



OFFICIAL NOTICE AND AGENDA - AMENDED

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Thursday, January 30, 2020 at 5:30 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley (Vice-Chair), Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the November 18, 2019 Regular Utilities Committee Meeting
- b. Stoughton Utilities November Payments Due List Report
- c. Stoughton Utilities December Payments Due List Report
- d. Stoughton Utilities October Financial Summary
- e. Stoughton Utilities November Financial Summary
- f. Stoughton Utilities October Statistical Report
- g. Stoughton Utilities November Statistical Report
- h. Stoughton Utilities November Activities Report
- i. Stoughton Utilities December Activities Report
- j. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council
(Discussion)

NEW BUSINESS

2. Stoughton Utilities 2019 Annual LED Holiday Light Customer Incentive **(Discussion)**
3. Stoughton Utilities Round-Up Program **(Action)**
4. Reallocation of 2020 Wastewater Capital Improvement Project Funding **(Action)**
5. Lead Service Line Replacement Program Status Report **(Discussion)**
6. **Direction of Community Affairs/Council Policy Committee Items Related to Stoughton Utilities (Discussion)**
7. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, November 18, 2019 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas, Mayor Tim Swadley (Vice-Chair), Citizen Member Dustin Thoren

Excused: Citizen Member David Erdman (Chair)

Absent: None

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, WPPI Energy Rate Analyst II Nicole Guld, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Vice-Chairperson Tim Swadley called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Staff highlighted that Stoughton Utilities has been recognized as a Smart Energy Provider by the American Public Power Association (APPA) for demonstrating commitment to and proficiency in energy efficiency, distributed generation, and environmental initiatives that support a goal of providing low-cost, quality, safe, and reliable electric service.

Motion by Jenson, the motion seconded by Hirsch to approve the following consent agenda items as presented:

- a. Draft Minutes of the October 14, 2019 Regular Utilities Committee Meeting
- b. Stoughton Utilities October Payments Due List Report
- c. Stoughton Utilities September Financial Summary
- d. Stoughton Utilities September Statistical Report
- e. Stoughton Utilities October Activities Report
- f. Communications

The motion carried unanimously 6 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Minutes of the September 16, 2019 Regular Utilities Committee Meeting
2. Minutes of the September 30, 2019 Special Utilities Committee Meeting
3. Stoughton Utilities September Payments Due List Report

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, November 18, 2019 – 5:30 p.m.

Stoughton, WI

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4. Stoughton Utilities August Financial Summary
5. Stoughton Utilities August Statistical Report

Business:

1. Stoughton Utilities Proposed 2020 Budget and Five Year (2020 – 2024) Capital Improvement Projects (CIP) Plan

Discussion followed.

Change Order No. 3 to the 2019 Street and Utility Construction Project: Stoughton Utilities staff presented and discussed the ongoing 2019 Street and Utility Construction Project and a water main break that occurred within the active construction site and required traffic to be rerouted on West Main Street.

When exposed, it was determined that the cause of the break was equipment failure unrelated to the ongoing nearby construction project. Accordingly, Stoughton Utilities is responsible for the costs of traffic control, excavation, repair of the water main, and pavement restoration. The cost of these efforts is included in Change Order No. 3 to the 2019 Street and Utility Construction Project, in the amount of \$11,760.00.

The City of Stoughton Purchasing Policy allows staff to approve project change orders with the approval of the City Finance Director and the Mayor. Such approval was received, and Change Order No. 3 to the 2019 Street and Utility Construction Project in the amount of \$11,760.00 was effected. The purchasing policy directs that the Stoughton Common Council approve the change order prior to submittal of the final project payment.

Motion by Heili, the motion seconded by Kallas, to approve Change Order No. 3 to the 2019 Street and Utility Construction Project, and recommend approval to the Stoughton Common Council. The motion carried unanimously 6 to 0.

Presentation of the Proposed Electric Rate Application Filing: Stoughton Utilities and City staff introduced Ms. Nicole Guld of WPPI Energy who presented and discussed the proposed electric rate application filing planned to be submitted to the Wisconsin Public Service Commission for their review. The rate application filing proposes an overall 2.76% increase to electric rates, with the average residential customer seeing an increase of \$2.21 per month.

Stoughton Utilities and City staff informed the committee that the next steps in the regulatory rate review process include finalizing the rate application and submittal to the WPSC, providing a public notice to all customers of the active application and proposed rate impact, providing additional documentation to the WPSC upon request during their application and rate design review, and holding a public hearing and comment period at a date and time to be scheduled by the WPSC. Discussion followed.

Motion by Jenson, the motion seconded by Heili, to approve the proposed electric rate application filing, and recommend approval to the Stoughton Common Council. The motion carried unanimously 6 to 0.

Scheduling of the Utilities Committee Regular Meeting in December: Stoughton Utilities staff informed the committee that there are currently no items scheduled for the December 2019 meeting of the Utilities Committee meetings, and requested the committee cancel the meeting unless urgent new business items arise that require a special meeting to be called. Discussion followed, and staff was directed to not schedule a December meeting unless necessary.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, November 18, 2019 – 5:30 p.m.

Stoughton, WI

Page No. 3

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include an ordinance requiring the replacement of customer-owned lead service lines and potential special assessment and payment plan options. Discussion followed.

Adjournment: Motion by Jenson, the motion seconded by Heili, to adjourn the regular Stoughton Utilities Committee Meeting at 6:17 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director

DRAFT

Date: Wednesday, December 04, 2019
Time: 01:32PM
User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 3 of 7
Report: 03699W.rpt
Company: 7430

Period: - As of: 12/4/2019

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
001910	HC	11/30/2019	11,129.26	008 Payroll State Taxes - Ach	State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/State Taxes - Nov Ach/More...
001911	HC	11/30/2019	57,736.68	025 Payroll Federal Taxes- Ach	Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/Federal Taxes-Nov Ach/More...
001912	HC	11/30/2019	52,148.90	008 Payroll State Taxes - Ach	Dept of Rev-Gross Rev License/Dept of Rev-Gross Rev License/Dept of Rev-Gross Rev License/Dept of Rev-Gross Rev License
026609	CK	11/4/2019	456.77	133 WISCONSIN SCTF	WI SCTF-Nov A Support/WI SCTF-Nov A Support/WI SCTF-Nov A Support/WI SCTF-Nov A Support
026610	CK	11/4/2019	4,836.62	787 JOHN JENNINGS	J Jennings-Const Refund/J Jennings-Const Refund/J Jennings-Const Refund/J Jennings-Const Refund/J Jennings-Const Refund/J Jennings-Const Refund/J Jennings-Const Refund
026611	CK	11/4/2019	638.25	166 INKWORKS, INC.	Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies/Inkworks-Office supplies+
026612	CK	11/4/2019	58.50	186 STAFFORD ROSENBAUM LLC	Stafford-Atty Fees/Stafford-Atty Fees/Stafford-Atty Fees/Stafford-Atty Fees
026613	CK	11/4/2019	350.50	290 MID-WEST TREE & EXCAVATION, INC	MID-WEST TREE & EXCAVATION, IN/MID-WEST TREE & EXCAVATION, IN/MID-WEST TREE & EXCAVATION, IN/MID-WEST TREE & EXCAVATION, IN
026614	CK	11/4/2019	2,464.44	831 CREAM CITY SCALE LLC	Cream City-Calibration/Cream City-Calibration/Cream City-Calibration/Cream City-Calibration

Date: Wednesday, December 04, 2019
 Time: 01:32PM
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Stoughton Utilities
Check Register Summary - Standard

Page: 4 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 12/4/2019

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026615	CK	11/4/2019	5,830.00	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory
026616	CK	11/4/2019	442.97	358 KUNZ GLOVE CO., INC.	Kunz-Gloves/Kunz-Gloves/Kunz-Gloves/Kunz-Gloves
026617	CK	11/4/2019	1,401.66	400 RESCO	Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies
026618	CK	11/15/2019	456.77	133 WISCONSIN SCTF	WI SCTF-Nov B Support/WI SCTF-Nov B Support/WI SCTF-Nov B Support/WI SCTF-Nov B Support
026619	CK	11/20/2019	17.41	066 FS BUILDING COMPONENTS LLC	FS Bldg-Customer Refund/FS Bldg-Customer Refund/FS Bldg-Customer Refund/FS Bldg-Customer Refund
026620	CK	11/20/2019	34.51	097 RESULT ADILI	R Adili-Customer Refund/R Adili-Customer Refund/R Adili-Customer Refund/R Adili-Customer Refund
026621	CK	11/20/2019	121.80	265 DAVID OR THERESA LONDON	D London-Customer Refund/D London-Customer Refund/D London-Customer Refund/D London-Customer Refund
026622	CK	11/20/2019	80.64	614 TED OR DELAINE STAFFEN	T Staffen-Customer Refund/T Staffen-Customer Refund/T Staffen-Customer Refund/T Staffen-Customer Refund
026623	CK	11/20/2019	210.23	890 BRITTON ROTH	B Roth-Customer Refund/B Roth-Customer Refund/B Roth-Customer Refund/B Roth-Customer Refund
026624	CK	11/20/2019	48,739.30	131 CITY OF STOUGHTON	City Stoton-Stormwater/City Stoton-Stormwater/City Stoton-Stormwater/City Stoton-Stormwater
026625	CK	11/20/2019	1,029.44	400 RESCO	Resco-Inventory/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Supplies/Resco-Inventory/Resco-Inventory/Resco-Inventory
026626	CK	11/20/2019	304.67	437 CAROLYN OKEEFE	COkeefe-Customer Refund/COkeefe-Customer Refund/COkeefe-Customer Refund/COkeefe-Customer Refund

Date: Wednesday, December 04, 2019
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Stoughton Utilities

Check Register Summary - Standard

Page: 6 of 7
Report: 03699W.rpt
Company: 7430

Period: - As of: 12/4/2019

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
026634	CK	11/26/2019	70.16	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Petty Cash/Stoton Elec-Petty Cash/Stoton Elec-Petty Cash/Stoton Elec-Petty Cash/Stoton Elec-Petty Cash/Stoton Elec-Petty Cash
026635	CK	11/26/2019	1,907.34	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Inventory/Border States-Inventory/Border States-Inventory
026636	CK	11/26/2019	1,008.00	816 CORE & MAIL LP	Core-Supplies/Core-Supplies/Core-Supplies/Core-Supplies/Core-Supplies/Core-supplies/Core-supplies/Core-supplies
026637	CK	11/26/2019	555.30	899 STOUGHTON AREA EMS	Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply/Stoton Ems-Defibs supply
026638	CK	11/26/2019	32,103.69	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
026639	CK	11/26/2019	3,154.60	400 RESCO	Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers/Resco-Transformers
026640	CK	11/26/2019	19,621.28	448 STRAND ASSOCIATES INC.	Strand-Lateral Obs/Strand-Lateral Obs/Strand-19 Const/Strand-19 Const/Strand-19 Const/Strand-19 Const/Strand-Lateral Obs/Strand-Lateral Obs/Strand-Lateral Obs/Strand-WW Extras/Strand-WW Extras/Strand-Kettle Park West/Strand-Kettle Park West/Strand-WW Extras/More...
101885	CK	11/1/2019	1,455.00	463 GREAT-WEST	Great West-Nov A Def Comp/Great West-Nov A Def Comp/Great West-Nov A Def Comp/Great West-Nov A Def Comp/Great West-Nov A Def Comp

Date: Wednesday, November 06, 201

Time: 11:50AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '000000105'

Company	Account Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec	
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7430	593	000000	108	ASLESON'S TRUE VALUE HDW	-8.99	PAINT FOR CONES - RETURNED	10/22/2019	6940	-
7430	593	000000	108	ASLESON'S TRUE VALUE HDW	23.26	PAINT FOR CONES	10/22/2019	6940	-
7430	903	000000	954	VOICESHOT LLC	75.00	Automated outbound calling - Funds refill	10/24/2019	3670	-
7450	903	000000	954	VOICESHOT LLC	27.00	Automated outbound calling - Funds refill	10/24/2019	3670	-
7460	840	000000	954	VOICESHOT LLC	36.00	Automated outbound calling - Funds refill	10/24/2019	3670	-
7430	233	001099	954	VOICESHOT LLC	12.00	Automated outbound calling - Funds refill	10/24/2019	3670	-
7450	642	000000	824	UPS 1ZG194WT0336322025	10.22	SHIPPING OF WATER SAMPLES TO LAB	10/04/2019	3680	-
7450	642	000000	824	UPS 1ZG194WT0334288433	10.22	SHIPPING OF WATER SAMPLES TO LAB	10/04/2019	3680	-
7450	642	000000	824	UPS 1ZG194WT0326208641	10.22	SHIPPING OF WATER SAMPLES TO LAB	10/10/2019	3680	-
7430	143	000000	507	WAL-MART #1176	54.94	PPW gift card prize - WPPI VPP fund reimbursed	10/10/2019	3680	-
7430	921	000000	352	STAPLS7301238960000001	100.75	MEETING AND KITCHEN SUPPLIES	10/17/2019	3680	-
7450	921	000000	352	STAPLS7301238960000001	36.63	MEETING AND KITCHEN SUPPLIES	10/17/2019	3680	-
7460	851	000000	352	STAPLS7301238960000001	45.81	MEETING AND KITCHEN SUPPLIES	10/17/2019	3680	-
7430	921	000000	352	STAPLS7301238556000001	162.61	GENERAL OFFICE AND MAILING SUPPLIES	10/17/2019	3680	-
7450	921	000000	352	STAPLS7301238556000001	58.53	GENERAL OFFICE AND MAILING SUPPLIES	10/17/2019	3680	-
7460	851	000000	352	STAPLS7301238556000001	78.05	GENERAL OFFICE AND MAILING SUPPLIES	10/17/2019	3680	-
7430	233	001099	352	STAPLS7301238556000001	26.03	GENERAL OFFICE AND MAILING SUPPLIES	10/17/2019	3680	-
7450	642	000000	824	UPS 1ZG194WT0300038945	10.22	SHIPPING OF WATER SAMPLES TO LAB	10/18/2019	3680	-
7430	921	000000	352	STAPLS7301327327000001	18.60	MEETING AND KITCHEN SUPPLIES	10/21/2019	3680	-
7450	921	000000	352	STAPLS7301327327000001	6.76	MEETING AND KITCHEN SUPPLIES	10/21/2019	3680	-
7460	851	000000	352	STAPLS7301327327000001	8.46	MEETING AND KITCHEN SUPPLIES	10/21/2019	3680	-
7430	903	000000	419	PAYFLOW/PAYPAL	48.47	Credit card processing - Desktop and recurring	10/03/2019	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	17.45	Credit card processing - Desktop and recurring	10/03/2019	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	23.26	Credit card processing - Desktop and recurring	10/03/2019	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	7.77	Credit card processing - Desktop and recurring	10/03/2019	5250	-
7430	921	000000	836	MSFT E040096PTZ	31.90	SOFTWARE LICENSING - O365 HOSTED SKYPE FOR BUSINESS	10/03/2019	5250	-
7450	921	000000	836	MSFT E040096PTZ	11.60	SOFTWARE LICENSING - O365 HOSTED SKYPE FOR BUSINESS	10/03/2019	5250	-
7460	851	000000	836	MSFT E040096PTZ	14.50	SOFTWARE LICENSING - O365 HOSTED SKYPE FOR BUSINESS	10/03/2019	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	63.62	Credit card processing - Online MyAccount	10/03/2019	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	22.90	Credit card processing - Online MyAccount	10/03/2019	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	30.54	Credit card processing - Online MyAccount	10/03/2019	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	10.19	Credit card processing - Online MyAccount	10/03/2019	5250	-
7430	921	000000	836	MSFT E040097BOG	8.25	SOFTWARE LICENSING - O365 HOSTED ONEDRIVE	10/07/2019	5250	-
7450	921	000000	836	MSFT E040097BOG	3.00	SOFTWARE LICENSING - O365 HOSTED ONEDRIVE	10/07/2019	5250	-
7460	851	000000	836	MSFT E040097BOG	3.75	SOFTWARE LICENSING - O365 HOSTED ONEDRIVE	10/07/2019	5250	-
7460	851	000000	153	HANSON ELECTRONICS LTD	868.00	Field mobile device replacements - WW x2	10/14/2019	5250	-
7430	921	000000	153	HANSON ELECTRONICS LTD	3,038.00	Field mobile device replacements - EL x7	10/14/2019	5250	-
7450	920	000000	105	AWWA.ORG	90.00	AWWA/WIAWWA organization membership renewal	10/23/2019	5250	-
7430	143	000000	422	AMZN MKTP US 3U3VA5JW3	6,902.63	WPPI REIMBURSED - LEEF FUNDING - 2019 HOLIDAY EFFICIENC	10/28/2019	5250	-
7430	921	000000	604	CDW GOVT #VNK2563	3,930.05	SOFTWARE LICENSING RENEWAL - MICROSOFT SYSTEM CENTI	10/30/2019	5250	-
7450	921	000000	604	CDW GOVT #VNK2563	1,429.11	SOFTWARE LICENSING RENEWAL - MICROSOFT SYSTEM CENTI	10/30/2019	5250	-
7460	851	000000	604	CDW GOVT #VNK2563	1,786.40	SOFTWARE LICENSING RENEWAL - MICROSOFT SYSTEM CENTI	10/30/2019	5250	-

Date: Wednesday, November 06, 201

Time: 11:50AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard,RefNbr} = '0000000105'

Company	Account Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec	
7450	652	000000	436	STOUGHTON LUMBER CO	24.95	SUPPLIES FOR CHEMICAL SCALE REPAIR	10/03/2019	8700	-
7450	675	000000	555	WOLF PAVING CO., INC.	64.39	BLACKTOP	10/18/2019	8700	-
7460	831	000000	108	ASLESON'S TRUE VALUE HDW	21.99	JET VAC PARTS	10/25/2019	8740	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	2.02	PRIMARY PUMP SNAP RINGS	10/29/2019	8740	-
7430	933	000000	994	TRACTOR SUPPLY #2236	33.80	PROPANE TANKS	10/09/2019	5275	-
7450	107.14	000000	354	HYDRO DESIGNS	693.57	CROSS CONNECTIONS	10/02/2019	7400	190901XX - 1
7450	642	000000	571	USA BLUE BOOK	154.35	SAMPLE ANALYSIS SUPPLIES	10/02/2019	7400	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE ANALYSIS	10/04/2019	7400	-
7430	143	000000	994	MAHEN'S LIQUOR	36.90	USED WRONG CARD	10/07/2019	7400	-
7450	641	000000	309	HAWKINS INC	1,669.05	CHEMICALS	10/07/2019	7400	-
7450	346	000000	165	MIDWEST METER	2,509.75	3 INCH METER AND ACCESSORIES	10/11/2019	7400	-
7450	920	000000	957	OPC WISCONSIN RURAL WTR	200.00	WRWA TRAINING	10/14/2019	7400	-
7450	920	000000	957	OPC MSC SERVICE FEE 024	6.38	WRWA TRAINING	10/14/2019	7400	-
7450	652	000000	571	USA BLUE BOOK	1,099.92	CHEMICAL FEED PARTS	10/22/2019	7400	-
7450	641	000000	309	HAWKINS INC	965.31	CHEMICALS	10/29/2019	7400	-
7430	593	000000	422	AMZN MKTP US X25IE3OS3	19.87	SOCKET SET	10/01/2019	5200	-
7430	597	000000	422	AMZN MKTP US X25IE3OS3	171.28	METER PARTS	10/01/2019	5200	-
7430	596	000000	153	HANSON ELECTRONICS LTD	7.78	LED BULB REPAIR	10/02/2019	5200	-
7430	597	000000	436	STOUGHTON LUMBER CO	1.44	METER PARTS	10/03/2019	5200	-
7430	932	000000	436	STOUGHTON LUMBER CO	18.69	BATHROOM FAN TIMER	10/03/2019	5200	-
7450	932	000000	436	STOUGHTON LUMBER CO	6.79	BATHROOM FAN TIMER	10/03/2019	5200	-
7460	834	000000	436	STOUGHTON LUMBER CO	8.50	BATHROOM FAN TIMER	10/03/2019	5200	-
7430	926	000000	994	SLATE ROCK SAFETY	2,131.54	LINE CREW CLOTHING	10/10/2019	5200	-
7430	597	000000	108	ASLESON'S TRUE VALUE HDW	4.50	BOLTS FOR METERS	10/17/2019	5200	-
7430	592	000000	108	ASLESON'S TRUE VALUE HDW	25.49	RAKE FOR SUBSTATION	10/17/2019	5200	-
7430	926	000000	994	SLATE ROCK SAFETY	874.39	LINE CREW CLOTHING	10/17/2019	5200	-
7430	594	000000	108	ASLESON'S TRUE VALUE HDW	7.78	SOCKET BIT	10/25/2019	5200	-
7430	934	000000	269	UTILITY SALES & SERVICE	120.38	PARTS FOR DIGGER TRUCKS	10/28/2019	5200	-
7460	850	000000	894	HYATT REGENCY GREEN F&B	8.44	WVWA CONFERENCE	10/14/2019	8710	-
7430	932	000000	124	CLEAN GREEN WISCONSIN	320.65	JANITORIAL	10/01/2019	4000	-
7450	932	000000	124	CLEAN GREEN WISCONSIN	116.60	JANITORIAL	10/01/2019	4000	-
7460	834	000000	124	CLEAN GREEN WISCONSIN	145.75	JANITORIAL	10/01/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	148.92	UNIFORM CLEANING	10/07/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	10/07/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	10/07/2019	4000	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	10/11/2019	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	10/11/2019	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	10/11/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	128.29	UNIFORM CLEANING	10/14/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	10/14/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	10/14/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	148.92	UNIFORM CLEANING	10/21/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	10/21/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	10/21/2019	4000	-

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Company	Account Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec	
7430	926	000000	809	CINTAS 60A SAP	142.28	UNIFORM CLEANING	10/28/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	10/28/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	10/28/2019	4000	-
7430	926	000000	578	SHOE BOX	300.00	BOOT ALLOWANCE	10/14/2019	5296	-
7450	932	000000	108	ASLESON'S TRUE VALUE HDW	50.93	LOCKS FOR TOWERS AND RESERVOIRS	10/25/2019	8400	-
7450	673	000000	148	FASTENAL COMPANY 01WISTG	56.86	SS BOLTS FOR VALVES	10/30/2019	8400	-
7460	834	000000	169	JEFFERSON FIRE & SAFETY	421.05	ANNUAL FIRE EXTINGUISHER	10/02/2019	8200	-
7460	831	000000	207	LWALLEN	170.10	BARBERRY LS REPAIR	10/04/2019	8200	-
7460	850	000000	894	HYATT REGENCY GREEN BAY	240.00	HOTEL FOR WWOA CONFERENCE	10/14/2019	8200	-
7460	850	000000	894	HYATT REGENCY GREEN BAY	240.00	HOTEL FOR WWOA CONFERENCE	10/14/2019	8200	-
7460	854	000000	578	THE SHOE BOX	134.00	SAFETY BOOTS	10/22/2019	8200	-
7460	850	000000	894	CITY OF MADISON PARKING	10.50	PARKING FOR PFAS TRAINING	10/24/2019	8200	-
7460	834	000000	422	AMZN MKTP US H87B64PP3	69.97	BUNGEE STRAPS	10/25/2019	8200	-
7460	833	000000	108	ASLESON'S TRUE VALUE HDW	7.49	PLUMBING FLANGE	10/29/2019	8200	-
7460	323	000000	994	IOWA PUMP WORKS	2,863.34	BARBERRY LS PUMP	10/29/2019	8200	-
7460	851	000000	994	MAGID GLOVE SAFETY	154.00	RUBBER GLOVES	10/29/2019	8200	-
7460	833	000000	969	PAYPAL KINEQUIPINC	69.90	PRIMARY PUMP PARTS	10/30/2019	8200	-
7460	833	000000	253	MARSHALL BOND PUMPS	335.62	PRIMARY PUMP PARTS	10/31/2019	8200	-
7460	833	000000	390	BADGER WATER	30.00	LAB WATER	10/02/2019	8300	-
7460	833	000000	974	NORTHERN LAKE SERVICE- IN	248.00	OUTSIDE LAB SERVICES	10/02/2019	8300	-
7460	107.14	000000	974	NORTHERN LAKE SERVICE- IN	411.50	PARADISE POND TESTING	10/18/2019	8300	190303XX - 1
7460	107.14	000000	974	NORTHERN LAKE SERVICE- IN	411.50	PARADISE POND TESTING	10/18/2019	8300	190303XX - 1
7430	232	001099	134	CRESCENT ELECTRIC 087	69.72	ELECTRIC INVENTORY	10/01/2019	4100	-
7430	932	000000	422	AMZN MKTP US OR0T55U53	20.88	FLAG	10/03/2019	4100	-
7450	932	000000	422	AMZN MKTP US OR0T55U53	7.59	FLAG	10/03/2019	4100	-
7460	834	000000	422	AMZN MKTP US OR0T55U53	9.50	FLAG	10/03/2019	4100	-
7430	593	000000	422	AMZN MKTP US ZI8RM1JI3	14.99	EAR PLUGS	10/18/2019	4100	-
7430	594	000000	422	AMZN MKTP US ZI8RM1JI3	15.00	EAR PLUGS	10/18/2019	4100	-
7430	593	000000	994	DECKER SUPPLY INC	205.20	SAFETY CONES	10/18/2019	4100	-
7430	594	000000	994	DECKER SUPPLY INC	205.20	SAFETY CONES	10/18/2019	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	1,131.49	ELECTRIC INVENTORY	10/18/2019	4100	-
7430	594	000000	422	AMZN MKTP US 761R63W13	56.74	TOWELS	10/21/2019	4100	-
7430	593	000000	422	AMZN MKTP US BT95Z1TQ3	7.00	SAFETY VEST	10/22/2019	4100	-
7430	594	000000	422	AMZN MKTP US BT95Z1TQ3	7.00	SAFETY VEST	10/22/2019	4100	-
7430	232	001099	484	CREE LIGHTING	5,343.00	ELECTRIC INVENTORY	10/22/2019	4100	-
7430	232	001099	355	STUART C IRBY	646.18	ELECTRIC INVENTORY	10/22/2019	4100	-
7430	593	000000	422	AMZN MKTP US AW5LE0UY3	67.54	LINE CREW SAFETY SUPPLIES	10/22/2019	4100	-
7430	594	000000	422	AMZN MKTP US AW5LE0UY3	67.54	LINE CREW SAFETY SUPPLIES	10/22/2019	4100	-
7430	232	001099	355	STUART C IRBY	691.20	ELECTRIC INVENTORY	10/22/2019	4100	-
7450	232	001099	816	CORE & MAIN LP 233	1,310.00	WATER INVENTORY	10/23/2019	4100	-
7450	675	000000	816	CORE & MAIN LP 233	81.00	MISC SERVICE SUPPLIES	10/23/2019	4100	-
7450	677	000000	816	CORE & MAIN LP 233	950.00	MISC HYDRANT SUPPLIES	10/23/2019	4100	-
7430	593	000000	422	AMZN MKTP US 402S488K3	3.39	LINE CREW SAFETY SUPPLIES	10/23/2019	4100	-
7430	594	000000	422	AMZN MKTP US 402S488K3	3.39	LINE CREW SAFETY SUPPLIES	10/23/2019	4100	-

