

# NOTICE

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, April 19, 2010 to be held at 5:00 p.m. in the Conference Room of the Stoughton Utilities Wastewater Treatment Facility located at 700 Mandt Parkway, Stoughton, WI 53589.

## AGENDA:

Call To Order.

Stoughton Utilities Payments Due List. (Action.) (Page Nos. 5-12)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Draft Minutes of the March 15, 2010 Regular Stoughton Utilities Committee Meeting. (Page Nos. 13-17)
- b) Stoughton Utilities February 2010 Financial Summary. (Page Nos. 18-22)
- c) Stoughton Utilities February 2010 Statistical Information. (Page No. 23)
- d) Stoughton Utilities 12-Month Calendar. (Page Nos. 24-26)
- e) Stoughton Utilities Communications. (Page Nos. 27-47)
- f) Stoughton Utilities March 2010 Activities Report. (Page Nos. 48-54)
- g) Status of the Stoughton Utilities Committee March 15, 2010 Recommendations to the Stoughton Common Council. (Page No. 55)

Stoughton Utilities Management Team Verbal Reports.

## BUSINESS:

1. Stoughton Utilities Declarations Of Official Intent Nos. 2010-5 Through 2010-7. **(Action.)** (Page No. 56-62)
2. Stoughton Utilities Goals. **(Action.)** (Page No. 63)
3. Stoughton Utilities 2009 Annual Water Consumer Confidence Report (CCR) To Our Water Consumers. **(Discussion.)** (Page No. 64-66)
4. Stoughton Utilities Annual Drinking Water Week. **(Discussion.)** (Page No. 67)
5. WPPI Energy (WPPI) Orientation Meeting. **(Discussion.)** (Page No. 68-69)
6. WPPI Energy (WPPI) Regional Meeting. **(Discussion.)** (Page No. 70-72)
7. WPPI Energy (WPPI) Energy Headquarters Dedication. **(Discussion.)** (Page No. 73)
8. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discussion.)** (Page No. 74)
9. Annual Tour Of The Stoughton Utilities Wastewater Treatment Facility. **(Discussion.)** (Page No. 75-78)

## ADJOURNMENT

Mayor Jim Griffin

Stoughton Utilities Committee Chairperson

April 15, 2010

## Notices Sent To:

Mayor Jim Griffin, Chairperson

Aldersperson Carl T. Chenoweth, P.E.

Aldersperson Paul Lawrence, Vice Chairperson

Aldersperson Steve Tone

Stoughton Utilities Committee Citizen Member David Erdman

Stoughton Utilities Committee Citizen Member Jonathan Hajny

Stoughton Utilities Committee Citizen Member Norval Morgan

Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Alderperson Ross Scovotti  
Common Council Members  
Mayor-Elect Donna Olson  
Alderperson-Elect Eric Hohol  
City Clerk/Personnel Director Luann J. Alme  
Stoughton Utilities/MEUW Southeastern Regional Safety Coordinator Christopher A. Belz  
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum  
City Media Services Director William H. Brehm  
City Attorney Matthew P. Dregne  
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson  
Stoughton Utilities Engineering Technician Scott S. Grady  
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops  
Deputy City Clerk/Confidential Secretary Phili Hougan  
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA  
Stoughton Library Administrative Assistant Debbie Myren  
Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin  
Stoughton Utilities Water System Supervisor Roger M. Thorson  
Stoughton Utilities Electric System Supervisor Craig A. Wood  
City Department Heads  
Stoughton Newspapers  
Wisconsin State Journal

Note: If you are physically challenged and in need of assistance, please call 873-3379 during office hours of 7:30 a.m. to 4:30 p.m., prior to this meeting.

If you encounter a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00 p.m.

An expanded meeting may constitute a quorum of the Common Council.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Requested Actions At The April 19, 2010 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. (**Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on April 27, 2010.**)
- Stoughton Utilities Committee Consent Agenda.
  - a) Draft Minutes of the March 15, 2009 Regular Stoughton Utilities Committee Meeting. (**Approve the Draft Minutes of the March 15, 2010 Regular Stoughton Utilities Committee Meeting via the consent agenda approval.**)
  - b) Stoughton Utilities February 2010 Financial Summary. (**Discuss and accept the Stoughton Utilities February 2010 Financial Summary via the consent agenda approval.**)
  - c) Stoughton Utilities February 2010 Statistical Information. (**Discuss and accept the February 2010 Stoughton Utilities Statistical Information via the consent agenda approval.**)
  - d) Stoughton Utilities Communications. (**Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.**)
  - e) Stoughton Utilities Committee 12-Month Calendar. (**Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.**)
  - f) Stoughton Utilities March 2010 Activities Report. (**Discuss and accept the Stoughton Utilities March 2010 Stoughton Utilities Activities Report via the consent agenda approval.**)



Office 608-873-3379  
Fax 608-873-4878  
stoughtonutilities.com

- g) Status of the Stoughton Utilities Committee March 15, 2010 recommendation to the Stoughton Common Council. **(Discuss and accept the status of the March 15, 2010 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. Stoughton Utilities Declarations Of Official Intent Nos. 2010-5 Through 2010-7. **(Review, discuss, and approve the Stoughton Utilities Declarations of Official Intent Nos. 2010-5 through 2010-7.)**
2. Stoughton Utilities Goals. **(Review, discuss, and approve the Stoughton Utilities Goals.)**
3. Stoughton Utilities 2009 Annual Consumer Confidence Report (CCR) To Our Water Consumers. **(Review and discuss the CCR.)**
4. Stoughton Utilities Annual Drinking Water Week. **(Review, discuss and participate in the Stoughton Utilities Annual Drinking Water Week.)**
5. WPPI Energy (WPPI) Orientation Meeting. **(Review, discuss, and participate in May 5, 2010 WPPI Orientation Meeting in Sun Prairie.)**
6. WPPI Energy (WPPI) Regional Meeting. **(Review, discuss, and participate in the May 6, 2010 WPPI Regional Meeting in Mazomanie.)**
7. WPPI Energy (WPPI) Energy Headquarters Dedication. **(Review, discuss and participate in the May 21, 2010 WPPI Energy Headquarters dedication in Sun Prairie.)**
8. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Review and discuss future Stoughton Utilities Committee agenda items.)**
9. Annual Tour Of The Stoughton Utilities Wastewater Treatment Facility. **Review, discuss, and participate in the tour.)**

Date: Tuesday, April 06, 2010  
 Time: 11:24AM  
 User: SGUNSOLUS

**Stoughton Utilities**  
**Check Register Summary - Standard**

Page: 1 of 8  
 Report: 03699W.rpt  
 Company: 7430

Period: - As of: 4/6/2010

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
<b>Company: 7430</b>					
000307	HC	3/31/2010	26,867.39	025 Payroll Federal Taxes - Ach	Payroll Fed Tax- March Ach/Payroll Fed Tax- March Ach/Payroll Fed Tax- March Ach/Payroll Fed Tax- March Ach
000308	HC	3/31/2010	6,025.41	008 Payroll State Taxes - Ach	Pay State Tax - March Ach
000309	HC	3/31/2010	1,115.48	002 Employee Benefits Corp - Ach	Emp Ben Corp - March Ach/Emp Ben Corp - March Ach/Emp Ben Corp - March Ach/Emp Ben Corp - March Ach
000310	HC	3/31/2010	15,790.24	010 WI DEPT OF REVENUE TAXPAYMENT	WI Dept Rev-March Ach/WI Dept Rev-March Ach
000311	HC	3/31/2010	14,755.35	010 WI DEPT OF REVENUE TAXPAYMENT	WI Dept Rev- March Ach/WI Dept Rev- March Ach
000312	HC	3/31/2010	1,789.72	001 Delta Dental - Ach	Delta Dental - March Ach/Delta Dental - March Ach/Delta Dental - March Ach
000313	HC	3/31/2010	688,655.63	015 Associated Bank-Ach	Assoc Bank-March Ach/Assoc Bank-March Ach/Ach/Assoc Bank-March Ach/Assoc Bank-March Ach
000314	HC	3/31/2010	2,427.51	003 Alliant Energy - Ach	Alliant Energy - March Ach/Alliant Energy - March Ach/Alliant Energy - March Ach/Alliant Energy - March Ach
000315	HC	3/31/2010	29.11	004 Us Cellular - Ach	Us Cellular - March Ach
000316	HC	3/31/2010	3,870.23	020 Wells Fargo Client Ana-ach	Wells Client Ana-March Ach/Wells Client Ana-March Ach/Wells Client Ana-March Ach
018965	VC	3/12/2010	-495.02	151 INTERNATIONAL PLASTICS	Intern Plastic-Bags
019177	VC	3/12/2010	-448.36	482 AT & T	AT & T-Analog/AT & T-DSL Server/AT & T-DSL Server/AT & T-DSL Server
019246	CK	3/3/2010	304.41	111 AUTO PARTS OF STOUGHTON	Auto Parts-Filters/Auto Parts-Filters
019247	CK	3/3/2010	453.00	116 AIR TEMPERATURE SERVICES INC	Air Temp-Scada Room
019248	CK	3/3/2010	138.46	133 WISCONSIN SCTF	WI SCTF-Mar A Support
019249	CK	3/3/2010	194.00	134 CRESCENT ELEC. SUPPLY CO.	Crescent Elec-Rope

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019250	CK	3/3/2010	125.00	147 ELLSWORTH WELDING	Ellsworth-Repairs pump
019251	CK	3/3/2010	341.25	157 FORSTER ELEC. ENG., INC.	Forster-Scada
019252	CK	3/3/2010	82.83	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Tool Lineman/Midwest Safety-Cleaning sup
019253	CK	3/3/2010	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Mar A Support
019254	CK	3/3/2010	8,622.29	448 STRAND ASSOCIATES INC.	Strand-Elevated tanks/Strand-Engineering fees/Strand-East side water main
019255	CK	3/3/2010	1,500.00	463 GREAT-WEST	Great-West-Mar A Def Comp
019256	CK	3/3/2010	534.88	482 AT & T	AT & T-Office Pri Circuit/AT & T-Office Pri Circuit/AT & T-Office Pri Circuit
019257	CK	3/3/2010	146.02	505 HAUKOM LAW OFFICE	Haukom-Mar A Garnishment
019258	CK	3/3/2010	560.35	521 WESCO RECEIVABLES CORP.	Wesco-Ladder/Wesco-Ladder/Wesco-Extendo Sticks
019259	CK	3/3/2010	1,738.00	550 FIRST SUPPLY MADISON	First Supply-Hydrant Flags
019260	CK	3/3/2010	7,716.28	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin
019261	CK	3/3/2010	3,704.52	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
019262	CK	3/3/2010	753.70	674 NORTHERN SEWER EQUIP. CO. INC	Northern Sewer-Camera parts
019263	CK	3/3/2010	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Mar A Def Comp
019264	CK	3/3/2010	50.00	774 WI.DEPT. OF NATURAL RESOURCES	DNR-Exams
019265	CK	3/3/2010	3,293.64	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Feb Dunkirk
019266	CK	3/3/2010	4,595.00	855 CRANE ENGINEERING SALES, INC.	Crane Eng-DNR replacement
019267	CK	3/3/2010	1,555.00	995 MEUW	MEUW-Supt classes/MEUW-Supt classes
019268	CK	3/3/2010	65.11	327 BORDER STATES ELECTRIC SUPPLY	Border States-Fuse Link

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
019269	CK	3/8/2010	145.00	357 JEFFERY AND WENDY BROWN	J Brown-Customer Refund
019270	CK	3/10/2010	217.78	123 U.S. CELLULAR	Us Cellular-Phones
019271	CK	3/10/2010	17,149.17	131 CITY OF STOUGHTON	City Stoton-Newspaper ads/City Stoton-March Rent/City Stoton-March Rent/City Stoton-March Rent/City Stoton-Income cont/City Stoton-Ibew negotiations/City Stoton-attorney fees/City Stoton-Life Insurance/City Stoton-March Rent/City Stoton-Income Cont+
019272	CK	3/10/2010	221.80	225 RENT A FLASH OF WI, INC.	Rent-a-Flash-Traffic cones
019273	CK	3/10/2010	191.59	229 SAFETYFIRST	Safetyfirst-Confined space eqp
019274	CK	3/10/2010	119.00	322 SUN DANCE CLEANING SVCS LLC	Sun Dance-Cleaning svcs/Sun Dance-Cleaning svcs/Sun Dance-Cleaning svcs
019275	CK	3/10/2010	265,116.50	326 C B & I INC.	C B & I-Pay Request 3
019276	CK	3/10/2010	411.00	327 BORDER STATES ELECTRIC SUPPLY	Border States-Wedge Clamps
019277	CK	3/10/2010	652.60	360 LIQUI-SYSTEMS, INC.	Liquid-systems-Gbt polymer
019278	CK	3/10/2010	3,032.53	362 UTILITY SERVICE CO., INC	Utility Svc-1st Quarter Maint
019279	CK	3/10/2010	173.93	367 STEVE AND STACEY KAISLER	S Kaisler-Customer Refund
019280	CK	3/10/2010	24.00	390 BADGER WATER LLC	Badger Water-Lab Water
019281	CK	3/10/2010	970.46	400 RESCO	Resco-Inventory items/Resco-Oh supplies/Resco-Inventory items
019282	CK	3/10/2010	32.79	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware
019283	CK	3/10/2010	3,892.44	521 WESCO RECEIVABLES CORP.	Wesco-Oh Equipment/Wesco-Bushings
019284	CK	3/10/2010	168.36	550 FIRST SUPPLY MADISON	First Supply-Drain line gbt
019285	CK	3/10/2010	8,385.09	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims

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019286	CK	3/10/2010	637.36	674 NORTHERN SEWER EQUIP. CO. INC	N Sewer Equip-Camera parts/N Sewer Equip-Camera Parts
019287	CK	3/10/2010	562.50	727 GLS UTILITY LLC	GLS Utility-Feb Locates/GLS Utility-Feb Locates/GLS Utility-Feb Locates
019288	CK	3/10/2010	25.00	774 WI.DEPT. OF NATURAL RESOURCES	Wi Dnr-WW Exam
019289	CK	3/10/2010	525.00	899 STOUGHTON AREA EMS	Stoton Area ems-Cpr class/Stoton Area ems-Cpr class/Stoton Area ems-Cpr class
019290	ZC	3/12/2010	0.00	151 INTERNATIONAL PLASTICS	Intern Plastic-void ck 018965/Intern Plastic-Bags
019291	ZC	3/12/2010	0.00	482 AT & T	AT & T-void ck 019177/AT & T-DSL Server/AT & T-Analog/AT & T-Analog/AT & T-DSL Server/AT & T-void ck 019177/AT & T-void ck 019177/AT & T-DSL Server/AT & T-Analog
019292	CK	3/12/2010	448.36	482 AT & T	AT & T-void ck 019177/AT & T-void ck 019177/AT & T-Analog lines/AT & T-DSL server/AT & T-DSL server/AT & T-Analog lines/AT & T-void ck 019177/AT & T-void ck 019177/AT & T-void ck 019177/AT & T-Analog lines/AT & T-DSL server
019293	CK	3/12/2010	1,519.37	614 STOUGHTON FAIR ASSOC.	Stoton Fair-Const Refund
019294	CK	3/12/2010	629.16	482 AT & T	AT & T-analog lines/AT & T-Dsl server/AT & T-Dsl server/AT & T-analog lines/AT & T-Dsl server & T-Dsl server
019295	CK	3/17/2010	138.46	133 WISCONSIN SCTF	WI SCTF-March B Support
019296	CK	3/17/2010	311.91	148 FASTENAL CO.	Fastenal-Supplies & material
019297	CK	3/17/2010	12,986.37	191 WI. RETIREMENT SYSTEM	Wi Retire sys-March retirement/Wi Retire sys-March retirement retirement/Wi Retire sys-March retirement
019298	CK	3/17/2010	73.65	279 STOUGHTON HOSPITAL ASSOC.	Stoton Hospital-Drug Testing
019299	CK	3/17/2010	60.00	293 UNITED WAY OF DANE COUNTY	United Way-March contrib.
019300	CK	3/17/2010	268.56	312 STATE DISBURSEMENT UNIT	State Disb-March B Support
019301	CK	3/17/2010	150.00	331 MONONA PLUMB. & FIRE PROT. INC	Monona Plumb-Qtr Inspections



