

# NOTICE

There will be a regular meeting of the City of Stoughton Utilities Committee on Monday, June 15, 2009 to be held at 4:00 p.m., in the Edmund T. Malinowski Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 South Fourth St., Stoughton, WI 53589. Please use the Front Entrance.

## AGENDA:

### Call To Order.

Stoughton Utilities Payments Due List. (Page Nos. 5-12)

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a) Draft Minutes of the May 18, 2009 Regular Meeting of the Stoughton Utilities Committee. (Page Nos. 13-17)
- b) Stoughton Utilities April 2009 Financial Summary. (Page Nos. 18-22)
- c) Stoughton Utilities April 2009 Statistical Information. (Page No. 23)
- d) Stoughton Utilities Communications. (Page Nos. 24-39)
- e) Stoughton Utilities 12-Month Calendar. (Page Nos. 40-42)
- f) Stoughton Utilities May 2009 Activities Report. (Page Nos. 43-48)
- g) Status of the Stoughton Utilities Committee May 18, 2009 Recommendations to the Stoughton Common Council. (Page No. 49)

### Stoughton Utilities Management Team Verbal Reports.

## BUSINESS:

1. Madison Metropolitan Sewerage District (MMSD) Master Planning Effort Status Report No. 3. (Page Nos. 50)
2. Stoughton Utilities Water System Study Update. (Page Nos. 51)
3. Stoughton Utilities Electric System Study Update. (Page Nos. 52)
4. Stoughton Utilities Procedures For Working With Customer Properties That Become Unoccupied. (Page Nos. 53-54)
5. Stoughton Utilities Acceptance Of Salvation Army Vouchers. (Page Nos. 55)
6. Stoughton Utilities Bad Debt Account Write-Offs Through May 31, 2009. (Page Nos. 56-57)
7. Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2008 Compliance Maintenance Annual Report. (Page Nos. 58-86)
8. Stoughton Utilities RoundUp Program. (Page No. 87)
9. Stoughton Utilities Investments Collateral Agreement With Wells Fargo. (Page Nos. 88-90)
10. Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities. (Page Nos. 91)
11. Stoughton Utilities Committee Packet Distribution. (Page No. 92)
12. Stoughton Utilities Committee Future Meeting Agenda Item(s). (Page No. 93)

## ADJOURNMENT

Mayor Jim Griffin  
Stoughton Utilities Committee Chairperson  
June 11, 2009

Notices Sent To:

Mayor Jim Griffin, Chairperson  
Aldersperson Carl T. Chenoweth, P.E.  
Aldersperson Paul Lawrence, Vice Chairperson  
Aldersperson Steve Tone  
Stoughton Utilities Committee Citizen Member David Erdman  
Stoughton Utilities Committee Citizen Member Jonathan Hajny  
Stoughton Utilities Committee Citizen Member Norval Morgan  
Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Aldersperson Ross Scovotti  
Common Council Members  
Bruce Beth, P.E. - Forester Electrical Engineering, Inc.  
Keith Comstock  
Mark A. Fisher, P.E. - Strand Associates, Inc.  
Mike Forslund, P.E. - Strand Associates, Inc.  
Jon Schellpfeffer - Madison Metropolitan Sewerage District  
Randy Wirtz, P.E. - Strand Associates, Inc.  
City Clerk/Personnel Director Luann J. Alme  
Stoughton Utilities/MEUW Southeastern Regional Safety Coordinator Christopher A. Belz  
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum  
City Media Services Director William H. Brehm  
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson  
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops  
Deputy City Clerk/Confidential Secretary Phili Hougan  
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA  
Stoughton Library Administrative Assistant Debbie Myren  
Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin  
City Attorney Matthew T. Roethe  
City Finance Director and Treasurer Laurie Sullivan  
Stoughton Utilities Water System Supervisor Roger M. Thorson  
Stoughton Utilities Electric System Supervisor Craig A. Wood  
City Department Heads  
Stoughton Newspapers  
Wisconsin State Journal

Note: If you are physically challenged and in need of assistance, please call 873-3379 during office hours of 7:30 a.m. to 4:30 p.m., prior to this meeting.

If you encounter a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 4:30 p.m.

An expanded meeting may constitute a quorum of the Common Council.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Requested Actions At The Jun 15, 2009 Regular Stoughton Utilities Committee Meeting.

AGENDA:

- Stoughton Utilities Payments Due List. **(Review, approve, and recommend the approval of the Stoughton Utilities Payments Due List to the Stoughton Common Council on June 23, 2009. the Stoughton Utilities Payments Due List.)**
- Stoughton Utilities Committee Consent Agenda.
  - a) Draft minutes of the May 18, 2009 Regular Meeting of the Stoughton Utilities Committee. **(Approve the Draft Minutes of the May 18, 2009 Regular Meeting of the Stoughton Utilities Committee via the consent agenda approval.)**
  - b) Stoughton Utilities April 2009 Financial Summary. **(Discuss and accept the Stoughton Utilities April 2009 Financial Summary via the consent agenda approval.)**
  - c) Stoughton Utilities April 2009 Statistical Information. **(Discuss and accept the April 2009 Stoughton Utilities Statistical Information via the consent agenda approval.)**
  - d) Stoughton Utilities Communications. **(Discuss and accept the Stoughton Utilities Communications via the consent agenda approval.)**
  - e) Stoughton Utilities Committee 12-Month Calendar. **(Discuss and accept the Stoughton Utilities Committee 12-Month Calendar via the consent agenda approval.)**
  - f) Stoughton Utilities April 2009 Activities Report. **(Discuss and accept the Stoughton Utilities May 2009 Stoughton Utilities Activities Report via the consent agenda approval.)**



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)

- g) Status of the Stoughton Utilities Committee May 18, 2009 recommendations to the Stoughton Common Council. **(Discuss and accept the status of the Ay 18, 2009 recommendation to the Stoughton Common Council via the consent agenda approval.)**

Stoughton Utilities Management Team Verbal Reports. **(Discuss the Stoughton Utilities Management Team verbal reports.)**

BUSINESS:

1. Stoughton Utilities Procedures For Working With Customer Properties That Become Unoccupied. **(Review and discuss.)**
2. Stoughton Utilities Acceptance Of Salvation Army Vouchers. **(Review and discuss.)**
3. Madison Metropolitan Sewerage District (MMSD) Master Planning Effort Status Report No. 3. **(Review and discuss.)**
4. Stoughton Utilities 2009 Water System Study Update. **(Review, discuss and approve.)**
5. Stoughton Utilities 2009 Electric System Study Update. **(Review, discuss and approve.)**
6. Stoughton Utilities Bad Debt Write-Offs Through May 31, 2009. **(Review, discuss, approve, and recommend the approval of the Stoughton Utilities Bad Debt Write offs though May 31, 2009 to the Stoughton Common Council on June 23, 2009.)**
7. Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2008 Compliance Maintenance Annual Report (CMAR). **(Review, discuss, approve and recommend the approval of the 2008 MAR and the adoption of the resolution to the Stoughton Common Council on June 23, 2009.)**
8. Stoughton Utilities RoundUp Program. **(Review, discuss and approve the donation of \$1,100 to the applicant(s))**
9. Stoughton Utilities Collateral Agreement With Wells Fargo. **(Review and discuss.)**
10. Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities Status Report No. 2. **(Review and discuss.)**
11. Stoughton Utilities Committee Packet Distribution. **(Review, discuss, and individually select the Stoughton Utilities Committee packet distribution.)**
12. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discuss future Stoughton Utilities Committee agenda items.)**

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Date: Monday, June 01, 2009  
 Time: 02:30PM  
 User: SGUNSOLUS

**Stoughton Utilities**  
**Check Register Summary - Standard**

Page: 1 of 8  
 Report: 03699W.rpt  
 Company: 7430

Period: - As of: 6/1/2009

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
<b>Company: 7430</b>					
000211	HC	5/31/2009	8,060.42	020 Wells Fargo Client Ana-ach	Wells Fargo-client Ana may/Wells Fargo-client Ana may/Wells Fargo-client Ana may
000212	HC	5/31/2009	729.06	001 Delta Dental - Ach	Delta Dental - May Ach/Delta Dental - May Ach/Delta Dental - May Ach
000213	HC	5/31/2009	547.34	003 Alliant Energy - Ach	Alliant Energy - May Ach/Alliant Energy - May Ach/Alliant Energy - May Ach
000214	HC	5/31/2009	1,215.38	002 Employee Benefits Corp - Ach	Emp Ben Corp - May Ach/Emp Ben Corp - May Ach/Emp Ben Corp - May Ach/Emp Ben Corp - May Ach
000215	HC	5/31/2009	20.05	004 Us Cellular - Ach	Us Cellular - May Ach
000216	HC	5/31/2009	18,216.19	010 WI DEPT OF REVENUE TAXPAYMENT	WI Dept Rev-May Ach/WI Dept Rev-May Ach
018216	CK	5/7/2009	22,160.00	272 INTEGRAL BUILDING SYSTEMS INC	Integral bldg-office remodel/Integral bldg-Office remodel/Integral bldg-Office remodel
018217	CK	5/13/2009	34.08	111 AUTO PARTS OF STOUGHTON	Auto Parts-Auto cloths/Auto Parts-Auto cloths/Auto Parts-Auto cloths
018218	CK	5/13/2009	726.00	171 ASSOCIATED TRUST COMPANY	Assoc Trust-EI Rev Bonds/Assoc trust-WW Rev Bonds
018219	CK	5/13/2009	25.00	390 BADGER WATER LLC	Badger Water-Lab Water
018220	CK	5/13/2009	664.96	400 RESCO	Resco-Inventory/Resco-Uguard/box pads
018221	CK	5/13/2009	339.96	468 MOYER'S INC.	Moyers- Lawn Restorations
018222	CK	5/13/2009	13,634.33	489 WRIGHT TREE SERVICE	Wright Tree Svc-Tree Trimming/Wright Tree Svc-Tree Trimming/Wright Tree Svc-Tree Trimming
018223	CK	5/13/2009	2,047.00	521 WESCO RECEIVABLES CORP.	Wesco-Inventory
018224	CK	5/13/2009	917.10	889 PITNEY BOWES	Pitney bowes-Service Agree/Pitney bowes-Service agree/Pitney Bowes-Rental Fees/Pitney Bowes-Rental Fees/Pitney bowes-Service agree/Pitney bowes-Service agree/Pitney bowes-Service agree/Pitney bowes-Rental Fees

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018225	CK	5/13/2009	3,620.00	995 MEUW	MEUW -safety group/MEUW -safety group/MEUW -safety group
018226	CK	5/13/2009	138.46	133 WISCONSIN SCTF	Wi SCTF-May B Support
018227	CK	5/13/2009	200.00	276 WI DEPT OF COMMERCE	Dep O Comm-Plumbing Ren
018228	CK	5/13/2009	1,095.00	443 AMERICAN TEST CENTER, INC.	Amer Test-Safety inspections
018229	CK	5/13/2009	1,450.00	463 GREAT-WEST	Great-west-May B Def Comp
018230	CK	5/13/2009	369.20	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018231	CK	5/13/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-May B def comp
018232	CK	5/13/2009	584.00	752 WISCONSIN PROFESSIONAL	Wi Prof-May Union dues
018233	CK	5/15/2009	12,810.32	131 CITY OF STOUGHTON	City Stoton-Rent/City Stoton-Rent/City Stoton-Rent/City Stoton-Restat #959448/City Stoton-Rent/City Stoton-Rent/City Stoton-Rent/City Stoton-Rent/City Stoton-Restat #963501/City Stoton-Life Ins/City Stoton-Restate #959448/City Stoton-Restat #959448+
018234	CK	5/15/2009	523.51	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Closing Plate/Crescent-Milb packs
018235	CK	5/15/2009	71.50	164 THE UPS STORE	Ups-Shipping Charges
018236	CK	5/15/2009	91.70	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Pro Driver/Midwest Safety-Shovels
018237	CK	5/15/2009	142.33	290 MID-WEST TREE & EXCAVATION, IN	Mid-West-Trenching
018238	CK	5/15/2009	980.49	327 BORDER STATES ELECTRIC SUPPLY	Border States-Test Switch/Border States-Wrench/Border States-Canvas Bags/Border States-TFMR GRD Set
018239	CK	5/15/2009	3,752.46	448 STRAND ASSOCIATES INC.	Strand-Storm Sewer project/Strand-Storm Sewer project/Strand-Storm Sewer project/Strand-Storm Sewer project
018240	CK	5/15/2009	1,401.58	521 WESCO RECEIVABLES CORP.	Wesco-Sec Cabinet
018241	CK	5/15/2009	34.41	541 JOE GROESSEL	J Groessel-Customer Refund

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018242	CK	5/15/2009	706.30	550 FIRST SUPPLY MADISON	First Supply-Material/First Supply-Pipe & Fittings/First Supply-Inventory
018243	CK	5/15/2009	257.40	622 MADISON CONCRETE PIPE INC.	Mad Concrete-Adjusting Rings
018244	CK	5/15/2009	102.76	948 SUE BURMEISTER	S Burmeister-Customer Refund
018245	CK	5/15/2009	150.94	953 CLAYTON METZLER	C Metzler-Customer Refund
018246	CK	5/15/2009	25.94	967 PETER SMUDDE	P Smudde-Customer Refund
018247	CK	5/15/2009	175.00	972 HONEY WAGON SERVICES, INC	Honey Wagon-Assistance call
018248	CK	5/15/2009	160.25	977 CLAUDE GUNSOLUS JR	C Gunsolus-Customer Refund
018249	CK	5/20/2009	77.53	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply
018250	CK	5/20/2009	3,735.00	130 D.W. NELSON INCORPORATED	D.W. Nelson-Leak Repair/D.W. Nelson-Install curb/D.W. Nelson-Install curb
018251	CK	5/20/2009	2,507.00	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Inventory/Crescent-Inventory
018252	CK	5/20/2009	451.98	143 DIGGERS HOTLINE, INC.	Diggers Hotline-April Locates
018253	CK	5/20/2009	200.93	148 FASTENAL CO.	Fastenal-Wire Nut/Fastenal-Supplies
018254	CK	5/20/2009	119.42	183 MIDWEST SAFETY SUPPLY LLC	Midwest Safety-Hand Wipes
018255	CK	5/20/2009	987.00	207 L.W. ALLEN, INC.	LW Allen-Install gas valves
018256	CK	5/20/2009	269.28	234 CONCRETE SEALANTS	Concrete Sealants-Sealant
018257	CK	5/20/2009	100.21	254 R & L CARRIERS, INC.	R & L Carriers-shipping charge
018258	CK	5/20/2009	633.99	280 LIVINGSTON MICROGRAPHICS, INC	Livingston-4-uv bulbs
018259	CK	5/20/2009	8,250.00	320 POSTMASTER OF STOUGHTON	Postmaster-Bulk Mailings/Postmaster-Bulk Mailings/Postmaster-Bulk Mailings

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Check Nbr	Type	Date	Vendor ID / Name	Description	Amount Paid
018260	CK	5/20/2009	324 ELEC. TESTING LAB., LLC.	EI Testing-Glove/Blanket tests	191.50
018261	CK	5/20/2009	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory	8,277.73
018262	CK	5/20/2009	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Main Repairs/Rosenbaum-Trench Repairs/Rosenbaum-Dump Fees	716.85
018263	CK	5/20/2009	451 FRONTIER FS COOPERATIVE	Frontier-Fuel/Frontier-Fuel/Frontier-Fuel	2,321.42
018264	CK	5/20/2009	474 UNIFIED NEWSPAPER GROUP	Unif Newspaper-Emp Ads/Unif Newspaper-Emp Ads/Unif Newspaper-Emp Ads	1,839.60
018265	CK	5/20/2009	521 WESCO RECEIVABLES CORP.	Wesco-Lower Assy	25.00
018266	CK	5/20/2009	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-Black top	508.48
018267	CK	5/20/2009	584 VINING SPARKS IBG	Vining Sparks-Transfer Fees	25.00
018268	CK	5/20/2009	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims	1,988.05
018269	CK	5/20/2009	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Sod for Utilities	175.00
018270	CK	5/20/2009	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Reimbursements/Pymt Rem Ctr-Supplies/Pymt Rem Ctr-School exp/Pymt Rem Ctr-School exp/Pymt Rem Ctr-School exp	325.99
018271	CK	5/20/2009	644 PAYMENT REMITTANCE CENTER	Pymt Rem Ctr-Shipping/Pymt Rem Ctr-Reimbursement/Pymt Rem Ctr-School Expense	236.15
018272	CK	5/20/2009	679 CHRIS QUAM	C Quam-Customer Refund	20.83
018273	CK	5/20/2009	727 GLS UTILITY LLC	GLS Utility-April Locates/GLS Utility-April Locates/GLS Utility-April Locates	4,062.50
018274	CK	5/20/2009	809 CINTAS CORPORATION #446	Cintas-09 Clothing	441.83
018275	CK	5/20/2009	108 ASLESON'S TRUE VALUE	Aslesons-Misc Hardware supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply/Aslesons-Misc Hardware Supply	264.03
018276	CK	5/19/2009	949 DANE COUNTY TREASURE	Treasurer-Kegonsa Manor Plat	8.00