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7430	232	001099	355	237.60	ELECTRIC INVENTORY	10/24/2019	4100	-
7430	593	000000	355	333.00	HOT LINE CLAMP	10/24/2019	4100	-
7430	932	000000	422	9.90	SEALED LEAD ACID BATTERY	10/24/2019	4100	-
7430	594	000000	327	600.23	UG SUPPLIES	10/25/2019	4100	-
7430	597	000000	355	160.00	METER SUPPLIES	10/28/2019	4100	-
7430	597	000000	355	595.00	METER SUPPLIES	10/28/2019	4100	-
7430	232	001099	134	746.50	ELECTRIC INVENTORY	10/29/2019	4100	-
7430	593	000000	422	8.97	RUBBER GLOVES	10/30/2019	4100	-
7430	594	000000	422	8.98	RUBBER GLOVES	10/30/2019	4100	-
Total:				51,701.62				

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Company: 7430					
001913	EP	12/4/2019	20,044.38	516 WELLS FARGO BANK	VO for check batch: 309457
001914	HC	12/10/2019	763,323.19	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Large Power/WPPI-Large Power/WPPI-Large Power/WPPI-Large Power
001915	HC	12/30/2019	10.00	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Business Tax
001916	HC	12/30/2019	30.52	421 FIRST DATA CHARGES	First Data-Dec Ach/First Data-Dec Ach/First Data-Dec Ach/First Data-Dec Ach
001917	HC	12/30/2019	3,802.85	020 Wells Fargo Bank-Ach	Client Ananalysis-Dec Ach/Client Ananalysis-Dec Ach/Client Ananalysis-Dec Ach/Client Ananalysis-Dec Ach
001918	HC	12/30/2019	701.58	004 Us Cellular - Ach	Us Cellular - Dec Ach/Us Cellular - Dec Ach/Us Cellular - Dec Ach
001919	HC	12/30/2019	2,540.50	001 Delta Dental - Ach	Delta Dental - Dec Ach/Delta Dental - Dec Ach/Delta Dental - Dec Ach
001920	HC	12/30/2019	742.20	002 Employee Benefits Corp - Ach	EBC - Dec Ach/EBC - Dec Ach/EBC - Dec Ach/EBC - Dec Ach
001921	HC	12/30/2019	162.20	952 AT&T	AT&T - Dec Ach/AT&T - Dec Ach
001922	HC	12/30/2019	423.62	547 Charter Communications-Ach	Charter Comm-Dec Ach/Charter Comm-Dec Ach/Charter Comm-Dec Ach
001923	HC	12/30/2019	213.74	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach
001924	HC	12/30/2019	1,451.72	003 Alliant Energy - Ach	Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach
001925	HC	12/30/2019	466.81	007 TDS Metrocom - Ach	TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach

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001926	HC	12/30/2019	39,203.91	025 Payroll Federal Taxes- Ach	Federal Taxes-Dec Ach/Federal Taxes-Dec Ach/Federal Taxes-Dec Ach/Federal Taxes-Dec Ach
001927	HC	12/30/2019	15,250.76	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Dec Ach/Dept of Rev-Dec Ach
001928	HC	12/30/2019	7,690.44	008 Payroll State Taxes - Ach	State Taxes-Dec Ach/State Taxes-Dec Ach
026641	CK	12/3/2019	29,010.90	131 CITY OF STOUGHTON	City Stoton-Nov Retirement/City Stoton-Nov Retirement/City Stoton-Nov Retirement
026642	CK	12/3/2019	16,685.34	539 DEPT OF ADMIN-WISMART VENDOR #396028867 E	Dept of Admin-Pub Benefits
026643	CK	12/3/2019	15,159.43	846 CUMMINS SALES AND SERVICE	Cummins-Well 7 Generator/Cummins-Generator Well 7/Cummins-Generator Well 7
026644	CK	12/3/2019	423.52	133 WISCONSIN SCTF	WI SCTF-Nov C Support
026645	CK	12/3/2019	16.65	231 MELISSA WRIGHT	M Wright-Customer Refund
026646	CK	12/3/2019	126.96	389 STOUGHTON BAPTIST CHURCH	Stoton Baptist -Const Refund
026647	CK	12/3/2019	405.86	851 DIVISION OF ENERGY HOUSING AND COMM. RESOURCEDiv of Energy-Customer Refund	
026648	CK	12/3/2019	289.46	895 ANTHONY JONES	A Jones-Customer Refund
026649	CK	12/3/2019	4,294.50	323 SMART GRID SOLUTIONS	Smart Grid-Supply
026650	CK	12/3/2019	216.00	584 VINING SPARKS IBG, L.P.	Vining Sparks-Safekeeping
026651	CK	12/3/2019	750.00	697 N & N CONCRETE	N & N Concrete-Sidwalk Repl
026652	CK	12/3/2019	306.00	885 THE O'BRION AGENCY, LLC	Obrion Agency-Supplies/Obrion Agency-Supplies/Obrion Agency-Supplies/Obrion Agency-Supplies
026653	CK	12/11/2019	513.72	151 TODD SHANKLIN	T Shanklin-Customer Refund
026654	CK	12/11/2019	155.09	254 JEREMY LAWTON	J Lawton-Customer Refund
026655	CK	12/11/2019	2,867.25	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
026656	CK	12/11/2019	235.27	358 KUNZ GLOVE CO., INC.	Kunz-Gloves

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026657	CK	12/11/2019	490.90	400 RESCO	Resco-Supplies/Resco-Supplies
026658	CK	12/11/2019	336.79	876 SARAH PHIFER	S Phifer-Customer Refund
026659	CK	12/11/2019	390,616.46	131 CITY OF STOUGHTON	City Stoton-Sept Vision/City Stoton-Nov Life Ins/City Stoton-Oct Life Ins/City Stoton-Oct Life Ins/City Stoton-Nov Life Ins/City Stoton-Sept Legal Sh/City Stoton-Sept JF Salaries/City Stoton-Nov Life Ins/City Stoton-Oct Life Ins/More...
026660	CK	12/18/2019	56.02	091 SAUBER MFG. CO.	Sauber-Parts
026661	CK	12/18/2019	7,690.50	727 GLS UTILITY LLC	GLS Utility-Nov Locates/GLS Utility-Nov Locates/GLS Utility-Nov Locates
026662	CK	12/18/2019	160.00	746 ELSTER SOLUTIONS, LLC	Elster-Meters
026663	CK	12/18/2019	490.02	133 WISCONSIN SCTF	WI SCTF-Dec A Support
026664	CK	12/18/2019	600.00	195 STOUGHTON FOOD PANTRY	Stoton Food Pantry-Contrib.
026665	CK	12/18/2019	600.00	257 PERSONAL ESSENTIALS PANTRY	PEP-Contribution
026666	CK	12/18/2019	117.82	358 KUNZ GLOVE CO., INC.	Kunz-Gloves
026667	CK	12/18/2019	460.00	084 HARVEST FARMS, LLC	Harvest Farms-Emb Credits
026668	CK	12/18/2019	92.78	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-WW Bill
026669	CK	12/18/2019	22.38	399 VALUE CONSTRUCTION GROUP	Value Const-Const Refund
026670	CK	12/18/2019	323.26	416 PETE MANLEY REMODELING LLC	P Manley-Const Refund
026671	CK	12/19/2019	920.00	084 HARVEST FARMS, LLC	Harvest Farms-Emb Credits/Harvest Farms-Emb Credits
026672	CK	12/19/2019	46,891.08	131 CITY OF STOUGHTON	City Stoton-Stormwater
026673	CK	12/19/2019	75.80	551 NICHOLAS SCHULZE	N Schulze-Customer Refund
026674	CK	12/19/2019	789.39	613 STOUGHTON SWAC LLC	Stoton Swac-Customer Refund
026675	CK	12/19/2019	164.59	992 WILLIAM OR CHERYL TESNOW	W Tesnow-Customer Refund

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026676	CK	12/19/2019	955.00	232 MIDWEST TESTING LLC	Midwest-Meter Tests
026677	CK	12/19/2019	250.00	514 D.W. NELSON-A DIVISION OF MOYERS INC.	DW Nelson-Cement Pad
026678	CK	12/19/2019	11,970.00	593 UNITED LIQUID WASTE RECYCLING, INC	United Liquid-Sludge Haul
026679	CK	12/19/2019	60.00	756 ID-ACCESS	Id Access-Id Cards/Id Access-Id Cards/Id Access-Id Cards
026680	CK	12/19/2019	1,228.13	979 EFI INC	EFI INC - Holiday lights
026681	CK	12/19/2019	152.50	058 BOARDMAN CLARK LLP	Boardman-TDS Easement
026682	CK	12/19/2019	5,533.91	362 UTILITY SERVICE CO., INC	Utility-Qtr 2 tower
026683	CK	12/19/2019	478.62	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump Fees/Rosenbaum-Dump Fees
026684	CK	12/19/2019	1,844.90	451 INSIGHT FS	Insights-Fuel/Insights-Fuel/Insights-Fuel
026685	CK	12/19/2019	2,702.90	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching/Midwest-Trenching
026686	CK	12/19/2019	5,177.53	448 STRAND ASSOCIATES INC.	Strand-Dvorak Sewer/Strand-Eng Services/Strand-18 Const/Strand-19 Const/Strand-19 Const/Strand-18 Const
026687	CK	12/19/2019	291.90	143 DIGGERS HOTLINE, INC.	Diggers-Hotline Tickets
026688	CK	12/19/2019	6,231.82	327 BORDER STATES ELECTRIC SUPPLY	Border States-Supplies/Border States-Inventory/Border States-Inventory
026689	CK	12/19/2019	769.00	768 DAN OAKLAND	D Oakland-Solar Credit
026690	CK	12/19/2019	584.24	802 JOHNSON CONTROLS SECURITY SOLUTIONS	Johnson Controls-Office Sec/Johnson Controls-Office Sec/Johnson Controls-Office Sec/Johnson Controls-Office Sec
026691	CK	12/19/2019	261,673.35	131 CITY OF STOUGHTON	City Stoton-Oct JF Salaries/City Stoton-Patching/City Stoton-Sept Atty Fees/City Stoton-Dec Life/City Stoton-Dec Life/City Stoton-Nov JF Salaries/City Stoton-Oct JF Salaries/City Stoton-Oct JF Salaries/City Stoton-Dec Life/City Stoton-Nov JF Salaries+

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026692	CK	12/31/2019	19,088.44	131 CITY OF STOUGHTON	City Stoton-Dec Retirement/City Stoton-Dec Retirement/City Stoton-Dec Retirement
026693	CK	12/31/2019	372.50	133 WISCONSIN SCTF	WI SCTF-Dec B Support
026694	CK	12/31/2019	23,798.00	207 L.W. ALLEN, INC.	LW Allen-Vennevoll
026695	CK	12/31/2019	174.99	358 KUNZ GLOVE CO., INC.	Kunz-Gloves/Kunz-Gloves
026696	CK	12/31/2019	2,401.16	400 RESCO	Resco-Inventory/Resco-Inventory/Resco-Inventory/Resco-Supplies/Resco-Supplies
026697	CK	12/31/2019	336,535.35	131 CITY OF STOUGHTON	City Stoton-Dec Aflac/City Stoton-Jan Health/City Stoton-Jan Health/City Stoton-Jan Health/City Stoton-Jan Delta Vision/City Stoton-11/15 JF Sal/City Stoton-11/15 JF Sal/City Stoton-11/15 JF Sal/City Stoton-11/15 JF Sal/City Stoton-11/15 JF Sal+
026698	CK	12/31/2019	1,318.06	166 INKWORKS, INC.	Inkworks-Supplies/Inkworks-Supplies/Inkworks-Supplies
101892	CK	12/3/2019	1,455.00	463 GREAT-WEST	Great West-Nov C Def Comp
101893	CK	12/3/2019	2,005.00	519 B & H LAWN CARE	B & H - West Sub Mowing/B & H - Water Tower Mowing/B & H - North Sub Mowing/B & H - WW Mowing/B & H - Well 6 Mowing/B & H - Admin Mowing/B & H - South Sub Mowing/B & H - Well 4 Mowing/B & H - Well 5 Mowing/B & H - East Sub Mowing/B & H - Admin Mowing+
101894	CK	12/3/2019	5,382.98	603 SEERA-WIPFLI LLP	SEERA- Comm to Comm funds
101895	CK	12/3/2019	767.53	718 CGC, INC.	CGC - Profess services
101896	CK	12/3/2019	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore-Nov C Def Comp
101897	CK	12/13/2019	5,352.25	157 FORSTER ELEC. ENG.,INC.	Forster-St Lights/Forster-Roby Rd work
101898	CK	12/13/2019	44.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint.
101899	CK	12/13/2019	1,455.00	463 GREAT-WEST	Great West-Dec A Def Comp
101900	CK	12/13/2019	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Dec A Def Comp

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101901	CK	12/13/2019	3,547.11	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
101902	CK	12/26/2019	1,385.00	157 FORSTER ELEC. ENG.,INC.	Forster-Tech Assist/Forster-Tech Assist
101903	CK	12/26/2019	356.00	404 JESSE MOWERY	J Mowery-Reimb
101904	CK	12/26/2019	1,455.00	463 GREAT-WEST	Great West-Dec B Def Comp
101905	CK	12/26/2019	5,430.99	603 SEERA-WIPFLI LLP	Seera-CTC Funds
101906	CK	12/26/2019	450.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Dec B Def Comp
101907	CK	12/31/2019	2,039.16	259 ITRON, INC.	Itron-Meter Reading ware/Itron-Meter Reading ware/Itron-Meter Reading ware
101908	CK	12/31/2019	3,459.76	852 INFOSEND, INC	Infosend-Nov Billing & Mailing/Infosend-Nov Billing & Mailing/Infosend-Nov Billing & Mailing/Infosend-Nov Billing & Mailing/Infosend-Nov Billing & Mailing
Company Total			2,097,489.24		

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Select By: {PSSPurchCard.RefNbr} = '0000000106'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000106							
7430	932	000000	626	663 STOUGHTON BUMPER TO B	-4.00	LAWN MOWER BATTER OVERCHARGE	11/29/2019	8700	-
7430	926	000000	809	CINTAS 60A SAP	-60.00	CINTAS REFUND	11/11/2019	4000	-
7460	850	000000	548	WVOA	-40.00	WVOA REFUND	11/11/2019	8200	-
7430	594	000000	108	ASLESON'S TRUE VALUE HDW	50.10	SHOVEL	11/12/2019	6940	-
7430	921	000000	601	SQ FOSDAL HOME BAK	19.69	DONUTS FOR SAFETY SCHOOL	11/13/2019	6940	-
7430	143	000000	422	AMAZON.COM T85D70PC3 AMZN	498.00	WPPI REIMBURSED - LEEF FUNDING - 2020 EVENT PRIZES	11/01/2019	3680	-
7430	143	000000	652	MENARDS E-COMMERCE	416.80	WPPI Reimbursed - LEEF funding - 2019 holiday incentive/food drive	11/04/2019	3680	-
7430	921	000000	352	STAPLS7301740486000001	86.15	GENERAL OFFICE SUPPLIES	11/06/2019	3680	-
7450	921	000000	352	STAPLS7301740486000001	31.32	GENERAL OFFICE SUPPLIES	11/06/2019	3680	-
7460	851	000000	352	STAPLS7301740486000001	39.17	GENERAL OFFICE SUPPLIES	11/06/2019	3680	-
7430	921	000000	352	STAPLS7301741104000001	34.62	KITCHEN AND MEETING SUPPLIES	11/06/2019	3680	-
7450	921	000000	352	STAPLS7301741104000001	12.59	KITCHEN AND MEETING SUPPLIES	11/06/2019	3680	-
7460	851	000000	352	STAPLS7301741104000001	15.74	KITCHEN AND MEETING SUPPLIES	11/06/2019	3680	-
7450	642	000000	824	UPS 1Z17Y6230391248291	10.22	SHIPPING OF WATER SAMPLES TO LAB	11/07/2019	3680	-
7430	921	000000	422	AMZN MKTP US HY9ZR4F13 AM	14.22	GENERAL OFFICE SUPPLIES	11/08/2019	3680	-
7450	921	000000	422	AMZN MKTP US HY9ZR4F13 AM	5.11	GENERAL OFFICE SUPPLIES	11/08/2019	3680	-
7460	851	000000	422	AMZN MKTP US HY9ZR4F13 AM	6.82	GENERAL OFFICE SUPPLIES	11/08/2019	3680	-
7430	233	001099	422	AMZN MKTP US HY9ZR4F13 AM	2.29	GENERAL OFFICE SUPPLIES	11/08/2019	3680	-
7450	642	000000	824	UPS 1Z17Y6230394587302	10.22	SHIPPING OF WATER SAMPLES TO LAB	11/14/2019	3680	-
7430	920	000000	507	WAL-MART #1176	6.71	Meeting expense - Utilities Committee	11/19/2019	3680	-
7450	920	000000	507	WAL-MART #1176	2.44	Meeting expense - Utilities Committee	11/19/2019	3680	-
7460	850	000000	507	WAL-MART #1176	3.06	Meeting expense - Utilities Committee	11/19/2019	3680	-
7430	921	000000	352	STAPLS7302288418000001	47.94	KITCHEN AND MEETING SUPPLIES	11/21/2019	3680	-
7450	921	000000	352	STAPLS7302288418000001	17.43	KITCHEN AND MEETING SUPPLIES	11/21/2019	3680	-
7460	851	000000	352	STAPLS7302288418000001	21.81	KITCHEN AND MEETING SUPPLIES	11/21/2019	3680	-
7450	642	000000	824	UPS 1Z17Y6230390156114	10.22	SHIPPING OF WATER SAMPLES TO LAB	11/21/2019	3680	-
7430	921	000000	352	STAPLS7302287880000001	27.47	GENERAL OFFICE SUPPLIES	11/21/2019	3680	-
7450	921	000000	352	STAPLS7302287880000001	9.89	GENERAL OFFICE SUPPLIES	11/21/2019	3680	-
7460	851	000000	352	STAPLS7302287880000001	13.18	GENERAL OFFICE SUPPLIES	11/21/2019	3680	-
7430	233	001099	352	STAPLS7302287880000001	4.41	GENERAL OFFICE SUPPLIES	11/21/2019	3680	-
7430	143	000000	507	WAL-MART #1176	209.42	WPPI Reimbursed - LEEF funding - 2019 holiday incentive/food drive	11/27/2019	3680	-
7430	143	000000	652	MENARDS E-COMMERCE	559.30	WPPI Reimbursed - LEEF funding - 2019 holiday incentive/food drive	11/29/2019	3680	-
7430	143	000000	422	AMZN MKTP US Z81GF4SI3	597.54	WPPI REIMBURSED - LEEF FUNDING - 2019 HOLIDAY EFFICIENCY INCEI	11/01/2019	5250	-
7430	921	000000	836	MSFT E04009EXAO	8.25	SOFTWARE LICENSING - OFFICE365 ONEDRIVE	11/04/2019	5250	-
7450	921	000000	836	MSFT E04009EXAO	3.00	SOFTWARE LICENSING - OFFICE365 ONEDRIVE	11/04/2019	5250	-
7460	851	000000	836	MSFT E04009EXAO	3.75	SOFTWARE LICENSING - OFFICE365 ONEDRIVE	11/04/2019	5250	-
7430	921	000000	836	MSFT E04009F3KL	28.49	SOFTWARE LICENSING - OFFICE365 SKYPE FOR BUSINESS	11/04/2019	5250	-
7450	921	000000	836	MSFT E04009F3KL	10.36	Software licensing - Office365 Skype for Business	11/04/2019	5250	-
7460	851	000000	836	MSFT E04009F3KL	12.96	Software licensing - Office365 Skype for Business	11/04/2019	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	67.82	Credit card processing - Online MyAccount	11/05/2019	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	24.41	Credit card processing - Online MyAccount	11/05/2019	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	32.55	Credit card processing - Online MyAccount	11/05/2019	5250	-

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	233	001099	419	PAYFLOW/PAYPAL	10.87	Credit card processing - Online MyAccount	11/05/2019	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	51.07	Credit card processing - Desktop and Recurring	11/05/2019	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	18.38	Credit card processing - Desktop and Recurring	11/05/2019	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	24.51	Credit card processing - Desktop and Recurring	11/05/2019	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	8.19	Credit card processing - Desktop and Recurring	11/05/2019	5250	-
7430	921	000000	532	COLLOBOS SOFTWARE, INC.	220.00	Software licensing - Annual - Collobos Presto AirPrint	11/07/2019	5250	-
7450	921	000000	532	COLLOBOS SOFTWARE, INC.	80.00	Software licensing - Annual - Collobos Presto AirPrint	11/07/2019	5250	-
7460	851	000000	532	COLLOBOS SOFTWARE, INC.	100.00	Software licensing - Annual - Collobos Presto AirPrint	11/07/2019	5250	-
7430	921	000000	604	CDW GOVT #VRD7773	308.42	2019 IPAD CASE REPLACEMENTS - EL X7	11/11/2019	5250	-
7460	851	000000	604	CDW GOVT #VRD7773	88.12	2019 IPAD CASE REPLACEMENTS - WW X2	11/11/2019	5250	-
7430	143	000000	994	DCU YOUR CHECK ORDER	5.81	REIMBURSED BY EMPLOYEE	11/14/2019	5250	-
7430	921	000000	994	5NINE SOFTWARE, INC.	548.98	Software licensing - Annual - 5Nine Manager	11/21/2019	5250	-
7450	921	000000	994	5NINE SOFTWARE, INC.	199.63	Software licensing - Annual - 5Nine Manager	11/21/2019	5250	-
7460	851	000000	994	5NINE SOFTWARE, INC.	249.55	Software licensing - Annual - 5Nine Manager	11/21/2019	5250	-
7450	678	000000	422	AMZN MKTP US 718SE5RY3 AM	35.99	BATTERY FOR DEWALT IMPACT	11/13/2019	8700	-
7450	652	000000	422	AMZN MKTP US CG0170GA3	72.83	CHEMICAL EXHAUST FAN	11/19/2019	8700	-
7430	932	000000	626	663 STOUGHTON BUMPER TO B	29.74	BATTERY FOR LAWN MOWER	11/22/2019	8700	-
7450	932	000000	626	663 STOUGHTON BUMPER TO B	10.81	BATTERY FOR LAWN MOWER	11/22/2019	8700	-
7460	834	000000	626	663 STOUGHTON BUMPER TO B	13.54	BATTERY FOR LAWN MOWER	11/22/2019	8700	-
7430	932	000000	626	663 STOUGHTON BUMPER TO B	36.60	BATTERY FOR LAWN MOWER	11/27/2019	8700	-
7450	932	000000	626	663 STOUGHTON BUMPER TO B	11.85	BATTERY FOR LAWN MOWER	11/27/2019	8700	-
7460	834	000000	626	663 STOUGHTON BUMPER TO B	14.82	BATTERY FOR LAWN MOWER	11/27/2019	8700	-
7460	834	000000	108	ASLESON'S TRUE VALUE HDW	29.45	KEROSENE FOR PRESSURE WASHER	11/18/2019	8740	-
7450	926	000000	578	SHOE BOX	145.97	SAFETY BOOTS	11/19/2019	5275	-
7430	933	000000	994	TRACTOR SUPPLY #2236	16.72	PROPANE FOR FORKLIFT	11/27/2019	5275	-
7450	107.14	000000	354	HYDRO DESIGNS	693.57	CROSS CONNECTIONS	11/01/2019	7400	190901XX - 1
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE SAMPLES	11/05/2019	7400	-
7450	675	000000	994	MACQUEEN EQUIPMENT GROUP	310.57	JETTER HYDRO TIP	11/11/2019	7400	-
7450	641	000000	309	HAWKINS INC	1,575.96	CHEMICALS	11/14/2019	7400	-
7450	143	000000	994	MACQUEEN EQUIPMENT GROUP	310.57	INCORRECTLY CHARGED	11/19/2019	7400	-
7430	592	000000	108	ASLESON'S TRUE VALUE HDW	30.92	CLIPS FOR SUBSTATION	11/08/2019	5200	-
7430	594	000000	994	AMZ APEXBATTERY.COM	36.00	UG CABLE TESTER BATTERIES	11/12/2019	5200	-
7430	597	000000	422	AMZN MKTP US 934428M13 AM	45.96	METER PARTS	11/13/2019	5200	-
7430	594	000000	422	AMZN MKTP US 934428M13 AM	178.41	UG EQUIPMENT AND SUPPLIES	11/13/2019	5200	-
7460	851	000000	148	FASTENAL COMPANY 01WISTG	21.34	BATTERIES	11/13/2019	8710	-
7460	831	000000	108	ASLESON'S TRUE VALUE HDW	6.99	SEAL FOR CAMERA	11/13/2019	8710	-
7460	831	000000	436	STOUGHTON LUMBER CO	13.93	MISC COLLECTING SUPPLIES	11/25/2019	8710	-
7430	926	000000	809	CINTAS 60A SAP	128.29	UNIFORM CLEANING	11/04/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	11/04/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	11/04/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	189.82	UNIFORM CLEANING	11/11/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	11/11/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	11/11/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	128.29	UNIFORM CLEANING	11/18/2019	4000	-