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019302	CK	3/17/2010	2,387.48	451 FRONTIER FS COOPERATIVE	Frontier fs coop-Fuel/Frontier fs coop-Fuel/Frontier fs coop-Fuel
019303	CK	3/17/2010	1,500.00	463 GREAT-WEST	Great-West-March B Def Comp
019304	CK	3/17/2010	160.30	505 HAUKOM LAW OFFICE	Haukom-Garnishment
019305	CK	3/17/2010	55.00	584 VINING SPARKS IBG	Vining sparks-safekeeping
019306	CK	3/17/2010	2,204.39	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
019307	CK	3/17/2010	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-March B Def comp
019308	CK	3/17/2010	372.50	752 WISCONSIN PROFESSIONAL	Wi Prof-March Union dues
019309	CK	3/17/2010	137.55	842 WISCONSIN LIFT TRUCK CORP.	Wi Lift Truck-Trk Maint
019310	CK	3/17/2010	24.80	906 ALLIANT ENERGY	Alliant Energy-Water Tower
019311	CK	3/18/2010	2,010.09	938 STOUGHTON COLLISION CENTER INC	Stoton collision-prius damage
019312	CK	3/18/2010	1,000.00	938 STOUGHTON COLLISION CENTER INC	Stoton Collision-Prius damages
019313	CK	3/23/2010	15.35	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply
019314	CK	3/23/2010	787.50	157 FORSTER ELEC. ENG., INC.	Forster-Scada work
019315	CK	3/23/2010	21.38	164 THE UPS STORE	Ups store-Shipping Charges
019316	CK	3/23/2010	1,545.50	166 INKWORKS, INC.	Inkworks-Pub Ben 1/Inkworks-Disconnect notices/Inkworks-Pub Ben 1
019317	CK	3/23/2010	292.40	215 NELSON EXCAVATING LLC	Nelson Exc-Water main repairs
019318	CK	3/23/2010	932.00	233 CONSUMERS ENERGY CO	Consumers Energy-Calibration
019319	CK	3/23/2010	536.62	482 AT & T	AT & T-Office Pri Circuit/AT & T-Office Pri Circuit/AT & T-Office Pri Circuit
019320	CK	3/23/2010	4,760.00	483 DORNER COMPANY	Dorner Co-New Valve/Dorner Co-Air Valves rebuild
019321	CK	3/23/2010	2,096.50	511 MELLI LAW, S.C.	Melli Law-Attorney fees

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019322	CK	3/23/2010	3,924.17	521 WESCO RECEIVABLES CORP.	Wesco-Oh Supplies/Wesco-Meter Boots
019323	CK	3/23/2010	98.70	550 FIRST SUPPLY MADISON	First Supply-Pipe Insulation
019324	CK	3/23/2010	11,441.90	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
019325	CK	3/23/2010	1,956.59	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply/Pymt Rem Ctr-Office supply
019326	CK	3/23/2010	20.00	675 WI STATE LABORATORY OF HYGIENE	Si State Lab-Fluoride samples
019327	CK	3/23/2010	3,341.84	691 ASPLUNDH	Asplundh-Tree Trimming
019328	CK	3/23/2010	693.47	809 CINTAS CORPORATION #446	Cintas-10 Clothing/Cintas-10 Clothing/Cintas-10 Clothing
019329	CK	3/23/2010	70.42	824 UPS	UPS-Shipping Charges
019330	CK	3/23/2010	3,559.95	855 CRANE ENGINEERING SALES, INC.	Crane Eng-Lower bearing
019331	CK	3/23/2010	19.91	864 AUTO-WARES WISCONSIN INC.	Auto-Wares-Oil & Filter
019332	CK	3/23/2010	165.48	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply
019333	CK	3/23/2010	95.39	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply
019334	CK	3/26/2010	1,159.34	320 POSTMASTER OF STOUGHTON	Postmaster-Wa Quality report
019335	CK	3/26/2010	1,469.56	591 AUXIANT	Auxiant-Medical claims/Auxiant-Medical claims/Auxiant-Medical claims

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019336	CK	3/26/2010	268.44	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Reimbursement/Pymt Rem Ctr-lineman school/Pymt Rem Ctr-Supt school/Pymt Rem Ctr-Supt school/Pymt Rem Ctr-reference guide/Pymt Rem Ctr-reference guide
019337	CK	3/26/2010	1,640.00	844 DVORAK LANDSCAPE SUPPLY, LLC	Dvorak-oil for chain saws
019338	CK	3/26/2010	5,000.00	995 MEUW	Meuw-Safety Program/Meuw-Safety Program/Meuw-Safety Program
019339	CK	3/29/2010	34.36	172 DUECO, INC.	Dueco-Trk #12 filters
019340	CK	3/29/2010	125.02	236 GRAINGER	Grainger-meter instal supply
019341	CK	3/29/2010	32.00	240 D&M SERVICE CENTER	D&M Svc Ctr-Lp Gas fill
019342	CK	3/29/2010	358.63	327 BORDER STATES ELECTRIC SUPPLY	Border States-meter
019343	CK	3/29/2010	5,966.78	448 STRAND ASSOCIATES INC.	Strand-General Engineering/Strand-east side water main/Strand-Van Buren st wa main/Strand-East side elevated tank
019344	CK	3/29/2010	21.26	550 FIRST SUPPLY MADISON	First Supply-pvc insulation
019345	CK	3/29/2010	30.14	975 VERMEER WISCONSIN, INC.	Vermeer-filter for wood chipp
019346	CK	3/29/2010	3,725.00	995 MEUW	MEUW-Safety program
019347	CK	4/1/2010	138.46	133 WISCONSIN SCTF	WI SCTF-April A Support
019348	CK	4/1/2010	268.56	312 STATE DISBURSEMENT UNIT	State Disb-April A Support
019349	CK	4/1/2010	1,500.00	463 GREAT-WEST	Great-West-Apr A Def Comp
019350	CK	4/1/2010	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Apr A Def Comp
019351	CK	4/1/2010	140.00	349 WISCONSIN DNR	WI DNR-E water project
100310	CK	3/3/2010	67.00	181 BRIAN HOOPS	B Hoops-Mileage reimb
100311	CK	3/3/2010	901.90	821 CARTRIDGE WORLD	Cartridge World-Cartridges/Cartridge World-Cartridges

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100312	CK	3/3/2010	29.21	856 GORDON FLESCH COMPANY, INC.	Gordon flesch-Copy mach maint/Gordon flesch-Copy mach maint/Gordon flesch-Copy mach maint
100313	CK	3/12/2010	970.50	009 WPPI	WPPI-Lg pwr billing/WPPI-Public benefits #20
100314	CK	3/12/2010	1,128.88	571 USA BLUE BOOK	Usa-1 1/2" meters
100315	CK	3/12/2010	51.00	600 DEAN HEALTH SYSTEMS	Dean Health-Hearing tests
100316	CK	3/12/2010	2,537.00	648 BAKER TILLY VIRCHOW KRAUSE	Baker Tilley-Audit services/Baker Tilley-Audit services/Baker Tilley-Audit services
100317	CK	3/18/2010	15.81	153 HANSON ELECTRONICS	Hanson Elec-Charger
100318	CK	3/18/2010	1,117.51	259 ITRON, INC.	Itron-Maint. to handhels/Itron-Maint. to handhels
100319	CK	3/18/2010	42.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest maint
100320	CK	3/24/2010	815,295.62	009 WPPI	WPPI-Feb power bill/WPPI-Feb power bill/WPPI-Feb power bill
100321	CK	3/24/2010	16.00	499 ROBERT KARDASZ	R Kardasz-meal reimbursement
100322	CK	4/5/2010	907.85	259 ITRON, INC.	Itron-Annual maint
				<b>Company Total</b>	
					2,009,349.74

## **DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES**

**Monday, March 15, 2010 – 5:00 p.m.**

**Edmund T. Malinowski Room**

**Stoughton Utilities Administration Office**

**600 S. Fourth St.**

**Stoughton, Wisconsin**

**Members Present:** Citizen Member David Erdman, Alderperson Paul Lawrence, and Alderperson Steve Tone.

**Excused:** Mayor Jim Griffin, Citizen Member Jonathan Hajny and Citizen Member Norval Morgan.

**Absent:** Alderperson Carl Chenoweth.

**Others Present:** Jodi Dobson, CPA, Manager – Baker Tilly Virchow Krause, LLP, Donna Olson, Stoughton Utilities Billing and Consumer Services Technician Erin Bothum, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Alderperson Paul Lawrence called the regular Stoughton Utilities Committee meeting to order at 5:00 p. m.

**Stoughton Utilities Payments Due List:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Discussion followed. Motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, without a quorum to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on March 23, 2010. Carried unanimously.

**Stoughton Utilities Committee Consent Agenda:** Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Citizen Member David Erdman, seconded by Alderperson Steve Tone, without a quorum to approve the following consent agenda items as presented: Draft Minutes of the February 15, 2010 Regular Meetings of the Stoughton Utilities Committee, Stoughton Utilities January 2010 Financial Summary,

# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, March 15, 2010 – 5:00 p.m.

Page No. 2

Stoughton, WI

Stoughton Utilities January 2010 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee 12-Month Calendar, Stoughton Utilities February 2010 Activities Report, and the Status of the February 15, 2010 recommendations to the Stoughton Common Council. Carried unanimously.

## **Stoughton Utilities Management Team Verbal Reports:**

Stoughton Utilities Finance and Administrative Manager Kim Jennings explained the following:

- We are preparing the second request for disbursement for the East Water Tower from the Safe Drinking Water Act Loan Program
- We will merge to a single 2010 audit with the City next year because our grant for the East Water Tower will exceed \$500,000 in this calendar year.
- We are continuing to file year-end reports. The Electric and Water Annual Reports to the Wisconsin Public Service Commission (WPSC) are available for review.
- The Commitment To Community Program will be audited again this year. This audit will be funded by WPPI Energy.

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops discussed the following:

- Water customers are facing disconnection this week.
- Electric customers will be facing disconnection once the WPSC imposed moratorium on such disconnections expires on April 15, 2010.

**Stoughton Utilities Audit Report And Management Letter:** Stoughton Utilities Finance and Administrative Manager Kim Jennings introduced Jodi Dobson of Baker Tilly Virchow Krause LLP who presented and discussed the Stoughton Utilities 2009 Audit Report and Management Letter. Discussion followed. Motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, without a quorum to accept the Stoughton Utilities 2009 Audit Report and Management Letter and recommend their

## **DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES**

**Monday, March 15, 2010 – 5:00 p.m.**

**Page No. 3**

**Stoughton, WI**

acceptance to the Stoughton Common Council on March 23, 2010. Carried unanimously.

### **Stoughton Utilities Proposed Electric And Water Tax Stabilization Dividends:**

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the proposed electric and water tax stabilization dividends. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, without a quorum to approve the proposed Stoughton Utilities Electric Tax Stabilization Dividend of \$30,496 and Water Tax Stabilization Dividend of \$6,048 and recommend the acceptance of the Stoughton Utilities Tax Stabilization Dividends to the Stoughton Common Council on March 23, 2010. Carried unanimously.

**Award Of The Stoughton Utilities 2010 East Side Water Main Project:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed award of the 2010 Stoughton Utilities East Side Water Main Project. Discussion followed. Motion by Citizen Member David Erdman, seconded by Alderperson Steve Tone, without a quorum to award the Stoughton Utilities 2010 East Side Water Main Project contract to Smithback Excavating, Inc., of Deerfield, Wisconsin for \$201,395.25, and recommend the award of the contract to the Stoughton Common Council on March 23, 2010. Carried unanimously.

### **Proposed Amendment To The Stoughton Utilities 2010 Capital Projects Program To Construct Water And Sanitary Sewer Reinforcement Mains In S. Van Buren Street From W. Main Street To W. South Street:**

Stoughton Utilities Director Robert Kardasz presented and discussed the proposed amendment to the Stoughton Utilities 2010 Capital Projects Program to construct water and sanitary sewer reinforcement mains in S. Van Buren Street from W. Main Street to W. South Street. Discussion followed. Motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, without a quorum to approve the amendment to the Stoughton Utilities 2010 Capital Projects Program to construct water and sanitary sewer reinforcement mains in S. Van Buren Street between W. Main Street and W. South Street, and recommend the approval to the Stoughton Common Council on March 23, 2010. Carried 2 to 1 with Alderperson Steve Tone voting no.

# DRAFT STOUGHTON UTILITIES COMMITTEE MINUTES

Monday, March 15, 2010 – 5:00 p.m.

Page No. 4

Stoughton, WI

**Proposed Market Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor Position:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed market adjustment to the Stoughton Utilities Office and Information Systems Supervisor position that had been requested to be placed on the agenda by Citizen Member David Erdman. Discussion followed. Noting that only three Stoughton Utilities Committee members were present, motion by Citizen Member David Erdman, seconded by Alderperson Paul Lawrence, without a quorum to table. Carried unanimously.

**Proposed Reconfiguration Of The Stoughton Utilities Meter Service And Testing Position Description To The Engineering Technician II Position Description And Corresponding Wage Scale:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed reconfiguration of the Stoughton Utilities Meter Service and Testing Position Description to the Stoughton Utilities Engineering Technician II Position and Corresponding Wage Scale. Discussion followed. Noting that only three Stoughton Utilities Committee members were present, motion by Alderperson Steve Tone, seconded by Alderperson Paul Lawrence, without a quorum to table. Carried unanimously.

**Stoughton Utilities Customer Collections Status Report:** Stoughton Utilities Director Robert Kardasz and Stoughton Office and Information Systems Supervisor Brian Hoops explained and discussed the Stoughton Utilities Customer Collections Status Report. Discussion followed.

**American Public Power Association Legislative Rally:** Stoughton Utilities Director Robert Kardasz explained and discussed the American Public Power Association Legislative Rally. Discussion followed.

## **Stoughton Utilities Committee Future Agenda Items:**

- Proposed market compensation adjustment for the Stoughton Utilities Office and Information Systems Supervisor Position.
- Proposed reconfiguration of the Stoughton Utilities Meter Service and Testing Technician Position Description to the Stoughton Utilities Engineering Technician II Position Description and corresponding wage scale.



# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, March 15, 2010 – 5:00 p.m.

Page No. 5

Stoughton, WI

- Stoughton Utilities Customer Collections Status Report on September 20, 2010.
- Stoughton Utilities Ad Hoc Governance Committee meeting minutes.

**Adjournment:** Motion by Citizen Member David Erdman, seconded by Alderperson Steve Tone, without a quorum to adjourn the Regular Stoughton Utilities Committee Meeting at 5:49.p.m. Carried unanimously.

