission of municipally-owned utilities as well as the power of joint action between member communities.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

July 1, 2020 Stoughton Utilities press release regarding the new “Community Recharge” customer incentive, offered in partnership with the Stoughton Chamber of Commerce. All Chamber Bucks purchases will be doubled through September, up to \$50 per Stoughton Utilities customer.

July 8, 2020 Stoughton Utilities customer billing insert regarding the “Community Recharge” customer incentive.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

July 1, 2020

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Partners with the Chamber of Commerce for COVID-19 Relief

Stoughton's not-for-profit utility is dedicating "Community Recharge" funds to support area pandemic relief efforts.

"The current public health emergency has increased the level of support people and small businesses need from our community," said Jill Weiss, Utilities Director. "Stoughton Utilities wants to do our part to help them recover."

To aid local relief efforts, the utility is going to double all Chamber Bucks purchases up to \$50 to help encourage spending at local businesses that have been negatively impacted by COVID-19.

To take advantage of this promotion and support local businesses, call the Stoughton Chamber of Commerce at (608) 873-7912 to place your order. Stoughton Utilities will double any Chamber Bucks purchase up to \$50 per sale. Pick up your Chamber Bucks at the Stoughton Chamber of Commerce, located at 532 East Main Street.

Offer is limited to \$50 per customer, one per sale, through the month of September, while supplies last. Chamber Bucks are redeemable at over 150 local Stoughton businesses. Full details and a list of participating businesses can be found at stoughtonutilities.com.

Stoughton Utilities is donating the Community Recharge funds in partnership with its not-for-profit, member-owned wholesale power supplier, WPPI Energy, in order to help address the local health and economic impacts of COVID-19.

“Now more than ever, Stoughton Utilities’ commitment to the people and businesses we serve goes beyond safe and reliable energy,” said Weiss. “You can count on us to stand by our community.”

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.



STOUGHTON UTILITIES IS TEAMING UP WITH THE STOUGHTON CHAMBER OF COMMERCE!

Now through September (or while supplies last), Stoughton Utilities will double all Chamber Bucks purchases up to \$50 per customer. Chamber Bucks are redeemable at over 150 local Stoughton businesses.

Visit the Chamber of Commerce at 532 E. Main St. to take advantage of this deal and help support local businesses! Please call ahead at (608) 873-7912 so they can have your order ready!

This promotion is part of our Community Recharge Program to aid in COVID-19 relief efforts in our local community.

VISIT OUR WEBSITE TO LEARN MORE



stoughtonutilities.com
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their May 26, 2020 meeting:

Consent Agenda:

1. Minutes of the May 18, 2020 Regular Utilities Committee Meeting
2. Stoughton Utilities May Payments Due List Report
3. Stoughton Utilities April Financial Summary
4. Stoughton Utilities April Statistical Report

Business:

1. Reallocation of 2020 Water Capital Improvement Project Funding
2. Determining that Threatened Damage to the Public Water Service Lines by a WDOT Construction Project Has Created an Emergency in Which the Public Health or Welfare of the City is Endangered
3. Award of 2020 Water Service Line Replacement Construction Contract 5-2020 to Parisi Construction Co., Inc.
4. Revised Agreement with WDOT for USH 51 Rehabilitation from Page Street to Hoel Avenue



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Award of the Telecommunications Make-Ready Work Contract to Hooper Corporation

As part of the citywide telecommunication system deployment currently being undertaken by TDS Metrocom, Inc., Stoughton Utilities is obligated by our active Licensing Agreement for Communications Attachments to Utility Poles and the United States Federal Communications Commission to complete the construction work necessary to make Stoughton Utilities owned utility poles make-ready for new communications attachments.

To accommodate this work, Stoughton Utilities staff solicited bids for an overhead line construction contract. Bids were tabulated and evaluated, and our electrical engineering consultant that facilitated the bidding process has recommended that the contract be awarded to Hooper Corporation of Madison Wisconsin.

All costs associated with this effort is billed to the owner of the communications attachments, and there is no rate impact to Stoughton Utilities ratepayers. All amounts billed by the construction contractor will be passed through to the communications attachment owner.

We are requesting that the Stoughton Utilities Committee approve the award of the Electrical Distribution Line Pole Replacements Project S22-19F to Hooper Corporation, and recommend the approval to the Stoughton Common Council.

SENT BY EMAIL

May 15, 2020

Jill Weiss
Stoughton Utilities
600 S 4th St
P.O. Box 383
Stoughton, WI 53589-0383
JWeiss@stoughtonutilities.com

Subject: Electrical Distribution Line Pole Replacements
Specification 4032
Project S11-19F

Dear Jill:


Bids for the unit price overhead line construction labor contract were opened March 13, 2020. We tabulated and evaluated the bids and made a recommendation to you on March 27, 2020. You did not act on awarding the contract immediately, which afforded us the opportunity to re-evaluate the bids for the scope of work the contract will most likely be used. Based on the re-evaluation, we recommend you award the contract to Hooper Corporation of Madison, WI.

The bidding approach we used provides competitive bidding for a fixed price to install a construction unit. The quantities of units are not defined in advance of bidding. It affords you the opportunity to utilize a contractor to build according to your construction standards using your standard materials from stock, without needing your staff time to manage the time it takes a contractor to complete the work.

To determine the lowest bid, we need to make assumptions of quantities of construction units required for the work you are most like to authorize the contractor to do. If you had a mile of new line construction that could be built from start to finish in one mobilization, another contractor would be evaluated low. But the nature of how you intend to use this contractor is to complete pole changeout make-ready work for TDS and to complete other work order projects for you. The nature of this type of work requires more mobilizations for smaller projects, which results in Hooper Corporation being the low evaluated bid.

Sincerely,

FORSTER ELECTRICAL ENGINEERING, INC.



Bruce W. Beth, P.E.

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to enter into an agreement with Hooper Corporation for the Electrical Distribution Line Pole Replacement Project S11-19F.

Committee Action: Utilities Committee recommended Common Council approval __-0

Fiscal Impact: \$0.00

File Number: R-XXX-2020

Date Introduced: July 28, 2020

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, TDS Metrocom, Inc. is currently deploying a citywide telecommunications system, and

WHEREAS, TDS Metrocom, Inc. has entered into a Licensing Agreement for Communications Attachments to Utility Poles with Stoughton Utilities, and

WHEREAS, Stoughton Utilities is obligated by the licensing agreement and federal regulations to complete the construction work necessary to make Stoughton Utilities owned utility poles make-ready for new communications attachments, and

WHEREAS, to accommodate this work, Stoughton Utilities staff solicited bids for an overhead line construction contract, and

WHEREAS, bids were tabulated and evaluated, and our electrical engineering consultant that facilitated the bidding process has recommended that the contract be awarded to Hooper Corporation of Madison Wisconsin, and

WHEREAS, all costs associated with this effort is billed to the owner of the communications attachments, there is no rate impact to Stoughton Utilities ratepayers, and all amounts billed by the construction contractor will be passed through to the communications attachment owner, and

WHEREAS, your Stoughton Utilities Committee met on July 20, 2020 to consider this request, approved the request, and recommends approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to enter into an agreement with Hooper Corporation for the Electrical Distribution Line Pole Replacements Project S22-19F, conditioned upon approval as to form by the Stoughton City Attorney.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status Update: TDS Metrocom Fiber Deployment Project

In late 2018, TDS Metrocom approached us to discuss a planned consumer fiber optic telecommunications deployment project to occur throughout the City of Stoughton and areas of our rural service territory. Throughout 2019, planning efforts continued, with the development of a licensing agreement for telecommunications attachments to utility poles, and permitting for underground boring operations. Construction activities began in late 2019, and have continued throughout 2020.

SU has significant involvement in this project, as we receive and approve pole attachment permits and facilitate boring operations.

The volume of the pole attachment application review process and contracting aspects continue to demand time and resources to facilitate their requests and accommodate their desired schedule. We are obligated by our active Licensing Agreement for Communications Attachments to Utility Poles and the United States Federal Communications Commission to complete the construction work necessary to make Stoughton Utilities owned utility poles make-ready for new communications attachments.

We have been negotiating an expedited permit application review and approval and make-ready work schedule for the poles they plan to attach to and weighing the benefits to providing such efforts with our requirement for a secured fiber optic communication network to our remote facility locations. After many months of discussing the possibility of such a system to connect all SU remote facilities, we continue to work towards an agreement that meets the needs of both parties. These discussions continue, however it is apparent that there will be an upfront capital cost to SU for some expenses associated with the installation of such a system.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020
To: Stoughton Utilities Committee
From: Brian R. Hoops
Stoughton Utilities Assistant Director
Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Round-Up Program

On February 20, 2006, the Stoughton Utilities Committee approved the Round-Up Program to allow our customers to easily support local charities and organizations that benefit the Stoughton community. Under this voluntary opt-in program, enrolled customers agree to “Round-Up” their utilities bill to the next highest dollar amount. Each of the current 330 program participants will contribute an average of \$6.00 per year to the Round-Up program fund, which is awarded by the Stoughton Utilities Committee bi-annually.