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7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	11/18/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	11/18/2019	4000	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	11/19/2019	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	11/19/2019	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	11/19/2019	4000	-
7430	926	000000	809	CINTAS 60A SAP	142.28	UNIFORM CLEANING	11/22/2019	4000	-
7450	926	000000	809	CINTAS 60A SAP	20.08	UNIFORM CLEANING	11/22/2019	4000	-
7460	854	000000	809	CINTAS 60A SAP	15.61	UNIFORM CLEANING	11/22/2019	4000	-
7450	641	000000	571	USA BLUE BOOK	45.74	FLUORIDE STANDARD SOLUTION	11/06/2019	8400	-
7450	673	000000	148	FASTENAL COMPANY 01WISTG	57.44	NUTS AND BOLTS FOR VALVES	11/15/2019	8400	-
7450	673	000000	148	FASTENAL COMPANY 01WISTG	36.60	NUTS AND BOLTS FOR VALVES	11/21/2019	8400	-
7460	923	000000	994	DINGES FIRE COMPANY INTER	95.00	GAS MONITOR CALIBRATION	11/05/2019	8200	-
7450	923	000000	994	DINGES FIRE COMPANY INTER	95.00	GAS MONITOR CALIBRATION	11/05/2019	8200	-
7460	831	000000	236	GRAINGER	31.10	VENNEVOL LS REPAIRS	11/05/2019	8200	-
7460	831	000000	236	GRAINGER	136.48	BARBERRY LS	11/05/2019	8200	-
7460	831	000000	236	GRAINGER	12.00	VENNEVOLL LS REPAIRS	11/05/2019	8200	-
7460	851	000000	148	FASTENAL COMPANY 01WISTG	11.64	EAR PLUGS	11/08/2019	8200	-
7460	323	000000	994	IOWA PUMP WORKS	1,250.00	BARBERRY CONTROL PANEL	11/12/2019	8200	-
7460	831	000000	571	USA BLUE BOOK	91.85	JET VAC SUPPLIES	11/15/2019	8200	-
7460	833	000000	253	MARSHALL BOND PUMPS	460.71	PRIMARY PUMP PART	11/18/2019	8200	-
7460	833	000000	253	MARSHALL BOND PUMPS	487.25	PRIMARY PUMP PART	11/21/2019	8200	-
7460	833	000000	830	NCL OF WISCONSIN INC	444.00	LAB SUPPLIES	11/04/2019	8300	-
7460	850	000000	411	CSWEA	50.00	LAB SEMINAR	11/04/2019	8300	-
7430	593	000000	355	STUART C IRBY	88.50	WEDGE CLAMPS	11/01/2019	4100	-
7430	232	001099	355	STUART C IRBY	1,795.50	ELECTRIC INVENTORY	11/01/2019	4100	-
7430	232	001099	327	BORDER STATES ELECTRIC	503.24	ELECTRIC INVENTORY	11/04/2019	4100	-
7430	932	000000	422	AMAZON.COM PF33X0YF3 AMZN	26.16	GLOVES	11/05/2019	4100	-
7430	232	001099	355	STUART C IRBY	87.25	ELECTRIC INVENTORY	11/05/2019	4100	-
7430	593	000000	355	STUART C IRBY	338.00	H TAP CONN	11/07/2019	4100	-
7430	932	000000	994	SQ HUTCHINS OVERHEAD GAR	203.50	GARAGE DOOR REPAIR	11/08/2019	4100	-
7450	932	000000	994	SQ HUTCHINS OVERHEAD GAR	74.00	GARAGE DOOR REPAIR	11/08/2019	4100	-
7460	834	000000	994	SQ HUTCHINS OVERHEAD GAR	92.50	GARAGE DOOR REPAIR	11/08/2019	4100	-
7430	370	003300	327	BORDER STATES ELECTRIC	337.00	ELECTRIC METER	11/08/2019	4100	-
7430	232	001099	355	STUART C IRBY	143.25	ELECTRIC INVENTORY	11/14/2019	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	317.48	ELECTRIC INVENTORY	11/19/2019	4100	-
7430	593	000000	355	STUART C IRBY	736.25	MISC MATERIALS	11/19/2019	4100	-
7430	932	000000	983	C M HYDRAULIC TOOL SUPP	1,723.46	ELECTRIC TOOL REPAIR AND PURCHASES	11/20/2019	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	403.50	ELECTRIC INVENTORY	11/21/2019	4100	-
7430	932	000000	331	MONONA PLUMBING AND FIRE	96.25	QUARTERLY SPRINKLER INSPECTION	11/22/2019	4100	-
7450	932	000000	331	MONONA PLUMBING AND FIRE	35.00	QUARTERLY SPRINKLER INSPECTION	11/22/2019	4100	-
7460	834	000000	331	MONONA PLUMBING AND FIRE	43.75	QUARTERLY SPRINKLER INSPECTION	11/22/2019	4100	-

Total: 20,044.38

Stoughton Utilities

Financial Summary

October 2019 YTD

Highlights/Concerns

The following items are meant to illustrate significant changes in the financial summary from the prior-YTD period.

Overall Summary:

YTD 2019 net income is 13.8% (or \$167,800) higher than prior year YTD. However, Electric is down \$91,200, water is up \$160,000 and wastewater is up \$99,000.

Electric Summary:

Operating revenues YTD are about 3.0% lower than YTD 2018. This is a continuing trend from prior months with YTD kWh sold decreasing by around 1%. Customer sales revenue has fallen about \$81,000 more than purchase power costs has fallen, which accounts for most of the \$91,200 decrease in electric operating net income.

Non-power operating expenses were up \$25,600, or 0.9%, YTD. Depreciation is about \$64,00 higher. Payroll expenses are about \$137,000 down from 2018 due to more payroll expenditures being capitalized and lower payroll costs due to vacancies and smaller retirement payouts. Overhead line maintenance is also up by \$97,000 due to a tree trimming project in 2019.

The rate of return is currently 2.95% compared to 4.40% at this point in time in 2018. Unrestricted cash balances are \$5.1 million (4.1 months of sales).

Water Summary:

Operating revenues were up \$191,400, or 10.8%, from prior YTD. Total gallons sold YTD continues to be about 1% lower from 2018 YTD.

Operating expenses were up 1.9% YTD or \$29,200. About \$17,300 of the increased expenses is from additional depreciation and special assessment charges. Other operation and maintenance expenses are up moderately at 1.6% from prior year. Water net income is up \$160,000, or about 68%, at \$396,435 YTD.

The rate of return is currently 3.96% compared to 2.26% at this point in time in 2018. Unrestricted cash balances are \$0.2 million (1.2 months of sales). Water cash is lower now than in prior years due to the construction projects. A water debt issue closed in November 2019 and will bring the cash balances back up to a more reasonable level.

Wastewater Summary:

Operating revenue YTD is \$1.76 million and is up 2.5% from YTD 2018. The additional revenue continues to be from surcharge revenue. Regular sales revenue is equal to prior YTD. Operating expenses were \$1,487,000, up 0.7% from the prior year. The initial work for a rate study has been completed, and the utility committee will be updated on its findings in early 2020. Unrestricted cash balances are \$1.4 million (8.4 months of sales).

Submitted by:
Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets

As of October 31, 2019

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 6,493,380	\$ 1,115,885	\$ 2,868,546	\$ 10,477,811
Customer A/R	1,279,732	220,655	194,521	1,694,908
Other A/R	72,088	152	15	72,255
Other Assets	1,185,771	317,536	218,039	1,721,346
Plant in Service	30,149,761	15,701,774	30,446,443	76,297,977
Accumulated Depreciation	(14,513,284)	(5,567,392)	(12,171,894)	(32,252,570)
Plant in Service - CIAC	3,801,141	7,962,587	-	11,763,728
Accumulated Depreciation-CIAC	(1,842,529)	(2,226,591)	-	(4,069,121)
Construction Work in Progress	450,108	477,901	428,796	1,356,805
GASB 68 Deferred Outflow	584,707	199,447	272,730	1,056,884
Total Assets	<u>\$ 27,660,876</u>	<u>\$ 18,201,953</u>	<u>\$ 22,257,196</u>	<u>\$ 68,120,024</u>
Liabilities + Net Assets				
Accounts Payable	\$ (20,142)	\$ 65,582	\$ 45,059	\$ 90,500
Payable to City of Stoughton	431,777	365,393	-	797,171
Interest Accrued	7,896	242	285	8,422
Other Liabilities	401,861	76,251	91,339	569,451
Long-Term Debt	4,501,552	2,332,140	4,097,942	10,931,634
Net Assets	21,704,105	15,146,953	17,792,681	54,643,739
GASB 68 Deferred Inflow	633,826	215,392	229,890	1,079,108
Total Liabilities + Net Assets	<u>\$ 27,660,876</u>	<u>\$ 18,201,953</u>	<u>\$ 22,257,196</u>	<u>\$ 68,120,024</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

October 31, 2019

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 12,341,209	\$ 1,906,533	\$ 1,652,538	\$ 15,900,280
Other	120,960	57,327	110,959	289,246
<i>Total Operating Revenue:</i>	\$ 12,462,170	\$ 1,963,860	\$ 1,763,496	\$ 16,189,526
<i>Operating Expense:</i>				
Purchased Power	9,295,058	-	-	9,295,058
Expenses (Including Taxes)	1,328,848	771,523	770,226	2,870,598
PILOT	383,330	365,000	-	748,330
Depreciation	991,500	423,970	716,670	2,132,140
<i>Total Operating Expense:</i>	\$ 11,998,736	\$ 1,560,493	\$ 1,486,896	\$ 15,046,125
<i>Operating Income</i>	\$ 463,434	\$ 403,367	\$ 276,600	\$ 1,143,400
Non-Operating Income	343,947	31,402	119,469	494,818
Non-Operating Expense	(121,083)	(38,333)	(92,500)	(251,916)
<i>Net Income</i>	\$ 686,298	\$ 396,435	\$ 303,569	\$ 1,386,302

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

October 31, 2018

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 12,770,523	\$ 1,713,908	\$ 1,652,510	\$ 16,136,941
Other	80,927	\$ 58,532	\$ 68,018	207,477
<i>Total Operating Revenue:</i>	\$ 12,851,451	\$ 1,772,440	\$ 1,720,528	\$ 16,344,419
<i>Operating Expense:</i>				
Purchased Power	9,643,435	-	-	9,643,435
Expenses (Including Taxes)	1,377,172	755,333	770,464	2,902,969
PILOT	373,330	365,000	-	738,330
Depreciation	927,580	411,000	705,830	2,044,410
<i>Total Operating Expense:</i>	\$ 12,321,517	\$ 1,531,333	\$ 1,476,294	\$ 15,329,144
<i>Operating Income</i>	\$ 529,934	\$ 241,107	\$ 244,234	\$ 1,015,275
Non-Operating Income	377,550	44,164	62,540	484,254
Non-Operating Expense	(129,986)	(48,840)	(102,250)	(281,076)
<i>Net Income</i>	\$ 777,498	\$ 236,431	\$ 204,524	\$ 1,218,453

STOUGHTON UTILITIES

Rate of Return

Year-to-Date October 31, 2019

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 463,434	\$ 403,367
Average Utility Plant in Service	29,554,200	15,671,404
Average Accumulated Depreciation	(13,946,864)	(5,377,813)
Average Materials and Supplies	244,796	39,876
Average Regulatory Liability	(99,724)	(154,030)
Average Customer Advances	(47,451)	-
Average Net Rate Base	\$ 15,704,958	\$ 10,179,438
October 2019 Rate of Return	2.95%	3.96%
October 2018 Rate of Return	4.40%	2.26%
December 2018 Rate of Return	4.99%	3.91%
Authorized Rate of Return	5.00%	5.00%

STOUGHTON UTILITIES
Cash and Investments Summary
As of October 31, 2019

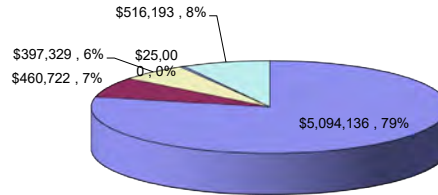
Electric

October 2019

Unrestricted (4.1 months sales)	\$	5,094,136
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	397,329
Depreciation	\$	25,000
Designated	\$	516,193
Total	\$	6,493,380

Electric Cash - October 2019

■ Unrestricted (4.1 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



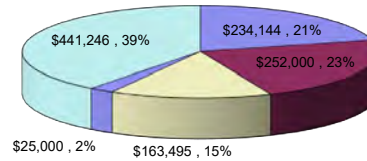
Water

October 2019

Unrestricted (1.2 months sales)	\$	234,144
Bond Reserve	\$	252,000
Redemption Fund (P&I)	\$	163,495
Depreciation	\$	25,000
Designated	\$	441,246
Total	\$	1,115,885

Water Cash - October 2019

■ Unrestricted (1.2 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



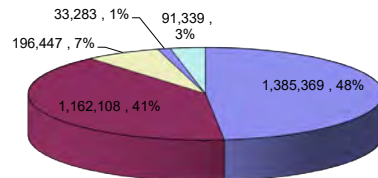
Wastewater

October 2019

Unrestricted (8.4 months sales)		1,385,369
DNR Replacement		1,162,108
Redemption Fund (P&I)		196,447
Depreciation		33,283
Designated		91,339
Total		2,868,546

Wastewater Cash - October 2019

■ Unrestricted (8.4 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



Stoughton Utilities

Financial Summary

November 2019 YTD

The following items are meant to illustrate significant changes in the financial summary from the prior-YTD period.

Overall Summary:

Total YTD 2019 net income is \$1,317,900, which is up 16.3% (or \$185,000) from the prior year. However, Electric is down \$55,200, water is up \$101,500 and wastewater is up \$135,700 compared to the prior year.

Electric Summary:

Operating revenues YTD continue to be about 3.0% lower than YTD 2018. Customer sales revenue has fallen about \$81,000 more than purchase power costs have fallen, which accounts for all of the decrease in net income.

Non-power operating expenses were up \$21,500 YTD. Depreciation is \$70,300 higher. Payroll expenses are about \$54,000 down from 2018 due to more payroll expenditures being capitalized and lower payroll costs due to vacancies and smaller retirement payouts. Overhead line maintenance is also up by \$102,800 due to a tree trimming project in 2019.

The rate of return is currently 2.66% compared to 4.16% at this point in time in 2018. Unrestricted cash balances are \$5.0 million (4.1 months of sales).

Water Summary:

Operating revenues were up \$194,800, or 10.0%, from prior YTD. Total gallons sold YTD continues to be about 1% lower from 2018 YTD. Operating expenses were up 1.8% YTD or \$30,272. Water net income YTD is \$332,300, which is up \$101,500, or 44%, from the prior year due to the rate increase.

The rate of return is currently 3.97% compared to 2.36% at this point in time in 2018. Unrestricted cash balances are \$563,000 (3.0 months of sales). This month's report is the first month with the 2019 bond funding included in the cash and investment total.

Wastewater Summary:

Operating revenue YTD is \$1.9 million and is up 2.9% from YTD 2018. The additional revenue continues to be mostly from surcharge revenue. Operating expenses were \$1.65 million, down 0.8% from the prior year. Unrestricted cash balances are \$1.0 million (6.2 months of sales).

Submitted by:
Ryan Wiesen

STOUGHTON UTILITIES

Balance Sheets

As of November 30, 2019

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 6,507,995	\$ 2,669,733	\$ 2,548,300	\$ 11,726,029
Customer A/R	1,858,367	327,066	284,953	2,470,386
Other A/R	109,714	463	15	110,191
Other Assets	1,190,420	318,147	207,055	1,715,622
Plant in Service	30,166,272	15,701,774	30,447,693	76,315,739
Accumulated Depreciation	(14,618,174)	(5,614,752)	(12,243,561)	(32,476,488)
Plant in Service - CIAC	3,802,169	7,962,587	-	11,764,756
Accumulated Depreciation-CIAC	(1,842,529)	(2,226,591)	-	(4,069,121)
Construction Work in Progress	559,722	720,465	744,836	2,025,024
GASB 68 Deferred Outflow	584,707	199,447	280,886	1,065,040
Total Assets	<u>\$ 28,318,662</u>	<u>\$ 20,058,338</u>	<u>\$ 22,270,178</u>	<u>\$ 70,647,178</u>
Liabilities + Net Assets				
Accounts Payable	\$ 625,718	\$ 65,582	\$ 45,059	\$ 736,360
Payable to City of Stoughton	468,163	401,500	-	869,663
Interest Accrued	16,729	4,075	9,535	30,338
Other Liabilities	376,553	76,251	91,339	544,142
Long-Term Debt	4,501,552	4,212,737	4,097,942	12,812,231
Net Assets	21,696,120	15,082,802	17,796,413	54,575,335
GASB 68 Deferred Inflow	633,826	215,392	229,890	1,079,108
Total Liabilities + Net Assets	<u>\$ 28,318,662</u>	<u>\$ 20,058,338</u>	<u>\$ 22,270,178</u>	<u>\$ 70,647,178</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2019

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 13,397,311	\$ 2,091,962	\$ 1,816,098	\$ 17,305,371
Other	121,880	62,798	118,357	303,036
<i>Total Operating Revenue:</i>	\$ 13,519,191	\$ 2,154,760	\$ 1,934,456	\$ 17,608,407
<i>Operating Expense:</i>				
Purchased Power	10,053,110	-	-	10,053,110
Expenses (Including Taxes)	1,484,646	884,172	858,276	3,227,094
PILOT	473,812	401,500	-	875,312
Depreciation	1,090,650	466,367	788,337	2,345,354
<i>Total Operating Expense:</i>	\$ 13,102,218	\$ 1,752,039	\$ 1,646,613	\$ 16,500,871
<i>Operating Income</i>	\$ 416,972	\$ 402,721	\$ 287,843	\$ 1,107,536
Non-Operating Income	389,996	34,109	121,209	545,313
Non-Operating Expense	(128,655)	(104,546)	(101,750)	(334,951)
<i>Net Income</i>	\$ 678,313	\$ 332,284	\$ 307,301	\$ 1,317,898

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2018

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 13,877,102	\$ 1,896,101	\$ 1,810,651	\$ 17,583,854
Other	102,283	\$ 63,847	\$ 68,813	234,942
<i>Total Operating Revenue:</i>	\$ 13,979,385	\$ 1,959,948	\$ 1,879,464	\$ 17,818,796
<i>Operating Expense:</i>				
Purchased Power	10,451,745	-	-	10,451,745
Expenses (Including Taxes)	1,596,526	868,167	883,481	3,348,174
PILOT	410,663	401,500	-	812,163
Depreciation	1,020,338	452,100	776,413	2,248,851
<i>Total Operating Expense:</i>	\$ 13,479,272	\$ 1,721,767	\$ 1,659,894	\$ 16,860,933
<i>Operating Income</i>	\$ 500,113	\$ 238,181	\$ 219,569	\$ 957,863
Non-Operating Income	370,335	45,685	64,545	480,565
Non-Operating Expense	(139,914)	(53,098)	(112,475)	(305,487)
<i>Net Income</i>	\$ 730,533	\$ 230,768	\$ 171,639	\$ 1,132,941

STOUGHTON UTILITIES

Rate of Return

Year-to-Date November 30, 2019

	<u>Electric</u>	<u>Water</u>
Operating Income (Regulatory)	\$ 416,972	\$ 402,721
Average Utility Plant in Service	29,562,456	15,671,404
Average Accumulated Depreciation	(13,999,309)	(5,401,492)
Average Materials and Supplies	243,209	39,524
Average Regulatory Liability	(99,724)	(154,030)
Average Customer Advances	(48,304)	-
Average Net Rate Base	\$ 15,658,328	\$ 10,155,405
November 2019 Rate of Return	2.66%	3.97%
November 2018 Rate of Return	4.16%	2.36%
December 2018 Rate of Return	4.99%	3.91%
Authorized Rate of Return	5.00%	5.00%

STOUGHTON UTILITIES
Cash and Investments Summary
As of November 30, 2019

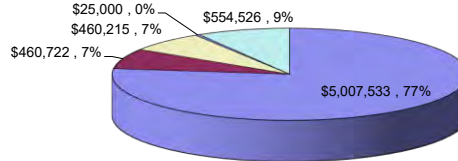
Electric

November 2019

Unrestricted (4.1 months sales)	\$	5,007,533
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	460,215
Depreciation	\$	25,000
Designated	\$	554,526
Total	\$	6,507,996

Electric Cash - November 2019

■ Unrestricted (4.1 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



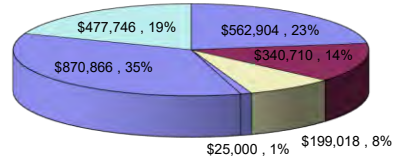
Water

November 2019

Unrestricted (3.0 months sales)	\$	562,904
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	199,018
Depreciation	\$	25,000
Construction	\$	870,866
Designated	\$	477,746
Total	\$	2,476,244

Water Cash - November 2019

■ Unrestricted (3.0 months sales) ■ Bond Reserve ■ Redemption Fund (P&I) ■ Depreciation ■ Construction ■ Designated



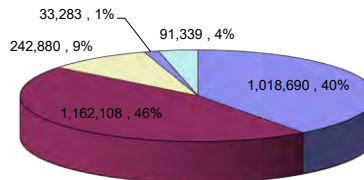
Wastewater

November 2019

Unrestricted (6.2 months sales)		1,018,690
DNR Replacement		1,162,108
Redemption Fund (P&I)		242,880
Depreciation		33,283
Designated		91,339
Total		2,548,300

Wastewater Cash - November 2019

■ Unrestricted (6.2 months sales) ■ DNR Replacement ■ Redemption Fund (P&I) ■ Depreciation ■ Designated



STOUGHTON UTILITIES

2019 Statistical Worksheet

Electric	Total Sales 2018 Kwh	Total Kwh Purchased 2018	Total Sales 2019 Kwh	Total Kwh Purchased 2019	Demand Peak 2018	Demand Peak 2019
January	12,609,523	13,204,183	12,752,096	13,363,141	24,195	26,165
February	11,167,697	11,394,593	11,560,908	11,896,849	22,984	23,038
March	11,302,081	11,305,664	11,641,186	11,972,418	20,886	23,235
April	10,338,769	10,759,236	10,254,850	10,595,041	19,558	19,359
May	11,809,136	12,169,996	10,504,194	10,786,337	31,336	20,621
June	12,676,500	13,057,295	11,795,758	12,089,761	32,502	29,286
July	14,229,395	14,658,088	15,562,750	16,073,028	32,727	34,354
August	14,385,615	14,667,802	13,270,957	13,655,459	30,616	29,991
September	11,670,044	12,199,565	11,750,230	12,106,055	31,030	26,452
October	11,255,649	11,610,973	11,003,526	11,332,387	23,148	22,885
November						
December						
TOTAL	121,444,409	125,027,395	120,096,455	123,870,476		

Water	Total Sales 2018 Gallons	Total Gallons Pumped 2018	Total Sales 2019 Gallons	Total Gallons Pumped 2019	Max Daily High 2018	Max Daily Highs 2019
January	35,560,000	44,660,000	36,143,000	39,813,000	1,668,000	1,466,000
February	33,594,000	41,438,000	33,948,000	36,797,000	1,711,000	1,443,000
March	36,877,000	40,980,000	36,020,000	38,991,000	1,449,000	1,419,000
April	35,745,000	40,572,000	34,264,000	37,730,000	1,583,000	1,465,000
May	39,058,000	43,612,000	37,645,000	40,546,000	2,087,000	1,557,000
June	39,092,000	44,311,000	38,429,000	43,316,000	1,871,000	2,109,000
July	41,674,000	49,321,000	41,307,000	46,203,000	2,194,000	2,049,000
August	41,375,000	45,143,000	39,742,000	43,446,000	1,939,000	1,681,000
September	37,135,000	40,005,000	37,863,000	42,389,000	1,657,000	1,633,000
October	37,734,000	41,152,000	38,973,000	43,754,000	1,521,000	1,600,000
November						
December						
TOTAL	377,844,000	431,194,000	374,334,000	412,985,000		

Wastewater	Total Sales 2018 Gallons	Total Treated Gallons 2018	Total Sales 2019 Gallons	Total Treated Gallons 2019	Precipitation 2018	Precipitation 2019
January	25,668,000	31,460,000	24,591,000	36,827,000	2.15	3.10
February	23,717,000	30,781,000	23,125,000	33,032,000	3.54	3.19
March	25,915,000	28,544,000	25,549,000	43,136,000	0.75	0.96
April	24,842,000	28,602,000	24,363,000	34,347,000	1.87	3.24
May	27,090,000	34,919,000	25,992,000	42,845,000	8.12	6.37
June	26,393,000	37,405,000	25,984,000	38,913,000	10.50	3.19
July	27,263,000	37,702,000	27,634,000	34,384,000	2.68	4.35
August	26,161,000	38,556,000	26,627,000	36,137,000	9.45	5.72
September	24,300,000	41,231,000	25,721,000	34,272,000	7.00	5.19
October	24,740,000	48,048,000	25,813,000	39,969,000	7.09	5.98
November						
December						
TOTAL	256,089,000	357,248,000	255,399,000	373,862,000	53.15	41.29

STOUGHTON UTILITIES

2019 Statistical Worksheet

Electric	Total Sales 2018 Kwh	Total Kwh Purchased 2018	Total Sales 2019 Kwh	Total Kwh Purchased 2019	Demand Peak 2018	Demand Peak 2019
January	12,609,523	13,204,183	12,752,096	13,363,141	24,195	26,165
February	11,167,697	11,394,593	11,560,908	11,896,849	22,984	23,038
March	11,302,081	11,305,664	11,641,186	11,972,418	20,886	23,235
April	10,338,769	10,759,236	10,254,850	10,595,041	19,558	19,359
May	11,809,136	12,169,996	10,504,194	10,786,337	31,336	20,621
June	12,676,500	13,057,295	11,795,758	12,089,761	32,502	29,286
July	14,229,395	14,658,088	15,562,750	16,073,028	32,727	34,354
August	14,385,615	14,667,802	13,270,957	13,655,459	30,616	29,991
September	11,670,044	12,199,565	11,750,230	12,106,055	31,030	26,452
October	11,255,649	11,610,973	11,035,559	11,332,387	23,148	22,885
November	11,208,230	11,543,695	11,100,641	11,520,984	21,992	21,884
December						
TOTAL	132,652,639	136,571,090	131,229,129	135,391,460		

Water	Total Sales 2018 Gallons	Total Gallons Pumped 2018	Total Sales 2019 Gallons	Total Gallons Pumped 2019	Max Daily High 2018	Max Daily Highs 2019
January	35,560,000	44,660,000	36,143,000	39,813,000	1,668,000	1,466,000
February	33,594,000	41,438,000	33,948,000	36,797,000	1,711,000	1,443,000
March	36,877,000	40,980,000	36,020,000	38,991,000	1,449,000	1,419,000
April	35,745,000	40,572,000	34,264,000	37,730,000	1,583,000	1,465,000
May	39,058,000	43,612,000	37,645,000	40,546,000	2,087,000	1,557,000
June	39,092,000	44,311,000	38,429,000	43,316,000	1,871,000	2,109,000
July	41,674,000	49,321,000	41,307,000	46,203,000	2,194,000	2,049,000
August	41,375,000	45,143,000	39,742,000	43,446,000	1,939,000	1,681,000
September	37,135,000	40,005,000	37,863,000	42,389,000	1,657,000	1,633,000
October	37,734,000	41,152,000	39,009,000	43,754,000	1,521,000	1,600,000
November	33,969,000	37,136,000	34,642,000	38,685,000	1,450,000	1,482,000
December						
TOTAL	411,813,000	468,330,000	409,012,000	451,670,000		

Wastewater	Total Sales 2018 Gallons	Total Treated Gallons 2018	Total Sales 2019 Gallons	Total Treated Gallons 2019	Precipitation 2018	Precipitation 2019
January	25,668,000	31,460,000	24,591,000	36,827,000	2.15	3.10
February	23,717,000	30,781,000	23,125,000	33,032,000	3.54	3.19
March	25,915,000	28,544,000	25,549,000	43,136,000	0.75	0.96
April	24,842,000	28,602,000	24,363,000	34,347,000	1.87	3.24
May	27,090,000	34,919,000	25,992,000	42,845,000	8.12	6.37
June	26,393,000	37,405,000	25,984,000	38,913,000	10.50	3.19
July	27,263,000	37,702,000	27,634,000	34,384,000	2.68	4.35
August	26,161,000	38,556,000	26,627,000	36,137,000	9.45	5.72
September	24,300,000	41,231,000	25,721,000	34,272,000	7.00	5.19
October	24,740,000	48,048,000	25,849,000	39,969,000	7.09	5.98
November	23,992,000	39,198,000	25,133,000	36,949,000	1.75	3.16
December						
TOTAL	280,081,000	396,446,000	280,568,000	410,811,000	54.90	44.45



Stoughton Utilities Activities Report November 2019

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

November focused heavily on completing projects to close out 2019, and looking to the future of what 2020 will bring. With this focus, I met with WPPI Energy for a Utility Manager Roundtable event which gave us the opportunity to discuss what is working well at neighboring utilities, as well as the new challenges each faces. We were able to reflect on the year and look ahead to the new year during these discussions. We also were able to discuss our cooperative efforts within WPPI Energy and how our joint-action approach supports our needs and frames our visions for our unique individual utilities.

