

NOTICE

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, March 15, 2010 to be held at 5:00 p.m. in the Edmund T. Malinowski Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 S. Fourth Street, Stoughton, WI 53589.

AGENDA:

Call To Order.

Stoughton Utilities Payments Due List. (Action.) (Page Nos. 6-12)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Draft Minutes of the February 15, 2010 Regular Stoughton Utilities Committee Meeting. (Page Nos. 13-16)
- b) Stoughton Utilities January 2010 Financial Summary. (Page Nos. 17-21)
- c) Stoughton Utilities January 2010 Statistical Information. (Page No. 22)
- d) Stoughton Utilities Communications. (Page Nos. 23-51)
- e) Stoughton Utilities 12-Month Calendar. (Page Nos. 52-54)
- f) Stoughton Utilities February 2010 Activities Report. (Page Nos. 55-60)
- g) Status of the Stoughton Utilities Committee February 15, 2010 Recommendations to the Stoughton Common Council. (Page No. 61)

Stoughton Utilities Management Team Verbal Reports.

BUSINESS:

1. Stoughton Utilities Audit Report And Management Letter. **(Action.)** (Page Nos.62 and attachment)
2. Stoughton Utilities Proposed Electric And Water Tax Stabilization Dividends. **(Action.)** (Page No. 63)
3. Award Of The Stoughton Utilities 2010 East Side Water Main Project. **(Action.)** (Page Nos. 64-69)
4. Proposed Amendment To The 2010 Capital Projects Program To Construct Water And Sanitary Sewer Reinforcement Mains In S. Van Buren St. From W. Main Street To W. South Street. **(Action.)** (Page No.70)
5. Proposed Market Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor Position. **(Action.)** (Page No. 71-72)
6. Proposed Reconfiguration Of The Stoughton Utilities Meter Technician II Position Description To The Stoughton Utilities Engineering Technician II Position Description And Corresponding Wage Scale. **(Action.)** (Page Nos. 73-78)
7. Stoughton Utilities Customer Collections Status Report. **(Discussion.)** (Page Nos. 79-81)
8. American Public Power Association Legislative Rally. **(Discussion.)** (Page Nos. 82-85)
9. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discussion.)** (Page No. 86)

ADJOURNMENT

Mayor Jim Griffin
Stoughton Utilities Committee Chairperson
March 11, 2010

Notices Sent To:

Mayor Jim Griffin, Chairperson
Aldersperson Carl T. Chenoweth, P.E.
Aldersperson Paul Lawrence, Vice Chairperson
Aldersperson Steve Tone
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Committee Citizen Member Norval Morgan
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Aldersperson Ross Scovotti
Common Council Members
John C. Andres, CPA, Partner - Baker Tilly Virchow Krause, LLP
Jodi Dobson - Baker Tilly Virchow Krause, LLP
Mark A. Fisher, P.E. - Strand Associates, Inc.
City Clerk/Personnel Director Luann J. Alme
Stoughton Utilities/MEUW Southeastern Regional Safety Coordinator Christopher A. Belz
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum
City Media Services Director William H. Brehm
City Attorney Matthew P. Dregne
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
Deputy City Clerk/Confidential Secretary Phili Hougan
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
Stoughton Library Administrative Assistant Debbie Myren
Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin
City Planning and Development Director Rodney J. Scheel
City Finance Director and Treasurer Laurie Sullivan
Stoughton Utilities Water System Supervisor Roger M. Thorson
Stoughton Utilities Electric System Supervisor Craig A. Wood
City Department Heads
Stoughton Newspapers
Wisconsin State Journal

Note: If you are physically challenged and in need of assistance, please call 873-3379 during office hours of 7:30 a.m. to 4:30 p.m., prior to this meeting.

If you encounter a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00 p.m.

An expanded meeting may constitute a quorum of the Common Council.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Requested Actions At The March 15, 2010 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on March 23, 2010.)**
- Stoughton Utilities Committee Consent Agenda.
 - a) Draft Minutes of the February 15, 2009 Regular Stoughton Utilities Committee Meeting. **(Approve the Draft Minutes of the February 11, 2010 Regular Stoughton Utilities Committee Meeting via the consent agenda approval.)**
 - b) Stoughton Utilities January 2010 Financial Summary. **(Discuss and accept the Stoughton Utilities January 2010 Financial Summary via the consent agenda approval.)**
 - c) Stoughton Utilities January 2010 Statistical Information. **(Discuss and accept the January 2010 Stoughton Utilities Statistical Information via the consent agenda approval.)**
 - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
 - e) Stoughton Utilities Committee 12-Month Calendar. **(Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.)**
 - f) Stoughton Utilities January 2010 Activities Report. **(Discuss and accept the Stoughton Utilities February 2010 Stoughton Utilities Activities Report via the consent agenda approval.)**



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com

- g) Status of the Stoughton Utilities Committee February 15, 2010 recommendation to the Stoughton Common Council. **(Discuss and accept the status of the February 15, 2010 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. Stoughton Utilities Audit Report And Management Letter. **(Review, discuss, approve and recommend the approval of the Audit Report and Management Letter to the Common Council on March 23, 2010.)**
2. Stoughton Utilities Proposed Electric And Water Tax Stabilization Dividends. **(Review, discuss, approve, and recommend the acceptance of the Stoughton Utilities Electric and Water Tax Stabilization Dividends to the Stoughton Common Council on March 23, 2010.)**
3. Award Of The Stoughton Utilities 2010 East Side Water Main Project. **(Review, discuss, approve, and recommend the award of the Stoughton Utilities 2010 East Side Water Main Project to the Stoughton Common Council on March 23, 2010.)**
4. Proposed Amendment To The Stoughton Utilities 2010 Capital Projects Program To Construct Water And Sanitary Sewer Reinforcement Mains In S. Van Buren Street From W. Main Street To W. South Street. **(Review, discuss, approve and recommend the approval of the amendment to the Stoughton Utilities 2010 Capital Projects Program to construct water and sanitary sewer reinforcement mains in S. Van Buren Street from W. Main Street to W. South Street to the Stoughton Common Council on March 23, 2010.)**
5. Proposed Market Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor Position. **(Review, discuss, approve and recommend the approval of the proposed market compensation adjustment for the Stoughton Utilities Office and Information Systems Supervisor Position to the Stoughton Personnel Committee and the Stoughton Common Council.)**
6. Proposed Reconfiguration Of The Stoughton Utilities Meter Service And Testing Technician Position Description To The Stoughton Utilities Engineering Technician II Position Description And Corresponding Compensation Schedule. **(Review, discuss, approve and recommend the proposed reconfiguration of the Stoughton Utilities Meter Service and Testing Technician Position Description to the Stoughton Utilities Engineering Technician II Position Description and corresponding compensation schedule to the Stoughton Personnel Committee and Stoughton Common Council.)**
7. Stoughton Utilities Customer Collections Status Report. **(Review and discuss the Stoughton Utilities Customer Collections Status Report.)**

8. American Public Power Association (APPA) Legislative Rally. **(Review and discuss the APPA Legislative Rally.)**
9. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Review and discuss future Stoughton Utilities Committee agenda items.)**

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Date: Tuesday, March 02, 2010
 Time: 08:14AM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 7
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 3/2/2010

Check Nbr	Type	Date	Vendor ID / Name	Description	Amount Paid
Company: 7430					
000299	HC	2/26/2010	003 Alliant Energy - Ach	Alliant Energy - Feb Ach/Alliant Energy - Feb Ach/Alliant Energy - Feb Ach/Alliant Energy - Feb Ach	5,279.89
000300	HC	2/26/2010	001 Delta Dental - Ach	Delta Dental - Feb Ach/Delta Dental - Feb Ach/Delta Dental - Feb Ach	1,491.92
000301	HC	2/26/2010	002 Employee Benefits Corp - Ach	Emp Ben Corp - Feb Ach/Emp Ben Corp - Feb Ach/Emp Ben Corp - Feb Ach/Emp Ben Corp - Feb Ach	1,115.48
000302	HC	2/26/2010	004 Us Cellular - Ach	Us Cellular - Feb Ach	31.81
000303	HC	2/26/2010	020 Wells Fargo Client Ana-ach	Client Analysis - Feb Ach/Client Analysis - Feb Ach/Client Analysis - Feb Ach	5,284.69
000304	HC	2/26/2010	019 Vining Sparks investments-Ach	Vining Sparks Inv-Feb Ach/Vining Sparks Inv-Feb Ach	642,666.67
000305	HC	2/26/2010	008 Payroll State Taxes - Ach	Pay State Tax - Feb Ach	6,110.96
000306	HC	2/26/2010	025 Payroll Federal Taxes - Ach	Pay Fed Tax- Feb Ach/Pay Fed Tax- Feb Ach/Pay Fed Tax- Feb Ach/Pay Fed Tax- Feb Ach	27,163.80
019152	CK	2/3/2010	123 U.S. CELLULAR	U.S. Cellular-Phones	217.02
019153	CK	2/3/2010	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Office Supply/Midwest Safety-Office Supply/Midwest Safety-Office Supply	126.83
019154	CK	2/3/2010	184 CAPITAL CITY INTL , INC	Capital City-Trk #15 maint	385.56
019155	CK	2/3/2010	373 E S R I	E S R I-Support/maint/E S R I-Support/maint/E S R I-Support/maint	2,800.00
019156	CK	2/3/2010	400 RESCO	Resco-Socket	129.41
019157	CK	2/3/2010	521 WESCO RECEIVABLES CORP.	Wesco-Inventory	19.80
019158	CK	2/3/2010	550 FIRST SUPPLY MADISON	First Supply-Hydrant Flags	462.00
019159	CK	2/3/2010	590 AUXIANT	Auxiant-Medical Admin/Auxiant-Medical Admin/Auxiant-Medical Admin	7,889.44

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019160	CK	2/3/2010	2,227.06	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
019161	CK	2/3/2010	5,176.91	781 DUNKIRK WATER POWER CO LLC	Dunkirk Water-Jan Dunkirk
019162	CK	2/3/2010	240.00	814 GALLAGHER TENT & AWNING	Gallagher-Awning repairs
019163	CK	2/3/2010	138.46	133 WISCONSIN SCTF	WI SCTF-Feb A support
019164	CK	2/3/2010	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Feb A Support
019165	CK	2/3/2010	1,500.00	463 GREAT-WEST	Great west-Feb A def comp
019166	CK	2/3/2010	146.02	505 HAUKOM LAW OFFICE	Haukom-Feb A garnishment
019167	CK	2/3/2010	600.00	731 NORTH SHORE BANK FSB	North Shore-Feb A def comp
019168	CK	2/10/2010	53,210.07	131 CITY OF STOUGHTON	City Stoton-Feb Rent/City Stoton-Feb Rent/City Stoton-Pay Req 3/City Stoton-Pay Req 3/City Stoton-1st half admin/City Stoton-Feb Rent/City Stoton-Feb Rent/City Stoton-Restat #1034823+
019169	CK	2/10/2010	1,416.41	143 DIGGERS HOTLINE, INC.	Diggers Hotling-1st qtr locate
019170	CK	2/10/2010	1,025.42	172 DUECO, INC.	Dueco-Trk #12 repairs
019171	CK	2/10/2010	500.97	184 CAPITAL CITY INT'L, INC	Capital City-Trk #2 maint
019172	CK	2/10/2010	87.33	236 GRAINGER	Grainger-Thermometer
019173	CK	2/10/2010	21.21	329 MADISON RECHARGING SERVICE INC	Mad Rech-Trk #3 bulb rep
019174	CK	2/10/2010	10.00	390 BADGER WATER LLC	Badger Water-Lab Water
019175	CK	2/10/2010	18.00	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Misc Hardware/Stoton Lumber-Misc Hardware
019176	CK	2/10/2010	5,545.20	448 STRAND ASSOCIATES INC.	Strand-8th st puidd project/Strand-elec sys database

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019177	CK	2/10/2010	448.36	482 AT & T	AT & T-Analog/AT & T-DSL Server/AT & T-DSL Server
019178	CK	2/10/2010	4.09	864 AUTO-WARES WISCONSIN INC.	Auto-wares-fuel treatment
019179	CK	2/10/2010	8,250.00	320 POSTMASTER OF STOUGHTON	Postmaster-Bulk Postage/Postmaster-Bulk Postage/Postmaster-Bulk Postage
019180	CK	2/10/2010	9,600.00	117 STOUGHTON TRAILERS	Stoton Trailers-Pub Ben #17
019181	CK	2/10/2010	84.92	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Petty Cash
019182	CK	2/10/2010	11.92	824 UPS	UPS-Shipping charges
019183	CK	2/10/2010	22.27	906 ALLIANT ENERGY	Alliant-Water Tower
019184	CK	2/10/2010	100.00	918 ROBERT MIDSTOKEE & 401 S PAGE	R Midstokee-Pub Benefits
019185	CK	2/10/2010	6,000.00	901 QUARLES & BRADY, LLP	Quaries-Brady-Revenue bonds
019186	CK	2/10/2010	400.00	359 WISCONSIN EMPLOYMENT	Wi Emp-Mediation services
019187	CK	2/15/2010	296.68	448 STRAND ASSOCIATES INC.	Strand-Engineering services
019188	CK	2/17/2010	70.64	101 PROFESSIONAL PLACEMENT	Prof Placement-Uncollectable
019189	CK	2/17/2010	138.46	133 WISCONSIN SCTF	WI SCTF-Feb B Support
019190	CK	2/17/2010	285.30	134 CRESCENT ELEC. SUPPLY CO.	Crescent Elec-Inventry/Crescent Elec-Supplies
019191	CK	2/17/2010	184.26	138 NEW ERA GRAPHICS, INC.	New Era Graphic-AP Checks/New Era Graphic-AP Checks/New Era Graphic-AP Checks
019192	CK	2/17/2010	140.00	166 INKWORKS, INC.	Inkworks-Final Bills/Inkworks-Final Bills/Inkworks-Final Bills
019193	CK	2/17/2010	13,156.58	191 WI. RETIREMENT SYSTEM	Wi Ret Sys-Feb Retirement/Wi Ret Sys-Feb Retirement/Wi Ret Sys-Feb Retirement
019194	CK	2/17/2010	222.98	194 ADVANCE AUTO PARTS	Advance Auto-Trk 5 Fuse/Advance Auto-Trk 5 alternator
019195	CK	2/17/2010	136.17	236 GRAINGER	Grainger-Pressure Gauges

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
019196	CK	2/17/2010	1,254.43	292 PRECISION DRIVE & CONTROL, INC	Precision Drive-DNR Replac.
019197	CK	2/17/2010	60.00	293 UNITED WAY OF DANE COUNTY	United Way-Feb dues
019198	CK	2/17/2010	268.56	312 STATE DISBURSEMENT UNIT	State Disb-Feb B Support
019199	CK	2/17/2010	933.73	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Supplies
019200	CK	2/17/2010	860.00	335 LUBE E-Z LLC	Lube Ez-Grease
019201	CK	2/17/2010	273.31	400 RESCO	Resco-Inventory
019202	CK	2/17/2010	1,513.68	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel
019203	CK	2/17/2010	1,500.00	463 GREAT-WEST	Great-West-Feb B Def Comp
019204	CK	2/17/2010	146.46	474 UNIFIED NEWSPAPER GROUP	Unif Newspaper-Ads
019205	CK	2/17/2010	229.00	476 5 ALARM FIRE & SAFETY	5 Alarm-Flow Testing scba
019206	CK	2/17/2010	146.02	505 HAUKOM LAW OFFICE	Haukom-Feb B Garnishment
019207	CK	2/17/2010	345.51	521 WESCO RECEIVABLES CORP.	Wesco-Hot Sticks
019208	CK	2/17/2010	318.58	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims
019209	CK	2/17/2010	694.20	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Conference/Pymt Rem Ctr-Pressure Tank
019210	CK	2/17/2010	9,637.81	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-computer supply/Pymt Rem Ctr-computer supply/Pymt Rem Ctr-office supply/Pymt Rem Ctr-office supply/Pymt Rem Ctr-office supply/Pymt Rem Ctr-office supply+
019211	CK	2/17/2010	518.22	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Tire Chains/Pymt Rem Ctr-Meals/Pymt Rem Ctr-Meals/Pymt Rem Ctr-Convention/Pymt Rem Ctr-Class
019212	CK	2/17/2010	2,309.65	701 WINGFOOT COMMERCIAL TIRE	Wingfoot-Trk 15 & 2 Tires
019213	CK	2/17/2010	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-Feb B Def Comp

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Stoughton Utilities
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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
019214	CK	2/17/2010	409.75	752 WISCONSIN PROFESSIONAL	WI Prof-Feb Union Dues
019215	CK	2/17/2010	10,975.00	884 LOCAL GOVT PROPERTY INS. FUND	Local Govt Ins-Property/Local Govt Ins-Property/Local Govt Ins-Property/Local Govt Ins-Property/Local Govt Ins-Property
019216	CK	2/16/2010	1,100.00	645 FRIENDS OF THE STOUGHTON	Friends YC-Donation
019217	CK	2/16/2010	709.00	365 TOM PASCH	T Pasch-Customer Refund
019218	CK	2/17/2010	69.00	354 GLASS AMERICA	Glass America-Trk 12 repairs
019219	CK	2/18/2010	492.58	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Replacement batt/Pymt Rem Ctr-Replacement batt
019220	CK	2/23/2010	130.00	147 ELLSWORTH WELDING	Ellsworth-Tank repairs
019221	CK	2/23/2010	68.32	164 THE UPS STORE	Ups-Shipping charges/Ups-Shipping charges
019222	CK	2/23/2010	40.00	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Dump fees
019223	CK	2/23/2010	380.00	548 WISCONSIN RURAL WATER ASSOC.	WI Rural Wa-Member Renewal
019224	CK	2/23/2010	57.00	584 VINING SPARKS IBG	Vining sparks-Safekeeping
019225	CK	2/23/2010	20.00	675 WI STATE LABORATORY OF HYGIENE	WI State Lab-Fluoride Samples
019226	CK	2/23/2010	587.50	727 GLS UTILITY LLC	GLS Utility-Jan Locates/GLS Utility-Jan Locates/GLS Utility-Jan Locates
019227	CK	2/23/2010	369.80	809 CINTAS CORPORATION #446	Cintas-10 clothing
019228	CK	2/23/2010	62.07	842 WISCONSIN LIFT TRUCK CORP.	WI Lift Truck-Forklift supply
019229	CK	2/23/2010	252.00	889 PITNEY BOWES	Pitney Bowes-Rental Charges/Pitney Bowes-Rental Charges
019230	CK	2/23/2010	89.70	979 EFI	EFI-Public Benefits #18
019231	CK	2/23/2010	163.73	148 FASTENAL CO.	Fastenal-Supplies
019232	CK	2/23/2010	267.91	236 GRAINGER	Grainger-Ballast lamp

Stoughton Utilities
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Check Nbr	Type	Date	Vendor ID / Name	Description	Amount	
					Paid	
019233	CK	2/23/2010	309 HAWKINS, INC.	Hawkins-Chlorine & Fluoride	1,555.73	
019234	CK	2/23/2010	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory item/Border States-Inventory items/Border States-Supplies	1,843.81	
019235	CK	2/23/2010	521 WESCO RECEIVABLES CORP.	Wesco-Extendo Sticks/Wesco-inventory item/Wesco-Linemen tools/Wesco-inventory item	2,685.11	
019236	CK	2/23/2010	860 J.F. AHERN CO.	J.F. Ahern-RTU heater repair	270.75	
019237	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply	9.52	
019238	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc hardware supply	25.44	
019239	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply	28.40	
019240	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply	19.98	
019241	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply	4.79	
019242	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc hardware supply	2.29	
019243	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc hardware supply	6.98	
019244	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply	44.77	
019245	CK	2/23/2010	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply/Aslesons-Misc Hardware supply	238.47	
100295	CK	2/3/2010	333 RITTER TECHNOLOGY LLC	Ritter-Timer Switch	281.50	
100296	CK	2/3/2010	571 USA BLUE BOOK	Usa Blue Bk-Hand cleaners/Usa Blue Bk-1 1/2" meters	1,458.14	
100297	CK	2/3/2010	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint/Gordon Flesch-Copy Mach Maint	21.09	

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100298	CK	2/10/2010	26.00	310 HANSON PEST MANAGEMENT	Hanson Pest-Pest Maint feb
100299	CK	2/10/2010	52.04	571 USA BLUE BOOK	Usa Blue BK-Chlorine Testing
100300	CK	2/10/2010	255.00	600 DEAN HEALTH SYSTEMS	Dean-Hearing tests/Dean-Hearing tests/Dean-Hearing tests
100301	CK	2/10/2010	197.00	681 BRIAN SCHEEL	B Scheel-Glasses
100302	CK	2/18/2010	109.61	220 LAB SAFETY SUPPLY, INC.	Lab Safety-Thermometer
100303	CK	2/18/2010	3,164.50	288 DAKOTA SUPPLY GROUP	Dakota-5/8" meters
100304	CK	2/18/2010	106.38	698 NORTH WOODS SUPERIOR CHEMICAL	N Woods Sup-Cleaning Supply
100305	CK	2/18/2010	3,921.00	911 FAITH TECHNOLOGIES, INC.	Faith Tech-Water Work/Faith Tech-WW Work
100306	CK	2/26/2010	863,351.77	009 WPPI	WPPI-Ig pwr billing/WPPI-Ig pwr billing/WPPI-Ig pwr billing
100307	CK	2/26/2010	56.97	259 ITRON, INC.	Itron-Antenna Replacement
100308	CK	2/26/2010	824.77	288 DAKOTA SUPPLY GROUP	Dakota Supply-Meter Erts
100309	CK	2/26/2010	9,591.00	648 BAKER TILLY VIRCHOW KRAUSE	Baker Tilly-Audit tests
				Company Total	
					1,740,864.86

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, February 15, 2010 – 5:00 p.m.