On July 14, 2008, the Stoughton Utilities Committee established the following qualifying criteria: Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment. Such applicants must apply or reapply annually in writing, and applicants may only be eligible as a recipient once each calendar year.

At the start of each Round-Up program year, Stoughton Utilities staff distributes organization application forms to qualifying applicants from the prior program year, past funding recipients, and other potentially qualifying non-profit organizations that have not previously applied for program funding. Staff sent program application forms to a total of 37 organizations for the 2020 program year and received 18 completed applications back.

Qualifying applications for funds collected during the 2020 calendar year are enclosed from the following candidates:

| | | |
|--------------------------------|--|--|
| Dane County Humane Society | Dementia Friendly Stoughton | Eyes of Hope, Stoughton Inc. * |
| FolksWagons, Inc. * | Friends of Stoughton Area Youth Center * | Girl Scouts - FRoGSS |
| Neighborhood Free Clinic * | Personal Essentials Pantry * | Pumpkin Patch Preschool |
| St. Vincent de Paul | St. Vincent de Paul – St. Ann * | Stoughton Area Resource Team (START) * |
| Stoughton Community Foundation | Stoughton Parks & Recreation | Stoughton Senior Center |
| Stoughton Village Players | Stoughton Yoga | United Methodist Food Pantry * |

** indicates recipient of Round-Up funds in a prior funding year*

It is requested that the Stoughton Utilities Committee donate \$1,000 from the 2020 SU Round-Up Program fund to the applicant of your choice at the July 20, 2020 meeting.

Past recipients of Round-Up Funds include:

| | | |
|-------------------|--|---------|
| June 18, 2007 | Friends of the Stoughton Area Youth Center | \$1,000 |
| December 14, 2007 | Friends of the Stoughton Area Youth Center | \$550 |
| January 14, 2008 | Shalom Holistic Health Services | \$550 |
| June 16, 2008 | American Legion Post 59 | \$1,100 |
| December 15, 2008 | Stoughton Wellness Coalition | \$1,100 |
| July 20, 2009 | Martin Luther Christian School | \$1,100 |
| February 15, 2010 | Friends of the Stoughton Area Youth Center | \$1,100 |
| June 15, 2010 | Stoughton Lions and Lionesses Clubs | \$1,100 |
| December 20, 2010 | Stoughton Wellness Coalition | \$550 |
| | Stoughton Holiday Fund | \$550 |
| June 20, 2011 | American Cancer Society Relay for Life | \$600 |
| | Friends of the Stoughton Public Library | \$600 |
| | American Legion Post 59 | \$600 |
| January 16, 2012 | Stoughton Holiday Fund | \$1,500 |
| July 16, 2012 | Stoughton Area Resource Team, Inc. (START) | \$1,100 |
| January 14, 2013 | American Legion Post 59 | \$1,100 |
| July 15, 2013 | Friends of the Stoughton Public Library | \$1,100 |
| January 21, 2014 | Stoughton United Ministries | \$1,100 |
| June 16, 2014 | Stoughton Area Resource Team, Inc. (START) | \$900 |
| January 20, 2015 | Folks Wagons, Inc. | \$1,200 |
| July 7, 2015 | PEPartnership | \$1,000 |
| January 19, 2016 | River Bluff Middle School – Trees for Tomorrow | \$1,000 |
| July 18, 2016 | Stoughton Area Resource Team, Inc. (START) | \$1,000 |
| January 17, 2017 | PEPartnership | \$1,000 |
| July 17, 2017 | Friends of Lake Kegonsa Society (FOLKs) | \$1,000 |
| January 16, 2018 | Eyes of Hope Stoughton, Inc. | \$1,000 |
| July 16, 2018 | Free Health Clinic | \$1,000 |
| January 14, 2019 | Stoughton Police Department Safety Camp | \$500 |
| | Stoughton United Methodist Food Pantry | \$500 |
| July 18, 2019 | St. Vincent de Paul – St. Ann | \$1,000 |
| January 30, 2020 | Housing Advocacy Team of Stoughton | \$1,000 |

Total: \$28,500



Dane County Humane Society

Ash Collins

Donor Relations Specialist

acollins@giveshelter.org
(608) 838-0413 x 167

5132 Voges Road
Madison, WI 53718
giveshelter.org



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379
Serving Electric, Water & Wastewater Since 1886

STOUGHTON UTILITIES

JAN 31 2020

RECEIVED
STOUGHTON, WI

Application for Funds from RoundUP Program Donation

Organization Name: Dane County Humane Society Phone #: 608-838-0413

Organization Address: 5132 Voges Rd, Madison WI 53718

Name of Individual Submitting Application: Ash Collins

Are you a non-profit organization? Yes x No

Type of Request: Personal Group Community x

How will the funds be used? Funds donated to Dane County Humane Society (DCHS)
will provide compassion and care to over 9,000 companion animals,
livestock & wildlife in need each year.

What are the benefits to the Stoughton Community? DCHS is the animal welfare
organization that serves the Stoughton community.

What other information would you like to share? Learn more about DCHS at
giveshelter.org

Applicant Signature: *Ash Collins* Date: 1/28/2020

Applicant Signature: _____ Date: _____

JAN 31 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379
Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Dementia Friendly Stoughton Phone #: (608) 873-2316

Organization Address: c/o Stoughton Hospital Coalition

Name of Individual Submitting Application: Heather Kleinbrook

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Funds will be directly utilized for memory café programming. This group meets monthly & holds social & engaging programs for those in the community with dementia & their care partners. Funds include: refreshments, craft items, speakers, musicians, etc.

What are the benefits to the Stoughton Community? Individuals with dementia and their carepartners are able to participate in free programming on a monthly basis. This experience allows for socialization & networking among people struggling with dementia. This allows for direct support to those in the community struggling with dementia & their care partners.

What other information would you like to share? Thank you so much for considering us for this generous funding.

Applicant Signature: H Kleinbrook Date: 01/20/2020

Applicant Signature: _____ Date: _____

MAR 09 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379
Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Eyes of Hope, Stoughton, Inc. Phone #: 815-298-1567

Organization Address: PO Box 91

Name of Individual Submitting Application: Laura Roeven

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? The monies will be used to help cover insurance for our volunteers who serve Girl2Girl. We go on college visits, doctor's visits & general ways of helping connect teen youth with opportunity.

What are the benefits to the Stoughton Community? We support teens connect with community and opportunities to widen student & community connections. Girl2Girl meets every Monday to support teens & discuss how to show up in healthy ways in relationships and the world. 5 mentors to

What other information would you like to share? 10 kids. Girl2Girl has assisted in helping over 50 kids reach their next steps beyond high school over the last 11 years.

Applicant Signature: Laura Roeven Date: 3-6-20

Applicant Signature: _____ Date: _____

FEB 07 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: FOLKS WAGONS, INC Phone #: 608-576-7003

Organization Address: 1567 WILLIAMS DR STOUGHTON, WI 53589

Name of Individual Submitting Application: BRENDA + JEFFREY ZARTH

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? FOLKS WAGONS DONATES CARS AND CAR MAINTENANCE AND REPAIRS TO THOSE IN NEED IN THE STOUGHTON SCHOOL DISTRICT. WE RECEIVE REFERRALS FROM STOUGHTON AREA RESOURCE TEAM, SENIORS IN NEED, ST VINCENT DE PAUL, CHURCHES, STOUGHTON POLICE.

What are the benefits to the Stoughton Community? WE PROVIDE SERVICES TO HELP THOSE IN NEED IN THE STOUGHTON COMMUNITY HAVE SAFE TRANSPORTATION TO WORK, SCHOOL, AND DOCTOR APPOINTMENTS. WE PROVIDE A SERVICE THAT NO ONE ELSE IS DOING IN STOUGHTON.

What other information would you like to share? WE HAVE GIVEN AWAY A TOTAL OF 73 CARS SINCE STARTING FOLKS WAGONS, INC SOME(2)S IN 2000

Applicant Signature: Brenda Dott Zarth Date: 2/4/2020

Applicant Signature: _____ Date: _____



STOUGHTON UTILITIES

FEB 27 2020

RECEIVED
STOUGHTON, WI

Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Friends of Great Scouts - Stoughton

Organization Name:

FROGSS

Phone #: 1008 212 6707

Organization Address:

P.O. Box 35, Stoughton, WI 53589

Name of Individual Submitting Application:

Susan Sylvester

Are you a non-profit organization?

Yes

No

Type of Request:

Personal

Group

Community

How will the funds be used?

FROGSS raises funds to provide "camperships" and "scholarships" to all Stoughton Community Girl Scouts. We provide every girl scout who applies to Girl Scout Summer Camp a "campership". We provide one graduating senior from high school a college scholarship. We have done this for 5 years!

What are the benefits to the Stoughton Community?