Again, in November, I held individual one-on-one meetings with all SU employees. This continues to be a valuable exchange of ideas and discussions that support both the short and long-term goals of our team members, each division and Stoughton Utilities as a whole. I continue to seek ways for us to operate more efficiently, to support each employee individually to ensure their personal growth and success, and to help ensure the overall success of the utility.

Our WPPI Energy Services Representative, Cory Neeley held a Large Customer Luncheon to help engage our largest customers to understand renewable and energy conservation opportunities. As a goal for 2020, we will be working to make direct contact with each of our large electric and water customers, including both industrial and commercial facilities, to help develop new relationships where no existing relationship exists, and to strengthen those existing relationships. This will allow us to better serve our largest customers, to help assist them in their energy goals and visions.

Our strategic planning for the financial stability of the utility continues, and as part of this goal we submitted an application to the Wisconsin Public Service Commission for a regulatory rate review of our electric rates. We are seeking a small increase of 2.76%, which will be the first electric increase since April 2017. We are proud of our accomplishments and ability to keep costs low, resulting in an average annual increase of less than 0.9%.

Stoughton Utilities projects are slowing as the holiday season and the end of the year approaches, and staff has been completing inventory efforts in preparation for the year-end. But as SU's projects slow down, private communications provider TDS Communications' fiber build-out project is ramping up. Numerous meetings were held as we work collaboratively to ensure the mutual success of their project as they attach to approximately 1,000 Stoughton Utilities poles

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Payments: Staff processed 4,767 payments totaling \$731,00, including 1,014 checks, 1,395 lockbox payments, 237 credit cards, 1,248 *My Account* online payments, six automated bank withdrawals, 598 direct bank payments, and just under \$8,000 in cash.

Customer payments were down substantially in November due to the monthly due date falling on December 2 as a result of the Thanksgiving Holiday. Approximately 3,000 AutoPay payments were processed on this due date, and will be included in December's totals.

Delinquent Collections: As of November 1, there were 1,750 active accounts carrying delinquent balances totaling \$250,300, and 101 closed accounts carrying delinquent balances totaling \$7,100. Of the total amount delinquent, \$42,200 was 30 or more days past due.

- Throughout the month of November, we mailed out 10-day notices of pending disconnection to 55 delinquent commercial (electric or water services) and residential customers (water or wastewater services). All residential customers receiving notices were at least two months and \$400 delinquent. An additional 434 past-due notices were mailed to residential customers that have only electric service.
- On November 25, we delivered automated phone calls to 15 commercial customers providing a 24-hour final notice of pending electric service disconnection. Automated phone calls were delivered to five residential customers providing a 24-hour final notice of pending water service disconnection.
- Two residential water services were disconnected due to severely delinquent balances of \$600 and \$900.

We ended the month of November with \$63,300 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 12% lower than this time last year (\$71,800).

Delinquent Collections – Tax Roll: November 15 marked the end of the annual tax roll process. As of this date, all delinquent account liens that existed as of October 1 and remained unpaid were submitted to the City Treasurer for placement on the property owner’s property taxes.

A total of \$17,000 was submitted to the Treasurer, which is up 39% from 2018. This increase is attributed to the high electric bills resulting from the winter polar vortex, as well as increased stormwater utility delinquencies.

Throughout the entire tax roll process, a total of 105 delinquent accounts from 67 unique property owners, with combined delinquent balances of \$22,400, were cleared.

Energy Assistance: During the month of November, energy assistance (EA) payments totaling \$40,500 were received from the State of Wisconsin Public Benefits Program and applied to 174 customer accounts to assist these customers with their seasonal home heating expenses.

The Public Benefits Program began accepting customer applications for seasonal assistance on October 1 for the 2018-19 heating season. Crisis funding also remains available to eligible customers. Customer service staff has been busy providing customers and EA staff with customer’s historical electrical usage data and payment histories, which are used to determine the amount of assistance benefits.

Geographic Information Systems (GIS): GIS development tasks completed in November included an in-depth review and redrawing of our electric service territory, the review and consolidation of all existing map/feature services and web maps for the water and wastewater divisions and recreation of web mapping base layers, development of a variety of maps for use by our locators, and the scripting of numerous routine daily database maintenance tasks.

LED Holiday Light Exchange: Customers participated in our annual LED holiday light exchange throughout the month. This year we are collecting donations for the City of Stoughton Food Pantry, and customers who donate four or more nonperishable food items will receive a free strand of energy efficient LED holiday lights and a free outdoor light timer or indoor remote-controlled outlet

Initial customer participation seems to be higher than in past years, and the amount of food items collected has begun to stack up. The promotion will continue through the holidays, or while supplies last.

Marketing & Customer Outreach: Customer Service Technician Brandi Yungen worked throughout the month to prepare the new Stoughton Utilities Facebook and Instagram accounts, which are scheduled to go live in early December. Account registration and configuration has been completed, and we are working on creating image and text templates for December’s content.

We completed and sent our final email newsletter for 2019 in November, with a focus on seasonal topics. Emails were sent to 965 customers that have opted-in to communications, and just under 50% of recipients opened the email. We once again included a customer incentive in the form of a “Smart” Outlet giveaway, which was well received by customers.

Staff met to review the remaining balances in our WPPI Energy community contributions, economic development, value of public power, school education and scholarship, and local energy efficiency funds

for 2019, as well as to discuss possible changes/additions to our energy-efficiency and marketing efforts in 2020.

Multi-unit Metering/Billing Review: Billing & Metering Specialist Erin Goldade continued to work with Operations Specialist Marty Seffens on conducting a full system review of all multi-unit commercial and residential buildings in our service territory to ensure the meters being billed are properly assigned to the corresponding unit.

Field verifications at tenant-occupied rental units continue, and the end of this project is starting to come into view. However, 2020 will bring downtown Main Street into the scope of this project, and we anticipate numerous challenges obtaining access to these units, and the variety of locations in which the meters are installed.

Winter Cold Weather Disconnection Moratorium: The annual cold weather moratorium on electric disconnections began on November 1. During this moratorium, lasting through April 15, Stoughton Utilities is prohibited from disconnecting any electric service that powers any part of a customer's heating system.

Prior to the start of the disconnection moratorium, Collections Technician Carol Cushing contacted all disconnected accounts of occupied properties to negotiate reconnection.

Delinquent residential customers may still have their electric service disconnected during the winter months if heat is provided through an alternate powered source, such as an apartment building's shared boiler or furnace. Non-residential customers remain subject to disconnection regardless of heat source, and all customers' water services may also be disconnected during the moratorium.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Electric Service Installations: During the month of November we installed one underground service for new construction, three overhead service upgrades, and two temporary construction services.

Electric System Trouble Calls: Electric division staff responded to six trouble calls this month, including two industrial customers with faults on the private-side of their service, one wildlife contact, one vehicle vs. pole, an opened fuse on an overhead transformer setting, and a faulted three-phase underground service cable.

The vehicle vs. pole outage appears to be the result of an impaired driver traveling too fast for conditions, and required the utility pole to be replaced the following day.

A failed cutout resulted in a pole fire where the top of the pole burned off.

Overhead to Underground Reconstruction Projects: Service transfers to the newly installed underground line along Pleasant View Drive were completed during the month of November.

As-built record drawings and other final materials were submitted to the Wisconsin Department of Transportation as we closed out our open permit to relocate the existing overhead powerlines along U.S. Highway 51 at the intersections of State Highway 138 and Hoel Avenue. This work was completed in preparation for the construction of two new roundabouts.

Transmission Line Confined Animal Survey: A survey of site locations with confined animals for agriculture or recreation along an existing transmission line located between Stoughton and Edgerton was completed by utility staff. This transmission line is proposed to be upgraded in 2020, and the regional transmission provider must submit this survey to the Wisconsin Public Service Commission as part of their project approval.

Underground Distribution System Expansion: Two new street poles and fixtures were installed along Jackson Street to serve new development. These facilities were funded by the developer, and once all project funds have been received the new lights will become active.

New underground primary cable was installed in the Silverado Drive area to provide a second feed for homes and businesses located within the island surrounding the Stoughton Wellness and Athletic Center.

Street light construction plans for the new Glacier Moraine Drive in the Business Park North expansion have been completed and shared with the city for approval. The installation of these lights is funded through the TIF project.

Line Clearance Projects: Notices to homeowners have been delivered to inform them of upcoming line clearance projects that will begin in 2020. Planned areas include neighborhoods on the east side of the city.

Energy Services Section of the Planning Division

Cory Neeley

Stoughton Utilities and WPPI Energy Services Representative (ESR)

Electrified Transportation: I met with a local transportation company that may be interested in working with employers in the Stoughton area to provide electrified transportation to their employees.

Large Customer Meeting: We held our large energy user's meeting and educational luncheon. A representative from Focus on Energy was present to discuss the process for large project design assistance and funding. Several of our largest customers were unable to make the meeting due to last-minute cancellations, but we had the opportunity to talk with those that attended in a more intimate setting.

Solar Distributed Generation: We have seen an uptick in applications for distribution interconnection agreements due to new solar installations. This could be because of the end of the year rush to begin installation in order to maximize the investment tax credit, or because a company was soliciting door to door and providing customers with installation proposals.

Wastewater Division

Brian G. Erickson

Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.265 million gallons with a monthly total of 37.948 million gallons. The total precipitation for the month was 5.19 inches.

Collection System Maintenance: Staff continued to clean and televise the sanitary sewer collection system as time permitted between plant and other projects, including working on a few issues resulting from the 2019 underground utility reconstruction project.

Emergency Contact List: Staff has developed an emergency after-hours contact list for wastewater emergencies at the plant and in the collection system.

Employee Training: Advanced Certified Operator and Laboratory Technician Phil Linnerud attended a nutrient removal class, and Basic Certified Operator Phil Zweep continues his classroom and coursework as he pursues his Advanced Operator Certification.

Gravity Belt Thickener (GBT) Maintenance: Staff rebuilt the GBT table and replaced the belt. We will be ordering a new drive roller for the belt.

Lift Stations – Barberrry: We have been experiencing issues with the electronics and controls at the Barberrry Lift Station, resulting in the station not reliably running as needed during high flows. We have ordered a new control panel that will resolve these continuing issues. This lift station was considered a temporary station when it was installed, as there were active plans to develop the land north of the station. That development did not occur, resulting in a temporary station that has been in service for over 15 years.

Lift Stations – Vennevoll: Staff completed the construction of a new cement pad and installation of new conduit in preparation for the upcoming installation of the new control panels and enclosure. This installation is scheduled for early-December.

Plant Maintenance: Staff continues to work on maintenance and repair of miscellaneous equipment throughout the plant. Projects completed during November included the winterizing of outdoor tanks and equipment, and maintenance of the final and primary clarifiers.

Water Division

Kent F. Thompson
Water System Supervisor

2019 Construction Upgrades: Water operators isolated sections of water main multiple times to facilitate the installation of the Glacier Moraine Drive water main extension. The newly installed main was tied into existing mains on Progress Lane and Williams Drive.

Hydro-excavations: Water and wastewater operators completed seven additional hydro-excavations of curb stops to verify service material. One additional public side lead service was identified, however this service is scheduled for replacement as part of the 2020 utility reconstruction project.

This exploration is being conducted to obtain an accurate count of lead service laterals as we develop plans to remove these lead services from the distribution system.

Routine Water Sampling: Water samples were collected from 10 sites throughout the distribution system over a period of 3 weeks to be analyzed by the state lab of hygiene for the presence of coliform bacteria. No samples had the presence of coliform.

One fluoride sample was analyzed in our lab and then forwarded to the state lab for additional analysis to ensure the accuracy of our fluoride testing equipment. We are required to keep the fluoride concentration throughout the distribution system between 0.60 ppm and 0.80 ppm.

Additional daily samples are collected throughout the city and analyzed for both chlorine and fluoride at our office which guides us in adjusting the disinfection and addition of fluoride at the wells.

Service Leaks: Water operators excavated and repaired a service leak in the terrace, using a frost sleeve to freeze the service in order to make the repairs without having to shut off the water main.

Two service leaks continue to occur elsewhere in customer-owned service laterals between the meter and the curb stop valve. These customers have been notified to make repairs or risk disconnection until repairs are made. An estimated 240,000 gallons of unmetered water was lost to identified service leaks throughout the month.

Valve Exercising and Valve Repairs: Water Operators continued to exercise distribution and hydrant lead valves throughout the water system. One valve was discovered to be nonfunctional, and was excavated and rebuilt in place with new parts. 14 customers were without water for approximately three hours while repairs to the valve were made. Following the repair, the water main was flushed to ensure quality water for all customers affected by outage.

Safety Services Section of the Planning Division

Andrew Paulson

Stoughton Utilities and Municipal Electric Utilities of Wisconsin Regional Safety Coordinator

ACCOMPLISHMENTS

1. Training

- a. Lockout / Tagout training for authorized employees
- b. Fire extinguisher training – Presentation and hands-on exercise

2. Audits/Inspections

- a. Field Inspection – Electric – Service upgrade
- b. Field Inspection – Wastewater – Blacktop patch installation
- c. Utility Walkthrough – General Inspection
- d. WWTP Walkthrough – General Inspection
- e. Well Inspections
- f. Lab Inspections
- g. Water Tower Inspections
- h. Fire Cabinets
- i. Evacuation Signs

3. Compliance/Risk Management

- a. Reviewed Confined Space SOPs
- b. All written programs were updated accordingly
- c. Personal Protective Equipment hazard assessments completed – Waiting on division supervisor signatures
- d. Working on putting together Stoughton Utilities requested information, including training records, written programs, other misc. records

Regional Safety Coordinator was at Stoughton Utilities on November 5th, 14th, and 26th.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities Activities Report

December 2019

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

December was a slower month for the utility, which is typical as our customers are busy with holiday activities and our consultants and partners prepare for the new year. Internally, SU staff worked to complete end of year construction and maintenance activities, as well as inventory and project closeout, while working around staff absences as they scheduled their remaining unused vacation and holiday time before the end of the year.

December gave me the opportunity to reflect on the great and exciting things that transpired in 2019, and to show some of my gratitude for the great work the SU team does consistently. Some of the great accomplishments achieved during 2019 included:

- Closing in on full commissioning and use of our electric SCADA system
- Development of training and skills assessments for our apprentice journeymen
- Removal of a significant source of clearwater intrusion into our wastewater collection system
- Collaborative engagement to find ways to protect easements for utility use while providing more flexibility for our property owners
- Creation of educational opportunities and strengthening our partnerships with area stakeholders during the management of the lead exceedance
- Engagement and education of our customers in a new way through social media
- Work on regulatory programs to ensure greater and ongoing compliance
- Meeting with new and expanding customers to help support their energy needs and to provide energy efficiency opportunities
- Rebuilding of electric, water, and wastewater infrastructure in preparation for WiDOT work coming in 2020
- Collectively developing our vision for Stoughton Utilities into 2020 and beyond.

Individual one-on-one meetings were held with each member of the SU team. All employees also completed their individual annual self-appraisals, which afforded everyone the opportunity to reflect upon the past year's accomplishments, set goals for the upcoming year, and to consider their short and long-term plans more formally. This activity and the one-on-one meetings help us to collectively develop our vision for SU so that we can continue to meet and further exceed our customers' needs and expectations.

As SU's projects slowed down as we approached the end of the year, the fiber build-out project being undertaken by private telecommunications provider is ramping up. Numerous meetings and conference calls were held as we work collaboratively to ensure the mutual success of their project. Initial information provided by TDS indicates that they have plans to add fiber attachments to approximately 1,000 Stoughton Utilities poles, as well as underground boring in public utility easements throughout the city and surrounding rural neighborhoods. TDS has also indicated a desire to acquire an easement on SU property for the placement of a control module, and discussions on this topic are continuing. Managing the impact to SU over the upcoming years while they complete their construction will continue to take a sustained effort.

As the year closed, I was involved with the final Board of Directors meetings for MEUW and WPPI Energy for 2019. WPPI, our joint action partner in power purchasing, is working on a number of new and exciting

sustainability and renewable energy opportunities for its member utilities. 2020 budgets were also finalized at these meetings.

I am excited as we enter 2020 with new and exciting strategic plans for the new year!

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Payments: Staff processed 12,824 payments totaling \$2.18M, including 1,760 checks, 1,939 lockbox payments, 334 credit cards, 1,573 *My Account* online payments, 6,200 AutoPay payments by credit card and bank withdrawal, 880 direct bank payments, and \$12,600 in cash.

A review of 2019 payment trends shows that customers are continuing to move from checks and cash to electronic forms of payments, and customers are moving from making in-person or phone credit card payments to automated or online. Check volume decreased by 8%, cash decreased by 7%, and in-person/phone credit cards decreased 2% from 2018, while *My Account* online payment volume increased by 6%, AutoPay increased 8%, and bank transfers increased by 1%.

Stoughton Utilities is proud to be able to offer our customers of all age generations a variety of payment options to meet their lifestyle demands, and to offer all payment methods with no additional fees or surcharges to the customer.

Delinquent Collections: As of December 1, there were 1,495 active accounts carrying delinquent balances totaling \$208,600, and 62 closed accounts carrying delinquent balances totaling \$9,300. Of the total amount delinquent, \$63,300 was 30 or more days past due.

- Throughout the month of December, we mailed out 10-day notices of pending disconnection to 87 delinquent residential (water or wastewater services) and commercial (electric or water services) customers. All residential customers receiving notices were at least two months and \$400 delinquent. An additional 546 past-due notices were mailed to residential customers that have only electric service.
- On December 18, we delivered automated phone calls to 29 commercial customers providing a 24-hour final notice of pending electric service disconnection. Automated phone calls were delivered to 21 residential customers providing a 24-hour final notice of pending water service disconnection.
- On December 19, we disconnected two residential water services due to severely delinquent balances averaging \$555.

We ended the month of December with \$76,400 remaining 30 or more days past-due. For comparison, 30+ day delinquencies are 20% lower than this time last year (\$95,100).

Energy Assistance: During the month of December, energy assistance (EA) payments totaling \$7,900 were received from the State of Wisconsin Public Benefits Program and applied to 43 customer accounts to assist these customers with their seasonal home heating expenses.

The Public Benefits Program began accepting customer applications for seasonal assistance on October 1 for the 2018-19 heating season. Crisis funding also remains available to eligible customers. Customer service staff has been busy providing customers and EA staff with customer's historical electrical usage data and payment histories, which are used to determine the amount of assistance benefits.

LED Holiday Light Exchange: Customers participated in our annual LED holiday light exchange throughout the month. Stoughton Utilities had partnered with the City of Stoughton Food Pantry to collect donations of nonperishable food items. Customers who donated four or more items received both a string of energy efficient LED holiday lights and their choice of an outdoor light timer or indoor remote-controlled outlet.

This customer incentive ran throughout the holiday season and was a huge success. We had 337 customers participate and they contributed a combined 1,722 pounds of food items, nearly three times more than when we last ran a food drive in 2017.

Marketing & Customer Outreach: Stoughton Utilities launched our Facebook and Instagram presence in early December. Customer Service Technician Brandi Yungen worked throughout the month to prepare and post informational/educational content and images to these pages, as well as to prepare templates for future reoccurring postings, and to promote our posts and content.

The initial customer response to our social media presence on Facebook has been positive. In the first month on Facebook, our page posts reached nearly 7,500 area residents, with 561 members following SU and 551 “Liking” us. We also ran a preparedness campaign informing our customers how future outage postings will appear, which reached 5,100 area residents and received 365 “likes”. We are also utilizing Instagram to reach other customer demographics that may not use Facebook. Our posts here have brought 87 followers.

SCADA Improvements – Electric: Numerous improvements were made to the SCADA web interface during the month. Single sign-on was deployed, allowing field personnel to log in using their existing network credentials. Alarm view filters and custom dashboards were created and shared, and data collection for the Voyager tabulars was configured to collect real-time data from the master system.

We have been closely monitoring two of the new recloser control panels located at the West Sub following their replacement in late October. We were previously experiencing frequent communications challenges with these panels, which the manufacturer was unable to diagnose or resolve. We have not experienced communication issues with these panels since the replacement.

Year-End Billing & Collections Summary: During the 2019 calendar year, Stoughton Utilities billed more than \$19.6M in monthly utility consumption and service charges. Our total purchased power was 147,362 megawatt hours (MWh) with a peak demand of 34.4 megawatts (MW) occurring on July 19.

Staff collected and processed 107,200 customer payments totaling \$19.8M over the course of the year.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

1940 Jackson Street: The existing underground electric service line was disconnected and a temporary service was installed in preparation for the razing of the existing commercial building on this site. A new preschool facility is planned for construction on the existing foundation.

Annual Dielectric Testing and Inspections: Both digger-derricks went to Dueco and one of our three bucket trucks were delivered to our line truck service provider for inspection and dielectric testing. Dielectric testing is required to be completed each year, and it ensures the safety of our operators should an incidental contact between the boom and high voltage wires occur. We anticipated that all of our equipment will be tested and returned to service by mid-February.

Communications Attachments Pole Contacts: SU staff identified several areas around Lake Kegonsa where a communications provider’s wires are hanging below the required road and ground clearance height. We have found that if our staff does not find these issues and report them to the attachment owner for repairs, the company will not do so on their own, which will lead to inquiries from customers about unsafe conditions or wires down.

Hilton Tru Hotel: The three-phase transformer was set and primary cables were terminated, allowing us to energize the temporary three-phase service required to power the crane used for construction.

Main Street Reconstruction Project: We received approved plans from the Wisconsin DOT for the work to be completed by the electric utility to facilitate this project, and provided final comments under “Utilities” Article of the Special Provisions.

Mini Warehouse Addition: SU was requested to provide an estimate of customer contribution to install a new underground electric service to serve a new mini warehouse storage facility.

Patterson Street Pole: A new secondary pole was set and new wires ran to a home to correct a clearance violation over a second story deck.

Underground Service Trenching: We trenched in the last of the new underground service lines for new construction and service upgrades for the winter season. Any new services from this point forward through the start of spring will be held until the frost comes out of the ground unless the customer elects to pay for additional frost installation charges.

Wastewater Division

Brian G. Erickson
Stoughton Utilities Wastewater System Supervisor

The wastewater treatment facility processed an average daily flow of 1.228 million gallons with a monthly total of 38.065 million gallons. The total precipitation for the month was 1.16 inches.