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018277	CK	5/27/2009	138.46	133 WISCONSIN SCTF	WI Support-May Support
018278	CK	5/27/2009	242.00	166 INKWORKS, INC.	Inkworks-Disc. Notices/Inkworks-Disc. Notices/Inkworks-Disc. Notices
018279	CK	5/27/2009	17,760.50	191 WI. RETIREMENT SYSTEM	WI Ret Sys-May Retirement/Wi Ret Sys-May Retirement
018280	CK	5/27/2009	170.00	215 NELSON EXCAVATING LLC	Nelson-Wa Main repair material
018281	CK	5/27/2009	64.00	240 D&M SERVICE CENTER	D&M Svc-Lp Gas Fill
018282	CK	5/27/2009	263.68	256 GREAT LAKES UNDERGRN. EQUIP. C	Great Lakes-Leader hoses
018283	CK	5/27/2009	647.37	282 POWER & TEL COMPANY	Power & Tel-Wiring supply
018284	CK	5/27/2009	10,123.66	327 BORDER STATES ELECTRIC SUPPLY	Border States-150 Kva
018285	CK	5/27/2009	167.40	400 RESCO	Resco-Guy Strain-Uguard
018286	CK	5/27/2009	8,755.00	444 TREATED MATERIALS COMPANY, INC	Treated Materials-Inventory
018287	CK	5/27/2009	1,450.00	463 GREAT-WEST	Great-West-May C Def Comp
018288	CK	5/27/2009	525.98	482 AT & T	AT & T-Office Pri Line/AT & T-Office Pri Line/AT & T-Office Pri Line
018289	CK	5/27/2009	44.84	512 STEVEN ZIEBELL	S Ziebell-Pub Ben #15
018290	CK	5/27/2009	50.00	546 DENNIS DERKE	D Derke-Pub Ben #15
018291	CK	5/27/2009	1,321.22	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018292	CK	5/27/2009	50.00	627 STEVEN SANKBEIL	S Sankbeil-Pub Ben #15
018293	CK	5/27/2009	600.00	731 NORTH SHORE BANK FSB	N Shore Bank-May C Def Comp
018294	CK	5/27/2009	50.00	736 CHRISTOPHER ERICKSON	C Erickson-Pub Ben #15
018295	CK	5/27/2009	140.30	748 THE SHERWIN-WILLIAMS CO.	Sherwin- Paint
018296	CK	5/27/2009	37.50	750 ANDREW WATSON	A Watson-Pub Ben #15

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018297	CK	5/27/2009	330.00	769 HYDROTRONICS CONTROL CO.	Hydrotronics-Meter Calibration/Hydrotronics-Backflow prevent
018298	CK	5/27/2009	20.19	864 AUTO-WARES WISCONSIN INC.	Auto-Wares-Power Belt
018299	CK	5/27/2009	9.18	164 THE UPS STORE	Ups Store-Shipping Charges
018300	CK	5/27/2009	8.14	824 UPS	UPS-Shipping Charges
018301	CK	5/27/2009	11.53	906 ALLIANT ENERGY	Alliant Energy-Water Tower
018302	CK	6/2/2009	211.70	111 AUTO PARTS OF STOUGHTON	Auto Parts-Filter/Auto Parts-Oil/Auto Parts-Oil & Filter
018303	CK	6/2/2009	263.75	123 U.S. CELLULAR	US Cell-Phones
018304	CK	6/2/2009	171.38	134 CRESCENT ELEC. SUPPLY CO.	Crescent elec-Pub Ben #21
018305	CK	6/2/2009	447.50	157 FORSTER ELEC. ENG.,INC.	Forster-Line Additions
018306	CK	6/2/2009	130.00	229 SAFETYFIRST	Safetyfirst-Gas Monitor/Safetyfirst-Gas Monitor
018307	CK	6/2/2009	171.00	233 CONSUMERS ENERGY CO	Consumers Energy-Clamps
018308	CK	6/2/2009	65.00	270 WISCONSIN STATE JOURNAL	Wi State Journal-Newspaper
018309	CK	6/2/2009	2,220.40	290 MID-WEST TREE & EXCAVATION, IN	Mid-west-Trenching/Mid-west-Trenching/Mid-west-Trenching/Mid-west-Trenching
018310	CK	6/2/2009	1,549.83	309 HAWKINS, INC.	Hawkins-Chlorine-Fluoride
018311	CK	6/2/2009	1,242.26	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory/Border States-Cross Arm Cover
018312	CK	6/2/2009	126.17	436 STOUGHTON LUMBER CO., INC.	Stoton Lumber-Misc Supply
018313	CK	6/2/2009	9,891.30	489 WRIGHT TREE SERVICE	Wright Tree-Tree Trimming/Wright Tree-Tree Trimming
018314	CK	6/2/2009	62.42	507 WAL-MART COMMUNITY	Wal-Mart-Fertilizer/Wal-Mart-Vaccum/Wal-Mart-Vaccum/Wal-Mart-Vaccum
018315	CK	6/2/2009	2,646.00	521 WESCO RECEIVABLES CORP.	Wesco-inventory/Wesco-Lamp-photocontrol

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
018316	CK	6/2/2009	648.01	555 WOLF PAVING & EXCAVATING CO.	Wolf Paving-Black Top
018317	CK	6/2/2009	1,950.77	591 AUXIANT	Auxiant-Medical Claims/Auxiant-Medical Claims/Auxiant-Medical Claims
018318	CK	6/2/2009	116.05	621 MADISON MAILING EQUIPMENT INC	Madison Mailing-Stuffer Parts/Madison Mailing-Stuffer Parts/Madison Mailing-Stuffer Parts
018319	CK	6/2/2009	159.80	674 NORTHERN SEWER EQUIP. CO. INC	N Sewer Equip-Camera Parts
018320	CK	6/2/2009	20.00	675 WI STATE LABORATORY OF HYGIENE	Wi State Lab-Fluoride tests
018321	CK	6/2/2009	372.40	938 STOUGHTON COLLISION CENTER INC	Stoton Col-Trk 7 repairs
100179	CK	5/8/2009	1,828.93	009 WPPI	WPPI-Rally Register/WPPI-Hotel charges/WPPI-Lg power billing
100180	CK	5/8/2009	195.69	571 USA BLUE BOOK	USA Blue Book-Meter parts/USA Blue book-well parts/USA Blue book-Meter Parts/USA Blue book-Meter gaskets
100181	CK	5/8/2009	36.99	685 LAWRENCE SCHEEL	L Scheel-CC reimb/L Scheel-Battery
100182	CK	5/8/2009	209.56	698 NORTH WOODS SUPERIOR CHEMICAL	N Woods Sup-Floor Sealer
100183	CK	5/8/2009	19.19	856 GORDON FLESCH COMPANY, INC.	Gordon flesch-Copy mach maint/Gordon flesch-Copy mach maint/Gordon flesch-Copy mach maint
100184	CK	5/13/2009	10,654.00	135 CTW CORPORATION	CTW-Well 5 rehab
100185	CK	5/13/2009	168.60	181 BRIAN HOOPS	B Hoops-Office supply/B Hoops-Office supply/B Hoops-Office supply
100186	CK	5/14/2009	173.93	830 NORTH CENTRAL LABORATORIES	N central Lab-Lab supplies
100187	CK	5/20/2009	673,433.58	009 WPPI	WPPI-LG PWR BILLING APR/WPPI-LG PWR BILLING APR
100188	CK	5/20/2009	174.61	153 HANSON ELECTRONICS	Hanson-Case/Hanson-Supplies/Hanson-Supplies/Hanson-Supplies
100189	CK	5/20/2009	42.00	310 HANSON PEST MANAGEMENT	Hanson-Pest Maint
100190	CK	5/20/2009	2,249.50	496 A C ENGINEERING, CO.	A C Eng-Work Performed

Date: Monday, June 01, 2009  
 Time: 02:30PM  
 User: SGUNSOLUS

**Stoughton Utilities**  
**Check Register Summary - Standard**

Page: 8 of 8  
 Report: 03699W.rpt  
 Company: 7430

Period: - As of: 6/1/2009

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
100191	CK	5/20/2009	863.00	648 VIRCHOW, KRAUSE & COMPANY LLP	VK-Audit/VK-Audit/VK-Audit
100192	CK	6/1/2009	3,628.25	009 WPPI	WPPI-Pub Ben #7/WPPI-Lg Pwr Billing
100193	CK	6/1/2009	483.60	125 CHAMPION, INC.	champion-Meter stock
100194	CK	6/1/2009	28.50	685 LAWRENCE SCHEEL	L Scheel-Reimb
<b>Company Total</b>			<b>897,177.34</b>		

# **DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES**

Monday May 18, 2009 – 4:30 p.m.  
Edmund T. Malinowski Room  
Stoughton Utilities Administration Office  
381 E. Main St.  
Stoughton, Wisconsin

**Members Present:** Alderperson Carl Chenoweth, Citizen Member David Erdman, Mayor Jim Griffin, Citizen Member Jonathan Hajny, Alderperson Paul Lawrence, Citizen Member Norval Morgan, and Alderperson Steve Tone.

**Absent and Excused:** None.

**Absent:** None.

**Others Present:** Jodi Dobson of Virchow Krause and Company, Stoughton Utilities Wastewater System Supervisor Brian Erickson, Stoughton Utilities Operations Superintendent Sean Grady, Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, Stoughton Utilities Director Robert Kardasz, Stoughton Finance Director and Treasurer Laurie Sullivan, and Stoughton Utilities Water System Supervisor Roger Thorson.

**Call To Order:** Stoughton Utilities Director Robert Kardasz called the regular Stoughton Utilities Committee meeting to order at 4:30 p. m.

**Election Of Stoughton Utilities Committee Chairperson And Vice Chairperson:** Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman to nominate Mayor Jim Griffin as the Stoughton Utilities Committee Chairperson, close the nominations, and cast a unanimous vote for Mayor Jim Griffin as the Chairperson of the Stoughton Utilities Committee. Carried unanimously.

# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009 – 4:30 p.m.

Page No. 2.

Motion by Citizen Member Norval Morgan, seconded by Citizen Member David Erdman to nominate Alderperson Paul Lawrence as the Stoughton Utilities Committee Vice-Chairperson, close the nominations, and cast a unanimous vote for Alderperson Paul Lawrence as the Stoughton Utilities Committee Vice-Chairperson. Carried unanimously.

**Stoughton Utilities Payments Due List:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Motion by Citizen Member David Erdman, seconded by Citizen Member Jonathan Hajny, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on May 26, 2009. Carried unanimously.

**Stoughton Utilities Committee Consent Agenda:** Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member Jonathan Hajny, to approve the following consent agenda items as presented: Draft Minutes of the Regular April 20, 2009 Meeting of the Stoughton Utilities Committee, Stoughton Utilities March 2009 Financial Summary, Stoughton Utilities March 2009 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities 12-Month Calendar, Stoughton Utilities April 2009 Activities Report, and the Status of the April 20, 2009 Recommendations to the Stoughton Common Council. Carried unanimously.

Alderperson Paul Lawrence arrived at the Stoughton Utilities Committee Meeting at 4:40 p.m.

## **Stoughton Utilities Management Team Verbal Report:**

Stoughton Utilities Operations Superintendent Sean Grady explained the following:

- The UW Health Clinic received permanent electric service last week.
- Stoughton Utilities staff is working with Charter Communications with pole load calculations for providing high-speed internet service from the Lake Kegonsa area to the UW Health Clinic.
- Power has been temporarily disconnected at the North American Fur Traders Association to accommodate their construction project.

# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009 – 4:30 p.m.

Page No. 3.

- Power has been extended to an aluminum recycling unit located at Asleson's Hardware.
- Stoughton Utilities staff is reviewing draft Water and Electric System Study Updates scheduled to be presented to the Stoughton Utilities Committee at the June Meeting, and the Sanitary Sewer System Study Update scheduled for a presentation at the July Meeting.
- Interviews are currently underway for the Journeyman Lineman and Water Operator I vacant positions and an offer was extended to the Accounts Receivable Technician today.
- Stoughton Utilities staff relocated to the remodeled Stoughton Utilities Administration Office on May 11, 2009.

Stoughton Utilities Wastewater System Supervisor Brian Erickson reported the following:

- Our contractor is currently slip lining approximately 4,000 feet of sanitary sewer in the collection system.
- The replacement air blower project and the primary clarifier drive chain replacement project are proceeding as scheduled.
- The contractor scheduled to replace underground infrastructure on Main Street and Seventh Street is mobilizing today.
- The sludge handling contractor is scheduled to initiate hauling and injection of approximately 600,000 gallons of product into local farm fields this Thursday.

Stoughton Utilities Office and Information Systems Supervisor Brian Hoops discussed the following:

- Stoughton Utilities staff is busy with collections.
- Efforts continue with the relocation to the remodeled Stoughton Utilities Administration Building.

Stoughton Utilities Finance and Administrative Manager Kim Jennings explained the following:

- The water rate review is scheduled to be filed with The Wisconsin Public Service Commission next month and is anticipated to yield a two-phase rate adjustment.
- An audit of our "Commitment To Community" Program was recently conducted with the oversight of WPPI Energy.

# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009 – 4:30 p.m.

Page No. 4

Stoughton Utilities Water System Operator Roger Thorson reported the following:

- The contractor has mobilized on S. Page Street and is expected to initiate water main construction on Tuesday.
- Stoughton Utilities staff is busy with water infrastructure maintenance.

## **Stoughton Utilities Response To The 2008 Audit Management Letter:**

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the Stoughton Utilities response to the 2008 Audit Management Letter. Discussion followed. Alderperson Carl Chenoweth requested that information be provided at the June 15, 2009 Stoughton Utilities Committee Meeting regarding the Wells Fargo Collateral Agreement for Stoughton Utilities Investments. Motion by Alderperson Carl Chenoweth, seconded by Citizen Member David Erdman, to accept the Stoughton Utilities response to the 2008 Audit Management Letter. Carried unanimously.

## **Proposed Building Title Transfer From The City Of Stoughton To Stoughton Utilities:**

Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Finance and Administrative Manager Kim Jennings presented and discussed the transfer of the Stoughton Utilities Building from the City of Stoughton to Stoughton Utilities. Discussion followed. Motion by Alderperson Paul Lawrence, seconded by Citizen Member David Erdman, to support the proposed Stoughton Utilities Building transfer from the City of Stoughton to Stoughton Utilities. Carried unanimously.

**Stoughton Utilities Studies Annual Status Report:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Studies Annual Status Report. Discussion followed.

## **Municipal Electric Utilities Of Wisconsin (MEUW) Annual Conference:**

Stoughton Utilities Director Robert Kardasz discussed MEUW Annual Conference and invited the Stoughton Utilities Committee Members to attend and participate. Discussion followed.



# DRAFT STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, May 18, 2009

Page No. 5

**Stoughton Utilities Packet Distribution:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities packet distribution opportunities. Discussion followed.

**Stoughton Utilities Building Remodeling Project Status Report No. 8:** Stoughton Utilities Operations Superintendent Sean Grady presented and discussed the Stoughton Utilities Building Remodeling Project Status Report No. 8 and invited the Stoughton Utilities Committee Members and staff to participate in a tour of remodeled building immediately following the meeting. Discussion followed.

**Stoughton Utilities Committee Future Meeting Agenda Item(s):** Reports at the June 15, 2009 Stoughton Utilities Committee Meeting regarding the Wells Fargo Collateral Agreement for Stoughton Utilities Investments and the Stoughton Utilities Building Title Transfer Status.

Aldersperson Carl Chenoweth reported that changing the Stoughton Utilities governance from a committee to a commission will be on the agenda of the June 2, 2009 Community Affairs Council Policy Task Force Meeting.

**Adjournment:** Motion by Aldersperson Paul Lawrence, seconded by Citizen Member Jonathan Hajny, to adjourn the Stoughton Utilities Committee Meeting at 5:35 p.m. Carried unanimously.

Respectfully submitted,  
Robert P. Kardasz, P.E.  
Stoughton Utilities Director

# Stoughton Utilities

## Financial Summary

April 2009-YTD

### Highlights-Comparison to prior month

*I have no concerns with the utility's financial status. The following items are meant to illustrate significant changes in the financial summary from prior periods.*

The water utility rate of return remains well below the authorized rate. Utility staff filed for a 2-phase water rate increase on June 5th. We expect the PSC review to last 3 months. The first phase of the increase will take effect in the Fall of 2009. The second phase will be effective upon completion of the new water tower and connecting main.