We believe Girl Scouts provide a safe place for girls to develop leadership skills and develop emotionally, socially and educationally. We believe going to Girl Scout summer camp keeps girls in scouts longer and the college scholarship keeps older girls in scouting all through high school. We are the only Community doing this for their girls. We had to form FROGSS so we could fund raise beyond what Girl Scout Council authorizes.

What other information would you like to share?

We have provided \$250 in college scholarship each year and at least \$2,500 in camperships to Stoughton Girl Scout

Applicant Signature:

Susan Sylvester

Date:

2/23/2020

Applicant Signature:

Date:



600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379
Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Friends of the Stoughton Area Youth Center
Phone #: (608) 438-3620 – Donna Olson
Organization Address: % Bob Mc Geever, Treasurer
309 W Randolph St., Stoughton WI 53589

Name of Individual Submitting Application: Donna Olson,
Secretary, FSAYC

Are you a non-profit Yes

Type of Request: Group

How will the funds be used?

Each year the Stoughton Area Youth Center hosts a holiday party for participants of the youth center. Youth Center Director Hoyte distributes a \$10 gift certificate to each student that allows them to obtain a snack or quick meal at their favorite location before or after school. In the past Fosdal's Bakery has matched the amount of gift certificates purchased from them dollar for dollar enabling the purchase of even more gift certificates for the youth center. The students greatly appreciate these gift certificates to use over the holiday break or when school commences in January.

What are the benefits to the Stoughton Community?

With the unprecedented closure of schools nationwide this spring, it will be even more important than ever to provide some normalcy or consistency to students. We feel that this holiday celebration will take on even more importance this fall. These gift certificates are only a small, but important part of what will need to be done to bring normalcy to our students and community.

What other information would you like to share?

The youth center continues to provide that "safe place" for kids after school just like it did when it first opened in Stoughton in 1993. Through very generous community support, the youth center moved from a small space in the Utilities building to a large three-story building on East Main Street in 2006. Over \$500,000 was raised and an old tobacco warehouse was converted into a wonderful youth center. As time has gone by, we started looking at necessary updates. Again, with the help of community partners, some of those updates are underway.

Over 50 students utilize the youth center each day. Some students come on a regular basis while some come more sporadically or for special events. We are asking for \$1,000 so that we can be sure to gift each participant with a gift certificate and host a holiday gathering for all.

Thank you so much for thinking of our students. This is truly an area where a small gesture goes a very long way. Many things have changed and will be different as we move forward from COVID 19, please help us ensure that the youth center can continue to provide one of the "good things" that students can count on.

Applicant Signature: *R. J. McSeaver* Date: *March 23 2020*

Applicant Signature: *Janice Olson* Date: *March 23, 2020*



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53689

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Shalom Holistic Health Phone #: 608-205-0505
Services, Inc. DBA: Neighborhood Free Clinic
Organization Address: _____

Name of Individual Submitting Application: Amy Hermes, VP

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? The Neighborhood Free Health Clinic is a non profit organization. We provide Clinic services to adults with incomes that are less than 225% of poverty level. The funds would help our doors remain open, provide a gap coverage for those uninsured, and assist us with our new dental services

What are the benefits to the Stoughton Community? The Neighborhood Free Health Clinic is able to provide quality health care by offering primary health, wellness, prevention, and treatment services to adults living in Stoughton (and surrounding communities) that have no health insurance. In addition to clinic providers, we also have a core group of dedicated outreach volunteers.

What other information would you like to share? As mentioned above, we will soon be offering a pediatric dental program. This with focus on education and prevention.

Applicant Signature: Amy Hermes
Applicant Signature: [Signature]

Date: 2/27/2020
Date: 2/27/2020

MAR 09 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Pepartnership Phone #: 608-576-5657

Organization Address: 343 E. Main St. Stoughton WI 53589

Name of Individual Submitting Application: Pam Schuch

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Stoughton Personal Essentials Pantry offers the essentials of personal + household products to all people in need. Pep compliments local food pantries + foodshare programs by providing essential items not covered with food stamps. PEP recently added a voucher system to our program.

What are the benefits to the Stoughton Community? PEP Stoughton directly impacts the community by providing for basic human needs. It is the only place to receive items like toilet paper, deodorant, soap, laundry detergent etc. free of charge. The number of people below the poverty level continues to increase in Stoughton as does the number of households PEP serves.

What other information would you like to share? PEP is run completely by volunteers and operates solely on grants + community donations.

Applicant Signature: Pamela Schuch Date: 3/4/20

Applicant Signature: _____ Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

STOUGHTON UTILITIES

MAY 17 2020

STOUGHTON

Application for Funds from RoundUP Program Donation

Organization Name: Pumpkin Patch Preschool Phone #: 608-873-3380

Organization Address: 1940 Jackson St Stoughton, WI 53589

Name of Individual Submitting Application: Amanda Potrtatz

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?


The funds awarded to Pumpkin Patch Preschool will go toward the purchase of smart televisions for each 4K classroom. To better serve our community, the Stoughton Area School District (SASD) will be instituting a new early literacy curriculum, the Sondag System Let's Play Learn program, to connect the science of reading to educational practice by providing an interactive reading and school readiness program to teach and strengthen foundational reading skills through responsive intervention models. Smart TVs will be used by educators to provide a multi-sensory companion to the current district curriculum. This will involve whole-class and small-group learning opportunities to advance foundational reading skills and school readiness.

What are the benefits to the Stoughton Community?

The purpose of Pumpkin Patch Preschool is to provide an engaging environment for discovery through learning by offering a holistic approach to the development of each of our students. Since the 2013 expansion of Wisconsin's literacy screening program to 4-year-old Kindergarten (4K), the Stoughton Area School District has found that students who attended 4K scored significantly higher in the following year's fall assessment. Nearly 8% of Stoughton's population are under the age of 5 and it is essential for all families in Stoughton to have access to high-quality early education so every child can begin a lifetime of learning on equal footing. The incorporation of smart televisions to Pumpkin Patch classrooms will provide experiential learning for each individual.

What other information would you like to share?

The Phonological Awareness Literacy Screening (PALS) tool set forth by the Wisconsin Department of Education will be used by SASD to measure the success of the program. The Sondag System Lets Play Learn will target pre-reading skills that are included in the PALS assessments such as name writing, alphabet knowledge, sound awareness, rhyme awareness and print and word awareness.

Applicant Signature: 

Date: 5/6/2020

Applicant Signature: _____

Date: _____

JAN 29 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: St. Vincent de Paul Phone #: 608-442-7200

Organization Address: PO Box 259686, Madison WI 53725

Name of Individual Submitting Application: Nancy Hennis

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? St. Vincent de Paul provides assistance to people coping with poverty through programs to feed, heal, house + clothe individuals throughout Dane County.

What are the benefits to the Stoughton Community? People coping with poverty can get food at our food pantry, Dane County's largest; free medications through our free pharmacy, housing for women and children and housing for men.

What other information would you like to share? _____

Applicant Signature: Nancy Hennis
Applicant Signature: _____

Date: 1/24/2020
Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379
Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Society of St. Vincent de Paul Phone #: 608 873-7633
St. Ann Conference
Organization Address: 323 N. Van Buren, Stoughton, WI
Name of Individual Submitting Application: Mary Severson (cell 608 695-2902) 53589

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? All of our funds are used to
directly assist our clients with bills such as
rent and utilities.

What are the benefits to the Stoughton Community? We serve those in need
in the Stoughton Area School district, and by
helping people in need we help them to continue
to be active in our community. Often they need
just a little help to get through a rough time. By
helping our neighbors in need we strengthen our community.

What other information would you like to share? We never discriminate
and help anyone. We do limit our aid to once
a year per household and the amount we give
depends on funds available

Applicant Signature: Mary Severson Date: 3/22/2020

Applicant Signature: _____ Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Resource Team Inc. (START) Phone #: 608-577-5650

Organization Address: 248 West Main St. Stoughton, WI 53589

Name of Individual Submitting Application: Cindy Thompson, Executive Director

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Funds will be used to help meet the basic needs of Stoughton residents who are experiencing crisis.

Case Management is provided to those who are homeless and at risk of homelessness in our community. START offers advocacy and provides support in housing, utilities, health, transportation, employment and more. The goal of our program

is to prevent households from becoming homeless and to help them gain independence/self-sufficiency. We do this by working with the households in need by identifying resources available to them, budgeting, providing direct financial help and more. When our most vulnerable

households have resources they can reach out to our whole community thrives. Any funding gifted to our program will impact the lives of many in Stoughton.

Applicant Signature: Cynthia Thompson

Date: 2-12-2020

Applicant Signature: _____

Date: _____

SToughton Area Resource Team, Inc. (START) 2018 Annual Report



The Stoughton Area Resource Team (START) provides a safety net for those in crisis. It links Stoughton residents under age of 55 with community resources, offers advocacy and provides case management support in housing, utilities, transportation, education, health and employment.

Thank you for your support!