Collection System Maintenance: Staff continued to clean and televise the sanitary sewer collection system as time permitted between plant and other projects.

Lift Station – Barberrry: A new control panel was installed at this station. We have not experienced any alarms since the replacement, and the station has resumed normal functionality.

Lift Station – Vennevoll: Staff completed the installation of the new control panels and enclosure, as well as a new lighting and communications pole. Our SCADA software received programming updates to accommodate the additional alarming functionality of the new panel.

Plant Maintenance: Staff continues to work on maintenance and repair of miscellaneous equipment throughout the plant. Projects completed during December included the repairs of a return activated sludge (RAS) pump seal, the dissolved air flotation (DAF) tank, a garage heating unit, and the gravity belt thickener (GBT). Staff also resolved an issue with plugging of a digester pump.

Sanitary Sewer Overflow: We experienced our first sanitary sewer overflow (SSO) that reached the surface, requiring notification of DNR officials as well as a posted public notice. The SSO was caused when an aging brick manhole partially collapsed, causing debris to block the flow of the sewer main. Approximately 100 gallons of untreated sewage reached the surface. Upon notification, SU staff cleared the obstruction and flushed the affected area with approximately 10,000 gallons of chlorinated water.

Sewer Callouts – Annual Summary: Wastewater operators were called to 24 suspected sanitary sewer backups throughout 2019. Of these, only four were actually problems caused by the utility’s sewer collection system, while the remaining 20 were problems caused by issues within the homeowners’ privately-owned lateral.

In the 1980s when the utility first took over the sanitary sewer collection system, public system issues resulted in dozens of sewer backups each year. The drastic reduction can be attributed to our programs of routine cleaning and televising, preventative maintenance, and infrastructure replacement.

Sludge Hauling: SU typically hauls our wastewater treatment sludge to area farm fields following their harvest where it is injected into the ground before the cold weather and frost arrives. However, this year the region experienced heavy fall rainfall, followed by an early heavy snowfall, followed by additional rainfall, which significantly delayed area farmers' fall harvest. Staff was beginning to worry that a storage crisis may be imminent, but fortunately the weather turned allowing farmers to harvest and our sludge hauling contractor to get onto the fields.

Our hauler was able to remove approximately 400,000 gallons of the 650,000 gallons of sludge in our storage tank, allowing us sufficient storage space to get us through the winter months.

Water Division

Kent F. Thompson
Water System Supervisor

Annual Well Station Meter Testing: Water operators worked with our meter testing contractor to complete the annual testing of the station meters at each well house. Wisconsin State Code requires station meters to be tested annually to ensure their accuracy.

Chemical Injectors: Water operators removed and cleaned the chemical injection ports at each well to ensure even distribution of disinfection chemicals into the flow of pumped water. Chemical addition occurs in conjunction with well operation so that all water pumped is treated equally throughout the water distribution system.

Cross Training / Assistance: Water operators assisted wastewater operators with a number of projects that required additional support, including installation of a new lift station control panel, a sanitary manhole rebuild, and maintenance to the dissolved air floatation tank.

Main Break: Water operators repaired a significant main break that occurred on an 8" water main on Van Buren Street. Due to frozen ground restricting the flow of water to the ground surface, a large excavation was required to locate the location of the leak, which was ultimately located over 100' from where the water was flowing in the terrace. An estimated 183,000 gallons of water was lost from the main before water operators were able to isolate and repair the main.

Reservoir Overflow: Water operators deliberately overflowed the 400,000-gallon ground storage reservoir. Overflowing the reservoir serves a number of purposes, including the removal of accumulated biofilm on the surface of the water which reduces the amount of disinfection required. During the overflow, SCADA setpoints are changed and checked to ensure they're properly being registered, and alarm functionality is verified.

Service Leaks: Two service leaks occurred / continued during the month of December. Nearly 300,000 gallons of unmetered water was lost to identified service leaks, and we continue to work with the customers to have them perform repairs to their privately-owned service laterals.

Winter Operations Training: Water System System Supervisor Kent Thompson and Utilities Director Jill Weiss attended the Wisconsin Rural Water Association's Winter Operations continuing education course. The training covered many common problems, including ice formation in elevated storage tanks, and their solutions. Other topics covered included locating utilities during winter conditions, thawing frozen laterals and possible upcoming PSC 185 code changes.

Safety Services Section of the Planning Division

Andrew Paulson
Stoughton Utilities and Municipal Electric Utilities of Wisconsin Regional Safety Coordinator

December was spent finalizing and organizing documentation for Stoughton Utilities' safety programs. Stoughton Utilities ended their program contract with MEUW effective December 31, 2019.

Energy Services Section of the Planning Division

Cory Neeley

Stoughton Utilities and WPPI Energy Services Representative (ESR)

Efficient Lighting Upgrades: New energy-efficient LED lighting fixtures are planned to be installed in the treatment facility's common areas and bathrooms. The fixtures have been ordered, and SU staff will complete the installation in early 2020.

Focus on Energy Annual Savings: Many energy efficiency projects that qualified for Focus on Energy incentives were completed by Stoughton Utilities customers throughout 2019. Combined, these projects account for an estimated annual reduction of 1,922,340 kWh, with just under 60% of the reductions being realized by residential customers. A breakdown by program is below:

Program	Customers	Energy Savings:		
		Demand (kW)	Annual Energy (kWh)	Lifecycle Energy (kWh)
Agribusiness	1	1	6,594	122,052
Agriculture, Schools and Government	5	13	150,018	2,304,197
Appliance Recycling V2	26	3	21,591	215,910
Business Incentives	8	2	76,394	912,102
Design Assistance	1	23	201,472	4,029,440
Design Assistance - Residential	1	57	404,156	8,083,120
Home Performance with Energy Star V3	105	13	64,493	1,198,027
Large Energy User	1	0	2,030	28,420
New Homes	1	1	1,653	49,590
Renewable Rewards: Business	1	5	15,912	397,800
Renewable Rewards: Residential	1	3	7,711	192,780
Residential Pop Up Sales	1	1	4,530	68,092
Retail Lighting and Appliance	166	69	608,259	9,559,588
Simple Energy Efficiency	65	1	12,333	175,717
Simple Energy Efficiency v2	84	2	15,595	218,375
Small Business V2	9	9	329,599	4,145,719
Total:	476	201 kW	1,922,340 kWh	31,700,928 kWh

Stoughton Area School District: I met with personnel from the school district to discuss planned and proposed energy efficiency projects for 2020. This looks to be a busy year for the district, and the utility will assist with applications for Focus on Energy funding, and also potentially assisting with the funding of a facilities efficiency study.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

December 4, 2019 Press release providing public notification of a sanitary sewer overflow occurring during the approximate hours of 1:00 p.m. to 2:00 p.m. on Monday, December 2, 2019.

December 10, 2019 Thank you letter from Nelson Global Products regarding items donated by Stoughton Utilities for their silent auction community fundraiser.

December 19, 2019 Press release containing details about the success of our annual LED Holiday Light Exchange, which resulted in over 1,700 pounds of food being donated to the Stoughton Food Pantry.

January 8, 2020 Billing insert providing notification of current utility rates. This information is required by the Wisconsin Public Service Commission to be provided to customers once per year.

January 8, 2020 Billing insert providing notification of the rate adjustment application filed with the Wisconsin Public Service Commission.

January 8, 2020 Billing insert providing notification of a customer's rights. This information is required by the Wisconsin Public Service Commission to be provided to customers once per year.

January 8, 2020 Thank you card received from the Personal Essentials Pantry of Stoughton thanking Stoughton Utilities for a \$600 donation, funded through our WPPI Energy Community Contributions Fund.

January 8, 2020 Thank you letter received from the City of Stoughton Food Pantry thanking Stoughton Utilities for a \$600 monetary donation, funded through our WPPI Energy Community Contributions Fund, as well as the donation of 1,722 pounds of nonperishable food items collected as part of our annual Holiday Light Exchange.

January 10, 2020 Press release announcing an upcoming performance of the National Theatre for Children at Fox Prairie Elementary School on February 3, 2020, sponsored by Stoughton Utilities.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

December 4, 2019

Contact: Jill Weiss, Utilities Director
(608) 873-3379

Notification of Sanitary Sewer Overflow

Pursuant to the requirements of NR 210, Stoughton Utilities is issuing notification that a sanitary sewer overflow had briefly occurred in the collection system located in the 200 block of Forrest Street. The overflow occurred during the approximate hours of 1:00 p.m. to 2:00 p.m. on Monday, December 2, 2019.

Stoughton Utilities personnel responded to the incident, cleared the sewer obstruction, stopped the overflow, flushed the affected area with approximately 10,000 gallons of chlorinated water, and continues to monitor the situation.

All necessary steps were taken to limit any public health hazard or potentially harmful effects on the environment. The Wisconsin Department of Natural Resources has been notified.

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area, and wastewater and water customers in Stoughton.

Nelson Global Products, Inc.
1560 Williams Drive
Stoughton, WI 53589



December 10, 2019

Stoughton Utilities
Attn: Brian Hoops
600 S Fourth Street
Stoughton, WI 53589

RE: Contribution

Dear Brian,

Nelson Global Products wishes to thank the Stoughton Utilities for their contribution of energy saving products for our annual Silent Auction. This contribution did receive many bids and we are confident that the final bidder will find the products both useful and practical.

Our Company does an annual employee fund raiser each October through December. All funds generated are matched by Nelson Global Products and given to an area organization who helps our community. In 2019, the recipient of these funds will be the Stoughton Area Community Foundation.

Again, thank you very much for your support of our fund raiser.

Sincerely,

A handwritten signature in black ink, appearing to read "Dana Yellow Bird". The signature is stylized and cursive.

Dana Yellow Bird
Nelson Global Products Stoughton Involvement Committee Lead



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

December 19, 2019

Contact: Brian Hoops, Assistant Utilities Director

Stoughton Utilities LED Light Exchange and Holiday Food Drive a Success

Stoughton Utilities took their energy efficiency efforts one step further this past holiday season, offering utility customers a “bright” reward for charitable donations to the City of Stoughton Food Pantry.

Utility customers in Stoughton were encouraged to make donations to the local food pantry to support the increased need to feed local residents during the holiday season. Stoughton Utilities’ customers could receive an indoor or outdoor light timer and a new string of LED holiday lights with a donation of 4 non-perishable food items.

This year, the program distributed 377 strands of new energy efficient LED holiday lights and light timers, and collected 1,722 pounds of non-perishable food that was donated to the Stoughton Food Pantry. Stoughton Utilities also donated an additional \$600 from its Community Contributions fund to the City of Stoughton Food Pantry.

“During the holiday season there is an increased need for donations to help feed local residents, and our customers have the opportunity to be leaders in Stoughton by assisting those in need,” Stoughton Utilities Assistant Director Brian Hoops said. “There was no limit to what non-perishable foods could be donated, and Stoughton Utilities encouraged customers to give what they could.”

Compared to standard incandescent holiday lights, LED lights offer several advantages. LED lights are more efficient, using 99 percent less energy, and are safer and last longer than standard holiday lights. LED lights produce almost no heat and do not have the same components that cause traditional lights to burn out or combust.

“Through this promotion, our utility customers saved energy and helped their neighbors have a happier and healthier holiday season,” said Hoops. “It’s the type of win-win situation that we love to see, and the outpouring of support says a lot about the generosity of this community.”



###

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.



NOTICE TO ELECTRIC CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective April 1, 2017.

Rg-1 – Residential Service

Single Phase Monthly Customer Charge	\$12.00
Three Phase Monthly Customer Charge	\$19.00
Energy Charge	\$0.1012 / kWh

Rg-2 – Residential Time of Day Service (Optional)

Single Phase Monthly Customer Charge	\$12.00
Three Phase Monthly Customer Charge	\$19.00
Energy Charge: On Peak	\$0.1842 / kWh
Off Peak	\$0.0500 / kWh

Gs-1 General Service

Single Phase Monthly Customer Charge	\$16.00
Three Phase Monthly Customer Charge	\$22.00
Energy Charge	\$0.1044 / kWh

Gs-2 General Service Time of Day Service (Optional)

Single Phase Monthly Customer Charge	\$16.00
Three Phase Monthly Customer Charge	\$22.00
Energy Charge: On Peak	\$0.1842 / kWh
Off Peak	\$0.0500 / kWh

The **minimum monthly bill** is the customer charge.

Rate schedules for the following are available at the Utilities office:

- CP-1 Small Power**
- CP-1 Small Power Optional Time of Day**
- CP-2 Large Power**
- Cp-3 Industrial Power**

All rates will include a power cost adjustment (plus or minus) which reflect Stoughton Utilities current wholesale cost of purchased power.

Late Payment Charge is 1% per month of any unpaid balance.

For a list of On Peak hours for the Residential and General Service Time of Day Rate option, please see the rate schedule available at the Utilities office.

Stoughton Utilities
600 S. 4th St. / P.O. Box 383
Stoughton, WI 53589-0383
Phone: 873-3379
www.stoughtonutilities.com

NOTICE TO WATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective October 1, 2018.

GENERAL SERVICE: Monthly Service Charge

5/8"	\$9.00	1 1/2"	\$21.00
3/4"	\$9.00	2"	\$30.00
1"	\$13.00	3"	\$50.00
1 1/4"	\$17.00	4"	\$75.00

VOLUME CHARGE: Cost Per 1,000 Gallons Used

**Residential customers for all water used - \$2.82 per 1,000 gallons

**Commercial customers follow the below tiered rates:

First 10,000 Gallons	\$2.54
Next 90,000 Gallons	\$2.36
Next 3,900,000 Gallons	\$2.00
Over 4,000,000 Gallons	\$1.55

PUBLIC FIRE PROTECTION: Monthly Charge, changes annually

A monthly charge based on meter size is also charged to customers to recover the water system costs related to the ability to provide public fire protection.

5/8"	\$7.60	1 1/2"	\$38.00
3/4"	\$7.60	2"	\$61.00
1"	\$19.00	3"	\$114.00
1 1/4"	\$28.00	4"	\$190.00

Late Payment Charge is 1% per month of any unpaid balance.

NOTICE TO WASTEWATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized to charge the following rates for service effective January 1, 2015.

GENERAL SERVICE: Monthly Service Charge

5/8"	\$7.32	1 1/2"	\$17.75
3/4"	\$7.32	2"	\$25.58
1"	\$11.23	3"	\$43.84
1 1/4"	\$13.84	4"	\$69.93

VOLUME CHARGE:

Cost per 1,000 gallons of wastewater discharged.....\$4.93

High Strength Wastes: Charges for non-residential strength wastewater are available in the rate structure available at the Utilities office.

Late Payment Charge is 1% per month of any unpaid balance.

Stoughton Utilities
600 S. 4th St. / P.O. Box 383
Stoughton, WI 53589-0383
Phone: 873-3379
www.stoughtonutilities.com



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

PUBLIC NOTICE TO ALL CUSTOMERS OF THE STOUGHTON ELECTRIC UTILITY

The Stoughton Electric Utility has filed an application with the Public Service Commission of Wisconsin (PSC) to increase electric rates. The adjustment is necessary in order to cover inflationary increases in operational and maintenance expenses and costs associated with maintaining the reliability of the electric distribution system. The last electric rate increase was approved in April 2017.

The utility is requesting an overall increase of 2.76%, or \$413,889. The final impact of the rate increase upon individual customers will not be definitely known until the PSC issues an order. Under the proposed rate structure, based on an average usage of 710 kilowatt-hours (kWh) per month, the typical residential customer's monthly bill would increase from \$81.60 per month to \$83.81 per month, an increase of \$2.21 or 2.7%.

The PSC will conduct a public hearing at locations in Stoughton and Madison. A notice of the hearing will be published after a date has been set. For more information, please contact the PSC at (608) 266-5481 and refer to the Stoughton Electric Utility electric rate application under Docket 5740-ER-110.

If you have any questions, please contact Ms. Jill Weiss, Stoughton Utilities Director, at (608) 877-7423.

Sincerely,
STOUGHTON UTILITIES

Jill M. Weiss, P.E.
Stoughton Utilities Director

January 6, 2020

What if you have a complaint?

If you have a dispute regarding electric, gas or water service, the PSCW can help:

Did you contact your utility to resolve the dispute?

- Both you and the utility must make reasonable attempts to resolve a dispute



No?

- Contact the utility using its contact information included with the bill or notice



Yes?

- You may contact PSCW Consumer Affairs to try to resolve the issue

Conservation & Moving

If you would like information on conservation or are expecting to move to another location, contact your utility. The utility can provide estimated energy costs at the new location, in the form of average energy used or the largest and smallest bills in the last twelve months. As another note on conservation, it is recommended that water heater thermostats be set no higher than 125° Fahrenheit.

For more information on conservation, go to FOCUSONENERGY.COM or call: 1-800-762-7077



About Us

The Public Service Commission of Wisconsin (PSCW) is an independent regulatory agency dedicated to serving the public interest. The agency is responsible for the regulation of Wisconsin public electric, gas and water utilities, including those that are municipally-owned, since 1907. The PSCW works to ensure that, in the absence of competition, adequate and reasonably priced service is provided to utility customers.

Contact Us

Phone (Local/Toll Free)

General: 608-266-5481 / 888-266-3831
Consumer Affairs: 608-266-2001 / 800-225-7729

Web

<http://psc.wi.gov>

You can also Log a Complaint Online at:

<http://apps.psc.wi.gov/pages/complaint.htm>

En la Comisión de Servicios Públicos del estado de Wisconsin (PSCW) podemos ayudarle en español. Cuando llame a la PSCW, simplemente indique que quisiera servicio en español, y conectaremos a un intérprete a la línea.



PUBLIC SERVICE
COMMISSION OF
WISCONSIN
P.O. BOX 7854
MADISON, WI
53707-7854

Updated: (04/2018)



Utility Customer Bill of Rights

Your Rights as a Residential Electric, Gas, or Water Utility Customer

Disconnections

A utility can disconnect your service for:

- Nonpayment
- Default on a deferred payment agreement
- Nonpayment of a deposit
- “Name switching” on an account where a customer did not pay their bill and continues to reside at that address
- Tampering with utility equipment
- Safety hazards or other emergencies
- Failure to provide access to a meter or utility-owned equipment

A utility must:

- Send you notice before disconnection (except where there is a safety hazard or self-reconnection)
- Include the reason(s) for disconnection, ways to contact the utility, and the dispute procedure on the notice

Winter Disconnection Rules

If a utility service provides the primary heat source to your home or impacts the primary heat source to your home (for example, water or steam radiators), a utility cannot disconnect that service from November 1st through April 15th. Before winter, the utility must attempt to contact customers whose service was disconnected for nonpayment. Utilities are also required to check the customer’s well-being, attempt to negotiate payment plans, and inform the customer about any special assistance available to avoid disconnection.

Medical or Protective Services Emergencies

If a disconnection will aggravate a medical or protective services emergency, the utility may delay service shut-off for up to 21 days. The utility may require documentation from a professional involved with the medical emergency or crisis. Contact your utility about any such special circumstances.

Deposits

Utility companies may require a deposit for service to ensure payment. A standard deposit cannot exceed the sum of the two largest consecutive bills during the last twelve months. A deposit requested due to nonpayment during the winter months cannot exceed the four highest consecutive bills during the last twelve months. The following rules apply to payment and refund of deposits:

Existing Residential Customer

- Deposits can be requested if:
- your service was disconnected during the last 12 months for nonpayment of an undisputed account or your initial application was falsified or incomplete.

Winter Moratorium

- Deposits can be requested if:
- you had debt incurred during the winter (November 1st through April 15th) that was 80 days or more past due and you had the ability to pay.

New Residential Customer

- Deposits can be requested if:
- you have an unpaid bill for utility service anywhere in Wisconsin during the last six years which remains outstanding.

Low Income Customer

- You do not have to post a deposit if you can document that your income is at or below 200 percent of the federal poverty guidelines. Please contact your utility, Energy Assistance, or the PSCW for additional information on low income resources.

For residential service, the deposit will be refunded, with interest, after 12 consecutive months of prompt payment.

Budget Billing & Deferred Payment Agreements (DPAs)

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Every six months, your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct over-billing or under-billing.

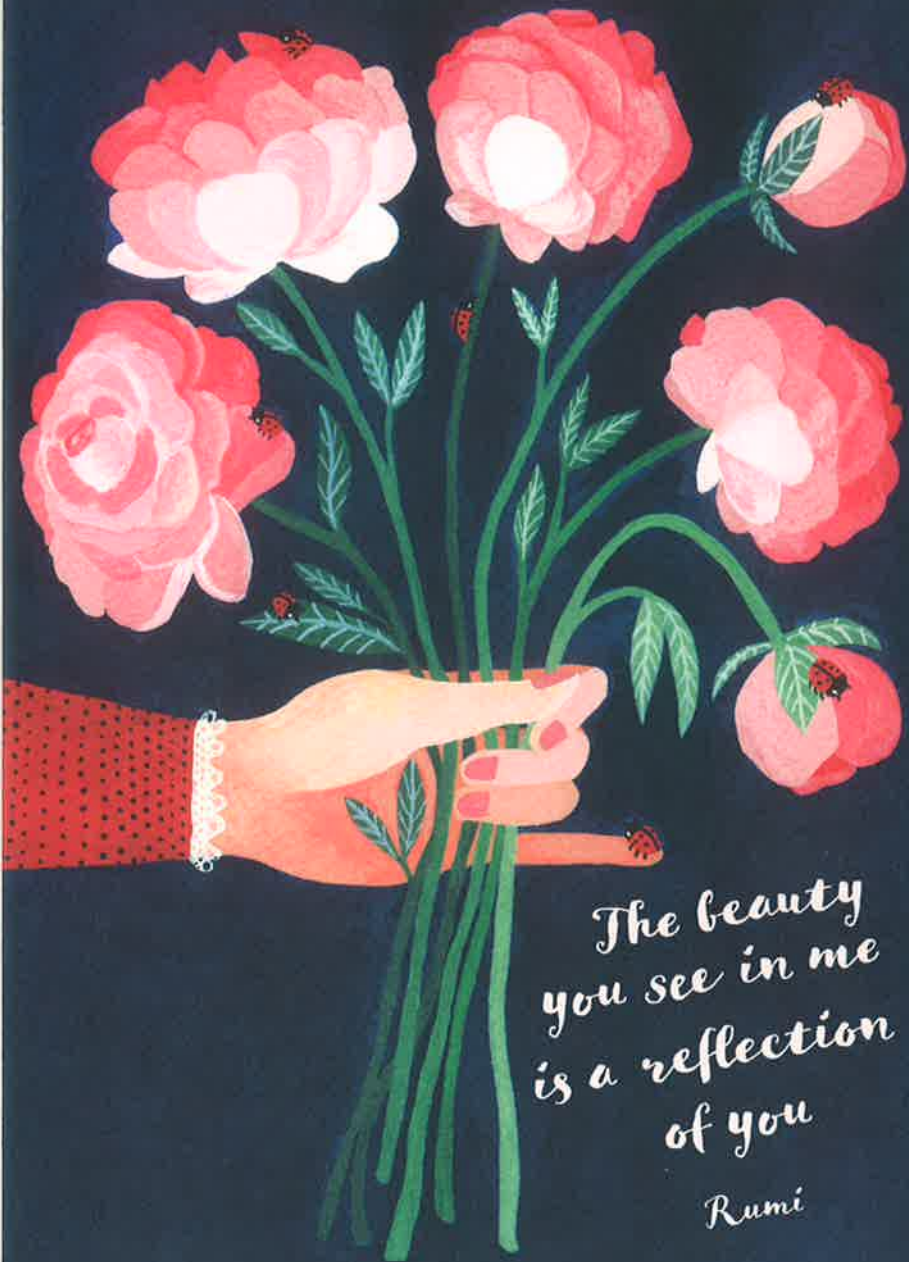
You may also request a deferred payment agreement (DPA) to pay a current or past due balance. A DPA consists of a down payment on the balance and installment payments toward the remaining balance negotiated between you and your utility depending on your situation. If the installment payments are not paid, the utility may disconnect your service. Municipal utilities may not be required to offer a DPA to some customers.

Delinquent Bills Levied as a Tax or Lien

Under state law, some delinquent municipal utility bills may be transferred as a tax to the property tax bill of the property owner or as a lien on tenant’s personal assets.

Meter Readings

Generally, meter readings are based on actual meter readings by the utility or the customer. If a utility cannot read your meter, a customer does not provide a reading, or there is an emergency, you may receive an estimated bill. The PSCW requires electric and gas utilities to read your meter at least once every six months and when there is a change of customer. You must allow utilities to perform meter readings or your service can be disconnected.



The beauty
you see in me
is a reflection
of you

Rumi

Thank You



Dear Staff at Stoughton Utilities,

Thank you so much for the generous monetary donation provided to the Personal Essentials Pantry of Stoughton. We are so grateful for your contribution + support to help those in need of personal essential items in our area.

In much appreciation, thank you!

Fondly,

Volunteers for PEP





CITY OF STOUGHTON

381 East Main Street Stoughton, WI 53589
(608) 873-6677 www.ci.stoughton.wi.us

January 8, 2020

Stoughton Utilities
600 S 4th St
Stoughton, Wi 53589

Dear Employees of Stoughton Utilities,

On behalf of the Stoughton Food Pantry, we thank you for your donation of **\$600.00 as well as 1,722 pounds** of food.

The Food Pantry is a valuable resource for needy families of our area, and many will benefit from your generosity. Your gift enables us to continue to meet the needs of those who might go otherwise go hungry.

During December of 2019, the pantry served 238 individuals in need and, year to date, has distributed 124,721 pounds of food.

Thank you for your continued support of the food pantry. Stoughton is a better place because of caring people such as you.