Edmund T. Malinowski Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, P.E., Citizen Member David Erdman, Citizen Member Jonathan Hajny, Mayor Jim Griffin, Alderperson Paul Lawrence, and Alderperson Steve Tone.

Excused: None.

Absent: Citizen Member Norval Morgan.

Others Present: Stoughton Utilities Billing and Consumer Services Technician Erin Bothum, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Jim Griffin called the regular Stoughton Utilities Committee meeting to order at 5:00 p. m.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Discussion followed. Motion by Citizen Member David Erdman, seconded by Alderperson Steve Tone without a quorum, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on February 23, 2010. Carried unanimously.

Stoughton Utilities Committee Consent Agenda: Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Steve Tone, seconded by Citizen Member David Erdman without a quorum, to approve the following consent agenda items as presented: Draft Minutes of the January 11, 2010 Regular Meetings of the Stoughton Utilities Committee, Stoughton Utilities December 2009 Financial Summary, Stoughton Utilities December 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee 12-Month Calendar, Stoughton Utilities January 2010 Activities Report, and the Status of the January 11, 2010 recommendations to the Stoughton Common Council. Carried unanimously.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, February 15, 2010 – 5:00 p.m.

Page No. 2

Stoughton, WI

Citizen Member Jonathan Hajny arrived at the meeting at 5:03 p.m.

Stoughton Utilities Management Team Verbal Reports:

Stoughton Utilities Billing and Consumer Services Technician Erin Bothum reported the following:

- The Stoughton Utilities 2009 Annual Audit will be presented to the Stoughton Utilities Committee on March 15, 2010 and to the Stoughton Common Council on March 23, 2010.
- The second pay request for the East Water Tower Project is currently being processed.
- Several annual reports are being completed.
- Preparation is underway for the April 15, 2010 end to the moratorium on residential electric service disconnections.

Aldersperson Paul Lawrence arrived at the meeting at 5:05 p.m.

Stoughton Utilities RoundUp Program: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities RoundUp Program. Discussion followed. Motion by Aldersperson Steve Tone, seconded by Aldersperson Carl Chenoweth, to donate \$1,100 from the Stoughton Utilities RoundUp Program to the Friends of the Stoughton Area Youth Center. Carried unanimously.

Proposed Rental Of Stoughton Utilities Agricultural Land: Stoughton Utilities Director Robert Kardasz presented and discussed the proposed rental of Stoughton Utilities agricultural land. Discussion followed. Motion by Aldersperson Carl Chenoweth, seconded by Aldersperson Paul Lawrence, to approve the rental of Stoughton Utilities agricultural land for cropping to Mr. Stanley A. Mabie for 2010 for \$600, and that subsequent negotiations occur annually until such time that the land is to be used for other purposes. Carried unanimously.

DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, February 15, 2010 – 5:00 p.m.

Page No. 3

Stoughton, WI

Request To Participate In The WPPI Energy/Stoughton Utilities Shared Savings Program From The St. Vincent DePaul Store Located At 111 W. Jefferson Street:

Stoughton Utilities Director Robert Kardasz presented and discussed the request to participate in the WPPI Energy/Stoughton Utilities Shared Savings Program from the St. Vincent DePaul Store. Discussion followed. Motion by Citizen Member Jonathan Hajny, seconded by Alderperson Carl Chenoweth, to approve the \$8,189 advance payment from Stoughton Utilities for the St. Vincent DePaul Store energy efficiency project from the WPPI Energy/Stoughton Utilities Shared Savings Program. Carried unanimously.

2009 Renewable Energy, Alternative Energy And Energy Conservation Efforts At Stoughton Utilities (SU) And WPPI Energy (WPPI) Report:

Stoughton Utilities Director Robert Kardasz presented and discussed the 2009 renewable energy, alternative energy and energy and energy conservation efforts at SU and WPPI. Discussion followed.

Stoughton Utilities Ad Hoc Governance Committee: Stoughton Utilities Director Robert Kardasz presented and discussed an Ad Hoc Committee proposed by Mayor Jim Griffin to address Stoughton Utilities Governance. Members include Mayor Jim Griffin, Alderperson Paul Lawrence, Citizen Member Jonathan Hajny and Utilities Director Robert Kardasz. Discussion Followed.

Stoughton Utilities Significant Accomplishments In 2009: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities significant accomplishments in 2009. Discussion followed.

Stoughton Utilities Committee Future Meeting Agenda Item(s):

- Stoughton Utilities customer collections status report.
- Proposed compensation market adjustment for the Stoughton Utilities Office and Information Systems Supervisor.
- Stoughton Utilities Ad Hoc Governance Committee meeting minutes.

DRAFT STOUGHTON UTILITIES COMMITTEE MINUTES

Monday, January 11, 2010 – 5:00 p.m.

Page No. 4

Stoughton, WI

Adjournment: Motion by Alderperson Paul Lawrence, seconded by Alderperson Carl Chenoweth, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:21 p.m. Carried unanimously.

Respectfully submitted,
Erin N. Bothum
Stoughton Utilities Billing and Consumer Services Technician

Stoughton Utilities

Financial Summary

January 2010 - YTD

Highlights-Comparison to prior month

I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.

There will be a significant reduction in the electric and water utility cash balances in March due to the payment of principal and interest on outstanding bonds and the payment of PILOT and tax stabilization dividends to the City.

Electric and water rate of return calculations are as expected for the month of January.

Wastewater rates continue to be appropriate for current operations. No changes are expected for 2010.

Submitted by:
Kim M. Jennings, CPA

Stoughton Utilities

Income Statement

January 2010 - YTD

	Electric	Water	Wastewater	Total
Operating Revenue:				
Sales	\$ 235	\$ 178	\$ 224	\$ 637
Unbilled Revenue	\$ 1,116,223	\$ 117,316	\$ 162,548	\$ 1,396,087
Other	39,958	3,973	5,805	49,735
Total Operating Revenue:	\$ 1,156,416	\$ 121,467	\$ 168,577	\$ 1,446,460
Operating Expense:				
Purchased Power	\$ 866,261	\$ -	\$ -	\$ 866,261
Expenses	78,884	32,618	45,432	156,934
Taxes	27,358	21,348	1,992	50,698
Depreciation	67,500	29,167	54,583	151,250
Total Operating Expense:	\$ 1,040,002	\$ 83,133	\$ 102,007	\$ 1,225,142
Operating Income	\$ 116,414	\$ 38,334	\$ 66,570	\$ 221,317
Non-Operating Income	(34,050)	(1,029)	15,679	(19,400)
Non-Operating Expense	(25,263)	(8,460)	(11,876)	(45,599)
Net Income	\$ 57,101	\$ 28,845	\$ 70,373	\$ 156,319

Stoughton Utilities

Rate of Return

January 2010 - YTD

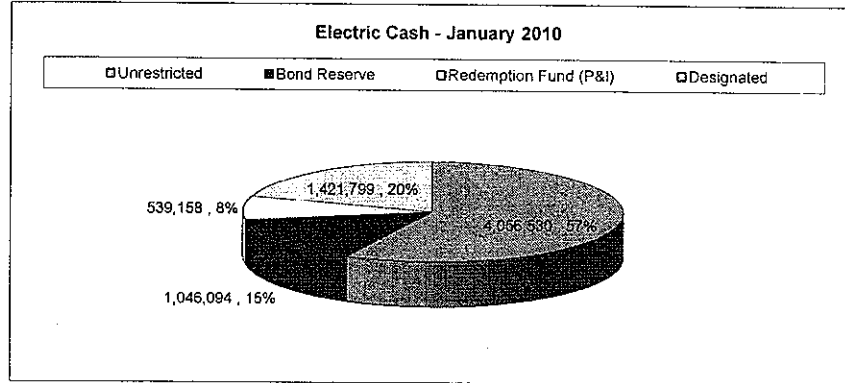
	Electric	Water
Operating Income (Regulatory)	\$ 116,414	\$ 38,334
Average Utility Plant in Service	20,601,487	9,257,462
Average Accumulated Depreciation	(7,836,207)	(3,154,886)
Average Materials and Supplies	134,230	34,459
Average Regulatory Liability	(321,324)	(496,310)
Average Net Rate Base	\$ 12,578,185	\$ 5,640,725
Actual Rate of Return	0.93%	0.68%
Authorized Rate of Return	6.50%	6.50%

Stoughton Utilities
Cash & Investments

Electric

Jan-10

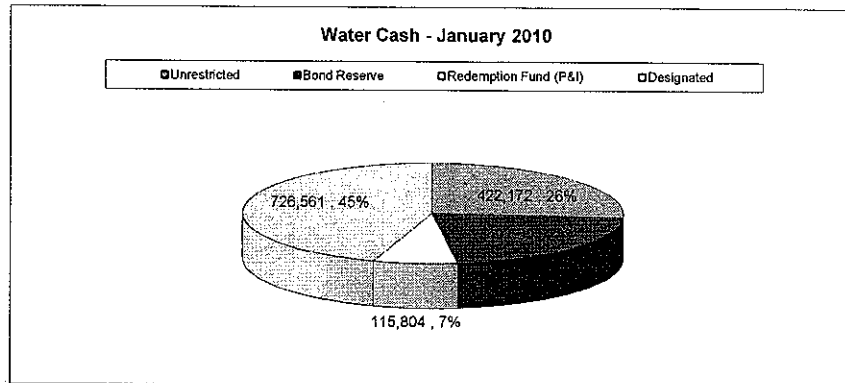
Unrestricted	4,056,530
Bond Reserve	1,046,094
Redemption Fund (P&I)	539,158
Designated	1,421,799
Total	7,063,581



Water

Jan-10

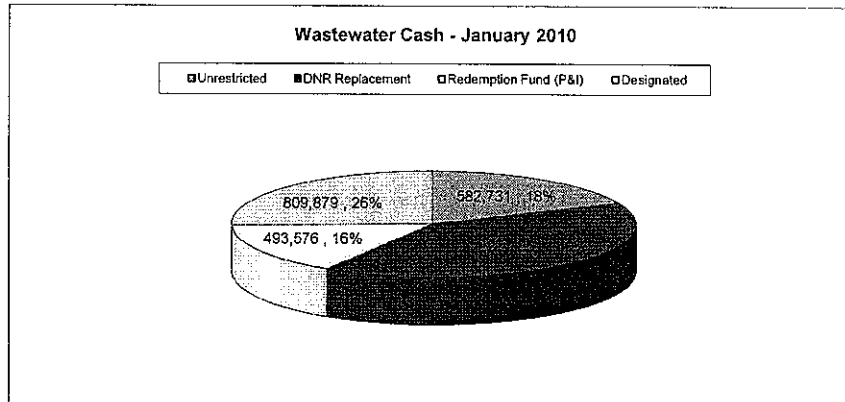
Unrestricted	422,172
Bond Reserve	349,660
Redemption Fund (P&I)	115,804
Designated	726,561
Total	1,614,197



Wastewater

Jan-10

Unrestricted	582,731
DNR Replacement	1,277,861
Redemption Fund (P&I)	493,576
Designated	809,879
Total	3,164,046



Stoughton Utilities

Balance Sheet

January 2010 - YTD

Assets	Electric	Water	WW	Total
Cash & Investments	\$ 7,063,581	\$ 1,614,197	\$ 3,164,046	\$ 11,841,824
Customer A/R	1,456,834	164,316	155,971	1,777,121
Other A/R	101,250	4,454	96,140	201,844
Other Current Assets	351,993	179,779	3,553	535,324
Plant in Service	21,422,558	9,609,853	21,641,515	52,673,926
Accumulated Depreciation	(8,282,000)	(2,979,274)	(6,659,815)	(17,921,089)
Plant in Service - CIAC	2,298,029	5,406,105	-	7,704,134
Accumulated Depreciation-CIAC	(521,624)	(1,267,111)	-	(1,788,736)
Construction Work in Progress	68,557	239,407	6,329	314,294
Total Assets	\$ 23,959,178	\$ 12,971,725	\$ 18,407,739	\$ 55,338,642
Liabilities + Net Assets				
A/P	\$ 936,444	\$ 411	\$ 40	\$ 936,894
Taxes Accrued	282,130	248,347	-	530,477
Interest Accrued	110,367	24,254	37,642	172,263
Other Current Liabilities	142,381	125,236	102,924	370,542
Long-Term Debt	7,318,539	2,295,282	5,389,112	15,002,933
Net Assets	15,169,316	10,278,195	12,878,022	38,325,533
Total Liabilities + Net Assets	\$ 23,959,178	\$ 12,971,725	\$ 18,407,739	\$ 55,338,642

STOUGHTON UTILITIES
2010 Statistical Worksheet

Electric	Total Sales 2009 Kwh	Total Kwh Purchased 2009	Total Sales 2010 Kwh	Total Kwh Purchased 2010	Demand Peak 2009	Demand Peak 2010
January	12,528,674	12,758,970	11,313,409	12,490,465	23,808	22,951
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	12,528,674	12,758,970	11,313,409	12,490,465		

Water	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Total Sales 2010 Gallons	Total Gallons Pumped 2010	Max Daily High 2009	Max Daily Highs 2010
January	35,308,000	38,020,000	33,859,000	39,294,000	1,412,000	1,577,000
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	35,308,000	38,020,000	33,859,000	39,294,000		

Wastewater	Total Sales 2009 Gallons	Total Treated Gallons 2009	Total Sales 2010 Gallons	Total Treated Gallons 2010	Precipitation 2009	Precipitation 2010
January	31,580,000	40,200,000	26,338,000	39,334,000	0.87	0.84
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
TOTAL	31,580,000	40,200,000	26,338,000	39,334,000	0.87	0.84



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.-Stoughton Utilities Director

Subject: Stoughton Utilities Communications.

- Winter/Spring 2009 American Public Power Association (APPA) Tree Power Report article recognizing Stoughton Utilities as one of 77 recipients of the Golden Tree Award of 269 Tree Power Utilities. Stoughton Utilities was one of the first Tree Power Utilities and one of the first recipients of the Golden Tree Award in 1994.
- February 5, 2010 letter from American Public Power Association (APPA) Vice President of Engineering Services regarding Stoughton Utilities' RP3 designation.
- February 9, 2010 letter from Arbor Day Foundation Vice President of Programs Dan Lamb regarding Stoughton Utilities' Tree Line USA Utility designation.
- February 11, 2010 letter from USEPA Acting Regional Administrator Bharat Mathur regarding participation in the Community Climate Change Initiative.
- February 11, 2010 memorandum from WPPI Energy Manager of Rates and Billing Tammy Freeman regarding typical electric bill comparisons.
- February 15, 2010 letter from Dane County Department of Human Services Senior Social Worker Sharon Mason-Boersma, MSSW, regarding Stoughton Utilities procedures.
- February 22, 2010 news release regarding Stoughton Utilities launch of efforts to make energy use everyone's business.
- February 24, 2010 news release regarding Stoughton Utilities RoundUp Program donation of \$1,100 to the Friends of the Stoughton Area Youth Center.
- March 1, 2010 invitation from Shalom Holistic Health Services.
- March 2, 2010 letter of response from Stoughton Utilities Office and Information Systems Supervisor Brian Hoops to Dane County Department of Human Services Senior Social Worker Sharon Mason-Boersma.
- March 3, 2010 e-mail regarding a customer's appreciation for Stoughton Utilities request to ATT to remove tree branches from their overhead service.
- March 5, 2010 Stoughton Utilities and WPPI Energy commercial and industrial customer informational packet "Smart energy use is good business."
- March 8, 2010 thank you card to Accounts Receivable Technician Enecia Sabroff.
- March 8, 2010 letter from Friends of the Stoughton Area Youth Center Secretary Donna Olson to the Stoughton Utilities Employees and Customers regarding the \$1,100 contribution from the RoundUp Program.
- March 8, 2010 WPPI Energy commercial and industrial customer newsletter "Power Report."