Respectfully submitted,  
Erin N. Bothum  
Stoughton Utilities Billing and Consumer Services Technician

# Stoughton Utilities

## Financial Summary

February 2010 - YTD

### Highlights-Comparison to prior month

*I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.*

There will be a significant reduction in the electric and water utility cash balances in March due to the payment of principal and interest on outstanding bonds and the payment of PILOT and tax stabilization dividends to the City.

Electric and water rate of return calculations are as expected for the month of February.

Wastewater rates continue to be appropriate for current operations. No changes are expected for 2010.

Submitted by:

Kim M. Jennings, CPA

## Stoughton Utilities

Income Statement

February 2010 - YTD

	<b>Electric</b>	<b>Water</b>	<b>Wastewater</b>	<b>Total</b>
Operating Revenue:				
Sales	\$ 1,116,473	\$ 117,494	\$ 162,772	\$ 1,396,738
Unbilled Revenue	1,061,866	116,145	159,883	1,337,894
Other	39,979	7,862	10,320	58,161
<b>Total Operating Revenue:</b>	<b>\$ 2,218,317</b>	<b>\$ 241,501</b>	<b>\$ 332,975</b>	<b>\$ 2,792,793</b>
Operating Expense:				
Purchased Power	\$ 1,672,616	\$ -	\$ -	\$ 1,672,616
Expenses	209,409	88,659	112,966	411,034
Taxes	55,198	42,597	3,932	101,727
Depreciation	135,000	58,334	109,166	302,500
<b>Total Operating Expense:</b>	<b>\$ 2,072,223</b>	<b>\$ 189,590</b>	<b>\$ 226,064</b>	<b>\$ 2,487,877</b>
<b>Operating Income</b>	<b>\$ 146,095</b>	<b>\$ 51,911</b>	<b>\$ 106,911</b>	<b>\$ 304,916</b>
Non-Operating Income	(20,249)	4,183	19,108	3,042
Non-Operating Expense	(50,533)	(16,920)	(23,752)	(91,205)
<b>Net Income</b>	<b>\$ 75,313</b>	<b>\$ 39,173</b>	<b>\$ 102,267</b>	<b>\$ 216,753</b>

## Stoughton Utilities

Rate of Return

February 2010 - YTD

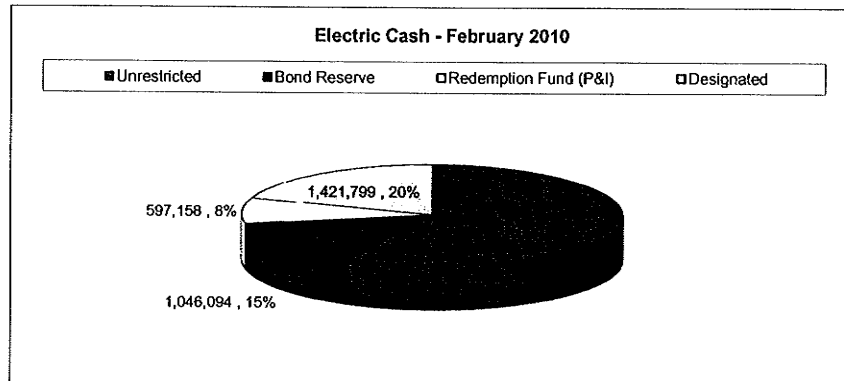
	<b>Electric</b>	<b>Water</b>
<b>Operating Income (Regulatory)</b>	\$ 146,095	\$ 51,911
Average Utility Plant in Service	20,602,677	9,258,871
Average Accumulated Depreciation	(7,873,466)	(3,169,919)
Average Materials and Supplies	135,382	34,459
Average Regulatory Liability	(321,324)	(496,310)
Average Net Rate Base	\$ 12,543,269	\$ 5,627,102
<b>Actual Rate of Return</b>	<b>1.16%</b>	<b>0.92%</b>
<b>Authorized Rate of Return</b>	<b>6.50%</b>	<b>6.50%</b>

**Stoughton Utilities**  
Cash & Investments

**Electric**

**Feb-10**

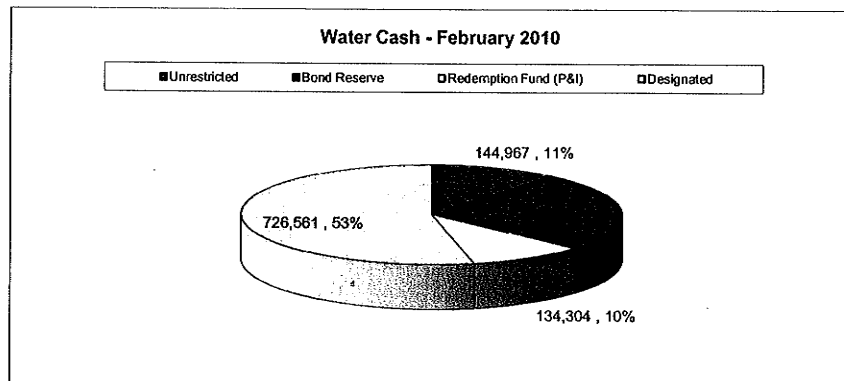
Unrestricted	4,101,837
Bond Reserve	1,046,094
Redemption Fund (P&I)	597,158
Designated	1,421,799
<b>Total</b>	<b>7,166,888</b>



**Water**

**Feb-10**

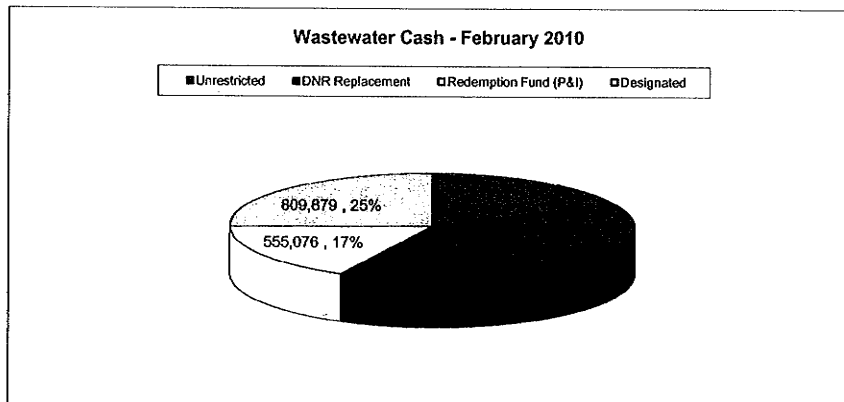
Unrestricted	144,967
Bond Reserve	349,660
Redemption Fund (P&I)	134,304
Designated	726,561
<b>Total</b>	<b>1,355,492</b>



**Wastewater**

**Feb-10**

Unrestricted	563,006
DNR Replacement	1,277,861
Redemption Fund (P&I)	555,076
Designated	809,879
<b>Total</b>	<b>3,205,821</b>



## Stoughton Utilities

Balance Sheet

February 2010 - YTD

<b>Assets</b>	<b>Electric</b>	<b>Water</b>	<b>WW</b>	<b>Total</b>
Cash & Investments	\$ 7,166,888	\$ 1,355,492	\$ 3,205,821	\$ 11,728,201
Customer A/R	1,772,763	209,278	153,306	2,135,348
Other A/R	20,106	4,454	154,713	179,273
Other Current Assets	364,527	185,271	4,706	554,504
Plant in Service	21,424,940	9,612,673	21,642,597	52,680,209
Accumulated Depreciation	(8,356,517)	(3,009,341)	(6,714,398)	(18,080,257)
Plant in Service - CIAC	2,298,029	5,406,105	-	7,704,134
Accumulated Depreciation-CIAC	(521,624)	(1,267,111)	-	(1,788,736)
Construction Work in Progress	77,541	513,526	6,723	597,791
<b>Total Assets</b>	<b>\$ 24,246,653</b>	<b>\$ 13,010,347</b>	<b>\$ 18,453,468</b>	<b>\$ 55,710,468</b>
<b>Liabilities + Net Assets</b>				
A/P	\$ 1,140,274	\$ 411	\$ 40	\$ 1,140,725
Taxes Accrued	305,463	268,180	1,959	575,602
Interest Accrued	135,587	32,714	49,518	217,819
Other Current Liabilities	154,237	125,236	102,924	382,397
Long-Term Debt	7,318,539	2,295,282	5,389,112	15,002,933
Net Assets	15,192,553	10,288,523	12,909,916	38,390,992
<b>Total Liabilities + Net Assets</b>	<b>\$ 24,246,653</b>	<b>\$ 13,010,347</b>	<b>\$ 18,453,468</b>	<b>\$ 55,710,468</b>

**STOUGHTON UTILITIES**  
**2010 Statistical Worksheet**

<b>Electric</b>	<b>Total Sales 2009 Kwh</b>	<b>Total Kwh Purchased 2009</b>	<b>Total Sales 2010 Kwh</b>	<b>Total Kwh Purchased 2010</b>	<b>Demand Peak 2009</b>	<b>Demand Peak 2010</b>
January	12,528,674	12,758,970	11,313,409	12,490,465	23,808	22,951
February	10,571,338	10,791,222	10,605,387	10,853,221	22,476	21,538
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>23,100,012</b>	<b>23,550,192</b>	<b>21,918,796</b>	<b>23,343,686</b>		

<b>Water</b>	<b>Total Sales 2009 Gallons</b>	<b>Total Gallons Pumped 2009</b>	<b>Total Sales 2010 Gallons</b>	<b>Total Gallons Pumped 2010</b>	<b>Max Daily High 2009</b>	<b>Max Daily Highs 2010</b>
January	35,308,000	38,020,000	33,859,000	39,294,000	1,412,000	1,577,000
February	32,547,000	35,089,000	33,256,000	35,907,000	1,514,000	1,405,000
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>67,855,000</b>	<b>73,109,000</b>	<b>67,115,000</b>	<b>75,201,000</b>		

<b>Wastewater</b>	<b>Total Sales 2009 Gallons</b>	<b>Total Treated Gallons 2009</b>	<b>Total Sales 2010 Gallons</b>	<b>Total Treated Gallons 2010</b>	<b>Precipitation 2009</b>	<b>Precipitation 2010</b>
January	31,580,000	40,200,000	26,338,000	39,334,000	0.87	0.84
February	26,896,000	38,307,000	25,768,000	33,586,000	1.77	0.74
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>58,476,000</b>	<b>78,507,000</b>	<b>52,106,000</b>	<b>72,920,000</b>	<b>2.64</b>	<b>1.58</b>



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

April 19, 2010	Regular Meeting - Annual Meeting at the wastewater treatment facility - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval
April 29, 2010	GreenMax Home Open House
May 2-8, 2010	Drinking Water Week
May 5, 2010	WPPI Energy Orientation Meeting in Sun Prairie
May 6, 2010	WPPI Energy Regional Dinner Meeting in Mazomanie
May 17, 2010	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion - Tour Stoughton Utilities Building
May 21, 2010	WPPI Energy Headquarters Dedication in Sun Prairie
June 9-11, 2010	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Green Bay



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)





June 15, 2010	Regular Meeting - Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Stoughton Utilities RoundUp Donation - Stoughton Utilities Green Energy Discussion
June 18, 2010	Municipal Electric Utilities Of Wisconsin (MEUW) Fifth Annual Lineman's Rodeo in Kaukauna
June 22, 2010	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt the corresponding resolution
July 19, 2010	Regular Meeting
August 16, 2010	Regular Meeting - Tour West Electric Substation
September 13, 2010	Regular Meeting - Approve and Recommend the Proposed Stoughton Utilities 2011 Budget to the Common Council - Approve and recommend the Twenty-Year (2011-2030) Stoughton Utilities Capital Projects Program to the Common Council
September 16-17, 2010	WPPI Energy (WPPI) Annual Conference in Green Bay
October 5, 2010	WPPI Orientation in Sun Prairie
October 6-8, 2010	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Wisconsin Dells
October 17, 2010	Special Meeting - Conduct hearings for the 2009 Tax Roll Nomination
October 17, 2010	Regular Meeting
November 9, 2010	Common Council Meeting - Approve 2011 Budget and Twenty-Year (2011-2030) Capital Projects Program
November 15, 2010	Regular Meeting - Tour Well No. 5 and Reservoir
December 17, 2010	Stoughton Utilities Holiday Open House
December 20, 2010	Regular Meeting - Stoughton Utilities RoundUp Donation

January 17, 2011 Regular Meeting - Approve Declarations of Official Intent(s)

February 14, 2011 Regular Meeting - Discuss Stoughton Utilities 2010 Accomplishments

February 22-24, 2011 American Public Power Association Legislative Rally in Washington, D.C.

March 15, 2010 Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Stoughton Utilities Tax Stabilization Dividends discussion, approval, and recommendation to the Common Council - Review Wisconsin Public Service Commission Annual Electric and Water Reports

March 22, 2010 Common Council - Stoughton Utilities 2010 Audit and Management Letter Presentation and Approval - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation

March 24-26, 2010 Wisconsin Rural Water Association Annual Conference in Green Bay

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.-Stoughton Utilities Director  
**Subject:** Stoughton Utilities Communications.

- March 19, 2010 letter from WPPI Energy President and CEO Roy Thilly regarding recent participation in the American Public Power Association (APPA) Legislative Rally.
- March 22, 2010 news release regarding a Dieringer Research Group survey of some local businesses.
- March 29, 2010 news release regarding Stoughton Utilities' \$9,600 incentive to Stoughton Trailers, LLC for energy efficiency efforts.
- March 29, 2010 electric inquiry from a customer relative to Stoughton Utilities response to an inoperative Street light.
- March 30, 2010 news release regarding the end to the moratorium on electric service disconnection.
- April 5, 2010 American Public Power Association (APPA) newsletter "Public Power Weekly" article indicating that of the approximately 2,000 municipally owned electric utilities, 94 of which received an RP3 accreditation; Kaukauna Utilities, Menasha Utilities, Rice Lake Utilities, and Stoughton Utilities were the four Wisconsin utilities of the 65 utilities that achieved at least a Platinum RP3 designation.
- April 6, 2010 congratulatory note from State Representative Gary Hebl regarding a recent Stoughton Courier Hub newspaper article.
- April 9, 2010 news release regarding the American Public Power Association (APPA) designation of RP3 status to Stoughton Utilities.
- April 2010 edition of the Customers First Coalition newsletter "The Wire."

cc: Sean O Grady-Stoughton Utilities Operations Superintendent



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- April 9, 2010 news release regarding the American Public Power Association (APPA) designation of RP3 status to Stoughton Utilities.
- April 13, 2010 news release from WPPI Energy CEO Roy Thilly regarding the revised Clean Energy Jobs Act.
- April 2010 edition of the Customers First Coalition newsletter "The Wire."
- March-April 2010 edition of the American Public Power Association (APPA) magazine "Public Power."

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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1425 Corporate Center Drive  
Sun Prairie, WI 53590  
P: 608.834.4500 F: 608.837.0274  
[www.wppienergy.org](http://www.wppienergy.org)

March 19, 2010

Robert Kardasz  
Utility Director  
Stoughton Utilities  
600 S 4Th St  
PO Box 383  
Stoughton, WI 53589-0383

Dear Robert:

I am writing to thank you for taking the time out of your busy schedule to attend the APPA Legislative Rally in Washington. It is very important that WPPI Energy and its members keep our Senators and Representatives informed about the potential impact on our member communities of the energy and environmental issues before in Congress. The attendance of Mayors, Village Board Presidents, Council members, Trustees and Commissioners is very effective.