Sincerely,

Volunteer
The City of Stoughton Food Pantry

CITY OF STOUGHTON

Receipt: 100044344

12/19/19

207 S FORREST ST
STOUGHTON, WI 53589

Cashier: CANDEE
Received Of: STOUGHTON UTILITIES

FOOD PANTRY DONATION

600 S FOURTH STREET
STOUGHTON WI 53589

The sum of: 600.00

501	FOOD PANTRY			600.00
	234-00000-48550	600.00		
			Total	600.00

TENDERED: CHECK/MONEY ORDER 26664 600.00



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

January 10, 2020

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Brings Live Performance to Students

Stoughton Utilities is working with The National Theatre for Children (NTC) to educate and inspire students and their families in Stoughton. Professional actors from the NTC will visit Fox Prairie elementary school on February 3 to perform “Showdown at Conservation Canyon,” sparking conversations in classrooms on electrical safety and conservation. The program will focus on:

- How energy and electricity are made
- The uses of energy
- Ways in which energy is wasted
- How to conserve energy and electricity

“We are looking forward to partnering with NTC and the local school to provide this opportunity to students in the area,” said Jill Weiss, Utilities Director. “It is great to give back to the community in a way that helps students understand how they can make a difference in energy conservation.”

The live program revolves around Sheriff Carrie Gooper, who learns that the residents of Dodge Ball City have been wasting energy. With the help of student volunteers, as well as colorful characters like notorious outlaw Ron of the Cons, Carrie sets off to learn about energy and electricity and restore peace to Dodge Ball City.

In addition to a live performance, the program includes digital games and activities that align with the important concepts outlined in the show. Stoughton Utilities is sponsoring the program, making the performance and materials a cost-free supplement to lessons in science, literacy and the arts.

“Live theatre is a great way to educate,” says NTC president and founder Ward Eames. “The show goes beyond reading or other more passive methods of engaging kids. The children get to watch a story unfold right before their very eyes, with the two actors playing all sorts of characters. We don’t lose the kids’ attention for a minute, because they get to respond and interact with the show. It really sticks with them.”

#

About Stoughton Utilities

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton. The utility is a member-owner of wholesale power supplier WPPI Energy. To learn more, visit stoughtonutilities.com.

About National Theatre for Children

NTC is a premium provider of educational programming with operations in the U.S., Australia and New Zealand. NTC works directly between schools and clients to promote beneficial behaviors and life skills to students in grades K-12 on a local, regional and national level. To learn more, visit www.ntccorporate.com.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their November 26, 2019 meeting:

Consent Agenda:

1. Minutes of the October 14, 2019 Regular Utilities Committee Meeting
2. Stoughton Utilities October Payments Due List Report
3. Stoughton Utilities September Financial Summary
4. Stoughton Utilities September Statistical Report
5. Presentation of the Proposed Electric Rate Application Filing

Business:

1. Change Order No. 3 to the 2019 Street and Utility Construction Project



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities 2019 Annual LED Holiday Light Customer Incentive

Each year since 2011, Stoughton Utilities has offered a holiday light themed customer incentive. In past years, customers could bring in sets of older inefficient incandescent holiday lights and exchange them for sets of new energy efficient LED holiday lights. In 2017 we added the addition of indoor and outdoor light timers to promote energy conservation.

Since 2013, we have also paired the LED holiday light incentive with food drives and fundraising efforts, with customers donating 5,649 pounds of food items, 1,400 personal essentials items, and \$1,650 in cash over these years.

Several changes were made to this incentive for the 2019 holiday season. Stoughton Utilities partnered with the City of Stoughton Food Pantry to collect donations of non-perishable food items. Customers who donated four or more food items received both a string of LED holiday lights and their choice of an outdoor timer or indoor remote-controlled outlet. The annual incentive was advertised using a billing statement insert, posts on SU's social media pages, posts on SU's website and *MyAccount* customer portal, and an advertisement in the Stoughton Courier Hub.

This holiday season, 377 customers participated in the holiday light customer incentive, contributing over 1,720 pounds of non-perishable food items for the City of Stoughton Food Pantry. Customer participation increased by more than 37% when compared to our 2018 incentive (239 customers). Food donations increased by more than 63% when compared to our last food drive (630 pounds in 2017).

Stoughton Utilities also donated an additional \$600 to the City of Stoughton Food Pantry, as well as \$600 to the Personal Essentials Pantry of Stoughton, funded by our WPPI Energy Community Contributions Fund.

Although an exchange of incandescent lights was not required, we continued to allow customers to drop off their older lights to be responsibly recycled. Five boxes of outdated and inefficient lights were collected for recycling.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020
To: Stoughton Utilities Committee
From: Brian R. Hoops
Stoughton Utilities Assistant Director
Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Round-Up Program

On February 20, 2006, the Stoughton Utilities Committee approved the Round-Up Program to allow our customers to easily support local charities and organizations that benefit the Stoughton community. Under this voluntary opt-in program, enrolled customers agree to “Round-Up” their utilities bill to the next highest dollar amount. Each of the current 330 program participants will contribute an average of \$6.00 per year to the Round-Up program fund, which is awarded by the Stoughton Utilities Committee bi-annually.

On July 14, 2008, the Stoughton Utilities Committee established the following qualifying criteria: Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment. Such applicants must apply or reapply annually in writing, and applicants may only be eligible as a recipient once each calendar year.

At the start of each Round-Up program year, Stoughton Utilities staff distributes organization application forms to qualifying applicants from the prior program year, past funding recipients, and other potentially qualifying non-profit organizations that have not previously applied for program funding. Staff sent program application forms to a total of 34 organizations for the 2019 program year and received 16 completed applications back.

Qualifying applications for funds collected during the 2019 calendar year are enclosed from the following candidates:

City of Stoughton Food Pantry	Dane County Humane Society	Eyes of Hope, Stoughton Inc. *
FolksWagons, Inc. *	Friends of Lake Kegonsa *	Girl Scouts - FRoGSS
Housing Advocacy Team of Stoughton	St. Vincent de Paul-St. Ann **	Stoughton Area Community Foundation
Stoughton Area Resource Team *	Stoughton Area School District	Stoughton Lacrosse
Stoughton Parks & Recreation	Stoughton Senior Center	Stoughton United Methodist Food Pantry*
Stoughton Village Players		

* indicates recipient of Round-Up funds in a prior funding year

** indicates recipient of Round-Up funds in current funding year

It is requested that the Stoughton Utilities Committee donate \$1,000 from the 2019 SU Round-Up Program fund to the applicant of your choice at the January 21, 2020 meeting.

Past recipients of Round-Up Funds include:

June 18, 2007	Friends of the Stoughton Area Youth Center	\$1,000
December 14, 2007	Friends of the Stoughton Area Youth Center	\$550
January 14, 2008	Shalom Holistic Health Services	\$550
June 16, 2008	American Legion Post 59	\$1,100
December 15, 2008	Stoughton Wellness Coalition	\$1,100
July 20, 2009	Martin Luther Christian School	\$1,100
February 15, 2010	Friends of the Stoughton Area Youth Center	\$1,100
June 15, 2010	Stoughton Lions and Lionesses Clubs	\$1,100
December 20, 2010	Stoughton Wellness Coalition	\$550
	Stoughton Holiday Fund	\$550
June 20, 2011	American Cancer Society Relay for Life	\$600
	Friends of the Stoughton Public Library	\$600
	American Legion Post 59	\$600
January 16, 2012	Stoughton Holiday Fund	\$1,500
July 16, 2012	Stoughton Area Resource Team, Inc. (START)	\$1,100
January 14, 2013	American Legion Post 59	\$1,100
July 15, 2013	Friends of the Stoughton Public Library	\$1,100
January 21, 2014	Stoughton United Ministries	\$1,100
June 16, 2014	Stoughton Area Resource Team, Inc. (START)	\$900
January 20, 2015	Folks Wagons, Inc.	\$1,200
July 7, 2015	PEPartnership	\$1,000
January 19, 2016	River Bluff Middle School – Trees for Tomorrow	\$1,000
July 18, 2016	Stoughton Area Resource Team, Inc. (START)	\$1,000
January 17, 2017	PEPartnership	\$1,000
July 17, 2017	Friends of Lake Kegonsa Society (FOLKs)	\$1,000
January 16, 2018	Eyes of Hope Stoughton, Inc.	\$1,000
July 16, 2018	Free Health Clinic	\$1,000
January 14, 2019	Stoughton Police Department Safety Camp	\$500
	Stoughton United Methodist Food Pantry	\$500
July 18, 2019	St. Vincent de Paul – St. Ann	\$1,000
	Total:	\$27,500

FEB 01 2019

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STOUGHTON, WI

Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589

stoughtonutilities.com • (608) 873-3379

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Application for Funds from RoundUP Program Donation

Organization Name: City of Stoughton Food Pantry Phone #: 608-873-8103Organization Address: 520 South Fourth St, Stoughton, WI 53589Name of Individual Submitting Application: Michael HegerAre you a non-profit organization? Yes No Type of Request: Personal Group Community **How will the funds be used?**

Funds received will be used to further enhance the ability of the Food Pantry to offer quality food and other items to the less fortunate of the Stoughton Community. The Pantry serves approximately 185 families (about 510 individuals) each month. We would like to see the amount of fresh/frozen meats be increased as well as the amount of fresh produce (fruits and vegetables). Funds received would go toward those ends.

What are the benefits to the Stoughton Community?

The entire Stoughton community benefits when the least fortunate are taken care of. Stoughton is a very generous community that donates food and financial resources to assist the pantry. Funds donated to the pantry enable us to provide additional quantities of food to our clients. For our clients it not only means good quality food but allows them to spend their limited incomes on other necessities including medical care, home utilities and other necessities.

What other information would you like to share?

The City of Stoughton Food Pantry has worked for many years to assist the needy in Stoughton. Thank you for considering this application

Applicant Signature:

Date:

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Dane County Humane Society Phone #: 608 838 0413 x167

Organization Address: 5132 Voges Rd Madison WI 53718

Name of Individual Submitting Application: Ash Collins

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Funds donated to Dane County Humane Society will allow us to provide care & compassion to over 9,000 animals that come through our doors each year! We take in companion animals, farm animals and ill & injured wildlife in our area!

What are the benefits to the Stoughton Community? We are Stoughton's only animal shelter; provide housing for homeless, stray & lost animals from your community; find homes for animals in need; rehabilitate injured & ill wildlife found in your own backyard.

What other information would you like to share? DCHS is a private & independent organization; not associated with any government or national animal welfare organizations.

Applicant Signature: *Ash Collins*

Date: 1/25/19

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Eyes of Hope, Stoughton Inc. Phone #: 815-298-1567

Organization Address: PO Box 91 Stoughton, WI

Name of Individual Submitting Application: Laura Roever

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We provide weekly programming to teens ages Freshman thru senior at Girl 2 Girl. The funds will cover food and program costs such as plays, retreat weekend and college visits.

What are the benefits to the Stoughton Community? Girl 2 Girl provides support and mentorship to a very vulnerable part of Stoughton's population. Our mentorship enables our participants support to develop into community members that can give back. We help bridge gaps of education and employment.

What other information would you like to share? Girl 2 Girl has been around for 10 years. Our vibrant organization would use your funds to directly support our community's youth.

Applicant Signature: _____ Date: _____

Applicant Signature: Laura Roever Date: 2/20/19

FEB 01 2019

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STOUGHTON, WI



Stoughton Utilities

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Application for Funds from RoundUP Program Donation

Organization Name: FOLKS WAGONS, INC Phone #: 608-576-7003

Organization Address: 1567 WILLIAMS DR STOUGHTON, WI 53589

Name of Individual Submitting Application: BRENDA + JEFF ZARTH

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? WE DONATE CARS AND CAR

MAINTENANCE + REPAIRS TO THOSE IN NEED IN
THE STOUGHTON SCHOOL DISTRICT. WE RECEIVE REFERRALS
FROM STOUGHTON AREA RESOURCE TEAM, SENIORS IN
NEED, ST VINCENT DE PAUL, CHURCHES, STOUGHTON POLICE
+ SCHOOL COUNSELORS.

What are the benefits to the Stoughton Community? WE PROVIDE SERVICES
TO HELP THOSE IN NEED IN THE STOUGHTON
COMMUNITY HAVE SAFE TRANSPORTATION TO
WORK, SCHOOL, + DOCTOR APPOINTMENTS. WE PROVIDE
A SERVICE THAT NO ONE ELSE IS DOING IN
STOUGHTON.

What other information would you like to share? WE HAVE GIVEN AWAY
A TOTAL OF 72 CARS SINCE STARTING OUR
BUSINESS (NON PROFIT) IN 2000. THANK YOU FOR CONSIDERING
US.

Applicant Signature: Brenda Zarth

Date: 1/18/19

Applicant Signature: J Zarth

Date: 1/19/19

Stoughton Utilities - RoundUP Program
 PO Box 383
 600 South Fourth Street
 Stoughton, WI 53589

stoughtonutilities.com

FEB 13 2019

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 STOUGHTON, WI

Friends of Lake Kegonsa (FOLKS) – Application for Funds from RoundUP Program Donations- 1/30/2019

Organization Name: Friends of Lake Kegonsa Society, Inc. (FOLKS) **Phone:** 608-205-2067
Organization Address: PO Box 173, Stoughton, WI 53589
Individual Submitting Application: Connie Hagen, FOLKS Treasurer and Board Member
Are you a non-profit: Yes, 501(c)3
Type of request: Group

How will the funds be used?

Funds will be used for projects to improve water quality in Lake Kegonsa by reducing phosphorous a major contributor to algae growth. One pound of phosphorus can equal about 500 lbs. of algae.

1) Continue the Leaf Management Pilot Project for 2019

Storm water running across fallen leaves picks up phosphorous which is then flushed into Lake Kegonsa. Due to FOLKS initiating the leaf management project, leaves were vacuumed around Lake Kegonsa (all houses on the lake and across the street from the lake) in the Town of Pleasant Springs and the Town of Dunn for the first time in history. The Towns collected about 180 tons of leaves from around Lake Kegonsa which is keeping a significant amount of phosphorous from entering the lake.

Continue to educate the community and FOLKS members about the negative impact phosphorous from leaves has on our lake and propose better solutions for managing leaves. Materials will include yard signs and a leaf management mailings to all households involved in the vacuuming program around the lake.

For the second year of this pilot (in cooperation with the city of Stoughton), we will again rent the City of Stoughton leaf vacuum truck for the Town of Pleasant Springs and pay for their operators. For the first time we will pay for a collection this spring, which will get the project off to a great start for 2019.

2) Carp removal from Lake Kegonsa

Working with the WDNR and commercial fishermen, we will continue to subsidize removal of carp from Lake Kegonsa. Carp contribute to poor water quality by uprooting vegetation and stirring up bottom sediments during feeding, leading to increasingly cloudy water conditions as well as enhanced nutrient recycling that promotes the growth of algae.

3) Reduction of Runoff

Identify property that allows direct runoff into the lake. Develop specific plans for the high runoff locations to reduce sediments coming into the lake. Educate members/community about shoreline runoff and potential solutions such as rain gardens and shoreline gardens.

4) Improving water quality from Door Creek

Educate the public and FOLKS members about the importance that Door Creek has to the health of Lake Kegonsa. Door Creek contributes large amounts of phosphorus that ends up in Lake Kegonsa.

Work closely with Dane County to improve the water conditions at Door Creek and continue citizen water monitoring programs.

What are the benefits to the Stoughton Community?

Lake Kegonsa is a major asset to the Stoughton community. Keeping Lake Kegonsa clean and healthy is our major goal.

FOLKS primary objectives are:

- To protect, maintain and enhance environmental and recreational values at Lake Kegonsa and its surroundings.
- To organize and conduct activities intended to maintain, or improve the ecology, water quality, fishing and recreational use of Lake Kegonsa.
- To obtain and provide educational information about Lake Kegonsa.

What other information would you like to share?

The enclosed brochure includes further information on FOLKS projects.

Project budgets: Improve Water Quality in Lake Kegonsa – up to \$66,000

- 1) Leaf Management Education and Solutions - ~\$5,000
- 2) Carp removal – up to \$55,000
- 3) Reduction of Runoff - ~\$5,000
- 4) Improving water quality from Door Creek - ~\$1,000

Connie A Hagen
 FOLKS Treasurer
 2/5/19

Water Monitoring

FOLKS volunteers are helping to build a scientific database of measurements for Lake Kegonsa. Samples are taken at least weekly throughout the summer from several locations around Lake Kegonsa, including the deepest part of the lake.

We are measuring data such as water temperature, clarity, dissolved oxygen, information about algal blooms, and the presence of waterfowl. **FOLKS** members also sample and record data at a number of sites on Door Creek which flows into Lake Kegonsa.

Carp Removal Project

Shallow lakes, like Lake Kegonsa, with dense populations of carp normally have poor water clarity from the resuspended sediments stirred up by the carp as they forage for food. It has been demonstrated in other lakes that removing carp can improve water clarity and other fish populations and increase native aquatic plant growth which improves fish habitats.

Our goal was to remove 200,000 lbs of carp each year for five years for a total removal of 1 million pounds. **FOLKS** agreed to pay a bonus incentive to the commercial fishermen to remove as many carp as possible. In 2017 the commercial fishermen removed 111,000 lbs. of carp from Lake Kegonsa. We were off to a good start in the spring of 2018 when they brought in almost 100,000 lbs. However, they did not return in the fall to continue fishing because of the number of aquatic plants.

FOLKS plans to continue working with the Wisconsin Department of Natural Resources and the commercial carp fisherman on this important project in the upcoming year.



What is FOLKS?

Friends of Lake Kegonsa Society, Inc. (FOLKS) is a non-profit 501(c)(3) organization established in 1988. **FOLKS** primary objectives are:

- To protect, maintain and enhance environmental and recreational values of Lake Kegonsa and its surroundings.
- To organize and conduct activities intended to maintain, or improve the ecology, water quality, fishing and recreational use of Lake Kegonsa.
- To obtain and provide information to members regarding lake users concerns about Lake Kegonsa and its surrounding watershed.

We hope you'll join us in our continued efforts on behalf of Lake Kegonsa and the surrounding area.

Visit our website at www.kegonsa.org for membership forms, past newsletters and other important lake information.



Friends of Lake Kegonsa Society, Inc. (FOLKS)



Friends of Lake Kegonsa Society, Inc. (FOLKS) had another very successful year in 2018. We had outstanding member support which allows us to continue our efforts to improve the conditions of Lake Kegonsa.

This brochure provides an overview of some of the current **FOLKS** projects.

Friends of Lake Kegonsa Society, Inc.
P.O. Box 173
Stoughton, WI 53589
www.kegonsa.org

Leaf Management Project

FOLKS is working to educate our members and others in the community about the negative impact phosphorus has on our lake. Leaves are a major source of phosphorus entering our waterways. As water flows over leaves, phosphorus is leached out of the leaves and into the storm water. Excessive phosphorus leads to algal blooms and poor water quality. **Proper handling of leaves can potentially reduce the phosphorus making it into our lakes from leaves by 40 to 80%.**

Generous grant funding for this project comes from the **Clean Lakes Alliance** and the **Bryant Foundation**.

The **FOLKS** leaf management pilot projects have been very successful. In partnership with the **Town of Dunn**, the **Town of Pleasant Springs** and the **City of Stoughton** leaves were vacuumed from all around Lake Kegonsa in 2018 for the first time.



The **Town of Pleasant Springs** used the City of Stoughton's leaf vacuum to pick up leaves on streets around Lake Kegonsa. **FOLKS** helped finance this first year vacuuming pilot project. We also provided yard signs and mailers as part of the pilot program.

The **Town of Dunn** is running its own leaf vacuum purchased last year with assistance from a **Yahara WINS** grant. **FOLKS** helped to financially support the Town's pilot leaf vacuum program with yard signs and mailings in 2018.

Fish Camp County Park

Historic Buildings: Working with the Dane County Parks Dept., **FOLKS** has helped to renovate the historic 1937 corn and equipment buildings that were used during the carp seining operation from the 1930's until 1969.



The refurbishment of the historic buildings is moving at a rapid pace. The county completed replacement of the roofs and soffits. **FOLKS** assisted with the replacement of certain siding sections and trim boards and the priming of replaced siding. The buildings will be ready to paint in the spring.

Demonstration Garden: **FOLKS** volunteers continue to care for the shoreline garden we installed last summer to demonstrate how native plants can be used to help reduce storm water runoff into the lake. A brochure box was added to include educational materials on shoreline gardens and our **FOLKS** organization.

Park Entrance Sign: Dane County Parks installed a new sign at the entrance to Fish Camp County Park and **FOLKS** volunteers planted new native plants all around the base of the sign.

Memorial Bench: **FOLKS** purchased a park bench in memory of Ray Potempa, long-time **FOLKS** President. It's a beautiful addition to the park.

Record High Water Levels

Unfortunately we had way too much high water in 2018. Lake Kegonsa had record high water levels in June and almost record high levels in August.

We worked with staff from the Towns of Pleasant Springs and Dunn so that sand and bags were delivered where and when they were needed in June and again in August. We recruited volunteers and helped our members stay informed.



FOLKS sponsored a presentation "Yahara Lake Level Update" given by the Dane County Executive, Joe Parisi and Assistant Director of Dane County Land & Water Resources, John Reimer. Over 220 people attended the meeting. Our **FOLKS** Lake Level Committee identified a number of important questions for discussion by the speakers and additional questions were accepted from the audience.

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Application for Funds from RoundUP Program Donation

Organization Name: FRoGSS Phone #: 608 438 4675

Organization Address: PO Box 35 Stoughton WI 53589

Name of Individual Submitting Application: Britt Pagnette-Fankhauser

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? They will be used to benefit the Stoughton Community Girl Scouts. FRoGSS helps send girl scouts to camp every year regardless of income level and have a scholarship for graduating seniors. Plus we pay for lifetime memberships for seniors.

What are the benefits to the Stoughton Community? Girl Scouts help in a community food drive every year - The cost to them is around 400.00. They also help with park clean up on Earth Day. Girl Scouts have helped with many projects around the town.

What other information would you like to share? Girl Scouts would like to have a greater presence in the community but it all takes monies.

Applicant Signature: Britt Pagnette-Fankhauser Date: 10/27/18

Applicant Signature: _____ Date: _____

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Application for Funds from RoundUP Program DonationOrganization Name: Housing Advocacy Team of Stoughton Phone #: 608-576-6374Organization Address: 1525 North Van Buren Street, Stoughton, WI 53589Name of Individual Submitting Application: Linda MullerAre you a non-profit organization? Yes No Type of Request: Personal Group Community **How will the funds be used?**

There are families in Stoughton that are struggling to maintain stable housing and as a result are homeless or risking homelessness. The Housing Advocacy Team of Stoughton (HATS) believes everyone deserves stable housing and is working to address affordable housing needs in the Stoughton Area School District. To this end, HATS is coordinating a project to build a 4-unit apartment building for local families currently in unstable housing situations. RoundUp funds would be used to address a portion of building costs which will allow us to sustain low rental rates. Keeping rents low is a direct benefit to the tenants.

What are the benefits to the Stoughton Community?

The Stoughton Area School District reported 62 children in 35 families homeless during the 2018-19 school year. When children do not have stable housing, for instance, living in cars, campgrounds, or on a friend's living room floor, it has a huge impact on their physical and emotional well-being, not allowing them to have the mental energy to achieve academically or thrive in school. HATS will secure case management services through the Stoughton Area Resorce Team (START). Parents will be able to work with START to address areas such as, employmnet, schooling, and mental health needs with the goal of self-sufficiency. Thus by providing stable permanent housing to families, it is a step toward both children and parents thriving in the community.

What other information would you like to share?

See attached sheet.

Applicant Signature: Linda Muller, President of HATS Date: 12/4/2019

Applicant Signature: _____ Date: _____

Housing Advocacy Team of Stoughton (HATS) Application

What other information would you like to share?

When HATS was first formed we took time to study what ways were most effective in helping families establish stable housing. We learned that the Housing First Model has been shown to be the most effective; this model first secures safe and stable housing for families and then provides case management services to families. This is the model being followed by HATS.

The 4- unit apartment building is on Pine Street close to schools, employment possibilities, grocery stores, and START. It is permanent housing and will serve local families.

We have also taken time to build relationships within the community. Some of our partners are Wisconsin Partnership for Housing Development (WPHD), START, City of Stoughton, Stoughton School District, Stoughton Area Senior Center, Dane County, faith based organizations, and concerned citizens.

Thank you for your consideration.



Have you heard?

- The Housing Advocacy Team of Stoughton is building a 4-unit apartment building for four families in need?
- We are meeting an affordable housing need for children and families at risk.
- Along with building we are offering case management to address concerns of employment and health needs.
- Our goal is to raise an additional \$75,000 in order to keep the rental costs low for these families at risk.

Would you like to join us in this endeavor?

Tax-deductible donations may be mailed to HATS, 1025 N. Van Buren St., Stoughton, WI 53589.

We believe that everyone deserves a place to hang their hat and building an apartment building with case management support, HATS is addressing the need for those unable to maintain stable housing – four families at a time. Thank you for considering.

Your HATS Advocates,

Linda Muller, President; Joyce Kaping, Secretary; Arlene Halsey, Treasurer;
Cindy McGlynn, Teresa Hermanson, Steve Tryon, Mark Petersen

hatsofstoughton@gmail.com

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Application for Funds from RoundUP Program Donation

Organization Name: St. Vincent de Paul Phone #: 873-7633

Organization Address: 323 N. Van Buren St. St. Ann

Name of Individual Submitting Application: Thomas McGinnis / DB.

Are you a non-profit organization? Yes X No

Type of Request: Personal Group X Community

How will the funds be used?

Funds are used to help people in Stoughton who are having difficulty meeting utility bills, rent bills and other situations that arise such as medical needs.

What are the benefits to the Stoughton Community?

Our assistance can help Stoughton residents to avoid situations of having utilities shut off or being evicted. Some homeless people are assisted with finding a warm place to sleep.

What other information would you like to share?

We work with START, Salvation Army, and Dane County Social Services to provide for people in need.

Applicant Signature: Dona Buedick for Tom McGinnis Date: 2/28/19

Applicant Signature: Date:

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Community Foundation Phone #: 873-8585

Organization Address: P.O. Box 84 Stoughton, WI 53589

Name of Individual Submitting Application: Cindy McGlynn - board member

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

The foundation is working to help those in need, provide for special projects in the community and encouraging youth. These funds will be used to support requests made to the foundation board.