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



- Mora Municipal Utilities
- New Ulm Public Utilities
- City of Ortonville
- Owatonna Public Utilities
- Rochester Public Utilities
- Sauk Centre Public Utilities Commission
- St. James Public Utilities
- City of Staples
- Thief River Falls Water & Light
- Wadena Light & Water Department
- Westbrook Municipal Light & Power
- Willmar Municipal Utilities Commission
- Worthington Public Utilities

Mississippi

Greenwood Utilities Commission

Missouri

- Carrollton Municipal Utilities
- Chillicothe Municipal Utilities
- Columbia Water and Light Department
- Higginsville Municipal Utilities
- Independence Power & Light
- Missouri Public Utilities Alliance
- Sikeston Board of Municipal Utilities
- City Utilities of Springfield

Nebraska

- Lincoln Electric System
- Loup River Public Power District
- Nebraska Public Power District
- Omaha Public Power District
- City of Wisner

New York

- Bath Electric, Gas & Water Systems
- Village of Bergen
- Churchville Municipal Electric
- Freeport Electric
- Long Island Power Authority
- Massena Electric Department
- New York Power Authority

North Carolina

- City of Albemarle
- City of Concord
- Fayetteville Public Works Commission
- City of Rocky Mount
- City of Statesville
- Town of Wake Forest
- North Dakota
- Cavalier Light & Power Plant
- Hillsboro Light & Water Works
- Lakota Municipal Utilities
- City of Northwood
- City of Riverdale
- Valley City Public Works

Ohio

- American Municipal Power
- Arcadia Utilities Department
- Beach City Board of Public Affairs
- Bowling Green Municipal Utilities
- Bryan Municipal Utilities

- Cleveland Public Power
- Cuyahoga Falls Electric Department
- Village of Genoa
- Oberlin Municipal Light & Power System
- Shelby Division of Electricity & Telecommunications
- City of St. Marys
- City of Tipp City
- Wadsworth Electric and Communications
- *Village of Wellington
- *Westerville Electric Division

Oklahoma

- City of Edmond
- Grand River Dam Authority
- Okeene Public Works Authority
- Ponca City Energy

Oregon

- Emerald People's Utility District

Pennsylvania

- Borough of Middletown
- Puerto Rico
- Puerto Rico Electric Power Authority
- South Carolina
- *Santee Cooper
- South Dakota
- Beresford Municipal Power Department
- Big Stone City
- Brookings Municipal Utilities
- Burke Municipal Light & Power Plant
- Faith Municipal Light Plant
- Flandreau Municipal Electric Utilities
- Fort Pierre Municipal Utilities
- Missouri River Energy Services
- Town of Pickstown
- Pierre Municipal Utilities
- City of Vermillion
- Watertown Municipal Utilities
- Winner Municipal Utilities

Tennessee

- Bristol Tennessee Essential Services
- Cleveland Utilities
- Dyersburg Energy Authority
- Jackson Energy Authority
- Knoxville Utilities Board
- McMinnville Electric System
- Memphis Light, Gas, & Water Division
- Morristown Utility Commission
- Nashville Electric Service
- Tulahoma Utilities Board

Texas

- Austin Energy
- CPS Energy, San Antonio
- Denton Municipal Electric
- Georgetown Utility Systems
- Kerrville Public Utility Board
- Lower Colorado River Authority

Utah

- Bountiful City Light & Power
- Brigham City Corp.
- Heber Light and Power Co.
- Kaysville City Corp.
- Logan Light & Power
- Murray City Power
- Payson City Corp.
- Provo City Department of Energy

Virginia

- Bristol Utilities
- Culpeper Light & Power Department
- Danville Department of Utilities
- Manassas Department of Utilities

Washington

- Benton PUD
- Chelan County Public Utility District No. 1
- Clark Public Utilities
- Cowlitz County Public Utility District No. 1
- Ellensburg Municipal Light Department
- Franklin PUD
- Mason County Public Utility District No. 3
- Seattle City Light
- Wahkiakum County Public Utility District No. 1

West Virginia

- Philippi Municipal Electric
- New Martinsville Municipal Utilities

Wisconsin

- Arcadia Electric Utility
- City Utilities of Richland Center
- Columbus Water & Light Commission
- Evansville Water & Light Department
- Lodi Municipal Light & Water Utility
- Manitowoc Public Utilities
- Marshfield Electric and Water Department
- Menasha Utilities
- New London Electric & Water Utility
- Prairie du Sac Electric Department
- Reedsburg Utility Commission
- Rice Lake Utilities
- Stoughton Electric Utility
- Sturgeon Bay Utilities
- Sun Prairie Water & Light Commission
- Waterloo Water & Light
- Waunakee Water & Light Commission
- Waupun Utilities
- Wisconsin Public Power Inc.
- Wisconsin Rapids Water Works & Lighting Commission



TREE POWER Participants

The following utilities are participants in APPA's Tree Power program. The leaf icon indicates Golden Tree Award recipients, utilities that have planted one tree for every customer they serve.

Alabama

Sylacauga Utilities Board
Florence Utilities

Arizona

Salt River Project

Arkansas

Paragould City Light, Water and Cable

California

Anaheim Public Utilities
Azusa Light & Water Department
Burbank Water & Power
☛ City of Lompoc
Glendale Water and Power
Imperial Irrigation District (IID Energy)
Los Angeles Department of
Water & Power
Merced Irrigation District
City of Palo Alto Utilities
Pasadena Water & Power
☛ Riverside Public Utilities
Roseville Electric
Sacramento Municipal Utility District
Turlock Irrigation District

Colorado

Colorado Springs Utilities
Town of Haxtun
Platte River Power Authority

Connecticut

Wallingford Department of
Public Utilities

Florida

Fort Pierce Utilities Authority
☛ Gainesville Regional Utilities
☛ JEA
☛ Keys Energy Services
Kissimmee Utility Authority
Lakeland Electric
Ocala Electric Utility
Orlando Utilities Commission
☛ City of Tallahassee Electric Utility

Georgia

Monroe Utilities Network

Idaho

Idaho Falls Power

Illinois

City of Batavia
City of Marshall Utilities
City of Naperville Department
of Public Utilities
City of Princeton
Rochele Municipal Utilities
Rock Falls Electric Department
City of Roodhouse
City of St. Charles
Springfield City Water, Light & Power
Sullivan Electric Department
Village of Rantoul Light and
Power Department

Indiana

☛ Crawfordsville Electric Light & Power
Edinburgh Municipal Utilities
Mishawaka Utilities
☛ Richmond Power & Light
Tell City Electric Department

Iowa

Alta Municipal Power Plant
☛ Alton Municipal Light & Power
☛ Atlantic Municipal Utilities
☛ Coon Rapids Municipal Utilities
☛ Denison Municipal Utilities
Durant Municipal Electric Plant
Fontanelle Municipal Utilities
Grundy Center Municipal Light & Power
Harlan Municipal Utilities
Hartley Municipal Utilities
Hawarden Municipal Utilities
Independence Light & Power
Indianola Municipal Utilities
City of Kimballton
☛ Lake Park Municipal Utilities
☛ Manilla Municipal Service
Department
Muscatine Power & Water
City of Orange City
☛ Osage Municipal Utilities
City of Paullina
Pocahontas Municipal Electric Utility
Primghar Municipal Light Plant
Remsen Municipal Utilities
☛ Rock Rapids Municipal Utilities
☛ Sanborn Electric &
Telecommunications Board
Shelby Municipal Utilities
☛ Sioux Center Municipal Utilities
☛ Waverly Light and Power
City of West Bend
☛ Woodbine Municipal Light & Power

Kansas

Coffeyville Municipal Light & Power
Kentucky
Bowling Green Municipal Utilities
☛ Hopkinsville Electric System

Madisonville Municipal Utilities
Murray Electric
☛ Owensboro Municipal Utilities
Paducah Power System
Princeton Electric Plant Board
Russellville Electric Plant Board
Louisiana
Lafayette Utilities System
Ruston Light & Power

Maine

☛ Houlton Water Co.
Massachusetts
Braitree Electric Light Department
Chicopee Electric Light Department
Hingham Municipal Lighting Plant
Littleton Electric Light Department
North Attleborough Electric Department
Princeton Municipal Light Department
Shrewsbury Electric and
Cable Operations
Westfield Gas & Electric Light
Department

Michigan

Bay City Electric
Coldwater Board of Public Utilities
City of Hart Hydro
Lansing Board of Water and Light
Lowell Light & Power
Marquette Board of Light and Power
☛ Traverse City Light and
Power Department
Wyandotte Municipal Services
☛ Zeeland Board of Public Works

Minnesota

Adrian Public Utilities Commission
☛ Alexandria Light and Power
City of Anoka
Austin Utilities
☛ Barnesville Municipal Power
☛ City of Benson Light & Water
Department
Blue Earth Light & Water Department
Breckenridge Public Utilities
☛ Detroit Lakes Public Utility
Elbow Lake Municipal Utility
Fairmont Public Utilities
☛ Grand Marais Public Utilities
Commission
☛ City of Granite Falls
☛ Henning Power & Light
Hutchinson Utilities Commission
Jackson Municipal Utilities
☛ Lake Park Public Utilities
Lakefield Public Utilities
☛ City of Luverne
☛ Madison Municipal Utilities
☛ Marshall Municipal Utilities
Moorhead Public Service





STOUGHTON UTILITIES

FEB 19 2010

RECEIVED
STOUGHTON, WI

American
Public Power
Association

Ph: 202.467.2900
Fax: 202.467.2910
www.APPAnet.org

1875 Connecticut Avenue, NW
Suite 1200
Washington, DC 20009-5715

February 5, 2010

Robert Kardasz
Utilities Director
Stoughton Utilities
600 S. Fourth St.
Stoughton, WI 53589-0383

Dear RP₃[®] Designated Utility:

The review panel members, APPA staff and 154 RP₃[®] designated public power utilities from across the country would like to congratulate you on your achievements in reliability, safety, work force development and system improvements. You have joined the ranks of a select group of outstanding utilities. Through this program we continue to highlight your commitment to providing reliable public power.

Enclosed you will find this year's scorecard showing in detail your utility's score in all areas of the program. APPA staff and the review panel have spent many hours evaluating each application and used a comparative scoring method within four different peer groups focused on their area of expertise in: reliability, safety, work force development and system improvement. This score is only a snapshot in time, we expect that you will continue to improve your system in the future and the review panel will continue to raise the bar on reliability standards. Please e-mail RP3@APPAnet.org for further explanation of your score.

Your designation is valid for 2 years, from May 1, 2010 to April 30, 2012, and we look forward to your next application in September 2011.

Please note that any press release must be embargoed until March 29, 2010.

If APPA can be of assistance to you as you celebrate the success of being named a Reliable Public Power Provider, please let me know.

Congratulations,

Michael Hyland
Vice President of Engineering Services

STOUGHTON UTILITIES

FEB 19 2010

RECEIVED
STOUGHTON, WI



Arbor Day Foundation™

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

February 9, 2010

Bob Kardasz
Stoughton Utilities
Utilities Director
600 S. 4th Street
Stoughton, WI 53589

Dear Mr. Kardasz,

Congratulations! Stoughton Utilities has been named a Tree Line USA Utility for the ninth year in recognition of your national leadership in caring for trees while meeting service objectives.

Trees make our communities more livable, increase property values, and help clean the air. And trees conserve energy, which is especially important to utilities as peak demand is reduced.

Your utility's effort in meeting Tree Line USA requirements—training your workers in quality tree-care practices and helping your customers to plant appropriate trees near utility lines—not only helps to provide beautiful trees for the future, but also results in long-term operational savings for your utility.

Tree Line USA is sponsored in cooperation with the National Association of State Foresters. We will forward recognition materials to Jeff Roe. They will coordinate additional recognition in your state and locality. It would be especially appropriate to announce your Tree Line USA award at your local Arbor Day celebration.

Again, congratulations on receiving this national recognition for your forestry program.

Best regards,

Dan Lambe
Vice President of Programs

DL/kmm

Cc: Todd Fossum



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 5
77 WEST JACKSON BOULEVARD
CHICAGO, IL 60604-3590

FEB 11 2010

STOUGHTON UTILITIES

FEB 16 2010

REPLY TO THE ATTENTION OF:
R-19J

RECEIVED
STOUGHTON, WI

Robert Kardasz
The City of Stoughton
381 East Main Street
Stoughton, Wisconsin 53589

Dear Robert Kardasz:

Thank you for Stoughton's participation in the U.S. Environmental Protection Agency Region 5 Community Climate Change Initiative. We launched C3I this past summer to promote EPA partnership programs that can help communities save energy, save money, and reduce greenhouse gas emissions. Since you were already a member of at least one EPA climate change partnership program, you were automatically a part of C3I. We are pleased to tell you that C3I allowed us to increase the number of municipalities in EPA climate change partnership programs from 41 to 76.

We want to hear about your successes and lessons learned since joining the Green Power Partnership. Whether you are benchmarking your buildings with Energy Star, improving your recycling program with WasteWise, or conserving water with WaterSense, each activity is an important contribution and will help the environment – and your bottom line. Please remember that we are here to help you reach your climate change goals. A list of program experts and additional information about C3I is available at <http://www.epa.gov/r5climatechange/municipalities.html>.

We also hope that you will share your stories with other communities across the Midwest by participating in our regional Community Climate Change Network. The network will allow us to provide you with up-to-date information on federal grant opportunities and training. It also gives you access to a network of other like-minded communities that are taking action on climate change. If you aren't already part of the network, please contact Erin Newman at 312-886-4587 or newman.erin@epa.gov.

Again, we sincerely appreciate your commitment to reduce greenhouse gases and improve energy efficiency in your community.

Sincerely,

Bharat Mathur
Acting Regional Administrator



The way energy should be

1425 Corporate Center Drive
Sun Prairie, WI 53590
P: 608.834.4500 F: 608.837.0274
www.wppienergy.org
STOUGHTON UTILITIES

MEMORANDUM

FEB 16 2010

RECEIVED
STOUGHTON, WI

TO: WPPI Energy Member Managers

CC: Andy Kellen, Anne Rodriguez, Bev Lindquist, Dan Ebert, Jake Oelke, Lauri Isaacson, Mallory Stanford, Marty Dreischmeier, Melanie Juedes, Mike Stuart, Nicole Guld, Pat Connors, Peggy Jesion, Phil Hansen, Roy Thilly, Tim Ament, Tom Hanrahan, Tom Paque, WPPI Energy ESRs

FROM: Tammy Freeman

DATE: February 11, 2010

SUBJECT: *Typical Bill Comparison Summary*

Attached is a summary of the current typical bill comparison for WPPI members. It compares members' current electric rates to comparable rates of the investor-owned utilities for standard usage of residential, commercial and large power/industrial customers. WPPI Energy's approved 2010 wholesale rates reflecting the 2010 projected operating results were used to estimate your average annual PCAC, if applicable. Your actual monthly PCAC will vary from this average annual estimate.

Iowa Members

This comparison applies the current approved rates for Interstate Power & Light Co. and MidAmerican Energy Company. All associated surcharges or credits are also applied. The table below summarizes the most recent approved rate activity for the IOUs.

Investor-Owned Utility	Percent Change	Effective Date
Interstate Power & Light Co. (2009 rate adjustment)	8.00%	3/27/09
(2010 rate adjustment) ⁽¹⁾	0.00%	3/27/09
MidAmerican Energy Co.		3/1/99

(1) Iowa Utility Board (IUB) approved interim rates effective 3/27/09. Final decision on 1/19/10 was no additional changes to interim rates set 3/27/09.

Michigan Members

This comparison applies the current approved rates for Detroit Edison Company (DTE Energy), Marquette Board of Light & Power, UPPCO, WE Energies, WPS and XCEL. All associated surcharges or credits are also applied. The table on the top of page 2 summarizes the most recent approved rate activity for the IOUs which are reflected in the typical bill comparison. We are also aware of two IOU rate proceedings pending at the Michigan Public Service Commission.

Investor-Owned Utility	Percent Change	Effective Date
Detroit Edison Co. (2010 rate adjustment)	4.80%	1/26/10
Marquette Board of Light & Power (2010 rate adjustment)	3.50%	1/1/10 ⁽¹⁾
Upper Peninsula Power Co. (2010 rate adjustment)	7.00%	1/1/10
WE Energies (2010 rate adjustment—phase 1)	16.80%	2/2/10
Wisconsin Public Service (WPS)		10/10/07
XCEL Energy		7/1/09
Pending Rate Proceedings	Percent Proposed	Filed Date
Upper Peninsula Power Co. ⁽²⁾	5.70%	6/26/09
WE Energies (2010 rate adjustment—phase 2)	13.00%	7/2/09
(2010 rate adjustment—phase 3)	3.50%	7/2/09

- (1) Effective date not available for Marquette Board of Light & Power rate increase. Information available states "Rate Design 2010." We assumed an effective date of 1/1/10 for this comparison.
- (2) The Michigan Public Service Commission approved interim rates for UPPCO effective 1/1/10. The anticipated final decision date from the Commission is 6/1/10.

Wisconsin Members

This comparison applies the current approved rates for Alliant, MG&E, WE Energies, WPS and XCEL. All associated fuel surcharges or credits are also applied. The table on the top of page 2 summarizes the most recent approved rate activity for the IOUs which are reflected in the typical bill comparison. We are also aware of three IOU rate proceedings pending at the Public Service Commission of Wisconsin.

Investor-Owned Utility	Percent Change	Effective Date
Alliant Energy (2010 rate adjustment)	6.27%	1/1/10
Madison Gas & Electric (MG&E) (2010 rate adjustment)	3.32%	1/1/10
WE Energies (2010 rate adjustment)	3.35%	1/1/10
(Point Beach sales credit adj.)	1.80%	1/1/10
Wisconsin Public Service (WPS) ⁽¹⁾ (2010 rate adjustment)	0.00%	1/1/10
XCEL Energy (2010 rate adjustment) ⁽²⁾	0.00%	1/1/10
Pending Rate Proceedings	Percent Proposed	Filed Date
Alliant Energy (fuel cost review – Sept-Dec 09 costs)		8/28/09
XCEL Energy (fuel cost review)		4/21/09
WPS (fuel cost review – final 2009 costs)		4/23/09

- (1) WPS' 2010 rate increase of 1.8% was offset by a 2008 fuel refund liability and a portion of the estimated 2009 year-end fuel refund liability, resulting in a net change of 0%.
- (2) XCEL Energy's 2010 rate increase of 1.2% was offset by a portion of the estimated 2009 year-end fuel refund liability, resulting in a net change of 0%

If you have any questions regarding this comparison, please let me know.

**STOUGHTON ELECTRIC UTILITY
ELECTRIC RATE COMPARISON - BASED ON 2010 ESTIMATES
MONTHLY BILL CALCULATION**

Prepared
2/11/10

RESIDENTIAL RATES	Stoughton (1)	WE Energies (2)	Percent Above or Below	Wisconsin Public Service (3)	Percent Above or Below	Alliant Energy (4)	Percent Above or Below	XCEL Energy (5)	Percent Above or Below	Madison Gas & Electric (6)	Percent Above or Below
100 kWh	\$12,711	\$19,381	9.4%	\$17,521	(1.1%)	\$19,011	7.3%	\$17,961	1.4%	\$21,841	23.3%
500 kWh	\$58,551	\$66,481	13.5%	\$64,791	10.7%	\$64,361	9.9%	\$57,781	(1.3%)	\$74,421	27.1%
750 kWh	\$84,081	\$95,911	14.1%	\$94,341	12.2%	\$92,711	10.3%	\$82,661	(1.7%)	\$107,281	27.6%
1,000 kWh	\$109,601	\$125,351	14.4%	\$123,881	13.0%	\$121,051	10.4%	\$107,551	(1.9%)	\$140,141	27.9%
2,000 kWh	\$211,701	\$243,101	14.8%	\$242,061	14.3%	\$234,431	10.7%	\$207,101	(2.2%)	\$271,581	28.3%
GENERAL SERVICE											
4 kW 500 kWh (1-phase)	\$58,551	\$66,481	13.5%	\$65,701	12.2%	\$64,361	9.9%	\$57,781	(1.3%)	\$74,421	27.1%
16 kW 2,000 kWh (1-phase)	\$211,701	\$243,101	14.8%	\$241,051	13.9%	\$234,431	10.7%	\$207,101	(2.2%)	\$271,581	28.3%
30 kW 6,000 kWh (3-phase)	\$625,601	\$721,711	15.2%	\$711,651	13.6%	\$695,831	11.0%	\$650,101	0.6%	\$824,501	31.6%
40 kW 10,000 kWh (3-phase)	\$1,035,001	\$1,192,711	15.2%	\$1,179,251	13.9%	\$1,149,351	11.0%	\$936,971	(9.5%)	\$1,231,301	19.0%
SMALL POWER SERVICE											
150 kW 60,000 kWh (secondary)	\$5,359,501	\$5,431,171	1.3%	\$4,792,141	(10.6%)	\$5,095,001	(4.9%)	\$4,633,021	(13.6%)	\$6,137,501	14.5%
LARGE POWER TOD SERVICE (7)											
300 kW 120,000 kWh (secondary)	\$10,840,801	\$10,815,831	(0.2%)	\$9,553,781	(11.9%)	\$10,178,661	(6.1%)	\$9,563,161	(11.8%)	\$11,990,581	10.6%
500 kW 200,000 kWh (primary)	\$17,609,841	\$16,694,171	(5.2%)	\$15,571,571	(11.6%)	\$16,309,511	(7.4%)	\$15,382,121	(12.7%)	\$19,578,311	11.2%
1,000 kW 400,000 kWh (primary)	\$34,953,281	\$32,668,791	(6.5%)	\$28,280,541	(19.1%)	\$32,385,721	(7.3%)	\$30,550,391	(12.6%)	\$37,485,951	7.2%

- (1) STOUGHTON ELECTRIC UTILITY bills estimated using rates effective 1/2/07 and a projected 2010 PCAC of \$ 0.0198 per kWh
- (2) WE Energies bills based on their approved 2010 rates and includes a Point Beach sales credit which varies by rate class.
- (3) WPRC based on their approved 2010 rates and includes a fuel surcharge of \$ (0.00165) per kWh
- (4) Alliant Energy based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
- (5) XCEL Energy based on their approved 2009 rates and includes a fuel surcharge of \$ - per kWh
- (6) MG&E based on their approved 2009 rates and includes a proposed fuel surcharge of \$ - per kWh
- (7) For TOU rates, on- and off-peak energy splits are adjusted to match the billing periods of each utility.