Submitted by:  
Kim M. Jennings, CPA

## Stoughton Utilities

Income Statement  
April 2009-YTD

	<b>Electric</b>	<b>Water</b>	<b>Wastewater</b>	<b>Total</b>
Operating Revenue:				
Sales	\$ 3,154,805	\$ 309,455	\$ 526,598	\$ 3,990,858
Unbilled Revenue	917,982	103,908	177,334	1,199,224
Other	54,543	1,652	38,623	94,818
<b>Total Operating Revenue:</b>	<b>\$ 4,127,330</b>	<b>\$ 415,015</b>	<b>\$ 742,555</b>	<b>\$ 5,284,900</b>
Operating Expense:				
Purchased Power	\$ 3,050,566	\$ -	\$ -	\$ 3,050,566
Expenses	456,736	195,355	250,320	902,410
Taxes	154,735	80,883	8,328	243,946
Depreciation	266,668	110,000	200,000	576,668
<b>Total Operating Expense:</b>	<b>\$ 3,928,705</b>	<b>\$ 386,238</b>	<b>\$ 458,648</b>	<b>\$ 4,773,590</b>
<b>Operating Income</b>	<b>\$ 198,625</b>	<b>\$ 28,777</b>	<b>\$ 283,908</b>	<b>\$ 511,310</b>
Non-Operating Income	115,267	106,741	9,226	231,234
Non-Operating Expense	(107,156)	(31,964)	(53,480)	(192,600)
<b>Net Income</b>	<b>\$ 206,736</b>	<b>\$ 103,555</b>	<b>\$ 239,654</b>	<b>\$ 549,945</b>

## Stoughton Utilities

Rate of Return

April 2009-YTD

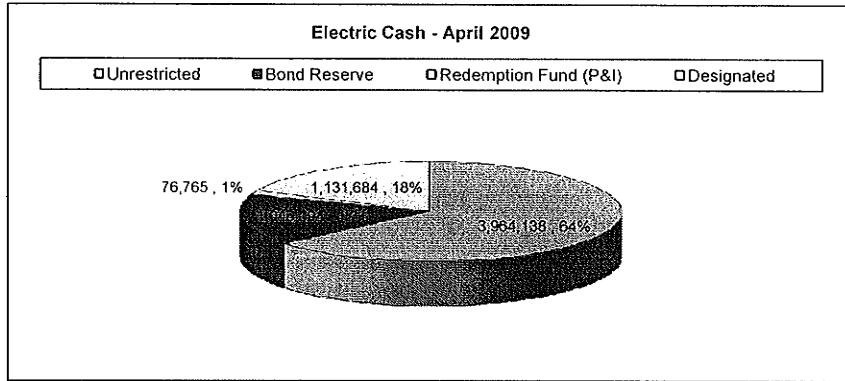
	<b>Electric</b>	<b>Water</b>
<b>Operating Income (Regulatory)</b>	\$ 198,625	\$ 28,777
Average Utility Plant in Service	19,874,421	8,961,637
Average Accumulated Depreciation	(7,605,965)	(3,408,358)
Average Materials and Supplies	148,579	33,429
Average Regulatory Liability	(332,404)	(513,424)
<b>Average Net Rate Base</b>	\$ 12,084,632	\$ 5,073,285
<b>Actual Rate of Return</b>	<b>1.64%</b>	<b>0.57%</b>
<b>Authorized Rate of Return</b>	<b>6.50%</b>	<b>6.50%</b>

**Stoughton Utilities**  
Cash & Investments

**Electric**

Apr-09

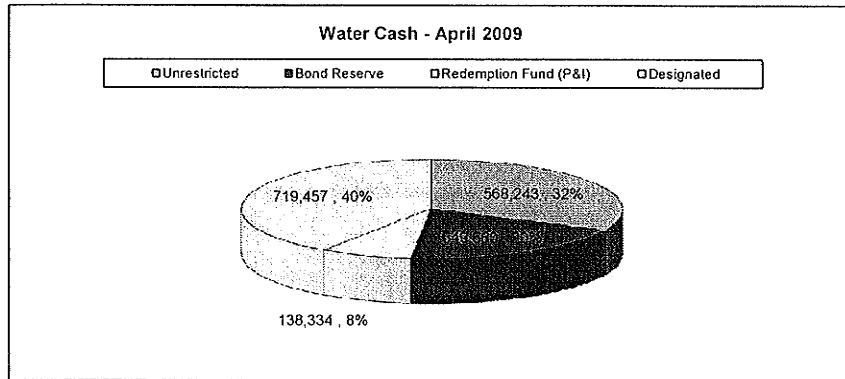
Unrestricted	3,964,138
Bond Reserve	1,046,094
Redemption Fund (P&I)	76,765
Designated	1,131,684
<b>Total</b>	<b>6,218,681</b>



**Water**

Apr-09

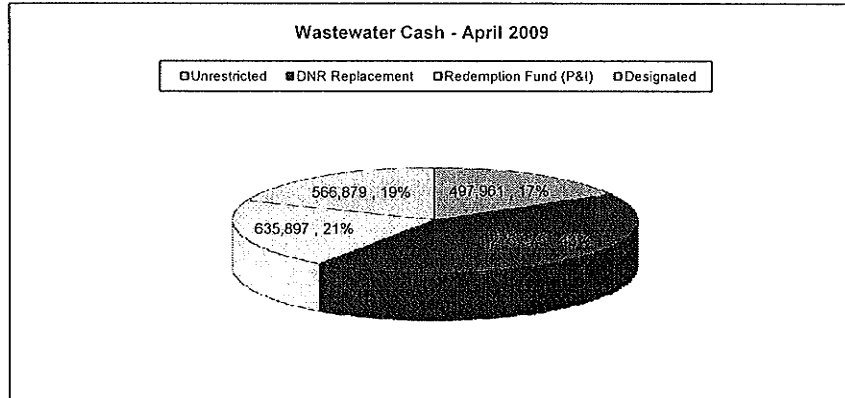
Unrestricted	568,243
Bond Reserve	349,660
Redemption Fund (P&I)	138,334
Designated	719,457
<b>Total</b>	<b>1,775,694</b>



**Wastewater**

Apr-09

Unrestricted	497,961
DNR Replacement	1,275,675
Redemption Fund (P&I)	635,897
Designated	566,879
<b>Total</b>	<b>2,976,412</b>



## Stoughton Utilities

Balance Sheet  
April 2009-YTD

<b>Assets</b>	<b>Electric</b>	<b>Water</b>	<b>WW</b>	<b>Total</b>
Cash & Investments	\$ 6,218,681	\$ 1,775,694	\$ 2,976,412	\$ 10,970,786
Customer A/R	1,312,087	157,181	170,757	1,640,025
Other A/R	85,894	2,759	128,282	216,935
Other Current Assets	499,471	258,780	43,274	801,526
Plant in Service	19,968,428	9,018,204	20,768,107	49,754,739
Accumulated Depreciation	(7,821,515)	(3,486,218)	(6,170,625)	(17,478,358)
Plant in Service - CIAC	2,275,109	5,405,945	-	7,681,055
Accumulated Depreciation-CIAC	(435,727)	(493,959)	-	(929,687)
Construction Work in Progress	1,060,430	66,334	68,597	1,195,361
<b>Total Assets</b>	<b>\$ 23,162,857</b>	<b>\$ 12,704,720</b>	<b>\$ 17,984,804</b>	<b>\$ 53,852,382</b>
<b>Liabilities + Net Assets</b>				
A/P	\$ 797,324	\$ (1,505)	\$ 48	\$ 795,867
Taxes Accrued	91,668	75,000	10,176	176,844
Interest Accrued	26,671	(592)	(4,241)	21,838
Other Current Liabilities	166,008	86,327	100,636	352,971
Long-Term Debt	7,319,255	2,221,135	5,389,112	14,929,503
Net Assets	14,761,930	10,324,355	12,489,072	37,575,358
<b>Total Liabilities + Net Assets</b>	<b>\$ 23,162,857</b>	<b>\$ 12,704,720</b>	<b>\$ 17,984,804</b>	<b>\$ 53,852,382</b>

**STOUGHTON UTILITIES**  
**2009 Statistical Worksheet**

Electric	Total Sales 2008 Kwh	Total Kwh Purchased 2008	Total Sales 2009 Kwh	Total Kwh Purchased 2009	Demand Peak 2008	Demand Peak 2009
January	12,814,174	12,877,726	12,528,674	12,758,970	24,290	23,808
February	11,830,563	11,874,353	10,571,338	10,791,222	23,339	22,476
March	10,497,385	11,598,139	10,411,495	10,924,959	21,724	20,628
April	10,368,260	10,558,531	9,495,456	9,712,939	20,329	18,831
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>45,510,382</b>	<b>46,908,749</b>	<b>43,006,963</b>	<b>44,188,090</b>		

Water	Total Sales 2008 Gallons	Total Gallons Pumped 2008	Total Sales 2009 Gallons	Total Gallons Pumped 2009	Max Daily High 2008	Max Daily Highs 2009
January	34,438,000	40,449,000	35,308,000	38,020,000	1,622,000	1,412,000
February	33,172,000	37,487,000	32,547,000	35,089,000	1,467,000	1,514,000
March	32,675,000	40,071,000	35,418,000	38,686,000	1,487,000	1,448,000
April	33,928,000	39,643,000	35,288,000	36,844,000	1,492,000	1,401,000
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>134,213,000</b>	<b>157,650,000</b>	<b>138,561,000</b>	<b>148,639,000</b>		

Wastewater	Total Sales 2008 Gallons	Total Treated Gallons 2008	Total Sales 2009 Gallons	Total Treated Gallons 2009	Precipitation 2008	Precipitation 2009
January	27,441,000	44,790,000	31,580,000	40,200,000	1.79	0.87
February	26,715,000	40,004,000	26,896,000	38,307,000	3.22	1.77
March	26,903,000	50,539,000	28,348,000	53,160,000	1.90	6.91
April	27,760,000	56,925,000	29,403,000	49,536,000	7.00	4.93
May						
June						
July						
August						
September						
October						
November						
December						
<b>TOTAL</b>	<b>108,819,000</b>	<b>192,258,000</b>	<b>116,227,000</b>	<b>181,203,000</b>	<b>13.91</b>	<b>14.48</b>



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Communications.

- 2008 American Public Power Association (APPA) First Place Safety Award to Stoughton Utilities.
- 2009 WPPI Energy First Quarter Highlights.
- May 18, 2009 news release regarding Stoughton's recognition by the USEPA as a leading Green Power Community.
- May 22, 2009 thank you letter from the Stoughton Wellness Coalition for the Stoughton Utilities financial contribution.
- May 22, 2009 letters to Hallie LeMoine and Lisa Marie Salvitti as recipients of Stoughton Utilities/WPPI Energy 2009 Public Power Scholarships.
- May 28, 2009 memorandum from WPPI Energy CEO Roy Thilly regarding developments.
- June 2009 Customers First Coalition newsletter "The Wire."

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

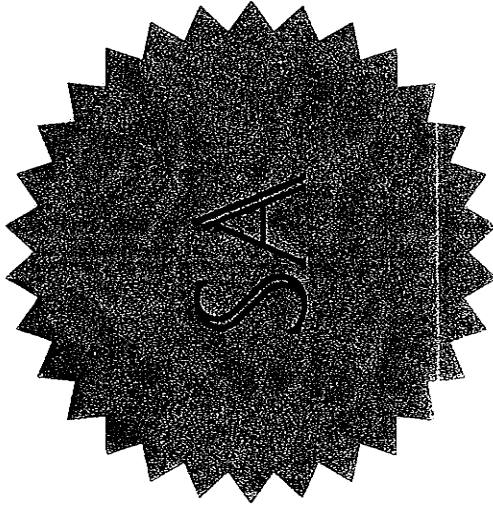


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[stoughtonutilities.com](http://stoughtonutilities.com)





# 2008 Electric Utility Safety Award



## **Stoughton Utilities, Wis.**

For meritorious achievement in attaining a low accident frequency during the year 2008

## **First Place**

Group B, for systems with less than 15,000 to 29,999 worker-hours of exposure

*Michael D. Conyers*

Mike Conyers, Chair, Safety Committee

*Mark Crisson*

Mark Crisson, APPA Executive Director

## Fiscal Year 2009 First Quarter Highlights

### Financial Highlights

Operating revenues in the first quarter of 2009 were \$94.5 million, which was \$5.2 million or 5.2% less than the same period for 2008. The decrease was primarily the result of reduced energy sales into the MISO market and a reduction in megawatt-hour (MWh) sales to members. Operating expenses in the first quarter were \$93.2 million, which was \$3.9 million or 4.1% less than the same period for 2008, which was primarily a result of lower purchased power and fuel expenses. Operating income for the first quarter of 2009 was \$1.3 million, which was \$1.2 million less than in 2008. Overall, the change in net assets for the first quarter of 2009 was \$2.0 million, \$1.5 million less than the same period in 2008.

WPPI Energy sold 1,267,171 MWh to members in the first quarter of 2009. This was 62,506 MWh or 4.7% less than sales to members during the same period in 2008. Beginning January 1, 2009, WPPI Energy began selling energy to two new members. Sales to the two new members totaled 22,397 MWh in the first quarter of 2009. Without the new members, sales to members were down 84,902 MWh or 6.4% from the first quarter of 2008. The reduction in sales to members is primarily related to the economic recession.

Net assets increased by \$61.1 million for the 12-month period that ended March 31, 2009. This increase is a result of the \$54.4 million refund from WEPCO related to its sale of the Point Beach Nuclear Plant received in 2008. WPPI Energy's Board of Directors designated uses for the refund at its December meeting to provide long-term power supply benefits for all

members and their customers. In addition, in the third quarter of 2008, WPPI Energy received \$7.4 million of additional ownership interests in the American Transmission Company (ATC) in connection with a change in ATC's Operating Agreement. This also increased net assets.

Construction work in progress increased by \$53.5 million during the 12-month period that ended March 31, 2009, primarily related to WPPI Energy's 8.33% ownership in the Elm Road Project. The Elm Road Project consists of two 615-MW supercritical coal-fired generating units in Oak Creek, Wis.

Long-term debt, net of unamortized premium and discounts, was \$415.2 million at the end of the first quarter of 2009 compared to \$381.6 million at the end of the first quarter 2008. The increase in long-term debt is from the \$227.49 million 2008A bond issue that WPPI Energy closed on May 20, 2008. The 2008A bonds refunded \$191.675 million of outstanding auction rate bonds from WPPI Energy's 2003B, 2003C and 2005B series bonds. WPPI Energy has no remaining auction rate bonds outstanding. The 2008A bonds also were used to fund the termination cost from the floating to fixed rate swaps that were in place to hedge the auction rate bonds, along with planned improvements related to WPPI Energy's ownership in Boswell 4.

### Power Supply Update

In the first quarter of 2009, WPPI Energy's 20% share of Boswell 4 generated a total of 192,367 MWh at an average capacity factor of 83.2%.

This compares to generation of 221,855 MWh and an average capacity factor of 94.9% in the first quarter of

2008. Unit 4 was offline for a planned four day maintenance outage in January and for two additional days during the quarter for repairs.

### News Highlights

WPPI Energy has reduced its 2009 budgets to address the recession. The WPPI Energy Executive Committee approved an 8.5% reduction to WPPI Energy's combined administrative and general and operation and maintenance budgets. WPPI Energy also estimates that it will see a 6.7% reduction in the cost of purchased power and fuel, primarily driven by lower than anticipated loads due to the economic downturn.

The Midwest Consumer Utilities, which includes Wisconsin-based study participants Madison Gas and Electric Company and WPPI Energy, released a study that estimates the annual average rate increases for consumers in Wisconsin could be 19 to 63% from 2012 to 2030 under a cap and trade program that employs a 100% auction method for the distribution of carbon emissions allowances. The allocation of allowances instead of an auction is essential to help states that face the greatest challenges in moving to a low carbon economy.

### Company Profile

WPPI Energy is a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable, affordable electricity to more than 192,000 homes and businesses in Wisconsin, Upper Michigan and Iowa.



For More Information

**Stoughton, Wisconsin Community**

Name: Alicia Rankin  
Phone Number: (608) 877-7420  
Email: [arankin@wppienergy.org](mailto:arankin@wppienergy.org)

**U.S. EPA**

Name: Allison Bellins  
Phone Number: 202-343-9526  
Email: [bellins.allison@epa.gov](mailto:bellins.allison@epa.gov)

May 18, 2009

For Immediate Release

**EPA RECOGNIZES STOUGHTON AS LEADING GREEN POWER COMMUNITY  
STOUGHTON REDUCES CARBON FOOTPRINT WITH GREEN POWER PURCHASE**

The community of Stoughton, Wisconsin has been designated by the U.S. Environmental Protection Agency (EPA) as a Green Power Community. The Stoughton, Wisconsin Community is collectively purchasing nearly 3 million kilowatt-hours (kWh) of green power annually from locally owned Stoughton Utilities, which is enough green power to meet 2 percent of the community's purchased electricity use. Stoughton's municipal government, businesses, and residents are purchasing a utility green power product via Stoughton Utilities, from WPPI Energy. These purchases demonstrate a proactive choice and a leading commitment to switch away from traditional sources of electricity generation and support cleaner renewable energy alternatives.

Leading municipalities across the nation are partnering with EPA to become Green Power Communities (GPCs). GPCs are cities, towns, and villages in which the local government, businesses, and residents collectively buy green power in amounts that meet or exceed EPA's Green Power Community purchase requirements. The Stoughton, Wisconsin Community currently ranks No. 19 on EPA's list of Green Power Communities, available at <http://www.epa.gov/greenpower/communities/index.htm>.

"This is a huge honor and we are proud to be recognized by the U.S. Environmental Protection Agency," said Bob Kardasz, Director of Stoughton Utilities. "Purchasing green power helps our community become more sustainable, while also sending a message to others across the U.S. that supporting clean sources of electricity is a sound business decision and an important choice in reducing climate risk."

Green power is electricity that is generated from environmentally preferable renewable resources, such as wind, solar, geothermal, biogas, biomass and low-impact hydro. These resources generate electricity with a net zero increase in carbon dioxide emissions, while offering a superior environmental profile compared to traditional power generation sources. Green power purchases also support the development of new renewable energy generation sources nationwide.

According to the U.S. EPA, the community of Stoughton's collective green power purchase of nearly 3 million kWh is equivalent to avoiding the carbon dioxide (CO<sub>2</sub>) emissions of nearly 400 passenger vehicles per year, or is the equivalent amount of electricity needed to power nearly 300 average American homes annually.

In addition to purchasing renewable energy, the City of Stoughton promotes energy stewardship in a number of ways such as incorporating electric vehicles into its fleet, including a plug-in hybrid, using renewable energy from solar photovoltaic panels installed on the utilities office building, and installing energy efficient lighting and HVAC equipment in many of its buildings. Also, Stoughton Utilities offers a variety of energy conservation and renewable energy programs to its customers.

**About the Stoughton, Wisconsin Community**

Stoughton, Wisconsin was incorporated in 1856 and has a population of 12,865. Stoughton Utilities began public water service in 1886 and electric service in 1891.

**About WPPI Energy**

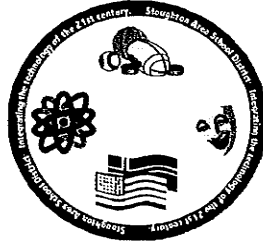
Stoughton Utilities is a member of WPPI Energy, a regional power company serving 51 customer-owned electric utilities. Through WPPI Energy, these public power utilities share resources and own generation facilities to provide reliable,



affordable electricity to more than 190,000 homes and businesses in Wisconsin, Upper Michigan and Iowa. Visit online at [www.wppienergy.org](http://www.wppienergy.org).

**About EPA's Green Power Partnership**

The Green Power Partnership is a voluntary program that encourages organizations and communities to buy green power as a way to reduce the environmental impacts associated with purchased electricity use. The Partnership currently has more than 1,000 Partner organizations voluntarily purchasing billions of kilowatt-hours of green power annually. Partners include a wide variety of leading organizations such as Fortune 500 companies, small and medium sized businesses, local, state, and federal governments, communities, and colleges and universities. For additional information, please visit <http://www.epa.gov/greenpower>.



May 22, 2009

Stoughton Utilities  
% Bob Kardasz  
600 S Fourth St  
Stoughton WI 53589

RE: Medication Disposal and Sharps Collection Program

Dear Bob:

On Saturday, April 25, 2009 the Stoughton Wellness Coalition conducted its second Medication Disposal and Sharps Collection Event at the Stoughton Fire Station. Over 250 cars, bikes and pedestrians presented with medications or sharps to be disposed of.

