

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 15, 2016 – 5:30 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, Alderperson Tom Selsor, and Citizen Member Alan Staats.

Excused: None.

Absent: None.

Others Present: Stoughton Utilities Assistant Director Brian Hoops and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Alderperson Greg Jenson, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the July 18, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities June 2016 Financial Summary, Stoughton Utilities June 2016 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities July 2016 Activities Report. The motion carried unanimously 7 to 0.

Status of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee June 20, 2016 Regular Meeting Minutes.
- Stoughton Utilities May 2016 Financial Summaries.
- Stoughton Utilities May 2016 Statistical Worksheet.

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Stoughton Utilities Declarations Of Official Intent Nos. 2016-1 And 2016-2:

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Declarations of Official Intent Nos. 2016-1 and 2016-2. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member John Kallas, to approve:

Declaration No. 2016-1 Stoughton Utilities Wastewater Adaptive Management Program Annual Assessment for \$4,700.00.

Declaration No. 2016-2 Stoughton Utilities Wastewater Permit Reissuance for \$6,000.00.

The motion carried unanimously 7 to 0.

WPPI Energy Annual Meeting: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Annual Meeting and encouraged all Stoughton Utilities Committee participate. Discussion followed.

Stoughton Utilities Wisconsin Pollutant Discharge Elimination System (WPDES)

Permit Status Report No. 1: Stoughton Utilities Director Robert Kardasz presented and discussed the status of the Stoughton Utilities WPDES Permit. Discussion followed.

Stoughton Utilities Committee Future Agenda Items: None.

Tour Of Stoughton Utilities Wastewater Treatment Facility: Stoughton Utilities Director Robert Kardasz invited the Stoughton Utilities Committee to participate in a tour of the Stoughton Utilities Building.

Adjournment: Motion by Alderperson Greg Jenson, the motion seconded by Alderperson Tom Selsor, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:47 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted,

Brian R. Hoops
Stoughton Utilities Assistant Director