FEB 16 2010

RECEIVED
STOUGHTON, WI

Dane County Department of Human Services

Director – Lynn Green
1202 Northport Drive, Madison, WI 53704-2092
PHONE: (608) 242-6200 FAX: (608) 242-6293 TDD: (608) 242-6356

KATHLEEN FALK
DANE COUNTY EXECUTIVE

February 15, 2010

Mr. Robert Kardasz
Stoughton Utilities
600 S. 4th Street
Stoughton, WI 53589

Dear Mr. Kardasz,

I am responding to your letter of 01/07/10 regarding the clarification of policies/procedures enforced by Stoughton Utilities. Also, I appreciate the opportunity you provided for me to be present at the Utilities Committee meeting scheduled on 1/11/10. Unfortunately, your letter of January 7, 2010 did not reach me until January 11th.

The goal of these inquiries is increased communication between the customers of Stoughton Utilities and collaboration of safety net agencies to support families in helping them meet financial obligations to Stoughton Utilities. After carefully reading your letter of 01/07/10, three questions (#4, #5, and #7 below) remain from the 12/23/09 request based on the open records law (WI Stat 19:31-39). Additional questions are also stated. They are as follows:

- 1) How many households does Stoughton Utilities serve?
- 2) How much money has been carried over from the "Commitment to Community" fund for income based programs each year from 2006 – 2009?
- 3) Explain and clarify the difference between the amount collected and amount spent from customers in the "Commitment to Community" for income based programs in 2008 – 2009. Why is there a 23% decrease?
- 4) The current energy assistance for 2009 – 2010 heating season is 110% of the State (WHEAP) calculated benefit. When did the benefit change from 2:1?
- 5) Of the 75 customers identified as eligible for providing deposits (as stated in your letter of 01/07/10) under the WI Adm Code PSC 113.0402(4)(a) and notified in November, what is the status of identified customers?
- 6) After identified customers are required to make a security deposit to ensure payment, what criteria do you use for the determination of the deposit besides the poverty guideline stipulation of being at or below 200%?
- 7) If customers are disconnected for non-payment since the start of the moratorium, what is the established procedure for customers who will have no heat because electricity is required to run their furnace?
- 8) How do you handle situations where customers are "never" financially able to pay their utility bill?
- 9) How can the partnership be strengthened between Stoughton Utilities and local organizations, i.e. St. Vincent de Paul Society – Stoughton Conference, Joining Forces for Families, Community Action Coalition, and the START program to help customers meet their financial

obligation with Stoughton Utilities? I have conferred with agents from some of these organizations about working on these issues to help better serve customers regarding utility bills and challenges.

Below are suggested ways to improve communication and support for the best interest of my clients and your customers who struggle meeting their financial obligations to Stoughton Utilities:

- a) State the "local WHEAP" or Energy Assistance phone number of Dane County on each customer's monthly bill which is: 608-267-8601 instead of the 1-866... phone number. The supervisor of Energy Assistance of Dane County has approved this phone number to be used.
- b) Insert the purple colored WHEAP pamphlet in future billings prior to May, 2010 for customers to become more aware of this service. This year, applicants are income eligible at 60% or below the Federal Poverty guideline which increases the eligibility for a much greater population. This pamphlet is enclosed in this letter.
- c) Even though this pamphlet is located in the brochure rack of the Stoughton Utility office with other brochures, I recommend also placing it on the counter or in a conspicuous spot so that customers become fully aware of this service for possible eligibility.
- d) Stoughton Hospital and other medical clinics offer a "Community Care" program that can help those in financial need with medical bills if they qualify. Would you consider exploring a similar program and establish a mechanism to fund it?

Thank you again for your attention to this matter. I will be looking forward to your reply. I would be pleased to meet with you and also the Stoughton Utilities Committee. In the future, if this is placed on the agenda of the Stoughton Utilities Committee, I recommend contacting me by phone or notifying me at least two weeks prior to the scheduled meeting.

Sincerely,

Sharon Mason-Boersma

Sharon Mason-Boersma, MSSW
Senior Social Worker
Joining Forces for Families

Cc: Mayor Jim Griffin
Stoughton Utilities Committee
Lu Ann Alme, City Clerk of Stoughton



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

February 22, 2010

Contact: Brian R. Hoops, Office and Information Systems Supervisor
608.877.7412

Stoughton Utilities Launches Effort to Make Smart Energy Use Everyone's Business

Local businesses are key targets for an energy-saving initiative being launched this month by Stoughton Utilities and its power supplier, WPPI Energy.

“There is no better time for local businesses to take action to reduce their operating expenses by saving energy,” said Robert Kardasz, Utilities Director. “We want our commercial and industrial customers to know that Stoughton Utilities is here to help.”

Stoughton Utilities and WPPI Energy offer programs, technical assistance and financial incentives to help businesses operate more efficiently, and now the utilities are ramping up efforts to encourage customers to participate. This month, a direct mail piece to commercial and industrial utility customers highlights some of the utility's key programs for businesses:

- **New Construction Design Assistance**

Construction projects present an ideal opportunity to design and build for greater efficiency, performance and comfort. Stoughton Utilities' New Construction Design Assistance program offers technical and design assistance for new commercial buildings. In some cases, financial incentives are available to help overcome financial barriers to making efficiency improvements.



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



- **RFP for Energy Efficiency**

The Request for Proposals (RFP) for Energy Efficiency encourages investment in cost-effective, energy-saving projects by inviting large power customers to submit competitive proposals for upgrades to equipment and systems within existing facilities. Grant funding of up to \$250,000 is awarded across the WPPI Energy system in each round of project bidding. Applications for the current round of funding are due March 26.

- **Shared Savings Program**

This program provides up-front capital to offset the initial cost of energy-saving projects with lasting results. Businesses or organizations may borrow up to \$50,000 at a low interest rate, repaying the funding in monthly installments on their utility bill. Often, payments are less than the energy cost savings, resulting in a positive cash flow for the customer.

Outreach to commercial and industrial customers is one part of an overall strategy by Stoughton Utilities and the 50 other member utilities of WPPI Energy to ramp up energy efficiency, conservation and renewable efforts among all customers.

“Our public power utilities are working together to help control costs through the more efficient use of energy,” said Kardasz. “By helping customers reduce their energy use, we can defer or delay the need to build expensive new power plants, lessen the negative impacts of burning fossil fuels, and help customers keep their bills down. When our local businesses remain competitive, our local economy is strengthened, and our whole community is better off.”

The emphasis on commercial and industrial customers—traditionally the largest users of energy—represents the first step in a comprehensive outreach plan by Stoughton Utilities and WPPI Energy. Residential customers will also receive information about energy efficiency and conservation opportunities and services throughout the year. All customers who are interested in reducing costs through energy efficiency programs available through Stoughton Utilities are encouraged to visit www.stoughtonutilities.com or call 608.877.3379.

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Stoughton Utilities is a community-owned utility founded in 1891 and supplying power to 8,400 homes and businesses in Stoughton and the surrounding five townships.

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

February 24, 2010

Contact: Brian Hoops
(608) 877-7412

Stoughton Utilities RoundUP Program donates \$1,100.00 to Friends of the Stoughton Area Youth Center

Helen Johnson and Donna Olson of the Friends of the Stoughton Area Youth recently accepted a check for \$1,100.00 from Brian Hoops, Stoughton Utilities Office and Information Systems Supervisor. This donation is part of Stoughton Utilities RoundUP program, a voluntary program that 'rounds up' customers' utility bills to the next whole dollar. All proceeds are distributed to and benefit local community organizations.

Customers wishing to participate in the RoundUP program, and local non-profit organizations wishing to apply to receive funds from the program may sign up online at www.stoughtonutilities.com/RoundUP or by calling Stoughton Utilities at 873-3379.





STOUGHTON UTILITIES

MAR 07 2010

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STOUGHTON, WI

Shalom Holistic Health Services

Your support of the mission of Shalom Holistic Health Services has made a difference in the lives of many

Please join us in celebrating your contributions at our first annual recognition program

Date: March 29th, 2010

Location: Stoughton Hospital Bryant Conference Center

*900 Ridge Street
Stoughton, WI
Lower level*

Appetizers at 6:30

Program from 7:00pm til 8:00pm

Please RSVP to: mesmithrn@gmail.com or call

279-4092

No later than March 15th

Hope to see you there! Shalom



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

March 2, 2010

Ms. Sharon Mason-Boersma, MSSW
Dane County Department of Human Services
1202 Northport Dr.
Madison, WI 53704-2092

Dear Ms. Mason-Boersma:

Thank you for your February 15, 2010 letter requesting clarification of Stoughton Utilities procedures and low-income assistance programs.

Regarding your specific questions, the following information is provided:

1. Stoughton Utilities does not track the number of households served, however we have 7,524 electric meters in service for residential properties.
2. The beginning balance for income qualified programs for each year is as follows:
 - a. January 2006: \$42,754
 - b. January 2007: \$30,420
 - c. January 2008: \$23,338
 - d. January 2009: \$3,609
 - e. January 2010: \$4,315
3. The 23% decrease in dollars spent during 2009 when compared to 2008 was the result of the carry-over of funds from previous years (see response 2c above). In 2004 Stoughton Utilities contracted with our power supplier, WPPI Energy, to administer our income based public-benefits programs. A plan was developed to spread the surplus funds over a five year period, ending in 2009.
4. The current assistance amount of 110% of the WHEAP calculated benefit began in October 2008. Prior to that date, it was 200% of the WHEAP calculated benefit as Stoughton Utilities used the surplus funds described above.
5. Of the 494 deposits requested, 25 have either been paid in full or are being paid in deferred installment payments. 48 deposits have been waived due to income verification being provided.
6. Customers are identified for requirement of a deposit and deposit amounts are calculated using the guidelines set forth in Wisconsin Administrative Code PSC 113.0402. Customers who have a quarterly income at or below 200% of the federal income poverty guidelines are exempt from the deposit requirement. If proof of income or assistance is received, any existing deposit request is waived.



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



6. Customers are identified for requirement of a deposit and deposit amounts are calculated using the guidelines set forth in Wisconsin Administrative Code PSC 113.0402. Customers who have a quarterly income at or below 200% of the federal income poverty guidelines are exempt from the deposit requirement. If proof of income or assistance is received, any existing deposit request is waived.
7. No established procedures are in place for customers who will have no heat as a result of electrical disconnection after the start of the moratorium because Stoughton Utilities does not disconnect electric service for non-payment after the start of the moratorium under any circumstances.
8. All residential customers throughout Stoughton Utilities' service territory are treated in a fair and identical manner. If any customer states they are unable to pay their utility balance, Stoughton Utilities offers deferred payment arrangements and provides contact information for agencies with whom the customer can register for assistance.
9. Stoughton Utilities will continue to share information with customers on available assistance options and will continue to work with these organizations in their efforts to provide assistance.

If you have any questions regarding the information provided, or if any clarification or follow-up is desired, please contact me at (608) 877-7412 or at BHoops@stoughtonutilities.com.

Sincerely,

STOUGHTON UTILITIES



Brian R. Hoops

Stoughton Utilities Office & Information Systems Supervisor

cc: Stoughton Utilities Committee
Luann J. Alme - City Clerk and Personnel Director
Robert P. Kardasz, P.E. -- Stoughton Utilities Director
Sean O Grady - Stoughton Utilities Operations Superintendent
Kim M. Jennings - Stoughton Utilities Finance and Administrative Manager

Robert Kardasz

From: Craig Wood
Sent: Wednesday, March 03, 2010 1:46 PM
To: Robert Kardasz
Cc: Sean Grady
Subject: Randy Ree 124 Milwaukee St would like to express his gratitude and thank everyone involved with getting the branch removed from the telephone lines. He truly was thankful.

Smart energy use is good business.

Promoting energy efficiency and fostering energy conservation have always been important to our utility. This year, they are our top priority with business customers. We've launched a new initiative to help our customers reduce their electricity use and lower their utility bills. If your business or organization is ready to implement new energy-saving measures, 2010 is a great time to get started.

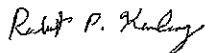
Why now? Simply put, there is no better time. As a member of WPPI Energy — a regional power company — we've joined with 50 other community-owned utilities to dedicate ourselves to promoting energy efficiency and energy conservation across all the communities we serve. This is a “win-win” effort that's good for our local economy, good for the environment *and* good for your bottom line.

- Commercial and industrial businesses — as well as school systems, not-for-profit organizations and municipalities — can reduce operating expenses, freeing up money for other investments and improving the overall financial health of their organizations.
- When businesses remain competitive, local economies stay strong, creating employment opportunities and enhancing quality of life.
- Maintaining a sustainable energy supply is a key to keeping energy costs down over the long term. Energy efficiency measures reduce the overall demand for electric power and can help defer the need to build expensive new power plants.

Every business can make improvements that will reduce energy use. At Stoughton Utilities, we're dedicated to serving as your local resource on energy efficiency, conservation and renewable energy. And as a member of WPPI Energy, **we have access to the programs, technical assistance and financial incentives you need to operate your business more efficiently.**

The enclosed piece will introduce you to just a few of our many energy efficiency programs with significant potential to benefit your business. If you'd like to discuss your opportunities to save energy and reduce costs, please contact us at (608) 873-3379 or visit us online at stoughtonutilities.com.

Sincerely,



Robert P. Kardasz
Utility Director



Alicia Rankin
WPPI Energy Services Representative

P.S. — Remember, we're committed to working with local businesses and organizations to foster energy efficiency and conservation. Together, we can make our community a better place to live and work.

POWER REPORT

March 2010

what's inside

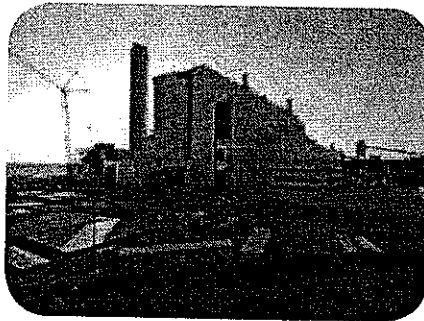
- 2..... From the CEO
- 2..... WPPI Energy News in Brief
- 3-4..... Member Spotlight:
Independence, IA
- 5..... Member News
- 5..... State Updates
- 6..... Commercial & Industrial News
- 7..... Datebook: Spring
- 8..... Ask the Experts

members

Wisconsin	Mount Horeb	Waunakee
Algoma	Muscoda	Waupun
Black River Falls	New Glarus	Westby
Boscobel	New Holstein	Whitehall
Brookfield	New London	
Cedarburg	New Richmond	Michigan
Columbus	Oconomowoc	Alger Delta CEA
Cuba City	Oconto Falls	Baraga
Eagle River	Plymouth	Crystal Falls
Evansville	Prairie du Sac	Gladstone
Florence	Reedsburg	L'Anse
Hartford	Richland Center	Negaunee
Hustisford	River Falls	Norway
Jefferson	Stinger	
Juneau	Stoughton	Iowa
Kaukauna	Sturgeon Bay	Independence
Lake Mills	Sun Prairie	Maquoketa
Lodi	Two Rivers	Preston
Menasha	Waterloo	

WPPI Energy is a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable, affordable electricity to more than 195,000 homes and businesses in Wisconsin, Upper Michigan and Iowa.

Elm Road Generating Station Begins Commercial Operation



On Tuesday, Feb. 2, Unit 1 of the Elm Road Generating Station (ERGS), the newest coal-fired power plant in Wisconsin, began commercial operation. WPPI Energy is a partner in the ERGS, along with We Energies and Madison Gas & Electric Company. WPPI Energy owns 8.33 percent of this 1,230-megawatt supercritical coal generation project located in Oak Creek, Wis.

The ERGS project will add diversity and low-cost energy to WPPI Energy's power supply portfolio over the long term.

"In the history of WPPI Energy, one of the most important resource decisions our members made was to participate as owners in the new Elm Road Generating Station," said WPPI Energy President and CEO Roy Thilly. "This plant will serve our customers for decades to come at a cost

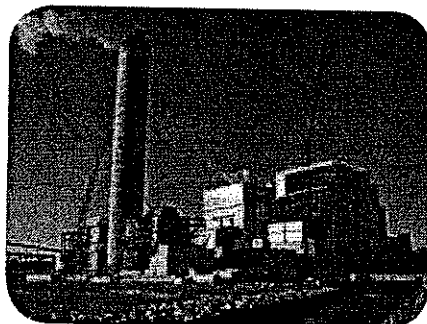
far lower than new plants being proposed today, and it will be by far the cleanest and most efficient coal plant in the Midwest."

The \$2.3 billion dollar power plant is being built in phases and is the largest private construction project in Wisconsin's history. The second ERGS unit is still under construction and scheduled to be in service later this year.

With the addition of the ERGS units, WPPI Energy will have the most modern fleet of generators in Wisconsin. This important new resource is supplemented by our existing, long-term, purchased power agreements with other utilities and a rapidly growing renewable resource base.

Elm Road Generating Station Project Highlights

- Construction began in June 2005
- Includes two new supercritical pulverized coal units
- Will produce a total of 1,230 megawatts, capable of powering more than one million homes
- The largest private construction project in Wisconsin's history
- Employed more than 2,000 workers at the peak of construction
- Constructed by Bechtel Power Corp.
- WPPI Energy owns 8.33 percent of the ERGS project



From the CEO: The State of WPPI Energy

Roy Thilly, rthilly@wppienergy.org



The past year has been especially challenging for our member communities. As members continue to recover from the worst economic downturn since the Great Depression, WPPI

Energy is focused on the need to control costs and provide excellent service while maintaining our long-term, strategic focus.

