



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a special meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, April 27, 2020 at 4:00 p.m.  
Location: Online or Teleconference Attendance: [GoToMeeting ID 486528501](#).  
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley (Vice-Chair), Citizen Member Dustin Thoren

## **AGENDA:**

### CALL TO ORDER

### NEW BUSINESS

1. Review of Funding Sources for Sanitary Sewer Work Planned as Part of the Stoughton Public Works Construction Contract 2-2020 (**Action**)

### ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Jill M. Weiss, P.E.  
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen  
Stoughton City Attorney Matthew Dregne  
Stoughton Common Council Members  
Stoughton City Clerk Holly Licht  
Stoughton Deputy Clerk Candee Christen  
Stoughton Leadership Team  
Stoughton Utilities Electric System Supervisor Bryce Sime  
Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Water System Supervisor Kent Thompson  
Stoughton Utilities Wastewater System Supervisor Brian Erickson  
Unified Newspaper Group – Stoughton Courier Hub

**CONNECTION INSTRUCTIONS:** Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/486528501>

You can also dial in using your phone at (866) 899-4679 using access code: 486-528-501.

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** April 27, 2020

**To:** Stoughton Utilities Committee

**From:** Jill M. Weiss, P.E.  
Stoughton Utilities Director

**Subject:** Approval Stoughton Public Works Construction Contract 2-2020 and funding for the Sanitary Sewer Work Planned as Part of the Project

The 2020 Public Works Construction project includes street and sidewalk repairs on Main Street from Page Street to Fifth Street, street and parking lot reconstruction work near City Hall as well as some storm sewer and sanitary sewer improvements. Two bids were received for the construction work on April 23, 2020. The bids were reviewed by the City's engineering firm and by City and Utility staff. Speedway Sand and Gravel, Inc. was determined to be the low responsible bidder. I recommend awarding the 2020 Public Works Construction project to Speedway Sand and Gravel, Inc. of Middleton, Wisconsin in the amount of \$785,915.

The 2020 Public Works Construction project is a part of the close out of the downtown TIF district. As such, the project is planned to be funded through the TIF funds, resulting in no anticipated budget impact to the 2020 Wastewater Utility budget. The 2020 Wastewater Utility budget included \$11,000 for the sanitary sewer improvements. Since the approval of the 2020 budget, additional sanitary sewer improvement was determined necessary and included in the 2020 Public Work Construction Project when it was bid. Although, anticipated to be unnecessary to complete the project, I recommend that \$25,000 is available from the 2020 Wastewater Utility Budget for the sanitary sewer work for the project. The project will be reviewed and finalized by the Finance Director, who will make the final determination of impact to the Wastewater Utility budget, but not to exceed \$25,000.