



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, May 18, 2020 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 346-296-565](#).
Members: Citizen Member David Erdman, Alderperson Ben Heili, Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the April 13, 2020 Regular Utilities Committee Meeting
- b. Draft Minutes of the April 27, 2020 Special Utilities Committee Meeting
- c. Draft Minutes of the May 11, 2020 Special Utilities Committee Meeting
- d. Stoughton Utilities April Payments Due List Report
- e. Stoughton Utilities February Financial Summary
- f. Stoughton Utilities March Financial Summary
- g. Stoughton Utilities March Statistical Report
- h. Stoughton Utilities March Activities Report
- i. Stoughton Utilities April Activities Report
- j. Communications

ORGANIZATIONAL BUSINESS

1. Election of the Utilities Committee Chairperson and Vice-Chairperson (**Action**)
2. Election of the Utilities Committee Liaison and Alternate Liaison to the Stoughton Common Council (**Action**)
3. Selection of the Utilities Committee Meeting Date and Time (**Action**)

OLD BUSINESS

4. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)

NEW BUSINESS

5. Stoughton Utilities 2019 Audit Reports and Management Letter (**Action**)
6. Stoughton Electric Utility Annual Report Filed with the Public Service Commission (**Discussion**)
7. Stoughton Water Utility Annual Report Filed with the Public Service Commission (**Discussion**)
8. Stoughton Wastewater Utility 2020 Rate Adjustment (**Action**)
9. Waiver of Additional Committee Approval of Payables Greater Than \$5,000 (**Action**)
10. Ordinance to Create Section 74-17 of the City of Stoughton Code of Ordinances, Relating to Replacement of Lead Water Service Lines (**Action**)
11. Customer Collections Status Report (**Discussion**)
12. Utilities Committee Future Agenda Item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops

cc: Ms. Megan Cahill – Baker Tilly Virchow Krause, LLP
Stoughton Assistant Director of Finance & City Treasurer Ryan Wiesen
Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Deputy Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/346296565>

You can also dial in using your phone at (866) 899-4679 using access code: 346-296-565.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.