Board of Directors

Todd McVey, President
Teresa Plumley,
Vice President
Shannon Clayton, Secretary
Cathy Christman, Secretary
Karen Myers, Treasurer
Michelle Abey, Treasurer
Barbara Roe, Director
Jessica Knutson, Director
Jeffery Zarth, Director

Community Ambassadors

Colleen Wermuth
Teresa Lindfors
Steve Ehle
Abbey Welsch
Amy Hynek
Lisa Jackson
Andrew Johnson
Noel Crystal
Jeff Lovell
Sharon Mason Boersma
Donna Olson
Lindsay Gallagher
Mike Daniels
Sharon Quale
Eve Bertrand
Lisa Fernan
Jeannine Shoemaker
Kathryn Vaughn
Meg Veek

The Stoughton Area Resource Team Board of Directors and Community Ambassadors thank you for your support!

The successes of Stoughton area individuals and families are possible only through partnerships including financial and in-kind support from service organizations, churches, grants, foundations, businesses and individuals in the Stoughton area and Dane County.

Our *2018 Annual Report* highlights our accomplishments and acknowledges our partners and donors who make it all possible.



2018 START Board of Directors and Community Ambassadors

Initiatives and Accomplishments

Support to Neighbors in Need

In 2018 Cindy Thompson, MSW, CAPSW, Program Director served those in need with community resources, advocacy, and support in housing, utilities, transportation, health, employment and more.

START responded to 337 new contacts from Stoughton area residents in crisis.

In total, the program provided face-to-face assistance to 353 households.

419 office or home visits were completed by the Program Director.

231 households were provided with case management services (*multiple visits with the Program Director addressing multiple barriers.*)

48 new households were supported with case management services.

173 households received financial assistance totaling \$58,916.

111 households received housing related support in areas such as mortgage, rent, or security deposit subsidies to prevent eviction or foreclosure or emergency assistance such as motel vouchers.

27 households received utility assistance to prevent electricity, water or gas disconnection, or to assist with LP fills.

36 households received transportation assistance.

15 households received support for health care costs.

7 households received support for telephone assistance.

9 households received support for their basic needs .

2 households received employment support.

START's Values

Beliefs that guide us in our daily behavior and decision making.

We respect the inherent worth, dignity and privacy of every individual.

All people, regardless of gender, religion, class, ethnicity, race, age, level of ability, or sexual orientation will have equal access to services. (We do not discriminate by age but only provide case management and financial support to those under the age of 55. The Stoughton Area Senior Center provides support and case management to individuals aged 55 and older).

We value the mind, spirit and body of those we serve. Collaboration and partnerships strengthen safety nets for support.

Caring for each other



"START means a lot to me, sometimes it feels like no-one else listens to me the way that START does.

The program is amazing, helps and supports wherever they can and I am grateful to be able to give back through volunteering".

– START Participant 2018

Reflection from Cindy Thompson, MSW, CAPSW START Program Director

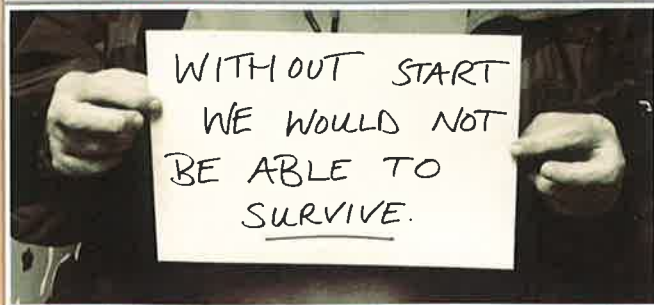
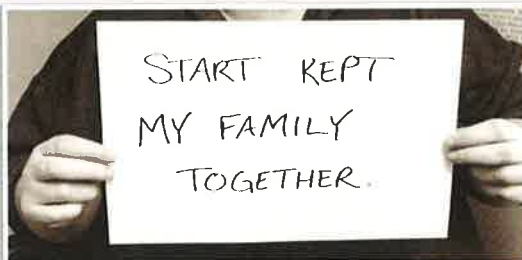


START provides a safety net for families and individuals in crisis who are often in need of short and long term housing related case management services. In addition START helps with utility, employment, health, education, transportation and basic need financial assistance when appropriate to help stabilize these individuals and families

in crisis. We have a successful impact on the households we serve and see between 80-90 percent eviction prevention rates for those served with case management long-term. START continues to grow with the services being provided and our goal is to continue to be able to provide this support throughout the Stoughton community. Stoughton currently does not have emergency shelters, regular public transportation to and from Madison, or temporary and permanent supportive housing programs. This creates many barriers for those homeless or at risk of homelessness in our community, which is why START focuses heavily on eviction prevention and case management to serve as an intervention and support before literal homelessness occurs. Over the past 10 years, the number of economically disadvantaged children in the Stoughton schools has more than

doubled, resulting in an increase of the number of households who are homeless. The total number of reported homeless children during the 2017-2018 school year was 71 children in 37 families. The total number of reported homeless households that START provided assistance to in 2018 was 36, which is a decrease from 2017 of 49. START provided eviction prevention, mortgage assistance, security deposit assistance and hotel stay to a total of 111 households in 2018 in order to divert from literal homelessness or shelter stay and remain or obtain housing. Homelessness looks much different in Stoughton compared to inner cities or Madison as many of these households are living in cars, parks, campgrounds, storage units, tents/RV's or temporarily staying with friends and family. START is grateful to be a resource available in hopes to end cycle's of poverty.

Caring for each other



2018 GIFTS

We thank each individual, business, service club, church and foundation for the financial and in-kind support that makes it possible to provide a safety net for individuals and families in crisis.

Individuals

Aiken, Kathy
Albright, Richard & Susan
Arneson, John & Darlene
Asleson, Richard & Jean
Bierman, Marlene
Bingham, Rose
Breuchel, Gary & Kathy
Budnar, Randy
Cabibbo, Joseph & Ruby
Christman, Cathy
Cieslak, Todd
Coon, Bob
Dalsoren, Rene
Davis, Kay & Buzz
Degroot, Daniel
Dickman, Eileen
Dirks, Scott
Duranczyk, Denise
Dvorak, Robert & Elizabeth
Eastabrooks, Brenton
Elvekrog, John & Nancy
Engelberger, Michael
Fendrick, Richard & Mary Lou
Finney, Jack & Jan
Gander, Cory
Gassen, Rosemary
Gonstead, Jonas
Goodman, Julie
Gunderson, Pete
Hanson, Jodi & Dan
Hennessy, Thomas
Hermundstad, Orin
Janssen, Marla & Georg
Johnson, Karla
Johnson, Kathleen
Juderjahn, Charles
Kazda, Cara
Ketterer, Amy & Anton
Kitzman, Mary & Steve
Kluge, Robert
Knutson, Mary & Kent
Knutson, Jessica
Komes, Robert
Marsh, Darren & Dawn

Mason-Boersma, Sharon & Sid
Mays, Laura
McGinnis, Tom
McVey, Todd
Moe, Elizabeth
Morgan, John & Ellen
Muller, Linda & Steven
Niedfeldt, Terry
Niedfeldt, Tammy
Obrecht, James & Tricia
Olson, Donna & Randy
Pharo, Jessica
Plumley, Teresa
Point, Michael
Quale, Sharon & Richard
Quam, Sandy
Rod, Oldenburg
Roewan, Laura
Schmidt, Brooke
Schuh, Pam & Ken
Schollmeyer, Judy
Schulz, Lana
Schulz, Mary
Shaw, Karla
Shivakumar, Ramakrishnan
Smet, Verna
Smith, Timothy & Pamela
Smith, Nate
Stevens, Eileen
Stout, Carmen
Strobel, Steve
Suess, Tricia
Swadley, Tim & Lori
Trotter, Laura
Vaughn, Kathryn
Veek, Meg & Bob
Vike, Kim
Vodak, Penny
Weeden, Kay
Wegner, Jacque
Weiss, Mark & Sara
Willger, Jennifer
Young, Lanny
Zarth, Jeff & Brenda
Ziemba, Christopher & Kathleen

Businesses

All Through the House
Anytime Fitness of Stoughton
Aselsons True Value Hardware
Associated Bank
Autumn Pearl Salon
B&G Foods Inc.
Blackhawk Community
Credit Union
Century 21
Cheesers
Coachman's Golf Resort
Conant Automotive
Cress Funeral &
Cremation Service
Culvers
Cummins
Dane County Credit Union
Diamonds Select
Edward Jones
Famous Yeti's Pizza
Fosdal Home Bakery
Gunderson Funeral Home
Hanson Electronics/Radio Shack
Heideman Gallery
Home Savings Bank
Kafe Latte
Kwik Trip
Malabar Coast Coffee & Tea
McFarland State Bank
McGlynn Pharmacy
Messy Bed Miniatures
Moyers Landscape Services
Nelson Global Products Inc.
On Track Communications Inc.
Papa Murphy's Pizza
Relax Massage Therapy Services
Salon X
Sandhill Elementary School
Stori Anne Co.
Stoughton Floral
Stoughton Garden Center
Stoughton Hospital
Stoughton Opera House
Stoughton Parks and Recreation

Accept our apologies for any missing names in this listing of supporters.