Please follow up on these visits with a handwritten note to each of the Senators and your Representative thanking them for taking the time to meet with you. Where a representative was unable to meet, the note should go to his or her aide.

Enclosed with this letter are the addresses for each Senator and Representative, with the name of his or her energy aide.

I hope you will join the group again at the Rally next year!

Very truly yours,

A handwritten signature in black ink, appearing to read "Roy Thilly".

Roy Thilly  
President and CEO

Enclosure

cc: Dan Ebert



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

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## News Release

### Stoughton Utilities

March 22, 2010

Contact: Brian R. Hoops, Office and Information Systems Supervisor, 877-7412

### Utility survey coming to local businesses

Business customers of Stoughton Utilities will be randomly selected for a survey being conducted in the coming weeks.

On behalf of Stoughton Utilities and power supplier WPPI Energy, The Dieringer Research Group (DRG) of Brookfield, Wis., will survey commercial and industrial customers on their attitudes and perceptions about rates, reliability, customer service, communications, energy conservation, efficiency and renewable efforts.

“Commercial and industrial companies are typically the largest energy users on our system, and their feedback is important to us.” said Robert Kardasz, Utilities Director. “I encourage anyone receiving a call from DRG to please assist us by completing this short survey.”

Kardasz also thanked local residents who participated in a similar effort recently completed among customers in the residential sector.

Stoughton Utilities is a member of WPPI Energy, a nonprofit power supplier serving 51 community-owned utilities in Wisconsin, Upper Michigan and Iowa. Results of the survey will help to evaluate and improve the services offered by WPPI Energy and its members.

DRG will complete day-time telephone interviews with selected business customers in the service territories of each WPPI Energy member utility. Each interview will last around 20 minutes.

###



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Fax 608-873-4878  
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## **News Release**

### **Stoughton Utilities**

FOR IMMEDIATE RELEASE

March 29, 2010

Contact: Alicia Rankin, Energy Services Representative  
(608) 873-3379

## **Local industry receives reward for energy efficiency**

Stoughton Utilities awarded Stoughton Trailers, LLC with a \$9,600 incentive for an energy efficiency project at their Stoughton facility. The project, which was completed mid-March, included replacing two old, inefficient air compressors with new, energy efficient compressors that are sized more appropriately to meet the company's production requirements. The new air compressors are also equipped with variable speed drives and controls that help the compressors operate at maximum efficiency.

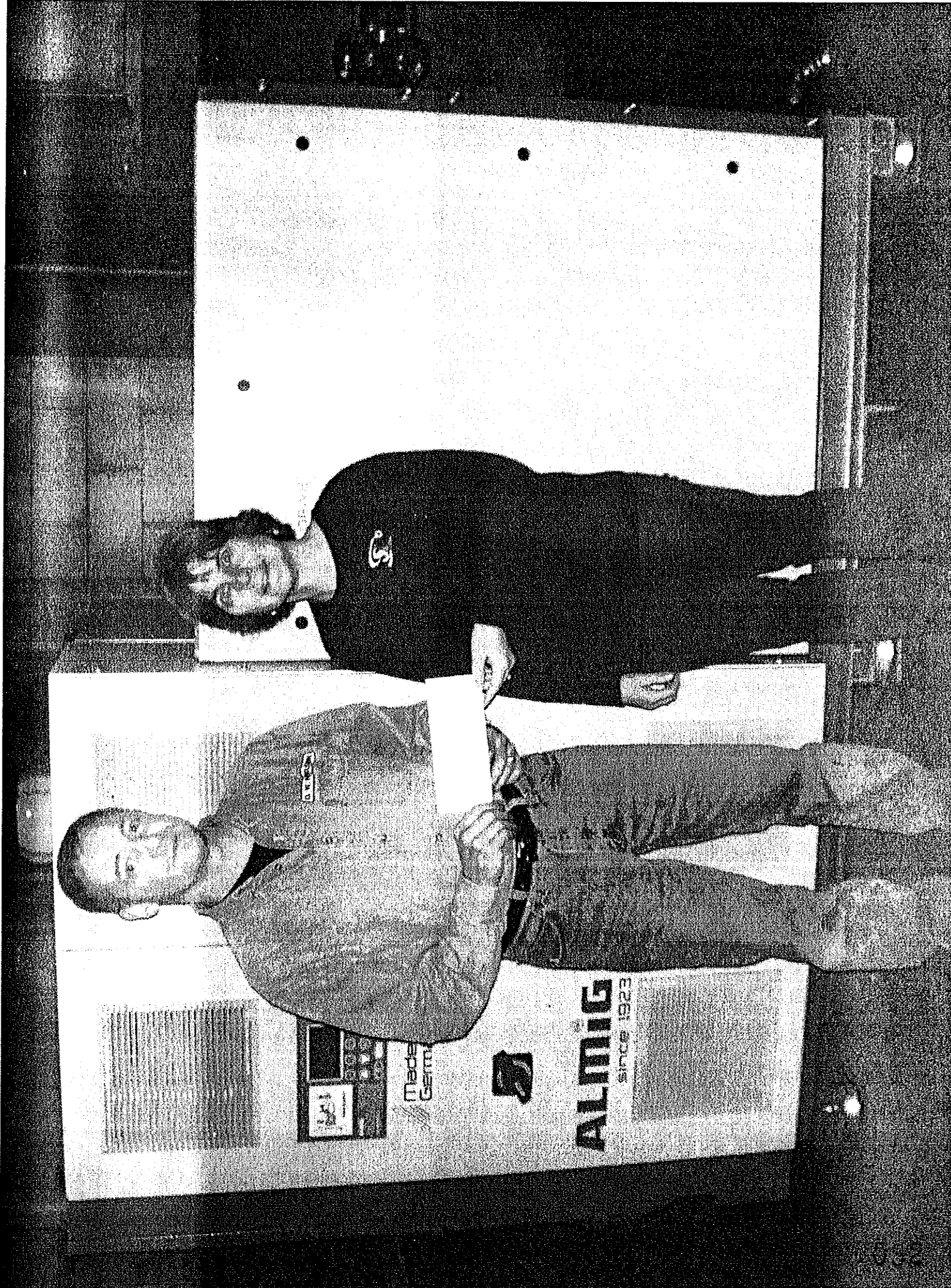
The \$9,600 incentive from Stoughton Utilities was accompanied by a \$15,400 incentive from Focus on Energy. As of January 2008, Stoughton Utilities customers are able to take advantage of energy efficiency and renewable energy programs and funding from both Focus on Energy and Stoughton Utilities. The two entities work together to ensure that Stoughton Utilities customers are receiving the maximum benefit from the utility's Commitment to Community programs. Any customer of Stoughton Utilities who completes a project that meets the program requirements for energy savings could be eligible for an incentive from Stoughton Utilities or Focus on Energy for the project.

Pictured in front of one of the new air compressors are Bill Wilkening, Stoughton Trailers, LLC (left), and Kim Jennings from Stoughton Utilities (right).



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)





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**Robert Kardasz**

---

**From:** Enecia Sabroff  
**Sent:** Monday, March 29, 2010 8:13 AM  
**To:** Customer Inquiries  
**Subject:** Electric Inquiry Received - BARBER DR & LAKE KEGONSA ROAD...

**Follow Up Flag:** Review  
**Flag Status:** Completed

**ActionRequired:** Inquiry Complete  
**CompletedNotes:** Forwarded the information on to the line division.  
**ContactMade:** 0  
**ContactRequested:** 0  
**CustomerAddress:** BARBER DR & LAKE KEGONSA ROAD  
**CustomerName:** DOROTHY BROWN  
**Date and Time:** 3/29/2010 8:12:00 AM  
**HomePhone:** 608-873-6770  
**Message Type:** Phone Call  
**MessageReadPage:** Phone Call  
**NotifyTo:** Sean Grady  
**UtilityType:** Electric

CUSTOMER CALLED AND WANTED TO THANK ELECTRIC DEPT FOR QUICK REPAIR OF LIGHT AT THIS CORNER AFTER CAR ACCIDENT DAMAGED IT LAST WEEK.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

## **News Release**

### **STOUGHTON UTILITIES**

March 30, 2010

Contact: Brian R. Hoops, Utilities Office & Information Systems Supervisor  
(608) 877-7412

### **Stoughton Utilities cautions against disconnect as winter moratorium ends**

Stoughton Utilities is advising electric customers who are behind on their bills to make payment arrangements with the utility to avoid service disconnection.

Wisconsin's Winter Emergency Period, often referred to as the moratorium on residential service disconnection, ends April 15. After that date, utilities statewide may begin to disconnect service to customers who are past due on payment of their electric bills for any period of time, including the winter months.

"The winter moratorium is fast approaching, and every year we must address this issue with more and more customers," said Robert Kardasz, Utilities Director "It is, however, Stoughton Utilities' goal to do what we can to collect unpaid bills from the moratorium to keep electric rates low in our community."

The Public Service Commission of Wisconsin established the annual moratorium — from November 1 to April 15 — to protect customers from service disconnection during harsh Wisconsin winters.



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)



According to Kardasz, more than 586 utility customers have overdue bills representing \$369,421.40. Despite these figures, nearly 93 percent of customers pay their bills on time each month.

“We understand that situations can arise, making it difficult for customers to pay their bills,” said Kardasz. “However, to avoid disconnection, we are urging customers to make the appropriate payment arrangements. We would like to help these customers make suitable arrangements to avoid shutting off their service.”

Customers can appear in person at Stoughton Utilities to make payment arrangements and the utility will negotiate payment options with customers, according to Kardasz.

To apply for energy assistance, customers should call 1-866-HEATWIS (432-8947). Income guidelines for energy assistance have changed from previous years and customers who may not have qualified in the past may be eligible for assistance with utility bill payments. For a family of four to qualify, the total gross income (three months) must be \$11,267 or less.

To make payment arrangements or to explore payment options with the utility, call the utility at (608) 873-3379 between 7:30 a.m. and 4:30 p.m.

###

# Public Power Weekly

A weekly news service of the American Public Power Association

April 5, 2010: No. 13

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## In This Issue

### 94 utilities win Reliable Public Power Provider designation

Ninety-four public power utilities have earned Reliable Public Power Provider recognition from APPA for providing consumers with the

"The RP3 designation represents a high level of service to communities all over the country," said Paul Allen, vice president of engineering at the Nashville Electric Service in Tennessee, who chairs the RP3 Review Panel. "These 94 utilities stand out as models of safe and reliable utility operations," he said.

The RP3 award recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, training and system improvement. Criteria within each category are based on sound business practices and represent a utility-wide commitment to safe and reliable delivery of electricity.

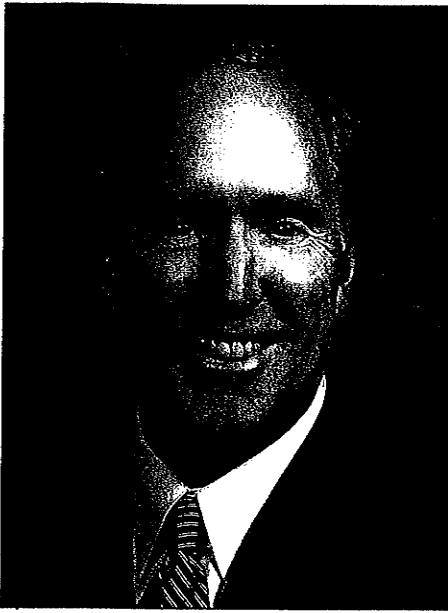
This is the fifth year that the RP3 designation has been offered. More information and a full list of designees—recognized in three categories—is available at [www.APPAnet.org](http://www.APPAnet.org). — JEANNINE ANDERSON

## RP3 5<sup>th</sup> Cycle Winners

<u>Utility</u>	<u>City</u>	<u>State</u>	<u>Designation</u>
Anaheim Public Utilities Department	Anaheim	CA	Platinum
Bolivar Energy Authority	Bolivar	TN	Platinum
Borough of Chambersburg	Chambersburg	PA	Gold
Bowling Green Municipal	Bowling Green	KY	Platinum
Bryan Municipal Utilities	Bryan	OH	Platinum
Carthage Water & Electric Plant	Carthage	MO	Platinum
Cedar Falls Utilities	Cedar Falls	IA	Gold
Cedarburg Light and Water Utility	Cedarburg	WI	Gold
City of Ames Electric Services	Ames	IA	Gold
City of Concord Electric Systems	Concord	NC	Platinum
City of Dover Public Utilities	Dover	DE	Platinum
City of Hamilton Electricity Department	Hamilton	OH	Platinum
City of Independence	Independence	MO	Platinum
City of Jackson	Jackson	MO	Gold
City of Leesburg	Leesburg	FL	Platinum
City of Manassas Department of Utilities	Manassas	VA	Platinum
City of Marshall	Marshall	MI	Gold
City of Monroe	Monroe	NC	Gold
City of Naperville	Naperville	IL	Gold
City of Princeton Electric & Telecommunications Department	Princeton	IL	Diamond
City of Rock Falls Electric Utility	Rock Falls	IL	Platinum
City of Seaford Electric Department	Seaford	DE	Platinum
City of Tipp City	Tipp City	OH	Platinum
City of Westerville Electric Division	Westerville	OH	Platinum
City Utilities of Springfield	Springfield	MO	Platinum
City Water, Light & Power	Springfield	IL	Platinum
Clark Pubic Utilities	Vancouver	WA	Platinum
Cleveland Utilities	Cleveland	TN	Platinum
Clinton Utilities Board	Clinton	TN	Gold
Crawfordsville Electric Light and Power	Crawfordsville	IN	Platinum
Danville Utilities	Danville	VA	Gold
Easley Combined Utilities	Easley	SC	Platinum
Edmond Electric	Edmond	OK	Platinum
Energy Services Deptment	St. George	UT	Platinum
Fort Collins Light and Power	Fort Collins	CO	Platinum
Gaffney Board of Public Works	Gaffney	SC	Gold
Glendale Water and Power	City of Glendale	CA	Platinum
Greer Commission of Public Works	Greer	SC	Platinum

Heber Light & Power	Heber	UT	Platinum
Hillsdale Board of Public Utilities	Hillsdale	MI	Platinum
Hutchinson Utilities Commission	Hutchinson	MN	Platinum
Indianola Municipal Utilities	Indianola	IA	Platinum
Jackson Energy Authority	Jackson	TN	Diamond
Kaukauna Utilities	Kaukauna	WI	Platinum
Keys Energy Services	Key West	FL	Diamond
Lafayette Utility System	Lafayette	LA	Platinum
Lansing Board of Water & Lights	Lansing	MI	Platinum
Lassen Municipal Utility District	Susanville	CA	Gold
Lawrenceburg Municipal Utilities	Lawrenceburg	IN	Gold
Lewes Board of Public Utilities	Lewes	DE	Gold
Longmont Power & Communications	Longmont	CO	Platinum
Marietta Power	Marietta	GA	Platinum
Marquette Board of Light and Power	Marquette	MI	Platinum
Marshall Municipal Utilities	Marshall	MN	Gold
Marshall Municipal Utilities	Marshall	MO	Platinum
Massena Electric Department	Massena	NY	Platinum
Menasha Utilities	Menasha	WI	Platinum
Morristown Utility Commission	Morristown	TN	Platinum
Muscatine Power and Water	Muscatine	IA	Platinum
Nashville Electric Service	Nashville	TN	Diamond
North Attleborough Electric Department	North Attleborough	MA	Platinum
Oberlin Municipal Light & Power System	Oberlin	OH	Gold
Orrville Utilities	Orrville	OH	Gold
Paducah Power System	Paducah	KY	Platinum
Painesville Municipal Electric	Painesville	OH	Platinum
Paris Board of Public Utilities	Paris	TN	Gold
Peru Utilities	Peru	IN	Platinum
Princeton Electric Plant Board	Princeton	KY	Platinum
Provo City Water	Provo	UT	Platinum
Rice Lake Utilities	Rice Lake	WI	Platinum
Richmond Power & Light	Richmond	IN	Gold
Ripley Power and Light Company	Ripley	TN	Platinum
Riverside Public Utilities	Riverside	CA	Platinum
Rochester Public Utilities	Rochester	MN	Diamond
Rockwood Electric Utilities	Rockwood	TN	Gold
Rocky Mount Public Utilities	Rocky Mount	NC	Diamond
Roseville Electric	Roseville	CA	Platinum
Santee Cooper	Moncks Corner	SC	Platinum
Scottsboro Electric Power Board	Scottsboro	AL	Gold

Shelby Division of Electricity - Telecommunication	Shelby	OH	Platinum
Sillicon Valley Power	Santa Clara	CA	Gold
Stoughton Utilities	Stoughton	WI	Platinum
Tacoma Power	Tacoma	WA	Gold
Town of Benson	Benson	NC	Gold
Town of Cornelius	Cornelius	NC	Gold
Town of Huntersville	Huntersville	NC	Gold
Town of Tarboro	Tarboro	NC	Gold
Town of Winterville	Winterville	NC	Gold
Village of Versailles	Versailles	OH	Gold
Wadsworth Electric and Communications	Wadsworth	OH	Platinum
Wakefield Municipal Gas and Light Department	Wakefield	MA	Platinum
Waverly Light and Power	Waverly	IA	Platinum
Westfield Gas and Electric	Westfield	MA	Platinum
Wilson Energy	Wilson	NC	Platinum



# GARY HEBL

STATE REPRESENTATIVE

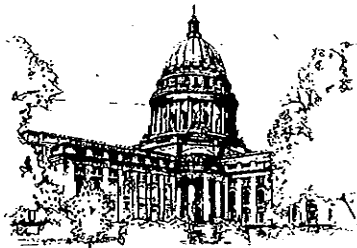
Congratulations on being recognized in our local newspaper! I thought you might like to have an extra copy of the article. The people of the 46th Assembly District are important to me and I'm honored to be your representative in the State Assembly.