Almost 200 pounds of medications were collected with an estimated 130,000 pills in this total - saving them from entering the ground water and reducing potential risk at home for children, teens and the elderly. Beyond pills, liquids, aerosols and creams were also presented for proper disposal and 383 pounds of sharps were collected.

While some costs, such as police, volunteers and the collection site were covered through the coalition partnership, fundraising efforts were needed for other costs such as advertising, medication transport and incineration.

The Stoughton Wellness Coalition would like to thank you for your financial support to help offset the costs for conducting this event. Your considerate and generous donation helped to make this event successful and improve our ground water environment and reduce the risk of untoward events from unused medications.

We look forward to hosting this event again in the future and we hope to rely on your continued support.

Sincerely,

Stoughton Wellness Coalition

CC: Sean Grady, Roger Thorson, Brian Erickson, Alicia Rankin

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*The Stoughton Wellness Coalition was formed in 2006, through collaborative efforts of Stoughton Hospital, the Stoughton Area School District and the City of Stoughton. The coalition promotes a collaborative approach to personal and community wellness through health promotion, educational programming and service to the Stoughton Area Community.*



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

May 22, 2009

Hallie LeMoine  
6630 Oak Ridge Rd  
Oregon, WI 53575

Dear Hallie,

Congratulations on being selected to receive one of the Stoughton Utilities/WPPI Energy 2009 Public Power Scholarships! We are glad to be able to assist in your pursuit for higher education.

The \$500 award will be paid to you when we receive a copy of a fee statement or other proof of enrollment to a post-secondary educational institute. In order to receive the award, please submit any documentation to my attention at Stoughton Utilities no later than November 30, 2009.

We would also like to invite you to our office for a photo opportunity to include in a news release for the local newspaper. Please call me at (608) 219-6130 to let me know what time would be best for you to come and take a photo with utility personnel.

We wish you the best during your college career. Please don't hesitate to contact me if you have any questions.

Sincerely,  
STOUGHTON UTILITIES

Alicia Rankin  
Energy Services Representative

Cc: Robert P. Kardasz, P.E.  
Utilities Director

Sean O. Grady  
Utilities Operations Superintendent



Office 608-873-3379  
Fax 608-873-4878  
stoughtonutilities.com





**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

May 22, 2009

Lisa Marie Salvitti  
651 Hwy 51  
Stoughton, WI 53589

Dear Lisa Marie,

Congratulations on being selected to receive one of the Stoughton Utilities/WPPI Energy 2009 Public Power Scholarships! We are glad to be able to assist in your pursuit for higher education.

The \$500 award will be paid to you when we receive a copy of a fee statement or other proof of enrollment to a post-secondary educational institute. In order to receive the award, please submit any documentation to my attention at Stoughton Utilities no later than November 30, 2009.

We would also like to invite you to our office for a photo opportunity to include in a news release for the local newspaper. Please call me at (608) 219-6130 to let me know what time would be best for you to come and take a photo with utility personnel.

We wish you the best during your college career. Please don't hesitate to contact me if you have any questions.

Sincerely,  
STOUGHTON UTILITIES

Alicia Rankin  
Energy Services Representative

Cc: Robert P. Kardasz, P.E.  
Utilities Director

Sean O. Grady  
Utilities Operations Superintendent



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)



## MEMORANDUM

TO: WPPI Energy Directors, Alternates, Representatives and Managers  
CC: All WPPI Energy Staff  
FROM: Roy Thilly  
DATE: May 28, 2009  
SUBJECT: Developments

1. **Stimulus Funds; Getting Ready.** At our May Board meeting, Dan Ebert and Tom Paque discussed the federal stimulus dollars that may be available to WPPI Energy and its members for conservation and efficiency and renewable projects. After the meeting, a memo was sent out to all members listing the 10 stimulus project concepts that WPPI has developed. We recognize that many members will be submitting individual applications for a variety of projects. WPPI would like to assist by bundling applications for funding for utility-related projects for members that wish to proceed jointly. We believe that there will be an advantage to submitting bundled applications that include WPPI staff support for implementation, reporting and evaluation. If you have questions about this matter, you should call Tom Paque (608-834-4523), Dan Ebert (608-834-4516) or one of the project managers listed below.

Staying on top of stimulus opportunities is challenging because the guidelines are in flux, there will be several different application processes, and applications are likely to have to be submitted with short time limits. Therefore, we have asked WPPI's ESRs to talk with each of our managers to determine the extent of interest by members in participating in one or more bundled stimulus grant applications.

Preparing in this fashion is very important because final decisions on filing an application will likely have to be made quickly. Therefore, members will need to get ready in advance.



<u>The 10 project concepts that we are looking at are:</u>	<u>WPPI Project Manager</u>
1. Solar at schools	Eric Kostecki (608-834-4549)
2. Wind at schools	Eric Kostecki
3. Biogas projects	Eric Kostecki
4. Clean renewable energy bonds (CREBs)	Eric Kostecki
5. Smart metering applications	Ben Dickson (608-834-4506)
6. LED street lighting upgrades	Beth Carlson (608-834-4507)
7. Municipal building energy efficiency upgrades	Beth Carlson
8. Commercial and industrial efficiency projects for which audits have already been done	Weston Arndt (715-829-5505)
9. Low-income energy efficiency/weatherization	Cheri Tessmann (608-834-4537)
10. Electric vehicles	Kurt Pulvermacher (608-834-4565)

Some of these projects are more likely to get funding than others, but grants may be available for each project concept. Currently, it appears that Wisconsin will put a priority on funding municipal building energy efficiency upgrades. We also think that LED street lighting, C&I energy efficiency projects and low income weatherization projects may be favored. Some of the grants will come from programs the state administers. Others will be from competitive programs administered by agencies of the federal government.

The stimulus funding program provides a significant opportunity for WPPI and its members to advance priorities and projects that are in our Business Plan. To take advantage of this opportunity, we have assigned a staff project manager for each project concept. The project manager's job is to fully understand the application process and work with a grant writing consultant that we have retained to assemble a bundled application for the project. It is important for the project manager to know as soon as possible which of our members are interested in pursuing a particular grant. We hope many members will join!

**2. Executive Committee Member Meetings with Members.** Each summer, Executive Committee members meet with small groups of members to obtain feedback on WPPI's performance. Two Executive Committee members are assigned to each member group. These meetings are very

important. They provide a form of direct feedback that we do not get in other ways. Understanding what's working well for members and what's not is very important to WPPI's success. The Executive Committee members assigned to your group will be contacting you to set up a group meeting. We strongly urge all members to attend.

3. **Staff Member Visits.** In addition to the EC's meetings with member managers, a WPPI senior staff member will be visiting with each member utility commission, council or committee this year to provide an update on WPPI's activities and to answer any questions that city officials may have about what's going on in the electric industry and at WPPI. These meetings will begin in June and will be scheduled through the remainder of the year. We do these visits every other year, alternating with regional meetings. The next set of regional dinner meetings will be held in the spring of 2010.
4. **WPPI Speakers Bureau.** Various staff members are available to speak about electric utility issues and WPPI's system at meetings of groups such as Rotary, Lions, Optimists and others, as well as at customer meetings. Kelly Simonsen is overseeing this program. These presentations are often done in tandem with the member utility manager who talks about local utility programs and issues. This is a great way to communicate with community leaders. We urge you to take advantage of this program. Contact Kelly (608-834-4519).
5. **Executive Committee Meeting Improvements.** The Executive Committee has recently evaluated its meetings with the objective of improving them. EC meetings are held each month (except July) and usually last about three and a half hours. EC members put in a great deal of time and effort on behalf of all members, overseeing staff and providing policy direction. As a result of the recent evaluation, we are making changes to our agenda and meeting process. In general, satisfaction with the meetings is good, but there is always room for improvement. Next, we will be focusing on how to improve our Board meetings and looking for input from all members.
6. **Climate Change.** Legislation to impose limits on greenhouse gas emissions, particularly CO2 emissions from power plants, is beginning to move in Congress in Washington. The House Commerce Committee has recently reported out a very lengthy and comprehensive climate change bill that would create a cap and trade system for CO2, as well as impose a federal renewable portfolio standard and mandate many other steps related to energy conservation and efficiency. Regulation of greenhouse gas emissions will increase costs for almost all utilities. This regulation can be done in a way that mitigates these cost increases or magnifies them. Fortunately, the current House bill provides for allocation of CO2 allowances to utilities rather than forcing utilities to buy allowances in potentially costly and volatile auctions. We believe auctions would increase our costs substantially. The bill does provide a transition to auctions over time, but relies mostly on allocations in at least the first 10 years of the program. WPPI, along with utilities across the country, has fought hard for the use of allocations.

This legislation is far from done. It may pass the House this year. However, most experts do not believe a climate change bill will pass in the Senate in 2009. The momentum is building and we do expect that there will be legislation within the next two to three years. We need to stay very active on this legislation to make sure it is done in ways that are practical and will not impose major cost increases on consumers.

The Midwestern Governors Association has simultaneously been focusing on design for a regional cap and trade system in the event that the federal government does not act. I have been participating in these discussions as one of the Wisconsin representatives. Almost all the participants strongly favor a federal system over a regional system. However, we believe the way a proposed regional system is designed may have a significant impact on the federal debate. Therefore, we have been pushing hard for an allowance allocation regime and for other cost control and mitigation measures in the Midwestern design. The proposed design is almost complete and is currently under review by the Governors' offices. Like the current House bill, the proposal supports an allocation of allowances for utilities rather than auctions.

**7. Transmission Legislation.** In addition to climate change, the Senate Energy Committee is in the midst of developing an energy bill that facilitates transmission construction, imposes a federal renewable portfolio standard and addresses other energy issues, but not climate change. Through the TAPS Group, WPPI has been active in seeking to influence the transmission title of the bill. We believe it is important that new regional transmission is built to provide better access to wind to west, Manitoba Hydro and other resources that are located distant from our load. We also believe it is important that the state maintain a significant role in the siting of transmission lines rather than have the federal government take over, and that the rules for cost allocation be clear. We do not want to pay for facilities that do not provide benefits to Wisconsin and our region. On the other hand, we believe there should be cost sharing for major new facilities that provide regional benefits.

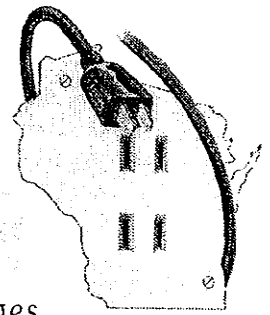
**8. New Employees.** Frank Barth has recently joined WPPI as new ESR covering a portion of the northeast part of the state. One other vacancy is in the process of being filled. This vacancy is a programming position in our Operations Center.

A Coalition  
to preserve  
Wisconsin's  
Reliable and  
Affordable  
Electricity

# Customers First!

## the Wire

Plugging you in to electric industry changes



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## Wisconsin wind legislation introduced

The construction or operation of wind energy systems could not be restricted by a county, city, village, or town unless the restriction is consistent with rules to be developed by the Public Service Commission, under legislation introduced last month in both houses of the Wisconsin Legislature.

The bills (SB 185 and AB 256), authored by Senator Jeff Plale (D-South Milwaukee) and Rep. Jim Soletski (D-Green Bay) and 29 other lawmakers, apply to wind energy systems with less than 100 megawatts capacity. The practical effect, however, is to bring all wind power systems under PSC rules, since the commission's Certificate of Public Convenience and Necessity (CPCN) authority already supersedes local enactments in the case of generation facilities with 100 megawatts or greater capacity.

The bill requires the commission to develop administrative rules setting common, statewide standards for regulation of construction and operation of wind energy systems. The PSC rules would specify what restrictions a local jurisdiction may impose. Such restrictions could apply to "visual appearance, setback distances, decommissioning, shadow flicker, electrical connections to the power grid, and interference with radio, telephone, or television signals," according to a Legislative Reference Bureau analysis.



Plale

Existing law already prohibits local governments from imposing restrictions on wind or solar energy systems except for reasons of public health or safety. A local ordinance also must not significantly increase a system's cost or decrease its efficiency, or it must allow for "an alternative comparable system."

By bringing new PSC rules into the picture, the legislation could mean closer regulatory oversight than currently exists for wind and solar systems in local jurisdictions that have enacted

no relevant ordinance. However, proponents of the bill say it's needed to bring a consistent and predictable regulatory framework, citing concerns that additional wind energy development could be thwarted by an emerging patchwork of different local restrictions.

A lengthy joint hearing was held in mid-May before the energy committees of the two houses, chaired by Rep. Soletski and Sen. Plale. (For more on the May 12 hearing, see Matt Bromley's column, inside.)

## More studies link restructuring, rate hikes

The trend has been emerging and pretty well identified for the past few years. Now, a pair of new studies affirms what's been observed in one state after another: Those that restructured their electric utilities have seen faster, higher rate increases than those that left well enough alone.

A significant gap in electricity prices between states that embraced the 1990s restructuring mania and those that didn't actually predates restructuring; for most states it was the chief motive to restructure in the first place on account of concerns that higher energy costs were a drag on their economies. That restructuring turned out to be the wrong answer is only incidental to the existence of a rate gap then, now, and in between.

But what's noteworthy is that both new studies observe that the rate gap has grown wider since restructuring.

One of the two, commissioned by the American Public Power Association (APPA), shows the gap between restructured and non-restructured states widening since 2004. It shows the national average of electricity rates rising steadily too—no one seems to be escaping the burden of higher energy costs nowadays—but restructured states are on an upward curve that's accelerating away from their counterparts that didn't jump on the bandwagon.

Titled "Retail Electric Rates in Deregulated and Regulated States: 2008 Update" and reported in the APPA's *Public Power Weekly* early in May, the study details a 3.4 cent per kilowatt-hour increase over the past five years in restructured states, compared with a 1.9 cent increase in states that didn't restructure.

Also shown is that between 1997 and 2003, while rates crept downward ever so slightly and then began climbing, the gap between the two types of states held fairly steady at about 3 cents per kilowatt-hour, but in the last half-dozen years it has opened up to almost a nickel.

In *Rudden's Energy Strategies Report* near the end of April, editor-in-chief Leonard S. Hyman

Continued on page 2...

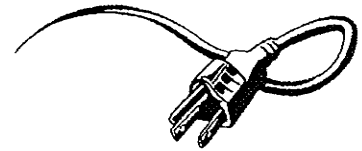
THE WIRE is a monthly publication of the *Customers First!* Coalition—a broad-based alliance of local governments, small businesses and farmers, environmental groups, labor and consumer groups, retirees and low-income families, municipal electric utilities, rural electric cooperatives, wholesale suppliers, and an investor-owned utility. *Customers First!* is a coalition dedicated to preserving Wisconsin's reliable and affordable electricity.

If you have questions or comments about THE WIRE or the *Customers First!* Coalition, please call 608/286-0784.



## KEEPING CURRENT

With CFC Executive Director Matt Bromley



Wind energy took center stage last month during an eight-hour joint public hearing by the Senate and Assembly Energy Committees of the Wisconsin State Legislature.

At issue were Senate Bill 185 and Assembly Bill 256, introduced by the chairmen of the two committees, Senator Jeff Plale (D-South Milwaukee) and Representative Jim Soletski (D-Green Bay). The identical "companion" bills require the Public Service Commission (PSC) to establish statewide, uniform siting standards for wind energy systems. The *Customers First!* Coalition joined dozens of business, labor, environmental, and customer organizations in support of the legislation.



Bromley

The legislation is not without opponents, who focused at the joint hearing mainly on the adverse health effects purportedly caused by wind turbines and the supposition that local town and county officials are better able to evaluate these potential risks than the PSC.

Yet, a look at the wide variability in local regulations intended to protect public health and safety raises serious doubts about whether local units of government are the best decision-making bodies for siting large generation facilities. How so? Ponder this question, based on the example of two local ordinances: Should we conclude that elected officials in a county that prohibits turbines within 1,500 feet of a residence are less concerned about the health and safety of their citizens than officials in another county who approved a half-mile setback? Obviously, a better process is needed

to determine the appropriate regulation of wind energy systems—a process that is based on sound scientific evidence and applied uniformly statewide for the benefit and welfare of all citizens.

During the hearing opponents also claimed Wisconsin ratepayers would save billions of dollars in energy costs by relying on wind farms located out-of-state. It was asserted that the higher and more consistent wind speeds in western states result in more productive generation and are thus more cost-effective for the end user.

True, wind profiles in some western states are generally better than in Wisconsin, but more goes into the overall cost of wind energy than just the turbine's capacity factor (the percentage of the time that a generating unit can be counted on to provide the full amount of power it's designed to produce). Out-of-state wind farms require additional investments in expensive transmission systems to bring the power generated back to Wisconsin consumers. (And if you think wind-farm siting is hard work, try siting an extra-high voltage transmission line that spans two or three states.)

Also, as more states begin to implement renewable energy requirements, the demand for western wind will increase substantially, driving up costs. Contrary to the claims of a ratepayer windfall from cheap western wind, energy customer groups that support the legislation recognize that Wisconsin utilities need to have access to a diverse range of renewable resources, including both in-state and out-of-state wind, in order to provide reliable, efficient, and cost-effective energy. 💡

## Restructuring, rate hikes

Continued from front page...

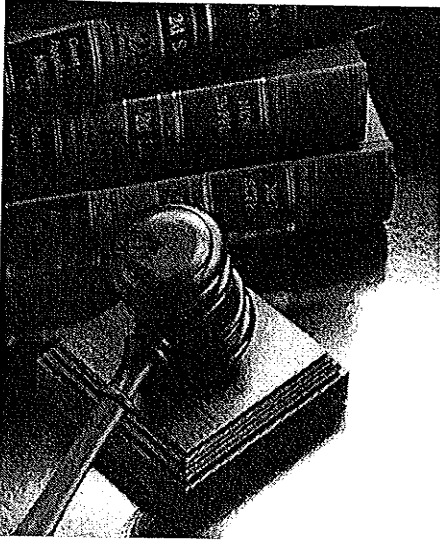
noted similar findings arrived at by a different methodology. Hyman plotted price trends for four separate years, 1992, 1996, 2001, and 2008. He found prices moving essentially in parallel from 1992-2001, with not just rates, but the *rate of increase* climbing in restructured states since 2001.