2018 GIFTS

We thank each individual, business, service club, church and foundation for the financial and in-kind support that makes it possible to provide a safety net for individuals and families in crisis.

Stoughton Utilities
Studio 184
Summit Credit Union
The Network For Good
The Virtual Foundry
Wendigo

Woodland Studios/Gallery

Foundations and Grants

Alliant Energy Foundation
Amazon Smile Foundation
Edwin E. & Janet L. Bryant
Foundation
Federal Emergency Management
Agency (FEMA)
Siemer Institute for Family
Stability
Stoughton Area Community
Foundation
Stoughton Hospital Foundation
Thrivent Choice
United Way of Dane County
Wahlin Foundation

Churches

Christ Lutheran Church
Covenant Lutheran Church
East Koshkonong
Lutheran Church
Ezra Church
First Lutheran Church
Good Shepherd by the Lake
Lutheran Church
Lakeview Church
United Methodist Church
West Koshkonong Church

Service Clubs

Blue Stocking Club
Five (5) Friends
Kiwanis Club of Stoughton
Socktober & Glovember Drive
Fired Up Nutrition
South Beloit Lions Club
Stoughton Lioness Club
Stoughton Rotary Club
Squats for Tots Drive



Accept our apologies for any missing names in this listing of supporters.

Stoughton Area Resource Team Partnerships

Partners work with START and START clients to provide needed resources.

Dane County



Access Community Health Services
Alliant Energy, CA+ Program
Care Wisconsin
Community Action Coalition of
South Central WI
Dane County Housing Authority,
WI Management
Dane County Department of Health
& Human Services
(DCDHS)
DCDHS Joining Forces for Families
Dane County Job Center
Dane County Parent Council, Inc.
Days Inn of Stoughton
Domestic Abuse Intervention
Services (DAIS)
Energy Services
Housing Help Desk
Journey Mental Health
Legal Action of Wisconsin
Porchlight/DIGGS Program
Recovery Dane
The Road Home
St Vincent De Paul Food Pantry
The Salvation Army
Tenant Resource Center
VA Homeless Program
VITA Tax Assistance
United Way of Dane County,
211 Call Center
UW Extension Financial
Education Center
WI Division of Vocational
Rehabilitation
YWCA Second Chance Apt. Project

Stoughton



City of Stoughton
Dean Clinic
Early Head Start
Folks Wagons, Inc.
Head Start
Host-A-Family
McGlynn Pharmacy
Oceanhawk Counseling Alternatives
Personal Essentials Pantry PEP
Saint Vincent de Paul Society-
Stoughton Conference
Shalom Holistic Health Center
Stoughton area banks
Stoughton area property
managers and owners
Stoughton Area School District
Stoughton Area Senior Center
Stoughton Area Youth Center-
(SAYC)
Stoughton Food Pantry
Stoughton Hospital
Stoughton Hospital Foundation
Stoughton Holiday Fund
Stoughton Police Department
Stoughton United Ministries (SUM)-
Affordable Transportation
Stoughton United Methodist
Food Pantry
Stoughton Utilities

Churches

Christ Lutheran Church
Covenant Lutheran Church
East Koshkonong Lutheran Church
Ezra Church
First Lutheran Church
Good Shepherd by the Lake
Lutheran Church
Lakeview Church
St. Ann's Catholic Church
United Methodist Church of
Stoughton
West Koshkonong Lutheran Church

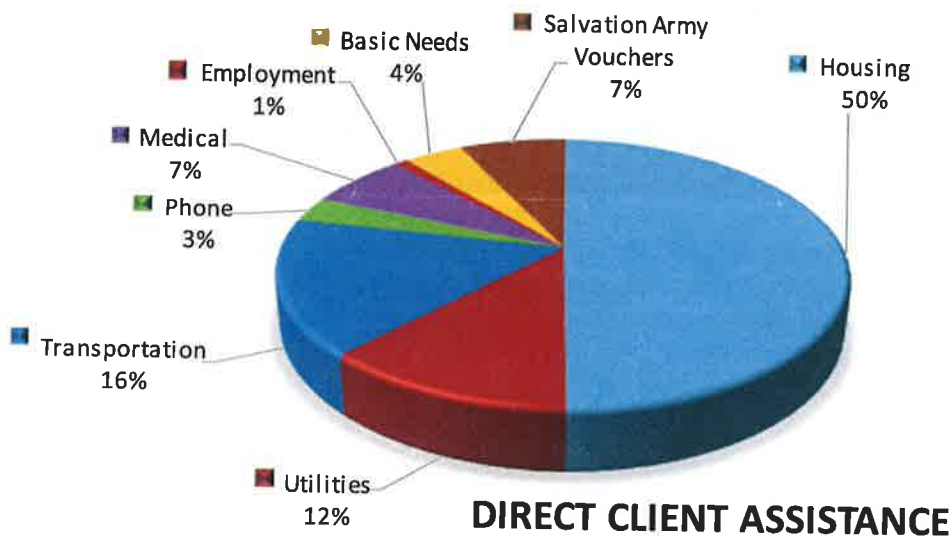
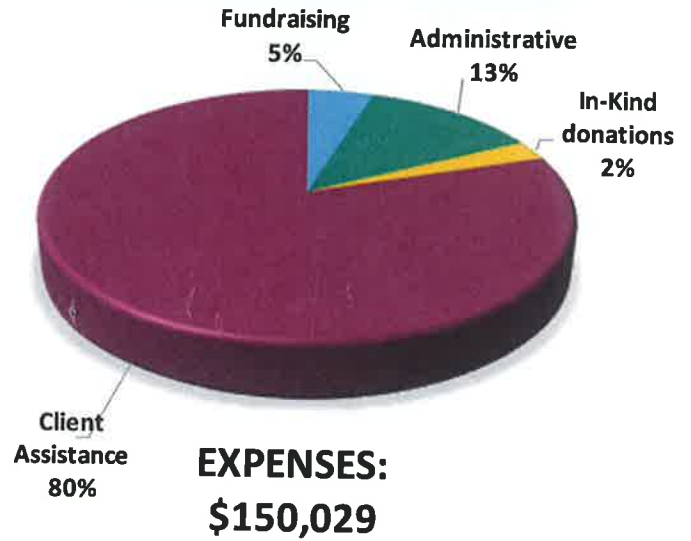
Caring for each other



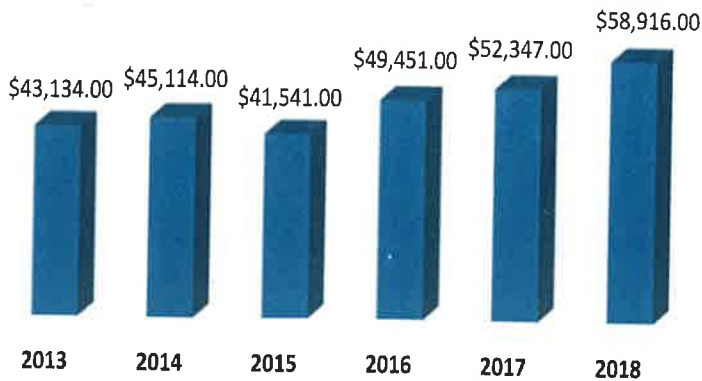
"Thank you for all the blessings and good fortune that is provided towards all people, especially my family. Thank you for your kindness & support, I don't have the words to express my true appreciation. Thank you for having such a kind heart and helping my family the way you have. I know there are many others who need your help and I am hoping to gain employment and an opportunity to work in order to take care of myself so that I can in return help others, as you have helped us."
-START Participant 2018



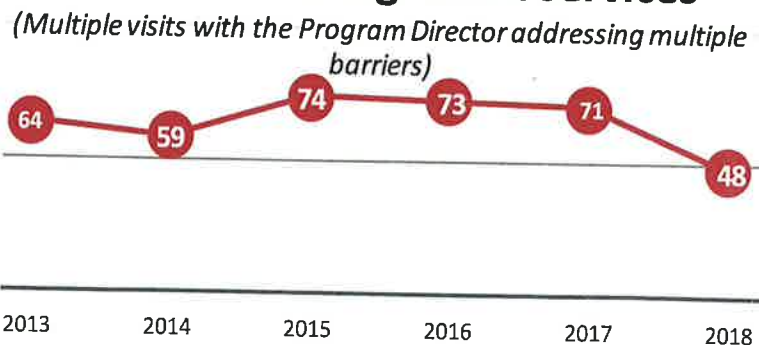
2018 Financial Highlights



Direct Client Financial Assistance Trend



New households that were supported with case management services



* Client assistance includes direct financial assistance and case management support by the START Program Director.