What are the benefits to the Stoughton Community?

We try to support all projects that meet our criteria. All the projects help all sectors of the community.

What other information would you like to share?

www.stoughtonareafoundation.org

Applicant Signature: Cindy McGlynn

Date: 3/7/19

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Resource Team Inc. (START) Phone #: 608-577-5650

Organization Address: 248 West Main St. Stoughton WI 53589

Name of Individual Submitting Application: Cindy Thompson, START Director

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? The funds will be used to meet the critical human needs of individuals under age 55 who reside in the Stoughton Area School District. START provides a safety net for those in crisis. It links them with community resources, offers advocacy, and provides support in housing, utilities, transportation, health and employment.
What are the benefits to the Stoughton Community? START helps those in need by connecting them to case management services that are geared toward goal setting, to help them gain self sufficiency and stability. This includes employment and housing search along with budgeting. START completed 419 office or home visits in 2019. START helped 173 individuals and families financially in 2018, of those \$5,415 was provided to 27 households for utility help.

What other information would you like to share? START helped 173 individuals and families financially in 2018, of those \$5,415 was provided to 27 households for utility help.

Applicant Signature: Cynthia Thompson Date: 1/29/19

Applicant Signature: _____ Date: _____

* See attached Annual Report from 2017 for more info.

SToughton Area Resource Team, Inc. (START) 2017 Annual Report



The Stoughton Area Resource Team (START) provides a safety net for those in crisis. It links Stoughton residents under age of 55 with community resources, offers advocacy and provides support in housing, utilities, transportation, health and employment.

Board of Directors

Teresa Lindfors, President

Todd McVey, President

Teresa Plumley, Vice
President

Julie Incitti, Secretary

Karen Myers, Treasurer

Jessica Knutson, Director

Jeff Zarth, Director

Community Ambassadors

James Brooks

Mike Daniels

Steve Ehle

Arlene Hawsley

Amy Hynek

Lisa Jackson

Sgt. Andrew Johnson

Jeff Lovell

Sharon Mason Boersma

Mayor Donna Olson

Sharon Quale

Barbara Roe

Jeannine Shoemaker

Kathryn Vaughn

Meg Veek

Colleen Wermuth

Thank you for your support!

The Stoughton Area Resource Team Board of Directors and Community Ambassadors thank you for support!

The successes of Stoughton area families are possible only through partnerships and financial and in-kind support from service organizations, churches, foundations, businesses and individuals in Stoughton and Dane County.

Our *2017 Annual Report* highlights our accomplishments and gratefully acknowledges our partners and donors who make it all possible.



START Board of Directors and Community Ambassadors

Initiatives and Accomplishments

Support to Neighbors in Need

In 2017 Cindy Thompson, MSW, CAPSW, Program Director served those in need with community resources, advocacy, and support in housing, utilities, transportation, health, employment and more.

START responded to 299 new contacts from Stoughton area residents in crisis.

In total, the program provided face-to-face assistance to 330 households.

425 office or home visits were completed by the Program Director.

230 households were provided with case management services *(multiple visits with the Program Director addressing multiple barriers.)*

71 new households were supported with case management services.

198 households received financial assistance totaling \$52,348.

117 households received housing related support in areas such as mortgage, rent, or security deposit subsidies to prevent eviction or foreclosure or emergency assistance such as motel vouchers.

44 households received utility assistance to prevent electricity, water or gas disconnection, or to assist with LP fills.

37 households received transportation assistance.

11 households received support for health care costs.

6 households received support for telephone assistance.

20 households received support for their basic needs .

4 households received employment support.

START Values

Beliefs that guide us in our daily behavior and decision making

We respect the inherent worth, dignity and privacy of every individual.

All people, regardless of gender, religion, class, ethnicity, race, age, level of ability, or sexual orientation will have equal access to services. (We do not discriminate by age but only provide case management and financial support to those under the age of 55. The Stoughton Area Senior Center provides support and case management to individuals aged 55 and older)

We value the mind, spirit and body of those we serve. Collaboration and partnerships strengthen safety nets for support.

Caring for each other



"Without START I do not know where I would be or what I would have done. The program helped me with rent and lent me an ear when I needed someone to listen. I am forever grateful to know about this program." -2017 participant

Reflection from Cindy Thompson, MSW, CAPSW START Program Director



2017 has been a year of growth for the Stoughton Area Resource Team, Inc. (START). There has been a tremendous amount of recognition and support from local community partners and fellow agencies. START has been able to increase its presence throughout the community by serving an expanded

population for those in need throughout Stoughton. Over the past year START has made it a priority to reach out to those who are underserved while making strong connections to many other local supports to ensure that our participants are receiving the best quality of care possible. START has made a presence in local schools, churches, businesses and with many other service organization's regularly to ensure that our program is meeting the needs of our neighbors. We are grateful for our supports, advocates and lifelong partners for continuing to recognize the efforts and impacts that our program is making throughout Stoughton. START has been able to make an impact on an increased number of residents throughout the area while providing them with evidence based approaches through the case management that is provid-

ed. START has partnered with several local coalitions and efforts which have similar goals related to improving the services and overall quality of life for children and families in our community. We have been able to reach those who may not have been connected to services prior to receiving help from our program. We have made an impact on the number of households who are being uprooted from their support system and home-town. START has prevented those at risk of homelessness from losing their housing and has also been an outlet for resources to those who are currently homeless in our community. We have been able to support those who are the most vulnerable and those who face multiple barriers which impact their stability. START has been able to support over 330 households in their goals of reaching self sufficiency.

Caring for each other

After doubling up, couch surfing and experiencing homelessness while sleeping in his vehicle, START assisted a single father who was ready to begin taking steps towards gaining his independence back and providing more stability for his children. With little to no support he and his children lived day by day struggling to find a place to sleep at night for over 5 years. After meeting with him regularly and staying in contact as often as possible START began to help him create goals which were attainable and contributed towards his overall long term plan of securing housing. He met with the START Program Director related to these objectives and began to develop plans of securing employment which was difficult for him as he did not have reliable daycare. After reaching out to several different employers he was able to secure 2 different jobs that worked around his needs. START fiercely advocated for him to private landlords and he was provided with a second chance. He stated that he now has a new motivation and outlook on life. He expressed his great appreciation for the services that have helped him throughout his journey. He continues to meet with the START Program on a weekly basis and works towards building himself back up. He stated he will not stop until he is proud and that this is the first time in 5 years that he feels hopeful about his future and his ability to provide for his family.

-2017 participant success story



2017 GIFTS

We thank each individual, business, service club, church and foundation for the financial and in-kind support that makes it possible to provide a safety net for families in crisis.

Individuals

Albright, Susan & Richard
Alonzo, Jim
Anderson, Marilyn
Anderson, Laura
Anderson, Jerome
Arkin, Collin
Asleson, Richard & Jean
Bass, Jean & Russell
Beatty, Sheila & Tom
Beckstramd, Robert
Benson, Margo
Bierman, Marlene
Blackman, Jon
Bleck, Erin
Block, Dale & Lisa
Brantmeyer, Howard & Vicki
Breckbill, Don
Brehm, Joyce
Brenny, Carolyn
Brooks, James
Brooks, Tracy
Browning, Andrew
Budnar, Father Randy
Burdick, Thomas & Doris
Byfield, Ann
Camacho, Hollee
Castleberg, Steve
Ceponis, Sarah
Christenson, Katherine
Chritton, Bob & Nancy
Cross, Clyde & Mary Jo
Dalsoren, Rene
Daute, Jean & Kelly
Davis, Buzz & Kay
Degroot, Beverly
Dent, Robert
Dickman, Eileen
Diebel, Robert & Lynne
Dirks, Scott
Dowling, Richard & Paula
Drenkhahn Johnson, Heather
Dullum, Arne & Elaine
Dutilly, Henry
Eastabrooks, Brenton
Ehle, Steve
Ellingson, Ron & LouAnn
Elvekrog, John & Nancy
Endres, Jane

Engelberger, Michael
Fendrick, Richard & Mary Lou
Finney, John & Janet
Fortney, Ruth
Goemans, Paul
Haese, Pam
Hale, Mark
Hallinan, John
Hall, Richard
Halom, Richard
Hansen, Joseph & Marylis
Hanson, Dan
Hanson, Beth
Harding, Judith
Helmke, Don
Holloway, Gary & Nancy
Housely, Mark & Cheryl
Incitti, Julie
Jackson, Stephen & Lisa
Jacky, Henry
Jacobson, Lynn
Jahnke, Pam
Janssen, George & Marla
Joyes, Bob & Ginny
Kahl, Evelyn
Kazda, Cara
Keeney, Jim & Nancy
Kinnunen, Edwin
Kitzman, Steve & Mary
Klein, Todd
Kluge, Robert
Knipfer, Barbara
Knutson, Kent & Mary
Knutson, Jessica
Koch, Robert & Margaret
Kocher, Pete
Kurtinitis, Michael
Lapidakis, Jerry
Lewis, Jonathon
Lindfors, Teresa and Zach
Lovell, Jeff
Lowell, Brian
Manthe, Kristy
Marcotte, Todd
Marsh, Darren & Dawn
Mason-Boersma, Sid & Sharon
Matson, Dan & Diane
Mays, Laura
McBroom, Kendall & Marsha

McClimon, Betsy
McGlynn, Dan & Cindy
McVey, Todd
Menninga, Alvin & Leann
Meyers, Sue
Micetic, Patricia
Miller, Jerry & Linda
Moe, Daryl
Morgan, Ellen
Muller, Steve & Linda
Murphy, Patricia
Nattingham, Carol
Nelson, David & Ann
Niedfeldt, Terry & Tammy
Oakland, AnnMarie
Oakland, Daniel & Deb
Obrecht, James & Tricia
Olson, Randy & Mayor Donna
Osborn, Emily
Paton, Martha
Paulson, Wayne
Pautz, Dwight
Peterson, Mark & Peggy
Pharo, Jessica
Pieper, Beverly
Pinckney, Stephen
Piper, Debora
Plumley, Teresa
Pundt, Deb
Quale, Richard & Sharon
Quaqle, Sandy
Quam, Sandra
Racchini, Jillian
Raymond, Jeff & Victoria
Rec, Randy
Roe, Tom & Barb
Roeven, Robert & Laura
Roneid, Joan
Rostowfske, Mark
Rucks, Helen
Rushlow, Ruth
Sawtelle, Karbet
Schmidt, Brooke
Schueller, Kaylin
Seeger, Lynne
Sharpe, David & Margaret
Silberschmidt, Kurt
Skaar, Duane
Smet, Verna & Quinn

Accept our apologies for any missing names in this listing of supporters.

2017 GIFTS

We thank each individual, business, service club, church and foundation for the financial and in-kind support that makes it possible to provide a safety net for families in crisis.

Individuals

Snorek, Gayland
Soderbloom, Kathleen
Spangler, Jean
Stoute, Carmen
Strandlie, Donna
Sylte, Teresa
Tews, Rev. Jerry
Tews, Jerome & Lynn
Thompson, Ingrid
Thompson, Cindy
Thomsett, Derek
Tikalsky, Joyce
Vaughn, Steve
Vaughn, Kathryn
Veek, Robert & Meg
Vike, Kim
Vodak, Greg & Penny
Weeden, Kay
Wermuth, David & Colleen
Westby, Derek & Ashley
Wilberg, Genevieve
Willger, Jennifer
Winecke, Ann Marie
Wollenzien, Gail
Wozniak, John & Lisa
Young, Lanny
Zarth, Jeff & Brenda
Ziemba, Chris
Zimmerman, Mary

Businesses

Amazon Smile Foundation
All Through The House
American Transmission Company
Anew Insurance Agency
Anytime Fitness
Autumn Pearl
Avalon Blvd Studio
Banushi's Bar & Grill
Big Sky Restaurant
Blackhawk Community
Credit Union
Cheesers
CNR Storage
Coachman's Golf Resort
Cooksville Country Store LLC
Costco Wholesale
Creekview Par Three

Cress Funeral & Cremation Service
Culvers
Cummins Emission Solutions
Dane County Auto
Deaks Pub & Grill
Demetra Jewelry
Edward Jones
Evansville Golf Course
Famous Yeto's Pizza
Food Fight Restaurant Group
Fosdal Home Bakery
Greenway Mobile Detailing
Gunderson Funeral Home
Hanson Electronics-RadioShack
Heideman Gallery
Heirloom Floral
H&R Block
Kafe Latte
Kwik Trip
Lotus Salon
Madison Capitols USHL Hockey
Malabar Coast Coffee & Tea
McFarland State Bank
McGlynn's Pharmacy
Mid-West Family Broadcasting
Moyer's Landscaping Services &
Hometown Nurseries, Inc.
Next Generation of Stoughton
Oceanhawk Counseling Alternatives
Old National Bank
Papa Murphy's Take N Bake Pizza
Pick 'n Save
Primal Strength and Fitness LLC
Second Chance-SCAA Resale
Sfibi
Silverado Spa and Salon
Smith Photographics
Stori Anne Co.
Stoughton Floral
Stoughton Garden Center
Stoughton Hospital
Stoughton Opera House
The UPS Store
Thor J. Anderson, D.D.S., S.C.
Wisconsin Badgers Men's
Basketball
Viking Brew Pub
Walgreens Pharmacy
Wendigo
Yahara River Grocery Co-op

Foundations and Grants

Alliant Energy Foundation
Edwin E. & Janet L. Bryant
Foundation
Federal Emergency Management
Agency (FEMA)
Siemer Institute for Family Stability
Shillelagh Foundation Inc.
Stoughton Area Community
Foundation
Stoughton Hospital Foundation
Thrivent Choice
United Way of Dane County
Wahlin Foundation

Churches

Christ Lutheran Church
Covenant Lutheran Church
East Koshkonong Lutheran Church
Ezra Church
First Lutheran Church
Good Shepherd by the Lake
Lutheran Church
Lakeview Church

Service Clubs

American Legion Post 59
Elizabeth Circle
Kiwanis Club of Stoughton
Rotary Club of Stoughton
Sandhill Elementary Fundraiser
South Beloit Lions Club
Stoughton Lioness Club
Stoughton Lions Club
VFW Exercise Group



"START is ready and willing to make positive impacts on our community by helping others face challenges to better their lives."

Accept our apologies for any missing names in this listing of supporters.

Stoughton Area Resource Team Partnerships

Partners work with START and START clients to provide needed resources.

Dane County



Access Community Health Services
 Alliant Energy, CA+ Program
 Care Wisconsin
 Community Action Coalition of
 South Central WI
 Dane County Housing Authority,
 WI Management
 Dane County Department of Health
 & Human Services
 (DCDHS)
 DCDHS Joining Forces for Families
 Dane County Job Center
 Dane County Parent Council, Inc.
 Days Inn of Stoughton
 Domestic Abuse Intervention
 Services (DAIS)
 Energy Services
 Housing Help Desk
 Journey Mental Health
 Legal Action of Wisconsin
 Porchlight/DIGGS Program
 Recovery Dane
 The Road Home
 St Vincent De Paul Food Pantry
 The Salvation Army
 Tenant Resource Center
 VA Homeless Program
 VITA Tax Assistance
 United Way of Dane County,
 211 Call Center
 UW Extension Financial
 Education Center
 WI Division of Vocational
 Rehabilitation
 YWCA Second Chance Apt. Project

Stoughton



City of Stoughton
 Dean Clinic
 Early Head Start
 Folks Wagons, Inc.
 Head Start
 Host-A-Family
 McGlynn Pharmacy
 Oceanhawk Counseling Alternatives
 Personal Essentials Pantry PEP
 Saint Vincent de Paul Society-
 Stoughton Conference
 Shalom Holistic Health Center
 Stoughton area banks
 Stoughton area property
 managers and owners
 Stoughton Area School District
 Stoughton Area Senior Center
 Stoughton Area Youth Center-
 (SAYC)
 Stoughton Food Pantry
 Stoughton Hospital
 Stoughton Hospital Foundation
 Stoughton Holiday Fund
 Stoughton Police Department
 Stoughton United Ministries (SUM)-
 Affordable Transportation
 Stoughton United Methodist
 Food Pantry
 Stoughton Utilities

Churches

Christ Lutheran Church
 Covenant Lutheran Church
 East Koshkonong Lutheran Church
 Ezra Church
 First Lutheran Church
 Good Shepherd by the Lake
 Lutheran Church
 Lakeview Church
 St. Ann's Catholic Church
 United Methodist Church of
 Stoughton
 West Koshkonong Lutheran Church

Caring for each other

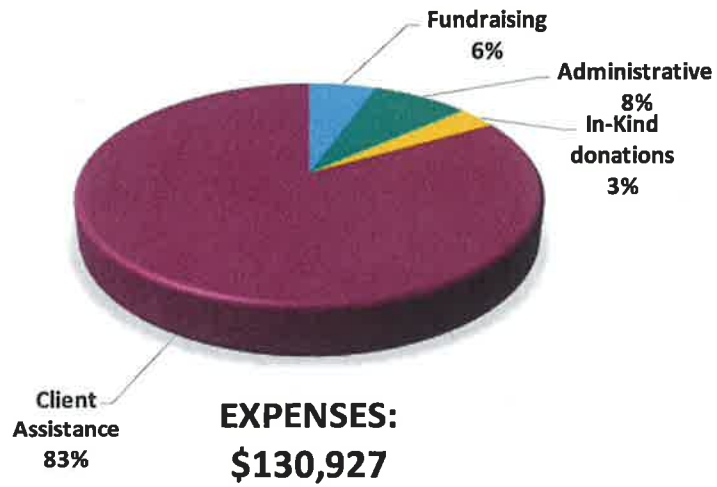
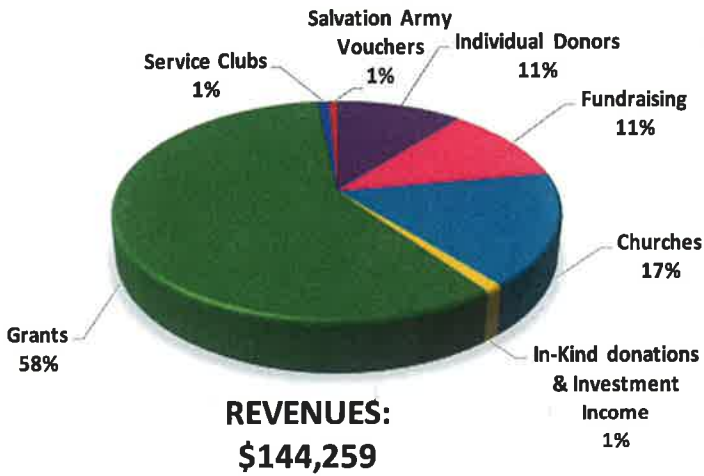


"START has helped me with a lot of different things, the program has been a tremendous help financially and emotionally when things were very hard in my life. START has helped me get into my place that I am in now and it helped me to get furniture for my home. Thank you so much START Program for always being there to help me and family when I am in need. You definitely make a huge difference in people's lives. The program helps them get to a place where they can make it easier in life. It helps lead people in the right direction to make things better when sometimes that doesn't seem possible."

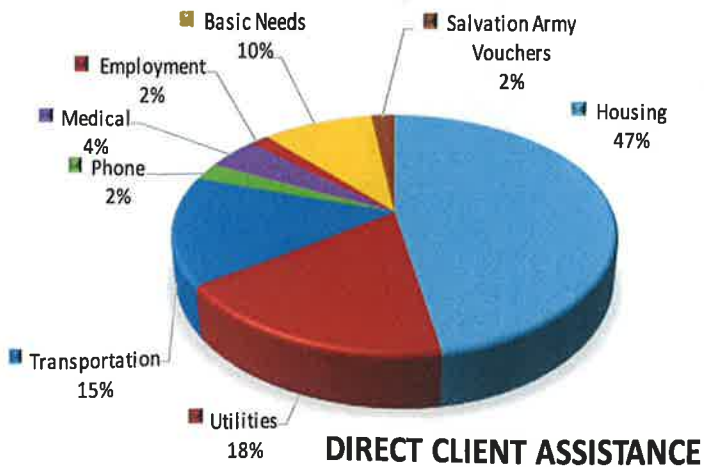
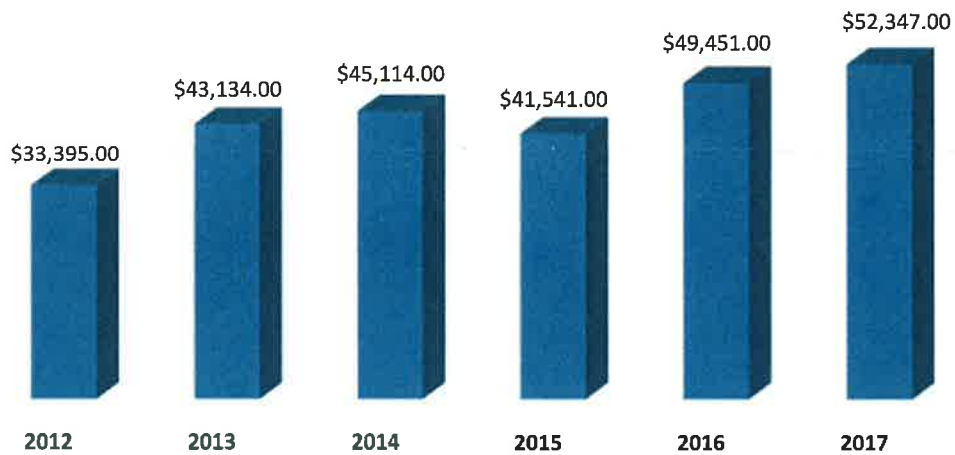
-2017 participant



2017 Financial Highlights

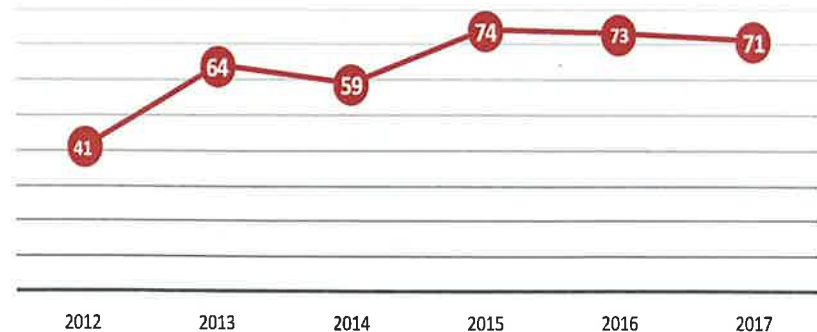


Direct Client Financial Assistance Trend



New households that were supported with case management services

(Multiple visits with the Program Director addressing multiple barriers)



* Client assistance includes direct financial assistance and case management support by the START Program Director.



SToughton Area Resource Team, Inc.
248 W. Main St.
Stoughton, WI 53589

a safety net for those in crisis



United Way
of Dane County



For additional copies of the Annual Report contact
Cindy Thompson, START Program Director
248 W. Main St., Stoughton, WI 53589, 608.577.5650
cthompson@startstoughton.org or www.STARTstoughton.org

Annual Report Highlights

Thank you	1
Initiatives and Accomplishments	2
Reflection from <i>Cindy Thompson, Program Director</i>	3
Gifts & Community Involvement	4-5
Partnerships	6
Financial Highlights	7
Save the Date	8

Save the Date!

Annual Celebration and Fundraising Event
Thursday, June 7, 2018
5:30 - 8:30 pm

**Featuring
Michael Johnson,
CEO Boys & Girls
Club of Dane
County.**



**Stoughton Hospital
Bryant Health Education Center
900 Ridge Street, Stoughton, WI**

Visit our website at STARTstoughton.org for reservations and more info!

JAN 31 2019

RECEIVED
STOUGHTON, WI



Stoughton Utilities

600 South Fourth Street • PO Box 383 • Stoughton, WI 53589
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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area School District Phone #: 608-877-5071

Organization Address: 320 North Street, Stoughton, WI 53589

Name of Individual Submitting Application: Luke Butz (Buildings and Grounds)

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Funds will be used for energy efficient upgrades to our facilities. we need to install UFD's on existing HVAC equipment and upgrade to LED light fixtures. These upgrades will allow us to reduce utility cost and put the saving back into our schools!

What are the benefits to the Stoughton Community? Reducing money spent on utilities will allow us to invest more money in our facilities. All SASD building are used frequently by the community. It will also free up funding for other educational improvements which benefit everyone.

What other information would you like to share? We appreciate your consideration, all funds will be used to benefit the community and district children.

Applicant Signature: [Signature]

Date: 1/31/2019

Applicant Signature: _____

Date: _____

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STOUGHTON, WI



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Lacrosse Phone #: 608.501.8045

Organization Address: P.O. Box 203, Stoughton, WI 53589

Name of Individual Submitting Application: Jennifer Hanson

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?
 Stoughton Lacrosse is committed to developing the sport of lacrosse and offers the youth in Stoughton and surrounding communities the opportunity to discover, learn, participate in, enjoy and ultimately embrace the shared passion of the lacrosse experience.

 If awarded this donation, the Stoughton Lacrosse organization will use these funds to provide scholarships to participants who may otherwise have a financial barrier to participation. It is our goal not to turn away any interested child.

What are the benefits to the Stoughton Community?
 Children benefit from playing team sports in the following ways: develop/strengthen self esteem, get regular exercise, learn/develop leadership skills, strengthen teamwork skills & build stronger relationships, learn to strengthen communication & decision making skills, learn and demonstrate respect for themselves and others and assists in strengthening time management skills. There have been connections made between children who participate in sports having higher academic achievement and lower dropout rates, but not all families can afford membership dues for team sports.

 An estimated cost of entry for youth lacrosse is around \$500. This cost has the potential to decrease when used equipment is purchased, or equipment is rented, but the financial obligation is significant to many families.

What other information would you like to share?
 In the Stoughton School District, grades K-8, there is an average of 28.75% of students eligible for free/reduced lunch. This is a significant population who could benefit from a scholarship to our program.

