

# **STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, July 15, 2012 – 5:00 p.m.**

**Edmund T. Malinowski Board Room**

**Stoughton Utilities Administration Office**

**600 S. Fourth St.**

**Stoughton, Wisconsin**

**Members Present:** Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

**Excused:** None.

**Absent:** None.

**Others Present:** Alderperson Ron Christianson, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

**Call To Order:** Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the June 17, 2013 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities May 2013 Financial Summary, Stoughton Utilities May 2013 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities June 2013 Activities Reports. The motion carried unanimously.

**Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Alderperson Eric Hohol reported that the following items recommended by the Stoughton Utilities Committee received Stoughton Common Council action:

- Approved the Stoughton Utilities transfer of Commitment To Community low income assistance funds to the Wisconsin Energy Assistance Program.
- Approved the Stoughton Utilities Water Division Transition Plan and the compensation adjustment for the Stoughton Utilities Operations Superintendent.

## **STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, July 15, 2013 – 5:00 p.m.**

**Stoughton, WI**

**Page No. 2**

and the following information was accepted by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee May 20, 2013 Regular Meeting Minutes.
- Stoughton Utilities April 2013 Financial Summaries.
- Stoughton Utilities April 2013 Statistical Worksheets.

### **Stoughton Utilities Proposed 2014 Budget And 2013 Ten-Year (2014-2023)**

**Capital Projects Program:** Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed Stoughton Utilities 2014 Budget and Ten-Year (2014-2023) Capital Projects Program. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member David Erdman, to approve the Stoughton Utilities 2014 Budget and Ten-Year (2014-2023) Capital Projects Program, and recommend approval to the Stoughton Common Council. The motion carried unanimously.

### **Stoughton Utilities Proposed Filling Of The Vacant Electric Apprentice**

**Lineman Position:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed filling of the vacant Electric System Apprentice Lineman position. Discussion followed. Motion by Alderperson Eric Hohol, the motion seconded by Alderperson Paul Lawrence, to fill the vacant Electric System Apprentice Lineman position. The motion carried unanimously.

### **Stoughton Utilities RoundUp Program:**

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities RoundUp Program. Discussion followed. Motion by Alderperson Eric Hohol, the motion seconded by Citizen Member David Erdman, to donate \$1,1000 to the Friends of the Stoughton Public Library. The motion carried unanimously.

### **State of Wisconsin Clean Water Fund Program (CWF) Status Report No. 2:**

Stoughton Utilities Finance Director Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the State of Wisconsin CWF Status Report No. 2. Discussion followed.

### **Stoughton Utilities Committee Governance:**

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee governance. Discussion followed.

# STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, July 15, 2013 – 5:00 p.m.

Stoughton, WI

Page No. 3

## Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities Governance on August 19, 2013.
- Stoughton Utilities Committee hearings for placing delinquent utilities bills on the tax roll.
- Stoughton Utilities Financial Forecasts.

**Adjournment:** Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Elvin (S0nny) Swangstu, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:47 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.  
Stoughton Utilities Director