"You would think that a properly designed competitive market would cause market participants to look for ways to reduce costs (or create

new services to sell), and competition between market players would drive down prices, as the competitors fought to gain market share, or to retain customers, thereby passing on the cost savings to those deserving consumers," Hyman wrote, explaining it hadn't worked out that way.

The APPA said averaging all rate categories through the end of 2008, non-restructured states averaged just over eight cents per kilowatt-hour while the national average was just below 10. The average among restructured states: 13 cents. 💡

# Yucca lawyering may outlive project



A long-planned and still un-built national nuclear waste repository will be defunded before the end of the year, but that won't prevent hundreds of contentions from being argued in regulatory proceedings for a project that looks to be dead in the water.

The Atomic Safety and Licensing Board (ASLB) will entertain 299 separate contentions related to safety and environmental issues in reviewing the license application for the Yucca Mountain nuclear waste repository, even as the project languishes, defunded under an administration budget proposal that would take effect October 1.

The Obama administration budget for fiscal year 2010 proposes to eliminate all

funding for Yucca Mountain, specifically ruling out further expenditures to acquire land, develop transportation infrastructure for the Nevada site, or perform further engineering activities.

Construction halted early last year in response to deep congressional budget cuts, but the Department of Energy continued work on its application, filed last June, for a Nuclear Regulatory Commission license to develop and operate the facility.

An ASLB order issued in mid-May granted a hearing on the license application and recognized eight petitions to intervene in the proceedings. The intervenors include the states of California and Nevada, three Nevada counties individually and four acting jointly as one, a single California county, and the industry-funded Nuclear Energy Institute.

Last year, the federal government built a special courthouse near the Las Vegas airport specifically to hear litigation related to the project.

Only four petitions to intervene were denied and only 19 proposed contentions were ruled inadmissible, but the ASLB said many of the 299 contentions admitted were substantially identical and would probably be consolidated to move the process along.

Ironically, it appears that if the process *does* move along it will do so just as the project itself is finally being laid to rest. Its most enthusiastic supporters had been estimating Yucca Mountain might be operational by 2020. Creation of a national repository was mandated by a 1982 federal law that required the facility to be completed and accepting shipments of spent power plant fuel by the end of January 1998. 💡

## Energy saver tip

Dust your light bulbs. No kidding. Bulbs in places where dust can collect on their surfaces can lose as much as one-third of their lighting ability, wasting energy, straining your eyes and making you use more power than you might really need. We tried this. It works. *By the way, you'll like the idea a lot better if you make sure the bulbs are cool before performing the operation.* 💡

## Second thoughts in Illinois

The speaker of the Illinois House of Representatives is among the latest to go public with thoughts of backing away from the 1990s utility mayhem.

In April, Representative Michael Madigan (D-Chicago) asked the Illinois Power Agency to look into whether it might be helpful to let electric utilities own and operate power plants.

If that sounds like a less-than-revolutionary concept, you must live in a state (Wisconsin, for instance) that didn't restructure its energy utilities. Back in the '90s, "vertically integrated" utilities that owned their generation, transmission, and distribution systems were the norm, as was breaking them up for states that took the restructuring plunge.

The theory was that "functional segmentation," a term that must have set every bureaucrat's heart aflutter, would better serve customers by allowing—read: "mandating"—

every phase of their energy service to be obtained from a different entity.

In the dozen years since Illinois enacted its restructuring law, the segmentation has proven dysfunctional, with multiple, whopping rate hikes approved by regulators in recent years, electricity costs to customers going through the roof, and a billion-dollar give-back extracted from distribution utilities by the Legislature in 2007 to dilute

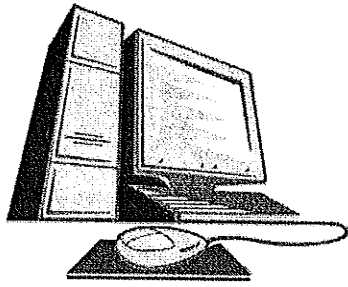
restructuring's political toxicity. The idea of reviving vertical integration met with a mixed response from the state's biggest utilities.

According to a mid-April Associated Press account, Ameren Illinois professed long-term belief in the old model that was thrown over in restructuring.

Commonwealth Edison's parent Exelon Corp., however, appeared comfortable with the way things are, seeming to indicate a belief that what Illinois has right now is a competitive market. 💡



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to check out the  
Customers First!  
web site at



**www.customersfirst.org**



## Quotable Quotes

*"The current system is working well."*

—Texas Public Utility Commission Chairman  
Barry Smitherman, responding to an AARP study  
saying greater transparency in the state's whole-  
sale electricity market could save the average  
household more than \$50 annually, as reported in  
the Forth Worth *Star-Telegram*, May 6, 2009

Help us share our messages with others. If you know of businesses or organizations that would like to learn more about protecting Wisconsin's reliable and affordable electricity, please feel free to copy and share with them all or part of this newsletter, or you can call 608/286-0784 to arrange an informational meeting.

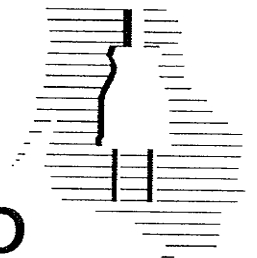
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**Customers First!**





**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2008  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Committee 12-Month Calendar.

The following calendar is provided for information and discussion.

June 15, 2009	Regular Meeting - Approve Wastewater Compliance Maintenance Annual Report (CMAR) and Resolution recommendation to the Common Council - Stoughton Utilities RoundUp Award - Stoughton Utilities Electric Distribution and Water Distribution System Studies Presentations
June 23, 2009	Common Council Meeting - Approve Compliance Maintenance Annual Report (CMAR) and adopt corresponding resolution
June 24-26, 2009	Municipal Electric Utilities of Wisconsin (MEUW) Annual Conference in Manitowoc
July 20, 2009	Regular Meeting - Stoughton Utilities Wastewater Collection System Study Presentation - Approve the Twenty-Year (2010-2029) Capital Projects Program - Tour East Electric Substation
August 17, 2009	Regular Meeting - Approve and Recommend the Proposed Stoughton Utilities 2010 Budget to the Common Council
September 11-12, 2009	Municipal Electric Utilities Of Wisconsin (MEUW) Fourth Annual Lineman's Rodeo in Sturgeon Bay



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)



September 15, 2009	Regular Meeting At the Wastewater Treatment Facility - Approve and recommend the proposed non-represented employee compensation adjustments to the Personnel Committee and the Common Council - Tour the Wastewater Treatment Facility
September 17-18, 2009	Wisconsin Public Power, Inc. (WPPI) Annual Conference in Green Lake
October 7-9, 2009	Wisconsin Wastewater Operators Association (WWOA) Annual Conference in Green Bay
October 14, 2009	Regular Meeting - Tour Well No. 5 and Reservoir
October 15, 2009	Stoughton Utilities Public Power Week Open House.
October 22, 2009	Special Meeting - Conduct Hearings for the 2009 Tax Roll Nomination
November 4, 2009	Common Council Committee of the Whole - 2010 Budget and Twenty-Year (2010-2029) Capital Projects Program
November 10, 2009	Common Council Meeting - Approve 2010 Budget and Twenty-Year (2010-2029) Capital Projects Program
December 10, 2009	Stoughton Utilities Holiday Open House
December 14, 2009	Regular Meeting - Authorize payment of December bills – Stoughton Utilities RoundUp Award
January 20, 2010	Regular Meeting - Approve Declarations of Official Intent
February 17, 2010	Regular Meeting - Discuss Stoughton Utilities 2009 Accomplishments
February 22-25, 2010	American Public Power Association Legislative Rally in Washington, D.C.
March 15, 2010	Regular Meeting - Stoughton Utilities Tax Stabilization Dividends Discussion and Approval
March 23, 2010	Common Council - Accept Stoughton Utilities Tax Stabilization Dividends Recommendation
March 24-26, 2010	Wisconsin Rural Water Association Annual Conference in Green Bay

April 19, 2010 Regular Meeting - Stoughton Utilities 2009 Annual Audit and Management Letter Presentation - Review Drinking Water Consumer Confidence Report (CCR) - Annual Stoughton Utilities Goals Discussion and Approval - Review Wisconsin Public Service Commission Annual Electric and Water Reports

April 27, 2010 Common Council Meeting - Stoughton Utilities 2010 Annual Audit Presentation and approval

May 2-8, 2010 Drinking Water Week

May 5, 2010 WPPI Energy Orientation Meeting

May 19, 2009 Regular Meeting at the Stoughton Utilities Administration Office - First Regular Meeting after the Common Council Reorganization Meeting - Elect Committee Chair and Vice Chair - Annual Studies Discussion and Presentation - Tour Building

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



# Stoughton Utilities Activities Reports

**May 2009**

## **ADMINISTRATION – Utilities Director Robert P. Kardasz, P.E.**

May witnessed a significant increase in construction throughout the city. Time-sensitive activities increased on the electric and water distribution systems and the sanitary sewer collection system, and in the office where your staff continues to work with customers fulfilling their financial obligations. Construction on Main Street, S. Page Street and Seventh Street commenced on schedule while tree maintenance, water flushing and sanitary sewer slip lining, flushing and televising continued. Our transition to the remodeled areas of our Administration Building was accomplished as planned.

## **ACCOUNTING – Kim M. Jennings, CPA**

### **Accomplishments:**

- Completed labor and other expense forecast for water rate application.
- WRWA Regulatory Affairs Seminar.
- Completed research for proposed utility building purchase.
- Completed sale of corporate bonds for a realized gain of \$28,000.
- Monthly account reconciliation and reporting for April 2009.

### **In Progress:**

- Reviewing internal control procedures for billing, accounting, information systems and customer service.
- Monthly account reconciliation and reporting for May 2009.

## **CUSTOMER SERVICES AND INFORMATION TECHNOLOGIES DIVISION – Utilities Office and Information Systems Supervisor Brian R. Hoops**

### **Accomplishments:**

- Issued 10-day and 24-hour notices to customers with delinquent accounts. Disconnected all accounts that remained unpaid.
- Staff processed utility billing and collections, accounts payable, payroll, and daily cash deposits.

- All technology items from the building remodel are fully implemented. Ongoing customizations of the digital signage displays are in progress. All printers, phones, and workstations have been installed and configured for their new locations.
- WPPI Energy hosted applications are now accessible via a web-based portal. This portal lists all applications assigned to each user and requires a single WPPI Energy login.
- Configured server-based recording of surveillance cameras. The cameras in the reception area as well as the wastewater facility have been configured for motion-activated recording.
- Our new Utilities Accounts Receivable Technician Enecia Sabroff began employment on May 26. Staff has been assisting with training on day-to-day operations, and full software training has been scheduled for the week of June 15.

**In Progress:**

- Review of customer deposit interest calculations and entry in Northstar billing system.
- Review of public and private fire protection charges in Northstar billing system.
- Continuing to evaluate account collection options. Enecia S. will be implementing additional collections options once fully trained.
- Continuing ongoing additions and updates to our documentation for billing, accounting and customer service policies and procedures.

**LINE DIVISION, METERING DIVISION AND PLANNING DIVISION – Utilities Operations Superintendent Sean O Grady**

**Building Remodeling Project:** Punch list items were resolved as staff became acclimated to the remodeled facilities.

**Light Emitting Diode (LED) Pilot Project:** We continue to evaluate opportunities for and LED pilot project.

**North Substation Transmission Loop Through:** Planning continues for the American Transmission Company (ATC) looping their transmission lines through our North Substation in October of 2010. This looped transmission system will allow us to serve one of two substation transformers at the site in the event one of ATC transmission lines trips off line. Currently, if the transmission line goes down, we have no way to serve our customers with either substation transformer.

**2009 Electric Distribution Upgrades:** Staff has prepared plans and specifications and is implementing the upgrades of our aging electric overhead distribution system in the Riverwood Subdivision. This subdivision is located South of the City limits. We are also looking at replacing an existing underground primary cable located in the Kegonsa Manor Subdivision. This subdivision is located near the intersection of Lake Kegonsa Road and Halverson Road. These projects are scheduled to begin in May with a December completion date.

**Electric System Study:** Forester Electrical Engineering, Inc. is scheduled for a June presentation to the Stoughton Utilities Committee.

**2009 Line Clearance Work:** Wright Tree Services Inc. continued to perform tree maintenance on the electric distribution system.

**Line Division:** Line clearance work continues to be a priority this spring. We have two crews trimming trees, and are transitioning to corrective work determined from our winter system inspections.

**Bucket Truck Replacement:** We are currently finalizing the selection process.

**Vacant Journeyman Lineman Position:** An offer has been extended to a candidate, contingent upon the results of his physical examination and CDL testing.

**Metering Division:** Time permitting, Lawrence Scheel and Marty Seffens have been ground-lining trees and providing tree-chipping services for the Line Crew.

**2009 Utilities Reconstruction Project:** This project came in over budget, but with Stoughton Utilities Committee and Common Council support, the project is moving forward on both Main Street and Seventh Street. An application for Federal Stimulus Funding was filed.

**Racetrack Park (East) Water Tower:** An application for a State Loan and Federal Stimulus Funding has been completed as design efforts continue.

**Water System Study:** A presentation to the Stoughton Utilities Committee is scheduled for June 15, 2009.

**Wastewater System Study:** Staff continues to work with our consultants for finalizing a presentation to the Stoughton Utilities Committee in July.

**Training/Seminars:** Staff participated in the Municipal Electric Utilities of Wisconsin (MEUW) Safety Training and the Vocational School Underground Infrastructure Class.

**WASTEWATER DIVISION – Utilities Wastewater System Supervisor Brian G. Erickson**

Scott Gunsolus and I attended a Wastewater Operators Southern District meeting in Janesville.

Sanitary sewer lining project; our contractor Michels Corp, completed this years lining project on schedule and under budget. This year's project included the lining of 1,300 feet of interceptor sewer along the river from Forton to Washington Street. It also included segments on Monroe, Prairie, Madison and Wilson Streets. Lining plans for next several years will include about 15,000 feet from Wilson to Kreideman Street and from Page to Van Buren Street.

Strand Associates continue to work on a sanitary sewer system study. The study will help direct us with our future capital improvement plans.

Aeration blower project: I have ordered the equipment and hope to have this project completed by August of this year

Primary clarifier project: I have ordered the material for this project and hope to have everything completed by this fall.

Sewer maintenance is in full swing. Staff has been cleaning sewers, repairing manhole and televising.

Sludge hauling contractors hauled about 600,000 gallons of sludge to farmer's fields. They also took down and cleaned one of our two digesters.

Working with a local industry to reduce the amount of BOD and TSS they are discharging into the system.

The wastewater treatment facility treated an average flow of 1.58 million gallons per day with a monthly total of 49 million gallons.

The precipitation for the month was 4.93 inches.

### **WATER DIVISION – Utilities Water System Supervisor Roger M. Thorson**

Construction started on our Seventh St and Main St water main infrastructure reinforcement project. One hundred plus year old 4" and 6" water main will be replaced with 8" and 10" main. This project will increase water capacity, fire flows and improve overall water quality in the area. This project is scheduled to be completed in July.

Our construction season is in full swing. We are working on system maintenance throughout the city.

This past month, we had 100 of our 600 fire hydrants sand blasted, prime and painted.

Spent time working with our Engineer on the completion of our Water System Study.

Utility Employees participated in our first of three Adopt-A-Highway clean up for 2009. We pick up litter on both sides of highway N from the VFW going South for two miles. Ten bags of trash were collected.

### **ENERGY SERVICES SECTION OF THE PLANNING DIVISION – Stoughton Utilities/WPPI Energy Services Representative Alicia Rankin**

#### **May Activities**

- Met with Library Facilities Committee to discuss solar renewable energy project potential and funding opportunities for the library.
- Conducted Tree Power program checks.
- Sent letters to Stoughton Utilities/WPPI Energy scholarship winners.
- Met with owner of Plaza Liquor to identify energy efficiency potential for renovated building.

- Working with customer on possible replacement of wall-mounted AC units with energy efficient models.
- Responded to several residential and commercial inquiries regarding energy efficiency and renewable energy programs.
- Stoughton Utilities' solar renewable energy tariff went into effect in May. Two potential solar producing customers are interested in the program.

### June Objectives

- Hold large power customer annual meeting June 4<sup>th</sup>.
- Prepare for presence at Stoughton Fair in July.
- Present at Rotary Club meeting.
- Attend site assessment appointments at Library.

**Dates at Stoughton Utilities in May: 13, 21, 28**

## SAFETY COMPLIANCE SECTION OF THE PLANNING DIVISION – Stoughton Utilities/Municipal Electric Utilities of Wisconsin Southeastern Regional Safety Coordinator Christopher Belz

### Accomplishments

#### *Training*

#### *Audits/Inspections*

- Continued audit on MSDS book for WWTP to find chemicals that did not have MSDS's in the book.

#### *Compliance/Risk Management*

- Continued reviewing Hazard Communication Written Program
  - Updating binder and Access Spreadsheets for all chemicals located at Stoughton Utilities (completed Operations Building and I am presently working on WWTP)
- Searched for MSDS's on internet to update MSDS book (WWTP)
- Completing updates in the MSDS book's Manufactures and Product Indexes (WWTP)
- Filed/Reviewed Trenching Logs
- Continued a review of the Fall Protection Written Program.

### Goals & Objectives

#### *Training*

- Complete all DCOMM regulated training topics after we move into the new facility

#### *Audits/Inspections*

- Audit all Crews periodically to ensure safety compliance
- Perform facility audits in all Stoughton Utilities facilities

#### *Compliance/Risk Management*

- Complete WWTP MSDS book and Hazardous Communication Program.