SToughton Area Resource Team, Inc.
248 W. Main St.
Stoughton, WI 53589

a safety net for those in crisis



United Way
of Dane County



For additional copies of the Annual Report contact
 Cindy Thompson, START Program Director
 248 W. Main St., Stoughton, WI 53589, 608.577.5650
cthompson@startstoughton.org or www.STARTstoughton.org

Annual Celebration Event & Gala

Thursday May 30, 2019

5:00 - 9:00 pm

Located at The Fields Reserve

2479 Glenn Drive Stoughton, WI 53589

Annual Report Highlights

| | |
|---|-----|
| Board of Directors | 1 |
| Initiatives and Accomplishments | 2 |
| Reflection from <i>Cindy Thompson, Program Director</i> | 3 |
| Gifts & Donors | 4-5 |
| Partnerships | 6 |
| Financial Highlights | 7 |
| Celebration Event | 8 |



Featuring DB Orchestra & Kay Weeden

Silver Sponsor: Cummins

**Presenting Sponsors: Wahlin Foundation
& Kunes Country Auto Group**

Visit our website: STARTstoughton.org for reservations/tickets & more info!



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

STOUGHTON UTILITIES

JAN 5 0 2020

RECEIVED
STOUGHTON, WI

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Community Foundation Phone #: _____

Organization Address: P.O. Box 84

Name of Individual Submitting Application: Cindy Mc-Lynn

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?
It will assist the Foundation support local groups/organizations who are operating services/programs for at need members from the Stoughton Community.

What are the benefits to the Stoughton Community?
they help many different groups serve the most at need.

What other information would you like to share?
We help all different ages.

Applicant Signature: Cindy Mc-Lynn Date: 1/29/20
Applicant Signature: _____ Date: _____

JAN 27 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: CITY OF STOUGHTON PARKS & REC Phone #: 608-873-8746

Organization Address: 207 S FOREST ST, STOUGHTON, WI 53589

Name of Individual Submitting Application: DAW GLYNN

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? WILL BE USED FOR PARK IMPROVEMENT PROJECTS AT NORDIC RIDGE PARK.

What are the benefits to the Stoughton Community? NORDIC RIDGE PARK IS A PUBLIC PARK IN STOUGHTON. THE PARK INCLUDES A SPORT FIELD, SPLASH PAD, AND SHELTER.

What other information would you like to share? _____

Applicant Signature: *Daw Lynn*

Date: 1/27/2020

Applicant Signature: _____

Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

STOUGHTON UTILITIES

JAN 29 2020

RECEIVED
STOUGHTON, WI

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Senior Center Phone #: 873-8585

Organization Address: 248 W. Main St.

Name of Individual Submitting Application: Cindy McGlynn

Are you a non-profit organization? Yes _____ No X

Type of Request: Personal _____ Group X Community _____

How will the funds be used? Supporting activities and programming here at the senior center

What are the benefits to the Stoughton Community? Our Mission:
We are dedicated to the enrichment of the lives of older adults and their families by providing diverse programs social services and volunteer opportunities.

What other information would you like to share? _____

Applicant Signature: Cindy McGlynn

Date: 1/28/20

Applicant Signature: _____

Date: _____

JAN 31 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Village Players Phone #: 608-873-7455

Organization Address: _____

Name of Individual Submitting Application: Kathy Horton

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We are widening the men's bathroom doorway + putting in new fixtures to accommodate wheelchair bound patrons.

What are the benefits to the Stoughton Community? More physically challenged male community members will be able to enjoy live theater

What other information would you like to share? We are an all volunteer group.

Applicant Signature: Kathy Horton Date: 1-28-2020

Applicant Signature: _____ Date: _____



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: _____ Phone #: _____

Organization Address: _____

Name of Individual Submitting Application: _____

Are you a non-profit organization? Yes _____ No _____

Type of Request: Personal _____ Group _____ Community _____

How will the funds be used? _____

What are the benefits to the Stoughton Community? _____

What other information would you like to share? _____

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

JAN 28 2020

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

Serving Electric, Water & Wastewater Since 1886

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton United Methodist Food Pantry Phone #: 608-873-3273

Organization Address: 525 Lincoln Ave. Stoughton, WI 53589

Name of Individual Submitting Application: Jeanne A. Schwass-Long

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Our focus is to distribute healthy foods for our clients. The funds will be used to purchase food items through Second Harvest Food Bank-Madison. Many items including meat are 18¢/lb. others are at wholesale cost, with many, i.e. bread, bakery, produce and fruit are free. Items we can't get through Second Harvest are purchased locally.

What are the benefits to the Stoughton Community? Those experiencing "food insecurity" in the Stoughton area are welcome at our food pantry. There is no financial requirement to participate, just ID's and proof of address for each participant. Free rides are provided to those in need on Tuesdays. We started evening hours - 5:00-7:00 pm Tuesdays last September. Participation has grown over time for those working during daytime hours.

What other information would you like to share? We provided food for 1,074 households in 2019, serving 2,638 individuals. 11 Holiday Food Baskets were distributed to those in need.

Applicant Signature: Jeanne A Schwass-Long

Date: Jan. 27, 2020

Applicant Signature: _____

Date: _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

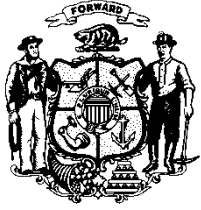
Subject: Wisconsin Public Service Commission Electric Billing Audit

Stoughton Utilities was notified by the Wisconsin Public Service Commission (WPSC) in February 2019 that we had been selected to receive a billing audit for the electric utility. The intent of this audit is to assist utilities in ensuring that proper billing and collections procedures are in place so that customers' bills are accurate and processes are consistent with Wisconsin statutes and the Wisconsin Administrative Code requirements.

The first data request from the WPSC included requests for information about 28 billing policies, including written descriptions and documentation, and a full customer listing of accounts and their billing rate classifications. Subsequent data requests included clarifications and supporting documentation, as well as copies of customer billing statements for a list of customers randomly selected by the WPSC.

In June 2020, we were notified by the WPSC that the billing audit has concluded. WPSC staff determined that SU's billing and collections policies and procedures only had one deficiency, which was that our billing statements for municipal street lighting does not provide a listing of the quantity and type of each street and security light and pole being billed. This requirement was previously not within the abilities of our Customer Information System (CIS) software, and SU staff worked with the software provider to make updates, which will be reflected on future billing statements.

The billing audit for the electric utility has officially concluded, and SU staff is proud to report that all regulatory billing and collections are being met.



Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson
Ellen Nowak, Commissioner
Tyler Huebner, Commissioner

4822 Madison Yards Way
P.O. Box 7854
Madison, WI 53707-7854

May 21, 2020

Mr. Brian Hoops, Assistant Utilities Director
Stoughton Utilities
P.O. Box 383
600 South Fourth Street
Stoughton, WI 53589

Re: Stoughton Electric Utility – Electric Billing Audit

5740-BA-100

Dear Mr. Hoops:

This letter is to communicate the findings of the recently conducted electric billing audit for Stoughton Electric Utility (Stoughton). The purpose of this audit was to determine if procedures and records, with respect to billing its electric customers, comply with the Public Service Commission of Wisconsin (Commission) Administrative Code and applicable Wisconsin Statutes.

The audit included testing a sample of utility bills from each customer class. As a result, the following item will need to be addressed

Wisconsin Statute or Administrative Code Reference

Wisconsin Admin. Code § PSC 113.0406(1)(d) states: “Each bill, including the customer’s receipt rendered by electric utilities not included in par. (a), shall show the present and last preceding meter readings, the date of the present reading, the number of units consumed, the class of service if other than residential and the rate schedule under which the bill is calculated. In lieu of including the rate schedule on the bill the utility may, whenever a rate change becomes effective or at least once a year, supply each customer with the schedule of rates at which the bills are calculated and any other rates that might be applicable. Such a schedule shall be written in clear and direct language in no smaller type than 10-point type. Bills rendered at rates requiring the measurement of a number of different factors shall show all data necessary for the customer to check the calculation of a bill. All monthly adjustment clause factors necessary for a customer to check the calculation of the bill shall be included on the monthly bill. Minimum and estimated bills shall be distinctly marked as such. Estimated bills are bills rendered without actual meter readings.”

Finding

Stoughton is non-compliant with Wisconsin Administrative Code which requires that bills rendered at rates requiring the measurement of a number of different factors shall show all data necessary for the customer to check the calculation of a bill. Customer bills for street and

Mr. Brian Hoops
Docket 5740-BA-100
Page 2

security lighting service (Ms-1) do not include all necessary billing factors for the re-calculation of investment charges by the customer.

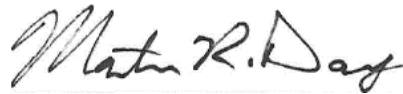
Directive

Stoughton shall include on Ms-1 customer bills a list of investment charges showing the quantity and type of each street and security light and pole billed, or provide a worksheet which enables the customer to check the calculation of the street and security light investment charges, and provide a copy of a bill or worksheet to the Commission documenting the change.

