

# STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 17, 2023 – 5:30 p.m.

Stoughton, WI

Page No. 1

**Location:** Meeting Room, Stoughton Utilities Wastewater Treatment Facility  
700 Mandt Parkway, Stoughton, Wisconsin  
Optional Virtual Participation: GoToMeeting ID 427-337-965

**Members Present:** Citizen Member David Erdman (Chair), Alderperson Greg Jensen, Alderperson Daniel Payton, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair)

**Excused:** Citizen Member Carl Chenoweth, Alderperson Regina Hirsch

**Absent:** None

**Others Present:** Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Director Jill Weiss

**Call to Order:** Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m. Erdman, Payton, Swadley, and Thoren were present in person. Jensen attended virtually.

Erdman thanked Stoughton Utilities Wastewater System Supervisor Brian Erickson and Stoughton Utilities staff for hosting a tour of the Stoughton Utilities Wastewater Treatment Facility prior to the meeting. Erdman, Payton, Swadley, and Thoren of the Stoughton Utilities Committee attended the tour, along with Erickson, Statz, Weiss, and Stoughton Utilities Education & Outreach Coordinator Brandi Yungen.

**Verification of Quorum:** The chair verified that a quorum of the committee membership was present.

**Certification of Compliance with Open Meetings Law:** Weiss certified that the meeting had been properly noticed in compliance with open meetings law.

**Public Comments:** Erdman recognized Stoughton Utilities Wastewater System Supervisor and thanked him for his service to the Stoughton community. Erickson will be retiring at the end of July after 30 years of employment at Stoughton Utilities.

**Utilities Committee Consent Agenda:** Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items, highlighting the upcoming WPPI Energy annual meeting.

Motion by Thoren, the motion seconded by Payton, to approve the following consent agenda items as presented:

- a. Draft Minutes of the June 19, 2023 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Summary
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

The motion carried unanimously 5 to 0.

# STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 17, 2023 – 5:30 p.m.

Stoughton, WI

Page No. 2

**Status of the Utilities Committee recommendation(s) to the Stoughton Common Council:** Stoughton Utilities staff presented that no items from recent Stoughton Utilities Committee meetings were approved and/or placed on file by the Stoughton Common Council at their meetings since the last Utilities Committee Meeting. Discussion followed.

**Status of the PSCW Electric Rate Application Filing:** Staff provided the committee with an update on the electric rate application that was filed with the Public Service Commission of Wisconsin (PSCW) in February 2023. The PSCW continues to review the application and staff has responded to several follow-up questions from the commission. Discussion followed.

**Stoughton Utilities Round-Up Program:** Stoughton Utilities staff presented and discussed the Stoughton Utilities Round-Up Program. A brief description and history of staff's efforts to recruit new organizations to apply for funding was provided to the committee. This is the first of two donations to be made using 2023 program funding, with an applicant pool of 17 local non-profit organizations. Discussion followed.

Motion by Erdman, the motion seconded by Payton, to donate \$500 from the Stoughton Utilities Round-Up Program fund to Dementia Friendly Stoughton and \$500 to Stoughton Resettlement Assistance Project. The motion carried unanimously 5 to 0.

**Utilities Committee Future Agenda Items:** Stoughton Utilities staff informed the committee that a presentation from WPPI Energy staff will occur at the August meeting and that staff is currently working to finalize the Stoughton Utilities 2024 operating budget and five-year capital improvement plan (CIP) which is planned for presentation to the committee in September. Committee members requested staff report back following the hiring of a new Wastewater System Supervisor following Erickson's retirement. Discussion followed.

**Adjournment:** Being no further business before the committee, motion by Thoren, seconded by Payton, to adjourn the meeting at 5:57 p.m. The motion carried unanimously 5 to 0.

Respectfully submitted,

Brian R. Hoops

Stoughton Utilities Assistant Director