

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 17, 2016 – 5:30 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, and Citizen Member Alan Staats.

Excused: None.

Absent: None.

Others Present: Stoughton Utilities Assistant Director Brian Hoops and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the September 19, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities August 2016 Financial Summary, Stoughton Utilities August 2016 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities September 2016 Activities Report. The motion carried unanimously 6 to 0.

Status of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee August 15, 2016 Regular Meeting Minutes.
- Stoughton Utilities July 2016 Financial Summaries.
- Stoughton Utilities July 2016 Statistical Worksheet.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 17, 2016 – 5:30 p.m.

Stoughton, WI

Page No. 2

Agreement For Disposition Of Available Borrow At The Stoughton Utilities West Electric Substation Property:

Stoughton Utilities Director Robert Kardasz presented and discussed the request from the Forward Development Group to extend the agreement from October 15, 2016 to November 23, 2016. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member John Kallas, to approve the extension of time for the disposition of available borrow at the Stoughton Utilities West Electric Substation property from October 15, 2016 to November 23, 2016, and recommend the agreement extension to the Stoughton Common Council on October 25, 2016. The motion carried unanimously 6 to 0.

New Stoughton Utilities Customer Service Technician: Stoughton Utilities Assistant Director Brian Hoops and Stoughton Utilities Director Robert Kardasz explained that Brandi D. Yungen is the new Utilities Customer Service Technician. Discussion followed.

WPPI Energy Orientation: Stoughton Utilities Director Robert Kardasz presented, discussed and invited the Stoughton Utilities Committee members to the November 3, 2016 WPPI Energy orientation. Discussion followed.

Stoughton Utilities Committee Future Agenda Items: None.

Tour Of The Stoughton Utilities North Electric Substation: Stoughton Utilities Director Robert Kardasz invited the Stoughton Utilities Committee membership to tour the North Electric Substation immediately after the Stoughton Utilities Committee Meeting.. Discussion followed.

Adjournment: Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:52 p.m. The motion carried unanimously 6 to 0.

Alderperson Michael Engelberger joined Stoughton Utilities Director Robert Kardasz for a tour of the North Electric Substation.

Respectfully submitted,

Brian R. Hoops
Stoughton Utilities Assistant Director