Please submit a corrective action plan addressing the finding above with anticipated dates Stoughton plans on resolving the finding. This response should be submitted via the ERF system within two weeks of receiving this letter. If you have any questions or comments, please contact Commission Auditor Sheena Basra at (608) 266-5423 or sheena.basra@wisconsin.gov.

I would like to thank Stoughton and your staff for the cooperation given during audit.

Sincerely,

A handwritten signature in black ink that reads "Martin R. Day". The signature is written in a cursive, flowing style.

Martin R. Day
Administrator
Division of Energy Regulation and Analysis

SKB:dsa;jlt:DL: 01734124



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Customer Collections Status Report

SU is committed to continuing to provide essential health and public safety services to the community. The COVID-19 public health crisis brought about very uncertain times as our community experienced mandatory business shutdowns and stay at home orders. During that time, SU's commitment to the community extended to providing continued service to all residents and businesses, regardless of payment status. From the start of the public health crisis became apparent in March 2020, Stoughton Utilities has:

1. Waived all late payment penalties for active customers that did not make timely payment for service provided during the public health emergency,
2. Offered deferred payment agreements for all customers, including residential, commercial, and industrial customers, that had experienced economic hardships affecting their ability to pay,
3. Suspended any new notices of potential service disconnection, except where a threat to public health and safety existed.

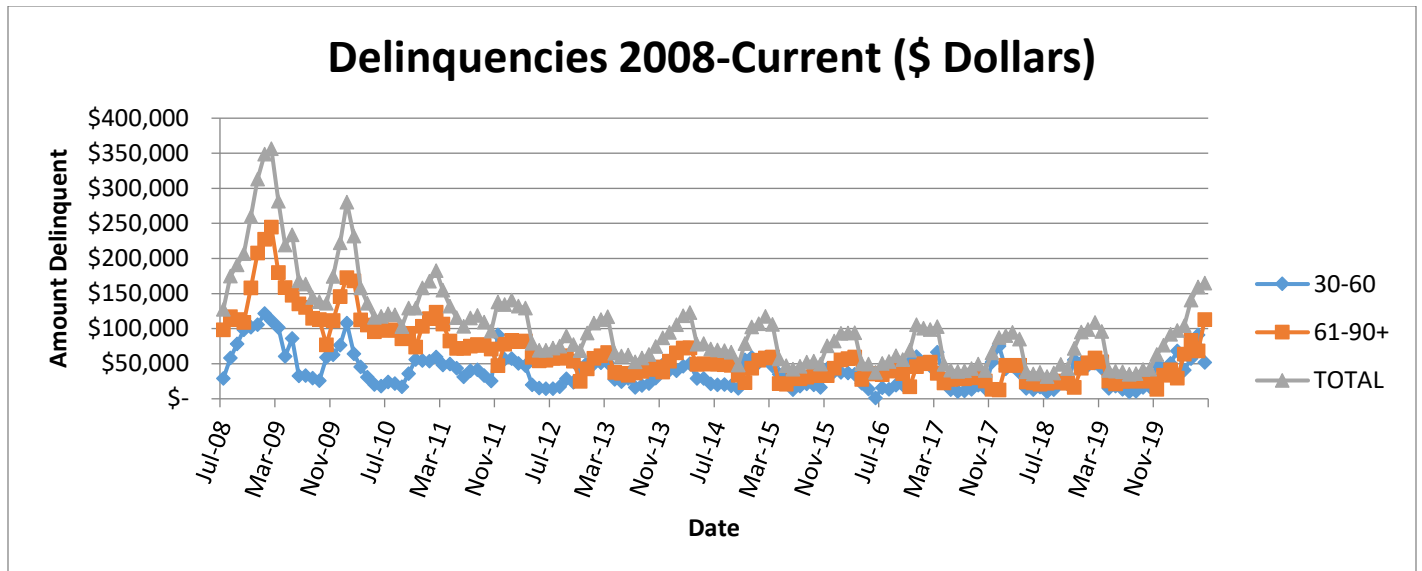
Delinquent Balances:

As of July 1, 2020, the annual average delinquent amount owed on outstanding utility account balances (active and closed) are as follows:

| Days Past Due | Current Delinquencies | When compared to July 1 of... | | | | | |
|---------------|-----------------------|-------------------------------|-------|-------|-------|-------|-------|
| | | 2019 | 2017 | 2015 | 2013 | 2011 | 2009 |
| 30-60 | \$ 51,791 | ▲ 74% | ▲ 80% | ▲ 74% | ▲ 44% | ▲ 40% | ▲ 37% |
| 60+ | \$ 113,107 | ▲ 78% | ▲ 75% | ▲ 75% | ▲ 70% | ▲ 36% | ▼ 16% |

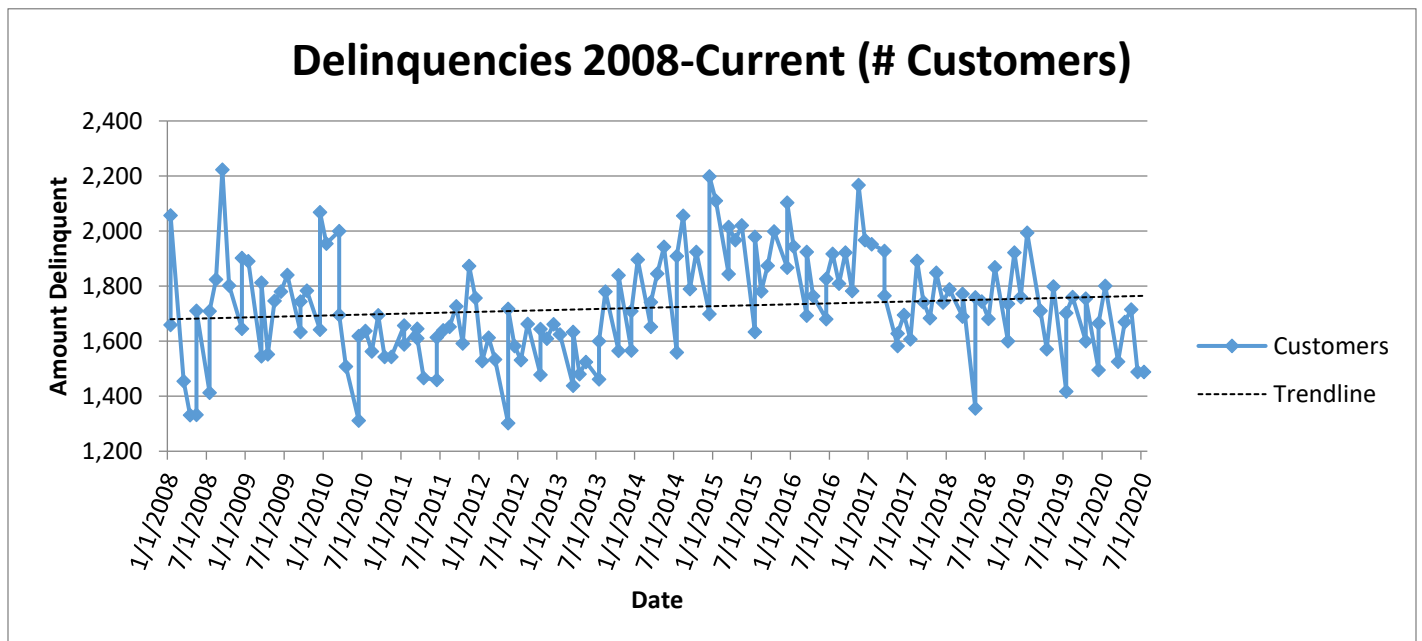
| Days Past Due | Current Delinquencies | When compared to the 1 st of ... | | | | | |
|---------------|-----------------------|---|----------|------------|------------|---------------|--------------|
| | | June 2020 | May 2020 | April 2020 | March 2020 | February 2020 | January 2020 |
| 30-60 | \$ 51,791 | ▼ 43% | ▼ 10% | ▲ 26% | ▼ 24% | ▲ 3% | ▲ 17% |
| 60+ | \$ 113,107 | ▲ 40% | ▲ 26% | ▲ 44% | ▲ 74% | ▲ 63% | ▲ 70% |

Although these numbers show a significant increase in delinquencies compared to prior years, it is important to caveat this comparison with the fact that we have not pursued service disconnections since exiting the cold-weather disconnection moratorium that had been in place since November 1, 2019, and these delinquencies have been accrued and increasing over an eight-month period. In all past years listed above, the comparable data followed three months of delinquent account notifications and disconnections.



Number of Delinquencies:

When comparing the number of customers not paying each month over time, not adjusted for population growth, the status of delinquencies normalizes, and we find that despite the COVID-19 public health emergency and suspension of all collection processes, the number of delinquent customers each month since March falls below average, and shows no significant increase over past months.