Fortunately, our shared strength and the unity of purpose and member participation that drive our joint action agency have put WPPI Energy in a very strong position today and going forward. Our business plan provides the direction that enables WPPI Energy to effectively provide our communities with reliable, affordable power for the long term.

Three critical and strategic decisions the Board has approved in recent years have positioned us with our members to provide

excellent, competitive electric service for the long term.

First, one of our most important business plan objectives is to help customers use electricity more efficiently and eliminate waste. Energy efficiency is the most cost effective solution for the long-term economic health and competitiveness of our communities, our region and our nation. By helping our customers save energy, we can:

- Help customers keep their bills down
- Defer investing in expensive new generation resources
- Reduce our carbon footprint
- Build our credibility with key regulators and legislators, and
- Limit our future costs under impending greenhouse gas regulation.

Our decision to increase efficiency program spending over the last three years is helping all of our customers—large and small—cut waste and lower their energy bills.

Second, to meet Wisconsin and Michigan renewable portfolio standard (RPS) mandates, we made the strategic decision to lock in 20-year renewable energy contracts early at favorable rates. WPPI Energy had resources in place six years early to meet the RPS requirements, which not only helps to lower costs, but it also will help us manage whatever climate change regulations Washington, D.C. enacts in the next year or two.

Finally, we have carefully planned power supply resources to affordably and reliably meet members' needs. We have sufficient resources in place to meet projected loads through at least 2020, providing valuable flexibility in a time of regulatory uncertainty. We are able to substitute beneficial, new resources but we are not being forced to act at a bad time.

Our power supply is flexible, allowing us to take advantage of attractive, short-term market energy prices.

continued on page 7

QUICK TAKES



WPPI Energy News in Brief

Federal Climate Change Legislation Process Continues

Although Senate action appears to be stalled, it is anticipated that the U.S. Congress will continue to debate climate change legislation in 2010. WPPI Energy and our members will remain fully engaged in this debate to advocate for legislation that balances the need to preserve the environment, ensure a secure energy future and mitigate costs for Midwest consumers.

Landmark Legislation Introduced in Wisconsin

On January 7, Wisconsin Governor Jim Doyle introduced the Clean Energy Jobs Act, which would implement recommendations of Governor Doyle's Global Warming Task Force and grow the state's green economy.

Public Power Fuels Economic Development

In November 2009, representatives from local, county, regional and state organizations gathered for WPPI Energy's "Sustainability in Your Community" economic development workshop. The workshop highlighted the importance of enhancing economic development through sustainability.

WPPI Energy's 51 member utilities contribute to the economic well-being of their communities by providing excellent hometown service; local control; reliable, affordable and environmentally-responsible power; and innovative energy services to meet the needs of businesses large and small.

Subscribe Online

If you would prefer to receive *Power Report* by e-mail, simply send your request to PowerReport@wppienergy.org. Include your name, organization and e-mail address, and you'll be added to the electronic distribution list.



March 8, '10
Dear Emecia,

We certainly appreciate your help in regard to this Deferred Payment Agreement and we hope Energy Services will come through with some assistance in time.

It is so nice to work with you over the phone, you have such a pleasant, yet professional, manner. Stg. Utilities is fortunate to have you! Sincerely,
Anna & Helena Nemeth

STOUGHTON UTILITIES

Stoughton Utilities
600 S Fourth St
Stoughton WI 53589

MAR 08 2010

RECEIVED
STOUGHTON, WI



Friends of the
Stoughton Area Youth Center

March 4, 2010

Dear Stoughton Utilities Employees and Customers:

Thank you for your generous donation of \$1,100 from your Round Up Program in support of the new Stoughton Area Youth Center.

The Stoughton Area Youth Center, since 1993, has provided a safe place for middle school students to go during after school hours when they are most vulnerable. Many young people do not participate in school sponsored sports or activities, and they need a place to go where they are supervised and are offered positive alternatives to drugs, bullying, unsafe internet activities, alcohol, gang pressures, etc. The City of Stoughton was the first in Dane County to offer a youth center for middle school aged youth, and since then seventeen more have been established in the county, many modeled after ours. Through research conducted by local students we have learned that the successful youth centers were those that were connected to and supported by local governments.

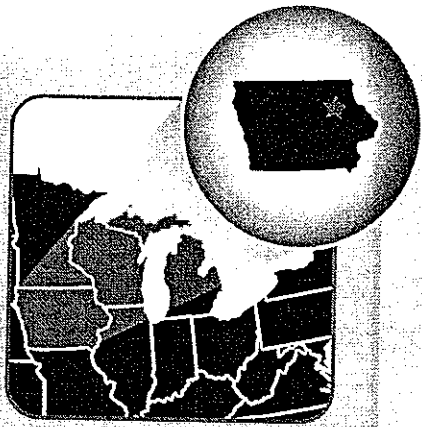
As students enter high school, they are no longer able to attend the youth center. We have dreamed of a larger place that would accommodate both high school and middle school students. As you know, we have been offered an old brick historic warehouse building on East Main Street by Stoughton Trailers, Inc. and the Wahlin family to be used as an expanded youth center that can accommodate high school youth as well as middle school youth.

To date work completed includes: tuck pointing on exterior bricks, removal of east addition to the building, asbestos and mold removal, new roof, soffit and fascia repair, new doors and windows, HVAC, plumbing, electrical, interior framing, drywall and finishing on the main floor, paving the parking area, most of the exterior has been repaired, floors, kitchen, gutters and downspouts, bathrooms tiled, part of the main floor walls painted, light fixtures donated are being installed on the first floor, elevator shaft, front and back concrete handicap ramps, the elevator and much more. The sprinkler system has been bid out, work will begin soon. Insulation will also be placed on the second floor in the near future.

We continue to work toward providing a safe place for teens of all ages. Your donation is moving our dream closer to a reality by helping fund the renovation of this building for the youth of Stoughton.

Thank you for your generosity,

Donna Olson
Secretary
Friends of the Stoughton Area Youth Center



MEMBER SPOTLIGHT

Independence, Iowa

Independence, Iowa fast facts

County: Buchanan

Population: 6,014

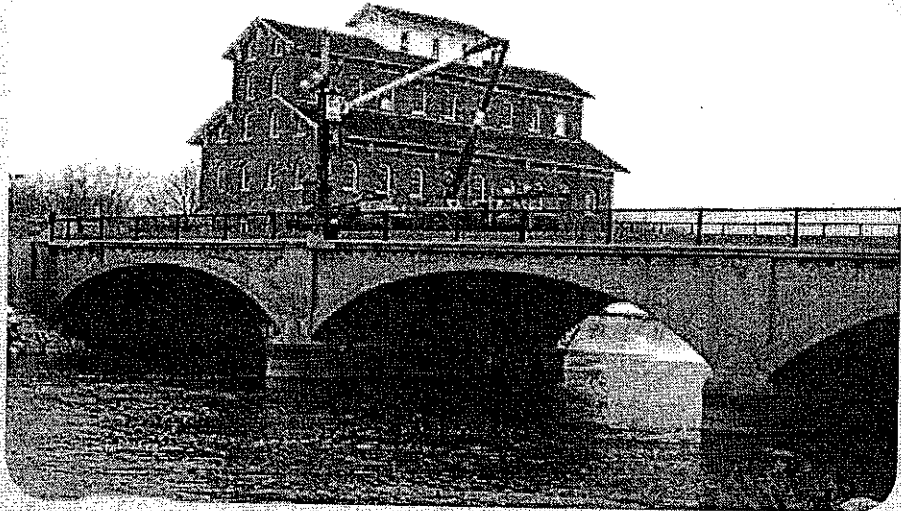
Member Website:
www.indytel.com

Did you know:

Independence Light & Power, Telecommunications:

- Is a member of the Iowa Association of Municipal Utilities, one of the largest and oldest organizations of its kind in the country.
- Employs four linemen and a line superintendent with more than 52 years of service.
- Added telecommunications to its services in 2000, including a locally owned cable and telephone system and high-speed data network.
- Received the American Public Power Association's Reliable Public Power Provider gold designation in 2007 and 2009 for providing the highest degree of reliable and safe electric service.

WPPI Energy member since 2006.



New light fixtures on the bridge near the Wapsipinicon Mill are installed.

Independence, Iowa is located on the banks of the Wapsipinicon River, nestled in Northeast Iowa. Founded in 1847 and known for its Midwestern hospitality and strong work ethic, the community's name was inspired by the signing of the Declaration of Independence. In 1893 Independence Light & Power, Telecommunications (IL&P, T) began delivering reliable electric power to the city, with a mission of providing first-class, quality service for the lowest possible cost. In 2006 the utility entered into a long-term power supply contract with WPPI Energy. Today the utility offers dependable service to nearly 3,000 homes and businesses.

Valuable Resources

The utility owns and operates eight diesel generators with a total generating capacity of 21,250 kilowatts. The generators range in vintage from 1957 to 2000 and are fully functional. WPPI Energy purchases the entire output from IL&P, T, which helps meet capacity and

reserve requirements. WPPI Energy can call upon this generation when it is economical or necessary during periods of peak electric demand in the region. The sale of energy from IL&P, T's locally owned resources helps offset the community's wholesale power costs.

Building Support for Renewable Energy

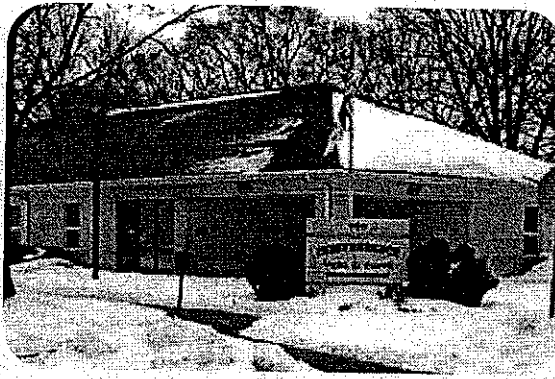
Community members in Independence voluntarily purchase electricity from clean, green resources through the utility's Renewable Energy Program. Renewable energy sold through the program for residential and business customers is Green-e Energy certified. Utility customers are able to purchase renewable energy for an additional \$3.00 per month for each block of renewable energy, the equivalent of 300 kilowatt-hours (kWh). The electricity generated for the program, provided by WPPI Energy, comes from a combination of wind, solar and organic materials. The utility's program makes investing in renewable

continued on next page

Independence, Iowa

energy easy and affordable for all community members.

The community's participation level in the program increased, in large part, thanks to an impressive response by local citizens to a utility challenge from Utility General Manager Darrel Wenzel encouraging commercial and residential utility customers to subscribe to the program. During the course of the challenge, customers increased purchases by 29 percent.



Independence Light & Power, Telecommunications office facility.

A Greener, Brighter Future

Residents and businesses in Independence are committed to preserving precious resources for future generations and improving the quality of life in their community by working with the city to make greener choices. The utility is working with the City of Independence to replace traditional incandescent traffic and walk signals with energy efficient light-emitting diode (LED) signals. The city has eight controlled intersections, with a total of 45 eight-inch stoplight signals, 162 twelve-inch signals, 57 walk signals and three arrow signals, all with traditional incandescent bulb traffic signals. The current system consumes more than 107,000 kWh, with an annual energy cost of \$12,800. Upon completion of the LED retrofit, the system will consume only 14,400 kWh per year and cost \$1,730, significantly reducing the city's energy costs. The utility was able to fund the retrofit by taking advantage WPPI Energy's zero-interest, revolving loan program for members.

In addition to improved efficiency, the new LED lights will offer improved visibility and reduce the maintenance associated with traditional traffic signals. The LED modules are expected to last 10 times longer than their incandescent counterparts, decreasing the downtime for the signals and reducing maintenance costs.

Reducing Costs

As a resource on energy efficiency and conservation, IL&P, T supports energy management programs and services that help customers save energy. Several schools in the Independence Community School District upgraded lighting fixtures by installing high efficiency

fluorescent lamps and electronic ballasts. Wapsie Valley Creamery, a large dairy in Independence, installed a quick-close door to their refrigerated storage, replacing an older leaky strip curtain. The new door prevents the escape of refrigerated 37 degree air and reduces frost in the refrigerated area while still allowing fast access to the area for movement of cold products. The energy efficiency upgrade is estimated to save the company more than \$1,800 annually. These projects illustrate the utility's commitment

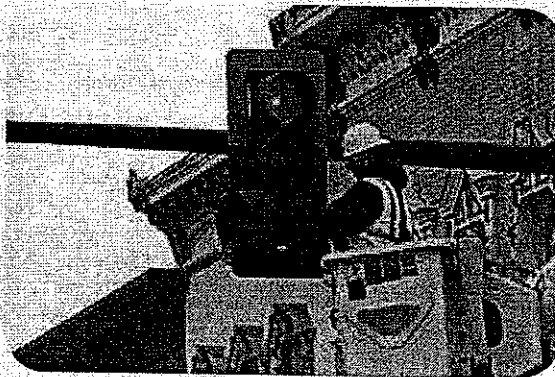
to reducing energy costs and making the community a better place to live and work.

Public Power Leader

During Public Power Week IL&P, T celebrates the value of having a community-owned electric system to power local needs. Public Power Week is a national, annual event sponsored in conjunction with the American Public Power Association, the national service organization for community and state-owned electric utilities in Washington, D.C.

During Public Power Week, the utility hosts an open house to educate customers about energy efficiency, safety and important matters that are happening in the electric and telecommunications industries. Held each October, the event draws more than 1,000 attendees. The event features representatives from local appliance companies, including heating, ventilation and air conditioning contractors who conduct product demonstrations on energy efficient appliances and educate customers about home energy efficiency. The utility also sets up educational displays and offers giveaways

and drawings for LED holiday lights and compact fluorescent lights. Public Power Week allows the utility to celebrate the value of having a community-owned electric system to power local needs and provide excellent customer service.



Routine maintenance on traffic lights.

GreenMax HOME

A little energy is all it takes.

Stoughton Homeowners Build Second GreenMax Home

Homeowners John and Rebecca Scheller are gearing up to create a net zero impact on the nation's energy supply. The Schellers recently completed construction on their net zero energy home (NZEH) in the WPPI Energy member service territory of Stoughton, Wis.

A NZEH is one that produces as much energy as it consumes. The Schellers' NZEH combines renewable energy technologies

with advanced, energy-efficient construction. For more information, visit www.greenmaxhome.com.

Plymouth Utilities' Green Fleet on Display at State Capitol

In September 2009, Plymouth Utilities' plug-in hybrid electric utility line truck was the guest of honor at a press conference at Wisconsin's State Capitol. The truck, which served as a backdrop for the event, was recognized by Wisconsin Governor Jim Doyle as an example of the types of green vehicles that will advance clean energy goals in Wisconsin. Governor Doyle announced that Wisconsin received

\$15 million in Recovery Act funds to help local governments and private businesses invest in alternative fuel and advanced technology vehicles.



Plymouth Utilities' plug-in hybrid electric utility line truck.

STATE UPDATES



Energy Optimization

WPPI Energy continues to work with its Michigan member utilities to develop energy optimization programs as required by the 2008 Public Act 295. The Michigan utilities began offering a package of energy-saving programs to customers during the first quarter of 2010.

Local Control for Alger Delta CEA

Alger Delta CEA is now regulated by its membership, thereby increasing local control for homes and businesses. As a result of a recent resolution by the Board of Directors of the Alger Delta Cooperative Electric Association and subsequent approval by the Michigan Public Service Commission, the Alger Delta Board is now responsible for establishing, maintaining and applying all rates, charges, accounting standards, billing practices and terms and conditions of service.



Energy Efficiency Plans

WPPI Energy members in Iowa filed plans with the Iowa Utilities Board in December 2009 establishing energy-saving goals and three-year strategies for meeting those goals. As part of the plans, the utilities will offer new energy-saving programs for customers beginning in 2010.



Wind Siting Regulations Reformed

In September 2009, Wisconsin Governor Jim Doyle signed a bill reforming wind energy siting regulations in the state, calling upon the state Public Service Commission to create uniform regulations for new wind farms in Wisconsin. The law is anticipated to prevent the previously existing patchwork of rules that restricted the development of green economy jobs and clean energy resources.



Malmstead Serving Menasha, New London, Oconto Falls

WPPI Energy welcomes Mike Malmstead, energy services representative serving the member communities of Menasha, New London and Oconto Falls.

Mike Malmstead, (920) 205-9057,
mmalmstead@wppienergy.org

WPPI Energy Member Customers Receive Energy Efficiency Grants

WPPI Energy's RFP for Energy Efficiency program continues to make energy-saving projects a worthwhile business investment for large power customers by providing grant funding for energy efficiency projects.

Recent grant incentives were awarded to the following customers:

- Iron County Medical Care Facility, a customer of the municipal electric utility of the City of Crystal Falls (Mich.), received \$30,000 to upgrade the facility's air handling units and to add high efficiency variable speed drives to improve indoor air quality and save energy.
- Pride Sports Inc., a customer of Florence Utilities (Wis.), was awarded \$20,123 to upgrade its existing air compressor system with a new system that will increase storage capacity and add variable speed control to reduce energy use.

- Thilmany, LLC, a customer of Kaukauna Utilities (Wis.), will receive \$119,000 for new mixers for its wastewater lagoon to increase oxygen transfer, reduce foam spray and decrease electric costs.

- SCA Tissue North America, a customer of Menasha Utilities (Wis.), will receive \$150,000 for a new high efficiency aeration blower which will save on energy use and maintenance at its treatment plant.

WPPI Energy invites qualified customers to submit proposals for the next round of RFP bidding, which closes on March 26, and invest in energy efficient improvements. The RFP for Energy Efficiency program is open to all qualified commercial, industrial and institutional power customers served by WPPI Energy member utilities. Visit www.wppienergy.org/rfp for details.



Ahead of the Curve

Our sustainability efforts, which include energy efficiency initiatives and renewables, illustrate our commitment to provide reliable, affordable and environmentally responsible energy for the long term. To learn more about sustainability initiatives by WPPI Energy and our 51 member utilities in Wisconsin, Upper Michigan and Iowa, visit www.wppienergystewardship.org.

Roundy's Receives \$190,000 Energy Award

Officials from Oconomowoc Utilities and WPPI Energy joined Governor Jim Doyle and Focus on Energy (Focus) for the presentation of a \$190,570 grant for Roundy's Supermarkets to help complete energy efficient lighting projects at its distribution facility in Oconomowoc.

Roundy's recently replaced nearly 2,000 metal halide fixtures with high bay fluorescent fixtures. Nearly 1,600 of them have occupancy sensor controls to dim when the area is not in use. The project will significantly reduce carbon emissions, save Roundy's nearly \$400,000 annually in energy costs and conserve enough energy to power 450 homes each year.

The funding was provided by Focus, which works with eligible Wisconsin residents and businesses to install cost-effective energy efficiency and renewable energy projects. Through Oconomowoc Utilities' and WPPI Energy's participation in the

Focus program, Wisconsin customers, like Roundy's, have access to energy-saving information, resources and financial incentives. Residential and business customers of WPPI Energy members in Michigan and Iowa have access to similar opportunities through their local utilities.



L-r: Peggy Jesion, WPPI Energy; Robert Duffy, City of Oconomowoc; Dennis Bednarski, Oconomowoc Utilities; Don Rosanova, Roundy's; Wis. Governor Jim Doyle; Warren Graham, Focus on Energy; Greg Hoffmann, WPPI Energy; and Richard Axt, Roundy's.