- Audit Energy Control Procedures in the Control of Hazardous Energy Procedure
- Review Written Safety Programs (BBP, Excavation Respirator and Occupation Noise, LO/TO and PPE finished)

**Dates Safety Coordinator was at Stoughton Utilities: May 7 and 11**

**Please visit us on our website at [www.stoughtonutilities.com](http://www.stoughtonutilities.com) to view current events, follow project schedules, view meeting notices and minutes, review our energy conservation programs, pay your utilities bill via the internet, or to learn more about your Stoughton Utilities Electric, Wastewater and Water services.**





**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Status Of Stoughton Utilities Committee May 18, 2009 Recommendations  
To The Stoughton Common Council.

May 26, 2009 Stoughton Common Council Meeting

- Approved the Stoughton Utilities Payments Due List.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Madison Metropolitan Sewerage District (MMSD) Master Planning Effort  
Status Report No. 3.

As last discussed at the February 18, 2009 Stoughton Utilities Committee Meeting, the MMSD has been conducting a Fifty-Year Master Planning effort. The MMSD Plan was considering a number of regionalization opportunities.

The plan is now complete and Jon Schellpfeffer of the MMSD will be making a presentation to the Stoughton Utilities Committee on June 15, 2009.

cc: Jon Schellpfeffer - Madison Metropolitan Sewerage District

Randy Wirtz, P.E.  
Strand Associates, Inc.

Sean O Grady  
Stoughton Utilities Operations Superintendent

Brian G. Erickson  
Stoughton Utilities Wastewater System Supervisor

Kim M. Jennings  
Stoughton Utilities Finance and Administrative Manager



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**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Sean O Grady  
Stoughton Utilities Operations Superintendent

Roger M. Thorson  
Stoughton Utilities Water System Supervisor

**Subject:** Stoughton Utilities 2009 Water System Study Update.

The Stoughton Utilities 2009 Water System Study Update will be presented to the Stoughton Utilities Committee on June 18, 2009 by Mark Fisher and Mike Forslund of Strand Associates, Inc. Hard copies of the study are being provided. Please do not copy any portions of the study, and for security reasons, the study will be collected after the presentation.

Approval of the Stoughton Utilities 2009 Water System Study Update is requested.

Encl.

cc: Mark A. Fisher, P.E.  
Strand Associates, Inc.

Mike Forslund, P.E.  
Strand Associates, Inc.

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

Kim M. Jennings  
Stoughton Utilities Finance and Administrative Manager



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**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Sean O Grady  
Stoughton Utilities Operations Superintendent

Craig A. Wood  
Stoughton Utilities Electric System Supervisor

**Subject:** Stoughton Utilities 2009 Electric System Study Update.

The Stoughton Utilities 2009 Electric System Study Update will be presented to the Stoughton Utilities Committee on June 18, 2009 by Bruce Beth of Forster Electrical Engineering, Inc. Hard copies of the study are being provided. Please do not copy any portions of the study, and for security and competitive reasons, the study will be collected after the presentation.

Approval of the Stoughton Utilities 2009 Electric System Study Update is requested.

Encl.

cc: Bruce Beth, P.E.  
Forster Electrical Engineering, Inc.

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

Kim M. Jennings  
Stoughton Utilities Finance and Administrative Manager



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*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor  
Robert P. Kardasz, P.E. - Stoughton Utilities Director

**Subject:** Stoughton Utilities Procedures for Establishing New Customer Accounts

Mayor Jim Griffin has requested that this item be placed on the agenda of the June 15, 2009 Stoughton Utilities Committee Meeting for discussion. Following Stoughton Utilities' Identity Theft Prevention Program, as well as the rules and regulations established by the Wisconsin Public Service Commission, Stoughton Utilities requires all new accounts within our service territory to provide a completed Application for Residential Utility Service. Along with a completed service application, Stoughton Utilities also requires applicants to present a valid state issued identification in-person on or before the requested service start date in order to verify the identity of the applicant.

Applicants are informed of the requirement to appear in-person at the time they contact Stoughton Utilities to request new service. If a title company, realtor, landlord, or other agent for the applicant contacts us on the applicant's behalf, we notify the agent that the applicant must appear in-person and that we cannot initiate new service based on the agent's phone call. In some instances, the new applicant does not contact us to initiate service, and we are only notified by the customer who is moving out of the property. In these cases, if the new applicant does not appear in-person a Stoughton Utilities employee will deliver one or more notices to the service address informing the applicant of the requirement to appear in-person. If the applicant still does not appear, the utility services to the dwelling may be disconnected. If the property is a rental dwelling, the utility account will remain in the property owner's name until the applicant appears in-person.

Applications and identification verifications are accepted during Stoughton Utilities business hours at our office. Applicants can also appear at the Stoughton Police Department to complete a service application and present identification at anytime outside of our business hours. If the applicant is physically challenged and unable to appear in person, a Stoughton Utilities employee will visit the residence to provide a service application for completion and to verify identification.

cc: Keith Comstock  
Sean O Grady - Stoughton Utilities Operations Superintendent  
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



Office 608-873-3379  
Fax 608-873-4878  
stoughtonutilities.com





## **ATTENTION CUSTOMER:**

**Date:**

**Occupant:** Unknown

**Address:**

Our records indicate that the new occupant of the above address has not appeared in person to provide account billing information.

Please appear *in person* during our normal business hours at 600 S. Fourth Street or after hours at 321 S. Fourth Street (Police Department) to verify account information. A state issued photo ID will be required at this time.

Failure to appear in person will result in the disconnection of your electric service. This disconnection will take place 24 to 48-hours after the posting of this notice.

*\*\*\*If you are physically challenged and unable to appear in person, please contact us to make alternate arrangements\*\*\**

**Thank you!**

**Stoughton Utilities**  
600 S. Fourth St.  
Stoughton, WI 53589

Monday through Friday  
7:30am-4:30pm

(608) 873-3379



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Brian R. Hoops - Stoughton Utilities Office and Information Systems Supervisor  
Robert P. Kardasz, P.E. - Stoughton Utilities Director

**Subject:** Stoughton Utilities Acceptance of Salvation Army Vouchers

Mayor Jim Griffin has requested that this item be placed on the agenda of the June 15, 2009 Stoughton Utilities Committee Meeting for discussion. In September of 2008, Stoughton Utilities made the decision to no longer accept Salvation Army vouchers as immediate cash-equivalent payments. Although Stoughton Utilities would accept the vouchers, they would not be considered a payment until we received the actual funds from the Salvation Army and Stoughton Utilities would not postpone disconnection or reconnect a service upon receipt of a voucher. This decision was made for the following reasons: Stoughton Utilities had not received any actual funds to apply to the customer's account; tracking the vouchers and the payment status was time consuming and had resulted in mistakes in the past; and the voucher was simply a 'promise to pay' and since we did not accept these from individual customers, in fairness we could not accept these from the Salvation Army.

In early May of 2009, Stoughton Utilities reversed this decision at the request of the Wisconsin Public Service Commission and again began accepting Salvation Army vouchers as immediate cash-equivalent payments. If a customer or social worker now delivers a Salvation Army voucher, Stoughton Utilities will consider that voucher as an immediate payment towards the customer's full account balance, deferred payment arrangement installment, or reconnection charge. Upon receipt of the check from the Salvation Army, the funds will be applied to the customer's account and will be viewable on their billing statement.

cc: Sean O Grady - Stoughton Utilities Operations Superintendent  
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



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**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager  
**Subject:** Stoughton Utilities Bad Debt Account Write-Offs Through May 31, 2009.

The following accounts are requested to be written off as uncollectible as of May 31, 2009:

Electric	\$ 4,484.17
Water	0.00
Wastewater	<u>0.00</u>
Total	<u>\$ 4,484.17</u>

The attached delinquent balances are from bankruptcy filings or unsuccessful collection efforts of at least six months in duration. The accompanying list indicates the account balances determined to be uncollectible and the reason for the proposed write-offs. These accounts will be listed in our "bad account" file. If and when customers that return to our service territory have previously incurred a bad debt on their account, we require a deposit to insure payment for future service. Where the write-off did not result from a bankruptcy, we will also insist on payment of the old balance as a condition of receiving service.

We are requesting that the Utilities Committee approve the Stoughton Utilities Bad Debt Account Write-offs through May 31, 2009 and recommend the Common Council approve the write-offs on June 23, 2009.

Encl.

cc: Sean O Grady - Stoughton Utilities Operations Superintendent

Robert P. Kardasz, P.E. - Stoughton Utilities Director

Enecia G. Sabroff - Stoughton Utilities Accounts Receivable Technician

Shannon Gunsolus - Stoughton Utilities Account Specialist



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# Write off Customer List

2009

excel/acctshared/tax roll-coil

Acct #	Name	Service address	Write-Off	Elec	Water	WW	Total
7872-14	Mike Schwickrath	1073 Quinn Ln	Rural-Collections 06-2008	\$236.34			\$236.34
7573-14	Wendell Gaines	365 County rd N	Rural-Collections 06-2008	\$714.40			\$714.40
8598-10	Weston Pennock	909 Charles Ln	Rural-Collections 06-2008	\$509.46			\$509.46
8669-10	Able Romo Jr	779 Charles Ln	Rural-Collections 06-2008	\$174.21			\$174.21
8815-15	Jarod Brown	1813 Oakview Dr	Rural-Collections 06-2008	\$288.97			\$288.97
7893-14	Nathan Schneider	3128 County Rd A	Rural-Collections 06-2008	\$136.30			\$136.30
7542-10	Mark Boyle	8238 W Adolphson Rd	Rural-Collections 06-2008	\$1,434.00			\$1,434.00
8079-12	Alicia Stegall	400 Estate Lane	Rural-Collections 06-2008	\$78.23			\$78.23
8022-10	Allen Helley	731 Bass Lake Rd	Rural-Collections 06-2008	\$290.98			\$290.98
7466-19	Dave Nielsen	704 County Rd N	Rural-Collections 06-2008	\$218.08			\$218.08
8296-15	Dawn Sanger	1908 Us Hwy 51 & 138	Rural-Collections 06-2008	\$178.72			\$178.72
8669-12	Jeri Hayden	779 Charles Ln	Rural-Collections 10-2008	\$188.62			\$188.62
1168-11	John Gore Jr	217 W Main St apt 6	Small dollar amount	\$7.89			\$7.89
1237-11	Just for Keeps	134 E Main St	Small dollar amount	\$0.07			\$0.07
4961-14	Howard O'Flarety	1233 Jackson St apt 309	Small dollar amount	\$1.33			\$1.33
6423-17	Rana Akbar	335 Olson Ct #105	Small dollar amount	\$11.63			\$11.63
4990-10	Bill Dougan	1201 Jackson St	Small dollar Amount	\$13.53			\$13.53
5022-15	Regina Broyles	717 Lincoln Ave #10	Small dollar Amount	\$1.41			\$1.41
<b>Totals</b>				<b>\$4,484.17</b>	\$0.00	\$0.00	<b>\$4,484.17</b>



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*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Brian G. Erickson  
Stoughton Utilities Wastewater System Supervisor

Sean O Grady  
Stoughton Utilities Operations Superintendent

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer  
Collection System 2008 Compliance Maintenance Annual Report  
(CMAR).

The attached CMAR has been completed as required by Chapter NR 208 of the Wisconsin Administrative Code. It is requested that the Stoughton Utilities Committee review and approve the report and recommend that the Stoughton Common Council approve the 2008 CMAR and adopt the attached resolution at their June 23, 2009 meeting.

Encl.

cc: Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager



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Fax 608-873-4878  
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# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

## Influent Flow and Loading

Questions								
1.	Monthly average flows and (C)BOD loadings.							
	InFluent No.701	Influent Monthly Average Flow, MGD	X	Influent Monthly Average (C)BOD Concentrati on mg.l	X	8.34	=	Influent Monthly Average(C) BOD Loading, pounds/day
	January	1.910	X	219	X	8.34	=	3493
	February	1.845	X	222	X	8.34	=	3423
	March	1.868	X	224	X	8.34	=	3486
	April	2.037	X	219	X	8.34	=	3718
	May	1.778	X	197	X	8.34	=	2918
	June	2.234	X	187	X	8.34	=	3480
	July	1.757	X	234	X	8.34	=	3428
	August	1.544	X	226	X	8.34	=	2917
	September	1.630	X	219	X	8.34	=	2974
	October	1.616	X	224	X	8.34	=	3013
	November	1.606	X	236	X	8.34	=	3161
	December	1.661	X	219	X	8.34	=	3034
2.	Maximum month design flow and design (C)BOD loading.							
		Design	X	%	=	% of Design		
	Max Month Design Flow, MGD	2.06	x	90	=	1.854		
			x	100	=	2.06		
	Design (C)BOD, lbs./day	2655	x	90	=	2389.5		
				x	100	=	2655	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

**Influent Flow and Loading (Continued)**

**3. Number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:**

	Months of Influent Flow	Number of times flow was greater than 90% of design	Number of times flow was greater than 100% of design	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	1	0	1	1
February	1	0	0	1	1
March	1	1	0	1	1
April	1	1	0	1	1
May	1	0	0	1	1
June	1	1	1	1	1
July	1	0	0	1	1
August	1	0	0	1	1
September	1	0	0	1	1
October	1	0	0	1	1
November	1	0	0	1	1
December	1	0	0	1	1
Points per each exceedance		2	1	3	2
Exceedances		4	1	12	12
Points		8	1	36	24
Total Number of Points					69

**4. Was the influent flow meter calibrated in the last year?**

- Yes Enter last calibration date, MM/DD/YYYY 10-07-2008
- No -explain

**5. Sewer Use Ordinance**

**5.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?**

- Yes
- No

If No, please describe:

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

**Influent Flow and Loading (Continued)**

**5.2 Was it necessary to enforce?**

- Yes
- No

If Yes, please describe:

Continue to work with local industries on discharge limits. Added another industry to our monthly surcharge program.

**6 Septage Receiving**

**6.1 Did you have requests to receive septage at your facility?**

Septic Tanks	Holding Tanks	Grease Traps
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

**6.2 Did you receive septage at your facility? If yes, indicate volume in gallons**

Septic Tanks	Holding Tanks	Grease Traps
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
gal	gal	gal

**6.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes**

**7 Pretreatment**

**7.1 Did your facility experience operational problems, permit violations, biosolids quality concerns or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?**

- Yes
- No

If Yes, describe the situation and your community's response:

**7.2 Did your facility accept hauled industrial wastes, landfill leachate, etc?**

- Yes
- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the plant from the discharge of hauled industrial wastes.

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

Influent Flow and Loading (Continued)

Total Points Generated	69
Score (100 - Total Points Generated)	31
Section Grade	F

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**
**Last Updated: 5/26/2009**
**Reporting Year: 2008**

Effluent Quality and Plant Performance ((C)BOD)

**Questions**

1. Monthly average effluent values, exceedances, and points for (C)BOD:

Outfall No.001	Monthly Average C(BOD) Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average C(BOD) (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	5	1	0	0
February	25	22.5	7	1	0	0
March	25	22.5	7	1	0	0
April	25	22.5	6	1	0	0
May	25	22.5	4	1	0	0
June	25	22.5	4	1	0	0
July	25	22.5	4	1	0	0
August	25	22.5	4	1	0	0
September	25	22.5	3	1	0	0
October	25	22.5	4	1	0	0
November	25	22.5	5	1	0	0
December	25	22.5	5	1	0	0
* Equals limit if limit is <=10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

**NOTE:** For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

2. If any violations occurred, what action was taken to regain compliance?

3. Was the effluent flow meter calibrated in the last year?

- Yes - enter last calibration date, MO/DAY/YEAR: 10-7-2008
- No - explain:

# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name: Stoughton Wastewater Treatment Facility</b>	<b>Last Updated: 5/26/2009</b>	<b>Reporting Year: 2008</b>
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Effluent Quality and Plant Performance ((C)BOD) (Continued)

4	What problems, if any, were experienced over the last year that threatened treatment?
5	<b>Other Monitoring and Limits</b>
	<p><b>5.1</b> At any time in the past year was there an exceedance of a permit limit for any other pollutants such as metals, pH, residual chlorine, or fecal coliform?</p> <p> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	<p><b>5.2</b> At any time in the past year was there an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	<p><b>5.3</b> If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p> <input type="radio"/> Yes  <input type="radio"/> No  <input checked="" type="radio"/> NA         </p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**      **Last Updated: 5/26/2009**      **Reporting Year: 2008**

Effluent Quality and Plant Performance (Total Suspended Solids)

Questions						
1.	Monthly average effluent values, exceedances, and points for TSS:					
Outfall No.001	Monthly Average TSS Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average TSS (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	8	1	0	0
March	30	27	9	1	0	0
April	30	27	7	1	0	0
May	30	27	6	1	0	0
June	30	27	6	1	0	0
July	30	27	5	1	0	0
August	30	27	5	1	0	0
September	30	27	3	1	0	0
October	30	27	5	1	0	0
November	30	27	5	1	0	0
December	30	27	6	1	0	0
* Equals limit if limit is ≤ 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
<p><b>NOTE:</b> For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>						
2.	If any violations occurred, what action was taken to regain compliance?					

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

Effluent Quality and Plant Performance (Phosphorus)

Questions

	Monthly average effluent values, exceedances, and points for Phosphorus:				
	Outfall No.001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
	January	1.5	0.6	1	0
	February	1.5	0.7	1	0
	March	1.5	0.9	1	0
	April	1.5	0.6	1	0
	May	1.5	0.5	1	0
	June	1.5	0.4	1	0
	July	1.5	0.3	1	0
	August	1.5	0.3	1	0
	September	1.5	0.2	1	0
	October	1.5	0.4	1	0
	November	1.5	0.5	1	0
	December	1.5	0.7	1	0
	Months of Discharge/yr			12	
	Points per each exceedance with 12 months of discharge				10
	Exceedances				0
	Total Number of Points				0
	<p><b>NOTE:</b> For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>				
2.	If any violations occurred, what action was taken to regain compliance?				