Congratulations!

*Dear Robert,  
Great article! Thank you  
for all you do to make this  
a great place to work & live.  
With Warmest Regards,  
Rep. Gary Hebl  
4/6/10*

*Our district is the best in the state because of people like you!*

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FAX: (608) 282-3646 ♦ LEGISLATIVE HOTLINE: 1-800-362-9472 ♦ E-MAIL: rep.hebl@legis.wi.gov



STATE REPRESENTATIVE  
**GARY HEBL**  
46TH ASSEMBLY DISTRICT



# News Release

## Stoughton Utilities

FOR IMMEDIATE RELEASE

April 9, 2010

Contact: Robert P. Kardasz, P.E., Utilities Director  
608.877.7423

## **Stoughton Utilities recognized for providing reliable and safe electric service**

Stoughton Utilities was honored by the American Public Power Association for providing its customers with the highest degree of reliable and safe electric service. There are more than 2,000 public power utilities in the nation, and Stoughton Utilities is one of 94 public power utilities to earn the Reliable Public Power Provider (RP<sub>3</sub>) recognition.

RP<sub>3</sub> recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, training and system improvement. Criteria within each category are based on sound business practices and represent a utility-wide commitment to the safe and reliable delivery of service. Stoughton Utilities received the platinum designation, meeting 90 percent of the defined criteria in the four key discipline areas.

“Stoughton Utilities continues to lead by example and is dedicated to providing a high degree of reliable and safe electric service to its customers,” Robert Kardasz, Utilities Director said. “This honor is a reminder of the high standards we employ and follow on behalf of our customers and community.”

This is the fifth year that the RP<sub>3</sub> biennial designation has been offered and Stoughton Utilities has received the designation in 2006, 2008 and now in 2010. More information and a full list of designees – recognized in three categories – is available at [www.APPAnet.org](http://www.APPAnet.org).

Customers seeking more information can call the utility at 608.873.3379 or visit [www.stoughtonutilities.com](http://www.stoughtonutilities.com).

**Robert Kardasz**

---

**From:** Anne Rodriguez [arodriguez@wppienergy.org]  
**Sent:** Tuesday, April 13, 2010 4:02 PM  
**To:** Tom Harrell ; Jeff Feldt; Diane Gard; John MacKinnon; Dave Mikonowicz; Robert Kardasz; Andy Kellen; Bev Lindquist; Carl Gaulke; Dan Ebert; Dale Lythjohan; Diane Gard; Jake Oelke; Jim Stawicki; Marty Dreischmeier; Mike Reynolds; Mike Stuart; Pat Connors; Phil Hansen; Roy Thilly; Tom Hanrahan; Tom Paque; Zachary Bloom  
**Cc:** Bridgit Larsen; Cheri Tessmann; Jennifer Marek; Kelly Simonsen; Lauri Isaacson; Melanie Juedes; Patty Schenker  
**Subject:** Thilly statement on revised Clean Energy Jobs Act

Good afternoon.

Please find below, for your information, a statement from Roy Thilly that was issued this afternoon.

---

April 13, 2010

Contact: Dan Ebert, WPPI Energy  
Sr. Vice President - External Affairs  
(608) 834-4516

**Statement of Roy Thilly on the revised Clean Energy Jobs Act**  
**Co-Chair of the Global Warming Task Force**  
**President and CEO of WPPI Energy**

Today, the authors of Wisconsin's Clean Energy Jobs Act have released a substitute amendment that makes significant revisions to the original bill. After listening carefully to a total of more than thirty hours of testimony on the bill, Senators Miller and Plale and Representatives Black and Soletski have made a number of critical changes designed to lower its cost and protect Wisconsin jobs. These legislators have listened carefully to supporters and opponents alike and have produced a draft bill that recognizes the dramatically different economic circumstances facing our state since the final report was issued almost two years ago.

The Clean Energy Jobs Act is an enormous opportunity for Wisconsin's economy. The proposed legislation would increase the use of renewable energy in Wisconsin, increase energy conservation and efficiency programs, and modify, but not repeal, Wisconsin's moratorium on nuclear power plants.

I commend these legislators for retaining the Clean Energy Job Act's most important measures, which will strengthen our energy security, help Wisconsin remain competitive, protect our environment, and provide green economy jobs and opportunities to Wisconsin workers and businesses.

Smart management invests in the future. To build a better energy future in Wisconsin, we must stop wasting energy, develop clean generation and enable our citizens and businesses to make good choices. These important measures are essential for ensuring Wisconsin's place in the clean energy economy.

###

*Roy Thilly served as Co-Chair of Wisconsin Governor Doyle's Task Force on Global Warming. Thilly is President and CEO of WPPI Energy, a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide*

*reliable, affordable electricity to more than 195,000 homes and businesses in Wisconsin, Upper Michigan and Iowa. Visit online at [www.wppienergy.org](http://www.wppienergy.org).*

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
Electricity

# Customers First!



Plugging you in to electric industry changes

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## Governors want wind

A coalition of governors has announced its recommendations to the administration and Congress to boost wind energy development in the United States.

In mid-March, the Governors' Wind Energy Coalition released *Great Expectations: U.S. Wind Energy Development, the Governors' Wind Energy Coalition's 2010 Recommendations*. Wisconsin is a founding member of the 29-state coalition.

Billed as the first set of comprehensive wind energy recommendations ever submitted to Congress by a group of governors, the report calls for the following actions:

- Adopt a renewable electricity standard.
- Develop new interstate electric transmission system infrastructure as needed to provide access to premier renewable energy resources both on-shore and offshore.
- Fully support coastal, deep water, and offshore wind energy technology and transmis-

sion research and development.


- Streamline permitting processes for both offshore and on-shore wind energy development projects.

- Expand the U.S. Department of Energy's work with the states and the wind industry to accelerate innovation.

- Extend the Treasury Department grant program in lieu of the investment tax credit and adopt a long-term renewable energy production tax credit with provisions to broaden the pool of eligible investors.

Iowa Governor Chet Culver, who chairs the coalition, said the report's title "could not be more apt."

"Americans have great expectations for the nation's energy future, and these recommendations from the nation's governors to Congress and the administration meet those expectations."

The full text can be viewed at [www.GovernorsWindEnergyCoalition.org](http://www.GovernorsWindEnergyCoalition.org). 

## State seeks carbon-capture comments

Wisconsin's Public Service Commission has issued a report on the prospects for geologic sequestration of carbon dioxide emitted by coal-fired power plants, and now the commission is inviting public comment on the findings.

The commission (PSC) produced the draft report working in conjunction with the Department of Natural Resources (DNR).

Following recommendations of Governor Doyle's Task Force on Global Warming, the agencies formed a study group to examine the potential for CO<sub>2</sub> sequestration, which could become very important if the federal government adopts regulations limiting greenhouse gas

Continued on page 3...

## Downsizing cow power

Manure digesters provide an innovative way to turn a potentially troublesome waste-handling problem into a source of electricity, but so far they've been impractical for all but the largest livestock operations. Now a state grant announced last month will help small farms get in on the action.

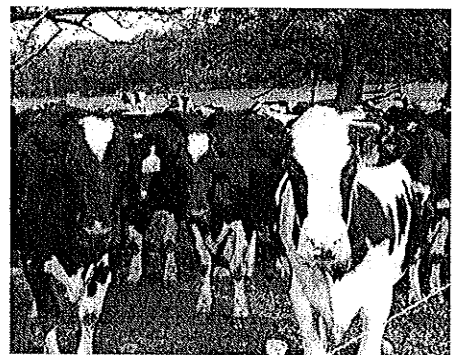
Near the end of March, Wisconsin Agriculture Secretary Rod Nilsenstuen announced a \$200,000 grant that will help Universal Sanitary Equipment Manufacturer Company (USEMCO) develop a digester that's practical for use on small farms.


Based in Tomah, USEMCO is an industry leader in the custom engineering and manufacture of turnkey pump stations, control systems, and access doors for municipalities and industry.

The company also produces underground and above-ground steel fuel storage tanks, flow gates, and dump truck boxes and performs specialty subcontract fabricating.

The company has already developed a digester tank it believes can make economic sense with a herd as small as 100 cows—a dramatic difference compared with the 700–1,000-cow herds considered necessary to use established digester technology.

Testing of the unit will take place over the coming year on a dairy farm at Chaseburg in Vernon County and the electrical output will be purchased by Dairyland Power Cooperative. The La Crosse-based generation and transmission cooperative obtains electricity from digesters at five different sites in Western Wisconsin.



Anaerobic digesters ferment cow manure to produce methane, which is captured and used to fuel a gas turbine that spins a generator to produce electricity. This beneficial use of the animal waste virtually eliminates odor, insect, and runoff problems. After processing through the digester, the fibrous byproduct is sterile, odorless, and can be spread on fields or used for animal bedding. 

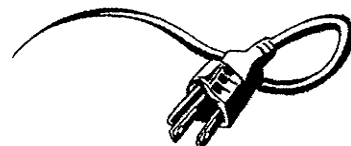
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



There is much speculation about whether the Clean Energy Jobs Act (CEJA) will pass before the Wisconsin Legislature adjourns on April 22. As reported in previous editions of *The WIRE*, CEJA was introduced earlier this year and would implement recommendations of Governor Doyle's Task Force on Global Warming. The legislation, among many other things, would establish a 25 percent renewable energy standard for Wisconsin utilities by 2025, provide greater investment in energy conservation and efficiency, and move the state toward a low-carbon fuel standard and emission limits for motor vehicles.



Bromley

Debate on CEJA has been spirited. Senate and Assembly committees heard many hours of testimony on the legislation during a series of public hearings in February. Proponents assert that CEJA will spur investment in clean energy technology, create green jobs, and help protect the environment by reducing greenhouse gas emissions. Critics contend the legislation will lead to higher energy costs for consumers, especially energy-intensive manufacturing companies, and lead to job losses. Although CEJA makes significant changes to state energy policy, it shouldn't be too surprising that much of the debate has been focused on its impact on jobs.

With the economy in a deep recession and unemployment rates the highest they've been in decades, creating jobs has become a top priority for elected officials, and any bill that purports to put more people back to work will attract greater interest. Besides creating jobs, supporters also say CEJA will help prepare the state for the inevitable federal regulation of greenhouse gas emissions that will make the cost of electricity generated from fossil-fueled plants more expensive. Opponents say that Congress is gridlocked and that regulations like a cap-and-trade program or carbon tax are unlikely to pass anytime soon. They fear that enacting CEJA now, before any federal regulations are implemented, will add to the energy bills of Wisconsin businesses and put them at a competitive disadvantage in the global marketplace.

The legislative sponsors of CEJA are weighing these arguments and are likely to revise the legislation to address some of the concerns raised during the public hearings. As of this writing, those revisions have not been made public, and it remains uncertain whether the changes will satisfy enough legislators in order for a bill to pass before the Legislature adjourns in a few short weeks. 💡

## Wind council named

Last year the State Legislature approved statewide wind energy siting standards to bring uniformity to a patchwork regulatory system. The next step is to determine what those uniform standards will allow or require. In March, a 15-member council was named to advise the Public Service Commission as it makes the new rules.

The wind-siting law includes very specific categorical requirements for appointees to the advisory council.

The 15 members appointed last month are: Dan Ebert of WPPI Energy, David Gilles of the Godfrey and Kahn law firm, Tom Green of the Wind Capital Group, Jennifer Heinzen of Lakeshore Technical College, Andy Hesselbach of WE Energies, George Krause Jr. of Choice

Residential LLC, Lloyd Lueschow of Green County, Jevon McFadden of the UW-Madison School of Medicine and Public Health, Tom Meyer of the Restaino and Associates realty firm, Bill Rakocy of Emerging Energies of Wisconsin LLC, landowner Dwight Sattler, Ryan Schryver of Clean Wisconsin, Michael Vickerman of RENEW Wisconsin (and a *Customers First!* Coalition board member), landowner Larry Wunsch, and Doug Zweig of Rock County's Union Township, where wind-siting issues helped propel the drive for statewide legislation.

The council will advise the PSC as it develops administrative rules spelling out what restrictions may be imposed on the installation and operation of wind energy systems. 💡

# Sparks still flying over Florida blackout

They're still haggling over the size of a reimbursement to millions of Florida Power and Light (FPL) customers who suffered losses as a result of a blackout triggered by an engineering error—more than two years ago.

According to a mid-March report in *The Palm Beach Post*, FPL says it should pay back a little more than \$2 million to make good on the extra costs they incurred, while

## Carbon capture


Continued from front page...

emissions. In the words of PSC Commissioner Mark Meyer, "These regulations could radically change the economics of coal-fired electric generation unless the associated carbon dioxide emissions are reduced."


Wisconsin currently depends on coal for two-thirds of its electric generation, and coal combustion releases more carbon dioxide per unit of electricity than any other commonly used fuel.

Promising technologies for capturing carbon dioxide emissions are being developed and tested, the study group found. It also decided long-distance transportation of carbon dioxide is a viable option, with more than 3,000 miles of pipeline now in use for that purpose.

Early assessments by experts outside the study group have suggested long-distance transport would be necessary, as Wisconsin probably does not have geologic formations that would be suitable for the long-term confinement of captured CO<sub>2</sub>.