DATEBOOK: Spring 2010

Mark your calendar for these upcoming events, conferences and technical workshops for commercial and industrial utility customers:

Commercial Practical Energy Management

Focus on Energy, www.focusonenergy.com/training

- March 23, 2010 | Eau Claire, WI

Schools Practical Energy Management

Focus on Energy, www.focusonenergy.com/training

- March 26, 2010 | Eau Claire, WI
- April 14, 2010 | Madison, WI
- April 20, 2010 | Brookfield, WI
- April 27, 2010 | Green Bay, WI

Demand Control: Your Action Plan to Savings

The Energy Center of Wisconsin, www.ecw.org/university/

- March 31, 2010 | Eau Claire, WI

The Right Way to Go Geo: Residential and Commercial Buildings

The Energy Center of Wisconsin, www.ecw.org/university/

- April 7, 2010 | Rothschild, WI
- April 8, 2010 | Green Bay, WI

Renewable Energy Options: Applications for Commercial-scale Development

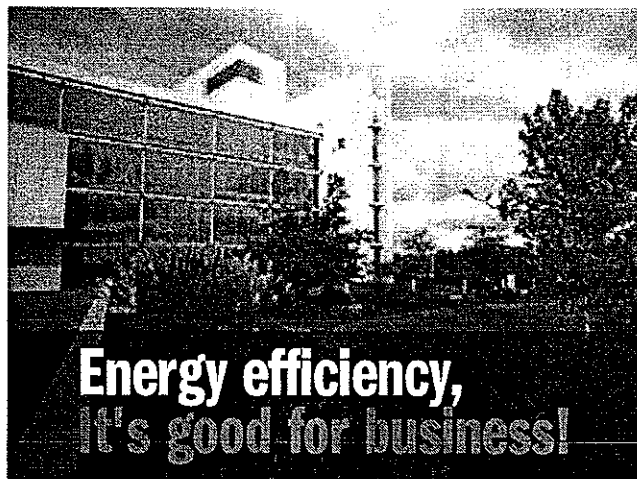
The Energy Center of Wisconsin, www.ecw.org/university/

- April 21, 2010 | Green Bay, WI
- April 22, 2010 | Rothschild, WI

Industrial Practical Energy Management

Focus on Energy, www.focusonenergy.com/training

- May 6, 2010 | Eau Claire, WI



That's because every dollar you save on energy costs goes straight to your bottom line.

Your local utility's membership in WPPI Energy gives you access to energy solutions that save money, boost productivity and reduce maintenance costs.

In Wisconsin, Focus on Energy offers grants and financial incentives to help you offset the costs of energy efficiency and renewable energy installations. Call **800.762.7077** or visit focusonenergy.com.

In Iowa and Michigan, customers have access to similar opportunities through their local utilities. Call **800.255.9774** or visit www.wppienergy.org.

Take action today. See results tomorrow.



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From the CEO: The State of WPPI Energy: continued from page 2

In recent months, this has made a tremendous difference in helping offset upward cost pressures related to the economic recession.

Furthermore, our power supply will be among the cleanest and most efficient in the Midwest. Our strategic investment in the new Elm Road Generating Station will pay dividends for years to come. As these two units come online over the next 12 months, WPPI Energy's generation fleet will position us well going forward, as older, less clean plants will face higher carbon regulation costs and the possibility of early retirement.

We also continue to work hard to provide leadership and have a seat at the table in policy and legislative arenas. Our engagement in our state capitols and Washington, D.C. this year has been predicated on protecting our customers. The Midwest relies heavily on coal to power our factories and offices, which makes us a carbon-intensive region. We must ensure that any climate change legislation is shaped to mitigate costs to the maximum extent

possible for Midwestern consumers and that our members have the tools they need to help customers through the transition ahead. We will continue to strongly advocate policies that work for our small electric systems and public power utilities.

Going forward, we must plan ahead for a carbon-constrained future. The electric industry is moving toward technological change on all fronts, from new renewable applications, energy storage, carbon sequestration and new nuclear plant designs to smart grid mechanisms that will give customers more control of their energy consumption. These research and development efforts are promising, but expensive. We must make the right choices, providing customers with new services while maintaining affordability.

At the end of the day, our shared strength and the collective leadership of our staff and our 51 members have put WPPI Energy in a good position to maintain the strong, locally controlled public power advantage that is so beneficial to our communities and to meet the difficult challenges ahead.

Ask the Experts

Q: "What does it mean to build green, and how can my business take advantage of the benefits of sustainable design and incorporate energy efficiency measures?"

A: Building green results in improved performance, efficiency and comfort. Green building features can be incorporated in a building at any stage, but the most significant benefits can be achieved during initial design.


WPPI Energy's New Construction Design Assistance program works with prospective building owners and developers, design professionals, and construction contractors to deliver high-performance, non-residential buildings that provide improved energy efficiency, peak load reduction, improved systems performance, and greater comfort. Energy savings are accomplished by increasing efficiency improvements in lighting, HVAC, and other building systems. The program seeks to capture holistic energy savings by encouraging the design and construction of buildings as integrated systems.

WPPI Energy's new office and operations center is the end result of successful planning, something customers can achieve through the New Construction Design Assistance program. The new facility, which was built to achieve Leadership in Energy and Environmental Design New Construction Gold standards

for energy efficiency and sustainability, uses a number of green technologies, including:

- Daylighting
- Geothermal heating and cooling system
- Reused and recycled content building materials, including cellulose insulation
- Pervious paving systems
- Direct digital control and automation system for HVAC, and more.


Like WPPI Energy, business customers can achieve energy savings and demand reduction in new buildings, additions or major renovations. For more information on WPPI Energy's New Construction Design Assistance program and energy efficient technologies for your business, visit www.wppienergy.org.



your questions answered

Have a question you'd like answered by one of WPPI Energy's experts? E-mail your inquiry to PowerReport@wppienergy.org

Ben Dickson, Energy Services Coordinator for WPPI Energy,
(608) 834-4506, bdickson@wppienergy.org

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WPPI energy 



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

March 15, 2010	Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Stoughton Utilities Tax Stabilization Dividends Discussion and Approval - Review Wisconsin Public Service Commission Annual Electric and Water Reports
March 23, 2010	Common Council - Stoughton Utilities 2009 Audit and Management Letter Presentation - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation
March 24-26, 2010	Wisconsin Rural Water Association Annual Conference in Green Bay
April 19, 2010	Regular Meeting - Regular Meeting at the wastewater treatment facility - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval
April 27, 2010	Common Council Meeting - Stoughton Utilities 2010 Annual Audit Presentation and approval
April 29, 2010	GreenMax Home Open House
May 2-8, 2010	Drinking Water Week
May 5, 2010	WPPI Energy Orientation Meeting



Office 608-873-3379
Fax 608-873-4878
stoughtonutilities.com



May 6, 2010	WPPI Energy Regional Dinner Meeting in Mazomanie
May 17, 2010	Regular Meeting - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion and Presentation - Tour Stoughton Utilities Building
June 9-11, 2010	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Green Bay
June 15, 2010	Regular Meeting - Discussion Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council - Approve and recommend the Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution to the Common Council - Stoughton Utilities Green Energy Discussion
June 22, 2010	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt corresponding resolution
July 19, 2010	Regular Meeting
August 16, 2010	Regular Meeting - Tour East Electric Substation
September 8-9, 2010	Municipal Electric Utilities Of Wisconsin (MEUW) Fifth Annual Lineman's Rodeo in Kaukauna
September 13, 2010	Regular Meeting - Approve and Recommend the Proposed Stoughton Utilities 2011 Budget to the Common Council - Approve and recommend the Twenty-Year (2011-2030) Stoughton Utilities Capital Projects Program to the Common Council - Tour Well No. 5 and Reservoir
September 16-17, 2010	WPPI Energy (WPPI) Annual Conference in Green Bay
October 5, 2010	WPPI Orientation
October 6-8, 2010	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Wisconsin Dells
October 17, 2010	Special Meeting - Conduct Hearings for the 2009 Tax Roll Nomination
October 17, 2010	Regular Meeting

November 9, 2010	Common Council Meeting - Approve 2011 Budget and Twenty-Year (2011-2030) Capital Projects Program
November 15, 2010	Regular Meeting
December 17, 2010	Stoughton Utilities Holiday Open House
December 20, 2010	Regular Meeting
January 17, 2011	Regular Meeting - Approve Declarations of Official Intent(s)
February 14, 2011	Regular Meeting - Discuss Stoughton Utilities 2009 Accomplishments
February 22-24, 2011	American Public Power Association Legislative Rally in Washington, D.C.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Stoughton Utilities Activities Reports

February 2010

ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.

Seasonal activities continued on the electric and water distribution systems, the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. Electric system vegetative management, sanitary sewer main flushing and televising, water main corrective work, and cold weather maintenance continued as scheduled. It is of interest to note that electric consumption was down only 6% in 2009 from 2008; water consumption was down only 2%, and wastewater discharge was the same from our customers. Lawrence Scheel resigned after six years with Stoughton Utilities to accept a position at Colorado Springs Utilities, the largest municipally-owned utility in the Rocky Mountains area. The City of Stoughton is currently preparing for mediation negotiations with the line workers represented by the International Brotherhood of Electrical Workers (IBEW).

ACCOUNTING – Kim M. Jennings, CPA

Accomplishments:

- Work order processing and closing.
- Completed WI Gross License Fee Report, PSC Annual Reports, and CLEC Report.
- Finalized year end financial statements.
- Investment sales/purchases and income tracking.
- Monthly account reconciliation, reporting and billing statistics for January 2010.

In Progress:

- Reviewing procedures for work order estimates.
- Preparing request for disbursement, Safe Drinking Water Act Loan.
- Monthly account reconciliation and reporting for February 2010.

CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities
Office and Information Systems Supervisor Brian R. Hoops

Activities & Accomplishments:

- Brian Hoops spoke as a member of a training panel for the recent statewide Home Energy+ breakout session titled "Vendors & Utilities – Policies and Practices." The panel consisted of utility providers discussing our policies to an audience consisting of employees of the State of Wisconsin Department of Administration and various social service agencies.
- Brian Hoops participated in a WPPI Energy Information Technology Advisory Group Meeting. This group recommends business decisions to the WPPI Energy Executive Committee. The next meeting has been scheduled for early March.
- Brian Hoops met with WPPI Energy and Northstar software senior management Rob DiMurro and Normand Daigle to trouble-shoot our Northstar billing and CIS software and discuss our visions for future development.
- Enecia Sabroff continues to pursue residential payment deposits from customers who have shown their payments to be unreliable. 287 additional deposits were requested from customers who have not paid since the winter disconnection moratorium began. To date, we have collected approximately 5% of the requested deposits.
- Enecia Sabroff has been submitting delinquent final-billed customer accounts to our collection agency, Professional Placement Services, LLC (PPS). PPS will continue to attempt to collect the balances owed on these accounts, and will submit the customer to the Wisconsin D.O.R. TRIP program as necessary.
- Erin Bothum completed the monthly utility billing, as well as issued 91 final-billings for customers who have moved from their current account location.
- Erin Bothum assumed responsibility for loading the automated meter reading system prior to reading, as well as unloading and reviewing the data once reading is complete.
- Numerous requests have been received for electric and water disconnections at foreclosed and vacant properties. Several reconnections have been completed due to sales of vacant properties.
- Staff processed 6,789 payments totaling \$942,351, including 4,170 checks, 529 credit cards, 1,716 ACH payments, and \$15,123 in cash.
- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits.
- The division's 2010 calendar has been created and contains all billing, collections, and accounting scheduled tasks. All summer disconnect activity will follow this schedule barring and heat-related delays.

LINE DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent Sean O Grady

Lawrence Scheel: On March 1, 2010, Lawrence Scheel left our family for an opportunity to work for another public utility in Colorado. We will miss his smile, positive attitude, dedication and endless support and innovative ideas presented as we grew in our metering technology. A person of his caliber is a diamond in the rough and in my opinion is not replaceable. We will all miss you Lawrence.

Staffing Levels: The utilities are now two people down since the recent hiring freeze placed on the City. If we are unable to fill these vacancies, services will be compromised.

Movin' Out: The Technical Advisory Committee recently met and reviewed the proposed site plan located off 8th Street. This meeting provided positive feedback and recommendations to the developer to include in his planned development process with the City.

East Side Elevated Tank Project: Steel is starting to arrive on site. A progress meeting has been scheduled for March 4, 2010.

East Side Watermain Project: Smithback Construction was the apparent low bidder on the project. We've worked extensively in the past with Smithback Construction in the 1990's.

Substation Maintenance: AC Engineering will be returning this spring to complete our electric distribution capacitor maintenance.

Black Hawk Credit Union: Staff is working with the owner in developing an easement route that will be acceptable to both parties.

West Substation Property: Staff will be recommending to the Utilities Committee to rent the house in March.

Asplundh Tree Experts: Crews will begin on the first week of March trimming trees along our electric distribution system in our rural territory first and then moving into the City on North Van Buren Street working South on back lot line tree contacts.

Sullivan Construction: The abandoned chimney on our property was identified during our reconstruction efforts as deteriorating and in need of repair or replacement. Since the chimney is no longer used, we decided it would be better to remove it. Good idea, since crews started to remove the chimney, they found it to be in worse shape than originally identified and couldn't believe it was still standing.

Line Crew: Crews continue to work on line clearance project on the Northwest corridor of our service territory. This area received a high number of tree related outages during the last heavy snow event back in December of 2009. Customers have been very receptive to our trimming and have allowed crews to trim back trees to our standard operating clearances.

RP3: We have now received official notification that for a third time, the American Public Power Association has awarded Stoughton Utilities with the RP3 Platinum designation. Congratulation to everyone for another successful application and continued dedication to the quality of services our customers have been accustomed to.

WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson

Staff continues to work on miscellaneous projects throughout the plant including painting, rebuilding equipment and preventive maintenance.

2010 Sanitary Sewer Improvement Project: we are currently advertising for this project with bid opening on March 18th. An estimated 3,500 feet of sanitary sewers will be lined this year.

Digester Methane Gas Project: Last year I installed an automatic gas valve to the methane gas line that feeds our digester heater. The gas valve opens and closes automatically by a SCADA program. The valve has saved about \$9,000 in gas use from years past. I anticipate a yearly savings of roughly \$14,000 in natural gas usage at the Wastewater Treatment Plant. The cost of the project was \$2,400

We continue to work with several local Industries on their discharge loadings from their facilities to the Wastewater Treatment Plant.

Mercury Reduction Report: The WDNR has implemented new Mercury rules. I attended several meetings with other municipalities and the WDNR to implement these rules. I submitted the first yearly report to the WDNR with satisfactory results. The new rules will require wastewater treatment plants to monitor mercury discharges to the river and reduce the limits by enforcing mercury reduction from dentist offices, industries, schools and hospitals.

Training for the month: All staff went through confined space rescue, CPR and first aid training. I attended a Government Affairs Seminar in Madison and a Management class in Marshfield

The precipitation for the month was 0.74 inches.

The wastewater treatment facility processed an average flow of 1.2 million gallons per day with a monthly total of 33.5 million gallons.

WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson

So far this winter the weather has been very good to us. We have had very few cold weather related problems. This past month, we had only one water main break.

Staff has been working with our engineers from Strand Associates, Inc., on water projects for 2010.

Staff is busy working on changing out and testing our larger water meters. They are also busy working on interior maintenance at our well houses and pumping equipment.

Utility employees who are members of our Confined Space Recue Team participated in a hands-on practice of Confined Space Rescue procedures. We also participated in training sessions on CPR, AED and First Aid recertification.

We continue working on water system map upgrades and additions.

ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Energy Services Representative Alicia Rankin

February Activities

- Met with Uniroyal to discuss current energy conservation programs and potential projects for their facility. They are considering a lighting upgrading and compressed air study.
- Held meeting with utility employees to review new program marketing tools and strategy.
- Attended Technical Advisory Committee meeting regarding redevelopment project. They will begin working with the Energy Center of Wisconsin through WPPI energy in March to pursue energy efficiency in the design of the facilities.
- National Theatre for Children programs ran at all four elementary schools.
- Marketing mail piece was sent out to commercial and industrial customers from WPPI Energy on behalf of Stoughton Utilities as part of the new member-wide marketing initiative.

March Objectives

- Verify energy efficient compressed air installation at Stoughton Trailers and deliver incentive. Promote project to community and other industrial customers as example.
- Continue working with School District to identify and promote energy efficiency projects. The pool HVAC and pumping systems may provide opportunities.
- Schedule presentation with Senior Center to talk about power factor correction devices.
- Meet with the rest of the large power customers to distribute new program marketing materials and identify possible energy efficiency projects.

Dates at Stoughton Utilities in February: 4, 11, 18, 22, 25

SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

Accomplishments

Training

- Completed training on Confined Space Rescue

- Prepared for training on Blood Borne Pathogens
- Prepared for training on Hearing Conservation
- Prepared for training on Work Zone Safety

Audits/Inspections

- Audited safety training records, written programs and inspection data

Compliance/Risk Management

- Reviewed Tailgate Forms
- Reviewed/filed Excavation/Trenching Forms
- Enter CE's into database
- Provided respirator fit test to two employees
- Reviewed Hearing Audiograms-filed
- Continued revisions on Confined Space Written Program
- Completed incident investigations
- Completed Incident log for 2009
- Completed MEUW Safety Award Entry

Goals & Objectives

Training

- Train on the topics of Blood Borne Pathogens, Hearing Conservation and Work Zone Safety

Audits/Inspections

- Inspect Crews for proper Work Zone set ups and Personal Protective Equipment
- Perform facility inspections in all Stoughton Utilities facilities

Compliance/Risk Management

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review and update Stoughton Utilities Written Safety Programs

Scheduled dates MEUW SCRSC Safety Coordinator, Chris Belz, was at Stoughton Utilities: February 1, 15 and 22

Please visit us on our website at www.stoughtonutilities.com to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Status Of Stoughton Utilities Committee February 15, 2010
Recommendations To The Stoughton Common Council.

- Approved the Stoughton Utilities Committee recommendation to approve the Payments Due List.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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Fax 608-873-4878
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Date: March 11, 2010

To: Stoughton Utilities Committee

From: Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Audit Report And Management Letter.

The Stoughton Utilities Audit Reports and Management Letter will be presented at the March 15, 2010 Stoughton Utilities Committee meeting. Mr. John Andres of Baker Tilly Virchow Krause, LLP is scheduled to present the information. Please review the attached information and contact us if you have any questions prior to the meeting.

We are requesting that the Utilities Committee accept the Stoughton Utilities Audit Report and Management Letter and recommend the acceptance of the audit report and the management letter to the Common Council on March 23, 2010.

Encl.

cc: John C. Andres, CPA, Partner - Baker Tilly Virchow Krause, LLP
Jodi Dobson, CPA, Manager - Baker Tilly Virchow Krause, LLP
Brian G. Erickson - Stoughton Utilities Wastewater System Supervisor
Sean O Grady - Stoughton Utilities Operations Superintendent
Laurie Sullivan - City of Stoughton Finance Director
Roger M. Thorson - Stoughton Utilities Water System Supervisor
Craig A. Wood - Stoughton Utilities Electric System Supervisor



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Date: March 11, 2010

To: Stoughton Utilities Committee

From: Kim M. Jennings, CPA - Stoughton Utilities Finance & Administrative Manager
Robert P. Kardasz, P.E. - Stoughton Utilities Director

Subject: Stoughton Utilities Proposed Electric and Water Tax Stabilization Dividends.