Of the 1,489 accounts that were delinquent following the June 30, 2020 due date, 1,016 carried a balance forward to their July billing statement. This amount is consistent or lower than recent months since the COVID-19 crisis began, and significantly lower than the number of customers carrying balances during the winter months.

| Carrying Balances | When compared to ... | | | | | |
|-------------------|----------------------|-----------------|-----------------|------------------|------------------|------------------|
| | June 2020 | May 2020 | April 2020 | March 2020 | February 2020 | January 2020 |
| 1,016 | 1,087 ▼ 6.5% | 1,029 ▼ 1.3% | 1,091 ▼ 6.9% | 1,346 ▼ 24.5% | 1,408 ▼ 27.8% | 1,405 ▼ 27.7% |

Of the accounts that carried balances into the July billing cycle, 21% have previously been disconnected at least once for non-payment, 20% are considered “winter non-payers” (80+ days without payment between November 1, 2019 and March 1, 2020), 61% received one or more service disconnection notices in the past 12 months, and 84% carried a delinquent balance into the next billing cycle one or more times during the disconnection moratorium prior to the COVID-19 public health crisis.

In the past few weeks, several positive signs have appeared showing that customers are beginning to address their delinquent balances, despite the ongoing suspension of collection efforts. The total amount of payments received during the month of June is up 17.5% over the same period in 2019. This led to a 3.3% month-over-month increase between June 1 and July 1, which is the lowest month-over-month increase in 2020. In addition, total delinquencies (1+ day delinquent) decreased 17% from June to July.

Delinquency Summary:

Based on the analysis of data available from March 15 through July 1, it appears that although customer balances are increasing, these balances are being accrued by the same customers that also do not make payment whenever collection efforts are suspended, including annually during the winter cold-weather disconnection moratorium.

Energy Assistance:

In response to the COVID-19 public health crisis, the State of Wisconsin extended their Wisconsin Home Energy Assistance Program, and announced that they will continue to accept applications for funding assistance through the end of September. Typically, no applications are accepted after May 1. Income eligibility requirements have also been relaxed to allow more households that might be affected by COVID-19, either due to household infections or loss of income due to business shutdowns, to qualify for funding assistance.

Stoughton Utilities has been proactively reaching out to significantly delinquent accounts to notify them of the increased availability of energy assistance funding and encourage them to schedule an appointment to apply for benefits.

We have noticed a significant increase in customer balance and payment history requests from the state program, and monthly assistance payments continue to be paid by the state. We have received a total of \$10,600 since the usual May 1 end of assistance funding, an increase of 94% over the same period in 2019 (\$650).

Collection Efforts Going Forward:

On June 11, 2020, the Wisconsin Public Service Commission (PSC) determined it was reasonable to lift the temporary prohibition against disconnecting or refusing service, as well as create a phased-in schedule to eliminate the requirements to offer deferred payment agreements to all customers, and to allow utilities to issue disconnection notices beginning on July 15, 2020.

Stoughton Utilities staff has been monitoring the local economic situation closely, including regional unemployment data and mandatory business closures, and the impact on our customers. Staff does not plan to immediately begin service disconnections as allowed by the PSC. Rather, we have developed a phased-in approach that we believe best balances the economic health of the utility and the need to recover the delinquencies to minimize the impact on all rate payers, with the needs of our delinquent rate payers.

Our plan from this point forward:

- SU will continue to offer deferred payment agreements to all customers in the residential, multi-family, and general service rate classifications. This includes tenant customers. DPAs may be considered for CP-1 and larger customers, determined on a case-by-case basis using payment history, size of delinquent balance, and requested payback period. Minimum down payments will be determined based on existing SU DPA policies.
- A casual letter will be mailed to all delinquent customers in early July, reminding them of their delinquent balance and recommending that they contact us to discuss their account. Information about energy assistance availability will be provided.
- Personal phone calls will continue throughout July to all severely delinquent accounts to discuss payment options, deferred payment agreements, and energy assistance will be discussed.
- In late July, past due notices will be mailed to all delinquent accounts. We have not mailed any past due notices to customers since late February.
- On August 13, notices will be mailed to all delinquent accounts warning them of potential service disconnection.
- On August 21, supplemental disconnection notices will be hand delivered to all delinquent service addresses that have their mail sent to an address other than the service address.
- On August 24, we will send automated phone calls to all accounts that remain delinquent, warning them of potential service disconnection and advising them to contact us to discuss payment arrangements.
- On August 25, we will send a second automated phone call to all accounts that remain delinquent, again warning them of potential service disconnection and advising them to contact us to discuss payment arrangements.
- On August 25, we will hand deliver a physical notice to all service addresses that remain delinquent and do not have a phone number on file, and to all service addresses where we were not able to be successfully reach the customer using the automated phone call.
- On August 26, electrical service disconnections will occur at service addresses that remain more than one month delinquent, unless the customer has entered into a deferred payment agreement with the utility, or has a medical need. If this date falls during a declared heat advisory, or if average daily temperatures fall within the range set by our Hot Weather Disconnection Policy, disconnections will be postponed.

COVID-19 Special Considerations:

The PSC has stated that all utilities must allow a 21-day medical extension of service when a customer or a member of the customer's household has recently tested positive for COVID-19 and the infection may remain active. A positive COVID-19 test of a customer or member of a customer's household shall automatically be considered a medical emergency for the purpose of a 21-day medical extension of service, even if the customer has had an extension for another medical reason, and the 21-day medical extension must be extended if the customer, or a person in the household, is still under a COVID-19 quarantine at the end of the original 21-day period, as documented by a medical provider.

Stoughton Utilities will not only comply with this requirement, but is also making additional concessions for customers directly affected by COVID-19. SU will grant a 21-day extension to any customer that indicates they or a member of their immediate household tested positive for COVID-19 at any time since March 15, 2020, and the infection does not need to be active. Although the PSC allows utilities to require documentation of a positive test, SU will not require any documentation for the first extension request. Although this may be abused, we have decided to err on the side of caution of proactively working with customers during this health crisis.

Community Recharge Customer Incentive:

Stoughton Utilities has created a special customer incentive in response to the COVID-19 public health crisis, called our "Community Recharge" program. We have partnered with the Stoughton Chamber of Commerce to administer this incentive program.

Now through the end of September, SU will double all Chamber Bucks purchases, up to \$50 per SU customer, to help encourage spending at local businesses that have been negatively impacted by COVID-19. Chamber Bucks are redeemable at over 150 local Stoughton businesses, and can also be used to pay your Stoughton Utilities bill.

Although this program was designed to help all local small businesses that are members of the Chamber of Commerce, Stoughton Utilities customers may utilize this program to receive up to \$50 in matching funds towards payment of their Stoughton Utilities bill. We believe that some delinquent customers may find this incentive program useful in helping them bring their account current.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Status Update: Lead Service Line Replacement Programs

Stoughton Utilities staff continues to work on developing a lead service line replacement program for both public and privately-owned lead service lines.

Discussions continue with the Wisconsin Department of Natural Resources and the City of Stoughton Finance Director to discuss potential public financial assistance programs for privately-owned lead service lines, as well as for utility funding of the publicly-owned lead service lines.

Staff continues to identify lead service lines through daylighting service lines and performing visual inspections of the public and private side pipe material. A map of known and predicted lead service lines is available to be viewed by the general public online.

Following service daylighting efforts, staff updated our GIS data to reflect the verified data. A data export was provided to the Wisconsin Department of Natural Resources that contained all relevant information about Stoughton's known lead service lines for their use while completing an environmental impact study of potential 2020 privately-owned LSL replacements, and in preparation of our systemwide replacement efforts in 2021.

The Stoughton Common Council approved an ordinance declaring lead service lines a public nuisance, and mandating their removal.

Staff developed and distributed a Request for Qualifications (RFQ) for licensed plumbers/utility contractors interested in participating in the private lead service line replacement program. This request lists requirements that must be followed when replacing private lead service lines in order to allow the property owner to qualify for potential grant funding from the Wisconsin Department of Natural Resources. Following review of the submitted qualifications, staff created and published a list of qualified contractors, and provided this list to property owners in 2020 construction project areas with private lead service lines. This document will continue to be updated if additional contractors submit qualifications.

Following Utilities Committee and Common Council approval, staff proceeded with the replacement of all publicly-owned lead service lines installed to homes along West Main Street as part of the street reconstruction project. This effort has concluded.

Public and private lead service line replacements occurred in the Prospect, McKinley, and Grant Street neighborhood as part of the street and utility reconstruction project.

Through all this, our public education program continues. Staff developed our annual Consumer Confidence Report to highlight lead service lines and sampling results; this report is distributed to all customers through various electronic distribution efforts. Staff also continues to post informational and educational materials about lead service lines, including information about the pending ordinance under consideration, on our social media pages.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Environmental Sustainability

This item is being placed on the agenda at the request of Alderperson and Utilities Committee Vice Chair Ben Heili.



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: July 15, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.