The draft report can be found at the PSC web site ([www.psc.wi.gov](http://www.psc.wi.gov)) by entering the case number 5-EI-145 into the boxes displayed on the regulatory filing system (ERF). 

## Energy saver tip

To keep cold, keep clean. Refrigerator coils are usually out of sight and out of mind, meaning they have ample opportunity to gather dust and debris and lose their cooling efficiency. A good, spring vacuuming of the coils—and a defrosting for the freezer—will help those appliances run more economically. 

consumer and business advocates are telling the state's Public Service Commission (PSC) the right number is more like eight times that much.

The PSC is expected to decide the matter on June 1.

In the meantime, advocates are arguing that customers are due about \$15.9 million because of the wide array of direct and indirect costs that piled up because of a field engineer's error in a Miami-Dade substation.

Traffic lights went out, resulting in vehicle accidents. People were trapped in elevators. The outage rolled across the grid, causing three fossil-fueled and two nuclear generating units to go out of service, the *Post* reported. More than two million people were affected by the blackout and many were without power for as long as three hours.


The Florida Industrial Power Users Group argues that FPL should pay all of its members' replacement-fuel costs. One point of contention is whether customers ought to be reimbursed for eight hours of replacement-fuel costs tied directly to the blackout, or whether reimbursement is due for costs arising from one of the nuclear units being off-line for six and a half days.

The fiasco has already gotten pretty costly for FPL. The utility has paid a \$25 million dollar fine to settle with the Federal Energy Regulatory Commission, which has grown more hard-nosed since the August 2003 blackout that put some 50 million customers in eight states and parts of Canada in the dark.

The utility error that triggered that incident involved neglecting to properly trim trees that wound up interfering with transmission lines in Ohio.

An attorney for FPL said a \$2 million repayment would be reasonable and would not deter investment in the company. He called the larger amount sought by consumer advocates "opportunistic," according to the *Post*.

Meanwhile, FPL Group, the holding company that owns Florida Power and Light, announced it's proposing to change its name to NextEra Energy, Inc.

We're probably reading too much into this, but a company press release said, "In addition to more appropriately reflecting the company's present-day business, the change will help distinguish between the company and its utility subsidiary, Florida Power and Light Company." 

## California keeps trying


It's been almost a decade since California found it prudent to back away from universal direct-access for residential electricity sales, but some business customers stayed in the program and now regulators are hoping more of them will get involved.

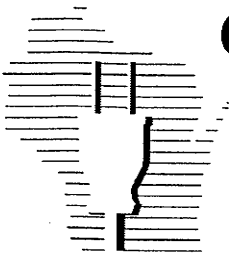
In mid-March, the California Public Utilities Commission (CPUC) launched a plan to increase direct-access power purchases in the service territories of the state's three major investor-owned utilities, Pacific Gas and Electric (PGE), Southern California Edison (SoCalEd), and San Diego Gas and Electric (SDGE).

Direct access was made available throughout the state in 1998 but wholesale market manipulation by the likes of Enron, power shortages both contrived and real, rolling blackouts, and astronomical price spikes by 2001 forced the rollback of the experiment. According to the CPUC, about 5 percent of total retail sales in California are now direct-access transactions.

But legislation authorizing increased direct access was enacted last fall, with the support of the state's Division of Ratepayer Advocates, TURN (The Utility Reform Network), and the three big utilities.

Starting this month, qualifying non-residential customers will start becoming eligible for direct access service. Over a four-year phase-in period, approximately 11 percent of total retail sales will be from providers other than the investor-owned utilities. That would match the percentage involved in direct access in 2001, according to the CPUC.

The phase-in period is designed to limit the risk of repeating the 2001 experience, the commission says. 

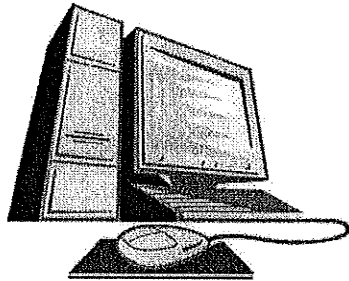


# Customers First!

P.O. Box 54  
Madison, WI 53701

A Coalition  
to preserve  
Wisconsin's  
Reliable  
and Affordable  
Electricity

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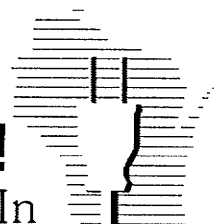
## Quotable Quotes

*"The reason we are here is that Florida Power and Light's notion of accepting responsibility for the cost of replacement power is vastly different from ours. Despite what we know about the costs, FPL will accept responsibility for about \$2 million and will leave customers holding the bag for the rest."*

—Associate Public Counsel Charlie Beck in testimony to the Florida Public Service Commission about a massive 2008 power outage, quoted March 18, 2010 in *The Palm Beach Post*

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

**Customers First!**  
Plugging Wisconsin In





# Stoughton Utilities Activities Reports

**March 2010**

## **ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.**

Seasonal activities continued on the electric and water distribution systems, the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. Electric system vegetative management, sanitary sewer main flushing and televising, water main corrective work, and cold weather maintenance continued as scheduled. Construction significantly increased on the East Water Tower. Staff continued to work with our customers that have not fulfilled their financial obligations in preparation for the end to the moratorium on electric service disconnections next month. The City of Stoughton is continuing to negotiate with the line workers represented by the International Brotherhood of Electrical Workers (IBEW).

## **ACCOUNTING – Kim M. Jennings, CPA**

### **Accomplishments:**

- Work order processing and closing.
- ARRA individual contractor and summary quarterly reports.
- SDWLP pay request with Davis Bacon compliance reporting.
- Investment sales/purchases and income tracking.
- Monthly account reconciliation, reporting and billing statistics for February 2010.

### **In Progress:**

- Reviewing procedures for work order estimates.
- Monthly account reconciliation and reporting for March 2010.

## **CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities Office and Information Systems Supervisor Brian R. Hoops**

### **Activities & Accomplishments:**

- Brian Hoops attended a WPPI Energy information technology advisory group meeting. The next meeting has been scheduled for early April.



- Erin Bothum and Brian Hoops attended the Northstar Users Group meeting at WPPI Energy. Topics included credit control, employee wellness, office security, and more.
- Erin Bothum and Brian Hoops participated in a WPPI Energy webinar for Marketing and Outreach Coordinator training. Topics included Commitment to Community funding, commercial & industrial programs, WPPI storefront access and ordering, and more.
- Brian Hoops worked with the Wisconsin Public Service Commission on several customer inquiries and complaints.
- Notices were sent for water disconnections for customers with large delinquent balances and/or outstanding deposits. Delinquent commercial customers received notices for electrical disconnection. All accounts were paid, or arrangements made, and no physical disconnections occurred.
- All staff has been busy preparing for the upcoming end of the heating moratorium. Customer contacts have been made, advertising submitted, supplies ordered, and schedules set in anticipation of a busy April.
- Enecia Sabroff continues to pursue payments for delinquent accounts and customer deposits.
- Enecia Sabroff has been submitting delinquent final-billed customer accounts to our collection agency, Professional Placement Services, LLC (PPS). PPS will continue to attempt to collect the balances owed on these accounts, and will submit the customer to the Wisconsin D.O.R. TRIP program as necessary.
- Erin Bothum adjusted customer billing classes for commercial customers that were not meeting the minimum electric demand requirements.
- Erin Bothum completed the monthly utility billing, as well as issued 138 final-billings for customers who have moved from their current account location.
- Erin Bothum completed the clean-up of our customer database. Customers with more than one account were all consolidated under a single customer number.
- Numerous requests have been received for electric and water disconnections at foreclosed and vacant properties. Several reconnections have been completed due to sales of vacant properties.
- Staff processed 11,037 payments totaling \$1,885,774, including 6,337 checks, 1,018 credit cards, 3,449 ACH payments, and \$22,082 in cash.
- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits.
- The division's 2010 calendar has been created and contains all billing, collections, and accounting scheduled tasks. All summer disconnect activity will follow this schedule barring any heat-related delays.

**LINE DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent Sean O Grady**

**East Side Elevated Water Tank Project:** The tower is making visible progress. Erection of the structure should be completed by the end of April with painting to follow. Chicago Bridge and Iron Construction is on scheduled to complete this project by the end of July.

**East Side Water Main Project:** Contracts are currently being circulated for signatures. We hope to see activity starting in early April.

**Substation Maintenance:** AC Engineering recently completed our substation and capacitor maintenance program. A report will be filed in April for our review and action.

**Midwest Tree and Excavation:** Underground electric trenching will start the week of April 5<sup>th</sup>, weather permitting. We currently have two primary extension in the rural service territory, one extension is for a cell tower and the other is for a residential home. There is also one commercial project in Stoughton.

**West Substation Property:** Crews are trimming trees and removing underbrush left over from the previous owner.

**Asplundh Tree Experts:** Crews are on site and have been working on USH 138 West. If you had a chance to observe them in the field, you would have seen employees climbing trees and roping limbs; very impressive and dangerous work. In April, you will see Asplundh on North Van Buren Street working South on back lot line tree contacts.

**Sullivan Construction:** Crews successfully removed the abandoned chimney on our building and sealed the roof.

**Parking Lot Seal Coating:** 97,808 square feet of parking surface will be sealed and striped by Tri County Seal Coating Inc. this Spring/Summer. We normally seal coat our parking surfaces once every five years

**Customer Demand Verifications:** Staff is currently performing field verifications on our larger electric service customers. This is done once every six months to determine proper billing classifications.

**Stoughton Trailers/Trucking:** Staff is providing data to Stoughton Trailers to complete their own Arc Flash Protection Program.

**Spring/Summer Reconstruction Projects:** Crews will be working thru the month of April on Line Clearance Projects. Reconstruction projects are scheduled to begin in early May. Staking and field verifications will be completed around the end of April.

**Line Crew:** Crews continue to work on line clearance project on the North, West, and South corridors of our service territory. This area received a high number of tree-related outages during the last heavy snow event back in December of 2009. Customers have been very receptive to our trimming and have allowed crews to trim back trees to our standard operating clearances.

**WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson**

2010 Sanitary Sewer Improvement Project: Low bidder for this years project is Michels Pipe Service Michels). Michels' bid was almost fifty thousand dollars under budget. The project includes about 3500 feet of sanitary sewers to be lined. Michels has been low bidder for our lining projects for the last three years.

Spring sludge hauling program: This year we have an estimated 600,000 gallons of sludge to be hauled out to farmers' fields for fertilizer. Our contractor has acquired an additional 190 acres of land from Furseth Farms to haul sludge onto. We have applied sludge to 2,029.1 acres of WDNR approved farm fields over the past twenty plus years.

Staff has been busy televising sewers over the winter months. Plant maintenance, painting and repairs to plant equipment have also taken up a majority of our time.

WPPI Energy (WPPI) Generator Capacity Testing: WPPI ran their annual generator capacity test at the plant. Stoughton Utilities Wastewater Division receives monthly capacity payments from WPPI for participating in the program. WPPI system wide test demonstrated a total of 19.2 megawatts of capacity if needed. This was enough power generated to power more than 7,600 homes. Stoughton's capacity was 234 kW.

The precipitation for the month was 1.39 inches.

The wastewater treatment facility processed an average flow of 1.345 million gallons per day with a monthly total of 42 million gallons.

**WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson**

Water Division personnel attended and participated in refresher safety training on the following subjects. (blood borne pathogens procedures, hearing protection devices, and work zone set up and safety training).

Construction of the new 600,000 gallon water tower in Race Track Park continues on schedule with the completion date set for the end of July.

We finished one of our Spring projects which is lawn restorations from our diggings in terraces from late last Fall and Winter projects.

We repaired one broken water main on N. Henry St. this past month. Also working on interior maintenance on our well houses and pumping equipment.

We continue working on water system map upgrades and additions.

Total water pumped in the month of March was 41,037,000 gallons.

**ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia Rankin**

**Customer Key Account Activities**

***Stoughton Trailers:*** Delivered \$9,600 incentive check to customer for installation of two energy efficient air compressors at production facility. Incentive came from Stoughton Utilities' Commitment to Community fund for energy efficiency projects. Submitted associated news release to the Courier Hub. Currently working with customer to determine energy efficiency funding options for a weld smoke collector project and potentially another air compressor upgrade.

***Uniroyal:*** Sean Grady and I toured the plant. The company would like to make the plant more energy efficient. I will be working with them to identify potential energy savings opportunities.

***Cummins:*** Met with customer to discuss energy efficiency projects for 2010 and the global energy efficiency initiative the company is undertaking. The Stoughton facility has formed an energy management team with a goal of reducing their carbon footprint by 10% this year. They would like the utility to be as involved as possible. Things discussed were ways to help educate the energy team and providing technical support and financial help for energy efficiency projects.

***Millfab:*** Spoke with customer over the phone regarding potential lighting upgrade at their facility. Plan to meet with customer to discuss the project the first week in April.

**Energy Services Administration**

***Solar Buy-back Tariff:*** A residential customer signed up to participate in the utility's solar buy-back program. The program is now fully subscribed with residential customers using the full 15kW allotted to Stoughton Utilities. Program capacity may be expanded for utilities with fully subscribed capacity in July 2010.

***Utilities Buildings Energy Benchmarking:*** Entered data into ENERGY STAR Portfolio Manager for all utility buildings to determine ENERGY STAR ratings for each building

**Commitment to Community Reporting:** Submitted information for 2009 Commitment to Community collections and expenditures to WPPI Energy. WPPI will submit an aggregate report to the PSC for all of its Wisconsin members.

**Dates at Stoughton Utilities in March: 4, 11, 19, 24**

**SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz**

**Accomplishments**

*Training*

- Completed multiple training sessions on Blood Borne Pathogens
- Completed training on Hearing Conservation
- Completed training on Work Zone Safety

*Audits/Inspections*

- Audited safety training records
- Entered safety training data into JJ Keller database
- Inspected Electric Crews in the field

*Compliance/Risk Management*

- Reviewed Tailboard forms
- Enter CE's into database
- Edit and review MSDS binder
- Updated spreadsheets in Hazard Communications Written Program
- Prepared reports from Electric Crew Inspection
- Researched Spill Prevention Control and Countermeasures (SPCC) program for details on East Substation
- Entered new equipment (levels of oil) data in the SPCC program for the East Electric Substation

**Goals & Objectives**

*Training*

- Train on the topic of Fire extinguisher

*Audits/Inspections*

- Inspect Crews for proper Work Zone set ups and Personal Protective Equipment
- Perform facility inspections in all Stoughton Utilities facilities

*Compliance/Risk Management*

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review and update Stoughton Utilities Written Safety Programs

Scheduled dates MEUW SCRSC Safety Coordinator, Chris Belz, was at Stoughton Utilities: March 1, 15, 22 and 29

Please visit us on our website at [www.stoughtonutilities.com](http://www.stoughtonutilities.com) to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



**Stoughton Utilities**

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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E. - Stoughton Utilities Director  
**Subject:** Status Of Stoughton Utilities Committee March 15, 2010  
Recommendations To The Stoughton Common Council.

March 23, 2010 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Committee recommendation to approve the Payments Due List.
- Approved the Stoughton Utilities Committee recommendation to approve the 2009 Stoughton Utilities Audit and Management Letter.
- Approved the Stoughton Utilities Committee recommendation to accept the proposed electric and water tax stabilization dividends.
- Denied the Stoughton Utilities Committee recommendation to approve the amendment to the 2010 Stoughton Utilities Capital Projects Program for the S. Van Buren Street water and sanitary sewer reinforcement main construction project between W. Main Street and W. South Street for an estimated cost of \$100,000 and \$25,000 respectively, with financing to come from funds designated for such purposes.
- Approved the Stoughton Utilities Committee recommendation to award the East Water Main Project to Smithback Excavating of Deerfield, Wisconsin for \$201,935.25.