Applicant Signature: *Jennifer Hanson* Date: 4/9/2019
 Applicant Signature: *Secretary* Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: STOUGHTON PARKS & RECREATION Phone #: 608-873-6716

Organization Address: 381 E MAIN ST, STOUGHTON WI 53589

Name of Individual Submitting Application: DAN GLENN

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? WE STARTED AN AFTERSCHOOL PROGRAM FOR

THE 2018-19 SCHOOL YEAR AT KEGONIA SCHOOL. 81% OF THE

CHILDREN PARTICIPATING IN THE PROGRAM RECEIVE FREE OR

REDUCED LUNCH AND ONE SCHOLARSHIPED FOR OUR PROGRAM. THE

FUNDS WOULD BE DIRECTED TO A SCHOLARSHIP FUND FOR THOSE IN
NEED.

What are the benefits to the Stoughton Community? AFTERSCHOOL PROGRAMS BENEFIT

THE COMMUNITY THROUGH BUILDING GREAT PEOPLE. PARTICIPANTS

IN AFTERSCHOOL PROGRAMS HAVE SHOWN INCREASED ACADEMIC

PERFORMANCE, IMPROVED BEHAVIOR, IMPROVED PHYSICAL HEALTH THROUGH

OPPORTUNITIES FOR PHYSICAL ACTIVITY, AND REDUCED DRUG USE.

What other information would you like to share? A PRIVATE ORGANIZATION

PULLED OUT OF KEGONIA SCHOOL A FEW YEARS AGO AS IT WAS

NOT PROFITABLE. THE SCHOOL DISTRICT AND CITY HAVE BEEN SUBSIDIZING
THE PROGRAM AS IT GOES OFF ITS FEET.

Applicant Signature:  Date: 1-22-19

Applicant Signature: _____ Date: _____

JAN 24 2019

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STOUGHTON, WI



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Senior Center Phone #: 608-873-8585

Organization Address: 248 W. Main

Name of Individual Submitting Application: _____

Are you a non-profit organization? Yes _____ No X

Type of Request: Personal _____ Group _____ Community X municipal

How will the funds be used?
Yearly fund raising goal of \$29,500

What are the benefits to the Stoughton Community?
Case management wood shop
Meal's on wheels M-F Meal site
Support groups Pool Room
Wellness classes Entertainment
Continuing Education Enrichment activities

What other information would you like to share?
we provide program & services for older adults and their families in the Stoughton area

Applicant Signature: Cathy Mily

Date: 1/23/19

Applicant Signature: _____

Date: _____

FEB 25 2019

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STOUGHTON, WI



Stoughton Utilities

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton United Methodist Food Pantry Phone #: 608-873-3437

Organization Address: 525 Lincoln Ave. Stoughton, WI 53589

Name of Individual Submitting Application: Jeanne A. Schweass-Long

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? The funds would be used to purchase food from Second Harvest Food Bank - Madison. We are able to order many foods at 18¢ per pound, including meat. Several staple items are purchased at cost.

What are the benefits to the Stoughton Community? Our food pantry provides healthy food to families in the Stoughton area. We have a self selection process, to help preserve families' dignity. Our pantry is open 9:00-11:00 Tues + Wed morning and 5:00-7:00 pm Tuesday evenings. Our families also receive food for their pets.

What other information would you like to share? We are designated as an emergency pantry so any one needing food can contact the Church and we will accomodate them. During 2018 we assisted approximately 1,500 households

Applicant Signature: Jeanne A. Schweass-Long

Date: 2/19/19

Applicant Signature: [Signature]

Date: 2/24/19



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STOUGHTON UTILITIES

MAR 01 2019

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STOUGHTON, WI

Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Village Players Phone #: 608-873-7455

Organization Address: 255 E Main St PO Box 710

Name of Individual Submitting Application: Kathy Horton

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Update handicap bathroom for
more accessibility

What are the benefits to the Stoughton Community? Allow people with physical
challenges to enjoy live theater.

What other information would you like to share? SVP is an all volunteer
group with no paid staff.

Applicant Signature: Kathy Horton

Date: 2-27-19

Applicant Signature: _____

Date: _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Reallocation of 2020 Wastewater Capital Improvement Project Funding

At its October 14, 2019 meeting, the Stoughton Utilities Committee approved the Stoughton Utilities five-year (2020-2024) Capital Improvement Plan (CIP).

While completing the sanitary sewer designs for Grant and Prospect Streets, staff became increasingly concerned with the engineering consultant's proposal to add additional flows to the existing 10" main that runs along the Yahara River behind the homes along Prospect Street. This section of main was installed prior to 1950 and is not easily accessible to Stoughton Utilities staff or vehicles due to its placement under steep terrain along the river. Besides the accessibility concerns, there is also the environmental concern should that main fail and send sewage into the Yahara River. A map of the existing sanitary sewer layout is attached.

Staff worked with our engineering consultant to design an alternative layout that would reverse the sanitary sewer flow, directing it to Bjoin Park where it will ultimately flow to the 24" interceptor sewer that runs along the railroad tracks. This design includes the replacement of main on West Prospect Street, installation of new main on East Prospect Street in front of the existing homes, replacement of main between McKinley and Taft Streets, and installation of new main from Taft Street through Bjoin Park. Once installed, homes on East Prospect Street will connect to the new main and abandon their connections to the main running along the river, allowing that main to be abandoned.

Our engineering consultant has estimated the total cost for this proposed design to be \$483,669. The approved 2020 CIP included \$71,500 for the Grant Street main replacement and \$165,000 for the Prospect Street main replacement. Additional funds of \$65,800 for sanitary sewer rehabilitation, \$145,000 for main sewer slip-lining, and \$75,000 for pulverization and paving of the treatment facility's parking lot were budgeted for 2020. Combined, the approved 2020 CIP funds are sufficient to fund the redesigned project, and staff recommends that the approved line items be reallocated

It is requested that the Stoughton Utilities Committee review and approve the reallocation of approved 2020 CIP funds and direct staff to proceed with the project redesign.

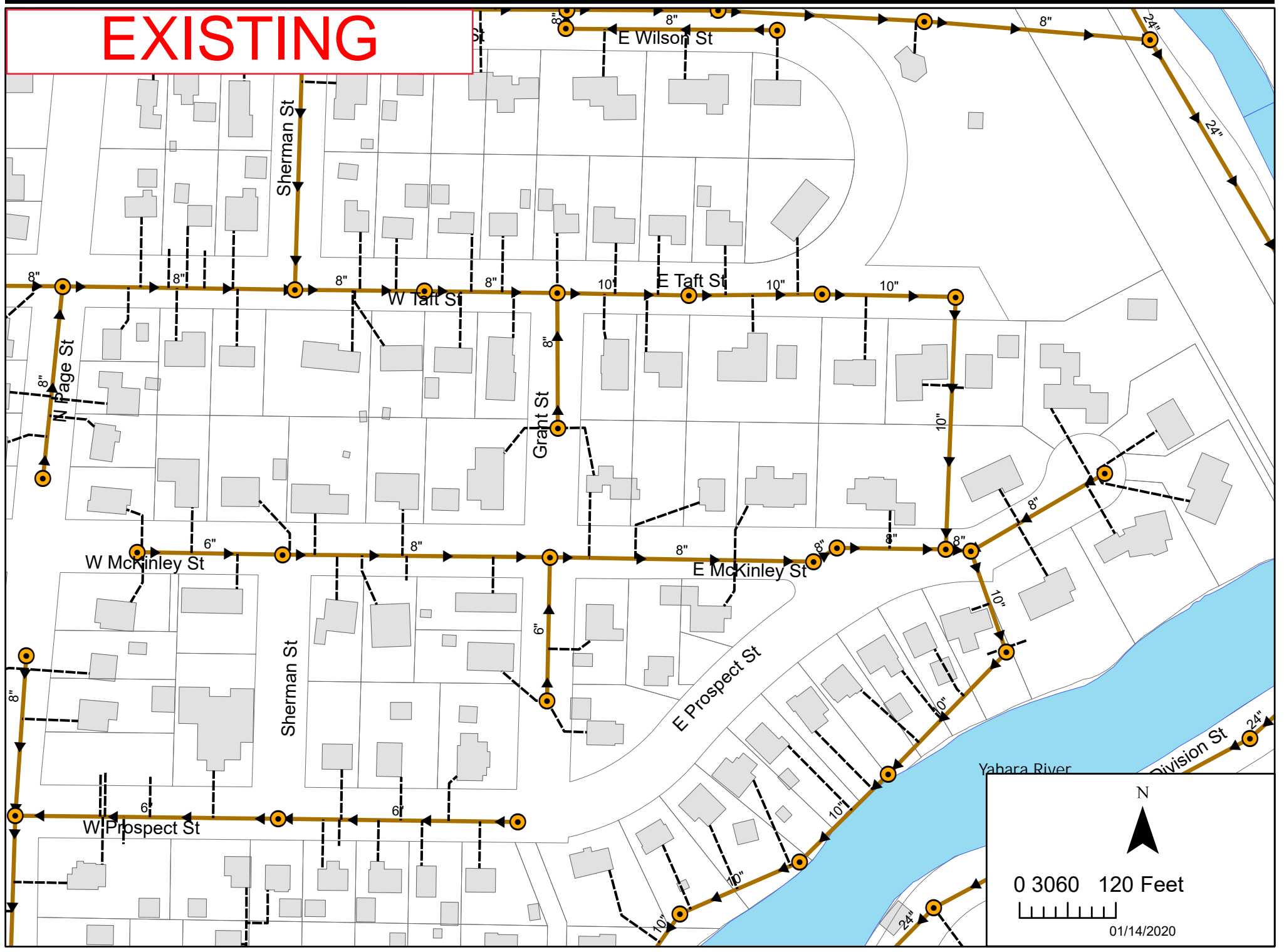
Attachments:

1. Approved 2020-2024 Wastewater Capital Improvements Plan
2. Map of the existing sanitary sewer system
3. Illustration of proposed design and detail of changes required
4. Opinion of probable costs to complete the proposed design

Stoughton Utilities – Wastewater Division*Capital Projects Program – 2020-2024*

Projects:	Funding:	2020	2021	2022	2023	2024	Total:
*2019-2024 Main Replace Engineering	Utility Reserve	\$45,000.00	\$227,000.00	\$213,000.00	\$152,000.00	\$173,000.00	\$810,000.00
2020 Forrest: Main to Washington	Utility Reserve	\$11,000.00	\$ -	\$ -	\$ -	\$ -	\$11,000.00
2020 Grant: Prospect to Taft	Utility Reserve	\$71,500.00	\$ -	\$ -	\$ -	\$ -	\$71,500.00
2020 Lining: Pleasant View, Vernon, Main	Utility Reserve	\$145,000.00	\$ -	\$ -	\$ -	\$ -	\$145,000.00
2020 Prospect: Page to Grant (WT)(L)	Utility Reserve	\$165,000.00	\$ -	\$ -	\$ -	\$ -	\$165,000.00
2021 Academy: East to Moline	Revenue Bonds	\$ -	\$249,000.00	\$ -	\$ -	\$ -	\$249,000.00
2021 Academy: Moline to E South	Revenue Bonds	\$ -	\$309,000.00	\$ -	\$ -	\$ -	\$309,000.00
2021 Harrison: Harding to Clyde	Revenue Bonds	\$ -	\$159,000.00	\$ -	\$ -	\$ -	\$159,000.00
2021 Johnson: Harding to Clyde	Revenue Bonds	\$ -	\$151,000.00	\$ -	\$ -	\$ -	\$151,000.00
2021 Lining: Jefferson, Monroe, Mandt Pkwy	Revenue Bonds	\$ -	\$125,000.00	\$ -	\$ -	\$ -	\$125,000.00
2021 Monroe: Clyde to Jackson	Revenue Bonds	\$ -	\$145,000.00	\$ -	\$ -	\$ -	\$145,000.00
2021 Monroe: Harding to Clyde	Revenue Bonds	\$ -	\$241,000.00	\$ -	\$ -	\$ -	\$241,000.00
2021 Roy: Johnson to Madison	Revenue Bonds	\$ -	\$70,246.00	\$ -	\$ -	\$ -	\$70,246.00
2022 Harding: Page to Wilson	Utility Reserve	\$ -	\$ -	\$248,400.00	\$ -	\$ -	\$248,400.00
2022 South: Page to Van Buren	Utility Reserve	\$ -	\$ -	\$494,400.00	\$ -	\$ -	\$494,400.00
2023 Madison: Clyde to Prospect	Revenue Bonds	\$ -	\$ -	\$ -	\$75,000.00	\$ -	\$75,000.00
2023 Madison: Harding to Clyde	Revenue Bonds	\$ -	\$ -	\$ -	\$169,000.00	\$ -	\$169,000.00
2023 McKinley: Madison to Page	Revenue Bonds	\$ -	\$ -	\$ -	\$167,000.00	\$ -	\$167,000.00
2023 Prairie: Wilson to McKinley	Revenue Bonds	\$ -	\$ -	\$ -	\$97,000.00	\$ -	\$97,000.00
2023 Taft: Page to Wilson	Revenue Bonds	\$ -	\$ -	\$ -	\$334,000.00	\$ -	\$334,000.00
2023 Taft: Prairie to Page	Revenue Bonds	\$ -	\$ -	\$ -	\$154,000.00	\$ -	\$154,000.00
2024 Berry: South to 733 Berry	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$310,000.00	\$310,000.00
2024 Chicago: Fourth to Dead End	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$405,000.00	\$405,000.00
2024 Giles: Academy to Morris	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$159,000.00	\$159,000.00
2024 Page: Milwaukee to Chicago	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$265,000.00	\$265,000.00
Lift station: Stone Crest (2002)	Utility Reserve	\$ -	\$ -	\$ -	\$ -	\$40,000.00	\$40,000.00
Permit Reissuance	Utility Reserve	\$ -	\$ -	\$5,000.00	\$ -	\$ -	\$5,000.00
Plant: LRSP-E Effluent Reaeration Project (CO)	Utility Reserve	\$5,000.00	\$ -	\$ -	\$ -	\$ -	\$5,000.00
Plant: MMSD Full Scale Adaptive Management	Utility Reserve	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$10,000.00
Plant: Primary clarifiers 1 & 2: Chains and wear stripes	Utility Reserve	\$ -	\$ -	\$85,000.00	\$ -	\$ -	\$85,000.00
Plant: pulverize and black top parking lot	Utility Reserve	\$75,000.00	\$ -	\$ -	\$ -	\$ -	\$75,000.00
Sanitary Sewer Rehab: Replace manholes and mains	Revenue Bonds	\$65,800.00	\$66,800.00	\$40,500.00	\$45,800.00	\$45,700.00	\$264,600.00
Televising Equipment (2015)	Revenue Bonds	\$ -	\$ -	\$ -	\$1.00	\$ -	\$1.00
Projects Section Total:		\$585,300.00	\$1,745,046.00	\$1,088,300.00	\$1,195,801.00	\$1,399,700.00	\$6,014,147.00
Vehicles:	Funding:	2020	2021	2022	2023	2024	Total:
Televising Truck #18 (2006)	Revenue Bonds	\$ -	\$ -	\$ -	\$150,000.00	\$ -	\$150,000.00
Wastewater Service Truck #7 (2005)	Utility Reserve	\$75,000.00	\$ -	\$ -	\$ -	\$ -	\$75,000.00
Wastewater Service Truck #9 (2012)	Utility Reserve	\$ -	\$ -	\$30,000.00	\$ -	\$ -	\$30,000.00
Vehicles Section Total:		\$75,000.00	\$ -	\$30,000.00	\$150,000.00	\$ -	\$255,000.00
Developer:	Funding:	2020	2021	2022	2023	2024	Total:
2022 Fifth: E South to Jefferson	Developer Financed	\$ -	\$ -	\$99,100.00	\$ -	\$ -	\$99,100.00
2022 Fourth: Main to Bridge	Developer Financed	\$ -	\$ -	\$82,800.00	\$ -	\$ -	\$82,800.00
2022 South: Fourth to Academy	Developer Financed	\$ -	\$ -	\$485,100.00	\$ -	\$ -	\$485,100.00
Lift station: Eighth (1954)	Developer Financed	\$ -	\$ -	\$400,000.00	\$ -	\$ -	\$400,000.00
Developer Section Total:		\$ -	\$ -	\$1,067,000.00	\$ -	\$ -	\$1,067,000.00
Grand Total:		\$660,300.00	\$1,745,046.00	\$2,185,300.00	\$1,345,801.00	\$1,399,700.00	\$7,336,147.00

EXISTING

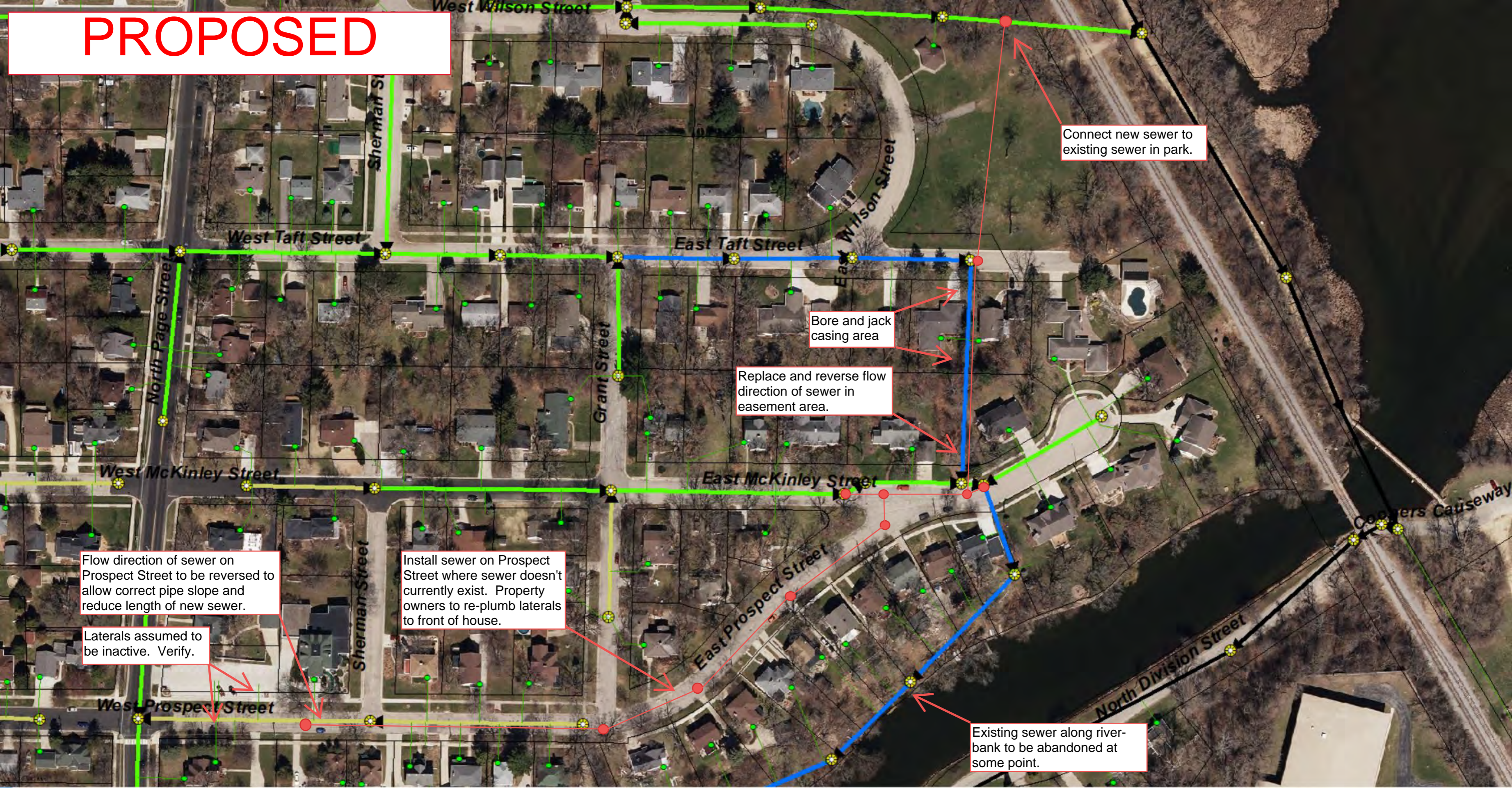


N

0 3060 120 Feet

01/14/2020

PROPOSED



Connect new sewer to existing sewer in park.

Bore and jack casing area

Replace and reverse flow direction of sewer in easement area.

Flow direction of sewer on Prospect Street to be reversed to allow correct pipe slope and reduce length of new sewer.

Laterals assumed to be inactive. Verify.

Install sewer on Prospect Street where sewer doesn't currently exist. Property owners to re-plumb laterals to front of house.

Existing sewer along river-bank to be abandoned at some point.

PROSPECT STREET AREA SANITARY SEWER REPLACEMENT
 STOUGHTON UTILITIES
 CITY OF STOUGHTON, WISCONSIN
 PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST

No.	Description	Quantity	Unit	Unit Price	Total Price
Sanitary Sewer					
1.	8-IN PVC Sanitary Sewer	1,820	LF	\$ 97.60	\$ 177,632.00
2.	Install 100 LF Minimum 20-IN Steel Casing for Sanitary Sewer (No Open Cut Allowed)	1	LS	\$ 50,000.00	\$ 50,000.00
3.	4-FT DIA Sanitary Sewer MH	11	EA	\$ 3,312.00	\$ 36,432.00
4.	8-IN by 6-IN Sanitary Sewer Wye	12	EA	\$ 130.00	\$ 1,560.00
5.	8 IN by 4 IN Sanitary Sewer Wye	11	EA	\$ 120.00	\$ 1,320.00
6.	6-IN Sanitary Sewer Lateral	450	LF	\$ 66.50	\$ 29,925.00
7.	4-IN Sanitary Sewer Lateral	450	LF	\$ 65.00	\$ 29,250.00
8.	Abandon Existing Sanitary Sewer	1	LS	\$ 5,000.00	\$ 5,000.00
9.	Hauled-In Granular Backfill	6,000	T	\$ 13.50	\$ 81,000.00
10.	Traffic Control (off-site areas)	1	LS	\$ 1,000.00	\$ 1,000.00
11.	Erosion Control (off-site areas)	1	LS	\$ 3,000.00	\$ 3,000.00
12.	Clearing and Grubbing (Easement and Park Area)	1	LS	\$ 10,000.00	\$ 10,000.00
13.	Turf Restoration (Easement and Park Area)	1	LS	\$ 20,000.00	\$ 20,000.00

No.	Description	Quantity	Unit	Unit Price	Total Price
14.	Sidewalk Replacement at Sidewalk Crossings	1,100	SF	\$ 8.00	\$ 8,800.00
15.	Asphalt Trench Patch Credit to City	1,150	LF	\$ 25.00	\$ 28,750.00
TOTAL OPCC					\$ 483,669.00
Notes: Excludes Grant Street, private sewer lateral reconfigurations, technical services, and contingencies.					



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Lead Service Line Replacement Program Status Report

Stoughton Utilities has committed to creating a program that will result in the full replacement of all lead service lines in the City of Stoughton. Our intent is to have a program that commits to removing all lead lines by 2035, both public and privately owned, with equal progress made in each of those 15 years.

Staff has been actively working on collecting infrastructure data to create an accurate estimation of the total number of lead services present, as well as reviewing current legislative and administrative regulations that would apply to such a program.

Service lines from the water mains to homes and businesses consist of two parts each with different parties responsible for maintenance and replacement. The segment of the lateral line from the water main in the street to the shutoff valve located in the terrace is owned and maintained by SU, while the segment of the lateral line from the terrace shutoff to the inside of the building is owned and maintained by the property owner.

There are over 4,858 service lines in the City of Stoughton. Staff currently estimates that there are 471 lead service lines owned and maintained by SU, and 751 lead service lines owned and maintained by private property owners. There are 428 locations where both the public and private side of the lateral line are lead, and 280 locations where only one side or the other are lead.

Staff continues to inspect service lines to determine a more accurate number of lead lines. Inspections are actively occurring while onsite during our cross-connection inspection and meter changeout programs. As part of this program, staff has inspected 475 homes and businesses and it was determined that 92 had lead services. Prior to the start of winter, we had staff performing service line material inspections by excavating in the terrace to make a visual inspection. As part of this program, 74 suspected lead services were excavated, and of those it was determined that only 27 were lead.

Staff continues to determine what a mandatory lead service line replacement could look like and how it could be enforced. As part of this process, we are reviewing sample programs and ordinances from several other Wisconsin communities that have passed ordinances requiring that all homeowners replace their privately-owned lead service lines. Staff is in the process of creating a draft ordinance, and expects to have this draft presented to the Utilities Committee in the first quarter of 2020.

Staff also continues to work with the City of Stoughton Director of Finance to determine how to offer financial assistance to property owners for the replacement of their privately-owned lead service line. The current concept being investigated for feasibility is to utilize special assessments to replace privately-owned lead service lines, offering property owners a 10-year loan at either low or possibly 0% interest. The City of Stoughton also has plans to utilize TIF funds to assist homeowners with privately-owned lead service lines. Staff expects to have a financial assistance plan ready to present to the Utilities Committee in the first quarter of 2020.

Staff has included funds in the five-year 2020-2024 CIP for replacement of privately-owned lead service lines. This includes replacements of service lines located within areas scheduled for street and utility infrastructure replacement projects, as well as additional funds for replacement of services located outside of these projects.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 24, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Direction of Community Affairs/Council Policy Committee Items Related to
Stoughton Utilities

This discussion item is being placed on the agenda at the request of Alderperson Ben Heili.

Staff also continues to work with the City of Stoughton Director of Finance to determine how to offer financial assistance to property owners for the replacement of their privately-owned lead service line. The current concept being investigated for feasibility is to utilize special assessments to replace privately-owned lead service lines, offering property owners a 10-year loan at either low or possibly 0% interest. The City of Stoughton also has plans to utilize TIF funds to assist homeowners with privately-owned lead service lines. Staff expects to have a financial assistance plan ready to present to the Utilities Committee in the first quarter of 2020.

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600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: January 14, 2020

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.