In September of 2003, the Stoughton Utilities Committee declared our first Stoughton Utilities Electric and Water Tax Stabilization Dividends to the Finance Committee and Common Council, under the following criteria:

- The Tax Stabilization Dividend will be based on 5% of the Stoughton Utilities Electric and Water previous year's net income adjusted for the prior-year dividend and contributed capital reported as non-operating income/expense from the audited financial statements as presented by Stoughton Utilities' independent auditing firm.
- The dividend is estimated at the time the annual budget is approved by the Utilities Committee and recommended to the Common Council; and presented to the Utilities Committee and Common Council at the time of audit.
- The dividend can be suspended by the Utilities Committee and Common Council if the budget shows a requirement for the cash flow for debt liquidation and/or capital outlays, or an acceleration of electric and water rate increases occurs.

Our 2009 annual audit reports that will be presented to the Utilities Committee and Common Council on March 15 and 23, 2010 respectively, will show that utility earnings and cash flow are sufficient in order to make the full tax stabilization dividend as outlined above. Stoughton Utilities remains the highest taxpayer in the City with electric and water Payments In Lieu Of Taxes (PILOT) equaling \$487,311. If approved by the Stoughton Utilities Committee, tax stabilization dividends of \$36,544 will be paid to the City of Stoughton in addition to the PILOT. This will lessen property tax burdens and strengthen our community. The following chart shows a total payment to the City of Stoughton of \$523,855 in 2010.

	Electric 2009	Water 2009	Total 2009	Total 2008
Tax Stabilization Dividend (Recommended)	\$ 30,496	\$ 6,048	\$ 36,544	\$ 37,698
Payment in Lieu of Taxes (Required)	\$ 258,797	\$ 228,514	\$ 487,311	\$ 449,124
Total Payment to City	\$ 289,293	\$ 234,562	\$ 523,855	\$ 486,822



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Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Award Of The Stoughton Utilities 2010 East Side Water Main Project.

This project consists of the construction of a 10-inch water main extending east from the intersection of USH 51 and Ashberry Lane to the intersection of USH 51 and Racetrack Road, and extending south along Racetrack Road to the elevated water tower and the existing water main located near the intersection of Racetrack Road and Anderson Avenue. The project estimate of costs is \$419,000.

The bid opening was held on February 4, 2010 and it is recommended that the Stoughton Utilities Committee award the contract to Smithback Excavating, Inc. of Deerfield, Wisconsin for \$201,395.25 for the construction of the 2010 East Side Water Main Project, and recommend the award to the Stoughton Common Council on March 23, 2010.

cc: Mark A. Fisher, P.E.
Strand Associates, Inc.

Sean O Grady
Stoughton Utilities Operations Superintendent

Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Roger M. Thorson
Stoughton Utilities Water System Supervisor



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Phoenix, AZ

www.strand.com

February 5, 2010

Mr. Robert P. Kardasz, P.E., Utilities Director
Stoughton Utilities
600 South Fourth Street
Stoughton, WI 53589

Re: East Side Water Main
Contract 1-2010
Stoughton Utilities, Wisconsin

Dear Bob,

Bids for the East Side Water Main project were opened on February 4, 2010. Nineteen bids were received. A tabulation of the bids received is enclosed for your review.

Smithback Excavating, Inc. of Deerfield, Wisconsin was the apparent low bidder at \$201,399.25. The bid included a bid bond for 10 percent and Addendum No. 1 was acknowledged.

Strand Associates, Inc.[®] has previously worked with Smithback Excavating on projects for various communities. Based on our previous experience with this contractor, we have found Smithback to be responsible.

We suggest that you consider evaluating Smithback's financial status prior to award and other information submitted to you as required by Article 19.05.2 found in the Instructions to Bidders of the Contract Documents.

Please contact us if you have any questions regarding this project.

Sincerely,

STRAND ASSOCIATES, INC.[®]

Mark A. Fisher, P.E.

Enclosure

Bids Received: 02:00 PM
Thursday, February 4, 2010

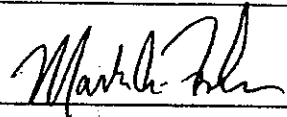
STRAND ASSOCIATES, INC.®
910 West Wingra Drive
Madison, Wisconsin 53715

EAST SIDE WATER MAIN
CONTRACT 1-2010
STOUGHTON UTILITIES, CITY OF STOUGHTON, WISCONSIN

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Bid
Smithback Excavating, Inc. 575 London Road Deerfield, WI 53531	10%	Yes	\$201,399.25
R.T. Fox Contractors, Inc. 5628 Highway M Edgerton, WI 53534	10%	Yes	\$213,550.00
Iverson Construction, LLC 3190 CTH N Cottage Grove, WI 53527	10%	Yes	\$215,634.00
R&K & Sons Construction, LLC 7030 North Tolles Road Evansville, WI 53536	10%	Yes	\$215,770.00
Woleske Construction Co., Inc. 536 Antelope Trail Green Bay, WI 54313	10%	No	\$218,525.25
Forest Landscaping & Construction, Inc. W8583 Finch Bros. Road Lake Mills, WI 53551	10%	Yes	\$219,700.00
Rawson Contractors, Inc. PO Box 259539 Madison, WI 53725	10%	Yes	\$222,185.00
Sun Prairie Sand and Gravel, LLC 495 Marshview Drive Sun Prairie, WI 53590	10%	Yes	\$226,491.00
Globe Contractors, Inc. N50 W23076 Betker Road Pewaukee, WI 53072	10%	Yes	\$227,715.00

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Bid
GMS Excavators, Inc. 10248 North County Road F Edgerton, WI 53534	10%	Yes	\$229,025.00
E&N Hughes Co., Inc. N2629 Coplien Road Monroe, WI 53566	10%	Yes	\$229,565.00
Krause Excavating, Inc. W1996 State Road 44 Markesan, WI 53946	10%	Yes	\$237,306.10
Parisi Construction Co., Inc. 508 South Nine Mound Road Verona, WI 53593	10%	Yes	\$239,910.00
Mann Bros., Inc. 1950 North Wisconsin Street Elkhorn, WI 53121	10%	Yes	\$244,602.00
McHugh Excavating & Plumbing, Inc. W7010 Evergreen Way Onalaska, WI 53650	10%	Yes	\$254,216.0
Dane County Contracting, LLC 7346 Darlin Court, #6 Dane, WI 53529	10%	Yes	\$254,340.00
S&L Underground and Trucking, Inc. PO Box 68 Sauk City, WI 53583	10%	Yes	\$255,875.00
LMS Construction, Inc. W7550 State Road 16 Pardeeville, WI 53954	10%	Yes	\$269,894.00
R.G. Huston, Co., Inc. 2561 Coffeytown Road Cottage Grove, WI 53527	10%	Yes	\$287,426.00

Reviewed by: 


Bids Received: 2 PM, Thursday, February 4, 2010

STRAND ASSOCIATES, INC.
910 West Wingra Drive
Madison, WI 53715

EAST SIDE WATER MAIN
CONTRACT 1-2010
STOUGHTON UTILITIES, WISCONSIN
BID TABULATION BREAKDOWN

No.	Description	Quantity	Unit	Smithback Excavating, Inc. 575 London Road Deerfield, WI 53531		R.T. Fox Contractors, Inc. 5628 Highway M Edgerton, WI 53534		Iverson Construction, LLC 3190 CTH N Cottage Grove, WI 53527		R&K & Sons Const., LLC 7030 North Tolles Road Evansville, WI 53536	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	10-IN DI Water Main	2,000	LF	\$ 52.85	\$ 105,700.00	\$ 55.00	\$ 110,000.00	\$ 53.40	\$ 106,800.00	\$ 54.00	\$ 108,000.00
2.	12-IN DI Water Main	75	LF	\$ 52.85	\$ 3,963.75	\$ 50.00	\$ 3,750.00	\$ 84.00	\$ 6,300.00	\$ 60.00	\$ 4,500.00
3.	6-IN DI Fire Hydrant Lead	30	LF	\$ 32.85	\$ 985.50	\$ 80.00	\$ 2,400.00	\$ 56.30	\$ 1,689.00	\$ 39.00	\$ 1,170.00
4.	Install Min. 75 LF of Min. 20-IN Steel Casing Pipe for Water Main (No Open Cut Allowed) (INCL Carrier Pipe)	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00	\$ 21,140.00	\$ 21,140.00	\$ 17,500.00	\$ 17,500.00
5.	10-IN Valve and Road Box	5	EA	\$ 2,000.00	\$ 10,000.00	\$ 1,200.00	\$ 6,000.00	\$ 1,690.00	\$ 8,450.00	\$ 1,700.00	\$ 8,500.00
6.	Fire Hydrant W/Auxiliary Valve and Road Box	3	EA	\$ 4,000.00	\$ 12,000.00	\$ 4,500.00	\$ 13,500.00	\$ 3,800.00	\$ 11,400.00	\$ 3,500.00	\$ 10,500.00
7.	Connect New Water Main to Existing Water Main	3	EA	\$ 1,000.00	\$ 3,000.00	\$ 1,500.00	\$ 4,500.00	\$ 1,760.00	\$ 5,280.00	\$ 2,000.00	\$ 6,000.00
8.	Hauled-In Granular Backfill	2,500	T	\$ 5.50	\$ 13,750.00	\$ 6.00	\$ 15,000.00	\$ 6.35	\$ 15,875.00	\$ 5.50	\$ 13,750.00

No.	Description	Quantity	Unit	Smithback Excavating, Inc.		R.T. Fox Contractors, Inc.		Iverson Construction, LLC		R&K & Sons Const., LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
9.	Traffic Control	1	LS	\$ 6,500.00	\$ 6,500.00	\$ 6,000.00	\$ 6,000.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00
10.	Erosion Control	1	LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00
11.	Curb and Gutter Restoration	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 100.00	\$ 100.00	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00
12.	Gravel Shoulder Restoration	1	LS	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,520.00	\$ 1,520.00	\$ 2,000.00	\$ 2,000.00
13.	Driveway Restoration	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
14.	Pavement Restoration	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 28,000.00	\$ 28,000.00	\$ 25,900.00	\$ 25,900.00	\$ 28,850.00	\$ 28,850.00
15.	Turf Restoration	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 3,800.00	\$ 3,800.00	\$ 1,380.00	\$ 1,380.00	\$ 4,500.00	\$ 4,500.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 15					\$ 201,399.25		\$ 213,550.00		\$ 215,634.00		\$ 215,770.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 15					\$ 201,399.25		\$ 213,550.00		\$ 215,634.00		\$ 215,770.00

Reviewed by 



Stoughton Utilities

600 South Fourth Street
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Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010

To: Stoughton Utilities Committee

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Proposed Amendment To The Stoughton Utilities 2010 Capital Projects Program To Construct Water And Sanitary Sewer Reinforcement Mains In S. Van Buren Street From W. Main Street To W. South Street.

A re-evaluation of the existing water and sanitary sewer system infrastructure shows that the installation of a 10-inch water reinforcement main and an 8-inch sanitary sewer reinforcement main on S. Van Buren Street between W. Main Street and W. South Street as a part of the City 2010 S. Van Buren Street Construction Project will improve fire flows and water quality, and wastewater conveyance in the area. Accordingly, I am recommending Stoughton Utilities install new water reinforcement main along the S. Van Buren Street corridor due to economies-of-scale savings derived from such a reconstruction project. Estimated Stoughton Utilities water and sanitary sewer reinforcement main costs are \$100,000 and \$25,000 respectively.

I am requesting that the Stoughton Utilities Committee approve the Amendment to the 2010 Stoughton Utilities Capital Projects Program for 2010 for the S. Van Buren Street water and sanitary sewer reinforcement main construction between W. Main Street and W. South Street for an estimated cost of \$100,000 and \$25,000 respectively, with financing to come from funds designated for such purposes, and recommend the Capital Projects Program Amendment to the Stoughton Common Council on March 23, 2010.

cc: Mark A. Fisher, P.E. - Strand Associates, Inc.
Sean O Grady-Stoughton Utilities Operations Superintendent
Kim M. Jennings-Stoughton Utilities Finance and Administrative Manager
Karl D. Manthe - City Streets Superintendent
Rodney J. Scheel-City Planning & Development Director
Roger M. Thorson-Water System Supervisor



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Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Proposed Market Compensation Adjustment For The Stoughton Utilities Office And Information Systems Supervisor.

On December 14, 2010, the Stoughton Utilities Committee recommended 4 to 0, with Alderperson Steve Tone abstaining to approve the proposed five-step market compensation adjustment for the Stoughton Utilities Office and Information Systems Supervisor position, effective on the next pay period, and recommend its approval to the Stoughton Personnel Committee. On January 12, 2010, the Stoughton Personnel Committee recommended two to one, with Alderperson Steve Tone voting no, to recommend the proposed five-step market compensation adjustment to the Stoughton Common Council. On January 26, 2010, the Stoughton Common Council voted seven to five to deny the five-step market compensation adjustment with Alderpersons Tim Carter, Dave McKichan, Rollie Odland, Eric Olstad, Ross Scovatti, Elvin (Sonny) Swangstu, and Alderperson Steve Tone voting no. On February 15, 2010, Citizen Member David Erdman requested that this item be placed back on the agenda of the March 15, 2010 Stoughton Utilities Committee Meeting.

On December 10, 2009, our Utilities Office and Information Systems Supervisor successfully completed his one-year probationary period. On January 1, 2010, his compensation increased from \$24.57 to \$25.18. The incumbent did not receive a compensation adjustment upon assuming his supervisory responsibilities on December 10, 2008 because he had previously received a market adjustment on January 1, 2008, even though two distinct positions were combined into one. It is essential to note that most utilities fortunate to have an information systems professional as capable as our incumbent treat them as a standalone position with a higher compensation scale. Accordingly, I am proposing that the position be granted a market adjustment consistent with similar office supervisory positions' 2009 compensations at the following municipal utilities:

Kaukauna	\$33.46
Marshfield	\$26.55
River Falls	\$28.79
Sun Prairie	\$25.80
Two Rivers	\$27.51
Wisconsin Rapids	\$30.51



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Removing the municipal utility high compensation and the low compensation, yields a 2010 compensation average of \$28.34. As past practice was to offer up to a 10% market adjustment for existing positions, such adjustment shall yield a five-step compensation of:

<u>Start</u>	<u>1-Year</u>	<u>2-Year</u>	<u>3-Year</u>	<u>Maximum</u>
\$25.67	\$26.32	\$26.97	\$27.65	\$28.34

and the recommendation would be an hourly rate of \$27.65 (3-Year Step).

If one forgoes the 10% maximum adjustment criteria because no increase was offered with the combination of the two positions and promotion in 2008, such adjustment would yield an hourly rate of \$28.34 (Maximum Step), which actually is the compensation average referenced above.

It is recommended that the Stoughton Utilities Committee reapprove the 2010 Utilities Office and Information Systems Supervisor Position five-step market compensation adjusted schedule and the Step selected compensation effective January 1, 2010, and recommend it to the Stoughton Personnel Committee for re-approval, and to the Stoughton Common Council for approval.



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Date: March 11, 2010
To: Stoughton Utilities Committee
From: Sean O Grady - Stoughton Utilities Operations Superintendent
Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Proposed Stoughton Utilities Engineering Technician II Position.

With the resignation of Lawrence Scheel, we have reviewed our present and future operational needs and how they relate to our vacant Stoughton Utilities Meter Service and Testing Technician position. Electronic equipment at our three electric substations and throughout our 214 miles of our electric distribution system continue to require scheduled and unscheduled replacement; often times requiring upgrades to more sophisticated electronic equipment. Such new equipment acquisitions have required more involvement of consultants which we expect could be replaced with an in-house Engineering Technician II. We have evaluated our requirements with those of similar positions at the following utilities and their corresponding 2009 compensation schedules yielding the following hourly rates:

Cedarburg	\$27.78
Hartford Utilities	\$26.97
Kaukauna Utilities	\$30.64
Manitowoc Public Utilities	\$32.00
Marshfield Utilities	\$26.26
Menasha Utilities	\$30.79
Oconomowoc Utilities	\$26.74
Plymouth Utilities	\$26.65
Shawano Utilities	\$27.07
Wisconsin Rapids Water Works and Lighting	\$28.48

Removing the maximum and minimum hourly rates yields an hourly compensation of \$28.14, and a corresponding compensation scale of \$25.37 to \$28.14. The Utilities Meter Service and Testing position scale was \$21.47 to \$23.93.

We are requesting that the Stoughton Utilities Committee approve the proposed Stoughton Utilities Engineering Technician II position description and corresponding hourly wage scale of \$25.37 to \$28.14, and recommend the position description and corresponding wage scale to the Stoughton Personnel Committee and the Stoughton Common Council.

cc: Luann J. Alme - City Clerk/Personnel Director
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



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**City of Stoughton
Position Description**

Name: Lawrence G. Scheel **Department:** Utilities Planning Division

Classification Title: ~~Utilities Meter Service/Testing-Engineering Technician II~~

Pay Grade:

FLSA:

Date: June 2008 ~~March 2010~~ **Reports To:** Utilities Operations Superintendent

Purpose of Position

The purpose of this position is to assist with the performance of electrical distribution line construction, maintenance and repair tasks, and maintain, repair, test and read electric meters and read water meters for the City of Stoughton. ~~This position performs complex testing and a variety of meter-related functions. This position provides design engineering for new and replacement electric infrastructure and the electric SCADA system. This position is intended to provide training leading to Apprentice Journeyman Lineman Status.~~

Essential Duties and Responsibilities

The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Reads electric and water meters and records amounts used.
- Removes three phase meters and shop tests meters according to Public Service Commission rules.
- ~~Tests single-phase electric meters both in the field and in the shop. Installs meters. Investigates zero/low meter readings and reports findings.~~
 - ~~Tests solid state demand meters for larger customers.~~
 - ~~Installs 120 volt to 480 volt electrical equipment.~~
 - ~~Disconnects electrical power to customers with delinquent accounts as directed.~~
 - ~~Inspects and maintains areas of the electronic distribution system.~~
 - ~~Receives customers' complaints and resolves or refers customers to appropriate Department person.~~
 - ~~Completes three phase wiring for meters.~~
 - ~~Investigates customer power use inquiries. Investigates zero/negative consumption readings.~~
- Maintains electric and water meter test and history records according to Public Service Commission rules.
- Establishes and maintains meters, materials, and recommends purchases ~~inventory.~~

Utilities Engineering Meter Service/Testing Technician II

- Reviews customer moving/change of address slips for appropriate readings.
- ~~Field notifies customers regarding construction and disconnection of service.~~
- ~~Receives and responds to customer inquiries and complaints and recommends and performs corrective action in response to customer inquiries and complaints.~~
- Maintains records and prepares reports as required.
- ~~Recommends material purchases.~~
- ~~Maintains material inventories.~~
- Complies with all Stoughton Utilities Safety programs.
- Assist with preparing electrical system studies along with long range planning.
- Assist with the designing of substations and distribution projects for both replacements and new construction, including specifications, bill of material, and bidding documents.
- Prepare certificate of authority applications with the Public Service Commission of Wisconsin or any other regulatory filing requirements for all electric projects and assist the Wastewater and Water Divisions with regulatory filings.
- Coordinate and assist with all computer aided mapping system requirements along with maintaining our continuing property records data base for all three utilities.
- Coordinate all system improvements, make recommendations for all substation activities including the training of staff on all electronics equipment and hardware located within the substation fence.
- Coordinate all distribution feeder maintenance outages with ATC, WPPI Energy and staff.
- Maintains the distributed generation filing and load shedding documentation for all regulators.
- Coordinate and maintain our Electric SCADA system.
- ~~Assists in operating diggers, bucket trucks, hand tools near and around electrical distribution lines. Assists in operating live line tools to connect and disconnect distribution lines and components.~~
- ~~Assists in operating and maintaining the electric, water and wastewater SCADA system.~~
- ~~Prepares work sites. Erects warning signs and secures areas. Maintains knowledge of and implements safety procedures.~~
- ~~Locates underground electric faults for repair.~~
- ~~Assists in installing primary and secondary overhead and underground electrical systems.~~
- ~~Participates in on-call status for emergencies.~~
- ~~Assists in planning and directs on-site maintenance/repair tasks. Assists in recommending on-site operation changes.~~

Utilities Engineering Meter Service/Testing Technician II

- ~~Contacts customers regarding temporary power outages and tree trimming operations and possible damage.~~
- ~~Assists with public education and assists with performing Wires and Fires demonstrations.~~
- ~~Repairs and maintains street lights.~~
- ~~Performs routine vehicle maintenance.~~
- ~~Trims trees and removes and chips brush.~~
- ~~Operates loaders, backhoes, dump trucks, jack hammers, wood chipper, chain saws, cutting torch and welders.~~
- ~~Reconnects meters and transfers meters.~~
- ~~Completes and maintains work orders, staking sheets, outage reports, times sheets, etc.~~
- ~~Completes weekly/monthly substation readings and inspection reports.~~

Additional Tasks and Responsibilities

~~While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.~~

- ~~Maintain Stoughton Utilities Facilities.~~
- ~~Assist electric, wastewater and water divisions as required.~~
- ~~Paints surfaces.~~
- ~~Removes ice and snow from walkways and drives.~~

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent; with preference given to candidates who possess one or more of the following: enrollment in a local four-year line technician apprenticeship, enrollment in a two-year meter technician apprenticeship, vocational/technical training in electrical systems, two to three years of electrical industry system maintenance experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities, leading to apprentice journeyman lineman status and standard certified meter technician status. Vocational/technical training in electronics/electricity preferred. Basic and advanced meter school and forklift certification. Certification in CPR, first aid and this position shall require the completion of Wisconsin Metering Certification provided by the City.; Hilti gun, forklift certification and commercial driver's license with tanker and airbrake certification also preferred or will be required to be obtained after hire. A valid motor vehicle operator's license is required at hire.