March 31, 2010 Stoughton Common Council Meeting

- Denied the Stoughton Utilities Committee recommendation to approve the amendment to the 2010 Stoughton Utilities Capital Projects Program for the S. Van Buren Street water and sanitary sewer reinforcement main project between W. Main Street and W. South Street for an estimated cost of \$100,000 and \$25,000 respectively, with financing to come from funds designated for such purposes.
- cc: Sean O Grady - Stoughton Utilities Operations Superintendent



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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Declarations Of Official Intent Nos. 2010-5 Through 2010-7.

In order to preserve the ability to borrow funds for these projects at a later date, it is requested that the Stoughton Utilities Committee approve:

Declaration No. 2010-5      Stoughton Utilities East Side Water Main Project for \$250,000.  
Declaration No. 2010-6      Stoughton Utilities Water Well No. 7 Rehabilitation Project for \$25,000.  
Declaration No. 2010-7      Stoughton Utilities Wastewater Treatment Facility Air Blower Project for \$42,000.

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Brian G. Erickson  
Stoughton Utilities Wastewater System Supervisor

Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager

Roger M. Thorson  
Stoughton Utilities Water System Supervisor



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**NO. 2010-5**

**DECLARATION OF OFFICIAL INTENT**

This is a Declaration of Official Intent of the City of Stoughton, Dane County, Wisconsin (the "Issuer") to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Income Tax Regulation Section 1.103-18. The undersigned has been designated as the entity authorized by the Issuer to make this Declaration of Official Intent Pursuant to a Resolution adopted on April 13, 1993. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19 of the Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s) / account(s) described below:

- 1. Project\* description: Stoughton Utilities East Side Water Main Project

(Provide a general functional description of the property, project or program for which the expenditure to be reimbursed is paid, e.g. "\_\_\_\_\_ building program", "highway capital improvement program", "hospital equipment acquisition", "combined utility improvement program", etc.)

OR

- 2. Identify fund(s) /account(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Provide a general functional description of the purpose of the fund or account from which the expenditure to be reimbursed is paid, e.g. "Construction fund program" and "parks and recreation fund" and "highway fund".)



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The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$250,000.00

The Issuer intends to reimburse itself from borrowed funds within (1) one year after the expenditure is made or (2) one year after the facility is placed in service, whichever is later.

\*Each of the expenditures described must be a cost of the type that is properly chargeable to capital account (or would be so chargeable with a proper election) under general federal income tax principles. Capital expenditures include costs incurred to acquire, construct or improve land, buildings and equipment and exclude current operation expenses.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this 19<sup>th</sup> Day of April 2010.

CITY OF STOUGHTON  
UTILITIES COMMITTEE

By: \_\_\_\_\_

Title: STOUGHTON UTILITIES COMMITTEE CHAIR



**Stoughton Utilities**

600 South Fourth Street

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**NO. 2010-6**

**DECLARATION OF OFFICIAL INTENT**

This is a Declaration of Official Intent of the City of Stoughton, Dane County, Wisconsin (the "Issuer") to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Income Tax Regulation Section 1.103-18. The undersigned has been designated as the entity authorized by the Issuer to make this Declaration of Official Intent Pursuant to a Resolution adopted on April 13, 1993. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19 of the Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s) / account(s) described below:

- 1. Project\* description: Stoughton Utilities Water Well No. 7 Rehabilitation Project

(Provide a general functional description of the property, project or program for which the expenditure to be reimbursed is paid, e.g. "\_\_\_ building program\*", "highway capital improvement program", "hospital equipment acquisition", "combined utility improvement program", etc.)

OR

- 2. Identify fund(s) /account(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Provide a general functional description of the purpose of the fund or account from which the expenditure to be reimbursed is paid, e.g. "Construction fund program" and "parks and recreation fund" and "highway fund".)



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The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$25,000.00

The Issuer intends to reimburse itself from borrowed funds within (1) one year after the expenditure is made or (2) one year after the facility is placed in service, whichever is later.

\*Each of the expenditures described must be a cost of the type that is properly chargeable to capital account (or would be so chargeable with a proper election) under general federal income tax principles. Capital expenditures include costs incurred to acquire, construct or improve land, buildings and equipment and exclude current operation expenses.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this 19<sup>th</sup> Day of April 2010.

CITY OF STOUGHTON  
UTILITIES COMMITTEE

By: \_\_\_\_\_

Title: STOUGHTON UTILITIES COMMITTEE CHAIR



**Stoughton Utilities**

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**NO. 2010-7**

**DECLARATION OF OFFICIAL INTENT**

This is a Declaration of Official Intent of the City of Stoughton, Dane County, Wisconsin (the "Issuer") to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the Issuer. This Declaration is made under and pursuant to Income Tax Regulation Section 1.103-18. The undersigned has been designated as the entity authorized by the Issuer to make this Declaration of Official Intent Pursuant to a Resolution adopted on April 13, 1993. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19 of the Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s) / account(s) described below:

- 1. Project\* description: Stoughton Utilities Wastewater Treatment Facility Air Blower Project

(Provide a general functional description of the property, project or program for which the expenditure to be reimbursed is paid, e.g. "\_\_\_building program\*", "highway capital improvement program", "hospital equipment acquisition", "combined utility improvement program", etc.)

or

- 2. Identify fund(s) /account(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Provide a general functional description of the purpose of the fund or account from which the expenditure to be reimbursed is paid, e.g. "Construction fund program" and "parks and recreation fund" and "highway fund".)



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The maximum principal amount of the borrowing or borrowings to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$42,000.00

The Issuer intends to reimburse itself from borrowed funds within (1) one year after the expenditure is made or (2) one year after the facility is placed in service, whichever is later.

\*Each of the expenditures described must be a cost of the type that is properly chargeable to capital account (or would be so chargeable with a proper election) under general federal income tax principles. Capital expenditures include costs incurred to acquire, construct or improve land, buildings and equipment and exclude current operation expenses.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

Dated this 19th Day of April 2010.

CITY OF STOUGHTON  
UTILITIES COMMITTEE

By: \_\_\_\_\_

Title: STOUGHTON UTILITIES COMMITTEE CHAIR



**Stoughton Utilities**

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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E. - Utilities Director  
**Subject:** Stoughton Utilities Goals

The following goals have been developed in the changing utility environment. It is requested that the Stoughton Utilities Committee approve these goals.

- Provide safe reliable electric, wastewater and water service at competitive rates in compliance with all applicable regulations.
- Influence State and Federal rule making that benefit our customers.
- Insure that all customers are categorized for the optimum rate available to them.
- Provide our customers accurate and timely billing statements.
- Offer billing payment opportunities that meet and exceed our customers' expectations.
- Maintain a business culture of environmental stewardship.
- Develop customer programs and rate options that promote conservation.
- Seek new and maintain existing joint action partnerships that benefit our customers.
- Remain a utility informational clearinghouse for our customers.
- Provide staff that are open, understanding, and accessible to our customers.
- Operate a highly professional utility with appreciation for our history and vision for our future.
- Create career pathways and educational opportunities for our staff and insure that they are compensated appropriately and receive competitive benefit packages.
- Use evolving methods, technologies and independent studies that create new opportunities to improve the service to our customers.



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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Scott S. Grady  
Stoughton Utilities Engineering Technician  
**Subject:** Stoughton Utilities 2009 Annual Water Consumer Confidence Report (CCR) To Our Water Consumers.

Amendments to the Safe Drinking Water Act required that Water Utilities provide information to their consumers annually and certify to the Wisconsin Department of Natural Resources (WDNR) that a "good faith" effort to provide this information to all consumers is made. We have completed our required monitoring and have distributed our 2009 CCR to the public. No significant changes to our water quality were noted in our monitoring efforts.

It should be noted that both the Wisconsin Rural Water Association and the WDNR Public Water Supply Engineer were very complimentary of the way additional water related information was included in the report being provided to our drinking water consumers.

Encl.

cc: Erin N. Bothum - Stoughton Utilities Billing and Consumer Services Technician  
Sean O. Grady - Stoughton Utilities Operations Superintendent  
Shannon R. Gunsolus - Stoughton Utilities Account Specialist  
Lisa A. Halverson - Stoughton Utilities Consumer Services Specialist  
Brian R. Hoops - Stoughton Utilities Information Systems & Office Supervisor  
Kim M. Jennings, CPA - Stoughton Utilities Finance & Administrative Manager  
Robert P. Kardasz, P.E. - Stoughton Utilities Director  
Enecia G. Sabroff - Stoughton Utilities Accounts Receivable Technician  
Roger M. Thorson - Stoughton Utilities Water System Supervisor



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### What are PPM and PPB?

Parts per million (ppm) and parts per billion (ppb) are units used to measure the concentration of a substance in water. Here are some examples that illustrate how small a ppm and a ppb actually are:

- One part per million (ppm) is the same as:
  - One second in 11 days; one minute in two years
  - One penny in \$10,000
  - One dollar in a stack of new dollar bills 250 feet high
- One part per billion (ppb) is the same as:
  - One second in 32 years; one minute in 1990 years
  - One silver dollar in a roll of silver dollars from Detroit to Salt Lake City
  - One kernel of corn in a 45-foot high, 16-foot diameter silo

### Flushing the Distribution System

Stoughton Utilities performs systematic flushing of the water distribution system. Customers are notified about flushing through newspaper ads, and the Utilities website. Flushing is a process of sending a rapid flow of water through the water mains to clean them. This helps to maintain water quality by removing naturally-occurring sediment. Flushing may cause temporary discoloration of your water. While this discoloration is unpleasant, it is not harmful. If this happens, call the Utilities or visit Stoughton Utilities website for instructions on flushing your service. If your water does not clear up after the flushing process, please call Customer Service at 877-7428.

### Lead in Drinking Water

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Stoughton Utilities is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking.

### Conserving

- Fix leaking faucets, pipes and toilets, etc.
- Replace old fixtures; install water-saving devices in faucets, toilets and appliances.
- Turn off the tap while you shave or brush your teeth
- Do not use the toilet for trash disposal or garbage disposals.
- Run the dishwasher and washing machine only when full
- Defrost frozen food without running water

### Sampling

Before the water reaches your tap, samples from the water distribution system and the wells are collected and tested in State-certified laboratories. Stoughton Utilities has a regular program of water analysis and system inspection that assures safe water for you and your family. We have nine State-certified water operators who assure that the water operations provided excellent water quality three hundred sixty-five days a year.

### Ongoing Efforts

Like most water systems across the country, Stoughton Utilities water system is aging, and many critical elements have exceeded their service life span and are in need of repair or replacement. The water main replacement project is an ongoing program to replace failing pipelines each year. The new larger water mains installed over the years improve fire-fighting capabilities, increase water pressure, deliver more water, and avoids potential flood damage to homes, businesses and streets.

This year's projects include a portion of S. Van Buren Street from Main St. to South St, a new main from Eastwood Estates to Racetrack Park, a new water tower in Racetrack Park and rehab. of Well 7 in Virgin Lake Park. Learn more about our service to our neighbors at [www.stoughtonutilities.com](http://www.stoughtonutilities.com)

### Security of Our Water System

All Our lives have changed dramatically and our outlook on security has evolved since the tragic events of September 11, 2001. To this end, we want to ensure all our water customers that the security of our facilities and our distribution system is our highest priority.

Throughout the past few years, several security measures have been implemented to protect our drinking water. The majority of our new precautions, however, cannot be disclosed to the public because we want to prevent those who might try to compromise the Stoughton Utilities distribution system from having access to information about how we protect our water supply. We urge all our customers to be vigilant also and even overly cautious as to any suspicious occurrences or questionable persons claiming to be Utility staff. Please, if in question, request identification of any person (s) claiming to be Utility personnel before allowing entrance to your home or business. All Utility personnel wear identification badges. If you have any questions or concerns in this matter, please feel free to call Robert Kardasz at 877-7423 and voice your concerns or questions. If you should see or witness any suspicious activity, please do not hesitate to call 911.

We want you to rest assured that we are doing everything in our power to provide the highest level of security for our system and your safety.

### How to Contact Us

We welcome you to attend our Stoughton Utilities Committee meetings at the Stoughton Utilities Administration Office located at 600 S. Fourth Street held on the first Monday after the second Tuesday of the month. Meeting agendas and past meeting minutes are available at [www.stoughtonutilities.com](http://www.stoughtonutilities.com). If you have any questions about this report or concerning your water utility, or Stoughton Utilities in general, contact, Robert Kardasz, at 877-7423 or Roger Thorson at, at 877-7422. If you have a water emergency, please contact our emergency number at 873-9322.



Stoughton Utilities

For more information  
Customer Service Information—877-7418 or  
[www.stoughtonutilities.com](http://www.stoughtonutilities.com)  
600 S. Fourth Street

- Open new or transfer accounts
- Billing inquiries
- Water conservation
- Water, wastewater and electric rates
- Automatic payment plans
- Credit card payments
- E-Pay (Internet Payments and usage history)



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Stoughton, WI

Stoughton Utilities



Stoughton Utilities  
PO Box 383 - 600 S. Fourth St.  
Stoughton, WI 53589

## INTRODUCTION

Once again, the employees of Stoughton Utilities are pleased to provide you with this year's Annual Water Quality Report. We are proud to announce that we continue to meet and surpass all State and Federal water quality standards under the Safe Drinking Water Act. Our goal is and always will be to provide you a safe and dependable supply of drinking water. We want you to understand the efforts we make continually to improve water quality and protect our water resources. We are committed to ensuring the quality of your water remains at the highest possible level.

If you have any questions about this report or concerning your Stoughton Utilities, please contact:  
Robert Kardasz P. E., Director of Utilities at (608) 877-7423  
bkardasz@stoughtonutilities.com

## DISCUSSION

Again, please note that the Stoughton Utilities drinking water complies with all State and Federal regulations, as shown in Table A. "All sources of drinking water are subject to potential contamination by constituents that are naturally occurring or are man made. Those constituents can be microbes, organic or inorganic chemicals, or radioactive materials."

## INFORMATION FROM THE EPA

All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

MCLs are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at MCL level for a lifetime to have one-in-a-million chance of having the described health effect.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons, such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

## WATER QUALITY TESTING/RESULTS

Stoughton Utilities routinely monitors for constituents in your drinking water in accordance with State and Federal laws. The following Table A shows the results of our monitoring for the period from January 1, 2009, through December 31, 2009 (unless otherwise noted). Please note that the only water parameter that had a detected is listed. If you desire to see the other constituents that were tested for, but did not have any detects, please contact the Stoughton Utilities. In this table, you will find many terms and abbreviations you might not be familiar with. To help you understand these terms, we have provided the following definitions:

- **Parts per million (ppm) or Milligrams per liter (mg/l)** – one part per million corresponds to one minute in two years, or a single penny in \$10,000.
- **Parts per billion (ppb) or Micrograms per liter – one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.**
- **Picoocuries per liter (pCi/l)** – picocuries per liter is a measure of the radioactivity in water.
- **Action Level (AL)** – the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **Maximum Contaminant Level – the "Maximum Allowed" (MCL)** is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **Maximum Contaminant Level Goal – the "Goal" (MCLG)** is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety

- **(TCR) - Total Coliform Rule**

Stoughton Utilities water comes from four wells located throughout the city and is pumped directly into the system and into two storage facilities. The water is treated with chlorine and fluoride as it leaves the wells and storage facilities. Last year we pumped 453,135,000 gallons of water.