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name: Stoughton Wastewater Treatment Facility</b>	<b>Last Updated: 5/26/2009</b>	<b>Reporting Year: 2008</b>
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## Biosolids Quality and Management

	Questions	Points						
1	<p><b>Biosolids Use/Disposal:</b></p> <p><b>1.1 How did you use or dispose of your biosolids?(Check all that apply)</b></p> <p> <input checked="" type="checkbox"/> Land Applied Under Your Permit  <input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids  <input type="checkbox"/> Hauled to Another Permitted Facility  <input type="checkbox"/> Landfilled  <input type="checkbox"/> Incinerated  <input type="checkbox"/> Other                 </p> <p>NOTE:If you do not remove biosolids from your system annually, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc, and if biosolids were land applied last year, please also check top box above.</p> <p>1.1.1 If you checked Other, Please describe:  <input style="width: 100%;" type="text"/></p>							
2	<p><b>Land Application Site:</b></p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <th colspan="2" style="text-align: center;">Last Year's Approved and Active Land Application Sites</th> </tr> <tr> <td style="width: 50%;">2.1.1 How many acres did you have?</td> <td style="width: 50%;">2.1.2 How many acres did you use?</td> </tr> <tr> <td>1839.1 acres</td> <td>244 acres</td> </tr> </table> <p>2.2 If you did not have enough acres for your land application needs, what action was taken?  <input style="width: 100%;" type="text"/></p>	Last Year's Approved and Active Land Application Sites		2.1.1 How many acres did you have?	2.1.2 How many acres did you use?	1839.1 acres	244 acres	
Last Year's Approved and Active Land Application Sites								
2.1.1 How many acres did you have?	2.1.2 How many acres did you use?							
1839.1 acres	244 acres							
	<p><b>2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?</b></p> <p> <input type="radio"/> Yes(30 points)  <input checked="" type="radio"/> No                 </p>	0						
	<p><b>2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?</b></p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No (10 points)  <input type="radio"/> N/A                 </p>	0						
3	<p><b>Biosolids Metals</b></p> <p>Number of biosolids outfalls in your WPDES permit = 1</p> <p><b>3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year</b></p>							
<b>BIOSOLIDS METALS CHARACTERISTICS</b>								
Outfall:002 - SLUDGE								

# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name: Stoughton Wastewater Treatment Facility</b>	<b>Last Updated: 5/26/2009</b>	<b>Reporting Year: 2008</b>
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## Biosolids Quality and Management (Continued)

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	mg/kg on a dry weight basis												Times Exceeded				
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling		
arsenic		41	75					<.1						<24					0	0
cadmium		39	85					1.3						2.3					0	0
copper		1500	4300					420						580					0	0
lead		300	840					42						59					0	0
mercury		17	57					3.4						2.9					0	0
molybdenum	60		75					13						20				0		0
nickel	336		420					14						20				0		0
selenium	80		100					<29						<70				0		0
zinc		2800	7500					700						1100					0	0

<b>3.1.1</b> Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel or selenium = 0	0												
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Exceedance Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">1-2</td> <td style="text-align: center;">10 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">&gt; 2</td> <td style="text-align: center;">15 Points</td> </tr> </tbody> </table>	Exceedance Points			●	0	0 Points	○	1-2	10 Points	○	> 2	15 Points	
Exceedance Points													
●	0	0 Points											
○	1-2	10 Points											
○	> 2	15 Points											
<b>3.1.2</b> If you exceeded the high quality limits, did you cumulatively track the metals loadings at each land application site? (check applicable box)	0												
<input type="radio"/> Yes <input type="radio"/> No (10 points) <input checked="" type="radio"/> NA. Did not exceed limits or no HQ limit applies (0 points) <input type="radio"/> NA. Did not land apply biosolids until limit was met(0 points)													
<b>3.1.3</b> Number of times any of the metals exceeded the ceiling limits = 0	0												
<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Exceedance Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">●</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">1</td> <td style="text-align: center;">10 Points</td> </tr> <tr> <td style="text-align: center;">○</td> <td style="text-align: center;">&gt; 1</td> <td style="text-align: center;">15 Points</td> </tr> </tbody> </table>	Exceedance Points			●	0	0 Points	○	1	10 Points	○	> 1	15 Points	
Exceedance Points													
●	0	0 Points											
○	1	10 Points											
○	> 1	15 Points											
<b>3.1.4</b> Were biosolids land applied which exceeded the ceiling limit?	0												
<input type="radio"/> Yes(20 points) <input checked="" type="radio"/> No (0 points)													
<b>3.1.5</b> If any metal limit (high quality or ceiling ) was exceeded at any time, what action was taken? Has the source of the metals been identified?													

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

Biosolids Quality and Management (Continued)

4.	Pathogen Control(per outfall):																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td>002</td> </tr> <tr> <td>Biosolids Class:</td> <td>B</td> </tr> <tr> <td>Bacteria Type and Limit</td> <td></td> </tr> <tr> <td>Sample Dates:</td> <td>01/01/2008 - 12/31/2008</td> </tr> <tr> <td>Density:</td> <td></td> </tr> <tr> <td>Sample Concentrator Amount:</td> <td></td> </tr> <tr> <td>Process:</td> <td>ANAER</td> </tr> <tr> <td>Process Description:</td> <td>ANAEROBIC DIGESTION AT 95 DEGREES F FOR MORE THAN 15 DAYS IN A MIXED TANK</td> </tr> </table>	Outfall Number:	002	Biosolids Class:	B	Bacteria Type and Limit		Sample Dates:	01/01/2008 - 12/31/2008	Density:		Sample Concentrator Amount:		Process:	ANAER	Process Description:	ANAEROBIC DIGESTION AT 95 DEGREES F FOR MORE THAN 15 DAYS IN A MIXED TANK	
Outfall Number:	002																	
Biosolids Class:	B																	
Bacteria Type and Limit																		
Sample Dates:	01/01/2008 - 12/31/2008																	
Density:																		
Sample Concentrator Amount:																		
Process:	ANAER																	
Process Description:	ANAEROBIC DIGESTION AT 95 DEGREES F FOR MORE THAN 15 DAYS IN A MIXED TANK																	
	<b>4.1 If exceeded Class B limit or did not meet the process criteria at the time of land application(40 Points)</b>																	
	<p>4.1.1 Was the limit exceeded or the process criteria not met at any time?</p> <p> <input type="radio"/> Yes  <input checked="" type="radio"/> No                 </p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																	
5.	Vector Attraction Reduction(per outfall):0																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td>002</td> </tr> <tr> <td>Method Date:</td> <td>09/29/2008</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td>VSR</td> </tr> <tr> <td>Limit (if applicable):</td> <td>38</td> </tr> <tr> <td>Results (if applicable):</td> <td>71</td> </tr> </table>	Outfall Number:	002	Method Date:	09/29/2008	Option Used To Satisfy Requirement:	VSR	Limit (if applicable):	38	Results (if applicable):	71							
Outfall Number:	002																	
Method Date:	09/29/2008																	
Option Used To Satisfy Requirement:	VSR																	
Limit (if applicable):	38																	
Results (if applicable):	71																	
	<b>5.1 If the limit or criteria was exceeded at the time of land application, 40 point</b>	0																
	<p>5.1.1 Was the limit exceeded or the process criteria not met at any time?</p> <p> <input type="radio"/> Yes  <input checked="" type="radio"/> No                 </p> <p>If yes, what action was taken?</p>																	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

Biosolids Quality and Management (Continued)

6.	Biosolids Storage:0	
	6.1 How many days of actual,current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?	0
	<ul style="list-style-type: none"> <li><input checked="" type="radio"/> &gt;+ 180 days (0 points)</li> <li><input type="radio"/> 150 - 179 days (10 points)</li> <li><input type="radio"/> 120 - 149 days (20 points)</li> <li><input type="radio"/> 90 - 119 days (30 points)</li> <li><input type="radio"/> &lt; 90 days (40 points)</li> <li><input type="radio"/> Not Applicable (0 points)</li> </ul>	
	6.2 If you check Not Applicable above, explain why.	
7.	Issues:	
	7.1 Describe any outstanding biosolids issues with treatment, use or overall mgt?	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

## Staffing and Preventative Maintenance (All Treatment Plants)

	Questions	Points
1	<p>Was your wastewater treatment plant adequately staffed last year?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No                 </p> <p>If No, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
2	<p>Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No. Explain                 </p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
3	<p>Did your plant have a <u>documented AND implemented</u> plan for preventative maintenance on major equipment items?</p> <p> <input checked="" type="radio"/> Yes (Continue with questions below)  <input type="radio"/> No (40 points and go to question 6)                 </p> <p>If No, explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
4	<p>Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No (10 points)                 </p>	0
5	<p>Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> (Paper file system)  <input type="radio"/> (Computer program)  <input checked="" type="radio"/> (Both Paper and Computer)  <input type="radio"/> No (10 points)                 </p>	0
6	<p>Did your plant have a detailed O&amp;M Manual that was used as a reference when needed?</p> <p> <input checked="" type="radio"/> Yes  <input type="radio"/> No                 </p>	
7	<p>Rate the overall maintenance of your wastewater plant.</p> <p> <input checked="" type="radio"/> Excellent                 </p>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

**Staffing and Preventative Maintenance (All Treatment Plants) (Continued)**

	<p> <input type="radio"/> Very Good  <input type="radio"/> Good  <input type="radio"/> Fair  <input type="radio"/> Poor         </p> <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Maintenance at the plant continues to be outstanding. Electronic work orders for preventive maintenance and high quality oils and grease has minimized equipment down time and has extended equipment life.</p> </div>	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A



# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name:</b> Stoughton Wastewater Treatment Facility	<b>Last Updated:</b> 5/26/2009	<b>Reporting Year:</b> 2008
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## Operator Certification and Education

	Questions	Points
1	<p>Did you have a designated operator-in-charge during the report year?</p> <p> <input checked="" type="radio"/> Yes (0 point)  <input type="radio"/> No (20 points)                 </p> <p>Name: <input style="width: 50%;" type="text" value="BRIAN G ERICKSON"/></p> <p>Certification No: <input style="width: 50%;" type="text" value="28016"/></p>	0
2	<p>In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required: <input style="width: 80%;" type="text" value="4 - ACEFGIJ; A - PRIMARY SETTLING; C - ACTIVATED SLUDGE; E - DISINFECTION; F - ANAEROBIC DIGESTION; G - MECHANICAL SLUDGE; I - PHOSPHORUS REMOVAL; J - LABORATORY"/></p> <p>Held: <input style="width: 80%;" type="text" value="4 - ACEFGIJ; 4 - A=PRIMARY SETTLING GRADE 4; C=ACTIVATED SLUDGE GRADE 4; E=DISINFECTION GRADE 4; F=ANAEROBIC DIGESTION GRADE 4; G=MECHANICAL SLUDGE GRADE 4; I=PHOSPHORUS REMOVAL GRADE 4; J=LABORATORY GRADE 4"/></p>	
3	<p>Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <p> <input checked="" type="radio"/> Yes (0 point)  <input type="radio"/> No (20 points)                 </p>	0
4	<p>In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation &amp; maintenance of the plant that includes one or more of the following options (check all that apply):</p> <p>                     4.1 <input checked="" type="checkbox"/> one or more additional certified operators on staff                      4.2 <input type="checkbox"/> an arrangement with another certified operator                      4.3 <input type="checkbox"/> an arrangement with another community with a certified operator                      4.4 <input type="checkbox"/> an operator on staff who has an operator-in-training certificate for your plant and is expected be certified within one year                      4.5 <input type="checkbox"/> a consultant to serve as your certified operator                      4.6 <input type="checkbox"/> None of the above (20 points)                 </p> <p>Explain: <input style="width: 80%;" type="text"/></p>	0
5	<p>If you had a designated operator-in-charge, was the operator-in-charge earning continuing education credits at the following rates?</p> <p>Grades T, 1, and 2:</p>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

Operator Certification and Education (Continued)

	<input type="radio"/> Averaging 6 or more CEUs per year <input type="radio"/> Averaging less than 6 CEUs per year Grades 3 and 4: <input checked="" type="radio"/> Averaging 8 or more CEUs per year <input type="radio"/> Averaging less than 8 CEUs per year Not applicable: <input type="radio"/> See Question 1.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

Financial Management

	Questions	Points
1	<b>Person Providing This Financial Information</b>  Name: <input style="width: 450px;" type="text" value="Kim Jennings"/> Telephone: <input style="width: 450px;" type="text" value="(608) 877-7415"/> E-Mail Address(optional): <input style="width: 450px;" type="text" value="kjennings@stoughtonutilities.com"/>	
2	<b>Are User Charge or other Revenues sufficient to cover O&amp;M Expenses for your wastewater treatment plant AND/OR collection system ?</b>  <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) If No, please explain: <input style="width: 600px; height: 20px;" type="text"/>	0
3	<b>When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2007</b>  <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility)	0
4	<b>Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</b>  <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points)	0
<b>REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)</b>		
5	<b>Equipment Replacement Funds</b>  5.1 <b>When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2007</b>  <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: <input style="width: 600px; height: 20px;" type="text"/>	0
	5.2 <b>What amount is in your Replacement Fund?</b> <div style="text-align: center;"><b>Equipment Replacement Fund Activity</b></div>	
	5.2.1 <b>Ending Balance Reported on Last Year's CMAR:</b> <span style="float: right;">\$1,263,275.00</span> 5.2.2 <b>Adjustments</b> <span style="float: right;">-</span> <span style="float: right;">\$0.00</span> if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 5.2.3 <b>Adjusted January 1st Beginning Balance</b> <span style="float: right;">\$1,263,275.00</span>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name: Stoughton Wastewater Treatment Facility</b>	<b>Last Updated: 5/26/2009</b>	<b>Reporting Year: 2008</b>
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Financial Management (Continued)

<b>5.2.4</b>	Additions to Fund (e.g., portion of User Fee, earned interest, etc.)	+	\$10,725.00
<b>5.2.5</b>	Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*.)	-	\$0.00
<b>5.2.6</b>	<b>Ending Balance as of December 31st for CMAR Reporting Year</b>		<b>\$1,274,000.00</b>
<p>(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.)</p> <p>*5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			

<b>5.3</b>	What amount <u>should be</u> in your replacement fund?	\$1,043,238.98
<p>(If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)</p>		

<b>5.3.1</b>	Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)?	
<p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No Explain:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Funding for the replacement account is based on 10% of the total value of the mechanical assets(between 10-20 million) SU will continue to fund this account based on the percentage method.</p> </div>		

<b>6</b>	<b>Future Planning</b>	
----------	------------------------	--

<b>6.1</b>	During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system?																
<p><input checked="" type="radio"/> Yes (If yes, please provide major project information, if not already listed below)</p> <p><input type="radio"/> No</p>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td>Phase II Ammonia Removal Project: This project might be permit driven and will include additional aeration and anaerobic tanks along with new blowers.</td> <td style="text-align: right;">\$2,400,000.00</td> <td style="text-align: center;">2011</td> </tr> <tr> <td>2009 Sewer Improvemet Project: replace 14 manholes and 1484 feet of sanitary sewer mains</td> <td style="text-align: right;">\$185,000.00</td> <td style="text-align: center;">2009</td> </tr> <tr> <td>2010 Sanitary Sewer Improvement Project: Replace 8 manholes and 900 feet of sanitary sewer mains. Line aprox 4000 feet of sanitary sewer mains.</td> <td style="text-align: right;">\$225,000.00</td> <td style="text-align: center;">2010</td> </tr> <tr> <td>2011 Sanitary Sewer Improvement Projects: Replace 14 manholes and 654' of sanitary sewer. Slip line 4000' of sanitary sewer</td> <td style="text-align: right;">\$240,025.00</td> <td style="text-align: center;">2011</td> </tr> </tbody> </table>			Project Description	Estimated Cost	Approximate Construction Year	Phase II Ammonia Removal Project: This project might be permit driven and will include additional aeration and anaerobic tanks along with new blowers.	\$2,400,000.00	2011	2009 Sewer Improvemet Project: replace 14 manholes and 1484 feet of sanitary sewer mains	\$185,000.00	2009	2010 Sanitary Sewer Improvement Project: Replace 8 manholes and 900 feet of sanitary sewer mains. Line aprox 4000 feet of sanitary sewer mains.	\$225,000.00	2010	2011 Sanitary Sewer Improvement Projects: Replace 14 manholes and 654' of sanitary sewer. Slip line 4000' of sanitary sewer	\$240,025.00	2011
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# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

## Financial Management (Continued)

7	Financial Management General Comments:	
	<div data-bbox="289 394 1279 449" style="border: 1px solid black; height: 26px;"></div>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: **Stoughton Wastewater Treatment Facility**

Last Updated:  
5/26/2009

Reporting Year: **2008**

Sanitary Sewer Collection Systems

	Questions	Points
1	Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?	
	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2	Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year?	0
	<input checked="" type="radio"/> Yes (go to question 3) <input type="radio"/> No (30 points) (go to question 4)	
3	Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.:	
	<div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> <b>Goals:</b> Describe the specific goals you have for your collection system:  <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">                     To clean, televise and schedule repairs to the collection system as needed. Engineers are performing a sanitary sewer system study to identify areas of concern and future projects.                 </div> </div> <div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> <b>Organization:</b> Do you have the following written organizational elements (check only those that you have):                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Ownership and governing body description</li> <li><input checked="" type="checkbox"/> Organizational chart</li> <li><input checked="" type="checkbox"/> Personnel and position descriptions</li> <li><input checked="" type="checkbox"/> Internal communication procedures</li> <li><input type="checkbox"/> Public information and education program</li> </ul> </div> <div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> <b>Legal Authority:</b> Do you have the legal authority for the following (check only those that apply):                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY <span style="border: 1px solid black; padding: 2px 10px;">4-08-2008</span></li> <li><input checked="" type="checkbox"/> Pretreatment/Industrial control Programs</li> <li><input checked="" type="checkbox"/> Fat, Oil and Grease control</li> <li><input checked="" type="checkbox"/> Illicit discharges (commercial, industrial)</li> <li><input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc)</li> <li><input checked="" type="checkbox"/> Private lateral inspections/repairs</li> <li><input type="checkbox"/> Service and management agreements</li> </ul> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> <b>Maintenance Activities: details in Question 4</b> </div> <div> <input checked="" type="checkbox"/> <b>Design and Performance Provisions:</b> How do you ensure that your sewer system is designed and constructed properly?                     <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> State plumbing code</li> <li><input checked="" type="checkbox"/> DNR NR 110 standards</li> <li><input checked="" type="checkbox"/> Local municipal code requirements</li> <li><input checked="" type="checkbox"/> Construction, inspection and testing</li> <li><input type="checkbox"/> Others:</li> </ul> </div>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

