

DRAFT STOUGHTON UTILITIES COMMITTEE SPECIAL MEETING MINUTES

Tuesday, November 27, 2018 – 5:30 p.m.

Stoughton, WI

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Location: City of Stoughton Council Chambers
Stoughton Public Safety Building
321 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Citizen Member Kym Ackerman, Citizen Member David Erdman, Alderperson Regina Hirsch, Citizen Member John Kallas, Alderperson Pat O'Connor, Mayor Tim Swadley, Alderperson Nicole Wiessinger

Excused: None

Absent: None

Others Present: Alderperson Denise Duranczyk, Stoughton Director of Finance & Comptroller Jamin Friedl, CPA, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Director of Planning & Development Rodney Scheel

Call to Order: Utilities Committee Chairperson David Erdman called the special Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items. Discussion followed.

Motion by Hirsch, the motion seconded by O'Connor, to approve the following consent agenda items as presented: Draft Minutes of the October 15, 2018 Regular Utilities Committee Meeting, Stoughton Utilities Payments Due List Report, Stoughton Utilities September 2018 Financial Summary, Stoughton Utilities September 2018 Statistical Report, Stoughton Utilities October 2018 Activities Report, Utilities Committee Annual Calendar, Communications. The motion carried unanimously 7 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List Report
- Stoughton Utilities Committee September 17, 2018 Meeting Minutes
- Stoughton Utilities July 2018 Financial Summary
- Stoughton Utilities August 2018 Financial Summary
- Stoughton Utilities August 2018 Statistical Report
- Proposed Stoughton Utilities 2019 budget and five year (2019-2023) Capital Improvement Plan (CIP)

Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were presented to and tabled by the Stoughton Finance Committee:

- Real estate listing of the vacant land located at 3201 McComb Rd

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Real estate purchase and sale agreement from Junction 138, LLC for the purchase of the vacant land located at 3201 McComb Rd *:** Motion by O'Connor, the motion seconded by Ackerman, to go into closed session at 5:36 p.m. The motion carried unanimously 7 to 0.

Motion by O'Connor, the motion seconded by Wiessinger, to return to open session at 6:02 p.m. The motion carried unanimously 7 to 0.

Motion by Wiessinger, the motion seconded by O'Connor, to direct staff to move forward with the sale of the vacant land located at 3201 McComb Road, with details to be reviewed and approved by the Stoughton Finance Committee and Stoughton Common Council.. The motion carried unanimously 7 to 0.

**** The Utilities Committee may convene in closed session per State Statute 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons deem a closed session necessary. The Utilities Committee may reconvene in an open session to discuss and take action on the subject matter discussed in the closed session.*

Utilities Committee future agenda items: Staff informed the committee that upcoming topics include updates on the Utilities Director position transition, a review of the policy regarding wastewater billing credits, presentation of the Draft Wisconsin Department of Natural Resources (DNR) Wisconsin Pollutant Discharge Elimination System (WPDES) wastewater treatment facility permit, information regarding funding assistance programs for the replacement of privately owned lead water services, including a future ordinance mandating such replacement, and the award of RoundUp funds collected in the second half of 2018.

Adjournment: Motion by O'Connor, the motion seconded by Kallas, to adjourn the special Stoughton Utilities Committee Meeting at 6:05 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted

Brian R. Hoops
Stoughton Utilities Assistant Director