Did you know that in lieu of taxes, Stoughton Utilities pays \$486,822.00 annually to the City? Stoughton Utilities is the largest tax payer in the City.

Stoughton Utilities is owned directly by the City of Stoughton and funded entirely by the water, electric and wastewater rates citizens pay for our services.

TABLE A  
Disinfection Byproducts

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Source of Contaminant
HAA5 (ppb)	60	60	0	0		
THM (ppb)	80	0	4.5	3-4.5		By-product of drinking water chlorination

### Inorganic Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Source of Contaminant
Antimony (ppb)	6	6	2	0-2	3/19/08	Discharge from petroleum refineries; electronics
Barium (ppm)	2	2	0.032	.019-.032	3/19/08	Drilling waste; Erosion of natural deposits
Cadmium (ppm)	5	5	.1	0-.1	3/19/08	Corrosion of galvanized pipes; Erosion of natural deposits
Chromium (ppb)	100	100	3	1-3	3/19/08	Erosion of natural deposits
Copper (ppm)	AL=1.3	1.3	.830	.0120-.1200	12/10/08	Corrosion of household plumbing
Fluoride (ppm)	4	4	1.5	3-1.5	3/19/08	Erosion of natural deposits
Lead (ppb)	AL=15	0	9.8	nd-54.00	12/14/08	Water additive; Erosion of natural deposits
Nickel (ppb)	100	3,500	6200-3,5000	nd-5.20	3/19/08	Erosion of natural deposits
Nitrate(N03-N) (ppm)	10	10	5.20	nd-5.20	3/19/08	Natural occurs in soils, ground/ surface waters
Selenium (ppm)	50	50	3	0-3	3/19/08	Fertilizer use; Erosion of natural deposits
Sodium (ppm)	n/a	n/a	8.50	3.10-8.50	3/19/08	Discharge from petroleum refineries; Erosion of natural deposits

### Radioactive Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date	Source of Contaminant
Radium	5	0	1.3	1.3		Erosion of natural deposits
Gross Beta Particle	n/a	n/a	1.2	1.2		Decay of natural and man made deposits.

### Unregulated Contaminants

Contaminant (units) (ppb)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Source of Contaminant
Bromodichloromethane	n/a	n/a	.52	nd-.52		n/a
Bromoform (ppm)	n/a	n/a	1.90	nd-.190		n/a
Chloroform (ppb)	n/a	n/a	.66	.25-.66		n/a
Dibromochloromethane	n/a	n/a	1.40	nd-1.40		n/a
Sulfate	n/a	n/a	24.00	13.00-24.00	3/19/08	n/a

Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than 6 months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrates levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant you should ask advice from your health care provider.

Systems exceeding a lead and/or copper action level must take actions to reduce lead and/or copper in the drinking water. The lead and copper values represent the 90th percentile of all compliance samples collected. If you want information on the number of sites or the actions taken to reduce these levels, please contact your water supply operator.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Annual Drinking Water Week.

On May 4, 2010, Stoughton Utilities will host an open house to celebrate Drinking Water Week which has been designated nationally for May 2 through 8, 2010. Almost all the Stoughton Utilities are scheduled to provide demonstrations and building tours. More information is to follow.

Please consider participating in this event with your Stoughton Utilities employees and customers.

cc: Sean O Grady - Stoughton Utilities Operations Superintendent  
Brian G. Erickson - Stoughton Utilities Wastewater System Supervisor  
Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor  
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manger  
Roger M. Thorson - Stoughton Utilities Water System Supervisor



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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** WPPI Energy (WPPI) Orientation Meeting.

WPPI Energy's next orientation meeting is scheduled for Wednesday, May 5, 2010 at the WPPI Corporate Headquarters, 1425 Corporate Center Drive in Sun Prairie, WI. Please let Sean Grady or me know by Friday, April 23, 2010 if you are interested in participating in this meeting. Transportation will be provided. If it is more convenient for you to drive your vehicle, your mileage will be reimbursed.

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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Fax 608-873-4878  
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# Orientation to WPPI Energy

for elected or appointed utility officials, community leaders and utility employees

Attendees will learn about WPPI Energy's **power supply resources and operations** as well as programs and services in the following areas:

## Rates & Billing

- Electric rate and cost-of-service studies
- Rate design and comparisons
- Financial planning studies
- Projections of power costs

## Member & Customer Services

- Business programs & key accounts
- Residential programs
- Renewable energy programs & projects
- Distribution services and metering
- Joint purchasing for the utility and customers

## Information Systems

- Communications infrastructure
- Harris-Northstar Utility Billing/Customer Information Software
- Dynamics SL Accounting Package

## Marketing & Outreach

- Program promotion
- News releases
- Customer communications
- Community relations program
- Programs for community leaders
- Energy education

**Wednesday  
May 5, 2010**

**8:30 a.m.  
Continental Breakfast**

**9 a.m.  
Program**

**12:30 p.m.  
Lunch**

After the conclusion of the program, a tour of the new building and an online tutorial of WPPI Energy's web presence and programs will be available for those interested.

**WPPI Energy  
Conference Center  
1425 Corporate Center Drive  
Sun Prairie, WI 53590**

*RSVP on back*



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Stoughton, WI 53589-0383

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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Wisconsin Public Power, Inc. (WPPI) Regional Meeting.

WPPI's regional evening meeting has been scheduled in our area to be held in Mazomanie on May 6, 2010. Please let Sean Grady or me know by Wednesday, April 21, 2010 if you are interested in attending the meeting, and if you would be interested in driving with us to the meeting. If it is more convenient for you to drive your vehicle, your mileage will be reimbursed.

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)



070

## MEMORANDUM

TO: WPPI Energy Member Managers  
FROM: Kelly Simonsen, Community Relations Coordinator  
DATE: March 16, 2010  
SUBJECT: 2010 Regional Meetings

This spring, WPPI Energy will host six regional meetings across the region to discuss timely WPPI and electric industry issues with local elected leaders and community officials; utility governing bodies; and member employees. In 2008, nearly 160 individuals from 35 member communities attended the dinner presentations, which were held at five locations. As part of WPPI's Business Plan initiative to increase participation in our network of chief executives and other community leaders, we hope to host even more attendees at the 2010 regional meetings!

Enclosed are invitations, including an agenda, for you to distribute locally. There will not be a mailing directly to these representatives. Please use the single response form to RSVP for your community two weeks prior to the dinner meeting.

If you have any questions, please call me at 608.834.4519. We look forward to seeing your group in the upcoming months!

# REGIONAL MEETINGS 2010

Who should attend?

Utility governing boards, elected officials, utility employees and community leaders

## AGENDA

5:30 p.m. - Cocktails

6:00 p.m. - Dinner

6:45 p.m. - Program

7:45 p.m. - Adjourn

*Join members in your area to learn more about:*

- \* **Smart Metering/Smart Grid Task Force:** What is it and what does it mean for WPPI Energy and its members for the future?
- \* **Leading by Example:** What can members do to serve as models in the areas of conservation, energy efficiency and renewables to lead the way to a cleaner energy future?
- \* **Transmission:** What's next and what will it cost?
- \* **And more!**



The way energy should be

**Wednesday, April 28**

**Kimberly**

Liberty Hall  
800 Eisenhower Drive  
920.731.0164

**Wednesday, May 5**

**Hartford**

The Chandelier Ballroom  
150 Jefferson Ave.  
[www.chandelierballroom.com](http://www.chandelierballroom.com)  
262.673.4946

**Thursday, May 6**

**Mazomanie**

The Old Feed Mill  
114 Cramer Street  
[www.oldfeedmill.com](http://www.oldfeedmill.com)  
608.795.4909

**Wednesday, May 26**

**Eau Claire**

Sweetwaters Restaurant  
1104 W. Clairemont Ave.  
[www.sweetwatersec.com](http://www.sweetwatersec.com)  
715.834.5777

**Thursday, June 3**

**Dyersville, IA**

Country Junction Restaurant  
Jct. of Hwy 136 & 20  
913 15th Avenue SE  
[www.countryjunctionrestaurant.com](http://www.countryjunctionrestaurant.com)  
563.875.7055

**Tuesday, June 8**

**Norway, MI**

Oak Crest Golf Course  
N1475 U.S. Highway 8  
[www.oakcrestgolf.com](http://www.oakcrestgolf.com)  
906.563.9046





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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** WPPI Energy (WPPI) Energy Headquarters Dedication.

WPPI's Energy Headquarters dedication will be at Noon on Friday, May 21, 2010 at 1425 Corporate Center Drive in Sun Prairie, WI. Please let Sean Grady or me know by Friday, May 14, 2010 if you are interested in participating in the dedication which will be followed by lunch and building tours. Transportation will be provided. If it is more convenient for you to drive your vehicle, your mileage will be reimbursed.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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**Date:** April 15, 2010  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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**Date:** April 15, 2010

**To:** Stoughton Utilities Committee

**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Annual Tour Of The Stoughton Utilities Wastewater Treatment Facility.

The annual Stoughton Utilities Committee tour of the Stoughton Utilities Wastewater Treatment Facility is scheduled immediately following the April 19, 2010 regular meeting.

cc: Brian G. Erickson  
Stoughton Utilities Wastewater System Supervisor

Sean O Grady  
Stoughton Utilities Operations Superintendent



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 **Stoughton Utilities**

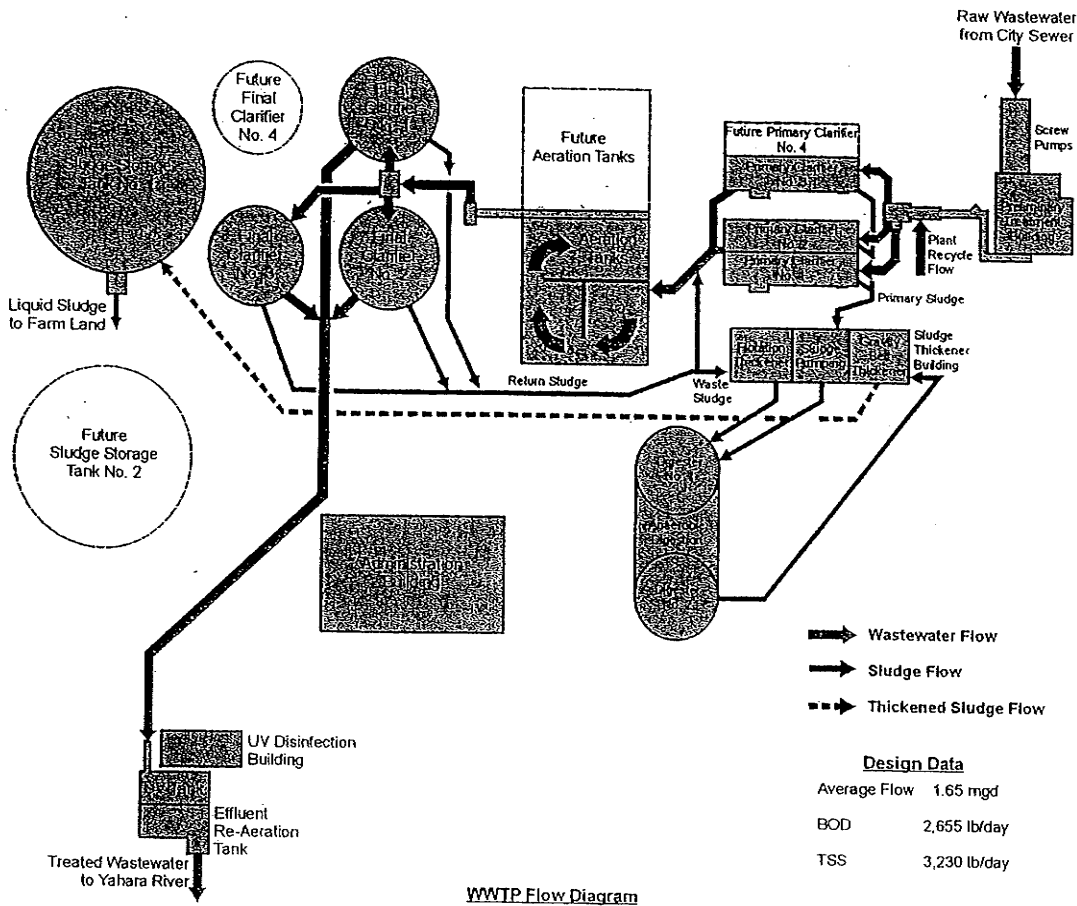
## Wastewater Division

Serving Electric, Water & Wastewater Since 1886

Stoughton Utilities  
600 South Fourth Street  
P.O.Box 383  
Stoughton, WI 53589  
608-873-3379

Wastewater Treatment Plant  
700 Mandt Parkway  
Stoughton, WI 53589





WWTP Flow Diagram

### Brief History

First built in 1940s, the City of Stoughton Wastewater Treatment Plant (WWTP) has undergone several expansions and upgrades, including recent projects to replace aging equipment and to meet new discharge permit requirements for phosphorus and biosolids storage.

The 2007 project provides for expanded hydraulic capacity of the WWTP up to a design average flow of 2.35 mgd. Improvements include modifications to the influent channel, a new primary clarifier and primary sludge pump, modifications to return activated sludge (RAS) metering, and a new final clarifier and associated RAS pump.

## Description of the Wastewater Treatment Plant

**Screw Pumps** – Raw wastewater collected from the city sewers is lifted approximately 20 feet by Archimedes-type screw pumps.

**Preliminary Treatment** – Fine Screens remove a significant amount of inorganic debris. Screenings are washed, pressed, and landfilled. The Aerated Grit Tank provides circulation of the wastewater that allows heavy grit to settle out from the wastewater stream. The grit is rinsed, drained, and landfilled. Preliminary Treatment removes solids that may interfere with treatment and possibly damage downstream equipment.

**Primary Clarifiers** provide for removal of some additional inorganic and organic solids. Settled solids are pumped to the Anaerobic Digesters as primary sludge.

**Biological Phosphorus Removal (BPR) and Activated Sludge Aeration Tanks** – Downstream of Primary Clarification, return activated sludge (RAS) from the Final Clarifiers is mixed with the Primary Clarifier effluent. This “mixed liquor” enters the BPR tanks. By depriving the wastewater of oxygen at this stage, microorganisms remove more phosphorus. In the Aeration Tanks, wastewater is treated and stabilized by providing oxygen which microorganisms use to help break down waste.

**Final Clarifiers** allow the solids (primarily microorganisms) to settle out of the mixed liquor. The majority of settled sludge is returned as RAS to the Activated Sludge system.

**Ultraviolet (UV) Disinfection and Post Aeration** – the UV system uses intense light outside the visible spectrum to disable pathogens. The treated effluent is then aerated to increase the dissolved oxygen concentration prior to discharge to the Yahara River.

**Dissolved Air Flootation (DAF) Thickener** - To keep the solids in balance in the Activated Sludge system, a portion of the returned sludge is wasted to the DAF for thickening and then pumped to the Anaerobic Digesters.

**Anaerobic Digesters** stabilize waste sludge through a biological process which requires heating and deprivation of oxygen. Methane created by this process is used for digester mixing and as the fuel for heating the sludge. The end product is stabilized biosolids.

The **Gravity Belt Thickener (GBT)** allows the anaerobically digested biosolids to be thickened so that the capacity of the **Sludge Storage Tank** can be used most efficiently. Stored sludge is hauled to agricultural fields as fertilizer each spring and fall.