Utilities Engineering Meter Service/Testing Technician II

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Ability to analyze data and information using established criteria in order to determine consequences and identify and select alternatives. Ability to evaluate data against criteria and standards, compare, count, differentiate, measure and/or sort data as well as assemble, copy and record and transcribe data and information. Ability to classify, compute and tabulate data.
- Ability to explain, demonstrate and train others within well established policies, procedures and standards, including the ability to act in a lead capacity. Ability to interpret policies, procedures and standards.
- Ability to utilize a variety of advisory data and information such as work orders, meter reading reports, power quality and stray voltage reports, purchase orders, billing reports, staking sheets, maps, outage reports, hazardous materials lists, safety manuals and procedures, computer software operating manuals, construction specifications, transformer manuals, PCB manual, time sheets, vehicle logs, accident reports, technical operating manuals, procedures and guidelines.
- Ability to communicate effectively with customers, vendor representatives, co-workers, law enforcement personnel, electricians, contractors, tree trimmers and other city employees.
- Ability to graduate from a State of Wisconsin Two-Year Meter Technician program and a Four-Year Lineman Apprenticeship program.

Mathematical Ability

- Ability to calculate percentages, fractions, decimals and ratios. Ability to apply mathematical formulas to test three phase meters and electrical service.

Judgment and Situational Reasoning Ability

- Ability to use functional reasoning and apply rational judgment in performing diversified work activities.
- Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria.

Physical Requirements

- Ability to operate equipment and machinery requiring multiple conditions and making multiple, complex and rapid adjustments, such as Hilti gun, Ampact tool, bucket truck, digger derrick, hooks and belts, air hammers, census, dump truck, wood chipper, forklift, loaders, backhoes, cutting torch, welder, volt meter, hot sticks, extension sticks, hoists and blocks, phasing tool, cable locator, bolt cutters, winches, mechanic's hand tools, carpenter hand tools, slings, hand lines, impact tools, grinders, etc. Ability to repair complex equipment and machinery.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements involved in repair.

Utilities Engineering Meter Service/Testing Technician II

- Ability to exert heavy physical effort in moderate to heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching and crawling, lifting, carrying, pushing and pulling up to 100 pounds.
- Ability to recognize and identify degrees of similarities or differences between characteristics of colors, sounds, tastes, odors associated with job-related objects, materials and ingredients.

Environmental Adaptability

- Ability to work under mildly unsafe and uncomfortable conditions where exposure to environmental factors such as temperature variations, odors, toxic agents, noise, vibrations, wetness, machinery, disease, electrical currents, vehicular traffic and/or dust can cause discomfort and where there is risk of serious injury.

The City of Stoughton is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

2-12-99-vacant



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010
To: Stoughton Utilities Committee
From: Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor
Robert P. Kardasz, P.E. - Stoughton Utilities Director
Subject: Stoughton Utilities Customer Collections Status Report

During the 2009-10 residential disconnection moratorium that continues through April 15, 2010, Stoughton Utilities is unable to disconnect, or threaten to disconnect, any residential electric service that would affect the heating capabilities of the residence. We are permitted to disconnect any non-residential electric service. Throughout the moratorium, no non-residential electric services have been disconnected.

As of March 1, 2010, amounts owed on outstanding utility account balances (active and closed) are as follows:

Days Past Due	Amount Outstanding	Comparison	
		March, 2009	September, 2009
0-30	\$ 189,290	Down 48%	Down 27%
30-60	\$ 98,311	Down 19%	Up 196%
61-90	\$ 48,132	Down 27%	Up 379%
90+	\$ 119,610	Down 26%	Down 0.4%

When comparing this year's numbers to those from March 1, 2009, it can be seen that despite the problems in the national and local economies, Stoughton Utilities customers are being more proactive in keeping their account balances current. This can be attributed to our diligent collections prior to the winter moratorium, our new policies of requesting service deposits for those that are able but choose to not pay, as well as our routine and consistent efforts to contact customers.

However, when comparing the current numbers with those last provided to the Utilities Committee in September, 2009, it becomes readily apparent that the inability to pursue collections action through electrical service disconnection has a significant impact on our ability to collect. Water disconnections may be performed during the winter moratorium, however are difficult and time-consuming due to snow and ice cover. Staff will be mobilizing during March to disconnect water service for customers that are severely delinquent (greater than \$500).



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The customers who are 0-30 days past due missed their most recent due-date of March 1. Residential customers in this category received a past-due notice in the mail on March 2, and commercial/industrial customers received a 10-day service disconnection notice with disconnection scheduled to occur on March 16. To put that figure into perspective, \$1,421,967 was charged to customers for the February billing, yet we received \$1,439,597 in payments during the month of February.

Thus far during the 2009-10 heating season, 194 households have been provided with assistance through Stoughton Utilities Commitment to Community program with benefits totaling \$24,804. This number includes payments disbursed through the end of February. In addition, income qualified customers can receive an additional \$50 credit by participating in a voluntary free budget counseling session (up to \$100 in credits can be received; there is no limit to the free sessions a customer may attend).

Stoughton Utilities currently has seven residential customers participating in voluntary deferred payment arrangements, in which they pay one-third of the past-due balance up-front, and then agree to pay their current bill plus a portion of their past due balance each month, to bring their account current within 90 days of the start of the agreement. These customers are carrying a combined past-due balance of \$2,043. If the customer misses a scheduled payment, they have the opportunity to create a second agreement with 50% due up-front. If the customer defaults on their second agreement, their account will be scheduled for disconnection unless the past-due balance is paid in full.

Currently, there are 20 accounts which have been disconnected for non-payment and which remain disconnected, with outstanding balances totaling \$1,035. Field visits confirm that these properties are all vacant and/or in foreclosure, and any outstanding balances will be collected at the sale of the property. Two accounts totaling \$136 are located in our rural service territory, and therefore outside the scope of the property tax-roll. We will continue to monitor these accounts and will make all possible attempts to collect these balances.

Stoughton Utilities has 587 former customers that have been submitted to our contracted collections agencies with balances totaling \$157,515. These customers all have final-billed accounts and have moved outside of our service territory. If our collection agency is unsuccessful, the balances accrued within the City limits will be placed on the property tax-roll (if they have not already) after a reasonable amount of time has passed to attempt collection. The customer's accounts will remain with the collection agency and any funds collected after the tax-roll will be refunded to the property owner. Of the accounts in collections, \$62,728 is for accounts that we have already collected funds through the tax-roll, and we are continuing to attempt collection to reimburse the landlord. \$30,544 of the total amount is from accounts that had been submitted over five years ago.

Stoughton Utilities has 11 customers with balances totaling \$3,952 that have filed for bankruptcy. As a result of their filing, SU has ceased all collection activity on these accounts. If these customer's were renters within the City limits, we will collect the past-due balances from the property owner from which they rented. However, if the customer was a homeowner still

residing in the same address or a renter in our rural service territory, these balances will be written off at a later date.

In summary, Stoughton Utilities efforts in working with our customers to meet their financial obligations continue to be successful. Due diligence in soliciting initial customer information, strong collection perseverance, active partnering with landlords where applicable, and working with financial assistance agencies all support this success.



Stoughton Utilities

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Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: American Public Power Association (APPA) Legislative Rally.

45 participants representing 26 municipal electric utilities in Wisconsin and one in Iowa, along with six representatives from the Municipal Electric Utilities of Wisconsin and WPPI Energy participated in the rally in Washington, D.C. in late February. Meetings were held with the Wisconsin and Iowa congressional delegations, and with other participants from throughout the country. I was involved with meetings with Representative Tammy Baldwin and Senators Feingold and Kohl.

Issues discussed with our congressional delegation included:

- Federal climate change legislation.
- Carbon tax.
- Transmission congestion and regional transmission operator reorganization.
- Additional transmission required for renewable energy resources.
- Full funding for renewable energy incentives.
- Railroad antitrust and railroad competition legislation.
- Narrow bulk power cyber security legislation.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



Office 608-873-3379
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stoughtonutilities.com



TO: MEUW Members

FROM: David J. Benforado, Executive Director

DATE: March 4, 2010

RE: Summary Report of Successful Wisconsin Presence at the Recent 2010 APPA Legislative Rally.

This is a brief report and summary of the successful Wisconsin presence at the recent 2010 APPA Legislative Rally (Feb. 22-24, 2010). I would like to thank everyone who attended this important annual event. It's a sign of their dedication that they all took time away from their already busy daily lives and family time to join us last month in the Nation's Capitol. Over 50 public power local elected or appointed officials, and utility staff, from the great Badger State participated in the APPA Rally this year.

During the three day conference, the Wisconsin attendees heard presentations from Senior APPA Staff on key issues of importance to public power interests on a federal level, an uplifting presentation from U.S. Senator Byron L. Dorgan (D-ND), and an intriguing and entertaining presentation from nationally known political commentator Tucker Carlson.

Here are the numbers for the 2010 Rally:

- 25 public power communities in Wisconsin sent representatives this year (see the attached list);
- 16 Mayors, Village Presidents, Town Chairs and City Council Presidents from public power communities in Wisconsin attended, which is outstanding; and
- we had meetings with all 10 members of the Wisconsin Congressional Delegation or their staff. We had face to face meetings with: Senator Herb Kohl (D), Senator Russ Feingold (D), Representatives Tammy Baldwin (D-2nd CD), Ron Kind (D-3rd CD), Jim Sensenbrenner (R-5th CD), Tom Petri (R-6th CD), David Obey (D-7th CD) and Steve Kagen (D-8th CD). We met with the legislative staff of: Representatives Paul Ryan (R-1st CD) and Gwen Moore (D-4th CD).



Rep. Obey meets with public power representatives from the 7th CD



Senator Kohl poses with Mayors, Village Presidents and Town Chairmen

At the meetings with members of the Wisconsin Congressional delegation or their staff, we presented each with a well-organized packet of information and a CD full of information about public power in Wisconsin and our positions on federal matters impacting MEUW Members. We discussed federal climate change legislation, and cautioned that the details on these issues matter greatly. We specifically thanked Senators Kohl and Feingold who have publicly advocated for fair treatment of Midwestern states such as Wisconsin in any allocation of carbon allowances since those states are currently heavily dependent on coal as a primary fuel for the production of electricity. We also thanked Senator Kohl

and Representative Baldwin who have taken the lead on bills that are aimed at reigning in the monopolistic abuses of the nation's freight railroads, and urged all members of the delegation to support such bills. We discussed the need for new transmission to move new renewable resources to load, and cautioned that the cost allocation for any new transmission must be fair to Wisconsin customers. As time permitted in our meetings, we explained our positions on two other matters:

- that when Congress enacts energy related tax incentives, it is critical to include comparable incentives that will apply to public power utilities; and
- that when Congress considers cyber security legislation for the energy industry, that the rules and regulations that follow should not be overly burdensome for the smaller electric systems that have no impact on the bulk power supply system.

Please see the attached two-page MEUW/WPPI Energy Issues List that explains all of the above issues in greater detail.

At our annual Wisconsin Luncheon on Capitol Hill on Wednesday, February 24, we heard an "inside baseball" presentation from Capitol Hill consultant Rob Talley (who lobbies for TAPS, the Transmission Policy Study Group, the transmission dependent group that WPPI Energy and MEUW participate in) in terms of where federal climate change legislation is and why. We also used that Luncheon as an opportunity to report to the entire group on the outcomes of our individual meetings with individual Members of the Wisconsin Congressional delegation.

As part of the APPA Rally, many of us participated in an important meeting of the APPA Legislative & Resolutions Committee on Tuesday, February 23, at which proposed APPA policy resolutions were discussed and debated. The Committee ultimately approved a new policy resolution titled "Allocation of Emissions Allowances to the Electric Utility Sector in Any Cap and Trade Program Approved by Congress". This was an important resolution from a Wisconsin perspective because APPA staff will now advocate for a formula for the distribution of carbon allocations that is based on emissions, at least in the early years. This will be much fairer to electric consumers in Midwestern states such as Wisconsin when compared with the formula that is in the House Climate Change bill that was passed in June 2009 (HR 2454). Other resolutions approved by the Committee address: public power inclusion in a federal grant program for renewable energy production; support for energy storage technologies and equivalent federal incentives for public power utilities; support of legislation extending power supply contracts from the Hoover Dam; support of the appropriate application of the "Dam Safety Act of 1986"; support of additional transparency in wholesale electricity markets operated by RTOs/ISOs (Regional Transmission Organizations/Independent Systems Operators); public power concerns regarding regulation of OTC (over-the-counter) derivatives markets; support of the development of reliability standards and enforcement reform with special recognition that the standards should not overburden small electric distribution systems that have little impact on the bulk power supply system; support of efforts regarding rail competition and antitrust reform; and, finally, support of a national broadband plan. These 10 resolutions will serve as interim policy for APPA until the APPA Legislative & Resolutions Committee reviews them for a second time and the APPA Membership approves them at the APPA Annual Business Meeting, both meetings scheduled to take place at APPA's 2010 National Conference in Orlando, FL (June 20-23, 2010).

On behalf of the entire MEUW organization and all of its members, **THANK YOU** to all who participated in the 2010 APPA Legislative Rally. We really appreciate all of your efforts! And a special thanks to WPPI Energy's Kelly Simonsen who coordinated the impressive information packets and CDs that we left behind after each of the visits with members of the Wisconsin Congressional Delegation, and to MEUW's Scott Meske who coordinated the scheduling of all of the meetings, and to both of them for taking photos of the various event.

P.S. Please mark your calendars now for the 2011 APPA Legislative Rally (Feb. 28-March 3)!

Attach.

cc: Roy Thilly/Dan Ebert/Kelly Simonsen, WPPI Energy

2010 APPA Legislative Rally - Attendee List

	COMMUNITY	FIRST	LAST	TITLE	CD
1	Columbus	Robert	Link	Mayor	2
2	Evansville	Sandy	Decker	Mayor	2
3	Lake Mills	Ed	Grunden	City Council President	2
4	Lodi	Paul	Fisk	Commissioner	2
5	New Glarus	Jim	Salter	Village President	2
6	New Glarus	Scott	Jelle	Public Works Supervisor	2
7	Stoughton	Bob	Kardasz	Utilities Director	2
8	Sun Prairie	Joe	Chase	Mayor	2
9	Sun Prairie	Kent	Orfan	Commissioner	2
10	Sun Prairie	Rick	Wicklund	Utility Manager	2
11	Sun Prairie	Ted	Chase	Commissioner	2
12	Arcadia	John	Kimmel	Mayor	3
13	Westby	Dan	Jefson	Mayor	3
14	Westby	Brad	Mashak	City Council President	3
15	Cedarburg	Greg	Myers	Mayor	5
16	Cedarburg	Jim	Coutts	Commissioner	5
17	Cedarburg	Blaine	Hilgendorf	Commissioner	5
18	Hartford	Scott	Henke	Mayor	5
19	Hustisford	Dennis	Uecker	Village President	6
20	Hustisford	Don	Baumann	Commissioner	6
21	Hustisford	Todd	Tessmann	Utility Manager	6
22	Kiel	Dennis	Dedering	City Administrator	6
23	Manitowoc	Dave	Dietrich	Commissioner	6
24	Manitowoc	Justin	Nickels	Mayor	6
25	Manitowoc	Nilaksh	Kothari	General Manager	6
26	New Holstein	Dianne	Reese	Mayor	6
27	New Holstein	Randy	Jaeckels	General Manager	6
28	Plymouth	John	Mackinnon	Manager	6
29	Waupun	Zak	Bloom	General Manager	6
30	Marshfield	Chris	Meyer	Mayor	7
31	Marshfield	Wayne	Johnson	Commissioner	7
32	Marshfield	Joe	Pacovsky	Utility Manager	7
33	Wisconsin Rapids	Mary Jo	Carson	Mayor	7
34	Wisconsin Rapids	Jem	Brown	General Manager	7
35	Rice Lake	Scott	Rymar	General Manager	7
36	Algoma	Tom	Romdenne	City Administrator	8
37	Eagle River	Patrick	Weber	General Manager	8
38	Florence	Tim	Bomberg	Town Board Chair	8
39	Florence	Bob	Friberg	General Manager	8
40	Kaukauna	Lee	Meyernhofer	Commission President	8
41	Kaukauna	Tom	McGinnis	Commissioner	8
42	Kaukauna	John	Moore	Commissioner	8
43	Kaukauna	Jeff	Feldt	General Manager	8
44	Shawano	Joe	Celmer	Commissioner	8
45	Shawano	Paul	Wenzel	General Manager	8
46	MEUW	David	Benforado	Executive Director	
47	MEUW	Scott	Meske	Associate Director	
48	WPPI Energy	Kelly	Simonsen	Community Relations Coord.	
49	WPPI Energy	Marty	Dreischmeier	Chief Financial Officer	
50	WPPI Energy	Dan	Ebert	VP - Policy & External Affairs	
51	WPPI Energy	Roy	Thilly	President & CEO	



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Serving Electric, Water & Wastewater Needs Since 1886

Date: March 11, 2010
To: Stoughton Utilities Committee
From: Robert P. Kardasz, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of committees of the City of Stoughton.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent



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