Sanitary Sewer Collection Systems (Continued)

	<p><input checked="" type="checkbox"/> <b>Overflow Emergency Response Plan:</b> Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Alarm system and routine testing</li> <li><input checked="" type="checkbox"/> Emergency equipment</li> <li><input checked="" type="checkbox"/> Emergency procedures</li> <li><input checked="" type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc)</li> </ul> <p><input checked="" type="checkbox"/> <b>Capacity Assurance:</b> How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Current and up-to-date sewer map</li> <li><input checked="" type="checkbox"/> Sewer system plans and specifications</li> <li><input checked="" type="checkbox"/> Manhole location map</li> <li><input checked="" type="checkbox"/> Lift station pump and wet well capacity information</li> <li><input checked="" type="checkbox"/> Lift station O&amp;M manuals</li> </ul> <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Areas with flat sewers</li> <li><input checked="" type="checkbox"/> Areas with surcharging</li> <li><input checked="" type="checkbox"/> Areas with bottlenecks or constrictions</li> <li><input checked="" type="checkbox"/> Areas with chronic basement backups or SSO's</li> <li><input checked="" type="checkbox"/> Areas with excess debris, solids or grease accumulation</li> <li><input checked="" type="checkbox"/> Areas with heavy root growth</li> <li><input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I)</li> <li><input checked="" type="checkbox"/> Sewers with severe defects that affect flow capacity</li> <li><input checked="" type="checkbox"/> Adequacy of capacity for new connections</li> <li><input checked="" type="checkbox"/> Lift station capacity and/or pumping problems</li> </ul> <p><input type="checkbox"/> <b>Annual Self-Auditing of your O&amp;M/CMOM Program</b> to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input type="checkbox"/> <b>Special Studies Last Year (check only if applicable):</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Infiltration/Inflow (I/I) Analysis</li> <li><input type="checkbox"/> Sewer System Evaluation Survey (SSES)</li> <li><input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP)</li> <li><input type="checkbox"/> Lift Station Evaluation Report</li> <li><input type="checkbox"/> Others:</li> </ul>	
4	<p>Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:</p>	
	<p>Cleaning <span style="float: right;">75 % of system/year</span></p> <p>Root Removal <span style="float: right;">2 % of system/year</span></p> <p>Flow Monitoring <span style="float: right;">0 % of system/year</span></p> <p>Smoke Testing <span style="float: right;">0 % of system/year</span></p> <p>Sewer Line Televising <span style="float: right;">20 % of system/year</span></p>	

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

**Sanitary Sewer Collection Systems (Continued)**

Manhole Inspections	20	% of system/year
Lift Station O&M	24	# per L.S./year
Manhole Rehabilitation	1	% of manholes rehabed
Mainline Rehabilitation	2	% of sewer lines rehabed
Private Sewer Inspections	0	% of system/year
Private Sewer I/I Removal	0	% of private services
<p>Please include additional comments about your sanitary sewer collection system below:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>We lined 3,490' of sewer mains. Replaced 1,030' of sewer mains and 6 manholes. We continue to televise sewers for upcoming projects. We have three years of lining projects and ten years of sewer replacement projects included in our capital improvement plan.</p> </div>		

**5. Provide the following collection system and flow information for the past year:**

43.44	Total Actual Amount of Precipitation Last Year
34.65	Annual Average Precipitation (for your location)
57	Miles of Sanitary Sewer
5	Number of Lift Stations
0	Number of Lift Station Failure
4	Number of Sewer Pipe Failures
3	Number of Basement Backup Occurrences
18	Number of Complaints
1.571	Average Daily Flow in MGD



# COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Stoughton Wastewater Treatment Facility

Last Updated:  
5/26/2009

Reporting Year: 2008

## Sanitary Sewer Collection Systems (Continued)

1.935	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:  
5/26/2009**

**Reporting Year: 2008**

**Sanitary Sewer Collection Systems (Continued)**

	<p><b>NUMBER OF SANITARY SEWER OVERFLOWS (SSO) REPORTED (10 POINTS PER OCCURRENCE)</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 40%;">Location</th> <th style="width: 25%;">Cause</th> <th style="width: 20%;">Estimated Volume (MG)</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">NONE REPORTED</td> </tr> </tbody> </table> <p>Were there SSOs that occurred last year that are not listed above?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, list the SSOs that occurred:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	Date	Location	Cause	Estimated Volume (MG)	NONE REPORTED				0
Date	Location	Cause	Estimated Volume (MG)							
NONE REPORTED										
	<p><b>PERFORMANCE INDICATORS</b></p> <p><input style="width: 50px;" type="text" value="0.00"/> Lift Station Failures(failures/ps/year)</p> <p><input style="width: 50px;" type="text" value="0.07"/> Sewer Pipe Failures(pipe failures/sewer mile/yr)</p> <p><input style="width: 50px;" type="text" value="0.00"/> Sanitary Sewer Overflows (number/sewer mile/yr)</p> <p><input style="width: 50px;" type="text" value="0.05"/> Basement Backups(number/sewer mile)</p> <p><input style="width: 50px;" type="text" value="0.32"/> Complaints (number/sewer mile)</p> <p><input style="width: 50px;" type="text" value="1.2"/> Peaking Factor Ratio (Peak Monthly:Annual Daily Average)</p> <p><input style="width: 50px;" type="text" value="0.0"/> Peaking Factor Ratio(Peak Hourly:Annual daily Average)</p>									
6	<p>Was infiltration/inflow(I/I) significant in your community last year?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>									
7	<p>Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <p style="margin-left: 20px;"> <input type="radio"/> Yes  <input checked="" type="radio"/> No         </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>									
8	<p>Explain any infiltration/inflow(I/I) changes this year from previous years?</p>									

# COMPLIANCE MAINTENANCE ANNUAL REPORT

<b>Facility Name: Stoughton Wastewater Treatment Facility</b>	<b>Last Updated: 5/26/2009</b>	<b>Reporting Year: 2008</b>
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Sanitary Sewer Collection Systems (Continued)

	<p>It's hard to see a change with all the rain, but we feel that with all the slip lining and sewer replacement work we are doing that the flows are going down.</p>	
9	<p>What is being done to address infiltration/inflow in your collection system?</p> <p>We continue to slip line and replace sewers and manholes. We check for sump pump connections to the sewer main. Engineers are conducting a system study. Televiser sewer mains for leaks.</p>	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility      Last Updated:      Reporting Year: 2008**

WPDES No.0020338

GRADING SUMMARY				
SECTION	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent Loadings	F	0.0	3	0
Effluent Quality:BOD	A	4.0	10	40
Effluent Quality:TSS	A	4.0	5	20
Effluent Quality:P	A	4.0	3	12
Biosolids Mgt.	A	4.0	5	20
Prev.Maintenance.Staffing	A	4.0	1	4
Operator Certification	A	4.0	1	4
Financial Management	A	4.0	1	4
Collection Systems	A	4.0	3	12
TOTALS			32	116
GRADE POINT AVERAGE(GPA)=3.63		3.63		

Notes:

- A = Voluntary Range
- B = Voluntary Range
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# COMPLIANCE MAINTENANCE ANNUAL REPORT

**Facility Name: Stoughton Wastewater Treatment Facility**

**Last Updated:**

**Reporting Year: 2008**

Resolution or Owner's Statement

NAME OF GOVERNING BODY OR OWNER	DATE OF RESOLUTION OR ACTION TAKEN
RESOLUTION NUMBER	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B, required for grade C, D, or F)	
<b>Influent Flow and Loadings: Grade=F</b>	
In 2007 the Plant completed a hydraulic upgrade. The expansion of the organic loading capacity will be evaluated when we receive our WPDES permit. Preliminary schedule for the organic project is set for 2011. It is important to note that we were meeting our monthly effluent limits effectively.	
<b>Effluent Quality: BOD: Grade=A</b>	
<b>Effluent Quality: TSS: Grade=A</b>	
<b>Effluent Quality: Phosphorus: Grade=A</b>	
<b>Biosolids Quality and Management: Grade=A</b>	
<b>Staffing: Grade=A</b>	
<b>Operator Certification: Grade=A</b>	
<b>Financial Management: Grade=A</b>	
<b>Collection Systems: Grade=A</b>	
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) <b>G.P.A. = 3.63</b>	

COMPLIANCE MAINTENANCE REPORT

WHEREAS, the City of Stoughton Utilities Committee has reviewed the Compliance Maintenance Annual Report which was prepared by Stoughton Utilities.

NOW, THEREFORE, BE IT RESOLVED, that the City of Stoughton hereby authorizes the Stoughton Utilities Wastewater System Supervisor to transmit the report to the State of Wisconsin Department of Natural Resources.

This is to certify that the foregoing resolution was duly adopted by the Common Council of the City of Stoughton at a regular meeting held on the 23<sup>rd</sup> day of June, 2009.

VOTE:

APPROVED:

Ayes:

\_\_\_\_\_  
James S. Griffin, Mayor

Noes:

ATTEST:

Adopted:

\_\_\_\_\_  
Luann J. Alme, City Clerk



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E. - Stoughton Utilities Director  
**Subject:** Stoughton Utilities RoundUp Program.

On February 20, 2006, the Stoughton Utilities Committee approved the RoundUp Program for our customers. Under this program, when a Stoughton Utilities customer voluntarily enrolls, they agree to "roundUp" their utilities bill to the next highest dollar amount. This small tax-deductible contribution may seem like only pennies a month, but the dollars add up quick when the customers participate. A summary of the tax-deductible contribution is provided on the customer bill each January. If the customer changes their mind, a simple contact to the Stoughton Utilities Office is all that is necessary. Each of the current 411 program participants will contribute about \$6.00 per year, and funds will be raised each year to be awarded by the Stoughton Utilities Committee bi-annually in June and December to qualifying applicants that register with us to allow our customers to support local charities, and individuals.

On July 14, 2008, the Stoughton Utilities Committee established the following additional qualifying criteria:

- Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment.
- Applicants must apply or reapply annually in writing.
- Applicants may only be eligible as a recipient once each calendar year.

On December 15, 2008, the Stoughton Utilities Committee selected the Stoughton Wellness Coalition as the recipient of \$1,100.00. Qualifying applicants for 2009 are the American Legion Post 59, Friends of the Stoughton Area Youth Center, Shalom Holistic Health Services, Stoughton Wellness Coalition, and Preserve America. It is recommended that the Stoughton Utilities Committee donate \$1,100.00 to the applicant(s) of your choice at the June 15, 2009 Stoughton Utilities Committee Meeting.

cc: Scott S. Grady - Stoughton Utilities Engineering Technician  
Sean O Grady - Stoughton Utilities Operations Superintendent  
Kim M. Jennings, CPA - Stoughton Utilities Finance and Administrative Manager



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)





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**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager  
**Subject:** Stoughton Utilities Investments Collateral Agreement With Wells Fargo.

At the May 18, 2009 Stoughton Utilities Committee Meeting, we were requested to provide information regarding our collateral agreement as it relates to Stoughton Utilities investments.

The attached narrative was prepared by Wells Fargo and details the collateral agreement that is currently in place.

Encl.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Robert P. Kardasz, P.E.  
Stoughton Utilities Director



Office 608-873-3379  
Fax 608-873-4878  
[stoughtonutilities.com](http://stoughtonutilities.com)



038





Wells Fargo Bank, N.A.  
Public Funds Administration  
MAC: A0119-173  
333 Market Street, 17<sup>th</sup> Floor  
San Francisco, CA 94105  
[PUBLICFUNDS@wellsfargo.com](mailto:PUBLICFUNDS@wellsfargo.com)

June 1, 2009

**RE:** Wells Fargo's Collateralization Program

Wells Fargo Bank, N.A. maintains a public funds deposit collateralization program that is designed to comply with regulatory requirements for securing these deposits. This memo provides certain details about our program.

#### **How does Wells Fargo collateralize public funds deposits?**

Wells Fargo's Public Funds Administration team monitors public funds deposits on a daily basis. This dedicated team ensures that sufficient collateral is pledged for our public funds deposits for all amounts which exceed the applicable FDIC insurance.

FDIC provides insurance for each public funds customer separately in the interim for up to \$250,000 in the aggregate for all time and savings deposits including NOW accounts, and unlimited protection for the aggregate of all non-interest bearing deposit transaction accounts per customer relationship until further notice or December 31, 2009.\*

#### **What types of securities are used to collateralize public funds deposits?**

Wells Fargo pledges only AAA rated securities to secure public funds deposits. We **do not pledge** Collateralized Mortgage Obligations (CMO's), Alt-A, or subprime loans as collateral for public funds deposits.

Among the AAA rated securities we pledge are mortgage backed securities administered by Fannie Mae and Freddie Mac. These securities are backed by the underlying portfolio of loans. The financial troubles of Fannie Mae and Freddie Mac have been in the news much lately, culminating in the U.S. government's decision on September 8<sup>th</sup> to place them under conservatorship. Prior to the government's intervention, the securities administered by these government-sponsored agencies were guaranteed implicitly by the U.S. government. Since the events of September 8<sup>th</sup>, they are now formally guaranteed by the U.S. government.

It is important to distinguish between the stock of these agencies and the securities they administer. The value of Fannie Mae and Freddie Mac stock has experienced a sharp decline in recent weeks. Wells Fargo **does not** use the preferred or common stock of these or any other agencies or corporations as collateral for public funds deposits. The value of the securities that Fannie Mae and Freddie Mac administer **is not** related to the performance of the agencies' stock.

## What does this mean to me?

Wells Fargo

- Conforms to all applicable state and federal statutory requirements.
- Monitors, collateralizes and reports public funds deposits daily.
- Provides monthly collateral statements to our individually collateralized customers.
- Updates the market value of the securities in its portfolio daily.
- Obtains market values from established third-party services that provide valuation services to many market participants.
- Reviews these services' pricing methodologies periodically to ensure that the methods are robust and, whenever possible, the methods use objective (observable) factors.

Wells Fargo Bank enjoys a reputation for strength, security and doing what's right for the customer. Public Funds Administration's dedicated team will work hard to know you, listen to you and provide seamless collateralization of your public funds deposits.

If you have any questions regarding collateralization, please contact us directly. We look forward to serving you.

Jeana No	415-371-3277
Charlene Blount	415-371-3276
Aaron Rollins	415-371-3272
Dorry Valdez	415-371-3275
Sheila Lynch	415-371-3278
<b>FAX</b>	866 686 5441
<b>Email Address</b>	<a href="mailto:publicfunds@wellsfargo.com">publicfunds@wellsfargo.com</a>
<b>Mailing Address</b>	Public Funds Administration 333 Market Street 17 <sup>th</sup> Floor, MAC A0119-173 San Francisco, CA 94105

Sincerely,



Sheila Lynch, VP & Manager  
Public Funds Administration

[\\*http://www.fdic.gov/deposit/deposits/FactSheet.html](http://www.fdic.gov/deposit/deposits/FactSheet.html)



**Stoughton Utilities**

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*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Proposed Building Title Transfer From The City Of Stoughton To  
Stoughton Utilities Status Report No. 2.

Meetings have been ongoing between the City of Stoughton, Stoughton Emergency Medical Service (EMS) and Stoughton Utilities to transfer the title of the Stoughton Utilities Building to Stoughton Utilities. The transfer would include the Stoughton Utilities financing of 2009-2010 EMS Remodeling Project and the temporary relocation of the Stoughton Youth Center. The title transfer would not affect the Stoughton Food Pantry.

This project was discussed and received initial support at the Stoughton Utilities Committee and Stoughton Finance Committee meetings held on May 18, 2009. Subsequent meetings have proceeded between Stoughton Finance Director and Treasurer Laurie Sullivan, Stoughton Utilities Finance and Administrative Manager Kim Jennings, and Virchow Krause. Kim and Laurie will work with Virchow Krause to prepare a document that describes the accounting and cashflow requirements for each affected department (Utilities, EMS and General Fund) as a result of the proposed building purchase transaction. We will present the information at the July Stoughton Utilities Committee and Stoughton Finance Committee meetings.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Laurie Sullivan  
Stoughton Finance Director and Treasurer



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Fax 608-873-4878  
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*Serving Electric, Water & Wastewater Needs Since 1886*

**Date:** June 11, 2009

**To:** Stoughton Utilities Committee

**From:** Brian R. Hoops  
Stoughton Utilities Office and Information Systems Supervisor

**Subject:** Stoughton Utilities Committee Meeting Packet and Agenda Distribution.

At the May 18, 2009 Stoughton Utilities Committee Meeting, packet distribution was discussed. No changes to the present distribution was requested. At the May 26, 2009 Stoughton Common Council Meeting, it was determined that Net-book computers would be provided to the alderpersons for meeting use.

The Stoughton Utilities Committee Meeting packets and minutes appear on [www.stoughtonutilities.com](http://www.stoughtonutilities.com). Documents can be found on the homepage by expanding the 'View Public Notices' link, as well as under the "Utilities Committee" subsection of the "Our Community" tab. Meeting packets will be posted by the end of the workday on the Thursday preceding the Monday Stoughton Utilities Committee Meeting.

For the June 15, 2009 Stoughton Utilities Committee Meeting, the packet will still be distributed to you electronically and/or by delivery, as has occurred in the past. At that meeting, we will be asking the committee members how they will wish to receive packets in the future. We will also be offering to provide citizen-members with a laptop computer for their use while they are on the committee.

We look forward to discuss this issue with you.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Robert P. Kardasz, P.E.  
Stoughton Utilities Director



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**Stoughton Utilities**

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**Date:** June 11, 2009  
**To:** Stoughton Utilities Committee  
**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director  
**Subject:** Stoughton Utilities Committee Future Agenda Item(s).

This item appears on all agendas of Committees of the City of Stoughton.

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent



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